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# The Gazette of the Democratic Socialist Republic of Sri Lanka

## EXTRAORDINARY

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No. 2424/60 - THURSDAY, FEBRUARY 20, 2025

(Published by Authority)

## PART I : SECTION (I) — GENERAL

### Government Notifications

L.D.B. 21/78(XVI)(D)

#### THE UNIVERSITIES ACT, No. 16 OF 1978

ORDINANCE made by the University Grants Commission under Section 18 read with Section 24A of the Universities Act, No. 16 of 1978.

Secretary,  
University Grants Commission.

Colombo,  
20th February, 2025.

#### Ordinance

1. This Ordinance may be cited as the Institute of Allergology and Immunology Ordinance, No.02 of 2025 and shall come into operation with effect from 18.02.2025.
2. This Ordinance shall apply to the Institute of Allergology and Immunology of the University of Sri Jayewardenepura (hereinafter referred to as the “Institute”) established by Order made by the Minister under section 24A (1) of the Act and published in *Gazette Extraordinary* No. 2424/58 of 2025.
3. The Institute shall be affiliated to the University of Sri Jayewardenepura, Sri Lanka (hereinafter referred to as the “University”).



## PART I

### POWERS, DUTIES AND FUNCTIONS OF THE INSTITUTE

4. Subject to the provisions of this Ordinance, provisions of the Act and any appropriate instrument made thereunder the Institute shall have the following powers, duties and functions:-
  - (a) to initiate, facilitate and conduct basic and applied scientific research in the specialities of Allergology, Immunology, Molecular Medicine and Biomedical Engineering to better understand, treat and ultimately prevent allergic, immunologic and infectious diseases in Sri Lanka and strengthen such research;
  - (b) to admit students to the Institute;
  - (c) upon the recommendations of the Institute and with the concurrence of the University and with the approval of the Commission, to provide instructions to the students of the Institute and to conduct training and research in the major specialities of Allergology, Immunology, Molecular Medicine and Bio Medical Engineering;
  - (d) with the approval of the Council, to conduct examinations for the purposes of ascertaining the persons who have acquired proficiency in the major specialities of Allergology, Immunology, Molecular Medicine and Bio Medical Engineering;
  - (e) with the approval of the Council and with the concurrence of the Commission, to determine Bachelor's Degrees, Postgraduate Degrees, Postgraduate Diplomas, Higher Diplomas, Postgraduate Certificates, and other academic distinctions to be awarded to the eligible students who have pursued above mentioned approved courses of study and who have passed the examinations of the Institute in the major specialities of Allergology, Immunology, Molecular Medicine and Biomedical Engineering;
  - (f) to recommend to the Council, students who having passed the examinations and having satisfied such other conditions as the University may, in consultation with the Institute, prescribed by By-laws, eligible for the award of-
    - (i) Bachelor's degrees;
    - (ii) Postgraduate diplomas;
    - (iii) Higher diplomas;
    - (iv) Postgraduate certificates;
    - (v) Master of Philosophy (MPhil);
    - (vi) Masters with course work and a research component;
    - (vii) Doctor of Philosophy (PhD);
    - (viii) Doctor of Medicine (MD) in Allergology and Clinical Immunology with Board Certification; and
    - (ix) any other appropriate academic distinctions of the University;
  - (g) to cooperate with Universities or Institutions in Sri Lanka or abroad having similar powers, duties and functions of the Institute by way of exchange of teachers, scholars, students or otherwise;
  - (h) to recognize examinations passed, qualifications gained and the period of learning or study pursued by persons seeking admission to or by students of the Higher Educational Institutions, Higher Educational Institutes or any other Degree Awarding Institutions as being equivalent to such examinations and periods of learning or study in the Institute or such part thereof as may be recognized by By-laws and to withdraw such recognition at any time;

