

N. B.— Part IV(A) of the *Gazette* No. 1,580 of 11.12.2008 was not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,581 - 2008 දෙසැම්බර් 19 වැනි සිකුරාදා - 2008.12.19  
No. 1,581 - FRIDAY, DECEMBER 19, 2008

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, a fortnight before the date of publication. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 26th December, 2008, should reach the Government Press on or before 12 noon on 11th December, 2008.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2008.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

**Rules and Instructions for Candidates**

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of  
Examinations, Pelawatta,  
Battaramulla.

## Posts – Vacant

### MINISTRY OF CHILD DEVELOPMENT AND WOMEN'S EMPOWERMENT

#### Recruitment for the posts of Early Childhood Care & Development Assistants

APPLICATIONS are invited from the Sri Lankan citizens who possess the requisite qualifications for the Vacant posts of Early Childhood Care & Development Assistants in the Ministry of Child Development and Women's Empowerment.

1. *General qualifications* .- Age should not be less than 18 years and not more than 45 years, on closing date of applications. (Upper age limit is not applicable to those who are in the Public Service.)

2. *Educational Qualifications* .- A special degree from a recognized university in one of the following subjects Education, Psychology or Social Science.

3. *Salary bracket and Salary Scale* .- MN 4 - 2006 A  
Ex.- Rs. 15,215 - 10 x 215 - 4 x 240 - 7 x 320 - 15 x 360 - Rs. 25,965

4. *Mode of Recruitment* .- Suitable application will be selected through a structured interview.

5. *Conditions for recruitment* :-

- (a) The posts are permanent and pensionable. Should contribute to the Widow/Widower and Orphans Fund. Will be subject to a probation period of 3 years from the date of appointment.
- (b) Selected candidates should comply with the rules and regulations presently applicable and Will be applicable in the future for the implementation of the official language policy and the provisions of the Constitution of the Government of the Democratic Socialist Republic of Sri Lanka. Further they will be subject to the provisions of the Establishment Code , Financial Regulations, Departmental orders and Government directives already in force and will be imposed from time to time, Chapter 11; Section 10-12 of the Establishment Code is applicable.
- (c) Selected candidates should be in good health and be able to serve in any part of the Island and will be required to pass a Government medical test.
- (d) Should get through the Efficiency Bar Examination within three years of the date of appointment. No exemption will be granted base on the age.

6. *Method of Applying* .-

- (a) Applications forms should be prepared according to the specimen given in the notice in A4 size paper using both sides and sent by registered post, addressed to 'Secretary, Ministry of Child Development and Women's Empowerment, No. 177, Nawala Road, Narahenpita , Colombo 5' to reach him on or before 16th January, 2009. Those who are in the Public Service should forward applications, through their respective heads of the Department. "Application for the post of Early Childhood Care & Development Assistant" should be written on the top left hand corner of the envelope enclosing the application.
- (b) Applications incomplete, without basic qualifications and the applications received after the closing date will be rejected and no receipt or rejection applications will be given.
- (c) Please note that this Ministry is not responsible for the application delayed and misplaced in the post.

07. *Providing false information* .-

In case in reveals that an applicant is not eligible for the post at any time before given the appointment his/her candidature will be cancelled. Recruits will be dismissed from service for submitting false information or purposely concealing correct information, found after making the appointment.



13. Experience:

.....  
.....  
.....  
.....  
.....

**Certificate of the Applicant**

I ..... do hereby declare that the particulars furnished above are true and accurate and I am also affirm that I have never be dismissed from the Public Service or sent on retirement on inefficiency as an alternate under sympathetic grounds or never been treated as a person who vacated a public am also aware that , if any particulars contained herein are found to be false or incorrect am liable to be disqualified before selection or to be dismissed without a compensation if such detection is made after appointment.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

**Certificate of the Head of the Department for those applicants from the Public Service**

I Certify that Mr./Mrs./Miss ..... works in this Ministry/Department as a ..... on a Permanent/temporary/casual basis and I can/can not release him/her if selected for appointer this post.

\_\_\_\_\_  
Signature of the Head of the Department

Date: \_\_\_\_\_.

12-499

**Examinations, Results of Examinations & c.**

**DEPARTMENT OF EXAMINATIONS—SRI LANKA**

**Final Certificate Examination for Ahadhiya/Al-Quaran Schools on Islamic Studies-2008  
(Equalant to Certificate of Final Examination of Daham Pasala)**

*1. Rules and Regulations :*

The above examination will be held by the Commissioner General of Examinations. The examination for 2008 will be held in the month of March, 2009. Subjects and the syllabus for the examination are given in Annexure I.

*2. Centres for Examination :*

Examination Centres are indicated in Annexure II of this notification. These Centres are subjected for cancellation if required number of candidates are not applied. In case of such cancellation of any center the candidates will be offered the nearest center to sit the examination.

*3. Language Medium :*

This examination will be conducted in Tamil, Sinhala and English Languages. However a candidate should appear for all the subjects for one and the same language.

#### 4. Eligibility

Every applicant who applies for this examination should have fulfilled at least one of the following requirements.

- 4.1 Should be a student in Grade 10 or Grade 11 in an Ahadhiya School registered in the Department of Muslim Religious and Cultural Affairs ; *or*
- 4.2 Should be a student who has completed the senior grade A1 - Quaran Madrasa Syllabus approved by the Department of Muslim Religious and Cultural Affairs; *or*
- 4.3 Should be a student who has passed the subjects of Islam and Arabic in the G. C. E.(O/L) Examination conducted by the Department of Examination, Sri Lanka.

#### Note:

- (i) Applications for this examination should be certified by the Principal of the Ahadhiya School or by the Principal of the A1 - Quaran Madrasa or by the Principal of School to the effect that the candidate has fulfilled the requirements made paragraph 4 above.
- (ii) An applicant can submit application for this examination only through the Principal of Ahadhiya School, the Principal of Senior A1-Quaran Madrasa or the Principal of the School.

