

N. B.- Part II of the Gazette No. 1,553 of 06.06.2008 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,554 – 2008 ජූනි 13 වැනි සිකුරාදා – 2008.06.13
No. 1,554 – FRIDAY, JUNE 13, 2008

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, a fortnight before the date of publication. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 20th June, 2008, should reach the Government Press on or before 12 noon on 06th June, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Dept. of Examinations,
Commissioner General of Examinations.
Pelawatta, Battaramulla.

Posts - Vacant

DEPARTMENT OF ARCHAEOLOGY

(Ministry of Cultural Affairs and National Heritage)

Post of Archaeological Research Assistant

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Archaeological Research Assistant.

01. Educational Qualifications :

1. A graduate of a recognized University with a Special Degree in Archaeology or History ;

or

2. A graduate of a recognized University with a General Degree including Archaeology as a subject ;

or

3. A graduate of a recognized University.

02. *Other Qualifications.* - Six Months training experience in any field in the subject of Archaeology from a recognized Institute.

N. B. - Any document or a copy should not be enclosed with the application and relevant documents should be presented at the interview.

03. *Age Limit.* - The applicants should not be less than 18 years and not more than 45 years of age as at closing date. (The upper age limit will not apply to those already in the Government/Provincial Government Service.)

04. *Salary Scale.* - Rs. 15,215 - 10 x 215 - 4 x 240 - 7 x 320 - 15 x 360 - Rs. 25,965 (Per Month)
(MN 4- 2006 A)

05. *Efficiency Bar.* - Should pass the Efficiency Bar Examination with the period of 3 years.

06. *The method of enrolling to the service.* - The qualified applicants will be enrolled by a structural interview.

07. Terms of Engagement :

- i. This post is permanent. Pensionable.
- ii. Appointees should contribute to Widow/Widower and Orphans' pension fund.
- iii. Section from 10 to 12 in Chapter II of Establishment Code shall apply.

08. Applications completed according to the specimen application appended. - Below using both sizes in A4 Size Paper should be forwarded by registered post to reach the Director General, Department of Archaeology, Sri Marcus Fernando Mawatha, Colombo 07 on or before 15.07.2008. The envelop containing the application should be marked with "Application for

the Post of Archaeological Research Assistant" on its top left corner. Officers in the Public Service should forward their applications through the Head of their respective Departments/Institutes. Belated applications, applications which do not contain requisite qualifications and incomplete applications will be rejected without any notice and the complaints regarding that the applications have been lost in the post will be considered.

Dr. SENARATH DISSANAYAKE,
Director General,
Department of Archaeology.

SPECIMEN APPLICATION FORM

Post of Department of Archaeology

1. Name with initials : _____.
2. Full Name : _____.
3. Permanent Address : _____.
4. Residence District : _____.
5. Divisional Secretary's Division : _____.
6. i. Date of Birth : _____.
ii. Age as 15.07.2008 : _____.
7. Telephone Number : _____.
8. National Identity Card Number : _____.
9. Male/Female : _____.
10. Nationality : _____.
11. Whether Married/Single : _____.
12. Educational Qualifications :
 - i. Degree : _____.
 - ii. Year : _____.
 - iii. General/Special : _____.
 - iv. Subjects : _____.
 - v. Results : _____.
 - vi. Medium : _____.
 - vii. University : _____.
- 13.

Institute	The state of training	Period	Certificate

14. If the applicant is in the Service of Government or Local Bodies;

- i. Department/Institute : _____.
- ii. Designation : _____.
- iii. Period of service : _____.
- iv. Whether the applicant is qualified for his pension :—.

I declare the above mentioned details are true and correct according to my knowledge and belief. I agree to cancel or dismiss from the service of any detail above mentioned is holds according to the conditions and regulations regarding this vacancy.

_____,
Signature of the Applicant.

Date : _____.

Recommendation of the Head of the Department/Institute.

I hereby certify that Mr/Miss/Mrs. is an employ of this Department/Institute and it he/she could be/could not be releases if selected.

_____,
Signature of the Head of
Department, /Institute

Date : _____.

Name : _____.
Designation : _____.
(Official Stamp)

06-281

Examinations, Results of Examinations &c.

MINISTRY OF LAND AND LAND DEVELOPMENT

Survey Department

Open Competitive Examination for Recruitment to the Trainee Grade in the Posts of Sri Lanka Technological Service

APPLICATIONS are invited from the qualified citizens of Sri Lanka for the competitive examination to be held for recruitment to the Trainee Grade in the following posts of Sri Lanka Technological Service in the Survey Department.

Post	No. of Vacancies
(01) Draughtsman	100
(02) Litho Printer	06
(03) Remote Sensing Technician	01

02. Nature of the Service :

- (01) Draughtsman :
The job involves map production are related technical work, preliminary and final work on Surveys and maintenance of records in relation to it... etc.
- (02) Litho Printer :
The job involves the printing of maps, produced by the Survey Department, according to the Litho Offset Method as well as by other technical methods with proper quality control.
- (03) Remote Sensing Technician :
The job involves the obtaining data by interpreting aerial and satellite photos, map production and computerizing of data.

