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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,560 – 2008 ජූලි 25 වැනි සිකුරාදා – 2008.07.25
No. 1,560– FRIDAY, JULY 25, 2008

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, a fortnight before the date of publication. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 01st August, 2008, should reach the Government Press on or before 12 noon on 18th July, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Commissioner General of Examinations,
Pelawatta, Battaramulla.

Posts - Vacant

DEPARTMENT OF AGRICULTURE

Ministry of Agricultural Development and Agrarian Service

RECRUITMENT TO THE POST OF ECONOMIST ASSISTANT, GRADE III

APPLICATIONS are invited from the citizens of Sri Lanka for the post of Economist Assistant Grade III in the Department of Agriculture.

02. The age of candidates should not be less than 18 years or more than 45 years as at the closing date of applications. Maximum age limit will not be applicable to those who are already in the Public or Provincial Public Service.

03. The monthly salary scale attached to the post under the salary code Mn 6-2006- A of P.A. circular No. 6/2006 (IV) is Rs.17,680-10x320-11x365-15x450 - Rs. 31,645.

04. The post is permanent and pensionable. Contributions should be made to Widows' and Orphans' Pension Scheme/ Widowers' and Orphans' Pension Scheme.

05. As per the implementation of official language policy under provisions of the P.A. Circular No. 07/2007 (i), the appointees to the post are required to acquire proficiency in second official language within 05 years from the date of appointment.

06. Educational Qualifications :

A special class Degree in Economics/Statistics or Mathematics obtained from a recognized Government University (All candidates should have fulfilled the all qualifications stipulated in this notifications as at the closing date of applications.)

07. Method of Application :

- (i) The applications should be prepared only on A-4 (21cm x 29 cm) size paper using both sides containing para 1 to 8 in the first page of the paper.
- (ii) Photostat copies of the certificates that prove the qualifications should be attached to the application.
- (iii) Duly completed applications should be sent under registered post to reach Director General of Agriculture, Department of Agriculture, P. O. Box. 01, Peradeniya" on or before 31st July, 2008. The Words "Application for the Post of Economist Assistant" should be marked on the top left hand corner of the envelop enclosing the application.
- (iv) incomplete applications and applications received after the closing date will be rejected without prior notice, and no complaint that an application has been lost or delayed in the post will be considered.

- (v) Those who are already in the Public or Provincial Public Service should forward the applications through heads of their respective Institutions.

08. *Method of Recruitment:* - Suitable candidates will be selected among the candidates who have satisfied basic qualifications through a structured interview.

Dr. C. KUDAGAMAGE,
Director General of Agriculture.

04th of July, 2008,
Department of Agriculture,
P. O. Box. 01,
Peradeniya.

(For office use only)

SPECIMEN APPLICATION FORM

RECRUITMENT TO THE POST OF ECONOMIST ASSISTANT GRADE III IN THE DEPARTMENT OF AGRICULTURE

01. Name with Initials : (in English capital letters) : _____
Eg : SILVA, A. B.
02. Full Name : (in Sinhala/Tamil) : _____
03. National Identity Card Number :

--	--	--	--	--	--	--	--	--	--
04. Permanent Address : (in Sinhala) : _____
Permanent Address : (in English Capital letters): _____
05. Gender ; Female - 1 Male - 0
- (indicate the relevant number in the cage)
06. Date of Birth :
Year:

--	--	--	--

 Month:

--	--

 Date:

--	--	--	--
07. Age as at the closing date of applications ;
Years:

--	--

 Months:

--	--

 Days:

--	--
08. Marital Status : Married - 1 Unmarried - 2
(indicate the relevant number in the cage).
09. *Educational Qualifications :*
 - (i) Degree : _____.
 - (ii) University : _____.
 - (iii) Subjects : _____.
 - (iv) Effective Dates of the Degree : _____.
10. *Declaration of the applicant :*

I do hereby certify that the particulars furnished by me in this application are true and correct. I am also aware that if any particular contain here in is found to be false or incorrect, I am liable to be

disqualified if detected before selection or to be dismissed without any compensation, if detected after appointment.

Signature of Applicant.

Date : _____.

11. *Certificate of Head of Department/Institution*
(Applicable only to those who have already in Public or Provincial Public Service).

I hereby certify that Mr./Mrs.Miss. has served in this Ministry/Department/Office/ Provincial Council as a from and inform that he/she could be/could not be released from his/her present post, if selected for the above post.

Signature of Head of Department or Authorized Officer.

Date : _____.

Designation : _____.

Address : _____.

(Please prove by the official seal).

07-604

DEPARTMENT OF AGRICULTURE

Ministry of Agricultural Development and Agrarian Service

APPLICATION FOR THE POST OF SEED TECHNICIAN

APPLICATIONS are invited from the citizens of Sri Lanka those who have fulfilled the following Qualifications for the recruitment to Posts of Seed Technician in the Department of Agriculture.

02. The age of candidates should not be less than 18 years or more than 45 years as at the closing date of applications. Maximum age limit will not be applicable to those who are already in the Public or Provincial Public Service.

03. The post carries the salary scale of Rs. 12,920 - 120x10-140x11-210x10-290x10- Rs. 20,660 under salary Code MN 1 - 2006 of the Public Administration Circular No. 06/2006 (iv).

04. The post is permanent and pensionable. Contributions should be made to Widows' and Orphans' Pension Scheme/ Widowers' and Orphans' Pension Scheme.

05. As per the implementation of official language policy under provisions of the P.A. Circular No. 07/2007 (i), the appointees to the post are required to acquire proficiency in second official language within 05 years from the date of appointment.

06. the candidates should have fulfilled the following Basic Educational and Professional Qualifications :-

6.1 *Educational Qualifications :*

A pass in G.C.E. (O/L) Examination in 06 (six) subjects including language or Literature, mathematics, at not more than two sittings, (a pass in a minimum of 05 subjects at one sittings).