5. In the event of any registered Ahadhiya School or Senior Quaran Madrasa or Schools not receiving the application forms and instructions by post in time the Principal concerned should contact the -

Commissioner General of Examinations,  
Organization and Foreign Examinations Branch,  
Department of Examination,  
Pelawatta, Battaramulla.

on or before 02nd January, 2009.

- 5.1 All applications should be prepared in duplicate. The original should be forwarded to the Department of Examinations while the duplicate should be filed in the relevant Institution.
- 5.2 The closing date of applications is 16th January, 2009.
- 5.3 Applications should be clearly and legibly filled in. Applications which are not filled accordingly and applications received after the closing date will be rejected.
- 5.4 Duly perfected applications should be sent under registered cover to the-

Commissioner General of Examinations,  
Organization and Foreign Examinations Branch,  
Department of Examination,  
Pelawatta, Battaramulla.

(Applications will not be acknowledged)

- 5.5 The top left hand corner of the envelope enclosing with the application should have the name of the Exam "Ahadiya/ Quran Madrasa final Certificate Exam - 2008" and the Centre of the choice written clearly.
  - 5.6 No document should be annexed to the application. The Principals of the Institutions should certify to the effect that the applicant holds the prescribed qualifications.
6. The Examination fee is Rs. 60. No Examination fee will be charged from those who sit for this examination for the first time.
- 6.1 *Mode of payment* .— Examination fees to be paid at a Post Office and the receipt obtained be affixed on to the application.

7. *Admission Cards*.— Commissioner General of Examination shall issue the Admission Cards through the relevant Principal of the Institution.

- 7.1 In the event of any applicant failing to produce his Admission Card on the first day of his appearing for the examination to the supervisor of the Examination Hall or attempting to enter an Examination Centre other than the center allocated to him/her by the Commissioner General of Examinations, action will be taken to cancel his/her candidature.
- 7.2 The specimen Signature of the candidate should be attested by the Principal of relevant institutions or by an officer in the permanent service drawing a salary with less than Rs. 237,060 p.a. or Islamic Priest of Mosque.
- 7.3 An Admission Card in not received at least 7 days before the date of commencement of the examination the Principal of the School concerned should notify the Commissioner General of Examinations accordingly. In all such instances, information should be provided as indicated below.
- Name of Examination ,
  - Name of Ahadhiya School/Madrasa/School,
  - Name and Address if of Candidates ,
  - Examination Centre applied for,
  - Post Office from which the application was posted,
  - Registration number and Date.

8. *Establishment of the Identity:*

Every applicant should established his/her identity to the satisfaction of the supervisor on all instances he appears for the examination.

9. *Issue of the Examination Results and Confirmation of the Result:*

- 9.1 This examination consists of four papers and a student obtains passes in all four papers in one and the same sitting will be considered those having passed the Examination.
- 9.2 However, if a candidate gets passed in 3 subjects and fails to get through in the fourth subject in one and the same sitting he/she will be allowed referrel.

Such a candidate should get through that subject within the subsequent 3 examinations to be considered passed in this certificate examination.

9.3 *Release of the Results :*

Details of examination results will be posted to the relevant Heads of Institutions.

10. *Certificates.*- Action will be taken to issue a Certificate to every candidate passing the examination.

11. *Re-scrutiny of answer - scripts*

Opportunities will be provided for the re-scrutiny of answer-scripts on payment of a fee and such applications are made within 30 days from the date of issue of examinations results through the respective Heads of Institutions by using the form issued by this Department for this purpose.

Such fee will be refunded only in instances where any alteration in made in the examination results. Applicants or their representatives will not be granted permission to examine the answer scripts for any reason what-so-ever.

12. All applicants are bound to Act, in accordance with the above conditions and any matters not covered under this notification will be decided by the Commissioner General of Examination at his discretion.

ANURA EDIRISINGHE,  
Commissioner General of Examinations.

Department of Examinations,  
Pelawatta,  
Battaramulla,  
28th November, 2008.



**Annexure 1**

*Subjects and the Syllabus prescribed for the Examination.*

There will be four question papers, each question paper will for the duration of three hours.

**First Paper**

**1. Aqeedha, Shareeah and Arabic Language (Fundamentals in Islam and Arabic Language)**

- 1.1 Aqeedha - General clarifications (All Ilahiiyath, Annubuwwath, Arroohaniyyath and Assamiyyath)
- 1.2 Sections of Aqeedha
  - \* Ahlussunnah Wel Jamath Aqeeda
  - \* Several other sections : Jabariya Kadariyya, Murjiya, Mutazila and Sheeah
- 1.3 Tawheedh and Shirk
  - \* Iman and Kufr
  - \* Riddath, Nifak
  - \* History of Wahi
  - \* Utilization of Al-Quaran as a legal Principle.
  - \* Sunna and it's collection
  - \* Utilization of Sunna as legal Principle
  - \* History of Hadees and the contribution of Muhaddis
  - \* Details relating to Ijthihad
  - \* Ijma as a support principle
  - \* Kiyas as support principle
  - \* History of Fikhu and its Imams
- 1.4 Arabic Language
  - \* Writing with proper shaping
  - \* Writing of Sentence
  - \* Writing of Arabic words relating to the subject of Islam
  - \* Writing of Quran sentence and Hathees.