Selection of all these posts will be made from one and the same examination.

03. *Method of Recruitment* – Candidates who are qualified on the results of a written test will be selected in terms of the Public Administration Circular No. : 15/90 and the relevant circulars.

04. *Procedure of Examination* :- The Examination consists of two question papers.

- i. Intelligence.
- ii. Technological Paper.

05. *Syllabus* :-

I. Intelligence .– One hour - (100 marks)

This paper is framed with the objective of testing the candidate's power of rational thinking, power of analysis and decision making.

II. Technological Paper :- Two Hours - (100 Marks)

- * Mathematics :
Algebra (Inequalities, Variables, Series, Logarithm)
Trigonometry (Equations, Solving of Triangles) Statistics (Mean, Mode, Standard Deviation) Probability
- * Physics :
Light and Optics (Reflection and Refraction :- Mirrors, Curved Surfaces, Prisms, Lenses, Formulas of Optics, Microscope and Telescope)
Newtonian Mechanics (Scalars and Vectors, Newton's Law of Motion, Momentum)
- * Miscellaneous Topics :
Introduction to Geography (shape of the Earth, Topography etc.)

The angle view of Solid Substances and Derivation of Projections.

* Draughtsmanship

06. The examination will be held in Sinhala, Tamil and English Mediums and the candidate is at liberty to sit the examination in any one of these languages. A candidate has to answer all the Papers in the Same language at the examination. Candidates will not be permitted to change the Medium of language, they have selected in the application later.

07. *Procedure of Selection :-*

- * Candidates should secure 40% or more Marks at the open competitive examination so as to qualify from one paper.
- * From amongst the successful candidates, those securing the highest aggregate marks in both papers at the examination will be called for an interview according to the existing number of vacancies, for scrutinizing the qualifications. Marks will not be allotted at the interview.
- * If there are candidates scoring the same highest marks, among those who have secured the highest aggregate marks in both papers and having fulfilled the requisite qualifications, in such instances, the highest marks scored by them in the paper No. II will be taken into consideration.
- * Assignment to the posts will be made out in the order of the highest aggregate marks obtained by the candidates in both papers and also according to the preference of posts indicated in the application. When the vacancies in the each post are filled, second and third options of the remaining candidates will be taken into consideration.

08. *Terms of Employment :-*

This post is permanent and pensionable. Appointment will be made subject to probationary period of three years. The selected candidates should be prepared to serve in any part of the Island. The appointment will be given according to the General Conditions applicable for appointments to the post in the Public Service published as the beginning of this *Gazette Notification*.

09. *Procedure of Application :-*

- (a) The application should be prepared by the applicant himself on a paper size 21 x 29 cm (A4) using both sides as per the specimen application form appearing at the end of this notice. From No. 01-07 should appear on the front page, 08-13.1 appear on the second page, 13.2-16 appear on the third page and No. 17-19 appear on the fourth page.
- (b) Completed applications should be sent by registered post to reach the Surveyor General, Survey Department, P. O. Box. 506, Kirula Road, Narahenpita, Colombo 05 on or before 13.07.2008. (Applications should not be sent to the personal name or to any other address.) On the top left hand corner of the envelope containing the application

“An Open Competitive Examination for recruitment to the Trainee Grade in the Posts of Sri Lanka Technological Service” to be clearly mentioned.

- (c) Candidates who are already employed under the Public and Provincial Public Services should forward their applications through the Heads of their Departments while the candidates employed under the Public Corporations and Local Bodies, etc. should forward their applications through the Heads of their Institutions before the closing date of application.
- (d) Applicants should prepare their applications in the medium in which they are appearing for the examination.
- (e) The applications which are incomplete and not in accordance with the specimen application and not having required qualifications and also that are received after the closing date of application will be rejected without any notice.
- (f) Receipt of applications will not be acknowledged. The complaints to the loss of applications in the post will not be considered. The examination fee will not be refunded under any circumstances.

10. *Educational Qualifications :-*

- (a) Should have passed the G. C. E. (A/L) examination in three (3) Science subjects in one sitting including two subject relevant to the field, and the G. C. E. (O/L) examination in six (6) subjects in not more than two sittings with credit passes for Language or Literature, Mathematics, Science and for one another subject;

or

- (b) Should possess a National Certificate in Technology (a three year part time training course) relevant to the field, awarded by a Technical College, recognized by the Government or have successfully completed the one year full time training course in Draughtsmanship and obtained the relevant certificate, along with the basic educational qualifications mentioned in above “A”.