6.2 *Professional and other Qualifications :*

Certificate of Practical Agriculture;

or

Two year Diploma Certificate in Agriculture awarded by Schools of Agriculture at Kundasale, Angunakolapelessa, Pelwehera, Bibila, Labuduwa, Wariyapola, Vavuniya, Anuradhapura and Karapinchia;

or

Diploma Certificate in Agriculture awarded by Hardi Technical institute;

or

Diploma Certificate in Agriculture awarded by Aquinas College;

or

A two year Diploma Certificate in Agriculture awarded by an institution accepted by the Government.

N.B.- All candidates should satisfy the requirements stipulated in this notifications as at the closing date of applications.

07. *Method of Application :*

(a) The applications should be prepared only on A-4 (21cm x 29 cm) size paper using both sides containing para 1 to 8 in the first page of the paper.

(b) Duly completed applications should be sent under registered post to reach Director General of Agriculture, Department of Agriculture, P. O. Box. 01, Peradeniya on or before 31st July, 2008. The words "Application for the Post of Seed Technician" should be marked on the top left hand corner of the envelop enclosing the application.

(c) Copies of the documents in support of the qualifications should be attached to the application.

(d) Applications which are not complete in every respect or delayed will be rejected without notice, and no complaint that an applications has been lost or delay in the post will be considered.

(e) Those who are already in the Public Service should forward their applications through Heads of the respective Institutions.

08. *Method of Recruitment* .— Suitable candidates will be selected from the applicants who have satisfied the basic qualifications by a structured interview.

Dr. C. KUDAGAMAGE,
Director General of Agriculture.

04th of July, 2008,
Department of Agriculture,
P. O. Box. 01,
Peradeniya.

SPECIMEN APPLICATION FORM

(For office use only)

(b) G.C.E (A/L)

Year and Month : _____
 Index Number : _____
 Medium: _____

APPLICATION FOR RECRUITMENT TO THE POST OF SEED
 TECHNICIAN IN THE DEPARTMENT OF AGRICULTURE

01. Name :
 1.1 Name with Initials :
 (in English capital letters) Eg : SILVA, A. B. _____
 1.2 Full Name : _____
 (in Sinhala/Tamil) : _____
 1.3 National Identity Card Number :

02. Permanent Address :
 (in English Capital letters) . _____

03. Gender ; Female - 1 Male - 0
 (indicate the relevant number in the cage)

3.1 Date of Birth :
 Year Month Date

3.2 Age as at the closing date of applications ;
 Years Months Days

04. Marital Status : Married - 1 Unmarried - 2
 (indicate the relevant number in the cage).

05. Educational Qualifications :(with the medium)
 (a) G.C.E. (O/L)

Subject	Grades
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

06. Professional Qualifications :

Name of the Diploma and Name of the Institution	Index No.	Year Passed

07. Declaration of the applicant :

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contain here in is found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation, if such detection is made after appointment.

 Signature of Applicant.

Date : _____

11. Certificate of Head of Department :

I hereby certify that the particulars trainload above by the officer were examined and found to be correct and he/she can/cannot be released from his/her present post, if selected for the above post.

 Signature and Designation of Head of Department
 or Institution.

Date : _____
 Full Name of Attestor : _____
 Designation : _____
 Address ; _____

(Please prove by the official seal).

07-605

	First Sitting	Second Sitting
Name of the Examination :	_____	_____
Year and Month :	_____	_____
Index Number :	_____	_____
Medium:	_____	_____

	First Sitting		Second Sitting	
	Subject	Grades	Subjects	Grades
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____

DEPARTMENT OF ELECTIONS

Post of Receptionist

APPLICATIONS are called from eligible applicants for the above mentioned Post in the Department of Elections. Applications prepared on A4 size paper as per specimen appended to this notice should be sent by registered post to reach the "Commissioner of Elections, Department of Elections, Sarana Mawatha, Rajagiriya" on or before 25th of August, 2008. Applications received after the closing date of applications not prepared as per specimen form or incomplete applications will be rejected. The words "Post of Receptionist" should be written on the top left hand corner of the envelope in which the application is enclosed.

01. *Designation* :— Receptionist

02. *Educational and other Qualifications*.— G. C. E. (Ordinary Level) in 6 subjects with four credits passes either in Sinhala Language or literature, mathematics, Arithmetic or Commercial Arithmetic in not more than two sittings or equivalent or higher qualifications.

- (a) Ability to write and speak in the English language and the Tamil Language will be an additional qualification.
- (b) Has an excellent character and in good physical and mental condition.

03. *Professional Qualifications*.— Three years experience in the related field in the Government sector or in a State Corporation (should be substantiated by certificates)

04. *Monthly Salary Scale*.— Salary table MNI-2006A of Public Administration Circular No. 6-2006(IV) is applicable.

Rs. 13120-10x145-11x170-10x240-10x320-Rs. 22,040

05. *Age Limit*.— The age should not be less than 18 years and not more than 45 years on the last date for receipt of applications.

06. *Service Conditions*:

- (i) This post is permanent and pensionable and liable to contribute to the Widows and Orphans Pension Fund.
- (ii) Provisions in paragraphs 10-12 in Chapter II of the Establishment Code are applicable.
- (iii) Proficiency in the official language provided in P. A. Circular No. 7/2007 of 28.05.2007 should be attained within 5 years from the date of appointment to the post.

07. *Scheme of Recruitment*.— The most suitable candidate from among those who obtained highest marks at the interview to be held will be selected.

08. *Other requirements*.— Applicants serving in the Government/ Provincial Public Service should send their applications through the Head of Department or head of the Institution.

DAYANANDA DISSANAYAKA,
 Commissioner of Elections.

Elections Department,
 Sarana Mawatha,
 Rajagiriya.
 25th July, 2008.

