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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,528 - 2007 දෙසැම්බර් 14 වැනි සිකුරාදා - 2007.12.14  
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(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to each of the 'Notices' appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 20th December, 2007, should reach the Government Press on or before 12 noon on 07th December, 2007.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2007.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

**Rules And Instructions For Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any other candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations.  
Pelawatta,  
Battaramulla.

## Posts - Vacant

### DEPARTMENT OF OFFICIAL LANGUAGES

#### Post of Driver Class II 'B'

APPLICATIONS for the posts of Drivers Class II "B" in the Department of Official Languages are invited from the Sri Lankans who have required qualifications mentioned in this notification.

02. Applications, prepared according to the format given below should be sent to "The Commissioner, Department of Official Languages, "Bhasha Mandiraya" 341/7, Kotte Road, Rajagiriya, under registered post on or before 15th January, 2008. The post applied for should be marked as "Post of Driver" on the top left hand corner of the envelope enclosing the applications. Late applications will not be entertained. Application should be completed in all respects. Late applications and the applications which do not fulfil the required qualifications will be rejected without any notice.

03. Applicant should be a citizen of Sri Lanka

04. *Age Limit.* - Applicants should be between 18 and 45 years of age as at the closing date of applications. The upper age limit will not apply to the applicants who are in the Public Service and the provincial public service.

05. *Educational qualifications/alternative qualifications.* - Applicants should have passed at least Grade Eight/Year Nine from a school approved by the Director General of Education.

06. *Professional qualifications :-*

- Applicants should have a certificate of competence issued by the Commissioner of Motor Traffic regarding driving of private/hired vehicles and Station wagons less than 24 hundred weight tare. (The certificate should have been obtained 3 years prior of the date of recruitment (Vehicle class : C and C1).
- Applicants should possess 3 years experience as a driver (Should be supported by certificates).
- Applicants should have a sound knowledge of the Code of road rules.

07. *Physical Qualifications :-*

- The minimum height should be 05 feet and 2 1/2 inches.
- Applicants should be physically fit and have a good eye sight for working during day and night.

08. *Salary Scale.* PL 3- 2006 (Monthly) Rs. 12,360 - 10 x 110 - 10 x 120 - 10 x 130 - 12 x 140 - Rs. 17,640.

09. *Conditions of Employment :-*

- This post is permanent and pensionable. Appointees should contribute to Widows'/Widowers' and Orphans' pension scheme.
- If the applicant selected has served under the probationary period of three years and is a confirmed officer in the Public/Provincial Public Service he/she will be appointed as an acting officer for a period of one year.
- Sections 10 -12 in Chapter II of the Establishment Code will be applicable.
- In accordance with the Public Administration Circular No.07/2007 all officers recruited should acquire proficiency in other official language within a period of 5 years from the appointment in addition to the official language through which he has entered the Public Service.

10. Method of recruitment All qualified applicants,

- Should sit a written test.
- Applicants who score higher marks at the written test will be called for a Competence test.
- Successful applicants at the Competence test will be called for an interview to select the qualified persons.

11. The recruitments will be made according to the Public Administration Circular No.1101/9 of 13.10.1999.

12. Applicants who are already in the Public service should forward their applications through the respective Heads of Departments. A certificate to the effect that the applicant can be released if he is selected to this post should be attached.

13. If any information mentioned in the application is found to be false prior to selection he/she will be disqualified and if it is detected after selection he/she will be dismissed.

Commissioner of Official Languages,  
Department of Official Languages,  
"Bhasha Mandiraya"  
341/7, Kotte Road,  
Rajagiriya.

### SPECIMEN APPLICATION FORM

DEPARTMENT OF OFFICIAL LANGUAGES POST OF DRIVER CLASS II 'B'

- Full Name : In Sinhala : \_\_\_\_\_.  
In English : \_\_\_\_\_.
- Name with initials : In Sinhala : \_\_\_\_\_.  
In English : \_\_\_\_\_.
- National Identity Card Number : \_\_\_\_\_.

04. Private Address : In Sinhala :———. In English :———. 12. Driving Licence No., date and vehicle class issued by the Commissioner of Motor Traffic :———.

05. Official Address :———. 13. Experience as a driver :———.

06. Date of Birth :———. 14. Present Employment :———.

Age (As at the date of forwarding applications as per the Gazette Notification) 15. Names and addresses of two referees :———.

