



**PARLIAMENT OF THE DEMOCRATIC  
SOCIALIST REPUBLIC OF  
SRI LANKA**

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**SMALL CLAIMS COURTS' PROCEDURE  
ACT, No. 33 OF 2022**

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**[Certified on 17th of November, 2022]**

*Printed on the Order of Government*

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*Small Claims Courts' Procedure  
Act, No. 33 of 2022*

[Certified on 17th of November, 2022]

L.D. – O. 44/2021

AN ACT TO PROVIDE FOR THE PROCEDURE TO BE FOLLOWED IN SMALL  
CLAIMS COURTS; AND TO PROVIDE FOR THE MATTERS CONNECTED  
THEREWITH OR INCIDENTAL THERETO.

BE it enacted by the Parliament of the Democratic Socialist  
Republic of Sri Lanka as follows:-

**1.** (1) This Act may be cited as the Small Claims Courts' Procedure Act, No. 33 of 2022.

Short title and  
date of operation

(2) The provisions of this Act shall come into operation on such date as the Minister may appoint by Order published in the *Gazette*.

PART I

ACTIONS

**2.** Subject to the provisions of section 3 of this Act and Chapter VA of the Judicature Act, and any pecuniary or other limitations imposed by any written law, an action for a small claim shall be instituted in the Small Claims Court within the local limits of the judicial division in accordance with the provisions of Chapter III of the Civil Procedure Code:

Institution of  
actions

Provided however, a Small Claims Court shall not have jurisdiction to hear and determine any action filed under the provisions of Chapter LIII of the Civil Procedure Code or any other written law with special provisions to hear matters for the recovery of money, even if the value of the cause of action is less than the sum specified or such other amount as may be fixed by the Minister from time to time in terms of subsection (2) of section 29A of the Judicature Act.

Cause of action  
in a Small  
Claims Court

**3.** A cause of action in a Small Claims Court shall be limited to the provisions of Chapter VA of the Judicature Act for the sum specified or such other amount as may be fixed by the Minister from time to time in terms of subsection (2) of section 29A of the Judicature Act:

Provided however, the plaintiff may join two or more causes of actions arising out of the same act or transaction between the same parties, where the value of each cause of action does not exceed such sum.

Abandonment of  
portions of the  
claim

**4.** A plaintiff shall have the right to abandon or relinquish a part of the claim or claims in order to invoke the jurisdiction of a Small Claims Court and shall include an averment to the said effect in the plaint.

Where a plaint is  
presented to a  
wrong court

**5.** In every case where an action has been instituted in a District Court or a Small Claims Court not having jurisdiction in terms of Chapter VA of the Judicature Act, the provisions of section 47 of the Civil Procedure Code shall apply. In the event the plaint is returned in terms of section 47 of the Civil Procedure Code, notwithstanding anything to the contrary in any other written law, the period between the date of the institution of the action and the date of return of the plaint shall be excluded in computing the period of prescription.

## PART II

### PLEADINGS AND SUMMONS

Pleadings

**6.** The pleadings in a Small Claims Court shall be limited to the following:-

- (a) the plaint;
- (b) the answer; and
- (c) the replication:

Provided however, that where there is no claim in reconvention, there shall be no further pleadings beyond the answer.

**7.** (1) Every action shall be instituted in the Small Claims Court by the plaintiff or his registered attorney on his behalf, presenting or transmitting to the Small Claims Court by a duly stamped written plaint in the Form No. 1 set out in the Schedule hereto, with the appropriate Small Claims Court which has jurisdiction to hear and determine the action. Filing of plaint

(2) The plaint shall contain the particulars required to be stated by the provisions of section 40 of the Civil Procedure Code and the provisions of section 46 of the Civil Procedure Code shall apply to such plaint filed in the Small Claims Court.

**8.** The plaintiff shall, on presenting the plaint, file an affidavit or affidavits in support of the facts stated therein and produce the instrument, contract, agreement, bill of exchange, promissory note, cheque or document sued upon and all other documentary evidence relied upon by him, if any, in his possession, or power in support of the facts on which the plaint is based. Affidavit and exhibits to be attached to a plaint

**9.** (1) Before the plaint is accepted, the Small Claims Court may, in its discretion, refuse to entertain the same for any reason and return the same for amendment or reject the plaint, as set out in section 46 of the Civil Procedure Code, in so far as they are not inconsistent with the provisions of this Act. Issue and service of summons

(2) Upon such plaint being accepted, the Small Claims Court shall issue summons in the Form No. 2 set out in the Schedule hereto.