DEPARTMENT OF ELECTIONS

APPLICATION OF RECRUITMENT TO THE POST OF RECEPTIONIST

- 01. Name with initials: _____,
- 02. Full Name : _____,
- 03. Permanent Address: _____,
- 04. Postal Address : _____,
- 05. If serving in an organization, it's name : _____,
 Address : _____,
 Designation: _____,
- 06. National Identity Card No. : _____,
- 07. Sex : (M/F)
- 08. Date of Birth :

Year: Month: Date:

Age as at 25.08.2008:

Years: Months: Days:

09. Civil Status: _____,

10. Educational Qualifications :

G.C.E.(O/L)		G.C.E.(A/L)	
Year	Grade	Year	Grade
Subject	Grade	Subject	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

11. Other Qualifications:

- (i) _____
- (ii) _____
- (iii) _____

12. Experience in the relevant field:

Institution: _____.
 Period : from: _____ To: _____

13. Applicant's Certificate:

I _____ hereby state that the above mentioned facts are true and correct. I am aware that if the above mentioned facts are found to be false, I will be disqualified from being called for interview and that if the facts are found to be false after being selected to the post, I am liable to be dismissed from the post without any compensation.

 Signature of candidate.

Date : _____.

14. Certificate of the Head of Department of Institution of the applicant in serving in the government sector or in the provincial Public Service.

I certify that the applicant, Mr./Mrs/Miss. _____ is serving in the _____Ministry/Department/Institute as a _____ on permanent/temporary/casual/Trainee basis and that has not been subjected to any disciplinary punishment (except warnings) and that if selected he can be/cannot be released from service.

_____,
Signature of Head of Department/Institution
(official Seal)

Date: _____,

Designation: _____.

Name of Ministry/Department/Institution: _____.

07-661

MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

Technical Education Development Project (2197-SRI (SF))

ADB funded Technical Education Development Project is being implemented under the Ministry of Vocational and Technical Training with the objective of supporting the Government's strategy to close the gap between supply of & demand for technical education.

- (i) strengthening College of Technology (Co Ts) to offer technician education ;
- (ii) strengthening the Ministry of Vocational & Technical Training (MV&TT) and relevant institutions to support a market responsive Technical Education and Vocational Training (TEVT) system; and
- (iii) establishing the University of Vocational Technology (Univotec), which will focus on Technical and Technological education. The Project will build on the output of the Asian Development Bank (ADB) - assisted Skills Development Project (SDP), particularly the National Vocational Qualifications (NVQ) framework.

The Project will strengthen MV & TT and relevant institutions in order to facilitate, support and ensure quality, efficient, and sustainable TEVT, focusing on NVQ levels 5-7. The Project will help the Government establish Univotec, to address the shortage of technologists and qualified instructors for TEVT, and provide an alternative education and career pathway for student and TEVT

sector personnel, leading to a degree. The Project will, among other, develop degree programs leading to a Bachelor of Technical Education (B. Tech. Ed) and a Bachelor of Technology (B. Tech) and upgrade the facilities and equipment of institutions comprising Univotec offering these programs. Also upgrading nine existing Technical College to Colleges of Technology, one in each province will be done. The proposed Colleges of technology will directly support the industry by providing facilities for trainees to acquire NVQ level 5 & 6 in selected subject areas.

The Project is implemented over a period of 5 years from the year 2006.

Applications are invited from suitably Qualified and experienced candidates who are citizens of Sri Lanka to fill the following position in the project Implementation Unit (PIU) located in Colombo.

PROJECT ENGINEER - 01 POST

Duties and Responsibilities :—

1. Design and implement improvements/renovation of workshop and other facilities to conduct diploma level training programs at provincial levels.
2. Prepare cost estimate and drawing for the improvements/renovations involving civil construction activities.
3. Prepare Maintenance plan for each CoT at provincial level.
4. Prepare a Master plane for infrastructure work for the proposed University of Vocational Technology.
5. Prepare detail bills of quantities with the cost estimates for the Univotech.
6. Closely supervise implementation of the civil construction activities of the Project and make necessary recommendations for approval.
7. Facilities procurement part of the civil construction activities.
8. Maintain close relationship with the Project Participatory Institution, stake holder and other required parties.
9. Prepare reports as and when required by the donor agencies, PPIs etc.

Qualification & Experience for this post.— Chartered/Corporate membership of recognized Professional Institution/post graduate degree in the relevant field and minimum of 08 years of post qualification experience in senior managerial level.

or

Class I Officer of a Government all island services or similar status in the relevant field with minimum of 05 years experience in Class I level.

Professional Competencies for this post:—

1. Ability to deliver technical services as required by the project and to assist the Project Director.
2. Proven ability of handle project activities related to the required area of specialization independently.
3. Ability to function effectively in a team environment inspiring trust and co-operation of other team members.
4. Ability to analyze and resolve implementation problems resourcefully and consistently.
5. Computer Literacy.
6. High level proficiency in written and spoken English.

Age Limited .— Applicants for this post should be below 57 years at the closing date of the applications.

Remuneration .— Negotiable, depending upon candidate's qualification and experience. (Based on the Management Service Circular No. 33 of 05.04.2007)

General Conditions :

1. The employee's and employer's contribution of the Employee's Provident Fund (EPF) will be 8% and 12% of the salary respectively while Employee's contribution to Employee's Trust Fund (ETF) will be 3% of the salary.

2. The post will be on full time and contract basis initially for a period of 01 year and will be renewed annually on the basis of performance.
3. Experience in Foreign Funded Project will be an added qualification.

Applicants with required qualifications will be short listed and called for an interview.

Applications with the names and addresses of two non-related referees an completed bio-data along with photocopies of certificate should reach under registered cover to the following address on or before 18th August, 2008. Please indicate the name of the post on the top left hand corner of the envelop.

Secretary.

Ministry of Vocational and Technical Training,
"Nipunatha Piyasa",
354/7, Elvitigala Mawatha,
Colombo 05.
04th July, 2008.

07-555

Examinations, Results of Examinations &c.