**2. Al - Fiqhul Islami (Islamic Law)**

- 2.1 Details Relating to Ibadath
  - \* Kinds of Ibadath
  - \* Thaharath
- 2.2 Najees and its categories:
  - \* Methods of cleaning Najees
  - \* Water and its categories
  - \* Wulu, Thayammam - procedures existing relating to bathing
- 2.3 Zakath:
  - \* Significance
  - \* Rules and Regulations
  - \* Collection and distribution
  - \* Minimizing poverty through Zakath and distribution of Wealth
- 2.4 Assawn (Fasting):
  - \* Significance
  - \* Rules and Regulations
  - \* Usefulness
- 2.5 Hajj:
  - \* Significance
  - \* Rules and Regulations

- \* Usefulness

#### Hajj-Method of Performance

- \* Farlu - Wajibu, Sunnath
- \* Hajj performed in addition to Farlu Hajj

2.6 Attention to be drawn and procedures relating to food, Dressings, and Dwelling places in Islam.

2.7 Clarification relating to sacrifice

2.8 Kurban and slaughtering systems

2.9 Affirmation and Vow

2.10 Details relating to Muamalath:

- \* Dignity of earning
- \* Main transactions
- \* Other transactions (Eg. Lease and Insurance)
- \* Wakfu, Wasiyiyath, Warasath (Common Property, Testamentary Property, Inherited Property)

2.11 Position of man and woman in Islam:

- \* Marriage Laws in Islam
- \* Family Life in Islam
- \* Husband and wife
- \* Rights and duties of parents and Children
- \* Talaqs Illah

2.12 Jinayath:

- \* Hudood, Kisas and Tazeer

### 3. Seera and Tariqh

3.1 Socio - Religious position in Arabian Society in the period before Islam

3.1.1 Prophet Mohamed (Sal):

- Life before the Nubuwwath
  - \* Family, Generation
  - \* Youth - hood
  - \* Noble characteristics
  - \* Marriage
- Life between Nubuwwath and Hijrath
  - \* Nubuwwath
  - \* Propaganda in Islam and its benefits
  - \* Mihraj
  - \* Hijrath
- Madina Life
  - \* Socio-Political activities
  - \* Self defense wars and Peace Agreement
  - \* Last Prophethood
- Position of Sahabas and their contribution towards Islam
- History and Political contribution of Kulap Urrashidoon

- Period of rule by Umaiya and Abbasiya
- History of Baitul Mukaddasa
- History and contribution of Sri Lankan Muslims
- Contribution of Muslims to Modern Civilization
- History relating to the following personalities
- \* Imam Buhari (Rah)
- \* Imam Shafi (Rah)
- \* Imam Gassali (Rah)
- \* Imam Abdul Cader Jeelani (Rah)
- \* Imam Saduli (Rah)

#### 4. Aklaq (Islamic Values)

##### 4.1 View point of Islam in Ethics

- \* Details relating to Aqhlq
- \* Relationship between Imam and Aqhlq
- \* Relationship between Aqhlq and Ibadath
- \* Ihals

##### 4.2 Taqwa

- \* Warau and Suhud
- \* Murakaba, Muhasafa
- \* Shawq

##### 4.3 Charity

- \* Dedication
- \* Gratitude
- \* Tolerance, Discipline, allowing, pardoning
- \* Politeness
- \* Time appreciation
- \* Moral control of organs in the body, mouth, eye, ear and sex organs
- \* Respecting others
- \* Justice and honesty
- \* Important moral values visible among youth
- \* Integration with other communities

##### 4.4 Islamic Jurisprudence

#### *Annex - 02*

Names of Cities and their Numbers where Examination Centres will be Established According to Districts.

<i>Town</i>	<i>Town No.</i>	<i>District No.</i>	<i>Town</i>	<i>Town No.</i>	<i>District No.</i>
<b>Colombo District</b>		01	<b>Gampaha District</b>		02
Colombo (Central)	01		Thihariya	03	
Bambalapitiya	02		Mabola	04	
			Malwana	05	
			Negombo	06	
<b>Kalutara District</b>		03	<b>Galle District</b>		04
Panadura	07		Galle	10	
Kalutara	08				
Aluthgama	09				
<b>Matara District</b>		05	<b>Tangalle District</b>		06
Weligama	11		Hambantota	13	
Matara	12				

<i>Town</i>	<i>Town No.</i>	<i>District No.</i>	<i>Town</i>	<i>Town No.</i>	<i>District No.</i>
<b>Kegalle District</b>		07	<b>Kurunegala District</b>		08
Mawanella	14		Kuliyapitiya	17	
Warakapola	15		Kurunegala	18	
Kannatota	16		Melsiripura	19	
			Polgahawela	20	
<b>Puttalam District</b>		09	<b>Anuradhapura District</b>		10
Nuraichcholai	21		Anuradhapura	24	
Puttalam	22		Kekirawa	25	
Chilaw	23		Galenbindunuwewa	26	
<b>Polonnaruwa District</b>		11	<b>Matale District</b>		12
Kaduruwewa	27		Matale	28	
<b>Kandy District</b>		13	<b>Nuwara Eliya District</b>		14
Kandy	29		Nuwara Eliya	33	
Nawalapitiya	30				
Deltota	31				
Geliya	32				
<b>Ratnapura District</b>		15	<b>Badulla District</b>		16
Eheliyagoda	34		Badulla	36	
Balangoda	35		Welimada	37	
<b>Monaragala District</b>		17	<b>Ampara District</b>		18
Bibila	38		Akkaraipattu	39	
			Pottuvil	40	
			Kalmunai	41	
			Sammanthurai	42	
<b>Batticaloa District</b>		19	<b>Trincomalee District</b>		20
Kattankudy	43		Mutur	46	
Eravur	44		Kinniya	47	
Valachchenai	45		Trincomalee	48	
<b>Vavuniya District</b>		21	<b>Mannar District</b>		22
Vavuniya	49		Mannar	50	
<b>Mullaitivu District</b>		23	<b>Killinochchi District</b>		24
Mullaitivu	51		Killinochchi	52	
<b>Jaffna District</b>		25			
Jaffna	53				

**Annexure - 3**

Scheme of Examination (Examination held from 2004). There will be four question papers, each question paper will for the duration of three hours.

*First Paper - Aqeeda, Sharia and Arabic Language*

This question paper is consisting of three parts.

*Part 1 - Objective questions (20 marks)*

Accurately identify the basic fundamentals of Islam and its main elements

- Arkanul Iman
- Explanation to Aqeetha Ah-Kamul Imaan
- Al-Quaran
- Al-Hatthees

Answers should be given for all questions in this part.