Days :———, Months :———, Years :———.

07. Sex :———. I hereby certify that the particulars furnished by me in this application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect I am liable to disqualification before selection and to dismissal without any compensation if this inaccuracy is detected after appointment.

08. Civil Status :———. \_\_\_\_\_, Signature of Applicant.

09. Citizenship :———. \_\_\_\_\_,

10. Medium of the Language in which the Applicant studied :———. \_\_\_\_\_,

11. Educational Qualifications :———. \_\_\_\_\_,

Subjects	Grade

Date :———. 12-238

## Examinations, Results of Examinations & c.

### NATIONAL COLLEGES OF EDUCATION ADMISSIONS TO FOLLOW A PRE-SERVICE PROFESSIONAL COURSE IN TEACHER EDUCATION - 2008

(a) THE notification of 29.06.2007 *Gazette* in the section 4.3.1 amended as below :

- 4.3 Course No. (03) Mathematics (Sinhala)  
(03) Mathematics (Tamil)  
(03) Mathematics (English)

4.3.1 Three passes in the following subjects : Mathematics, Combined Mathematics, Higher Mathematics Physics, Chemistry, in one sitting at G.C.E (A/L) Examination held in 2006 (Two passes in above subjects including Mathematics, Combined Mathematics, Higher Mathematics for Sri Pada National College of Education); and

4.3.2 Passed G.C.E (O/L) Examination in six subjects with a pass in Sinhala/Tamil Language and a Credit pass in Science (34).

(a) This amendment is applicable only to follow the Mathematic Course in Sri Pada National College of Education :

According to the section 6.3 in the 29.06.2007 *gazette* notification, applicants qualified to apply for Mathematics Course among the entitled applicants for Sri Pada National College of Education should apply in accordance with above mentioned amendment. Those who have applied for Mathematics course as per the *gazette* notification of 29.06.2007 need not to apply again.

(b) The completed application form as in the *Gazette* Notification of 29.06.2007 should be sent on or before 28.12.2007 by registered mail to following address.

Chief Commissioner (Teacher Education)  
Colleges of Education Branch,  
Ministry of Education,  
Isurupaya,  
Battaramulla.

(c) Please note that the rules and regulations pertaining to the application are in accordance with the 29.06.2007 *Gazette* Notifications.

ARIYARATNE HEWAGE,  
Secretary,  
Ministry of Education.

12-230

### MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

#### Department of Technical Education and Training

ADMISSION OF STUDENTS TO COURSES (NVQ LEVEL 05 AND 06) CONDUCTED AT SRI LANKA TECHNICAL COLLEGE, OLCOTT MAWATHA, COLOMBO 10 - 2008 (SRILANKA COLLEGE OF TECHNOLOGY)

APPLICATIONS are invited from eligible candidates for courses conducted in Sri Lanka Technical College appearing in this *Gazette*

Notification. Students for admission will be selected from among the applicants according to the qualifications and merit, and the place available in each course.

02. The prospective candidates are advised to prepare their own applications on a 13" x 8" sheet of paper in accordance with the "Specimen Application Form" given in this notification. As specified in item 13 in the specimen application form, each application should be affixed with a valid Rs.10 stamp duly cancelled with the candidate's usual signature. Duly completed applications should be sent under Registered Cover to reach the Principal Sri Lanka Technical College, (Sri Lanka College of Technology), Olcott Mawatha, Colombo 10, to reach him on or before 4th January 2008.

03. Applications received after the prescribed date will be rejected.

04. A candidate seeking admission to follow a course in the Technical college should:-

- (i) be of excellent moral character;
- (ii) be a citizen of Sri Lanka;
- (iii) have fulfilled all the eligibility requirements for admission at the time of forwarding the application.

05. Suitable candidates will be selected on the results of Selection Test, Aptitude test and/or an Interview.

06. Any documents or copies thereof, should not be submitted along with the application. Those candidates who fail to produce the necessary and acceptable documents to prove their eligibility at the interview will be deemed disqualified.

07. Subject to a maximum of Rs.450 a month a stipend of Rs.20 per day for attendance to classes will be paid to students, depending on parental income.

