

N.B.— Part II (A) of the *Gazette* No. 1,564 of 22.08.2008 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,565 - 2008 අගෝස්තු 29 වැනි සිකුරාදා - 2008.08.29
No. 1,565 - FRIDAY, AUGUST 29, 2008

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, a fortnight before the date of publication. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 05th September, 2008, should reach the Government Press on or before 12 noon on 22nd August, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 29th September, 2008.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/3A, Dencil Kobbekaduwa Mawatha,
Battaramulla.
30th July, 2008.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
1. Anuradhapura	Thambuththegama	Post of Marriage (Kandian/General) Registrar in Thambuththegama Division and Births and Deaths in the Mudungoda Division.	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.
2. Anuradhapura	Thambuththegama	Post of Marriage (Kandian/General) Registrar in Thambuththegama Division and Births and Deaths in the Pahalagama Division.	- Do. -
3. Anuradhapura	Palagala	Post of Marriage (Kandian/General) Registrar in Kalagam Palatha Division and Births and Deaths in the Kiralawa Korale West Division	- Do. -
4. Anuradhapura	Thirappane	Post of Marriage (Kandian/General) Registrar in Hurulu Palatha Division and Births and Deaths in the Ulagalla Korale South Division	- Do. -

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
5. Anuradhapura	Galenbindunuwewa	Post of Marriage (Kandian/ General) Registrar in Hurulu Palatha Division and Births and Deaths in the Seevalipura Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

08-812

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

HAMBANTOTA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

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Registrar General.

Registrar General's Department,
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30th July, 2008.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Hambanthota	Suriyawewa	Post of Marriage (General) Registrar in Magam Pattuwa Division and Birth and Deaths in the Walakada North Division	District Secretary/ Additional Registrar General District Secretariat, Hambanthota

08-813

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

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E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/3A, Dencil Kobbekaduwa Mawatha,
Battaramulla.
30th July, 2008.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
1. Puttalam	Anamaduwa	Post of Marriage (Kandian/ General) Registrar in Demala Hathpattuwa Division and Births and Deaths in the Perawilipattuwa Division	District Secretary/Additional Registrar General District Secretariat, Puttalam.
2. Puttalam	Wennappuwa	Post of Marriage (General) Registrar in Pitigal Korale South Division and Births and Deaths in the Mudukatuwa Division	-Do.-
3. Puttalam	Wanathawilluwa	Post of Marriage (General) Registrar in Kalpitiya Division and Births and Deaths in the Pomparippu West Division	- Do.-
4. Puttalam	Mundalama	Post of Marriage (General) Registrar in Hurulu Palatha Division and Births and Deaths in the Kandathoduwawa Sinnapadu South Division	- Do.-
5. Puttalam	Kalpitiya	Post of Medical Registrar of Births and Deaths in the Kalpitiya Division	- Do.

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

KEGALLE DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

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E. M. GUNASEKERA,
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30th July, 2008.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Kegalle	Rambukkana	Post of Medical Registrar of Births and Deaths in Rambukkana Town Division	District Secretary/ Additional Registrar General, District Secretariat Kegalle.

08-815

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

MATARA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

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29th July, 2008.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Matara	Welipitiya	Post of Marriage (General) Registrar in the Weligama Korale and of Births and Deaths in the Denipitiya Division.	District Secretary/ Additional Registrar General, District Secretariat, Office, Matara.
do.	Mulatiyana	Post of Registrar of Marriages (General) in the Kandaboda Pattuwa Division and Births and Deaths in the Deiyandara Division	-do.-
do.	Pasgoda	Post of Registrar of Marriages (General) in the Morawak Korale Division and Births and Deaths in the Beralapanatara Division	-do.-
do.	Weligama	Post of Registrar of Marriages (General) in the Weligam Korale Division and of Births and Deaths in the Mirissa Division	-do.-

Examinations, Results of Examinations &c.

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF SRI LANKA ADMINISTRATIVE SERVICE - 2007

IN this notification the term "Secretary" means the Secretary of the Ministry of Public Administration and Home affairs and the term "Service" means the Sri Lanka Administrative Service.

01. *Written Examination.* - This examination will consist of following question papers.

- (1) General Administration
- (2) Financial Regulations
- (3) Case Study

Date of Examination. - This examination will be held in Colombo (Number of the town - 01) and in Jaffna (Number of the town -02) on November 2008. The Secretary reserves the right to postpone or cancel this examination subject to instructions given by the Public Services Commission. Accordingly candidates should indicate the town and number of the town in which they seek to sit the examination in relevant cage of the application under no circumstance candidates are not allowed to change the town indicated in the application.

Interview. - Secretary will determine the date of the interview for candidates who have appeared for all the papers and secured minimum of 40% marks in each paper and a sufficiently high aggregate of marks as determined by the Public Service Commission.

02. Number of the persons to be appointed and the effective date of appointment will be determined on the order of the Public Service Commission.

03. *Conditions of Service.* - A selected candidate will be appointed to Class III of the service on the General conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of the Service dated 28.10.2005 published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1419/3 dated 14.11.2005 and subject to any amendments made or to be made to the Minute hereinafter.

3.1 Public Service Commission reserves the powers to cancel the appointment of any candidate who fails to assume duties of the appointed post on due date and/or rejects or avoids serving in an area where he is appointed.

04. Structure and Monthly Salary Scale.-

Special Grade	- Rs. 42,390-12x1310	- Rs. 58,110/-
Class I	- Rs. 36,755 - 17x1050	- Rs. 53,555/-
Class II	- Rs. 30,175 - 8x790	- Rs. 35,705/-
Class III	- Rs. 22,935 - 10x645	- Rs. 29,385/-

(Candidates are required to pass the 1st Efficiency and 2nd Efficiency Bar within 03 years and 06 years from the date of appointment respectively).

Recruitments will be made by this examination to Class III of Sri Lanka Administrative Service.

05. *Eligibility.* - Subject to the provisions in the note indicated at the end of this paragraph, a person will be eligible to sit the Limited Competitive Examination if he/she either;

- a. I. is a public officer confirmed in the following services/grades ; and
II. has not less than 10 years continuous permanent service in any one or more of such services/grades ; or
- b. I. is a public officer confirmed in the following services/grades and has not less than 05 years continuous permanent service in any one or more of such services/grades ; and
II. has obtained a degree from a university recognized by the University Grants Commission.

Note. - (a) The effective date of the degree shall be a date on or before the closing date of the examination and candidates should have satisfied qualifications indicated in 5 a (i) and (ii) or 5b(i) and (ii) above, on or before the above date.

(b) The candidate should be of an excellent moral character and physical fitness.