- (i) to recommend to the Council the creation, abolition or suspension of Senior Professorships, Professorships, Associate Professorships, Senior Lectureships, Lectureships or any other posts including administrative posts as may be required for the purposes of the Institute;
- (j) to erect, equip and maintain libraries, laboratories, research centres, reading rooms, recreational centres, staff and student restaurants and any other welfare facilities and any other buildings required for instructional, training or research purposes of the Institute;
- (k) with the approval of the Council, to appoint such persons as may be approved by the Institute as teachers, examiners, trainers, consultants and research supervisors including foreign academics and professionals to the Institute and to determine the terms and conditions of service of such persons and their salaries, allowances, remunerations or any other similar benefits;
- (l) to print and publish refereed journals, books, periodicals and any other publications of academic and professional value and interest and promote and sponsor writers to contribute for the same;
- (m) to organize and conduct seminars, conferences and residential workshops for the purpose of academic and professional advancement of the students of the Institute;
- (n) in consultation with the Council, to award fellowships, scholarships, bursaries, medals and other prizes to the eligible students of the Institute;
- (o) to make arrangements for conducting research and courses or parts of courses in places outside the University in accordance with any By-laws providing for the same;
- (p) to determine, demand and receive fees in accordance with By-Laws relating to the Institute, Financial Regulations of the Government or policies of the Government providing for the same;
- (q) to provide for the furtherance of the career development of both academic and non-academic staff of the Institute;
- (r) to provide for and sponsor staff welfare programmes and Corporate Social Responsibility (CSR) programmes;
- (s) to collaborate with, sponsor and promote the activities of the alumni of the Institute and of any organization formed by the alumni for mutual benefit and advancement of its members;
- (t) to establish a training Centre in the specialities of Allergology and Clinical Immunology to train health care personnel in such specialities;
- (u) to establish a research division that shall be responsible for defining the Institute's research strategy and priorities;
- (v) on the recommendation of the Board of Management and with the approval of the Council, to enter into agreements relating to foreign research grants or aids;
- (w) to collaborate, by way of exchange, sharing or receiving academic and administrative staff, materials and other forms of resources for conducting courses of study, training, research and publication in fields of Allergology, Immunology, Molecular Medicine and Biomedical Engineering with Universities or Institutions in Sri Lanka or abroad, having powers, duties and functions similar to the Institute;
- (x) to cooperate, by way of providing opportunities, resources or otherwise with Institutions or Organizations either in the public or private sector in Sri Lanka or abroad, for the purpose of enhancing teaching, training and research potential of the Institute;

- (y) to levy fees and receive and disburse moneys and equipment as may be necessary for the exercise of the powers of the Institute and the discharge of the functions of the Institute; and
- (z) to do all such other acts or things which are useful for or incidental to or consequential to the, exercise of the powers of the Institute and the discharge of the functions of the Institute.

## PART II

### THE DIRECTOR AND OTHER OFFICERS OF THE INSTITUTE

5. The Director and the holder of any other post specified in this Ordinance as an Officer shall be the officers of the Institute for the purposes of this Ordinance.
6. (1) The first Director of the Institute shall be appointed by the Commission.
- (2) Every subsequent Director shall be appointed by the Council with the concurrence of the Commission from among the panel of three persons nominated by the Board of Management of the Institute referred to in paragraph 10:

Provided however, no person shall be appointed as the Director for more than two consecutive terms.

- (3) Where a member of the staff of a Higher Educational Institution or a Higher Educational Institute is appointed as the Director, such Institution or Institute, as the case may be, shall release such member of the staff so appointed enabling him to accept the post of Director of the Institute.
- (4) The Director shall, unless he vacates office earlier or is removed from office under subparagraph (5), hold office for a period of three years from the date of his appointment or until he completes his age of retirement, whichever event occurs earlier.
- (5) Director may be removed from office by the Commission on the recommendation of the Council on a vote of censure passed by not less than two-third of the total membership of the Board of Management at a special meeting convened for such purpose. The members present at such special meeting shall elect from among themselves a person, other than the Director, to preside at such special meeting.
- (6) The Director shall be subject to the disciplinary control of the Council.
- (7) A Director who resigns or is removed from office or completes his tenure may, if he was a member of the staff of a Higher Educational Institution or of a Higher Educational Institute immediately prior to his appointment as Director, revert to his substantive post in such Higher Educational Institution or Higher Educational Institute, as the case may be, unless he has not completed his age of retirement.
- (8) Where the Director by reason of leave, illness, absence from Sri Lanka or any other cause is temporarily unable to perform his duties, the Commission shall, within seven days of the occurrence of such inability, make such arrangements as it may think fit to appoint any other eligible person to perform the duties of the Director and until such arrangements are made, the Registrar of the University shall perform the duties of the Director.
- (9) Where a vacancy occurs in the office of Director, the Commission shall, within seven days of the occurrence of such vacancy, make such arrangements as it may think fit for the performance of the duties of the office of the Director until a permanent appointment is made under paragraph 6(2) and until such arrangements are made, the Registrar of the University shall perform the duties of the office of the Director.