(3) The provisions of Chapter VIII of the Civil Procedure Code shall apply to the issue, service, return and proof of service of the summons or process of the Small Claims Court, in so far as they are not inconsistent with the provisions of this Part.

Judgment  
against the  
defendant, if he  
admits the claim  
of the plaintiff

**10.** When the defendant appears on the summons returnable day, the Judge shall ask the defendant whether he intends to admit the claim with or without terms and, if the defendant admits the claim of the plaintiff, the Small Claims Court shall record that fact and enter judgement against the defendant according to the admission so made. Such admission shall be in writing, signed by the defendant and his signature attested by an attorney-at-law.

Answer and  
requisites of  
answer

**11.** (1) If the defendant does not admit the plaintiff's claim, he shall, himself, or his registered attorney on his behalf, deliver to the Small Claims Court a duly stamped written answer signed by the defendant or his attorney-at-law setting out his defence and any claim in reconvention which may have against the plaintiff.

(2) The answer shall contain the particulars required to be stated under the provisions of section 75 of the Civil Procedure Code and the provisions of sections 76 to 78 of the Civil Procedure Code shall apply to such answer which shall be in the Form No. 3 set out in the Schedule hereto.

(3) The answer shall be filed within one month from the date of the appearance made by the defendant either in person or by an attorney-at-law and no further time shall be granted by the Small Claims Court to the filing of answer, unless in appropriate circumstances, the Small Claims Court may grant time to file answer in the Registry with notice to the plaintiff or each of the plaintiffs.

Affidavit and  
exhibits to be  
attached to the  
answer

**12.** The defendant shall, on presenting the answer, file an affidavit or affidavits in support of the answer or the facts stated in the claim in reconvention and produce all

documents or all other documentary evidence relied upon by him, if any, in his possession or power in support of the defence or facts on which the claim in reconvention is based.

**13.** (1) When there is a claim in reconvention, a replication may be permitted to be filed in the Registry together with an affidavit or affidavits and documents, if any, and the rules relating to a written answer shall apply to a replication by the plaintiff. Replication

(2) If the plaintiff admits the claim in reconvention, the Small Claims Court shall record such admission on record and require the plaintiff to sign the same. The Small Claims Court may enter judgment against the plaintiff in respect of such claim in reconvention according to the admission so made. Such admission shall be in writing, signed by the plaintiff and his signature attested by an attorney-at-law.

**14.** Where the claim in reconvention exceeds the monetary jurisdiction of the Small Claims Court, the Small Claims Court may, notwithstanding the sum of claim stated therein is in excess of the monetary jurisdiction of the Small Claims Court, hear such claim in reconvention and enter decree according to law, to avoid multiplicity of actions. Where the claim in reconvention is beyond monetary jurisdiction of the Small Claims Court

**15.** All affidavits and the documents which have been annexed with the answer and the replication shall be served on the opposing party or parties along with the answer or the replication. The Small Claims Court may in its discretion impose costs on the defaulting party. Service of answer and replication together with affidavits and documents

**16.** No application for the amendment of any pleadings shall be allowed unless the Court is satisfied, for reasons to be recorded by the Court, that grave and irremediable injustice will be caused if such amendment is not permitted, and on no other ground, and that the party so applying has not been guilty of laches: Amendment of pleadings

Provided that, the Court may at any time, on an application being made by any party, correct any clerical or arithmetical mistakes in the pleadings.

### PART III

#### DOCUMENTARY EVIDENCE

Where a party to the action requests for commissions, reports, certified copies and discovery of documents

**17.** (1) Any party to the action may make an application on or before the date fixed for settlement in terms of section 22 with notice to all other parties to—

- (a) issue commissions;
- (b) call for reports from persons having special and independent knowledge of facts;
- (c) make order for the discovery, production, inspection or admittance of the genuineness of documents by any party thereto of the documents in his possession or power;
- (d) make order for the issuance of certified copies of any documents in the custody of any public officer, public corporation, Provincial Council, any local authority, bank, board, body corporate or unincorporate, partnership, hospital, medical institute, court, tribunal or any such similar institution; or
- (e) make such other appropriate orders in respect of the discovery of documents in the possession of any third party as he may think fit or desirable on any matter where the parties are at variance.

(2) The party who has obtained an order under subsection (1) shall take steps within two weeks from the date of such order and in the event such party fails to take such steps, the Small Claims Court may, notwithstanding such default and subject to any costs, continue further proceedings.