- To give answers in brief - Ten Questions (10 marks)
- Multiple Questions - Five Questions (05 marks)
- Filling blanks - Five Questions (05 marks)

*Part II* - Less structured Questions (40 marks)

Thowheed and facts against it - To clearly describe the sub elements

- Thawuhid and its categories
- Policies contrary to Thawuhid
- Ijmau and Kiyas
- Ijthihad and Mujthahids

Out of the Questions belonging to this part to answer two preferred questions. There are four questions marked a, b, c and d in every question. 20 marks (4 x 5 = 20) at the rate of 05 marks for each question.

*Part III* - Essay type questions (40 marks)

Usage of Islamic Elements

- Al Quaran - Al Hadees - Historical background
- Writing Arabic words relating to Main Sura in Al - Quaran
- The four main Madhabs and their Imams
- Ijthihad and other Mujthahids

Out of the questions given in this part answers may be given for two preferred subjects. For every question answers should be given in essay writing type to enable the assessment of knowledge, skills and concepts. 20 marks will be given for each question.

Second Paper - Al Fikhul Islam - (Islamic Law)

This Question Paper is consisting of three parts.

*Part I* - Objective questions (40 marks)

The five duties and other routine work to be utilized as Ibadath '

- Tharahath and Najis
- Arkanul Islam
- Other Ibadath

Answers should be given for all questions in this section

- To give short answers - Ten questions - 10 marks
- Multiple questions - Five questions - 05 marks
- Filling blanks - Five questions - 05 marks

*Part II* - Structured questions (40 marks)

To understand that Islam is complete way of life

- Ibathuth (Kalima, Sala, Zanat, Sawm and Hajj)
- Other Ibathathes
- Muamalath (Business)
- Munakahath (Family Life)
- Jinayath (Penal)

Out of the four questions in this section answers may be given for any two subjects. Every question has been grouped as a, b, c, d, five marks will be given for each part of the questions (4 x 5 = 20).

*Part III* - Essay type questions (40 marks)

To have an understanding relating to the advantages of Farlu, Sunnath and Ibadath and its philosophy and to act accordingly.

- Ibatha
- Muamalath (Business)
- Munakahath (Family Life)
- Jinayath (Penal)

Out of the four questions in this section answers may be given for preferred questions. For every question answers should be given in an essay type structure to enable the assessment of Knowledge and concepts. Twenty marks will be given for each question.

*Third Paper* - Seera and Tareek

This question paper consists of three parts.

*Part I* - History of Prophet Muhammed (Sal) and other histories

- Religious position during the period of Jahiliyya
- Life History of Holy Prophet Muhammed (Sal)
- Dedication of Sahabs (Companians) for Islam
- Periods of Umaiya and Abbasiya
- Muslim contribution towards Modern Civilization

All candidates should answer the questions in this section. This question consists of three parts.

- To give short answers - 10 questions - 10 marks
- Multiple questions - 05 questions - 05 marks
- Filling of blanks - 05 questions - 05 marks (Total Marks - 20)

*Part II* - Structured question (40 marks)

Knowledge relating to the contribution of Holy Nabi (Sal) and his Alikula Faur Rashidu.

- Prophet (Sal)
- Madina Life of Holy Prophet (Sal)
- Al-Kulapaurrasidoon
- Contribution of Imams belonging to various fields

Out of the four questions in this part answers should be given for any two questions. Every question has been grouped as a, b, c and d marks will be given at the rate of 05 mark for each part (5 x 4 = 20)

*Part III* - Essay type Questions - 40 marks

Understand the Islamic Social - Political requirements introduced by Holy Nabi (Sal)

- Life History of Holy Prophet (Sal)
- Contribution of Al-Kulapaurrasideen
- History of Sri Lankan Muslims

Out of the questions in this section answers should be given for any two questions. Twenty Marks will be given for each question.

(Total Marks - 5x20=100)

*Fourth Paper* - Al Aklaq (Islamic Ethics)

This Question Paper consists of three parts

*Part I* - Structured questions - 20 marks

- a. Attention drawn in Islam for a code of Ethics
- b. Thakwa
- c. Charity
- d. Athil

Candidates should answer all four questions in this section. 20 Marks will be given at the rate of five marks for each question.

*Part II* - Less structured questions.- 40 marks

- \* Aklaq an Iman
- \* Murakaba and Warau
- \* Ethics related to social relationship
- \* Time Managements and Control of Senses

Out of the questions this section answers should be given for two questions. Every question has been grouped as a, b, c, and d. (05 marks will be given for each part (5 x 4 = 20)

*Part III* - Essay related questions - 40 marks

- \* Promotion of human loving kindness through Islamic ethics
- \* Introducing favourable concepts through Ibadath
- \* Islamic Jurisprudence
- \* Ethics of Youth

Out of questions in this section answers should be given only for two questions. Forty marks will be given for both questions at the rate of twenty marks for each question.

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## MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

### Department of Technical Education and Training - Admission of Students to Courses (NVQ Level 05 and 06) Conducted At Sri Lanka College of Technology (Sri Lanka Technical College), Olcotte Mawatha, Colombo 10 - 2009

APPLICATIONS are invited from eligible candidates for courses conducted in Sri Lanka College of Technology (Sri Lanka Technical College) appearing in this *Gazette* Notification, Students for admission will be selected from among the applicants according to the qualifications and merit, and the place available in each course.

02. The prospective candidates are advised to prepare their own applications on a 13"x 8" sheet of paper in accordance with the "Specimen Application Form" given in this notification. As specified in item 13 in the specimen application form, each application should be affixed with a valid Rs.10 stamp duly cancelled with the candidate's usual Signature. Duly completed applications should be sent under Registered Cover to reach the Principal, Sri Lanka College of Technology (Sri Lanka Technical College). Olcot Mawatha, Colombo 10, to reach him on or before 2nd January 2009.

03. Applications received after the prescribed date will be rejected.

04. A candidate seeking admission to follow a course in the Technical college should :-

- (i) be of excellent moral character;
- (ii) be a citizen of Sri Lanka ;
- (iii) have fulfilled all the eligibility requirements for admission at the time of forwarding the application.

