

N.B.— The List of Jurors and Special Jurors (Sinhala and English Medium only) in Balapitiya Judicial Zone has been published in Part VI of this *Gazette* under the same *Gazette* Number and date of publication.
Part II of the *Gazette* No. 1,676 of 15.10.2010 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,677 - 2010 ඔක්තෝබර් මස 21 වැනි බ්‍රහස්පතින්දා - 2010.10.21
No. 1,677 - THURSDAY, OCTOBER 21, 2010

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Posts - Vacant	...	Examinations, Results of Examinations & c.	1995

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 29th October, 2010 should reach Government Press on or before 12.00 noon on 15th October, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Examinations, Results of Examinations & c.

MINISTRY OF NATIONAL LANGUAGES AND SOCIAL INTEGRATION

National Institute of Language Education and Training (Established by Act, No. 20 of 2007)

AN IDEAL OPPORTUNITY TO LEARN NATIONAL AND
FOREIGN LANGUAGES IN NORTH WESTERN PROVINCE

IN order to provide National and International job opportunities for
younger generation of our country, National Institute of Language
Education and Training has organized various languages courses
targeting basic communicative skills.

Course	Duration
Tamil Language	4 months
English Language	4 months
Korean Language	4 months
Italy Language	4 months
German Language	4 months
French Language	4 months
Japanese Language	4 months

If you wish to follow any of above courses please send your
application on or before 30th of October mentioning the course you
applied for on the left hand corner of the envelope by registered post
to Director General, National Institute of Language Education and
Training, No. 40, Buthgamuwa Road, Rajagiriya.

All courses will be conducted in our regional centre Kurunegala.
Course fee Rs. 8,000 - 10,000 only for further details : 011-2883724,
034-3942683.

SPECIMEN APPLICATION FORM

NAME OF THE COURSE

1. Name : _____.
2. Personal Address : _____.
3. Date of Birth : _____.
4. Telephone Numbers : Home : _____,
Mobile : _____.
5. Educational Qualification : _____.
6. Other Qualifications : _____.

I agree the rules and regulations of the course.

_____,
Signature.

Date : _____.
10-745

MINISTRY OF NATIONAL LANGUAGES AND SOCIAL INTEGRATION

National Institute of Language Education and Training

DIPLOMA IN TRANSLATION STUDIES

A unique opportunity lies ahead of you to embark on a great career
in Translation Studies and Interpretation. One year Diploma in
Translation Studies has been organized by the Ministry of National
Languages and Social Integration in order to fulfil the government's
foremost need to fill the dearth of translators and create opportunities
for Self-Employment for youth who have the interest in language
studies.

Applicants should be under 25 years possessing Sinhala or Tamil
or English at Advanced Level with three subjects and credit pass at
the G. C. E. O/L in Sinhala or Tamil or English or literature.

Participants will be selected on the basis of Language Aptitude
Test and will receive a four months Residential Training Course in
Translation Theory and Methodology at the National Institute of
Language Education and Training, Agalawatta.

The trainees will work on a project for a period of 2 months and
will serve an internship period of 6 months. Participants who
successfully complete the one year course, will be awarded a Diploma
in Translations and there will be opportunities for successful candidate
to work as Translators in Private and Government Institutes. In
addition they will also be given a license to be involved in the
profession of translations.

The course fee is Rs. 50,000. However, the participants will pay
only 20% of the course fee, the rest will be subsidized by the Institute.
The Institute will also provide residential facilities free of charge
while students will bear the expenses for food during the 4 months
period at Agalawatta.

A specimen application form is given below. Please complete the
form and send it under registered post to :

Director General,
National Institute of Language Education and Training,
Ministry of National Languages and Social Integration,
1st Floor,
No. 40, Buthgamuwa Road,
Rajagiriya.

APPLICATION FORM

01. Name : _____.
02. Personal Address : _____.
03. Date of Birth : _____.
04. Contact No. : Home : _____,
Mobile : _____.

05. Preferred medium for placement test : _____.
06. Educational Qualification G. C. E. O/L and A/L : _____.
07. Other Qualifications : _____.

(Please attach the copies of certificates.)

If I'm selected I'll agree with the terms and conditions of the course.

Signature.

Date : _____.

10-746

MINISTRY OF EXTERNAL AFFAIRS

Open Competitive Examination for Recruitment to Grade III of The Sri Lanka Foreign Service – 2010

AN examination for the selection of suitable candidates for recruitment to Grade III of the Sri Lanka Foreign Service (hereinafter referred to as the "Service") will be held in Colombo by the Commissioner-General of Examinations.

