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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

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PART IV (A) — PROVINCIAL COUNCILS

Provincial Councils Notifications

WESTERN PROVINCE PROVINCIAL COUNCIL

Rules enforced under Western Province Aesthetic Resort Administrative Authority Statute, No. 01 of 2010 of the Western Provincial Council

ACCORDING to the powers entrusted in me under sections 14 and 11 (2) of Western Province Aesthetic Resort Administrative Authority Statute, No. 01 of 2010 of the Western Provincial Council, I, as the Minister of Transport, Sports and Youth Affairs, Cultural and Arts Affairs, Co-operative Development, Food Supplies and Distribution Affairs and Rural Development of the Western Provincial Council, do hereby enact the following stated rules. These rules shall come into force from the date they are published in the *Gazette* Paper.

HEWA MATHARAGE UPALI KODIKARA,
Minister of Transport, Sports and Youth Affairs,
Cultural and Arts Affairs, Co-operative Development,
Food Supplies and Distribution Affairs of the Western Province.

Ministry of Transport, Sports and Youth Affairs,
Cultural and Arts Affairs, Co-operative Development,
Food Supplies and Distribution Affairs of the Western Province,
No. 204, Denzil Kobbekaduwa Mawatha,
Battaramulla,
27th of September, 2011,

**RULES ENFORCED UNDER WESTERN PROVINCE AESTHETIC RESORT ADMINISTRATIVE
AUTHORITY STATUTE, No. 01 OF 2010 OF THE WESTERN PROVINCIAL COUNCIL**

Rules enforced by the Hon. Minister of Transport, Sports and Youth Affairs, Cultural and Arts Affairs, Co-operative Development, Food Supplies and Distribution and Rural Development of the Western Province according to the Section 14 and 11(2) of the Western Province Aesthetic Resort Administrative Authority Statute No. 01 of 2010 of the Western Provincial Council.

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| 01. | These Rules shall be named as Aesthetic Resort Administrative Authority Rules 2010 of the Western Provincial Council. | Short Title and date of enactment |
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Summoning and
conducting the
meetings of
Administrative
Authority

02. (1) All the meetings of the Administrative Authority shall be summoned by the Director.
- (2) The members of the Authority shall be made to receive the Agenda 3 days prior to the scheduled meeting.
- (3) Whenever possible, the meetings of the Authority shall be held at the Western Province Aesthetic Resort.
- (4) The Chairman of the Authority possesses the decisive vote when votes opposing and in favour become equal at a ballot of the Authority.
- (5) It is the responsibility of the Director to maintain records pertaining to members' attendance.

Powers of the
Director and
functions

03. By utilizing the following mentioned powers, the relevant functions shall be accomplished by the Director.
- (1) Making provisions required to accomplish the powers and functions of the Authority.
- (2) Keeping the reports pertaining to decisions taken by the Authority filed in order.
- (3) Implementing the decisions taken by the Authority, making post inquiries and providing the Authority with feedback reports.
- (4) According to the policies taken by the Authority having prepared a short term, middle term and long term plan for the Western Provincial Aesthetic Resort and implementing it under the approval of the Authority.
- (5) Having prepared an annual budget estimate in order to implement the functions of the Western Province Aesthetic Resort and obtain the approval of the Authority.
- (6) When annual estimated limits are not sufficient, prepare supplementary estimates for that and obtaining the approval of the Authority.
- (7) At the end of each quarter, receipts and payment report shall be prepared and presenting the said report to the Authority within 30 days of the termination of that quarter.
- (8) Making provisions to account properly the annual income and expenditure, assets and liabilities of the Western Province Aesthetic Resort and informing the Administrative Authority.
- (9) Accomplishing remunerations, service conditions and recruitment procedures of officers and employees on the recommendation of the Authority and the Secretary to the Ministry, and having obtained the assent of the Governor of the Western Province.
- (10) Stabilizing the protection of all the assets in the possession of the Authority, holding their custody and maintain stock having them documented.
- (11) Ordering the charges levied for the services and facilities of the Western Province Aesthetic Resort under the recommendation of the Authority.
- (12) Having prepared a methodology to be followed when reserving services and facilities of the Western Province Aesthetic Resort and Implementing it under the approval of the Authority.