05. Suitable candidates will be selected on the results of Selection Test, Aptitude test and/or an Interview.

06 Any documents or copies there of, should not be submitted along with the application. Those candidates who fail to produce the necessary and acceptable documents to prove their eligibility at the interview will be deemed disqualified.  
 07. Subject to a maximum of Rs.450 a month a stipend of Rs.20 per day for attendance to classes will be paid to students, depending on parental income.

A limited number of students from low income families will be paid a bursary of Rs. 2,500 per year.

08. The candidate is held entirely responsible for the authenticity of his/her documents. Candidates who submit documents that have been tampered with or forged or not proved in fact will be severely dealt with.

Candidates can apply for more than one course using separate application forms.

Dr. H. L. OBEYSEKERA,  
 Director General,  
 Department of Technical Education and Training

P. O. Box 557,  
 Olcott Mawatha,  
 Colombo 10.

**Specimen Application Form**

**Application for Admission to Sri Lanka College of Technology (Sri Lanka Technical College) Academic Year - 2009.**

For Office use only

**(Applications Must be directed to “the Principal Sri Lanka College of Technology (Sri Lanka Technical College), Olcott Mawatha, Colombo 10” (Each Course applied for should be in a separate application)**

- 01. Name of the Technical College :\_\_\_\_\_.
- 02. Name of the Course :\_\_\_\_\_.
- 03. Medium:\_\_\_\_\_.
- 04. Applicants Name with Initials:\_\_\_\_\_.
- 05. Names indicated by Initials:\_\_\_\_\_.
- 06. Permanent Address and Contact Telephone No.:\_\_\_\_\_.
- 07. National Identity Card No.:\_\_\_\_\_.
- 08. District:\_\_\_\_\_ Electorate:\_\_\_\_\_ Gramaniladari Division:\_\_\_\_\_.
- 09. Date of Birth :\_\_\_\_\_ Age as at 01.01.2009. Years:\_\_\_\_\_ Months :\_\_\_\_\_ Days:\_\_\_\_\_ Male/Female
- 10.

<b>Details of Entry Qualifications (according to the gazette notification)</b>					
<i>Qualification Index No.</i>	<i>Details of Certificates</i>	<i>NVQ Level (if applicable)</i>	<i>Name the Certificate issued by the Institute</i>	<i>Details of Experience (if any)</i>	<i>Period years Months;</i>
01					
02					

11. Please State, if you have any other Additional Qualifications and Certificates in addition to the above given details ;

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12. Educational Qualifications :  
G. C. E. (O/L) and G. C. E. (A/L) Results

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

13. Applicant's Declaration.-

I hereby certify that the information given in this application is true to my Knowledge, and I have obtained the qualifications required for the course applied for. Further I agree with the scheme of selection of students to Technical Colleges and to accept the decision of the Director General of the Department of Technical Education and Training as final.

\_\_\_\_\_  
Applicant's Signature.

Date:\_\_\_\_\_.

Stamp to the value of Rs.10  
should be affixed here and cancelled  
by signing on it.

**Admission of Students to Diploma Courses (NVQ Level 05 and 06) Conducted at Sri Lanka College of Technology (Sri Lanka Technical College) Olocott Mawatha, Colombo 10.**

<i>Code No.</i>	<i>Name of Course</i>	<i>Qualifi cation index</i>	<i>Admission Qualification</i>
COT/ Wel 5 & 6	<b>Welding</b> Full Time Day Two Years Medium - English	01	Hold One of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Welding NVQ Level 03 higher or (ii) Metal Fabricator Level 03 or higher or
	<b>Welding</b> Part Time/Weekend - Four Years Medium - English	02	Hold an acceptable relevant Non - NVQ Certificate after Completing a course or service experience of one year duration or more
COT/Mech 5&6	<b>Mechatronic</b> Full Time Day-Two Years Medium - English	01	Hold one of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Machinist NVQ Level 03 or Higher or (ii) Electrician NVQ Level 03 or Higher or (iii) Radio, TV and Allied Equipment Repairer NVQ Level 03 or higher or
	<b>Mechatronic</b>		(iv) Tool and Die maker NVQ Level 03 or higher or

Code No.	Name of Course	Qualification index	Admission Qualification
	Part Time/ Weekend - Four year  Medium - English	02	(v) Pneumatic Technician NVQ Level 03 or higher or (vi) Tea Factory Mechanic NVQ Level 03 or higher or Hold an acceptable relevant Non -NVQ Certificate after completing course or service experience of one year duration or more
COT/IT 5 &6	<b>Information Technology</b>  Full time Day Two Years Medium - English	01	Hold one of the following NVQ Certificate through Institutional Training or Recognition of Prior Learning (RPL) (i) Computer Application Assistant NVQ Level 03 or higher or (ii) Hardware Technician NVQ Level 03 or higher or (iii) Network Technician NVQ Level 03 or higher or
	<b>Information Technology</b>  Part Time/ Weekned Four Years  Medium - English	02	(iv) Graphic Designer NVQ Level 03 or higher or (v) Desktop Publisher NVQ Level 03 or higher or  Hold an acceptable relevant Non - NVQ Certificate after completing a course or service experience of one year duration or more

#### Remarks

Those who fulfill the admission qualification should pass at the following tests

- (i) Pass in the selection test\*
- (ii) Pass in aptitude test
- (iii) Pass in the interview for affective skills.

\* Note : Selection test will consist of Mathematics, Science and English components and exemptions may be granted if the candidate possesses Credit for Mathematic and passes for Science and English at the GCE (O/L) Examination. Aptitude test and the interview will be compulsory for the entire candidate.

### LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF SRI LANKA ADMINISTRATIVE SERVICE - 2007

NOTIFICATION published in the *Gazette* No. 1565 dated 29.08.2008 for calling applications to recruit officers to Class III of Sri Lanka Administrative Service by Limited Competitive Examination is hereby cancelled and this notification will be published in the *Gazette* in substitution to the above notification. It is further informed that if the candidates who hold posts indicated in this *Gazette* notification had applied under the *Gazette* notification dated 29.08.2008, are not required to re-apply for this examination, and those applications are valid for this examination subject to the conditions indicated in the *Gazette* notification.