**18.** (1) Subject to the provisions of section 17, the provisions of Chapters XVI and XXIX of the Civil Procedure Code shall apply to the discovery, production, inspection, protection or admittance of the genuineness of any document.

Discovery,  
production,  
inspection,  
protection or  
admittance of  
the genuineness  
of documents

(2) The provisions of Chapter XXIX of the Civil Procedure Code shall apply to commissions issued by the Small Claims Court, so far as they are not inconsistent with the provisions of this Act.

**19.** The provisions of sections 94 to 100 (both inclusive) of the Civil Procedure Code, shall not apply to the proceedings in the Small Claims Court.

Interrogatories

**20.** The Small Claims Court, on its own motion or at the request of any party, may permit the documents discovered during the proceedings on matters where the parties are at variance, but not annexed to the plaint or the answer or the replication, to be produced with an affidavit.

Documents  
discovered  
during the  
proceedings to  
be produced  
together with  
affidavit

**21.** (1) The Small Claims Court shall forthwith on the filing of the answer or replication, if any, fix a date for the settlement within a period of four weeks from the date of the completion of pleadings and it shall be the duty of the Small Claims Court, before the case is fixed for trial, to persuade the parties to arrive at a settlement of the dispute, and record such settlement if any, and enter judgment and decree accordingly. If a party fails to be present in person on the date fixed for settlement without sufficient cause, the Small Claims Court may order costs against such defaulting party or parties, unless the parties enter into a settlement on the same day.

Settlements

(2) Where the Small Claims Court is of the opinion in any appropriate case, with the consent of the parties the final judgment could be pronounced solely on the pleadings, affidavits and documents annexed by the parties without oral evidence and upon hearing all the parties by way of



submissions, the Small Claims Court shall pronounce the judgment and enter decree accordingly. If not, the Small Claims Court may fix the case for trial.

If no settlement,  
case to be fixed  
for trial

**22.** (1) If the case cannot be settled between the parties, the Small Claims Court shall fix the matter for trial and the provisions of the Civil Procedure Code shall apply to such trial in so far as they are not inconsistent with the provisions of this Act.

(2) The provisions of Chapter XVIIIA of the Civil Procedure Code in respect of pre-trial shall not apply to the proceedings of the Small Claims Court.

#### PART IV

##### TRIAL

Trial

**23.** (1) On the date of the trial, the Small Claims Court shall record admissions between the parties. However, for the purposes of these proceedings, it is not imperative to record issues of parties and the Small Claims Court may proceed to hear and determine the dispute in accordance with the provisions of this Act:

Provided that, in the event the Small Claims Court is of the opinion that issues shall be recorded in view of special matters involved, the Small Claims Court may on its own motion proceed to record the said issues arising out of the pleadings, affidavits and documents, if any, and proceed to hear the action.

(2) The affidavits filed by the parties with the pleadings and additional affidavits filed with the permission of the Small Claims Court, shall be considered as the evidence in chief of the respective party or parties. However, the Small

Claims Court may permit the parties to lead additional evidence, whether oral or documentary, if it deems necessary to obtain such evidence to enable it to pronounce a judgment only where—

- (a) any additional evidence is relevant to the determination of the matters in dispute;
- (b) any additional evidence could not have been obtained and adduced along with pleadings at the first instance with reasonable diligence and best efforts and non- production is beyond the control of such party;
- (c) if any additional evidence to be led is documentary, it is necessary to prove a document of which the genuineness is impeached by the opposing party; and
- (d) in the event the evidence of official witness or any other witness who is unable to testify by way of an affidavit is required to be led, the parties shall takeout summons on the said witness according to the provisions of this Act.

**24.** (1) The Small Claims Court, on an application made by any party to the action may permit to call any other witness or witnesses not referred in the pleadings or to produce the documents not annexed to the pleadings in the interest of justice. Further the Small Claims Court may permit the parties to lead further evidence on documents discovered or elicited by way of commissions where it deems necessary.

Small Claims Court may summon any witness or require the production of any document where the parties are at variance

(2) The provisions of sections 121 and 175 of the Civil Procedure Code shall not apply to the proceedings of the Small Claims Court.

(3) Notwithstanding any provision in the Evidence Ordinance (Chapter 14), the provisions of subsections (1),

(2), (3) and (4) of section 151A of the Civil Procedure Code shall, *mutatis mutandis*, apply to examination of a witness on an affidavit, cross examination, re-examination and admissibility and authenticity of any document annexed to such other affidavit in so far as they are not inconsistent with the provisions of this Act.