Note - Among those who qualify for the Trainee Grade in the Technological Service at the Open Competitive Examination, namely,

- (i) The candidates with the qualifications mentioned in the above para “a” will be placed at the initial step within the salary scale of Class II “B” after successfully completing and passing the two year theoretical and practical training, gained according to the syllabus framed relevant to the service.
- (ii) The candidates with the qualifications mentioned in the above para “b” will be placed at the initial step within the salary scale of Class II “B” after successfully completing and passing the one year theoretical and practical training, gained according to the syllabus framed relevant to the service.

11. *Salary Scale :-*

Trainee Grade :

1st year - Monthly Rs.12,920.00
2nd Year - Monthly Rs.13,040.00
Circular No. 06/2006 (II)

In terms of the provision
09 of para. 14 of the P. A.

Polonnaruwa	13
Badulla	14
Moneragala	15
Ratnapura	16
Kegalle	17
Ampara	18
Batticaloa	19
Trincomalee	20
Jaffna	21
Vavuniya	22

Class III : Monthly Rs.15,005 - 4 x 180 - 6 x 240 - 11x320 - 20 x 360 - Rs. 27,885 (MN - 3-2006A)

Class II : Monthly Rs.15,005 - 4 x 180 - 6 x 240 - 11 x 320 - 20 x 360 - Rs. 27,885 (Starting from salary step 12) (MN-3-2006A)

Class I : Monthly Rs.15,005 - 4 x 180 - 6 x 240 - 11 x 320 - 20 x 360 - Rs. 27,885 (Starting from salary step 23) (MN-3- 2006A)

Special Class : Monthly Rs.20,030 - 11 x 365 - 18 x 500 - Rs. 33,045 (MN-7-2006A)

12. *Age Limit :-* Should not be less than 18 years and not more than 45 years of age on the closing date of application. (The maximum age limit will not apply to the candidates who are already in the Government Service and Provincial Government Service).\

13. *Examination Fee :-*

(a) Examination fee is Rs.300. A candidate shall pay this amount to the District Office of Superintendent of Surveys in the District where he/she resides or to any other District Office of Superintendent of Surveys. The receipt obtained for paying the examination fee should be affixed to the specified place on the application. The applications without cash receipts will be rejected.

Locations of Supt. of Surveys' Offices at which the payments can be made :

Colombo, Kalutara, Gampaha, Galle, Matara, Hambantota, Monaragala, Badulla, Ampara, Kandy, Matale, Nuwara Eliya, Ratnapura, Kegalle Anuradhapura, Polonnaruwa, Kurunegala, Puttalam, Jaffna, Vavuniya, Batticaloa, Trincomalee, Diyatalawa (Institute of Surveying and Mapping)

14. Towns and their numbers where the examination will be held are as follows.

<i>Town/District Names</i>	<i>Town/District Nos.</i>
Colombo	01
Gampaha	02
Kalutara	03
Kandy	04
Matale	05
Nuwara Eliya	06
Galle	07
Matara	08
Hambantota	09
Kurunegala	10
Puttalam	11
Anuradhapura	12

However in case there are examination centers without having sufficient number of candidates, in such instances, such centers will be called off and the candidates in such centers will be assigned to the nearest examination center. The examination will be held by the Surveyor General and the date of the examination will be notified later.

15. *Admission to the Examination :-* In accordance with the applications submitted to the Surveyor General, the admission cards will be posted to the address given in the applications of all candidates who have complied with the required basic qualifications. A candidate appearing the examination should produce his/her admission card to the supervisor at the examination center. A candidate without the admission card will not be permitted to sit the examination and also a candidate should sit the examination only at the examination hall stipulated to him/her.

Note :- The issue of an admission card to a candidate does not necessarily mean that he/she has the requisite qualifications to sit for this examination or complied with the requisite qualifications for this post.

16. *Identity of the candidate :-* Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each paper they appear. For this purpose any of the following documents will be accepted.

- (a) The National Identity Card issued by the Department of Registration of persons.
- (b) A Valid Postal Identity Card issued by the Post Master General.
- (c) A Valid Passport. (issued within the period of three years on the date of examination)

17. *Attestation :-* Candidate's identity should be attested by a Head of Government School, justice of the Peace, Commissioner of Oaths, Attorney at law, a Commissioned Officer of the Army or Air Force, a Police Officer holding a *Gazetted* post in the Police Service, a permanent Government Officer in the Tertiary Level or Senior Level in terms of the grading of employees in the P. A. Circular No.06/2006.

18. *Furnishing False Information :-* If a candidate is found unqualified to sit for this examination, his/her candidature is liable to be cancelled prior to the examination, while holding the examination or subsequent to the examination or at any time thereafter. Even after the recruitment to the service, if a candidate is

found to have furnished any false information knowingly or a candidate has deliberately concealed any important information, he/she shall be liable to dismissal from state service.

19. Every candidate must have fulfilled all the necessary qualifications required for the post prior to the closing date of applications for the examination.