In this notification the term "Secretary" means the Secretary of the Ministry of Public Administration and Home Affairs and the term "Service" means the Sri Lanka Administrative Service.

01. *Written Examination* . - This examination will consist of following question papers :

- (i) General Administration ;
- (ii) Financial Regulations;
- (iii) Case Study.

*Date of Examination* .- This examination will be held in Colombo (Number of the town - 01) and in Jaffna (number of the town -02) in April 2009. The Secretary reserves the right to postpone or cancel this examination subject to instructions given by the Public Services Commission. Accordingly candidates should indicate the town and number of the town in which they seek to sit the examination in relevant cage of the application. Under no circumstance Candidates are not allowed to change the town indicated in the application.

*Interview* .- Secretary will determine the date of the interview for candidates who have appeared for all the papers and secured minimum of 40% marks in each paper and a sufficiently high aggregate of marks as determined by the Public Service Commission.

02. Number of the persons to be appointed and the effective date of appointment will be determined on the order of the Public Service Commission.

03. *Conditions of Service* .- A selected candidate will be appointed to Class III of the service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of the Service dated 28.10.2005 published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No.1419/3 dated 14.11.2005 and subject to any amendments made or to be made to the Minute hereinafter.

3.1 Public Services Commission reserves the powers to cancel the appointment of any candidate who fails to assume duties of the appointed post on due date and/or rejects or avoids serving in an area where he is appointed.

04. *Structure and Monthly Salary Scale* :

Special Grade -	Rs.42,390 - 12 x 1,310 - Rs.58,110
Class I -	Rs. 36,755 - 17 x 1,050 - Rs.53,555
Class II -	Rs. 30,175 - 8 x 790 - Rs.35,705
Class III -	Rs. 22,935 - 10 x 645 - Rs.29,385

(Candidates are required to pass the 1st Efficiency and 2nd Efficiency Bar within 03 years and 06 years from the date of appointment respectively).

Recruitments will be made by this examination to Class III of Sri Lanka Administrative Service.

05. Eligibility : Subject to the provisions in the note indicated at the end of this paragraph, a person will be eligible to sit the Limited Competitive Examination if he/she either ;

- (a) (i) is a public officer confirmed in the following services/grades ; and
- (ii) has not less than 10 years continuous permanent service in any one or more of such services/grades ; or
- (b) (i) is a public officer confirmed in the following services/grades and has not less than 05 years continuous permanent service in any one or more of such services/ grades ; and
- (ii) has obtained a degree from a university recognized by the University Grants Commission.

- Note :
- (a) The effective date of the degree shall be a date on or before the closing date of the examination and candidates should have satisfied qualifications indicated in 5 a(i) and (ii) or 5b (i) and (ii) above, on or before the above date.
  - (b) The candidate should be of an excellent moral character and physical fitness.
  - (c) No person who is ordained in any religious order shall sit the examination.

*Services and Grades* :

- (i) An officer in any of the following Combined Services under the control of the Director General of Combined Services :  
Public Management Assistants, Service, Translators, Librarian
- (ii) An officer in any of the following Clerical Services :  
Railway, Government Press, Health
- (iii) An officer in any of the following Department Grade or who had been in such a Grade and subsequently absorbed to a similar Grade in the Provincial Public Service.

<i>Department/Ministry</i>	<i>Grades</i>
All Ministries	Assistant Secretary (Non SLAS) Public Relations Officer
Ministry of Youth Affairs Ministry of Sports and Public Recreation	Assistant Director (Sports)/District Sports Officer/ Sports Officer
Ministry of Finance and Planning Department of Policy Planning and Implementation	Projects Officer, Statistical, Survey Officer, Statistical, Assistant, Plan and Implementation Officer
Department of Immigration and Emigration	Senior Authorized Officer, Authorized Officer
Department of Registration of Persons	Assistant Commissioner (Departmental)
Department of Census and Statistics	Statistics Investigator
Ministry of Indigenous Medicine Department of Ayurveda	Hospital Secretary Investigations Officer
Ministry of Social Services and Social Welfare Department of Social Services	Assistant Director (Departmental) Superintendent of Welfare and Social Welfare, Superintendent of State Homes for Aged and Infirmid, Social Services Officer
Department of Probation and Childcare	Head Master, Head Mistress, Probation Officer, Hostel Warden, House Master, Home Mistress
Ministry of Lands and Land Development	Lands Officer/District Lands Officer
Land Commissioner's Department	(Departmental)/Land Utilization Planning Officer/Kachcheri Surveyor/Colonization Officer
Ministry of Public Administration and Home Affairs	Grama Niladhari
Department of Official Languages	Research Assistant, Translator
Ministry of Labour Relations and Manpower	Assistant Commissioner (Departmental)
Ministry of Rural Industries and Self Employment Promotion Department of Textile	Industrial Assistant, General Manager, Manager Assistant, Economic Assistant, Technical Assistant
Ministry of Healthcare and Nutrition	Hospital Registrar, Planning and Program Officer, Public Health Inspector, Registered and Assistant Medical Practitioners.
Ministry of Local Government and Provincial Councils Department of Provincial Councils	Assistant Commissioner (Departmental), Local Government Clerical Officers, Translator, Shroff, Stenographer, Typist, Storekeeper
Ministry of Trade and Marketing Development and Consumer Affairs Department of Measurement Unit Standards and Services	Inspector of Weight and Measures, Price Control Inspector
Ministry of Agriculture Development and Agrarian Services Department of Agriculture	Agricultural Instructor, Divisional Officer, Assistant Commissioner (Departmental)