MINISTRY OF EDUCATION

Efficiency Bar Examination for Officers in Class 2 Grade II of Sri Lanka Teacher Educators Service - 2008

THE Efficiency Bar Examination for Officers in Grade 2-II of Sri Lanka Teacher Educators' Service will be held in Colombo on November 2008. The examination will be conducted in Sinhala, Tamil and English medium & Permission will not be given to change the Language Medium; applied.

The syllabus of this examination and other provisions have been published in the *Gazette* Extra Ordinary of the Democratic Socialist Republic of Sri Lanka bearing No. 1070/13 and dated 11th March 1999. This syllabus and other provisions are indicated below for the convenience of the applicants.

The officers may appear for the prescribed subjects in the Efficiency Bar examination in the same instance or in different instances.

Syllabus :—

Subject No.	Subject	Marks	Time
(01)	General Management and Establishment Work Regulation in the Establishment Code with special reference for Chapters i, ii, iii, iv, v, vii, viii, ix, xii, xiii, xiv, xxiv, xxviii, xxx and xxxi	100	1 1/2 hours
(02)	Financial Regulations With special reference for Chapters i, ii, v, viii, xii, xiii and xiv in Part I of the Government Financial Regulations	100	1 1/2 hours
(03)	Education Law Candidates' knowledge expected relating to the following Ordinances and Acts of Parliament	100	2 hours
<ol style="list-style-type: none"> i. Education Act, No. 31 of 1939 and regulations imposed thereunder ii. Assisted Schools and Training Colleges (Special Provisions) Act No. 5 of 1960 			

(iii)	Assisted Schools and Training Colleges (Supplementary Provisions) Act, No. 8 of 1961
(iv)	Public Examinations Act, No. 25 of 1968 amended by Public Examinations (Amendment) Act, No. 15 of 1976
(v)	Assisted Schools (Special Provisions) Act, No. 65 of 1981
(vi)	National Institute of Education Act, No. 28 of 1985
(vii)	Colleges of Education Act, No. 30 of 1986
(viii)	National Education Commission Act No. 19 of 1991
(ix)	National Authority on Teacher Education Act, No. 32 of 1997
(x)	Constitution of Sri Lanka with special reference for the 13th Amendment and Chapter 3 on Fundamental Rights.
(xi)	Enactments made by Provincial Councils relating to Education.

Candidates should obtain at least 40% marks for each subject for passing the Efficiency Bar Examination.

03. Language medium of the examination:—

- (i) Candidates may answer the papers in Official Language or in the National Language.
- (ii) Candidates may answer the papers in the language medium of the competitive examination they appeared for joining the Public Service. Regarding those who joined Public Service without appearing for a Competitive Examination they may answer the papers in the language medium of the examination they were qualified to join the Public Service.

04. If it is revealed that any candidate had appeared for the examination in a medium he/she is not entitled to answer his/her candidature will be cancelled.

05. Application should be prepared in conformity to the following specimen form. All of the Heads of Application should be arranged for the first page and details relevant to that should be inserted in own legible hand writing. Applications which incompatible to the Specimen Applications, incomplete detailed Applications will be rejected without acknowledgement and it will be useful to keep a Photostat Copy of said Application. And further mention that the Candidate should see about compatibility of the application with the specimen application of Notice of Examination and If it will not be so the Application will be rejected. When the Applications are arranged the name of the Examination mentioned in its Head should be in English in Sinhala Application in Addition to Sinhala and should be in English in Tamil Application in Addition to Tamil.

06. This examination is conducted by the Commissioner General of Examinations and candidates are bound to abide by the rules and regulations imposed by him for conducting this examination.

07. Applications should be sent under registered post addressed to Commissioner General of Examinations, Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla to be reached on or before 29.08.2008. Any applications received after this date will be rejected. The words “Efficiency Bar Examination - Sri Lanka Teacher Educators’ Service 2-II” should be written on the top left hand corner of the envelope enclosing the application.

08. In the event of any candidate not receiving his admission card at least 07 days before date of examination he should promptly notify to that effect to the Commissioner General of Examinations, Pelawatta, Battaramulla. (Telegraphic Address: Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla. While informing the non receipt of the admission Card, following information it is necessary to supply the following information) After the Admission Cards are issued a Newspaper Advertisement It will be published on that forthwith by Department of Examinations. If the Admission Card was not received although 2/3 days were passed from the day which Newspaper Advertisement was published it should be informed on that to Department of Examinations Sri Lanka in accordance with the Advertisement. It will be useful to inform to Department of Examinations keeping your Letter of request with certified photo copies of your Application and the Receipt of the payment of money, registered Receipt and a Fax Number if your are from a remote area.

- (I) Name of Examination : _____.
 - (II) Candidate’s name in full : _____.
 - (III) Candidate’s address in full : _____.
 - (IV) Date of posting the application: _____.
- (Registered number and Post Office)

Those who are residing close by may notify the Organizations and Foreign Examinations Branch, Department of Examinations (E-Block).

09. Any appeals forwarded by candidates who fail to fulfill the requirements indicated at para. 8 above will not be considered.

10. It is the responsibility of the candidates to submit evidence to prove their identity at the Examination hall and for this purpose any one of the following documents will be valid;

- (I) National Identity Card issued by the Commissioner of the Department of Registration of Persons,
- (II) A valid Passport.

11. It has been decided to charge examination fees on the following basis from the candidates appearing for this examination.

(a) No fees will be charged from candidates appearing for the first time for the whole examination or for part of the examination.

(b) Fee for the whole examination Rs. 150.00
For one subject Rs. 50.00

Candidates should pay the examination fee by revenue stamps by duly placing their signature and cancelling the stamps.

M. M. N. D. BANDARA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla.
01st July, 2008.

APPLICATION

EFFICIENCY BAR EXAMINATION IN CLASS 2 GRADE II OF SRI LANKA
TEACHER EDUCATORS' SERVICE - 2008

Applications should be sent under registered post addressed to Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla through the Head of the the Institute.