A limited number of Students from low income families will be paid a bursary of Rs.2500 per year.

08. The candidate is held entirely responsible for the authenticity of his/her documents. Candidates who submit documents that have been tampered with or forged or not proved in fact will be severely dealt with.

Candidates can apply for more than one course using separate application forms.

Dr. H. L. OBEYSEKERA,  
Director General,  
Department of Technical Education and Training.

P. O. Box 557,  
Olcott Mawatha,  
Colombo 10.

SPECIMEN APPLICATION FORM

**Application for Admission to Sri Lanka Technical College (Sri Lanka College of Technology) Academic Year – 2008**

For Official use only

(Applications must be directed to the Principal Sri Lanka Technical College, (Sri Lanka College of Technology) Olcott Mawatha, Colombo 10 (Each Course applied for should be in a separate application))

01. Name of the Technical College :———.
02. Name of the Course :———.
03. Medium :———.
04. Applicants Name with Initials :———.
05. Names indicated by Initials :———.
06. Permanent Address and Contact Telephone No. :———.
07. National Identity Card No :———.
08. District :———. Electorate :———.  
Gramaniladhari Division :———.
09. Date of Birth :———.  
Age as at 2008.01.01 :-  
Years :———. Months :———. Days :———. Male/Female :———.
- 10.

<i>Details of Entry Qualifications (according to the gazette notification)</i>					
<i>Qualification Index No.</i>	<i>Details of Certificates</i>	<i>NVQ Level (if applicable)</i>	<i>Name the Certificate issued by the Institute</i>	<i>Details of experience (If any)</i>	<i>Period years months</i>
01					
02					

11. Please State, if you have any other Additional Qualifications and Certificate in addition to the above given details ;

\_\_\_\_\_

12. Educational Qualifications :  
G. C. E. (O/L) and G. C. E. (A/L) Results

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

13. Applicant's Declaration

I hereby certify that the information given in this application is true to my knowledge, and I have obtained the qualifications required for the course applied for. Further I agree with the scheme of selection of students to Technical Colleges and to accept the decision of the Director General of the Department of Technical Education and Training as Final.

Date : \_\_\_\_\_.

\_\_\_\_\_,  
Applicant's Signature.

Stamp to the value of Rs. 10 should be affixed here and cancelled by signing on it.

**Admission of Students to Diploma Courses (NVQ Level 05 & 06) Conducted at Sri Lanka Technical College  
(Sri Lanka College of Technology) Olcott Mawatha, Colombo 10.**

<i>Code No.</i>	<i>Name of Course</i>	<i>Qualification Index</i>	<i>Admission Qualification</i>
Cot/Weld 5 & 6	Welding Full time Day Two Years	01	Hold one of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Welding NVQ Level 03 or higher or (ii) Metal Fabricator Level 03 or higher
	Medium English	02	Hold an acceptable relevant Non - NVQ Certificate after completing a Course or service experience of one year duration or more
COT/Mech 5 & 6	Mechatronic Full time Day Two Years	01	Hold one of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Machinist NVQ Level 03 or higher or (ii) Electrician NVQ Level 03 or higher or (iii) Radio, TV and Allied Equipment Repairer NVQ Level 03 or higher or (iv) Tool and Die maker NVQ Level 03 or higher or (v) Pneumatic Technician NVQ Level 03 or higher or (vi) Tea Factory Machanic NVQ Level 03 or higher
	Medium- English	02	Hold and acceptable relevant Non - NVQ Certificate after completing a course or service experience of one year duration or more
COT/IT 5 & 6	IT Full Time	01	Hold one of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Computer Application Assistant NVQ Level 03 or Higher

Code No.	Name of Course	Qualification Index	Admission Qualification
	Day two Years		or (ii) Hardware Technician NVQ Level 03 or higher or
	Medium - English		(iii) Network Technician NVQ Level 03 or higher (iv) Graphic Designer NVQ Level 03 or higher (v) Desktop Publisher NVQ Level 03 or higher or
		02	Hold an acceptable relevant Non - NVQ Certificate after completing a course or service experience of one year duration or more

#### Remarks

Those who fulfill the admission qualification should pass at the following tests:

- (i) Pass in the selection test;
- (ii) Pass in aptitude test;
- (iii) Pass in the interview for affective skills.