02. *Scheme and Date of the Examination.* – The examination will be held in 02 parts :-

Part I – Written Examination :- Part I is a written examination which will consist of question papers in the following subjects and will be held in Colombo in February, 2011.

- (i) General Paper ;
- (ii) World Affairs I (Political) ;
- (iii) World Affairs II (Economic) ;
- (iv) Essay ;
- (v) Precis ;
- (vi) Aptitude and General Knowledge (Multiple Choice Questions).

Part II – Viva-voce :

Only candidates who have sat for all six papers of the written examination, have obtained minimum marks of 40% for each subject and the aggregate marks at or above the cut off point to be determined by the Secretary/External Affairs, which will be not less than 330 marks, shall be called for the *viva voce*, provided however the number of candidates to be called shall not exceed five times the number of vacancies to be filled. The *viva voce* will carry 100 marks. Under no circumstances, shall the minimum aggregate cut-off marks be lowered.

03. *Conditions of Service* :

- (a) The candidates who are selected on the results of this examination will be appointed to Grade III of the Sri

Lanka Foreign Service in terms of the general conditions governing appointments in the Public Service and the terms and conditions set out in the Sri Lanka Foreign Service Minute 2001, subject to any amendments that may have been made or will be made hereafter to that Minute.

- (b) The post is permanent and pensionable.

04. *Salary Structure (Monthly).* – The applicable salary code for this post is SL-1-2006 of the Public Administration Circular No. 6/2006. The applicable salary scale is as follows :

Rs. 22,935 - 10 x 645 - 8 x 790 - 17 x 1,050 - Rs. 53,555.

- (i) The Foreign Service Officers of Grade III are required to pass Three Efficiency Bar Examinations before reaching the following monthly salary points :-

- * First Efficiency Bar before reaching the salary point of Rs. 24,870.
- * Second Efficiency Bar before reaching the salary point of Rs. 27,450.
- * Third Efficiency Bar before reaching the salary point of Rs. 31,965.

- (ii) In terms of the Public Administration Circular 20/2001, officers are required to pass the 1st Efficiency Bar Examination within 3 years of the appointment and 2nd Efficiency Bar Examination within 06 years of the appointment.

- (iii) In terms of the Public Administration Circular 7/2007, officers who are recruited to the public service should gain proficiency in the official language/s, other than the language he/she was recruited to the service within 05 years of the appointment.

05. *Health and Character.* – The candidate must satisfy the Secretary, Ministry of External Affairs that he/she is of sound health and that he/she has an excellent moral character. He/she should be physically fit for service in any part of the world. Selected candidates will be called upon to undergo a special medical examination.

06. *Eligibility.* – A candidate must –

- (a) be a citizen of Sri Lanka ;
- (b) have obtained a degree from,
 - (i) a recognized University in Sri Lanka ; or
 - (ii) a foreign University recognized by the University Grants Commission of Sri Lanka (UGC). Documentary proof to this effect issued by the UGC should be submitted by the candidate at the time of *viva voce*.

- (c) have attained the age of 22 years and have not attained the age of 30 years on the closing date of applications. In case of a candidate who is already in the Public Service, such a candidate must not have attained the age of 40 years on

the closing date of applications and should possess a satisfactory record of service.

- Notes :*
- (i) For the purpose of clause 6(c) a candidate in the Public Service means (as defined in Chapter I of the Establishments Code) any officer who has been confirmed in the Public Service Central Government Service and the Provincial Public Service by the closing date of application.
 - (ii) A candidate in the Public Service will not be eligible to sit this examination unless he/she has had a satisfactory record of service during the 05 years immediately preceding the closing date of application or if the period of service is less than 05 years during the total period of service with the Government.
 - (iii) A member of the Public Service will be considered to have a satisfactory record of service only if he/she has earned on the due date, all increments within the 05 years immediately preceding the closing date of application or if the period of service is less than 05 years during the total period of his/her service in the respective institution and has not suffered any punishment whatsoever (except a warning) in respect of any offences committed during the period as mentioned above.
 - (iv) Applicants in the Public Service should send their applications through their respective Heads of Departments/Institutions.

07. *Fees for the examination.* - The fee for the examination is Rs. 1,000.