(Name of the examination should be indicated on the top left hand corner of envelope)

Language medium appearing for the examination Sinhala - 2
 Tamil - 3
 English - 4

(Relevant Number to be written in the cage)

- (a) Name with initials at end : _____,
(In English capital letters) Ex. :- Mr./Mrs./Miss.
SILVA, A. B.
- (b) Names denoted by initials : _____,
(In English capital letters)
- Date of birth: Year: _____, Month: _____, Date : _____,
- (i) Designation : _____,
(ii) Name and address of NCOE/TC serving (Admission Card will be sent to this address): _____,
- Private address (In English capital letters) : _____,
- Please indicate clearly the subject number and subjects appearing as indicated under -

(a) in para 3 of the Notice :

Subject No.	Subject
1.	
2.	
3.	

6. Whether you have appeared for this examination earlier completely or partly and if so indicate the subjects, year appeared and the medium :

Subject	Year	Medium

7. Examination fees paid :

Stamps to be affixed here

(Prescribed stamps to be affixed and cancelled by applicant's signature)

8. I hereby declare that the above details are true and correct and that I am entitled to sit for this examination in the language medium indicated in para. 03 of the *Gazette* Notification.

Signature of applicant.

Date: _____

COMMISSIONER GENERAL OF EXAMINATIONS

Forwarded,

I certify that this candidate is eligible to sit for this examination and he/she is qualified to appear in the language medium indicated under para. 03 of *Gazette* Notification 02. I also certify that the candidate had duly cancelled the stamp/stamps.

Signature of President NCOE/
Manager T.C./Designation.

Date : _____

07-565 _____

MINISTRY OF ENVIRONMENT AND NATURAL
RESOURCES

Forest Department

RECRUITMENT OF THE POSTS OF RANGE FOREST
OFFICER IN TRAINING GRADE OF THE SRI LANKA
TECHNOLOGICAL SERVICE - 2008

APPLICATIONS are hereby invited from the citizens of Sri Lanka who have the required qualifications for the Posts of Range Forest Officer in Training Grade of the Sri Lanka Technological Service in the Forest Department.

02. *Salary Scale* :

- (i) Trainee Grade – MN : 1- 2006 A— According to Public Administration Circular 06/2006 (IV) – Rs. 13,120 – 145 x 1-Rs. 13,265.
- (ii) Class II B – MN : 3— 2006 A – According to Public Administration Circular 07/2008 – Rs 15,005 – 180 x 4, 240 x 6 – Rs. 17,165.

03. *Term of Employment and Conditions of Service* :

- (i) This appointment is permanent. Contributions should be made to the Widows' and Orphan's Pension Fund.
- (ii) This appointment will be on probation for a period of three years.
- (iii) Appointment will be made into the trainee grade.
- (iv) Selected candidates should prepare to serve in any forest area in any part of the island. They should also prepare to serve during the day time as well as in the night .
- (v) The conditions of the recruitment and promotion of officers in the minute of the Sri Lanka Technological Services and the conditions of the Recruitment and Promotion Procedure (amended) of Range Forest Officers are applicable.
- (vi) General conditions relating to the Public Service appointments indicated at the beginning of the para. (11a) of Part 1 of the *Gazette* of the Democratic Socialist Republic of Sri Lanka will apply.
- (vii) The Examination will be held in Sinhala, Tamil and English Medium.

04. *Age Limit* .— Not less than 18 years and not more than 45 years of age on the date of closing of applications. The upper age limit is not applicable to those who are already in Public Service and Provincial Council Service.

05. *Educational and other Qualifications* .— All applicants should prove satisfactorily the following requirements :

- (i) Should have passed the G. C. E. (Advanced Level) Examination in one sitting with three (03) subjects including Biology or Agriculture;

or

Should have passed the G. C. E. (Advanced Level) Examination (old Syllabus) in one sitting with three (03) subjects including two of the following subjects : Botany, Agriculture Zoology ;

and

- (ii) Should have passed the G. C. E. (Ordinary Level) Examination in not more than two sittings with six (06) subjects with four (04) credit passes including language or Literature, Mathematics or Arithmetic, and Science.

- (iii) Minimum height of 5ft. 2 inches and 32 inches chest for male applicants 5ft. minimum height for female applicants.

- (iv) Should have good moral character.

06. *Method of Recruitment* :

- (i) Selection will be made after an interview which will be held to those candidates who have scored highest marks at the written examination and those who qualified the items in para. 05. (No marks will be given at the interview).
- (ii) Applicants recruited as per para. 06. (i) will be placed in the training grade. Upon the successful completion of two year theory and practical training course at the Sri Lanka Forestry Institute they will be absorbed into the class II – B of the Sri Lanka Technological Service.
- (iii) Applicants those who have successfully completed two year Diploma in Agriculture in any accredited government institution in Sri Lanka will be appointed into the Class 11 – B of the Sri Lanka Technological Service.
- (iv) It is compulsory for all the applicants recruited under para 6. (iii) to complete a two year training course successfully at the Sri Lanka Forestry Institute.

07. *Written Examination* .— The applicants would sit for the competitive examination in the language you have obtained your Academic Qualifications. Written examination will consist of two question papers:

- (i) *Intelligence Test (Aptitude)* One (01) hour – 100 marks
The paper which is designed to assess the numerical ability, logical ability, analytical competence and decision making ability of the applicants will consist of multiple choice questions and short answer questions.
- (ii) *Technical Test* – Two (02) hours - 100 marks
The paper will consist of structured and semi – structured questions to test the knowledge of the applicants in the following subjects:
 - (a) Sri Lanka – It's geographical location and climate
 - (b) Ministry of Environment and Natural Resources and Forest Department – Their policies and functions
 - (c) Management and Utilization of Forest Resources
 - (d) Forestry and Environment – Fauna and Flora of Sri Lanka
 - (e) Relationship between Forest and Community
 - (f) Basic Botany and Geography
 - (g) General Knowledge.