7. The Director shall be (a) a full-time officer of the Institute;
- (b) the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the Institute;
- (c) an *ex-officio* member and the Chairperson of the Board of Management and Academic Syndicate and an *ex-officio* member of each Board of Study, each Speciality Board of Study and each Standing Committees of the Institute; and
- (d) entitled to convene, be present and speak at any meeting of any authority or body of the Institute but shall not be entitled to vote at any such meeting unless he is a member of such authority or body.
8. (1) It shall be the duty of the Director, in accordance with-
- (a) By-laws made in that behalf; and
- (b) such directions as may be lawfully issued to him in that behalf, from time to time, by the Board of Management, the Academic Syndicate, each Board of Study, each Speciality Board of Study and each Standing Committee,
- to ensure that the provisions of the Act and any appropriate instrument made thereunder, in so far as they relate to the Institute, are duly observed and may exercise all such powers as he may deem necessary for such purpose.
- (2) It shall be the duty of the Director to give effect to or to ensure that effect is given to the decisions of the Board of Management, the Academic Syndicate, each Board of Study, each Speciality Board of Study and each Standing Committee.
- (3) It shall be the duty of the Director to be present before the Council when he is invited to do so.
- (4) The Director shall be responsible for the maintenance of discipline, administration and academic quality and standards within the Institute.

### PART III

#### AUTHORITIES OF THE INSTITUTE

9. The authorities of the Institute shall be the following: -
- (a) the Board of Management;
- (b) the Academic Syndicate;
- (c) the Boards of Study; and
- (d) the Speciality Boards of Study.

### PART IV

#### THE BOARD OF MANAGEMENT

10. (1) There shall be a Board of Management (hereinafter referred to as the “Board”) which shall be the academic and executive body of the Institute.
- (2) The Board shall consist of-

(a) the following *ex-officio* members, namely: -

- (i) the Director;
- (ii) the Secretary to the Ministry of the Minister assigned the subject of Education or his nominee not below than the rank of a Senior Assistant Secretary;
- (iii) the Secretary to the Ministry of the Minister assigned the subject of Health or his nominee not below the rank of a Senior Assistant Secretary;
- (iv) the Secretary to the Ministry of the Minister assigned the subject of Finance or his nominee not below the rank of a Senior Assistant Secretary’;
- (v) the Director-General of Health Services;
- (vi) the Dean of the Faculty of Medical Sciences of the University;
- (vii) the Professor of Allergology, Immunology or Molecular Medicine of the Faculty of Medical Sciences of the University nominated by the Dean of such Faculty; and
- (viii) the immediate past Director of the Institute (if any); and

(b) the following appointed and elected members namely: -

- (i) two members appointed by the Commission from among persons who have rendered distinguished service in areas of law, financial or administration;
- (ii) a member elected by the Council from among the appointed members of the Council (hereinafter referred to as the “elected member”); and
- (iii) two teachers of the Institute appointed by the Council.

(2) The Board may invite any expert possessing proven knowledge in the necessary sphere for a specific purpose and for a specified period not exceeding the tenure of the Board, whenever the need arises therefor:

Provided however that such expert shall not have the right to stand for election or to vote at any meeting of the Board.

11. (1) The Director shall be the Chairperson of the Board who shall preside at all meetings of the Board. If the Chairperson is unable to preside at any such meeting the members present shall elect any member present to preside at such meeting.
- (2) The elected member or any appointed member of the Board shall, unless he vacates office earlier by death, resignation or removal, hold office for a period of three years from the date of his election or appointment, as the case may be, and shall, unless removed from office, be eligible for re-election or re-appointment, as the case may be:

Provided however, if the elected member or any appointed member vacates his office prior to the expiry of his term, his successor shall, unless he vacates office earlier, hold office for the unexpired portion of the term of office of his predecessor:

Provided further, the elected member shall hold office so long as he retains the status or membership by virtue of which he was eligible for election as a member of the Board.

- (3) The elected member of the Board may, at any time, resign his office by letter addressed therefor to the Director.
- (4) Any appointed member of the Board may, at any time, resign his office by letter addressed therefor to the Chairperson of the Commission.