Proof of documents unnecessary unless it is impeached

**25.** (1) It shall not be necessary to adduce proof of any document tendered to a Small Claims Court or discovered under the provisions of this Act, unless the genuineness of such document is impeached by the opposing party with valid reasons stated therefor according to law.

(2) In the event that the Small Claims Court, after evidence is led as to the proof of the document, accepts the document, the party who impeached the document shall be liable to pay incurred costs of proving such document, in addition to taxed costs.

Judgment and decree

**26.** The provisions of Chapter XX of the Civil Procedure Code shall, in so far as they are not inconsistent with the provisions of this Act, apply to and in relation to the pronouncement of judgment or decree of the Small Claims Court.

Expeditious disposal of proceedings

**27.** All proceedings in a Small Claims Court shall be concluded as expeditiously as possible in accordance with such law as may be applicable thereto, and a Small Claims Court shall make every effort to conclude the proceedings within eighteen months from the commencement of such proceedings, unless the Judge is prevented from acting accordingly for reasons to be recorded by him.

Default of parties

**28.** The provisions contained in Chapter XII of the Civil Procedure Code, except in relation to any appeal made against any order made on defaults, shall apply in respect of the consequences and cure of default of the parties.

PART V

APPEALS

**29.** (1) Any person aggrieved by a judgment of the Small Claims Court in any action, proceeding or matter to which he is a party, may prefer an appeal to the High Court for the Province established by Article 154P of the Constitution against such judgment for any error in fact or in law.

Appeal and stay  
of execution  
pending appeal

(2) Any person aggrieved by an order including the order setting aside or refusing to set aside the judgment entered upon default made by any Small Claims Court in the course of any action, proceeding, or matter to which he is or seeks to be a party, may prefer an appeal to the High Court for the Province established by Article 154P of the Constitution against such order for the correction of any error in fact or in law, with the leave first had and obtained from such High Court.

(3) The provisions of Chapters LVIII, LIX, LX and LXI of the Civil Procedure Code with reference to appeals, shall, so far as they are not inconsistent with the provisions of this Act apply to appeals from Small Claims Court.

(4) Any application for leave to appeal or final appeal under this Act shall be heard and concluded within a period of twelve months from the preference of such application or appeal, unless the judge is prevented from acting accordingly and reasons to be recorded by him.

PART VI

GENERAL PROVISIONS

**30.** The provisions of the Evidence Ordinance (Chapter 14) shall apply to proceedings before the Small Claims Court.

Evidence  
Ordinance to  
apply to  
proceedings

*Casus omissus*

**31.** (1) If any matter should arise for which no provision is made in this Act, the provisions of the Civil Procedure Code governing a like matter shall, with such suitable adaptations as the justice of the case may require, be adopted and applied, if such provisions are not inconsistent with the provisions of this Act.

(2) No proceedings in the Small Claims Court shall be invalidated on account of any technicalities in procedure or formal defect or irregularity in the pleadings, affidavits or forms, and the Judge of Small Claims Court, in his discretion and in the interest of justice, shall ensure that such technicalities will not impede the administration of justice, unless a substantial prejudice has been caused or occasioned a failure of justice by such defects or irregularities to the parties.

A special roll

**32.** A special roll shall be kept for cases instituted under the provisions of this Act, where the District Judge functions as the Judge of the Small Claims Court under this Act.

Transitional Provisions

**33.** All proceedings pending in the District Court of any judicial district, but before the commencement of the pre-trial on the day preceding the date of operation of this Act, in respect of any matter within the jurisdiction of a Small Claims Court, shall on the date of operation of this Act stand removed to the appropriate Small Claims Court and such Small Claims Court shall have jurisdiction to take cognizance of, hear and determine or to continue or complete the same in accordance with the procedure in which the action was instituted in such District Court and all orders made, in respect of every such action before such District Court shall have the same force and effect as if they have been made by that Small Claims Court.

Interpretation

**34.** In this Act, unless the context otherwise requires-

“Civil Procedure Code” means the Civil Procedure Code (Chapter 101);

“Judicature Act” means the Judicature Act, No. 2 of 1978;

“Minister” means the Minister to whom the subject of Justice is assigned under Article 44 or 45 of the Constitution; and

“small claim” means a debt, damage or demand referred to in the Seventh Schedule of the Judicature Act, which does not exceed the sum specified or such other amount as may be fixed by the Minister from time to time in terms of subsection (2) of section 29A of the Judicature Act.