20. Candidates will be required to submit the following documents whenever requested.

- (i) Certificate of birth
- (ii) Educational Certificates
- (iii) A Grama Niladhari Certificate obtained recently
- (iv) Two character certificates
- (v) A copy of the electoral register (Only if required)

N. B.- Documents or their copies should not be attached to the application.

21. Assignment to the respective posts will be made depending on the existing vacancies and according to the marks secured at the examination.

22. Any matter not covered by these conditions will be determined at the discretion of the Surveyor General.

B. J. P. Mendis,
Surveyor General.

Survey Department,
Colombo 05,
23rd of May 2008.

Specimen Application Form

Open Competitive Examination for Recruitment to the Trainee
Grade in the Posts of Sri Lanka Technological Service in the
Survey Department

For Official use only

(Indicate the Code/No. in the given cage)

(Please see the para No.14 of the instructions for towns where the examination is held)

01.0 Name of the town you wish to apply for the examination.

Town No. Name of the Town

(Assignment to the each post will be made depending on the existing vacancies and according to the marks secured at the examination)

2.0 Name with initials : (Mr/Mrs./Miss) :

- (i) In Sinhala : _____,
- (ii) In English : _____,

2.1 Names denoted by initials (in legible letters)

- (i) In Sinhala : _____,
- (ii) In English : _____,

3.0 Permanent Address (in legible letters)

3.1 Administrative District for which the address belongs to
(Please see the para No.14 of the instructions)

District No : Name of the District

4.0 Sex : (Male -M, Female - F)

5.0 Medium of language you wish to sit this examination :
(Sinhala - S, Tamil - T, English - E)

6.0 Ethnicity:

(Sinhala - 1, Sri Lankan Tamil - 2, Muslim - 3, Indian Tamil - 4, Burgher - 5, Malay - 6, Other - 7)

7.0 Do you have eligibility under the para No. 10 of the *Gazette* Notification ? : _____,

Yes No

8.0 The post you are applying - (to be mentioned as 1,2,3 in the order of your preference and it cannot be changed later)

- (i) Draughtsman
- (ii) Litho Printer
- (iii) Remote Sensing Technician

(Assignment to the cash post will be made depending on the existing vacancies and according to the marks secured at the examination)

9.0 Divisional Secretariat Division : _____,

9.1 Grama Niladhari Division : _____,

9.2 The date from which you are residing in the District:—,

10.0 Citizenship : _____,

By descent

By registration

11.0 National Identity Card No :

12.0 Date of birth :

Year:_____, Month:_____, Date:_____,

12.1 Age as at the closing date of the application.

Years :_____, Months:_____, Days:_____,

13.0 Educational Qualifications :

13.1 The details of G. C. E. (O/L) Examination :

First Attempt :

- (i) The year and month of the examination :_____,
- (ii) Index No :_____,
- (iii) Subject Passed :_____,

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

13.2 The details of G. C. E. (O/L) examination :

Second Attempt :

- (i) The year and month of the examination :_____,
- (ii) Index No. :_____,
- (iii) Subjects passed :_____,

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

13.3 The details of G. C. E. (A/L) Examination :

- (i) The year and month of the examination :_____,
- (ii) Index No :_____,
- (iii) Subjects passed :_____,

Subject	Grade
1	
2	
3	
4	

14.0 Other Qualifications :_____,

15.0 Have you ever been convicted in a court of law for a criminal offence? :

Yes

No

15.1 If yes, furnish particulars :_____,

16.0 District Survey Office to which the payment made :_____,

Receipt No. :_____,
Date paid :_____,

(The receipt has been affixed to page No. 04)

17.0 Certificate of the candidate :

- (a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.
- (b) I am also aware that if any information given by me herein is found to be false or incorrect, I am liable to disqualification if detected before selection and to dismissal from service, if detected after appointment.
- (c) I agree to abide by the rules and regulations of this examination.
- (d) The cash receipt obtained for the payment of Rs.300 as an examination fee has been pasted into the specified place below.

_____,
Signature of Applicant

Date :_____,

18.0 Attestation of the Candidate's Signature :-

I certify that Mr./Mrs./Miss..... who is submitting the application is personally known to me and that he/she placed his/her signature in my presence on

_____,
Signature of the Attestor.

Date :_____,

Name of the Attestor :_____,

Designation :_____,

Address :_____,

19.0 Recommendation of the Head of the Department :

This Officer can be/can not be released from service, if selected for this post.

_____,
Signature of Head of Department

Date :_____,

(Affix the cash receipt firmly here)

MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

Department of Technical Education and Training

REGISTRATION OF EXTERNAL RESOURCE PERSONS AS LECTURES/INSTRUCTORS 2008/2009 ACADAMIC YEAR

APPLICATIONS are invited for the registration of External Resource Persons as Lectures/Instructors in the Technical Colleges under this Department by the Principals of Technical Colleges, indicated in the Schedule given at the end of this notice.

02. Specimen application and list of subjects for which External Resource Persons are required, can be obtain from the Principal of the Technical College where you wish to serve by sending him a self addressed stamped envelop (9" x 4"). The top left - hand corner of the envelop should be marked "External Resource Persons". These particulars may also be obtained from the Pricipals in person.