- (5) The elected member or any appointed member of the Board who, without leave of absence, fails to attend three consecutive meetings of the Board, shall be deemed to have vacated his office as a member of the Board and the Commission or the Council, as the case may be, shall appoint a fit person to fill the resulting vacancy.
  - (6) The members of the Board shall be paid such remuneration or allowances as the Minister shall, in consultation with the Minister assigned the subject of Finance, determine.
  - (7) The quorum for any meeting of the Board shall be one-third of its total membership.
  - (8) The Board shall meet whenever necessary, so however that it meets on not less than six occasions in each calendar year.
  - (9) The Chairperson shall, whenever he thinks necessary or within one week of the receipt by him of a written request from not less than one-third of the total membership of the Board therefor, convene a special meeting of the Board.
12. (1) Subject to the other provisions of this Ordinance and provisions of the Act and any appropriate instrument made thereunder, the Board shall have control and general direction over instructions, education, training, research development and consultancy in the Institute.
- (2) Without prejudice to the generality of the powers conferred upon it by subparagraph (1), the Board shall exercise, perform and discharge the following powers, duties and functions:
- (a) hold, control and administer, the property of the Institute;
  - (b) regulate and determine all matters concerning the Institute in accordance with the provisions of the Act and any appropriate instrument made under the Act;
  - (c) administer the Fund established under paragraph 26;
  - (d) levy fees, receive and disburse such sums of money and equipment as may be necessary for the exercise of its powers or the discharge of its functions;
  - (e) with the concurrence of the Commission, receive and accept gifts, bequests, donations and grants made to the Institute:
- Provided that, the Board shall obtain the prior written approval of the Department of External Resources in respect of all foreign gifts, bequests, donations and grants made to the Institute.
- (f) evaluate the annual report and the audited accounts of the Institute and submit them to the Council and the Commission;
  - (g) prepare the financial estimates of the Institute for the current and ensuing year and to submit such estimates to the Council and the Commission;
  - (h) in consultation with the Academic Syndicate, each Board of Study or Speciality Board of Study, as the case may be, recommend to the University Postgraduate Diplomas, Higher Diplomas, Postgraduate Certificates, Master of Philosophy (Mphil), Masters with course work and a research component, Doctor of Philosophy (PhD) or Doctor of Medicine (MD) with Board Certification and other academic distinctions which shall be awarded in major specialities of Allergology, Immunology and Molecular Medicine and the courses of study, training to be followed, the examinations to be passed and other conditions to be fulfilled by students who wish to qualify for such Postgraduate diplomas, higher diplomas, Postgraduate certificates, Master of Philosophy (MPhil), Masters with



course work and a research component, Doctor of Philosophy (PhD) or Doctor of Medicine (MD) with Board Certification and other academic distinctions;

- (i) in consultation with the academic syndicate, recommend to the University Bachelor's degrees and other academic distinctions which shall be awarded in major specialities of Immunology and Biomedical Engineering to the eligible students who have passed the examinations and fulfilled other necessary conditions required in such courses of study;
- (j) draft By-laws for any matter in respect of which By-laws are authorized or required to be made and submit such draft By-laws to the Council for its approval and publication:

Provided however, that no By-law relating to courses of study and examinations shall be drafted except after consideration of reports from the Board, the Academic Syndicate, relevant Boards of Study or the Speciality Board of Study;

- (k) upon consideration of reports from the Board, the Academic Syndicate, relevant Boards of Study, or Speciality Bords of Study, as the case may be, draft By-laws relating to courses of study and examinations and recognition of persons as specialists and submit such drafted By-laws to the Senate for its approval;
- (l) provide premises, buildings, furniture, equipment, Information Technology facilities, laboratories, reading material and other facilities required for the purposes of the Institute;
- (m) recommend to the Senate, in consultation with the relevant Board of Study, eligible persons to be recognized as teachers, examiners, trainers, officers and other employees of the Institute;
- (n) recommend to the Senate the institution, abolition or suspension of Senior Professorships, Professorships, Associate Professorships, Senior Lectureships, Lectureships or any other posts including administrative posts as may be required for the purposes of the Institute;
- (o) recommend to the Council to suspend, dismiss or to take disciplinary actions on students or persons employed in the Institute;
- (p) upon consideration of reports from the Academic Syndicate, relevant Board of Study and with the approval of the Council, recommend to the Commission, -
  - (i) schemes for the re-organization of existing Boards of Study and the establishment of new Boards of Study;
  - (ii) the assignment of study courses in main specialities of Allergology, Immunology and Molecular Medicine to the respective Boards of Study; and
  - (iii) the assignment of minor specialities in Allergology and Immunology and Molecular Medicine to the respective Speciality Board of Study;
- (q) appoint such number of Standing Committees or *ad hoc* Committees as the Board may deem necessary, and specify their terms of references; consider the reports of such committees and either approve such reports whether with or without modification or reject such reports;
- (r) in consultation with the Academic syndicate and the relevant Board of Study and with the concurrence of the Council, determine the criteria for the admission of students to courses of study;
- (s) invest any sums of money belonging to the Institute including any unapplied income, in any security in which, under the provisions of section 20 of the Trust Ordinance or any other written law, it is



lawful to invest trust moneys; or to invest any such moneys, with the approval of the Commission, in the purchase of immovable property in Sri Lanka or vary such investments or to place in fixed deposits in any bank approved by the Commission any portion of such moneys not required for immediate expenditure; and