**35.** In the event of any inconsistency between the Sinhala and Tamil texts of this Act, the Sinhala text shall prevail.

Sinhala text to prevail in case of inconsistency

*Small Claims Courts' Procedure  
Act, No. 33 of 2022*

SCHEDULE

[section 8(1)]

Form No. 1

PLAINT

IN THE SMALL CLAIMS COURT OF .....

Case No. :  
Date of Plaintiff:  
Nature of claim:

Plaintiff's (s') Name (s):- .....  
Address (es):- .....  
Telephone No. :- .....  
E mail (if any):- .....  
-Vs-  
Defendant's (s') name (s):- .....  
Address (es):- .....  
Telephone No. :- .....  
E mail (if known):- .....

.....  
.....  
The plaintiff of the above-named plaintiff (or plaintiffs) appearing  
by ..... attorney-at-law states as follows:-

Brief statement of the circumstances constituting each cause of  
action, including where, how and when it arose-

- .....  
1. ....  
2. ....

Value of the claim (without interest): .....  
Interest (if claimed): .....  
Value of the whole claim: .....

(In case the whole claim exceeds the amount specified by the  
Minister in the Order published in the *Gazette* (which is presently  
Rs. .... (without interest), the plaintiff may indicate in the  
plaint that he restricts the whole claim to .....  
(without interest) in order to bring the action within the jurisdiction  
of the Small Claims Court) .....

.....  
Demand  
.....

Signature of plaintiff/plaintiffs  
or  
.....  
Signature of the (Plaintiff/ Plaintiffs' Attorney-at-law)

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Form No. 2 [section 10(2)]

**Form of summons for the service of Summons in an Action on Special Procedure for Small Claims Courts**

To the above-named defendant (or defendants)

Whereas the above-named plaintiff has instituted an action against you in this Small Claims Court under the provisions of the Small Claims Courts' Procedure Act, No. 33 of 2022 for a sum of Rs. .... together with interest at the rate of ..... (state the particulars of the claim) due to him, you are hereby required to file in the Small Claims Court your answer if any, together with an affidavit or affidavits and copies of other documents in your possession and power in support of your defence to the plaint on or before the ..... day of .....20 .....at 9.00 a.m. and you are hereby required to take notice that in default of your filing answer and affidavit together with any documents on or before the said date the action will be proceeded with and heard *ex parte*.

You are further required, if you do not appear by a registered attorney, to file a memorandum stating an address at which all legal notices may be served.

Attached herewith are:

- A copy of the plaint:-
- A copy of the affidavit/ affidavits:-
- Copies of the following documents:-
  1. ....
  2. ....

By order of the Small Claims Court  
(Signed) ..... Registrar  
The ..... day of .....20.....



*Small Claims Courts' Procedure  
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Form No. 3

[section 12(2)]

ANSWER

IN THE SMALL CLAIMS COURT OF .....

Case No. :  
Date of Plaintiff:  
Nature of claim:

Plaintiff's (s') Name (s):- .....  
Address (es):- .....  
Telephone No. :- .....  
E mail (if any):- .....  
-Vs-  
Defendant's (s') name (s):- .....  
Address (es):- .....  
Telephone No. :- .....  
E mail (if known):- .....

.....  
The answer of the above-named defendant (or defendants) and appearing by ..... attorney-at-law states as follows: -

Brief statement admitting or denying the several averments of the plaintiff and setting out in detail plainly and concisely the matters of fact and law, and the circumstances of the case upon which the defendant means to rely for his defence:-

- 1. ....
- 2. ....

If the defendant sets up a claim in reconvention which is within the jurisdiction of the Small Claims Court, a plain and concise statement of the facts constituting the ground of such claim which the defendant makes in reconvention: -

- 1. ....
- 2. ....

If the defendant has relinquished a portion of his counterclaim in order to bring the claim within the jurisdiction of the Small Claims Court, a statement indicating the amount so relinquished and restricted the counterclaim to the amount specified in the Order made by the Minister and published in the *Gazette* (without interest).

.....

Value of the counterclaim (without interest):- .....

Interest (if claimed):- .....

.....

Demand:-

.....

Signature of defendant  
or

.....  
Signature of the (defendant / defendant's  
Attorney-at-law)

Attached herewith are:

Copy of affidavit/ affidavits

Copies of the following documents

- 1.
- 2.

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