(c) No person who is ordained in any religious order shall sit the examination.

Services and Grades :

- (i) An officer in any of the following Combined services under the control of the Director General of Combined Services.
Public Management Assistants' Service, Translators, Librarian.
- (ii) An officer in any of the following Clerical Services :
Postal, Railway, Parliamentary, Schools, Government Press, Health
- (iii) An officer in any of the following Department Grade or who had been in such a Grade and subsequently absorbed to a similar Grade in the Provincial Public Service.

<i>Department/Ministry</i>	<i>Grades</i>
All Ministries	Assistant Secretary (Non SLAS) Public Relations Officer
Ministry of Youth Affairs Ministry of Sports and Public Recreation	Assistant Director (Sports)/District Sports Officer/Sports Officer
Ministry of Finance and Planning Department of Policy Planning and Implementation	Projects Officer, Statistical Survey Officer, Statistical Assistant, Plan & Implementation Officer
Department of Immigration & Emigration	Senior Authorized Officer, Authorized Officer
Department of Registration of Persons	Assistant Commissioner (Departmental)
Department of Census and Statistics	Statistics Investigator
Ministry of Indigenous Medicine Department of Ayurveda	Hospital Secretary Investigations Officer
Ministry of Social Services & Social Welfare Department of Social Services	Assistant Director (Departmental) Superintendent of Welfare and Social Welfare, Superintendent of State Homes for aged and infirmed, Social Services Officer
Department of Probation and Childcare	Head Master, Head Mistress, Probation Officer, Hostel Warden, House Master, Home Mistress
Ministry of Lands & Land Development Land Commissioner's Department	Lands officer/District Lands Officer, (Departmental)/Land Utilization Planning Officer/Kachcheri Surveyor/Colonization Officer
Ministry of Public Administration & Home Affairs	Grama Niladhari
Department of Official Languages	Research Assistant, Translator
Ministry of Labour Relations and Manpower	Assistant Commissioner (Departmental)
Ministry of Rural Industries and Self Employment Promotion Department of Textile	Industrial Assistant, General Manager, Manager Assistant, Economic Assistant, Technical Assistant
Ministry of Healthcare & Nutrition	Hospital Registrar, Planning & Program Officer, Public Health Inspector, Registered and Assistant Medical Practitioners.
Ministry of Local Government & Provincial	Assistant Commissioner (Departmental), Local

<i>Department/Ministry</i>	<i>Grades</i>
Councils, Department of Provincial Councils	Government Clerical Officers, Translator, Shroff, Stenographer, Typist, Storekeeper
Ministry of Trade & Marketing Development and Consumer Affairs, Department of Measurement Unit Standards and Services	Inspector of Weight and Measures, Price Control Inspector
Ministry of Agriculture Development and Agrarian Services Department of Agriculture Department of Agrarian Services	Agricultural Instructor, Divisional Officer, Assistant Commissioner (Departmental)
Ministry of Justice and Law Reforms Department of Legal Draftsman Supreme Court	Translator, Publication Assistant, Stenographer
Ministry of Transport Department of Motor Traffic	Motor Traffic Inspector
Ministry of Irrigation and Water Management Department of Irrigation	Planning Assistant
Ministry of Central Region Development	Development Officer/Senior Supervisor of Rural Development, Senior Rural Development Assistant, Rural Development Officer, Rural Development Assistant
Ministry of Cultural Affairs National Museum Department of Cultural Affairs	Cultural Officers
Ministry of Education	Superintendent of Hostels
Ministry of Information & Media Department of Government Information Government Press	Press Officer, Proof Reader
Ministry of Post and Telecommunication Department of Post	Postal Combined Services Officers in the salary scale T-3-5-1 and T-3-4, Postal Service Officers (B1) of Unified Postal Service
Ministry of Fisheries and Aquatic Resources Department of Fisheries and Aquatic Resources	Fisheries Assistant
Department of Cooperative Development	District Officer, Cooperative Inspector
Department of Food Commissioner	Food Control Inspector (former Food & Price Control Inspector)

- (c) Provincial Public Service : An officer in any of the following services who have satisfied basic qualifications mentioned above.
Clerk, Stenographer, Typist, Shroff, Book Keeper, Translator, Store Keeper, Librarian.
- (d) Provincial Public Service : An officer in any of the following services who have satisfied basic qualifications mentioned above.
Revenue Inspector, Labor & Welfare Officer, Inspector of Weighing and Measuring, Relief Officer at Department of Commissioner of Charity Colombo Municipal Council, Staff Officer and Secretary, Management Service Officer, Local Government Officer.

- (e) It is illegal to make applications by the officers who are not belonging to the posts indicated in this *Gazette* notification (Except officers who have been absorbed to new posts due to change of designation). Such officers will not be considered for appointments even though they sit for the examination.

Note.- (I) Candidates who have not possessed satisfactory service reports within the 5 years immediately preceding 05.10.2007 will not be considered for appointments even if they sit for the examination.

(II) A candidate is considered as having possessed a satisfactory period of service if he satisfies following conditions ;

- (a) Candidate should have earned all due salary increments within the 5 years immediately preceding the date on which the qualifications should have to be completed.
- (b) Candidates should have not been subjected to any punishment for any offence committed within this period (Except warning)

(III) An officer who has been interdicted by the closing date of applications is not eligible for appointment.

(IV) No person shall sit the Limited Competitive Examination and the Open Competitive Examination for recruitment to Sri Lanka Administrative Service for more than two occasions altogether.;

06. *Examination Fees.-* The fee for the examination will be Rs. 300.00. This should be paid before the closing date of applications at any District/Divisional Secretariat to be credited to Revenue Head 4000-20-03-20-13. The receipt obtained thus from the District/Divisional Secretariat should be affixed in the relevant cage of the application form. The fee is non-refundable. It would be advisable to keep a photocopy of the receipt.

07. *Method of applications.-*

- (a) The application should be in the form of the specimen appended to this notification and should be prepared on paper of size 8 1/2 x 12 inches (A4 Paper) using both sides and should be filled by the candidate himself by his own handwriting. It is to be specifically noted that the application should be prepared in such a way that cages 1.0 to 3.11 appear on the 1st page while cages 4.0 to 8.0 on the reverse. Applications that do not comply with the specimen or that have not been completed properly will be rejected without notice. It is advisable to keep a photocopy of the application with the candidate. It is required to indicate the name of the examination in English also in the applications prepared both in Sinhala and Tamil mediums.
- (b) The application should be prepared in the same language in which the candidate intends to sit the examination.
- (c) Applications perfected by candidates should be sent to reach the Commissioner General of Examinations, (Organizations & Foreign Examinations Branch, Department of Examinations, Pelawatte, Battaramulla on or before 2008.09.26 by Registered Post. The top left corner of the envelope containing the application should clearly bear the words "Limited Competitive Examination for recruitment to Sri Lanka Administration Service - 2007". Application received after this date will be rejected.
- (d) Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in the Public Service whose annual salary is more than Rs. 237,060.
- (e) Applications that are not complete in every aspect will be rejected.
Complaints on applications getting lost or delayed in the post will not be entertained.