08. *Mode of Applications and other Information :*

- (i) The Specimen form given at the end of the notification should be prepared by applicant using a paper of 21 x 29 cm. (A4 size) should be sent by registered post addressed to the Commissioner General of Examinations, Organizational and Foreign Examination Branch, Department of Examination, P. O. Box 1503, Colombo on or before 31st August, 2008. (It should not be sent to any individual address or any other address), "Recruitment for the Post of Range Forest Officer 2008" should be written in the top left hand corner of the envelope.
- (ii) The incomplete or late applications will be rejected without any notice.
- (iii) Loss of applications during the post will not be considered.
- (iv) Signature of the applicants should be attested by one of the following officials - Principal of a Government School or Justice of Peace or Commissioned Officer in the Army, Navy, Air Force or Police Service or Permanent Staff Officer of National or Provincial Government Service or the Grama Niladhari Officer of the Grama Niladhari Division where the applicant resides.
- (v) The applications not in conformity to the conditions mentioned in this notification will be rejected.
- (vi) Applicants who are already in National or Provincial Government Service should forward their applications through the respective Heads of their institutions and an endorsement is necessary to indicate that the Head of the institution agrees to release the applicant if selected for the post.
- (vii) The receipt of application will not be acknowledged.

Examination Fees :

- (i) Examination fee is Rs. 300. This amount should be paid at the nearest Divisional Secretariat and shall be credited in favour of the "General Deposit" of "Conservator General of Forests". The receipt should be pasted to the application where indicated (It is advisable for the applicant to keep a photo copy of the receipt).
- (ii) Examination fee is not to refundable and would not be transferable as a fee for any other examination.

10. Candidate should produce all or any one of the following documents any time when called:

- (i) Birth Certificate ;
- (ii) Educational Certificates ;
- (iii) Grama Niladhari Certificate obtained recently should certified by Divisional Secretary;
- (iv) Two character certificates ;
- (v) Any other relevant certificates.

Please Note .— Documents or copies of the documents should not to attached to the application.

11. (i) The examination will be held only in following cities:

- | | | |
|------------------|--------------|-----------------|
| 1. Colombo | 2. Kandy | 3. Matara |
| 4. Kurunegala | 5. Ratnapura | 6. Anuradhapura |
| 7. Badulla | 8. Ampara | 9. Batticaloa |
| 10. Trincomalee | 11. Vavuniya | 12. Jaffna |
| 13. Killinochchi | 14. Mulativu | |

(ii) If not adequate number of applications are received for any of the above centres the applicants will be referred to the nearest city.

(iii) An admission card indicating the date, time and venue of the examination will be posted 07 days before the examination date. Travelling expenses or any other expenses will not be paid for this purpose to the applicants. It should be noted that, issuing of an admission card should not be considered as a qualification for the recruitment of the post .

12. *Identify of the Candidate* .— The applicant should prove his/her identify to the satisfaction of the examiners. Anyone of the following documents will be accepted for this purpose:

- (i) A National Identity Card issued by the Commissioner of the Department of Registration of Persons;
- (ii) A valid passport .

13. *Penalty for Providing False Information* .—If the applicant found to be not qualified, his/her application for the examination will be cancelled any time. Any information furnished by an applicant to his/her knowledge is found to be incorrect or if he/she has purposely changed an important fact, he/she will be liable for dismissal from the Government Service after his/her selection.

14. Particulars not metioned in this notification will be attended according to the decision of Conservator General of Forests.

Conservator General of Forests.

Forest Department,
Rajamalwatta Road,
Battaramulla,

18th July 2008.

APPLICATION FOR THE POST OF TRAINEE RANGE FOREST OFFICER IN THE FOREST DEPARTMENT - 2008

(II) G. C. E. (Advanced Level) :

City No.:
City : _____
(Please see para. II of the notification)

Year : Index No:

Subjects	Grade

- 01. (i) Name of the applicant with initials : _____
(in English)
- (ii) Full Name : _____
(in English)
- 02. Permanent Address: _____ (in English)
- 03. Sex :
Male - 0 Female - 1
(Please write the relevant Number in the box)

- 10. Additional Educational Qualifications: _____
- 11. Professional /Other Qualifications : _____

- 04. Medium through which the applicant intended to be appeared for the examination :
Sinhala - S, Tamil - T, English - E
(Please write the relevant Letter in the box)
- 05. Whether a citizen of Sri Lanka :
By decent - 1 By registration - 2
(Please write the relevant Number in the box)

- 12. (i) Have you ever been convicted for any offence by a Court of Law ? Yes / No : _____
- (ii) If yes, give details : _____

- 06. Date of Birth : _____
Age on 31.08.2008 :
Years: ____ Months: ____ Days : ____

- 13. If you are already employed, give details :
Post: _____ Institute: _____
Date of 1st Appointment: _____
Salary : _____

- 07. National Identity Card No.:

- 14. Names and addresses of two non related referees (with telephone Nos.):
(i) _____
(ii) _____

- 08. Physical Requirements : Height: ft. inch
Chest: inch
(Not relevant for female applicants)

15. Declaration by the applicant :

I hereby declare that the information furnished in this application are true and accurate. I am aware that if any information herein is found to be false or inaccurate before my selection, I will be liable for disqualification and dismissal without compensation, if found to be so subsequent to the appointment.

- 09. Educational Qualifications :
(I) G. C. E. (Ordinary Level)
1st Attempt 2nd Attempt

Signature of the Applicant.

Date : _____

Year: Index No: Year: Index No:

16. Attestment of the Applicant's signature :

Subjects	Grade	Subjects	Grade

I hereby certify that Mr./Ms. is known to me personally and he/she placed his/her signature in this application in my presence on 2008.

Signature of the Attestor.

Name of the Attestor : _____
Designation : _____
Address : _____
Date : _____

17. This part should be completed by the Head of the Institution if the applicant is an employee of the National or Provincial Government Service.

I hereby certify that applicant Mr./Ms. who holds the post of is a permanent / temporary employee of this Ministry/Department and particulars furnished by him/her are true and correct. If he/she is selected for this post he/she could be released /Could not be released from the present post.

Please Note .— No other document other than receipt of the exam fees should be attached to the application .

