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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

අංක 2462/31 - 2025 නොවැම්බර් මස 14 වැනි සිකුරාදා - 2025.11.14

No. 2462/31 - FRIDAY, NOVEMBER 14, 2025

(Published by Authority)

PART IV (A) — LOCAL GOVERNMENT

Local Government Notifications

POSTS - VACANCIES

Recruitment to the Post of Provincial Director of Agriculture in the Department of Agriculture of North Western Province

IN accordance with the recommendation of the Chief Secretary of the North Western Province and the approval of the Honorable Governor, applications are invited from Grade I officers of the Sri Lanka Agriculture Service who are currently serving in either the public service or the provincial public service, for appointment to the vacant post of Provincial Director in the Department of Agriculture in North Western Province.

01. Qualifications:

- (i.) Should be a Grade I (Class 1) officer of Sri Lanka Agriculture Service with active and satisfactory service.
- (ii.) Should be affiliated with the Agricultural Development Stream in Sri Lanka Agriculture Service
- (iii.) Should have excellent moral character.
- (iv.) Should have fulfilled all necessary qualifications by 30.11.2025.

Note: These qualifications must be completed by the closing date of applications and self-attested photocopies of all certificates proving the above qualifications and National Identity Card must be sent along with the application form.



02. Selection Procedure:

In a structured interview conducted by an interview panel nominated by the Secretary to the Governor of North Western Province with the approval of the Honorable Governor of North Western Province, the selection will be made based on the merit order of the marks obtained at the interview.

03. Submitting Applications:

Duly and correctly completed applications (the Model application form can be downloaded from www.psc.nw.gov.lk) should be sent by registered post to the address “Secretary to the Governor, Governor’s Office, Maligawa, Kurunegala” through the Head of the Department and the Secretary to the concerned Ministry (If you are an officer who has been absorbed into the Provincial Council, your application should be forwarded with the recommendations of the Secretary to Provincial Ministry and the Chief Secretary.) to be received on or before 30.11.2025. “Calling of applications for the posts of Provincial Agricultural Director in the Department of Agriculture of North Western Province” should be written on the top left-hand corner of the envelope containing the application. Late applications, incomplete, applications, and the applications submitted by applicants whose eligibility requirements are not completed by the closing date will be rejected without prior notice. The Office of the Governor of the North Western Province will not entertain any complaints regarding late or lost applications.

The Honorable Governor of the North Western Province has the authority to decide on matters not provided for in this recruitment notice.

In case of any inconsistency between the Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.

The decision of the Honorable Governor of the North Western Province regarding recruitment for this post shall be final and conclusive.

By order of the Honorable Governor of North Western Province,

Secretary to the Governor.

Governor’s Office,
North Western Province.

11th November, 2025.

SPECIMEN APPLICATION

For office use only.

Recruitment to the Post of Provincial Director of Agriculture in the Department of Agriculture of North Western Province

PART “A”

01. 1.1. Name with initials (in Sinhala/Tamil): Mr/Mrs. /Miss :

1.2. Name with initials (in English block capital letters): Mr./Ms./Mrs . :

1.3. Full Name (in Sinhala/famil) :

1.4. Sex :

Female - F Male -M (Mention the relevant symbol in the box.)

1.5. Date of Birth :

Year : Month : Date :

1.6. National Identity Card No. :

02. 2.1 Permanent Address :

2.2. Official Address (in Sinhala):

2.3. Tele. No. : Official : Personal :

03. 3.1. Current position:

3.2. Grade and Class :

3.3. Date appointed for the said post :

3.4. Active Service period in the said post to 30.11.2025 :

3.5. Previous Service Record:

Ministry/ Department/ Institution	Time Period		The position held by the officer	Grade to which the post belongs
	From	To		

04. Attestation of the Applicant :

I declare that the information provided by me in this application is true and correct to the best of my knowledge, and I accept any consequences that may arise from not completing any part of it or completing incorrectly.

.....,
 Applicant's Signature.

Date :

Part “B”

Certificate from the immediate staff officer in charge of the applicant’s personal file

Mr./Mrs./Miss who submits this application:

01. 1.1 Has I has not earned all salary increments during the preceding five (05) years.

<i>Year</i>	<i>Has/ has not Earned the Annual Salary Increment</i>	<i>Performance Level</i>

1.2. Reason and period, if increment has been deferred.

.....

02. Has/has not been subject to disciplinary action in the preceding 05 years. Information about disciplinary action, if any

<i>Year</i>	<i>Relevant Disciplinary Action</i>	<i>Its Current Status</i>

(Attestect copies of charge sheets or disciplinary orders must be attached, if issued.)

03. Disciplinary punishment has been I/has not been received in accordance with the provisions of Public Service Commission Circular No. 01/2020.

04. Has been /has not been convicted by a court.

05. Has fulfilled / has not fulfilled the eligibility requirements mentioned in the notification.

06. I certify/do not certify that the particulars mentioned in his/her application match with the documents maintained in this Department.

.....,
 Signature of Staff Officer.
 Name

Date :.....

SPECIMEN APPLICATION

Official seal

Part “C”

Certificate from the Head of the Institute/ Department

I certify that the personal file of..... the officer whose information has been submitted above, has been checked. Accordingly, I confirm that the information provided is correct and that this officer has completed five (05) years of active and satisfactory service prior to 30.11.2025, has earned all prescribed salary increments within that period, has not been subject to any disciplinary punishment, and there is no intention to initiate such action in the future. I agree to release the officer if selected for this post.