- (f) A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations. *i. e.*— certified photocopies of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

08. *Admission to the Examination :*

- (a) The Commissioner General of Examination will issue Admission Cards to all persons whose applications have been received. A candidate presenting himself for the examination produce his admission card to the supervisor of the examination center. Any candidate who fails to produce his admission card will not be permitted to sit the examination;
- (b) Candidates must sit the examination at the examination hall assigned to him. Every candidate should surrender to the supervisor of the hall, the admission card relevant to that hall at the first day he presents himself for the Examination. A set of rules to be observed by all candidates is published in this *Gazette*. Candidates should be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to a punishment imposed by him for breach of these rules.

Note. - Issuance of an admission card to a candidate does not necessarily mean that the candidate is eligible to sit the examination. Admission cards are issued on the assumptions that candidates have fulfilled all the qualifications laid down in the notification.

09. *Identity of Candidates.*— A Candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, only one of the following documents will be accepted :

- (a) National Identity Card issued by the Department of Registration of Persons ;
- (b) A valid Passport.

10. *Penalty for furnishing false information :*

- (a) If a candidate is found to be ineligible, his candidature is liable to be cancelled at any state, prior to, during or after the examination ;
- (b) If it is found that a candidate has purposely furnished false information or willfully suppressed any material fact, he or she will be liable for dismissal from the Public Service.

11. Any matter not provided for in this notification shall be dealt with as determined by the Secretary subject to the instructions of the Public Service Commission.

12. *Scheme of Examination.— Language Medium of Examination :*

- (a) The examination will be held in Sinhala, Tamil and English languages ;
- (b) A candidate should sit the examination in the language in which he passed the qualifying examination/interview for entry into the Public Service or in an official language.

Note.-(I) A candidate should sit all the papers of the examination in one and the same language.

(II) A candidate will not be permitted to change the language medium indicated in the application form.

13. *Method of Testing* :

- (a) A test consisting of written papers in the following subjects:

General Administration	- 100 marks - duration 03 hrs.
Financial Regulations	- 100 marks - duration 03 hrs.
Case Study	- 100 marks - duration 03hrs.

- (b) Oral Test - 100 marks

Selection of those to be summoned for the Oral Test will be made from among those who have sat all the papers in the written examination. Only those candidates who obtain a minimum of 40% of marks in each paper and a sufficiently high aggregate of marks, as determined by the PSC will be eligible to be called for the Oral Test. If there are an adequate number of such persons, twice the number of candidates as there is vacancies will be called for the oral test. (Marking scheme will be approved by the Public Services Commission of the first stage by recruitment.)

Note.- Calling for the oral test shall not constitute fulfilling of qualifications for an appointment. The number of vacancies filled will as determined by the Public Service Commission.

The number to be appointed at any time will be decided by the Public Service Commission.

14. *Syllabus* :

- (a) *General Administration.*- Candidates will be given a paper to test the candidates' knowledge in office practice and systems, current circular instructions and the provisions of the Establishments Code. Special Reference will be made to the following chapters :

I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII.

- (b) *Financial Regulation* :

- (I) The Financial Regulations of the Government Part I
(Except Chapter X)
- (II) The Estimates of the current year - their arrangements, the Revenue Heads, the Finance and appropriation.
- (III) Ordinance related to specific accounts maintained in Kachcheries.

- (c) *Case Study.*— A paper designed to test the candidate's power of constructive thinking and problem solving ability. The candidate will be presented with one or more situations posing problems to which solutions are required.

On the order of the Public Services Commission.

D. DISSANAYAKE,
Secretary,

Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07.
..... August 2008.

(For office use only)

**Limited Competitive Examination for Recruitment to Grade III Of
Sri Lanka Administrative Service - 2007**

APPLICATION FORM

1.0 Medium :

Language Medium of Examination

(Sinhala - 2, Tamil - 3, English - 4)

(Indicate the relevant Number in the Cage)

2.0 City :

Indicate city in which the candidate
intends to sit for the Examination

Relevant City No. :

(As per Para. I of notification of Examination)

It will not be allowed to change the city subsequently.

3.0 Personal Information :

3.1 Name, with initials at the end (In English block capitals) :

Example : SILVA,
A. B.

3.2 Name in full (In English block capitals) :_____.

3.3 Name in full (In Sinhala/Tamil) :_____.

3.4 Official address in English block capitals (Admission card will be sent to this address) :_____.

3.5 Official Address (In Sinhala/Tamil) :_____.

3.6 Private Address (In Sinhala/Tamil) :_____.

3.7 Sex : (Male - 0 Female - 1)

- Indicate relevant number in the cage

3.8 Marital Status (Single - 1, Married - 2)

- Indicate relevant number in the cage

3.9 Race : (Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslim - 4, Other- 5) - Indicate relevant number in the cage

3.10 National Identity Card No. :

3.11 Date of Birth :

Year

Month

Date

4.0 Indicate the language medium in which you passed the qualifying examination/oral test for entry to the Service/Grade :
05.10.2007 :_____.

5.0 (i) Your Service/Grade out of the Services, Departmentns, Grades mentioned in Para. 5 of the *Gazette* Notification [Class, Grade or Segment (if any) should be indicated]. (If you have served in more than one eligible Service/Grade, those should be indicated with dates) :_____.

(a) Present Post:_____.

Service to which the Post belongs (Public/Provincial Public):_____.

Grade :_____.

Class/Segment : _____.
 Date of appointment to the post : _____.
 Date of confirmation in the post : _____.
 Effective date of Degree : _____.

(c) Other services./grades (if any) through which you claim eligibility :

<i>Name of Service/Grade</i>	<i>Date of Appointment</i>	<i>Date of Confirmation</i>	<i>Period of Service From To</i>
(1)
(2)
(3)
(4)
(5)

(ii) Total period of permanent and continuous service as at in the services/grades referred to in Para (5) of the *Gazette* Notification

6.0 (I) The years in which you have sat the Limited Competitive Examination for Recruitment to the Sri Lanka Administrative Service :

- (I) _____.
- (II) _____.
- (III) _____.
- (IV) _____.
- (V) _____.
- (VI) _____.