- (t) exercise all other powers of the Institute, which are incidental to or consequential upon the powers of the Institute as provided for in this Ordinance or in any other appropriate instrument made under the Act.

- (3) No resolution shall be passed by the Board in relation to any academic matter unless the Academic syndicate and relevant Board of Study has first been given an opportunity of recording and conveying its opinion thereon to the Board:

Provided that, no resolution so passed shall be acted upon except with the concurrence of the University.

- (4) In this paragraph, “academic matter” means any matter which is subject to the control and general direction of the Academic Syndicate and relevant Board of Study or the Speciality Board of Study.

## PART V

### THE ACADEMIC SYNDICATE

13. (1) There shall be an Academic Syndicate of the Institute (in this Ordinance referred as the “Academic Syndicate”) which shall consist of the following members: -

- (a) the Director who shall be the Chairperson;
- (b) the Head of each Department of Study of the Institute;
- (c) a nominee from each Board of Study;
- (d) a nominee of the Faculty Board of the Faculty of Medical Sciences of the University, elected from among the Senior Professors, Professors, Associate Professors or Senior Lectures;
- (e) Senior Professors, Professors and Associate Professors from each Department of Study of the Institute;
- (f) Senior Professors, Professors, Associate Professors from the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;
- (g) two members elected from among the permanent teachers of the Institute other than the members referred to in subparagraph (1)(e); and
- (h) two members appointed by the Vice Chancellor of the University on the recommendation of the Board to represent the industry.

- (2) The Academic Syndicate may, with the Concurrence of the Board, invite experts for a specific purpose and for a specific period as may be determined by such Academic Syndicate:

Provided however that such invited expert shall have no right to stand for election or to vote at any meeting of the Academic Syndicate.

- (3) The *quorum* for any meeting of the Academic Syndicate shall be two thirds of its total membership.

(4) The Academic Syndicate may meet whenever necessary:

Provided however, that the Academic Syndicate shall meet not less than six occasions in each year.

14. (1) Subject to the provisions of this Ordinance and the Act and any appropriate instrument made thereunder, the Academic Syndicate shall have control and general direction over instruction, training, research and examinations of the Institute.
- (2) Without prejudice to the generality of the powers conferred upon it by sub-paragraph (1), the Academic Syndicate shall have powers-
- (a) to consider and report on any matter referred to it by the Board;
  - (b) to present recommendations and reports to the Board not being matters connected with the courses of study, teaching programmes, training programmes, research programmes or examinations;
  - (c) to appoint a scientific advisory committee consisting of not less than six distinguished international scientists nominated by the Academic Syndicate and approved by the Council which shall evaluate the research progress of the Institute every six months;
  - (d) to appoint such other committees as may be consisting of persons not being members of the Academic Syndicate, for the purpose of considering and reporting on any special subject;
  - (e) to recommend to the Board-
    - (i) the requirements for the admission of students to courses of study and examinations;
    - (ii) the persons who are suitable to be appointed as teachers or examiners;
    - (iii) the persons who, having passed the required examinations and having satisfied other required conditions, are eligible for the award of degrees, diplomas, certificates and other academic attainments;
    - (iv) the mode and conditions of competition for fellowships, scholarships, exhibitions, bursaries, medals and other prizes;
    - (v) the names of persons suitable for the award of fellowships, scholarships, exhibitions, bursaries, medals and other prizes; and
  - (f) to do all such other acts or things which in the opinion of the Institute are necessary, or are conducive or incidental to carry out the academic matters of the Institute.