03. The last date for obtaining these particulars will be 11th July 2008.

04. *General Information of Applicant :*

- (i) Applicants should note to give all particulars regarding their qualifications and experience in the Educational, Professional and Technical fields.
- (ii) *Fees:*
Fees payable to External Resource Persons vary from Rs.125 to Rs. 250 per hour in accordance with their experience, qualifications and level of the course they are selected to serve.
(Note : These Fees are subjected to be amended).
- (iii) *Forwarding of Applications :*
Applications from officers in the public service should be forwarded through the Heads of their Departments/

Institutes with an endoresement by the respective Heads to the effect that their selection of the applicant as an External Resource Persons will not affects their normal duties.

(iv) *Selections :*

Selections for these registrations will be may subsequent to interview conducted by the Principals of the respective Colleges. Preference will be given to applicants with experience in teaching. Please note that the registration can be terminated according to requirements of the College, by the Principal, without giving any reasons and at any time during the Academic Year.

- (v) Registered External Resource Persons should conduct internal examinations in their respective subjects.

05. These registration are valid only for without additional remuneration.

The Academic Year 2008/2009 and may be terminated even earlier in accordance with the requirements.

06. If an applicant wishes to apply for more than one subject, separate applications should be sent for each such subject. All applications should be sent to Principal of the appropriate Technical College under registered cover to reach him before the closing date specified by him.

Dr. H. L. OBEYSEKERA,
Director General,
Department of Technical Education
and Training.

P. O. Box 557, Olcott Mawatha,
Colombo 10.

LIST OF TECHNICAL COLLEGES

Serial No.	Technical College	Address	District
01	Sri Lanka Technical College	Olcott Mawatha, Colombo 10	Colombo
02	Galle Technical College	Kaluwella, Galle	Galle
03	Kandy Technical College	Aruppola, Kandy	Kandy
04	Jaffna Technical College	Browns Road, Jaffna	Jaffna
05	Badulla Technical College	Greenlane Drive, Badulla	Badulla
06	Kegalle Technical College	Kachcheri Road, Kegalle	Kegalle
07	Anuradhapura Technical College	New Town, Anuradhapura	Anuradhapura
08	Kurunegala Technical College	Puttalam Road, Kurunegala	Kurunegala
09	Ratmalana Technical College	Galle Road, Ratmalana	Colombo
10	Ampara Hardy Technical College	Inginiyagala Road, Ampara	Ampara
11	Matara Technical College	Meddewatta, Matara	Matara
12	Sammanthurai Technical College	Ampara Road, Sammanthurai	Ampara
13	Kalutara Technical College	Kalamulla, Kalutara	Kalutara
14	Ratnapura Technical College	Palm Gardens, Colombo Road, Ratnapura	Ratnapura
15	Warakapola Technical College	Ambagala Road, Warakapola	Kegalle

Serial No.	Technical College	Address	District
16	Kuliyapitiya Technical College	Pannala Road, Kuliyapitiya	Kurunegala
17	Pathadumbara Technical College	Navayalatenna, Katugastota	Kandy
18	Nuwara-Eliya Technical College	Jayathilaka Mawatha, Nuwara- Eliya	Nuwara- Eliya
19	Homagama Technical College	Godagama, Homagama	Colombo
20	Beliatta Technical College	Puwakdandawa, Beliatta	Hambantota
21	Hasalaka Technical College	Yodha Ela Road, Hasalaka	Kandy
22	Dambulla Technical College	Matale Road, Dambulla	Matale
23	Balapitiya Technical College	Wandaduwa Station Road, Balapitiya	Galle
24	Wariyapola Technical College	Chilaw Road, Wariyapola	Kurunegala
25	Batticaloa Technical College	Manchantuduwai, Batticaloa	Batticaloa
26	Bandarawela Technical College	Wewethenna, Bandarawela	Badulla
27	Monaragala Technical College	Sirigala, Monaragala	Monaragala
28	Gampaha Technical College	Werellawatta, Yakkala	Gampaha
29	Trincomalee Technical College	Mihindupura, Trincomalee	Trincomalee
30.	Dehiattakandiya Technical College	Mahawanawela Dehiattakandiya	Ampara
31	Matale Technical College	M. C. Road, Matale	Matale
32	Weerawila Technical College	New Town, Weerawila	Hambantota
33	Medagama Technical College	Medagama	Monaragala
34	Polonnaruwa Technical College	Vidyapura, Polonnaruwa	Polonnaruwa
35	Embilipitiya Technical College	New Town, Embilipitiya	Ratnapura
36	Vavuniya Technical College	Mannar Road, Vavuniya	Vavuniya
37	Akkaraipattu Technical College	Akkaraipattu	Ampara
38	Anamaduwa Technical College	Gamuda Bhumiya, Thammennagama Anamaduwa	Puttalam

06-278

EXAMINATION FOR PROMOTION OF OFFICERS IN CLASS II OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE TO CLASS I - 2008

IT is hereby notified that the qualifying examination for promotion of officers in Class II of Public Management Assistants' Service to Class I will be held in the three languages *i.e.* Sinhala, Tamil and English languages by the Commissioner General of Examinations in September 2008.