(II) The years in which you have sat the Open Competitive Examination for Recruitment to the Sri Lanka Administrative Service :

7.0 Paste the cash receipt properly :

Paste the cash receipt firmly. Keep a photocopy.

8.0 Certificate of the candidate :

I declare that during the five years preceding, I have earned all increments (Exclusive those conditional to passing service or departmental examinations) and that I have not been subject to any form of disciplinary punishment (Excluding warning) for any offence committed during those five years.

I declare that I am eligible to sit this Limited Competitive Examination and that to the best of my knowledge, the information given in this is true and that I have affixed the receipt, No. dated being payment of the examination. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature prior or during or after examination if it is found that I am ineligible according to the regulations of this examination.

_____,
Signature of Candidate.

Date : _____.

9.0 Certificate of the Head of the Department (Referring to the personal file) :

I hereby certify that Mr./Mrs./Miss who is submitting this application has earned all salary increments during the period of 5 years prior to (except the increments which require passing of service or departmental tests), had not been subjected to any disciplinary punishment (Except warnings), the particulars furnished in the application have been found correct according to available records, he/she eligible to sit for this examination as per regulations stipulated in this *Gazette* Notification and that he/she signed this application before me.

Signature and official stamp of Head of
Department/Authorized Officer.

Name : _____

Designation : _____

Date : _____

(Place official frank)

08-936

MINISTRY OF EDUCATION

COMPETITIVE EXAMINATION FOR RECRUITMENT OF MOULAVI TEACHERS

For vacancies existing in National and Provincial Schools - 2008/2009

APPLICATIONS are called for recruitment of Moulavi teachers for Grade 3-II of Sri Lanka Teachers' Service under Teachers' Service Minute for the teachers' vacancies existing in National and Provincial schools in the island.

(1) *Eligibility* :

1.1 *General qualifications*.-

- (i) Should be a citizen of Sri Lanka
- (ii) Should have a good character and physically in good health
- (iii) Should not be less than 18 years and not more than 45 years on 30.09.2008

1.2 Educational qualifications required to sit the Competitive Examination

1.2.1 Should have passed G. C. E. (O.L) examination as on 30.09.2008 in terms of Teachers' Service Minute in not more than two sittings in 06 subjects with credit passes for 03 subjects and passes for Mother Tongue, Mathematics and Arabic Language.

1.2.2 Should have passed G. C. E. (A.L.) examination in any 03 subjects

1.2.3.1 Should have passed Al Alim Final examination held by Department of Examinations;

or

1.2.3.2 Should have obtained a Moulavi Certificate from an Arabic school approved by the Department of Muslim Religious Affairs after study of a 7 year Course.

Every person joining teaching profession should have fulfilled the above conditions.

02. *Scheme of Recruitment and Service Conditions :*

- 2.1 Recruitment will be made by an interview held according to the priority of marks obtained in the competitive Examination to be held in future by the Commissioner General of Examinations for recruitment of teachers for the those who apply for the National and Provincial Schools in response to the notice published in the Government Gazette out of the candidates who offer for the selection of eligible persons. However it is necessary to obtain a minimum of 40% marks to consider the priority basis. No marks will be given at the interview.
- 2.2 Candidate who apply for Provincial Schools should have a permanent residence for a minimum period of 05 years within the District they have applied.
- 2.3 Examination will be held only in Sinhala and Tamil languages.
- 2.4 Interview Board will be appointed by the Secretary Ministry of Education
- 2.5 A selected candidate will be appointed to Grade 3-II of Sri Lanka Teachers’ Service subject to the general conditions governing Government appointments, conditions stipulated in Sri Lanka Teachers’ Service Minute, amendments made thereto and to be made hereinafter. Salaries will be paid under the monthly salary scale of Rs. 13,120-10x145-5x180-Rs.15,470 in Salary Group bearing No. T-S-1-2006 in Public Administration Circular No. 6/2006 (iv)
- 2.6 These appointment are permanent and pension able
- 2.7 Promotions will be made under the provisions laid down in the Minute of Sri Lanka Teachers’ Service.

03. *Method of application :*

- 3.1 Applications should be prepared as indicated in the specimen form appearing at the end of this notification by using both sides of A4 size paper by including items 01 to 04 in the first page and items 05 to 08 in the second page and the relevant information should be written clearly in candidate’s own handwriting. In preparing the application it is necessary to insert the name of the examination as indicated in the heading, in English too in addition to Sinhala in the Sinhala applications and also in English in addition to Tamil in the Tamil applications.
- 3.2 Permanent residential district at the time of filling application or district number should be written as indicated in the following Tables. Applications prepared with additional information will be rejected.

No.	District
01	Colombo
02	Gampaha
03	Kalutara
04	Kandy
05	Matale
06	Nuwara Eliya
07	Galle
08	Matara

No.	District
09	Hambantota
10	Jaffna
11	Mannar
12	Vavuniya
13	Mullativu
14	Kilinochchi
15	Batticloa
16	Amparai

No.	District
17	Trincomalee
18	Kurunegala
19	Puttalam
20	Anuradhapura
21	Polonnaruwa
22	Badulla
23	Moneragala
24	Ratnapura
25	Kegalle

- 3.3 Applications which are not in conformity with the specimen form and those with incomplete information will be rejected without any notification. It will be useful to keep a photo copy of the application with the candidate.
- 3.4 Duly completed applications should be sent under registered post addressed to Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla to be received on or before 30.09.2008.
- 3.5 Any complaint relating to applications lost in the post or delayed will not be entertained.
- 3.6 Applications which are addressed to the Ministry of Education, Provincial Ministries of Education or Provincial/ Zonal Education Offices or personally addressed to officers will not be considered.
- 3.7 The words “Recruitment of Moulavi Teachers for Sri Lanka Teachers”, clearly written in the top left hand corner of the application enclosing the applications.

04. *Examination Centers :*

- 4.1 Written examination will be held in Sinhala and Tamil mediums in the only in following cities Date and the place of conducting the examination will be notified by the commissioner General of Examinations later.

<i>City where the examination is held</i>	<i>City No.</i>
Colombo	1
Matara	2
Kalmunai	3
Kandy	4

- 4.2 Immediately after the issue of admission cards to the candidates a Notification to that effect will be published in the newspapers by the Department of Examinations. If any candidate does not receive his/her admission card at least 2 or 3 days before the date of conducting examination the candidate should notify the Department of Examinations as indicated in the notification. It will be effective to notify the Department of Examinations along with certified a photo copy of the application and payment receipt kept with the candidate, postal registration receipt, and the request indicating the fax number to send the admission card when the address is outside Colombo.