- (13) All the formats, applications, service charges, relief provided for charges, advances and charging the balance from the total amount, amounts of penalties should be prepared by the Director and implemented upon receiving the approval of the Authority.
 - (14) Having prepared a code of conditions to be obeyed, followed and refrained from within the institution during the relevant time period by whoever a person or group or institution obtaining services or facilities of the Western Province Aesthetic Resort and implementing it under the approval of the Authority.
 - (15) If any harmful consequences would occur to national safety or local culture as a result of any performances, musical shows, entertainment activities or by any other function carried out within the Western Province Aesthetic Resort, take action to suspend or cancel such activity and report to the Authority with regard to them.
 - (16) Ordering criteria in relation to courses conducted by the external instructors and guarantee that activities are carried out in accordance with such orders.
 - (17) Identifying maintenance requirements and methodology needed to affirm durability and better functioning of all the permanent and temporary physical resources and all the systems of Western Province Aesthetic Resort and its premises, identifying in definite time spans in which they should be carried out and maintaining a close supervision having established a proper operational mechanism.
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- (1) Prior to one month of termination of the financial year, the budget estimate for the next year shall be adopted having presented it to the Authority by the Director.
 - (2) The final accounts of the Authority should be presented to the Auditor General through the Chief Accounting Officer at the termination of that year and prior to 31st of March of the oncoming year.
 - (3) Final accounts should be signed by both the Chairman and Director.
 - (4) The bank account of the Fund of the Authority shall be maintained at a state bank approved by the Authority.
 - (5) The receipts and payments procedure of the Authority having prepared by the Director should be implemented on the approval of the Authority.
 - (6) The Secretary of the Ministry in charge of the subject shall become the Chief Accounting Officer pertaining to all transactions of the Authority and the Chairman and the Director both, as the Accounting Officer, are answerable to the Chief Accounting Officer.
 - (7) Based on the income and expenditure earned by the Western Province Aesthetic Resort and as decided by the Authority, the monthly allowances for the Chairman can be paid under the recommendation of the Secretary of the Ministry and on the assent of the Governor.
 - (8) The Authority shall function according to the Procurement Procedure Code and Guidelines Code issued by the State and Western Provincial Council.
 - (9) For the programmes of the Western Provincial Council Special Sponsorship can be provided under the recommendation of the Secretary of the Ministry by charging the greater amount
- Financial and Administrative Procedures of the Administrative Authority

from either a 50% amount charged by the Authority or the amount obtained by calculating the basic cost and by adding 25% to that while taking that amount as the minimum.

- (10) On the recommendation of the Secretary of the Ministry, a sponsorship can be provided for the programs conducted by the Provincial Ministry of Cultural Affairs under which the Authority functions, by calculating the basic cost of that programme and having added 15% to that amount.
- (11) Until the regulations for administration and Financial Rules are composed for the Authority by the Authority, the Financial Rules of the Western Provincial Council and the provisions of the Establishment Code shall be enforced.
- (12) The Director is subjected to the control of the Chairman while all the other officers are subjected to the control of the Director.
- (13) The staff of the Authority should comprise the cadre approved by the Department of Management Services and according to the Recruitment Procedure assented by the Governor and the relevant appointments, promotions and expelling from service of the said cadre should be in accordance with such procedures.
- (14) The Secretary in charge of the subject shall become the Authority in charge of discipline.

Getting the aims, powers, functions and tasks of the Administrative Authority accomplished.

5. (1) Courses pertaining to the subject of Aesthetics and which charge of fee either for the improvement of the Western Province Aesthetic Resort or for the uplifting of the trainees can be conducted.
- (2) This place can also be let on rent or lease to external instructors for the purpose of teaching Aesthetic subjects.
- (3) Grants, prizes or donations received locally or foreign as money or as material equipment which are in accordance with the aims of the Western Province Aesthetic Resort Administrative Authority Statute shall be accounted or stock registered as relevant.
- (4) Foreign performances, exchanges, and establishing relationships with local and foreign institutions pertaining to Aesthetic subjects can also be conducted.

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