18. (i) Name of the Divisional Secretariat, to which the examination fees was paid _____.

(ii) Receipt No. and Date _____.

_____,
Head of the Department or
Authorized Officer.

Name : _____.

Designation : _____.(Frank should be placed)

Date : _____.

07-641

(Please delete the unnecessary words)

Please fix the receipt firmly in the Box.

MINISTRY OF AGRICULTURAL DEVELOPMENT AND AGRARIAN SERVICE

Department of Export Agriculture

COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS OF EXTENSION OFFICER AND RESEARCH ASSISTANT OF CLASS II "B" OF THE SRI LANKA TECHNOLOGICAL SERVICE IN THE DEPARTMENT OF EXPORT AGRICULTURE - 2008

APPLICATIONS are invited from the eligible Citizens of Sri Lanka for the purpose of filling the above vacancies in the Sri Lanka Technological Service of the Department of Export Agriculture.

02. The age of applications should not be less than 18 years or more than 45 years. The maximum age limit will not be applicable to those who are already in the Public Service or Provincial Public Service.

03. The monthly salary scale attached to the posts as per Public Administration Circular No. 07/2008 is Rs. 15,005-4x180-6x240-11x320-20x360-Rs.27,885.

04. The post is permanent and pensionable. Contributions will have to be made to the Widows' and Orphans' Pension Scheme/ widowers' and Orphans' pension scheme.

05. The applicants are required to fulfill the following Basic Educational Qualifications and Professional Qualifications as at the Closing Date of Applications.

Posts	Educational Qualifications		Professional Qualifications
	G. C. E. (O/L)	G. C. E. (A/L)	
Extension Officer and Research Assistant	Pass in G. C. E. (O/L) Examination in 06 (six) subjects with credit passes in Sinhala/Tamil or Literature, Mathematics Science and any other Subject at not more than Two sittings	Pass in G. C. E. (A/L) Examination in 03 (three) Science subjects with two subjects out of Biology, Agriculture, Chemistry and Physics at one sitting.	Two year Agriculture Diploma Certificate offered by Schools of Agriculture of the Department of Agriculture. or National Agriculture Diploma Certificate offered by the Hardi Technical Institution. or

National Technical Diploma
Certificate in Agriculture Offered
by Technical Colleges of Ministry
of Skills Development, Vocational
and Technical Development.

or

Technical Diploma
(Agriculture) Certificate
offered by Open
University of Sri Lanka.

or

A two-year Agriculture
Diploma Certificate
Offered by any other
Government approved
Institution.

or

Other qualifications
accepted by Sri Lanka
Technological Services
Board as equivalent to above
qualifications.

06. *Method of application.* -

- (a) Applications should be prepared in accordance with the specimen form appeared in the end of this notification, using both sides of the paper so as Para No. 01 to 04 of the application in the first page. (Should be used A4 papers.)
- (b) Applications should be prepared in the language in which the candidate intends to sit for this examination.
- (c) Duly completed applications should be sent by registered post to reach the Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, P. O. Box 1503, Palawatte, Battaramulla on or before 25.08.2008.
- (d) The top left hand corner of the envelope enclosing the application should be clearly indicated the name of post/posts of which the candidate wishes to apply.
- (e) The examination fee for one post is Rs. 300/- and if apply for both posts the fee is Rs. 450/-. This fee should be paid at the nearest Divisional Secretariat before the closing date of applications, with instructions that it should be credited to Revenue head 4000-20-03-20-13 of the Commissioner General of Examinations. The original cash receipt obtained from the Divisional Secretariat on payment of the examination fee should be affixed on the space provided in the application. It would be useful to keep a Photostat copy of the receipt with you.
- (g) Applications, which are not completed in every respect or delayed will be rejected without prior notice, and the Department will not bear responsibility for loss or delay of application in the post.
- (h) The signature of the candidate should be attested by a Principal of Government School or Justice of Peace or an Attorney at Law or an Officer of Public Service who holds a staff grade post.
- (i) Those who are already in the Public Service should forward their applications through heads of the respective institutions.

07. *Scheme of Examination :*

(a) *Admission Card :*

The Commissioner, General of Examination will issue admission cards to candidates whose applications have been received. A candidate must produce his/her admission card with attested signature to the supervisor of the examination hall assigned to him/her. A candidate who fails to produce his/her admission card will not be permitted to sit for the examination.

(b) The examination is Scheduled to be held in November 2008. Any candidate who has not received his/her admission card at least 07 days before the day of examination should immediately inform the Commissioner, General of Examinations, P. O. Box. 1503, Palawatte, Battaramulla, furnishing the following information.

- i. Name of the Examination : _____.
- ii. Full name of the candidate: _____.
- iii. Address: _____.
- iv. Date of posting the application, registered Number and the post Office: _____.
- v. Number of the cash receipt, Date and the Divisional Secretariat to which the examination fee was paid: _____.

(c) Travelling expenses or any other allowance will not be paid to candidates in respect of sit for this examination.

(d) *Identification of the Candidate :*

A candidate will be required to prove his/her identity at the examination hall to the satisfaction of the Supervisor of each subject he offers. For this purpose flowing documents will be accepted.

- i. National Identity Card issued by the Department of Registration of Persons.
- ii. A valid passport.

Candidates who faid to submit any of the above documents to prove their identity will not be permitted to sit for the examination.

(e) *Syllabus :*

i. Intelligence Test - (Subject No. 01) (Time 01 hour. Total marks - 100)

This paper consists of objective questions so as to make an assessment of the candidate's power of logical reasoning, and analysis and ability to draw sound inferences.

ii. Technological question paper (extension Officer)-(Subject No. 02)
(Time 02 hours. Total marks 100)

iii. Technological question papter (Research Assistant)- (Subject No. 03)
(Time 02 hours. Total marks 100)

Post

Syllabus of the Technological Question Paper

Extension Officer

Technological Question Paper

1. General agriculture and fundamentals.
2. Crop production and fundamentals, agronomical factors.
3. Soil and fertilizers, plant nutrition, environmental impacts.
4. Crop propagation methods.
5. Causal agents of pests and diseases, symptoms and damages.
6. Agrucultural policy, past, present and future potentials.
7. Botanical characteristics, climatic factors, effect of fertilizer and plant nutrition, pests and diseases and post harvest technologies of export agricultural crops such as pepper, cinnamon, cofee, cocoa, cardamom, clove, mutmeg, betel and arecanut.