05. *Examination Notice.*— Candidates should produce their attested Admission Card to the Supervisor and appear for the examination. They will not be allowed to sit the examination without producing an Admission Card.

06. *Examination Fees.*— Examination fee is Rs. 300 receipt obtained for the payment of this fee at any District/divisional Secretary's Office in the name of Commissioner General of Examinations under Head No. 4000-20-03-20-13 should be affixed in the column provided for in the application and the receipt number should be written there it will be useful to keep a photocopy of the receipt with the candidate.

07. For the purpose of ensuring the identity of a candidate with the supervisor in the examinations conducted by the Department of Examinations the documents accepted are only the National Identity Card issued by the Department of Registration of Persons or his Passport.

08. The issue of an admission card to a candidate will not be treated as a recognition of the fulfilment of the qualifications required to sit the examinations.

09. The candidates will be subject to the rules and regulations stipulated by the Commissioner General of Examinations relating to the examinations held., In the event of any violation of such rules regulations the candidate will be liable to a punishment imposed by the Commissioner General of Examinations.

10. *Examination Procedure.*— This examination will be consisting of two question papers. Both papers will carry multiple questions and questions for which short answers are expected.

1. *Aptitude Test :* (1) Time 01 hour - 100 marks - A paper prepared to test the candidate's language ability, logic ability and arithmetical abilities.
2. *General Knowledge (02) - Time 01 hour - 100 marks*
A paper consisting of questions prepared to assess the candidate's knowledge on events which locally and internally significant in the economic, political educational, cultural, religious social, scientific and sports fields.

11. *Method of selection.*—

1. For Provincial Schools 410 candidates who obtained the highest marks in the Competitive Examination will be selected under two stages out of the candidates residing in the districts who have applied for the vacancies available in the respective district.
2. For National Schools 14 candidates who obtained the highest marks in the competitive examination will be selected under two stages out of the candidates residing in the districts who have applied for the vacancies available in the respective district.

The number of Moulavi Teachers who will be recruited in two stages for the National Schools and Provincial Schools is indicated below

Province	District	2008		2009			National School			
		Tamil Medium	Sinhala Medium	Tamil Medium	Sinhala Medium		2008		2009	
							TM	SM	TM	SM
Western	Colombo	03	03	03	03	12		01		01
	Gampaha	03		03		06				
	Kalutara	03	02	03	02	10				
		09	05	09	05	28				
Southern	Galle	03	02	03		08	01			01
	Matara	04		04	01	09				
	Hambantota	03		03	01	07				
		10	02	10	02	24				
Central	Kandy	17	02	17	02	38	01			
	Matale	07		07		14			01	
	Nuwaraeliya	01		01		02				
		25	02	25	02	54				
Eastern	Ampara	30		30		60	01		01	
	Batticaloa	15		15		30	01			
	Trincomalee	20		20		40			01	
		65		65		130				
North Western	Kurunegala	24	01	24	01	50	01	01	01	
	Puttalam	13		13		26			01	
		37	01	37	01	76				
North Central	Anuradhapura	18		18		36				
	Polonnaruwa	04		04		08				
		22		22		44				
Sabaragamuwa	Kegalle	11	01	11		23				
	Ratnapura	03		03	01	07				
		14	01	14	01	30				
Uva	Badulla	04		04		08				
	Moneragala	02		02		04				
		06		06		12				
Nothern	Vavuniya	03		04		07				
	Mannar	02		02		04				
	Jaffna	01				01				
		06		06		12				
Total		194	11	194	11	410	05	02	05	02
Grand Total				424						

12. *Instruction for filling the application :*

12.1 The cage provided for official use should be left blank for the requirement of the Department of Examinations.

12.2 The Districts applied for will not be changed for any reason whatsoever and appeals made to that effect will not be considered. Likewise, a candidate can submit only one application.

13. The Secretary of the Line Ministry of Education reserves the right to decide any matter not covered by this Notification and to make a final decision relating to filling any part of the vacancies or filling all vacancies or to refrain from filling the vacancies.

M. M. N. D. BANDARA,
Secretary,
Ministry of Education.

SPECIMEN APPLICATION FORM

For Office Use

Competitive Examination for recruitment of Moulavi Teachers for vacancies existing in National and Provincial Schools - 2008/2009

Language Medium appearing for the examination :

Sinhala - 02
Tamil - 03

(To be written in the cage)

City and city number appearing for examination

(City to be written in English Capital letters)

City

City Number

(To be filled according to indicated in Para 4.1 in the Notification)

Residential District (Please refer to 2.2 in the Notification)		Number	
---	--	--------	--

(To be filled according to Table at 3.2 in Notification)

01. 1.1 Name with initials. at the end (To be written in English Capital letters) :———. Example : NAZEER A. B.

1.2 Name denoted by initials :———. (In English Capital Letters)

02. 2.1 Present address :———. (In English Capital Letters)

(Admission Card will be posted to this address)

03. 3.1 Sex :———. Male-0 Female-1 (To be written in the cage)

3.2 Civil status Married - 1 Unmarried-2
(To be written in the cage)

3.3 National Identity Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

04. Category of schools applied :

(To be written in the cage)

1. National schools
2. Provincial Schools
3. Both National and Provincial Schools

05. 5.1 Date of birth :

Year :

--	--	--	--	--

Month :

--	--

Date :

--	--

5.2 Age as on 30.09.2008 :

Years :

--	--

Months :

--	--

Days :

--	--

06. 6.1 Examination fees paid Rupees (in words) :———.

6.2 Receipt No. :———.

6.3 Office issued :———.

6.4 Date :———.

Receipt to be affixed here firmly
A photo copy of receipt should be kept by candidate

07. *Declaration by candidate :*

I hereby declare that the information furnished by me as above are true and correct to the best of my knowledge. I am aware that I am liable to be dismissed from service if it is revealed that I am not eligible for the post after being selected to the post. I declare that I will be subject to the rules and regulations to be imposed by the Commissioner General of Examinations relating to the examination.

_____,
Signature of candidate.

Date : _____.

08. (Only for those who are already in service)
(Recommendation of the Head of Department/Institute)

I hereby certify that Mr./Mrs./Miss..... is serving in this Department/Institute and he/she has not been subjected to any punishment other than warning during the immediately preceding period of five years from.....ands also that he/she can be released immediately if he/she is selected to the relevant post.

_____,
Signature and designation of the
Head of Department/Institute.

Date : _____.