2.0 Examination for promotion of officers in Class II of Public Management Assistants' Service to Class I will be held at the Centers in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullaitivu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Killinochchi. The towns and their numbers are given below :

Town	Town Number
Colombo	01
Kandy	02
Galle	03
Matara	04
Jaffna	05
Mannar	06
Mullaitivu	07
Trincomalee	08
Batticaloa	09
Kurunegala	10
Anuradhapura	11
Badulla	12
Ratnapura	13
Killinochchi	14

Any centre without a sufficient number of candidates will be cancelled.

3.0 (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination.

(ii) A set of rules and regulations for the candidate is published separately in the *Gazette* notification. Any candidate who violates these rules and regulations will be liable to a punishment imposed by the Commissioner General of Examinations.

4.0 Candidates are required to satisfy following qualifications to sit the examination :

(i) Should be an officer who has completed as active service of ten years (10) in Class II of Public Management Assistants' Service and a satisfactory service of five (05) years as at the closing date of applications.

(ii) Should have passed the efficiency bar examination held for officers in Class II of Public Management Assistants' Service.

Note :- The date of the examination will be reckoned as the date on which the candidate who passes the examination qualifies for promotion to Class I of the Service. However, any candidate who passes the examination without possessing above qualifications will be treated as disqualified for promotion to Class I.

5.0 *Scheme of Examination*. – Candidates should sit a written examination consisting of following subjects :

<i>Subject</i>	<i>Marks</i>	<i>Duration</i>
(i) Establishments Procedure	100	1 1/2 Hours
(ii) Public Financial Management	100	1 1/2 Hours
(iii) Case Study	100	01 Hour
(iv) General Paper	100	01 Hour
<i>Total</i>	400	

Establishment Procedure :

A practical knowledge on matters contained in Volume I and II of the Establishments Code is expected of the candidate.

Part I - 08 questions that require short answers (25 marks).

Part II - Answers should be supplied to 03 out of 04 semi structured type questions (75 marks).

Public Finance Management :-

The objective of this paper is to test the following. It consists of two parts.

- (a) Practical knowledge on financial regulations
- (b) Basic knowledge on auditing
- (c) Basic bank practice
- (d) Basic knowledge on store keeping

Part I - 08 question that require short answers (25 marks).

Part II - Answers should be supplied to 03 out of 04 semi structured type questions. (75 marks).

Case Study

Candidates are required to answer a multiple choice/semi structured essay type paper designed to analyze measures to be taken to a problem relating to office administration. Cases for study will be provided and the questions to be answered will be as follows :

Part I - 05 Multiple choice type questions (05 marks).

Part II - 05 question that require short answers (05 marks).

Part III - 05 semi- structured type questions. (90 marks).

General Paper :

The objective of this paper is to test the general knowledge of the candidates on current affairs, both local and international.

Part I - 32 multiple choice type questions (16 marks).

Part II - Short notes should be provided under two topics out of the four (04) given (36 marks).

Part III - Answers should be provided for 02 essay type questions out of the four (04) given (48 marks)

Note

- (i) Candidates should answer these papers in the language medium of entry to the service or any other official language.
- (ii) Candidate should score a minimum of 40 percent (40%) of marks in each subject and an aggregate of 160 or more to pass the examination.

6.0 Commissioner General of Examination will issue results of the examination to the Director General of Combined Services. Accordingly, names of successful candidates will be published in the *Gazette* Notification of the Democratic Socialist Republic of Sri Lanka.

07. Applications should be in the form of the specimen appended to this notification and should be prepared by the candidate him/herself. Application prepared thus by the candidate should be sent through the respective head of department by registered post to the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Sri Lanka Examinations Department, Pelawatta, Battaramulla, so as to reach him on or before 14th July 2008. A certificate to prove the satisfactory service of the officer should be sent along with the application. The respective head of Department should satisfy him/herself that the application has been perfected accurately and the service certificate has been duly signed by him/herself. The top-left corner of the envelop containing the application should clearly bear the name of the examination. Applications received after the closing date will be rejected.

08. *Identification of Candidates*- Candidates are required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they appear. For this purpose, any one of the following documents should be submitted to the supervisor.

- (i) National Identity Card issued by the Department of Registration of Persons;
- (ii) A valid Passport.

Candidature of any candidate who fails to submit any one of the above can be cancelled by the Commissioner General of Examinations, at his discretion.

09. *Applications* - Application form should be prepared on a paper of A4 size in such a way that numbers 1.1 up to 1.9 appear on the first page. Application form may be typewritten but should be filled clearly and legibly by the candidate himself in his own handwriting. It is compulsory to indicate the title of the examination appearing the specimen in English language, too, on both Sinhala and Tamil application forms.