<i>Department/Ministry</i>	<i>Grades</i>
Ministry of Justice and Law Reforms Department of Legal Draftsman Supreme Court	Translator, Publication Assistant, Stenographer
Ministry of Transport Department of Motor Traffic	Motor Traffic Inspector
Ministry of Irrigation and Water Management Department of Irrigation	Planning Assistant
Ministry of Central Region Development	Development Officer/Senior Supervisor of Rural Development, Senior Rural Development Assistant, Rural Development Officer, Rural Development Assistant
Ministry of Cultural Affairs National Museum Department of Cultural Affairs	Cultural Officers
Ministry of Education	Superintendent of Hostels
Ministry of Information and Media Department of Government Information Government Press	Press Officer, Proof Reader
Ministry of Post and Telecommunication Department of Post	Postal Combined Services Officers in the salary scale T-3-5-1 and T-3-4, Postal Service Officers (B1) of Unified Postal Service
Ministry of Fisheries and Aquatic Resources Department of Fisheries and Aquatic Resources	Fisheries Assistant
Department of Cooperative Development	District Officer, Cooperative Inspector
Department of Food Commissioner	Food Control Inspector (former Food and Price Control Inspector)

- (c) *Provincial Public Service.*- An Officer in any of the following services who have satisfied basic qualifications mentioned above.  
Clerk, Stenographer, Typist, Shroff, Book Keeper, Transtaltor, Store Keeper, Librarian
- (d) *Provincial Public Service .-* an officer in any of the following services who have satisfied basic qualifications mentioned above.  
Revenue Inspector, Labour and Welfare Officer, Inspector of Weighing and Measuring, Relief Officer at Department of Commissioner of Charity - Colombo Municipal Council, Staff Officer and Secretary, Management Service Officer, Local Government Officer.
- (e) It is illegal to make applications by the officers who are not belonging to the posts indicated in this *Gazette* notification (Except Officers who have been absorbed to new posts due to change of designation). Such officers will not be considered for appointments even though they sit for the examination.

*Note :*

- (i) Candidates who have not possessed satisfactory service reports within the 5 years immediately preceding the closing date of applications will not be considered for appointments even if they sit for the examination.
- (ii) A candidate is considered as having possessed a satisfactory period of service if he satisfies following conditions:

- (a) Candidate should have earned all due salary increments within the 5 years immediately preceding the date on which the qualifications should have to be completed;
- (b) Candidates should have not been subjected to any punishment for any offence committed within this period (except warning).
- (iii) An officer who has been interdicted by the closing date of applications is not eligible for appointment.
- (iv) As per Section 5(1) or 5(2) of Sri Lanka Administrative Service Minute, no person is allowed to sit the Competitive Examination for more than two occasions altogether.

06. *Examination Fees* .— The fee for the examination will be Rs. 300.00. This should be paid before the closing date of applications at any District/Divisional Secretariat to be credited to Revenue Head 4000-20-03-20-13. The receipt obtained thus from the District/Divisional Secretariat should be affixed in the relevant cage of the application form. The fee is non-refundable. It would be advisable to keep a photocopy of the receipt.

07. *Method of Applications* :

- (a) The application should be in the form of the specimen appended to this notification and should be prepared on paper of size 8 1/2 x 12 inches using both sides and should be filled by the candidate himself by his own handwriting.
- (b) The application should be prepared in the same language in which the candidate intends to sit the examination.
- (c) Applications perfected by candidates should be sent through the respective Head of Department to reach the Commissioner General of Examinations, (Organizations and Foreign Examinations Branch, Department of Examinations, Pelawatte, Battaramulla before 19th January 2009 by Registered Post. The top left corner of the envelope containing the application should clearly bear the words "Limited Competitive Examination for Recruitment to Sri Lanka Administrative Service — 2007". Application received after this date will be rejected.
- (d) Applications that are not complete in every aspect will be rejected.

Complaints on applications getting lost or delayed in the post will not be entertained.

- (e) A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : *i. e.*- certified photocopies of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo letter of request furnishing a fax number to which the admission card should be sent.

08. *Admission to the examination* :

- (a) The Commissioner General of Examinations will issue Admission Cards to all persons whose applications have been received. A candidate presenting himself for the examination must produce his admission card to the supervisor of the examination center. Any candidate who fails to produce his admission card will not be permitted to sit the examination.
- (b) Candidates must sit the examination at the examination hall assigned to him. Every candidate should surrender to the supervisor of the hall, the admission card relevant to that hall at the first day he presents himself for the examination. A set of rules to be observed by all candidates is published in this *Gazette*. Candidates should be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to a punishment imposed by him for breach of these rules.

*Note* .— Issuance of an admission card to a candidate does not necessarily mean that the candidate is eligible to sit the examination.

09. *Identity of Candidates* .- A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, only one of the following documents will be accepted :

- (a) National Identity Card issued by the Department of Registration of Persons;
- (b) A valid passport.

10. *Penalty for Furnishing False Information :*

- (a) If a candidate is found to be ineligible, his candidature is liable to be cancelled at any state prior to, during or after the examination.
- (b) If it is found that a candidate has purposely furnished false information or willfully suppressed any material fact, he or she will be liable for dismissal from the Public Service.

11. Any matter not provided for in this notification shall be dealt with as determined by the Secretary subject to the instructions of the Public Services Commission.

12. *Scheme of Examination.*— Language medium of examination:

- (a) The examination will be held in Sinhala, Tamil and English Languages;
- (b) A candidate should sit the examination in the language in which he passed the qualifying examination interview for entry into the Public Service or in an official language.

*Note :* (i) A candidate should sit all the papers of the examination in one and the same language;  
(ii) A candidate will not be permitted to change the language medium indicated in the application form.

13. *Method of Testing :*

- (a) A test consisting of written papers in the following subjects:

General Administration	-	100 marks - duration 03 hrs.
Financial Regulations	-	100 marks - duration 03 hrs.
Case study	-	100 marks - duration 03 hrs.

- (b) Oral Test - 25 marks

Selection of those to be summoned for the Oral Test will be made from among those who have sat all the papers in the written examination. Only those candidates who obtain a minimum of 40% of marks in each paper and a sufficiently high aggregate of marks, as determined by the PSC will be eligible to be called for the Oral Test. If there are an adequate number of such persons, twice the number of candidates as there is vacancies will be called for the oral test. (Marking scheme will be approved by the Public Services Commission of the first stage by recruitment).