08-1103

MINISTRY OF EDUCATION

Efficiency Bar Examination for Officers in Class 1, 2-1, 2-11 & 3 Sri Lanka Principals' Service – 2008

IT is hereby notified that the Efficiency Bar Examination for Officers Class 1, 2-1, 2-11 & 3 Sri Lanka Principals' Service 2008 will be held in Colombo in December, 2008.

02. The syllabus of this examination and other provisions relating to these Examinations have been published in the *Gazette* Extraordinary Notification of the Democratic Socialist Republic of Sri Lanka bearing No. 1086/26 dated 11 th March, 1999. This syllabus and other provisions are indicated below for the convenience of the Candidates.

(As a provision which had been made by Para “d” in Section 27 of the Sri Lanka Principals' Service Minute which enable the officers 45 years of age to be exempted from the efficiency Bar has been abolished by Public Administration circular No. 20/2001 dated 12.09.2001 all officers belonging to Principals' Service should pass the Efficiency Bar Examination.)

(a) *Examination Procedure.*— Subject of the Efficiency Bar Examination are indicated below :-

01. Provisions of Establishment Code :
First Paper - Multiple Questions 50 - Time 01 Hour - 50 Marks
Second Paper - Structured Questions - Time 01 Hour - 50 Marks
02. Financial Administration in Schools :
First Paper - Multiple Questions 50 - Time 01 Hour - 50 Marks
Second Paper - Structured Questions - Time 01 Hour - 50 Marks
03. Education Administration and Supervision :
First Paper - Multiple Questions 50 - Time 01 Hour - 50 Marks
Second Paper - Structured Questions - Time 02 Hours - 50 Marks

Policies of the Ministry of Education Organization and functions of the Ministry and in the Departments and Institutions under the Ministry including Provincial Departments of Education, School Administration, Relationship between Schools and Community School Supervision and Assessment of Teachers' Performance and Educational Planning on National Provincial and School Level.

03. For obtaining passes Candidate should obtain a minimum of 40% marks or more Marks for each subject applied by him.

04. *Language medium of the examination* :- Sinhala/Tamil/English (Medium applied could not be changed later).

- (i) A candidate can answer in the Official Language ; *or*
- (ii) A Candidate may answer in the language medium of the competitive examination for which he appeared for joining the Public Service and in the case of those who joined Public Service without appearing for a Competitive Examination they may answer the papers in the language medium of the examination in the language medium through which they were qualified to join the Service.

05. If it is revealed that any candidate had appeared for the examination in a medium he/she is not entitled to answer his/her candidature will be cancelled.

06. An applications prepared in a A4 size paper in accordance with the Form indicated below by including items 01 to 06 in the first page and the remaining items in the Second page, should be forwarded & details relevant to that; should be inserted in own legible Hand writing. Mention in same paragraph that Applications which; incompatible to the Specimen Applications, incomplete detailed Applications will be rejected without acknowledgement and it will be useful to keep a Photostat Copy of said Application. And further mention that the Candidate should see about compatibility of the application with the Specimen application of Notice of Examination & If it will not be so; the Application will be rejected. When the Applications are arranged; the name of the Examination mentioned in its Head should be in English in Sinhala Application in Addition to Sinhala & should be in English in Tamil Application in Addition to Tamil.

07. This examination is conducted by the Commissioner General of Examinations and candidates are bound to abide by the rules and regulations imposed by him for conducting this examination. Rules and Regulations for the Examination has been published at the end of this Notification.

08. Applications should be sent under registered post addressed to Commissioner General of Examinations, Department of Examinations; Pelawatta, Battaramulla through Principal/Zonal Director of Education/Additional Provincial Director of Education or Head of your Service; to be reached on or before 26th of September, 2008. Any applications received after this date will be rejected.

09. In the event of any candidate not receiving his admission card at least 07 days before date of examination he should promptly notify to that effect to the Commissioner General of Examinations, Pelawatta Battaramulla. (Telegraphic address : "Examinations", Pelawatta, Battaramulla. While informing the non receipt of the admission Card, following information it is necessary to supply the following information) After the Admission Cards are issued; a Newspaper Advertisement will be published on that forthwith by Department of Examinations. If the Admission Card was not received although 2/3 days were passed from the day which Newspaper Advertisement was published; it should be informed on that to the Sri Lanka in accordance with the Advertisement. Department of Examinations; It will be useful to inform to Department of Examinations; keeping your letter of request with certified photo copies of your Application & the Receipt of the payment of money, registered Receipt & a Fax Number; If you are from a remote area.

- (i) Name of Examination : _____,
- (ii) Candidate's name in full : _____,
- (iii) Candidate's address in full : _____,
- (iv) Date of posting the application, registered number and Post Office : _____,
- (v) It is instructed to those who are residing close by may to inform the Commissioner of Examinations through a Messenger.

10. Any appeals (forwarded later) forwarded by candidates who fail to fulfil the requirements indicated at para 08 above will not be considered.

11. It is the responsibility of the candidates to submit evidence to prove their indentity at the Examination hall and for this purpose any one of the following documents will be valid.

- (I) National Identity Card issued by the Commissioner of the Department of Registration of Persons;
- (II) A valid Passport.

12. *Examination Fees:*

- (a) Examination Fees charged for this Examination will not be refunded for any reason whatsoever and the transfer of this fee for another examination will not be permitted;
- (b) For the first sitting no fee will be charges for the whole examination or for a part of it.

Fees charged thereafter for each instance are indicated below.

For the whole examination Rs. 120

For one subject Rs. 40

Fees for the examination should be paid in revenue stamps. These stamps should be affixed to the application and cancelled by placing the candidate's signature on it.

13. Candidates are bound to abide by the Rules and Regulations imposed by the Commissioner General of Examinations for conducting the Examination. And also inform that if said Rules and Regulations are violated; he or she is bound to the punishment to be imposed by the Commissioner General of Examinations.

M. M. N. D. BANDARA,
Ministry of Education.

Ministry of Education,
Isurupaya, Pelawatta,
Battaramulla.

08th August, 2008.

SPECIMEN APPLICATION FORM

SRI LANKA EXAMINATION DEPARTMENT

EFFICIENCY BAR EXAMINATION FOR OFFICER'S CLASS 1,2 - 1, 2 - 11 AND 3 IN SRI LANKA PRINCIPALS' SERVICE

(Application should be sent under registered post addressed to Commissioner General of Department of Examiantions, Pelawatta, through (Principal/Zonal Director of Education/Additional Provincial Director of Education. Name of the examination should be indicated on the top left hand corner of envelope)

Language medium appearing for the examination	
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Sinhala-2 Tamil-3 English - 4
(Relevant number to be written in the cage)

1. (a) Name with initials at end : _____.
(In English Capital letters) Ex : **Mr./Mrs./Miss SILVA. H. A.**

(b) Full Name : _____.
(In Sinhala & Tamil) _____.