## PART VI

### THE BOARDS OF STUDY AND SPECIALITY BOARDS OF STUDY

15. (1) There shall be established Boards of Study in respect of following areas: -
- (a) Research and Higher Degrees;

- (b) Internal Undergraduate Degrees; and
  - (c) Doctor of Medicine (MD) in Allergology and Clinical Immunology.
- (2) There shall be established Speciality Boards of Study for the minor specialties of Allergology, Immunology and Molecular Medicine.
16. The members of each Board of Study and Speciality Board of Study shall be remunerated as may be determined by the Board.
17. The Board of Study in respect of Research and Higher Degrees shall consist of following members: —
- (a) the Head of the Department of Immunology and Molecular Medicine, Faculty of Medical Science of the University;
  - (b) all Senior Professors, Professors and Associate Professors in the permeant cadre from each Department of Study of the Institute;
  - (c) all Senior Professors, Professors and Associate Professors in permeant cadre from the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;
  - (d) two clinicians with Doctor of Philosophy degree in immunology from other universities in Sri Lanka; and
  - (e) an Immunologist nominated by the Secretary to the Ministry of Minister assigned the subject of Health.
18. (1) The Board of Study in respect of Internal Undergraduate Degrees shall consist of following members: —
- (a) the Head of the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;
  - (b) all Teachers in the permeant cadre of the Institute;
  - (c) all Teachers in the permeant cadre of the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;
  - (d) a representative of the Faculty Board of the Faculty of Medical Sciences nominated by the Dean of that Faculty from among teachers of such Faculty who are engaged in teaching at the Institute;
  - (e) all teachers in the permeant cadre engaged in undergraduate teaching; and
  - (f) two students elected from among internal undergraduate students registered with the Institute.
- (2) The members elected under sub-paragraph (1)(f) shall hold office as such members for a period of one year from the date of such election and other members shall hold office for a period of three years and shall be eligible for reappointment.
19. (1) The Board of Study in respect of the Doctor of Medicine (MD) Programmes shall consist of the following *ex-officio* members: -
- (a) the Director who shall be the Chairperson;
  - (b) the Head or Coordinator of the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;
  - (c) all Senior Professors, Professors, Associate Professors and Senior Lecturers in the permeant cadre of the Department of Immunology and Molecular Medicine, Faculty of Medical Sciences of the University;

- (d) the President of the College of Anaesthesiologists and Intensivists of Sri Lanka or his nominee;
- (e) the President of the Ceylon College of Physicians or his nominee;
- (f) the President of the Sri Lanka College of Pediatricians or his nominee;
- (g) the President of the College of Otorhinolaryngologist and Head and Neck Surgeons of Sri Lanka or his nominee;
- (h) the President of the Sri Lanka College of Emergency Physicians or his nominee;
- (i) the President of the Sri Lanka College of Dermatology and Aesthetic Medicine or his nominee;
- (j) the President of the Sri Lanka College of Pulmonologists or his nominee;
- (k) the President of the Ceylon College of Family Physicians or his nominee;
- (l) the President of the Sri Lanka College of Oncologists or his nominee;
- (m) the President of the Sri Lanka College of Microbiologists or his nominee.

20. For the special purposes and minor specialties of Allergology and Immunology Molecular Medicine, the Council may, with the concurrence of the Board, appoint not less than five and not more than ten members from among the principals or other specialists of the Ministry of the Minister assigned the subject of Health, trainers, academics and other specialists to the Board of Study for a period of not less than one year and not more than three years:

Provided however, no person so appointed shall have the right to stand for election or to vote at any meeting of such Board of Study.

Provided further that such member shall be deemed to have been duly appointed for the purposes of the said specific presentation and on completion of such presentation he shall cease to be an appointed member.

21. (1) Any member of any Board of Study or any Speciality Board, as the case may be, shall, unless he vacates office earlier, hold office for a term of three years from the date of his election or appointment, and be eligible for re-election or re-appointment as the case may be:

Provided however, where if any elected or appointed member vacates his office prior to the expiry of his term, his successor shall, unless he vacates his office earlier, hold office for the unexpired portion of the term of office of his predecessor:

Provided further, that each elected or appointed member of any Board of Study or any Speciality Board of Study shall hold office so long as he retains the status or membership by virtue of which he was eligible for election or appointment as a member of such Board of Study or such Speciality Board of Study, as the case may be, and shall cease to be such member on resignation, retirement or transfer from the Training School, University, Department of Study or Professional Body, as the case may be, from which he was so elected or appointed to be such member.