Candidates who are sitting this examination for the first time need not to pay examination fees. However, at consequent sittings, candidates are required to paste stamps to the value of Rs.90 on the application for each sitting, and to cancel them duly by placing signature and date. Under no circumstances, this fee will be refunded or transferred in respect of another examination.

The Commissioner General of Examinations will issue admission cards along with copies of the time table to all candidates who have submitted duly completed applications before the closing date. Candidates should get their signatures on admission cards attested in advance and surrender to the supervisor of the examination hall. Candidates will not be permitted to sit the examination without admission cards. A candidate who does not receive his/her admission card at least seven days (07) before the day of examination, should at once, notify the Commissioner General of Examinations, Organizations and Foreign Examination Branch Sri Lanka Examinations Department, Pelawatta, Battaramulla (Telegraphic Address "Exams" Battaramulla) with the following particulars.

- (i) Name of the Examination ;
- (ii) Full Name of the Candidate ;
- (iii) Full Postal Address ;
- (iv) Date of posting the application, Registration number and the Post Office.

10. Heads of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Traveling expenses will not be paid in this respect.

11. For the purpose of the official language policy, all the candidates are required to prepare and perfect their own applications in the official language.

12. The decision of the Director General of Combined Services will be final in respect of any matter not provided for in this examination notice.

A. Nobert,
Director General of Combined Services,
Ministry of Public Administration and Home affairs.

Ministry of Public Administration,
and Home Affairs,
Independence Square
Colombo 07.
28th May 2008.

Specimen Application Form

(For Office use Only)

Examination for Promotion of Officers in Class II of Public Management Assistant's Service to Class I- 2008

Language Medium of Examination

Sinhala 2/Tamil - 3 /English -4 (Indicate the relevant number in the cage. It will not be allowed to change this subsequently)

Town	Town No.

(Indicate the town and the corresponding No in which you intend to sit the examination, as per para 2.0 of the gazette notification).

- 1.0 1.1 Name with Initials : Mr/Mrs/Miss :———. (in English block Capitals) eg. SUNIL, A. B.
- 1.2 Name with Initials (In Sinhala/Tamil) :———.
- 1.3 Names denoted by Initials :———. (in English Block capitals)
- 1.4 Names denoted by Initials :———. (In Sinhala/Tamil)
- 1.5 Have you changed your name after entering the public Service? if so, indicate the previous name :———.
- 1.6 Place of work and Address :———.
- 1.6.1 Name and the Address of Office/Department/Institution (In English Block letters)
- 1.6.2 Name and the Address of Office/Department/Institute (In Sinhala/Tamil)
- 1.7 Sex : Female - I, Male - 0 (Indicate the relevant number in the cage).
- 1.8 Date of Birth :———. Year:———. Month:———. Date:———
- 1.9 National Identity Card No.:

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2.0 Present Post:

- 2.1 Post.....
- 2.2 Number and the date of the Appointment Letter :———.
- 2.3 Date of Entry to class II of the above Service :———. Year:

--	--	--	--

 Month:

--	--

 Date:

--	--
- 2.4 Have you earned all increments during the period of your service? if not, give particulars :———.

2.5 If you have suffered any punishment whatsoever state particulars in brief :————.

2.6 If you have been released for service in a corporation or any Statutory Board, furnish such particulars :————.

2.7 If You have availed not pay leave for employment abroad or any other purpose, furnish such particulars :————.

3.0 3.1 Are you sitting the examination for the first time? :————.

3.2 If not, value of the stamps (affixed) :————.

3.3 Stamp Cage :————.

If you are not sitting the examination for the first time, affix stamps to the value Rs.90

4.0 Declaration of candidate

I do hereby declare that,

- (i) The above particulars furnished by me are true and correct to my knowledge and faith and,
- (ii) I am an officer in class II of Public Management Assistants' Service and I have been appointed to class II of Public Management Assistant's Service on..... and,
- (iii) I have completed a 10 years active period of service as at 14th July 2008 and 5 years satisfactory period of the service on that date and,
- (iv) I am sitting the examination for the first time/stamps to the prescribed value have been affixed.

I am also aware that any particulars contained herein are found to be false and incorrect, I am liable to disciplinary action taken against me. I agree to be abide by the rules and regulations imposed by the Commissioner General of Examinations on conducting of this examination.

_____,
Signature of the candidate
(See the foot note)

Date :————.

- Note :**
1. Period of service in class II/IIA of General Clerical Service or its parallel Services before absorption to the public Management Assistant's Service should be taken into account when computing the period of service in class II of Public Management Assistants' Service.
 2. The applicant should place his/her signature in the presence of the relevant Head of Department or an Officer authorized to do so on behalf of him.