2. Date of Birth : Year:

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 Month:

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 Date:

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3. (i) Class of Principals' Service/Grade : _____.

(ii) School/Office : _____.

(iii) Provincial Department of Education/Zonal Office of Education : _____.

4. Address:

(i) Private : _____.

(ii) Official : _____.

(iii) Address : Admission Card should be sent : _____.
(In English Capital letters)

5. National Identity Card Number :

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6. Subjects applied with subject Number under (a) of 02nd para of the *Gazette* Notification

Subject No. 01 - Provisions of Establishment Code

Subject No. 02 - Financial Administration in Schools

Subject No. 03 - Education Administration and Supervision

(Write No. of relevant Subject in/Cage/Cages of Number)

7. Whether you have appeared for this examination earlier completely or partly and if so indicate the subjects, year appeared and the medium.

<i>Subject</i>	<i>Subject Number</i>	<i>Year</i>	<i>Medium</i>

8. Examination fees paid:

Stamps to be affixed here

I hereby declare that the above details are true and correct. And I agree with the Rules and Regulations imposed by the Commissioner General of Examinations for conducting the Examination.

Signature of applicant.

Date: _____.

Commissioner General :

I certify that above detailed Candidate is an officer of my School/Office. And; I also certify that the candidate has duly cancelled the stamp/stamps.

Signature of Principal/Zonal Director of Education/
Additional Provincial Director of Education.

Date : _____.

Address : _____.

Date : _____.

(Cut inapplicable words)

MINISTRY OF FINANCE AND PLANNING

Inviting Applications from the Officers who are engaged in Duties Related to planning Activities in the Ministries/ Departments to be considered (where Planning related Work is involved) for Appointment to Class II Grade II of Sri Lanka Planning Service, on Supernumerary Basis

APPLICATIONS are invited, in pursuance of an order issued by the Public Service Commission, from officers who are engaged in duties related to planning activities in Ministries/Departments (where planning work is involved), for an examination to be held on November by the Commissioner General of Examinations to be considered for appointment to Class II Grade II of the Sri Lanka Planning Service on Supernumerary basis.

Services and Salary Scales :

- (a) Plan Implementation Officers :
MN-5 : Rs. 15,785-10x290-15x325-11x400-Rs. 27,960
- (b) Development Officers :
MN-4 : Rs. 14,850-10x185-4x210-15x290-7x320-Rs. 24,130
- (c) Statistical Assistants (Ministry in-charge of the Portfolio of Finance & Planning) :
MN-4 : Rs. 14,850-10x185-4x210-15x290-7x320xRs. 24,130
- (d) Entrepreneurship Development Training Officers (Ministry of Youth Affairs & Sports) :
MN-5 : Rs. 15,785-10x290-15x325-11x400-Rs. 27,960
- (e) Project Officers (Ministry of Plan Implementation) :
MN-5 : Rs. 15,785-10x290-15x325-11x400-Rs. 27,960
- (f) Development Assistants (Ministry of Plan Implementation) (Development Officers at Present) :
MN-4 : Rs. 14,850-10x185-4x210-15x290-7x320-Rs. 24,130

2. Qualifications Required :

- (i) Should possess a permanent continuous and satisfactory period of not less than 5 years service in one of the above posts as at 01.01.2007.
- (ii) Should have been confirmed in any of the above posts.
- (iii) Should possess a degree from a recognized university.
- (iv) Candidates should be prepared to submit the following documents when directed to do so :-
 - (a) Birth Certificate ;
 - (b) Degree of Post Graduate Certificate/s (Qualifying Certificate) ;
 - (c) Certificates of highest examinations passed in Sinhala, Tamil or English.

(N.B.— No certificate or copy of a certificate other than the receipt for the payment of examination fees should be attached).

3. Terms of Engagement and Conditions of Service :

Appointments will be given by the Public Service Commission to those who have scored more than 40 marks at the examination for recruitment to the Class II Grade II of the Sri Lanka Planning Service, on Supernumerary basis. Conditions related to supernumerary basis are given below :-

- (i) The post is permanent and pensionable. Contributions have to be made to the Widows/Widowers and Orphans Pension Fund.
- (ii) They should be satisfied with the salary paid to them without privileges granted to scheduled posts.
- (iii) All officers of the Planning Service have to pass the first Efficiency Bar Examination. The E. B. includes the following subjects :
 - (a) Planning Concepts and Methodology, Planning Institutions, Finance and Administration ;
 - (b) Economic Analysis and Statistics ;
 - (c) Project Planning ;
 - (d) English Language.

(For details, please refer to appendix 'E' of the Sri Lanka Planning Service Minute published in the *Gazette Extra-Ordinary* No. 1,134/5 dated 30.05.2000 of the Democratic Socialist Republic of Sri Lanka).

- (iv) To gain eligibility for a permanent post, should pass the examination for promotion/recruitment conducted in terms of the Sri Lanka Planning Service Minute.
- (v) The post on Supernumerary basis shall be held as personal to the self.
- (vi) Once the appointments are given to the officers referred to in appendix 'E' of the Sri Lanka Planning Service Minute, an equal number of vacancies of the relevant services will be withdrawn from appendix 'E' of the Sri Lanka Planning Service Minute.

4. *Structure and Monthly Salary Scale (in terms of PA Circular No. 6/2006) :*

Monthly Salary Scale Rs. 22,935-10-645-8x790-17x1,050xRs.53,555 (1st Efficiency Bar operates prior to monthly salary of Rs. 24,225 and Second Efficiency Bar before Rs. 28,095)

Initial Monthly Salary Scale of Class I	Rs. 36,755
Initial Monthly Salary of Class II (Class II Grade I of SLPS)	Rs. 30,175
Initial Monthly Salary of Class III (Class II Grade II of SLPS)	Rs. 22,935

5. *Application and Examination Fees :*

Fee for the examination will be Rs. 300. The receipt obtained by the payment of examination fee to a District Secretariat or a Divisional Secretariat to be credited to Head 4000-20-03-20-13, should be affixed to the upper end of page 2 of the application form. (The examination fee will not be refunded). Applications, for which the examination fees have been paid after the due date, will be rejected.

The applications will not be acknowledged. Admission Cards will be issued to the candidates by the Commissioner General of Examinations. A press notice informing the date of the examination will be published by the Commissioner General of Examinations once the admission cards are issued. Candidates who do not receive their admission cards at least 7 days before the date of examination, should communicate with the Commissioner General of Examinations, Pelawatte, Battaramulla, giving the following particulars.