8. Marketing of export agricultural crop products and export potentials.
9. Organic farming.
10. Farm management, production of plants and planting materials and nursery management.
11. Agricultural extension methods and extension methodology.

Research assistant

Technological Question Paper

- (a) Fundamentals of Agriculture
 1. Climatic zones of Sri Lanka and its impact on crop production.
 2. Soils, soil conservation, plant nutrition, water conservation.
 3. Identification, classification, and control of pests.
 4. Plant propagation, nursery management, and tissue culture.
 5. Agriculture and Environment.
 6. Plantation, field crop production, mixed cropping, agro forestry.
 7. Post harvest technology.
 8. Definition of export agricultural crops, propagation, field establishment and maintenance, control of pests and diseases and processing of export agricultural crops.
 9. Farm management and planning
- (a) Contribution to agricultural development from the related Government and Private institutions of Sri Lanka.
- (b) Identification of laboratory equipments.

Utility and basic principles.

 1. Identification of laboratory glass wear and their utility and cleaning.
 2. Safe handling and storage of chemicals.
- (f) The examination will be held in the languages of Sinhala, Tamil and English and a candidate must sit all the papers of the examination in the same language.
- (g) The competitive examination for recruitment to the posts will be held only in Colombo.

08. *Conditions of Employment.*-

- i. The selected candidates are bound to serve in any part of the island.
- ii. The Districts and Stations in which vacancies existing are given below.

(a) *Research Assistant*

- | | | |
|----------------------|---|--------------------------------------|
| i. Gampaha District | - | Walpita Research Centre |
| ii. Matara District | - | Palolpitiya Cardamom Research Centre |
| iii. Matale District | - | Matale Research Centre |

(b) *Extension Officer*

Extension Officer Divisions in the following Districts

- i. Monaragala
- ii. Badulla
- iii. Hambantota
- iv. Matara
- v. Galle
- vi. Ratnapura
- vii. Nuwara-Eliya

09. Method of Recruitment.-

The candidates who have secured 40% or more marks for each paper prescribed for the competitive examination will be called for an interview. No marks will be awarded at the interview and recruitment will be made on order of merit of the aggregate marks scored at the competitive examination, among the candidates who have proved their qualifications at the interview..

10. Any matter not provided for in this notification will be decided by the "appointing Authority". all candidates are bound to act, in conformity with the General Rules of examinations stipulated in the *Gazette* notification.

11. The Commissioner General of Examinations will allow to sit for this competitive examination to all applications who have paid required examination fee and sent applications on or before the date specified in the notification on predetermination that the application have only been sent by those who have fulfilled the requirements of this *Gazette* notification.

W. D. L. GUNARATHNE,
Director of Export Agriculture (Act.).

(for Office use only)

SPECIMEN APPLICATION FORM

APPLICATION FOR COMPETITIVE EXAMINATION FOR RECRUITMENT TO VACANCIES IN THE SRI LANKA
TECHNOLOGICAL SERVICE IN THE DEPARTMENT OF EXPORT AGRICULTURE

Medium of Examination Sinhala - 2
 Tamil - 3
 English - 4

(Indicate the relevant number in the cage)

The post applied for :

(Indicate the relevant number in the cage)

Extension Officer - 1
Research Assistant - 2
Both Posts - 3

01. Name :

1.1 Name with initials : _____.

(in English capital letters) Eg. SILVA A. B.

1.2 Full Name : _____.

(in Sinhala/Tamil)

02. Permanent Address : _____.

(in English capital letters)

2.1 Address to which the admission should be sent : _____.

(in English capital letters)

03. Gender : Female 1 Male 0

(indicate the relevant number in the cage)

3.1 Date of Birth : Year Month Date

3.2 Age as at the closing date of applications:

Years: Months: Days:

04. Marital Status :

Married - 2 Unmarried - 1 (indicate the relevant number in the cage)

05. National Identity Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

06. Educational Qualifications : (with the medium)

(a) G. C. E. (O/L)

	<i>First Sitting</i>	<i>Second Sitting</i>
Name of the Examination
Year and Month
Index Number
Medium

First Sitting

Second Sitting

	<i>Subject</i>	<i>Grade</i>		<i>Subject</i>	<i>Grades</i>
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

(b) G. C. E. (A/L)

Year and Month:
 Index Number:
 Medium:

	<i>Subjects</i>	<i>Grades</i>
1		
2		
3		
4		

(c) *Professional Qualifications* :

<i>Name of the Diploma & Name of the Institution</i>	<i>Year passed</i>	<i>Index No.</i>	<i>Subjects passed</i>	<i>Pass</i>

07. (a)

Number of the cash receipt	
Date of Payment	
The Divisional Secretariat to which the Examination fee was paid	

Please affix the cash receipte so as to be not detachable

08. Declaration of the Applicant:

I do hereby certify that the particulars furnished by me in this application true and accurate. I am also aware that , if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after appointment.

I agrre to abide by the conditions of this examination.

_____,
Signature of Applicant.

Date:_____.

09. Attestation of the Signature of the applicant:

I hereby certify that the Mr./Mrs./Miss. _____is personally known to me and he/she placed his/her signature before me on _____.

_____,
Signature of Attestor.

Date:_____.

Full Name of Attester:_____.

Designation ::_____.

Address :_____.

(Please prove by the official seal)

Director General of Examinations,

I hereby certify that the above candidate has qualified/not qualified to sit for this examination.

_____,
Signature and Designation of Head of Department/ Institution.

Date :_____.

07-635