- (2) A member of any Board of Study or any Speciality Board of Study may resign from his office by a letter addressed to that effect to the Director.
- (3) Any elected, appointed or nominated member of any Board of Study or any Speciality Board of Study, who without leave of absence fails to attend three consecutive meetings of such Board of Study or such Speciality Board of Study, as the case may be, shall be deemed to have vacated his office as a member of such Board of Study or such Speciality Board of Study and the Director shall take necessary steps to appoint a suitable person to fill the resulting vacancy.
- (4) The Board shall have the power to dissolve any Board of Study or any Speciality Board of Study or remove a member of any Board of Study or any Speciality Board of Study on a vote of censure passed by not less than two-thirds of the total membership of the Board.

22. (1) Each Board of Study and Speciality Board of Study shall have a Chairperson who shall be elected by the members of such Board of Study or the Speciality Board of Study, as the case may be, from among its members.
- (2) Each Board of Study and Speciality Board of Study shall have a Secretary who shall be appointed by the Board upon the recommendation of such Board of Study or such Speciality Board of Study concerned.
- (3) The *quorum* for any meeting of any Board of Study or any Speciality Board of Study shall be one third of the total membership of the appropriate Board, excluding its appointed members.
- (4) Each Board of Study and Speciality Board of Study shall meet whenever necessary, so however that it meets on not less than ten occasions in each year.
23. (1) Subject to the provisions of this Ordinance and the Act and any appropriate instrument made thereunder, each Board of Study and each Speciality Board of Study shall have control and general direction of instruction, education, research, training and examinations in respect of major specialties and minor specialties concerned.
- (2) Without prejudice to the generality of the powers conferred upon it by sub paragraph (1), each Board of Study and each Speciality Board of Study shall exercise, perform and discharge the following powers, duties and functions: -
- (a) report on any matter referred to any such Board of Study or any such Speciality Board of Study by the Board;
- (b) present recommendations and reports to the Board on all matters connected with the courses of study, training programmes, curricula and examinations;
- (c) submit to the Board, draft By-laws relating to courses of study and examinations;
- (d) recommend the appointment of sub-committees, when relevant, which may include persons other than members of any such Board of Study or Speciality Board of Study concerned, for the purpose of considering and reporting on any special subject;
- (e) recommend to the Board, the requirements for admission of trainees to courses of study, training programmes and examinations conducted at the Institute; and
- (f) recommend to the Board such persons as are suitable for recognition as trainers and examiners of the Institute in conformity with the By-laws made on that behalf;

## PART VII

### DEPARTMENTS OF STUDY

24. There shall be Departments of Study namely-
- (a) Allergology;
- (b) Immunology; and
- (c) Molecular Medicine and Biomedical Engineering.
25. (1) Each Department of Study shall have a Head who shall be a Senior Professor, Professor, Associate professor or Senior Lecturer of the Institute. Every such Senior Professor, Professor, Associate Professor or Senior Lecturer of the Institute shall be appointed by the Council, upon the recommendation of the Board.

- (2) The Head of a Department of Study shall, subject to the provisions of this Ordinance, hold office for a period of three years reckoned from the date of his appointment and shall, unless removed from office, be eligible for re-appointment.
- (3) Every Head of a Department of Study shall receive such remuneration as may be determined by the Board.
- (4) Where owing to leave of absence, illness or any other cause, the Head of a Department of Study is temporally unable to perform the duties of his office for a period not exceeding three months, the Council shall appoint a person from among the Senior Professors, Professors, Associate Professors or Senior Lecturers of the Institute to act in the Post of Head of Department of Study for such period:

Provided however, where a Head of a Department of Study retires or resigns or is, for any other reason unable to perform the duties of his office for a period exceeding three months the Post of Head of such Department of Study shall be deemed to be vacant, and a new Head of Department shall be appointed in accordance with the provisions of sub-paragraph (1).

## PART VIII

### FINANCE

26. (1) The Institute shall have its own Fund.
  - (2) There shall be paid into the Fund -
    - (a) fees to be paid to the Institute in accordance with the provisions of any appropriate instrument;
    - (b) income from endowments, grants and gifts;
    - (c) all such sums of money as may be voted from time to time by Parliament and disbursed by the Commission as grants for the purpose of the Institute; and
    - (d) all other moneys accruing to the Institute from any source whatsoever.
  - (3) A summary of all sums of money paid into the Fund within the course of a particular month classified under the appropriate heads of revenue shall, before the end of the next ensuing month, be submitted by the Director to the Commission for its information.
27. (1) It shall be the duty of the Director-
    - (a) to keep the accounts of the Institute in such form and manner as may be determined by the Council;
    - (b) to receive all moneys paid into the Fund and to credit such moneys to the appropriate heads of accounts;
    - (c) to make all authorized payments; and
    - (d) to prepare for the Board such triennial estimates as required by the Commission and the annual financial appropriations for the ensuing year:

Provided however, the income derived from grants or endowments made for specific purposes, shall be separately accounted for in the accounts of the Institute and no payment shall be made from such income for the general purposes of the Institute or for any purpose or object other than that for which such grants or endowments were respectively made.