- (i) Name of the Examination : _____;
- (ii) Full Name of Candidate : _____;
- (iii) Address : _____;
- (iv) Date of posting the application, the post office and the registration number : _____;
- (v) Date of payment, place and the receipt No. : _____.

You are advised to keep a Photostat Copy of the receipt obtained on payment of examination fees.

6. *Admission to the Examination :*

Candidates should sit the examination at the given examination hall. The Admission Card issued by the Commissioner General of Examinations should be produced to the Head of the Examination Hall, with the signature attested. The examination will be held in Colombo and candidates are not entitled to any traveling or subsistence.

Note.— Issuance of an admission card to a candidate by the Commissioner General of Examinations to sit the examination should not be considered as eligibility to sit the examination.

7. *Method of Application :*

- (a) Applications must be prepared in accordance with the specimen form given at the end of the notification, using both sides of a paper of 21x29 (A4). Applications should be prepared in such a way that Nos. 01 to 08 are on page 01.
- (b) Perfected applications must be sent by registered post addressed to Commissioner General of Examinations, Pelawatte, Battaramulla to reach him on or before 26.09.2008.
“Limited Competitive Examination for Recruitment to the Planning Service (on Supernumerary Basis)” should be marked on top left corner of the envelope enclosing the application.
- (c) Officers should submit their applications on or before the due date through the Heads of their Departments.
- (d) Applications should be prepared in the medium in which the applicant sits the examination.
- (e) Applications which do not conform to the relevant specimen as well as incomplete and delayed applications will be rejected without any notice. Complaints regarding loss or delay in the post will not be considered.

8. *Identity of the Candidate :*

A candidate is required to prove his/her identity at the examination hall in respect of each subject he/she offers to the satisfaction of the Supervisor. For this purpose, the following documents are acceptable.

- (i) Identity card issued by the Commissioner of Registration of Persons ;
- (ii) A valid passport (Issued within 3 years of the date of examination.).

9. *Furnishing Incorrect Information :*

If it is revealed that any candidate is ineligible to sit the examination, his/her candidature is liable to be cancelled at any stage before, during or after the examination. If it is revealed that any candidate has willfully submitted false information, he/she is liable to be dismissed from service. Candidates should comply with the rules and instructions given at the beginning of Part I : Section II 'A' of this *Gazette*.

10. *Medium :*

The examination will be held in Sinhala, Tamil and English media.

- (a) A candidate can sit the examination in any language of his/her choice ;
- (b) A candidate should sit the examination only in one language ;
- (c) Change of medium at the examination will not be allowed.

11. *Methods of Examination :*

Part (A)

A two hour paper on "Plan Implementation and Project Appraisal" - 100 marks.

Part (B)

Viva Voce (No marks will be given for this test).

12. *Syllabus :*

Plan Implementation and Project Appraisal

The aim of this question paper is to examine the basic knowledge of the candidate on principles of planning and planning methodologies and also to assess the knowledge and experience of the candidate on identification, preparation, appraisal monitoring and evaluation of projects.

13. *Method of Selection :*

Candidates who fail to score a minimum of 40 marks will be ineligible to be called for the interview. Candidates for appointment will be selected from those who score more than 40% marks at the examination.

Problems regarding any matter not referred to in this notice or the number of candidates to be appointed from the examination will be dealt with by the Public Service Commission and its decision should be final.

By order of the Public Service Commission,

P. B. JAYASUNDERA,
Secretary,
Ministry of Finance and Planning.

Ministry of Finance and Planning,
Colombo 1,
21st of August, 2008.

SPECIMEN APPLICATION FORM

Limited Competitive Examination for Recruitment to the Class II Grade II of Sri Lanka Planning Service (Supernumerary Basis) from the Officers who are engaged in Planning Activities - 2008

(For Office use Only)

Medium of the Examination :
Sinhala - 2, Tamil - 3, English - 4
(Write the relevant number in the cage).

01. Last Name with initials : _____
(In Block Capitals)

Ex. : Mr./Mrs./Miss SILVA A. L.

1.1 Names denoted by initials : _____
(in Block Capitals)

02. Address to which the admission card should be sent :
(in Block Capitals)

- (i) Private : _____.
(ii) Official : _____.

03. Gender : Female 1
Male 0
(Please write the relevant number in the cage)

04. Date of Birth : Year : _____; Month : _____; Date : _____.

05. National Identity Card Number :

06. Ethnicity :
(1) Sinhala (3) Indian Tamil (5) Other
(2) Sri Lankan Tamil (4) Muslim
(Write the relevant number in the cage)

07. Qualifications obtained to be eligible to sit for this examination, under Para II :

(i)

Name of the Ministry/Provincial Council/Dept./Institution	Post Held	Period		Annual Salary
		From	to	

(ii) Highest Educational Qualifications obtained :

Degree/Diploma	Year	Subjects	Class	University or Institution

(iii) Highest examination passed in :

- (a) Sinhala : _____;
(b) Tamil : _____;
(c) English : _____.

08. (a) Are you in debt ? If so, to what extent ? :.....

(b) Have you ever been convicted by a Court of Law for a criminal offence ? If so, give particulars :.....

09. Receipt obtained for the payment of Examination Fees (to be affixed) :

No. : _____;
Date : _____;
Issuing Office : _____.

Affix the receipt here.

10. I declare that the particulars furnished by me in this application are true and accurate to the best of my knowledge and belief. In terms of the conditions of this examination, I am aware that my candidature can be cancelled before or after the examination, If I have furnished any incorrect information and subject to dismissal from service, if it is revealed after the selection.

.....
Signature of the Candidate.

Date :-----.

11. Attestation of the signature of applicant :

I certify that the applicant Mr./Mrs./Miss is known to me personally and that he/she placed his/her signature before me, on

.....
Signature of Attesting Officer.

Date :-----.

Full Name, Address and the Post of the Attesting Officer :.....
.....

12. Certificate of the Head of the Department (only for the officers engaged in Public Service/Provincial Public Service) :

The applicant Mr./Mrs./Miss has been employed in this Department/Provincial Council/ Institution from. He/She is holding a permanent and pensionable/temporary post. I hereby certify that during the period of past years, he/she has earned all increments ; he/she has not been subjected to any disciplinary punishment (other than warning) ; all the details given under Para. 07 have been checked with the documents available in this office and that they are correct ; if he/she is selected for the post he/she will be/will not be released from his/her present post and ; he/she placed his/her signature before me, on.....

.....
Signature and the official stamp of the officer.

Authorized by the Head of the Department/Institution :-----;

Date :-----.

Department/Institution:-----.

09-1114