*Note.*— Calling for the oral test shall not constitute fulfilling of qualifications for an appointment. The number of vacancies filled will as determined by the Public Services Commission.

The number to be appointed at any time will be decided by the Public Services Commission.

14. *Syllabus :*

- (a) *General Administration* .— Candidates will be given a paper to test the candidates knowledge in office practice and systems, current circular instructions and the provisions of the Establishments Code. Special Reference will be made to the following chapters.

I, II, III, V, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII

- (b) *Financial Regulations :*

- (i) The Financial Regulations of the Government Part I (Except Chapter X)
- (ii) The Estimates of the Current Year - their arrangements, the Revenue Heads, the Finance and appropriation.
- (iii) Ordinance related to specific accounts maintained in Kachcheries.

- (c) *Case Study.*— A paper designed to test the candidate's power of constructive thinking and problem solving ability. The candidate will be presented with one or more situations posing problems to which solutions are required.

Public Service Commission reserves the authority to take final decision on matters relating to prescriptions on qualifications of candidates who apply or already applied for the examination or any part of the notification of which the content is not clear.

On the order of the Public Services Commission,

D. DISSANAYAKE,  
Secretary,  
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,  
Independence Square,  
Colombo 07.  
19th December 2008.

(For Office use only)

**Limited Competitive Examination for Recruitment to Grade III of Sri Lanka Administrative Service - 2007**

**Application Form**

<p>1.0 Medium : Medium of Examination <input type="text"/></p> <p>(Sinhala - 2, Tamil - 3, English - 4) (Indicate the relevant number in the cage)</p>	<p>2.0 Town :</p> <p>Town in which you intend to sit the exam : <input type="text"/></p> <p>Number of that town <input type="text"/></p> <p>In terms of Para I of the examination notice, the town indicated will not be allowed to change.</p>
<p>3.0 Personal Information</p> <p>3.1 Name, with initials at the end (In English block capitals):_____ <span style="border: 1px solid black; padding: 2px;">Example : SILVA A.B.</span></p> <p>3.2 Name in full (In English block capitals) :_____.</p> <p>3.3 Name in full (In Sinhala/Tamil):_____.</p> <p>3.4 Official address in English block capitals (Admission card will be sent to this address):_____.</p> <p>3.5 Official Address (In Sinhala/Tamil) :_____.</p> <p>3.6 Private Address (In Sinhala/Tamil):_____.</p> <p>3.7 Sex : (Male - 0 Female - 1) - Indicate relevant number in the cage: <input type="checkbox"/></p> <p>3.8 Marital Status: (Single - 1 Married - 2) - Indicate relevant number in the cage: <input type="checkbox"/></p> <p>3.9 Race : (Sinhala - 1, Tamil - 2, Indian Tamil -3, Muslim - 4, Other - 5) Indicate relevant number in the cage: <input type="checkbox"/></p> <p>3.10 National Identity Card No : <input type="text"/></p> <p>3.11 Date of Birth: Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Month <input type="text"/> <input type="text"/> Date <input type="text"/> <input type="text"/></p>	



- 4.0 Indicate the language medium in which you passed the qualifying examination/oral test for entry to the service./ grade :\_\_\_\_\_.
- 5.0 (i) Your service/grade out of the Services, Departments, Grades mentioned in Para 5 of the *Gazette Notification* [ (Class, Grade or Segment (if any) should be indicated).]  
(if you have served in more than one eligible service/grade, those should be indicated with dates) :\_\_\_\_\_.

- (a) Present Post :\_\_\_\_\_.  
Service to which the Post belongs : (Public/Provincial Public):\_\_\_\_\_  
Grade:\_\_\_\_\_  
Class/Segment:\_\_\_\_\_  
Date of appointment to the Post:\_\_\_\_\_  
Date of confirmation in the Post:\_\_\_\_\_  
Effective date of Degree.:\_\_\_\_\_.

- (c) Other services,/Grades (if any) through which you claim eligibility :

<i>Name of Service/Grade</i>	<i>Date of Appointment</i>	<i>Date of Confirmation</i>	<i>Period of Service From :.... To....</i>
(1)			
(2)			
(3)			
(4)			
(5)			

- (ii) Total period of permanent and continuous service as at the closing date of applications in the services/grades referred to in Para. (5) of the *Gazette Notifications*.

- 6.0 (i) The years in which you have sat the Limited Competitive Examination for Recruitment to the Sri Lanka Administrative Service :

- (i) (iii) (v)  
(ii) (iv) (vi)

- (ii) The years in which you have sat the Open Competitive Examination for Recruitment to the Sri Lanka Administrative Service :

- 7.0 Paste the cash receipt properly :

Paste the cash receipt firmly : Keep a photocopy.

- 8.0 *Certificate of the Candidate :*

I declare that during the five years preceding ... I have earned all increments (Eexcluding those conditional to passing service or departmental examinations) and that I have not been subject to any form of disciplinary punishment (excluding warning) for any offence committed during those five years.

I declare that I am, eligible to sit this Limited Competitive Examination and that to the best of my knowledge, the information given in this is true and that I have affixed the receipt No:... dated... being payment of the examination. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature prior or during or after the examination if it is found that I am ineligible according to the regulations of this examination.

\_\_\_\_\_  
Signature of Candidate.

Date :\_\_\_\_\_.

9.0 Certificate of the Head of the Department (referring to the personal file)

I hereby certify that Mr./Mrs./Miss..... who is submitting this application has earned all salary increments during the period of 5 years prior to... (except the increments which require passing of service of departmental tests, has not been subjected to any, disciplinary punishment (except warnings), the particulars furnished in the applications have been found correct according to available records, he/she is eligible to sit for this examination as per regulations stipulated in this *Gazette Notification* and that he/she signed this application before me.

\_\_\_\_\_,  
Signature and official stamp of  
Head of Department/Authorized Officer.

Name : \_\_\_\_\_.  
Designation : \_\_\_\_\_.  
Date: \_\_\_\_\_.  
(Place official frank)

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