Attestation of the Signature

I hereby certify that Mr/Mrs/Miss serves at my office is personally known to me and that he/she signed in my presence on

_____,
Signature of the person attesting.

Name :————;
Designation :————;
Address :————;
Date :————.

Certificate of the Head of the Department

I certify that,

- (i) Mr./Mrs/Miss has completed a 10 years period in class II of Public Management Assistants's Service as at 14th July 2008 and, He/she has fulfilled the qualifications required for the examination as per the notification published in the *Gazettes* of Democratic Socialist Republic of Sri Lanka on
- (ii) Number of the appointment letter of class II is (Indicate number of the appointment letter) as per his/her personal file and,
- (iii) The particulars furnished above chapter 1.0 to 4.0 by him/her have been checked and found to be correct and,
- (iv) He/she is sitting the examination for the first time/prescribed stamps for the relevant examinations have been affixed.

(Delete words inapplicable)

Signature of Head of Department and official frank.

Name : _____
Designation : _____
Address : _____
Date : _____

06-230

**RECRUITMENT OF THE POST OF SPEECH
THERAPIST IN THE MINISTRY OF HEALTHCARE
AND NUTRITION**

APPLICATIONS are invited for the Speech Therapist in the hospitals coming under the Ministry of Healthcare and Nutrition. Applications as per the specimen Provided herewith should be sent under registered cover to reach the Secretary Ministry of Healthcare and Nutrition Suwasiripaya No.385 Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 18.07.2008. The words "post of Speech Therapist" should be clearly indicated on the top left hand corner of the envelope in which the application in enclosed.

02. Salary Scale :- Rs.15,260 - 6 x 180 - 4 x 240 - 11 x 320 - 20 x 360 - Rs. 28, 020 (In terms of General Circular No. 06/2006 (iv) - MT 5

03. *Age Limit* :- Should be not below 18 and over 45 years of age. (Maximum age limit will not applicable to officers who are already in the public service).

04. *Educational Qualifications* :- 02 Years fulltime Diploma Certificate from a recognized University, on Speech Therapy,

05. Terms of Engagement :-

- (i) This post is permanent and pensionable should contribute to the Widows/Widowers' and Orphans Pension Fund,

- (ii) In terms of Public Administration Circular No. 07/2007 of 28.05.2007 the applicant should obtain and efficiency in other official languages in addition to the official language within 05 years from the date of recruitment to the service.

06. *Method of recruitment* :- Applications are called through a Government *Gazette* Notification/News paper advertisement and selection will be made on the highest marks scored in the competitive examination comprises of the following subjects.

General Knowledge 100 Marks
Aptitude Test 100 Marks

07. Those who are already in the public service should forward their applications through the respective Heads of Departments.

08. *Examination Fees* :- Every applicant should pay examination fees of Rs.250 by a money order drawn in favour of "Secretary, Ministry of Healthcare and Nutrition, "Suwasiripaya" No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10 and encashable from the General Post Office Colombo. The money order should be sent attached to the application and the examination fees once paid will not be refunded under any circumstances.

09. Application and any other relevant documents should be addressed to the Secretary Health in the following address and should not be addressed personally to any other officer of the Ministry.

10. Application will not be acknowledged. Applications which are not conform to the requirements of this notice in every manner, will be rejected.

Dr. H. A. P. Kahandaliyanage,
Secretary,
Ministry of Healthcare and Nutrition.

Ministry of Healthcare and Nutrition,
“Suwasiripaya”,
No. 385, Ven. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.
26th May, 2008.

**Specimen Form of the Application for the Post of Speech
Therapist in the Department of Health Services**

01. 1.1 Name with initials :———. .
(In English Block Letters)

1.2 Name in Full :———. .
(In English Capital)

1.3 Name in Full :———. .
(In Sinhala or Tamil)

02. Address :

2.1 Personal (In English Block Letters) :———. .

2.2 Personal (In Sinhala or Tamil) :———. .

2.3 Official :———. .
(In English Block Letters)

2.4 Official :———. .
(In Sinhala or Tamil)

(The Officers in the Public Service/Provincial Public Service/
Corporation should indicate their official address and any change of
same should be informed with immediate effect).

03. 3.1 Date of Birth :———. .

3.2 Age as at the closing date of applications :

Years :———. Months:———. Days:———. .

04. National Identity Card Number :———. .

05. Sex :———. .

06. Educational Qualifications :———. .

07. Experience :———. .

Work Station: Period of Service:
From: To:

08. Details of the Receipt paying Examination Fees :

- (i) The Post Office paying the Examination Fees :———. .
(ii) Receipt Number and Date :———. .
(iii) Amount Paid :———. .

Affix the Receipt here firmly

I do hereby certify that the particulars furnished by me in this
application are true and accurate. I know I will be disqualified and
dismissed without compensation if any information contained herein
are found to be false or incorrect after the appointment.

Signature of Applicant.

Date:———. .

Recommendation of Head of the Department :

Signature of Head of Department and
Designation.

Date :———. .

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