*Note* - Selection test will consist of Mathematics, Science and English components and exemptions may be granted if the candidate possesses Credit for Mathematic and passes for Science and English at the G. C. E.(O/L) Examination. Aptitude Test and the interview will be compulsory for all the candidates.

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### MINISTRY OF HIGHER EDUCATION

#### Career Development Programme

DISTANCE EDUCATION MODERNIZATION PROJECT (DEMP) FUNDED BY ASIAN DEVELOPMENT BANK  
TRAINING PROGRAMME LEADING TO GAINFUL EMPLOYMENT OF YOUNG NEEDY G. C. E. A/L SAT STUDENTS

APPLICATIONS are invited from Sri Lankan citizens to enroll with the above programme. The applicants are required to fulfill the eligibility criteria stipulated under this programme and forward their applications following the specimen given below.

Since December 2003, the Ministry of Higher Education has launched the Distance Education Modernization Project (DEMP) and a part of the project funds has been allocated to conduct short term training programmes (3-9 months) leading to gainful employments of unemployed and needy G. C. E. A/L sat Students.

*The Project will select trainees for the following categories of training under this scheme:*

1. The tailor made, demand driven semi skilled training programmes/courses (duration of 3 to 9 months) aiming at employment after the successful completion in Public/Private Institutions, companies and industries, etc;
2. On the Job Training programmes organized and requested by the Public and Private sector organizations and with the agreement of the Distance Education Modernization Project.

*Provision of funds and sponsorship for training:*

- (a) DEMP will provide an allowance to trainees selected for "On the job" training programmes to cover expenses such as travelling, food, incidental, etc., during the training period.
- (b) Course fees will be paid to selected providers of "Demand driven training" on behalf of the trainee by the Distance Education Modernization Project. The Project will not pay a monthly allowance to trainees under this category.

*Those Applicants should fulfill the following criteria:*

- (i) Applicant's family income should be less than Rs.10,000 per month. (Grama Niladhari letter certified by Divisional Secretary should be attached);



- (ii) Applicants should have sat the G. C. E. A/L Examination during 2006 or 2007 (attach copy of A/L certificate), but remain unemployed and should be below 22 years of age on December 31, 2007.
- (iii) Applicants who have been selected or pending selections to Universities, Vidyapeeta and other Public Postsecondary institutions to follow full time or part time degrees, diploma, and certificate programme should not apply.
- (iv) Trainees who are selected for either of the above training should sign a bond with the Distance Education Modernization Project against the expenses and continuation of the respective training.

Applicants are requested to forward their applications along with necessary documents specified in the specimen application form on or before January 31, 2008 to reach :

Project Director,  
Distance Education Modernization Project (DEMP),

The Ministry of Higher Education,  
1st and 2nd Floors,  
No. 35/10, Nawala Road,  
Narahenpita, Colombo 05.

Ministry of Higher Education  
CAREER DEVELOPMENT PROGRAMME  
DISTANCE EDUCATION MODERNIZATION PROJECT

*Application for Training Programme Leading to Gainful  
Employment of Young Needy G.C.E A/L Students*

1. Name in full (Capital Letters) :———.
2. Permanent Address (Capital Letters) :———.  
Address Line 1 :———.  
Address Line 2 :———.  
Address Line 3 :———.  
City :———.
2. (a) District :———.
2. (b) Grama Niladhari Division :———.
3. Telephone No:———. (if any)
4. Mobile :———. (if any)
5. Fax :———. (if any)
6. E-Mail :———. (if any)
7. Family Income :———.
8. G.N. Income certificate (GN Division and No.) certified by DS (DS Division) :———. (Y/N)
9. Temporary Address :  
Address Line 1 :———.  
Address Line 2 :———.  
Address Line 3 :———.  
City :———.
9. (a) District :———.
9. (b) Grama Niladhari Division :———.
10. Telephone :———. (if any)
11. Mobile :———. (if any)
12. Fax :———. (if any)
13. E-mail :———. (if any)
14. Date of Birth : (DD/MM/YYYY)  
(Attach a copy of B.C)
15. Age as at 31.12.2007 :———.
16. Gender : (M/F) :———.
17. Marital Status : Married/Single :
18. NIC No. :———.  
(Annex copy)
19. Date of Issue :- ...../...../.....  
(DD/MM/YYYY)
20. Passport No. :———.  
(Annex copy) :———.
21. Date of Expiry :- ...../...../.....  
(DD/MM/YYYY)
22. Nationality :———.
23. Race :———.