.....
Signature and Official Seal of the Head of the Institute/ Department.

Date :.....

Recommendation of Secretary to the Ministry:

Date :.....

.....
Signature of the Secretary to Ministry
Name:
Official seal

Recommendation of the Provincial Chief Secretary : (Only for the officers absorbed in the Provincial Council)

Date :.....

.....
Signature of Provincial Chief Secretary
Name:
Official seal

POST OF PROVINCIAL DIRECTOR OF AGRICULTURE

Department of Agriculture of North Western Province

Procedure for Awarding Marks at the Interview

Criteria	Details Related to the Criteria									
<p>01. Seniority (Maximum Marks 70)</p>	<p>The officer having the longest period of service will be awarded the total marks reserved for seniority, while the other officers will be awarded marks for the period of service proportionally.</p> <p>Example: In instances where the recruitment procedure or the service minute allocates 70 marks for seniority and 30 marks for merit, the officer who has served the longest additional period of service should be awarded the full 70 marks.</p> <p>If that officer's total period of service is 5 years, marks should be awarded to other officers as follows:</p> <ul style="list-style-type: none"> • Per year: 14 marks • Per 6 months: 7 marks • Per 3 months: 3.5 marks <p>The term "period of service" refers to an active and satisfactory period of service.</p>									
<p>02. Merit (Maximum Marks: 30)</p>	<p>(a). Contribution to Agricultural Research and Development-</p> <p>Marks will be awarded as follows, based on the grades obtained in the annual performance appraisals during the five years preceding the date of the interview.</p> <table border="1" data-bbox="384 1301 1201 1525"> <thead> <tr> <th data-bbox="384 1301 868 1379"><i>Grades obtained in the performance appraisal</i></th> <th data-bbox="868 1301 1201 1379"><i>Maximum Marks Per Year</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="384 1379 868 1429">Excellent</td> <td data-bbox="868 1379 1201 1429">Marks 03</td> </tr> <tr> <td data-bbox="384 1429 868 1478">Above Average</td> <td data-bbox="868 1429 1201 1478">Marks 02</td> </tr> <tr> <td data-bbox="384 1478 868 1525">Satisfactory</td> <td data-bbox="868 1478 1201 1525">Marks 01</td> </tr> </tbody> </table>	<i>Grades obtained in the performance appraisal</i>	<i>Maximum Marks Per Year</i>	Excellent	Marks 03	Above Average	Marks 02	Satisfactory	Marks 01	<p>Maximum Marks 15</p>
<i>Grades obtained in the performance appraisal</i>	<i>Maximum Marks Per Year</i>									
Excellent	Marks 03									
Above Average	Marks 02									
Satisfactory	Marks 01									
	<p>(b) Publications – (Documentary evidence must be submitted)</p> <p>i. Authorship of published magazines/books or book chapters/training modules/syllabi (Maximum of 01 mark per publication)</p> <p>ii. Authorship of published abstracts/training aids, non-user-reviewed journals, scientific articles published in newspapers and magazines, interactive CDs, or web publications (Maximum of 0.5 marks per publication)</p> <p>To avoid re-awarding marks for the same activity, marks will be granted only under either (i) or (ii) for a single activity.</p>	<p>Maximum Marks 08</p>								

<i>Criteria</i>	<i>Details Related to the Criteria</i>									
	<p>(c) Awards and Commendations -(Documentary evidence must be submitted)</p> <ul style="list-style-type: none"> ➤ Commendations (Marks will be awarded only for commendations issued in the General 230B) (01)mark will be awarded per commendation certificate ➤ Awards(Marks for awards will be given as follows:) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>Award level</i></th> <th style="text-align: center;"><i>Number of Marks Awarded for One Award</i></th> </tr> </thead> <tbody> <tr> <td>i. International awards received for contributions to the agricultural sector</td> <td style="text-align: center;">Marks 02</td> </tr> <tr> <td>ii. National awards received for contributions to the agricultural sector (e.g., Presidential Awards, ASDA Awards - Best Agriculturist, Best Agriculturist scientist Award)</td> <td style="text-align: center;">Marks 01</td> </tr> <tr> <td>iii. Special national or provincial level awards received for contributions to the agricultural sector (Other ASDA awards other than those mentioned above.)</td> <td style="text-align: center;">Marks 0.5</td> </tr> </tbody> </table>	<i>Award level</i>	<i>Number of Marks Awarded for One Award</i>	i. International awards received for contributions to the agricultural sector	Marks 02	ii. National awards received for contributions to the agricultural sector (e.g., Presidential Awards, ASDA Awards - Best Agriculturist, Best Agriculturist scientist Award)	Marks 01	iii. Special national or provincial level awards received for contributions to the agricultural sector (Other ASDA awards other than those mentioned above.)	Marks 0.5	Maximum Marks 02
<i>Award level</i>	<i>Number of Marks Awarded for One Award</i>									
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iii. Special national or provincial level awards received for contributions to the agricultural sector (Other ASDA awards other than those mentioned above.)	Marks 0.5									
	<p>(d) Skills demonstrated at the interview -</p> <p>(Evaluation of the candidate’s presentation relevant to the field/institution/ center)</p> <p>At the interview, marks will be awarded based on the candidate’s communication skills, attitudes and analytical abilities regarding the following aspects :</p> <ul style="list-style-type: none"> ➤ Analyzing the current situation ➤ Identifying issues/needs and proposing solutions. ➤ Strategic planning to overcome Identified Limitations. 	Maximum Marks 05								

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