28. The financial year of the Institute shall be the Calander year.
29. (1) The Institute shall prepare an annual statement of accounts and statistics relating to its activities in such form and manner and containing such particulars as the Commission may, from time to time, specify.
- (2) The books of accounts of the Institute shall be kept in the office of the Institute.
30. The provisions of Part XIII of the Act as relevant to the auditing of the accounts of a Higher Educational Institution shall, *mutatis mutandis*, apply to and in relation to the auditing of the accounts of the Institute.

## PART IX

### GENERAL PROVISIONS

31. (1) The staff of the Institute shall consist of such number officers, teachers and other employees as it may, with the concurrence of the University and with the approval of the Commission, deem necessary for the efficient exercise, performance and discharge of the powers, duties and functions of the Institute.
- (2) The staff of the Institute may either be provided on release by the University from among its own staff or be permanently appointed by the Commission or the University, as the case may be, and the provisions of Part X of the Act shall, *mutatis mutandis*, apply to and in relation to appointments made to the staff of the Institute.
- (3) Where an officer, teacher or other employee of the University has been released for service in the Institute on a full-time basis, the Institute shall pay him the salary and the allowances of his substantive post in the University. In any other case, the Institute may pay the officer or other employee concerned, such allowance as it may determine in consultation with the Council and with the approval of the Commission.
- (4) The staff of the Institute shall be subject to the direction and the disciplinary control of the Director.
- (5) The Staff of the Institute shall be subject to the disciplinary rules and procedures applicable to the Staff of the University.
32. (1) Where any question arises as to whether any person has been duly elected, appointed or nominated, as the case may be, to any Authority or Body of the Institute, as the case may be, or as to whether any person is entitled to be a member of any authority or other body of the Institute, such question shall be referred to the Commission whose decision thereof shall be final.
- (2) No act, resolution or proceeding of any Authority or other Body of the Institute shall be invalidated merely by reason of the existence of any vacancy among its members or of any defect in the appointment of any member thereof.
- (3) Upon coming into operation of this Ordinance and subject to the provisions of this Ordinance, the Act and any appropriate instrument made thereunder, the University shall have the power to grant and confer Bachelor's degrees, Postgraduate diplomas, higher diplomas, Postgraduate certificates Master of Philosophy (MPhil), Masters with course work and a research component, Doctor of Philosophy (PhD), Doctor of Medicine (MD) with Board Certification and other academic distinctions in major specialties of Allergology and Immunology and Molecular Medicine upon the recommendation of the Institute.



## PART X

### INTERPRETATION

33. In this Ordinance unless the context otherwise requires-

“Act” means the Universities Act, No. 16 of 1978;

“appropriate instrument” shall have the same meaning as assigned to it in the Act;

“Commission” means the University Grants Commission established under section 2 of the Act;

“Council” means the Council of the University;

“Examiner” means a person who is at present an examiner in a Training School or an institute, or a permanent staff member in a relevant speciality of the Ministry of Health, or an academic in the relevant departments of the relevant faculties of the Universities established under the Act, or a relevant specialist of the Ministry of the Minister assigned the subject of Health, who shall be in active service in the Universities established under the Act or in the Ministry of the Minister assigned the subject of Health, or in any government institution recognized by the Board:

Provided however that, all such examiners shall have five years’ experience in teaching and training with recognized degrees as may be determined by the Board and approved by the Senate on the recommendation of the Board of Study or the Speciality Board of Study concerned;

“Higher Educational Institution” and “Higher Educational Institute” shall have the same meanings assigned to them by the Act;

“professional body” means an association, college or any other body corporate other than a trade union in any speciality in medicine including Allergology and Immunology which is incorporated by an Act of Parliament or which is registered under the Companies Act, No. 07 of 2007 or any other professional body corporate or unincorporate, recognised by the Board;

“Senate” means the Senate of the University;

“Teacher” shall have the same meaning as assigned to it by the Act; and

“University” means University of Sri Jayewardenepura, Sri Lanka established under the provisions of the Act.