24. Preferred Categories of Employment :———. (Only 5 categories can be selected, Please specify the preference Level (1to 5) :———.

Category	Sub Category (Please Specify)	Pref.
Accountancy	Eg. Accounts clerk, Trainee etc.	
Agriculture and livestock		
Nursing		
Automotive Mechanics		
Computer and Information Tech.	Data Entry operator IT clerk etc.	
Electrical and Electronics		
Fisheries and Aquaculture		
Food and Beverages		
Gem and Jewellery		
Welding, Aluminium Fabricating, Spray Painting		
Marine and shipping		
Metal and Light Eng.		
Quantity Surveyor		
Printing and Packaging		
Rubber Plastics and Leather Related		
Textile and Garment		
Beauty Culture		
Secretarial		
Food Processing and Packaging		
Tourism and Hotel Industry	Eg. Receptionist, Cookery, Bakery etc.	
Other		

25. Indicate in which districts you would like to undergo Training :———. (List 03 Districts in order of priority)  
 (i)  
 (ii)  
 (iii)

26. Educational Qualifications :———. (Indicate your best grading only for Mathematics and English)

G. C. E. (O/L) Subject Grades  
 Year :———. Mathematics :———. .....  
English Language :———. .....  
 (Attach copy of O/L certificate)

G. C. E. (A/L) (Attach copy of A/L certificates)  
 Stream : Commerce/Mathematics/Science/Arts/(Pls. Highlight)

Subject Grades  
 Year 20 .... First sitting 1. ....  
2. ....  
3. ....  
4. ....

	<i>Subject</i>	<i>Grades</i>
Year 20 ..... Second sitting	1. ....	.....
	2. ....	.....
	3. ....	.....
	4. ....	.....
Year 20.... Third sitting	1. ....	.....
	2. ....	.....
	3. ....	.....
	4. ....	.....

27. Training Programmes and courses attended after completing GCE A/L :

<i>Name of Institution</i>	<i>Course Title</i>	<i>Year</i>	<i>Duration</i>	<i>Grade Awarded</i>
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

28. Additional Information :

<i>Language Proficiency</i>	<i>Spoken</i>	<i>Reading</i>	<i>Writing</i>
English	.....	.....	.....
Sinhala	.....	.....	.....
Tamil	.....	.....	.....
Other	.....	.....	.....

(Please specify - Excellent, Very Good, Good, Fluent, Fair, Poor)

29. Employment History (If relevant)

<i>Employer</i>	<i>Designation</i>	<i>Duration period</i>	<i>EPF No.</i>	<i>Job Responsibility</i>
.....	.....	.....To.....	.....	.....
.....	.....	.....To.....	.....	.....
.....	.....	.....To.....	.....	.....
.....	.....	.....To.....	.....	.....
.....	.....	.....To.....	.....	.....

*Other Relevant Information*

30. Whether receiving grants already (Y/N) :———. if “Y” name of the grant and amount/month

31. Physical Fitness :———. (Y/N)  
 (Certified by Physician)

32. Letters of Guarantors (Attach along with the applications)

32.1 Parents :———. (Y/N) (if Parents are dead pl. give details of a close relative who would agree to be a guarantor)

Name (father/mother) :———. NIC No. (if available) :———.  
 Address :———.

32.2 Govt. Officer..... (Y/N) (The Government Officer could also be a retired Person) :

Name :———. Position (held) :———.  
 NIC No. :———. Salary Scale :———.  
 Address :———. Tel No. :———.

*For Office use Only*

1. Ref No :———.
2. Date Received :  
Date :———. Month :———. Year :———.
3. Officer's Name :———.
4. Recommended /Not Recommended
5. Reasons for (4) above :———.
6. Employment Prospects identified (Y/N) :———.
7. Approval Granted by :———.
8. Valid From :———.  
Date :———. Month :———. Year :———.
9. Rejected Date :  
Date :———. Month :———. Year :———.
10. Reasons for Rejection :———.
11. Others :———.
12. Authorized by :———.
13. Date :  
Date :———. Month :———. Year :———.

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