This fee should be paid before the closing date of applications at the nearest District Secretariat or Divisional Secretariat and credited to the Revenue Head 2003-02-13. The receipt issued for the payment should be attached to the application (Keeping a photocopy of the receipt will be useful.)

Note. - A candidate who withdraws himself/herself or is absent from the examination for any reason whatsoever or having sat for the examination is found to be ineligible, shall not be entitled to a refund of the whole or portion of the examination fee.

08. *Method of Application :-*

- (a) The application should be in the form of the specimen appended to this notification and should be on a sheet of paper 8.5" x 11.6" (A-4 size) using both sides of the paper. Column 1 - 7 should be prepared in the first page and the other columns in the 2nd and 3rd pages. The form should be filled in by the candidate's own hand writing.

The applications which are not according to the specimen application form and the applications which are not duly completed will be rejected without any notification. Keeping a photocopy of the application will be useful. The applications should be forwarded according to the specimen application form and otherwise they will be rejected. When preparing the application name of the Examination in the heading of the application should be in English for Sinhalese and Tamil applications.

- (b) The application should be in the language medium in which the candidate intends to sit the examination.
- (c) The completed application for the examination must be sent by registered post to the Commissioner-General of Examinations, Department of Examinations (Organization and Foreign Examination Branch), Pelawatte, Battaramulla, so as to reach him on or before 22nd November, 2010. The top left-hand corner of the envelope containing the application should bear clearly the words "Open Competitive Examination for Recruitment to Grade III of the Sri Lanka Foreign Service - 2010" and English letter "S" should be clearly indicated within a cage (2cm x 2cm) on the top of the left side of the envelope. No application received after this date will be accepted.
- (d) Any application which is not complete in every respect is liable to be rejected. No claim that an application has been lost or delayed in the post will be considered.
- (e) Applications will not be acknowledged. A notice will be published in the newspapers as soon as Admission Cards are issued. Applicants are advised to be on the look out for such a notice.
- (f) If admission cards are not received even after 2-3 days of the paper notice, the applicant should inform the Department of Examinations as specified in the notice. It is more effective to send the certified copies of the application, cash receipt and the registered post receipt along with a fax number to fax the admission card if you are living outside Colombo.

09. *Admissions to the Examination :*

- (a) The Commissioner General of Examinations will issue admission cards to those applicants who are eligible. A candidate presenting himself/herself for the examination must produce his/her attested admission card to the supervisor of the examination center. A candidate who fails to produce his/her admission card will not be permitted to sit the Examination. Candidates will be subject to rules and regulations on examinations procedures imposed by the Commissioner General of Examinations.

A candidate, in case of violation of such law, shall be subject to a penalty imposed by the Commissioner General of Examinations.

(b) A candidate must sit the examination at the examination hall assigned to him/her. Every candidate should surrender to the supervisor of the hall, the admission card relevant to the hall, on the first day of his/her presenting himself/herself for the examination at the hall. A set of rules to be observed by all candidates is published in this *Gazette*.

Note.— Issuance of admission card to a candidate does not necessarily mean that he/she has the requisite qualifications in the *Gazette* Notification.

10. *Identification of Candidates.*— A candidate will be required to prove his/her identity at the examination hall to the satisfaction of the supervisor for each subject he/she offers. For this purpose any of the following documents will be accepted :

- (i) National Identity Card issued by the Department of Registration of Persons ;
- (ii) A valid passport.

11. *Penalty for furnishing false information.*— If candidate is found to be ineligible, his/her candidature is liable to be cancelled, at any stage prior to, during or after the examination. If any of the particulars furnished by the candidate are found to be false within his/her knowledge or if he/she has willfully suppressed any material fact, he/she will be liable to dismissal from the Public Service.

12. *Language of Examination :*

- (a) The examination will be held in Sinhala, Tamil and English.
- (b) A candidate can sit the examination in one of the three languages mentioned above. However, the candidate must sit all the question papers in one language of his/her choice. Please note that the medium in which the candidate applied for the examination cannot be changed.

13. *Method of Testing :*

- (a) Part I - Written Examination : This will consist of following six (06) question papers :

Subject No.	Subject	Duration	Marks
01	General Paper	3 hours	100
02	World Affairs I	3 hours	100
03	World Affairs II	3 hours	100
04	Essay	3 hours	100
05	Précis	1 hour	100
06	Aptitude and General Knowledge	1 hour and 40 minutes	100

Syllabus for Written Examination :

- (i) *General Paper* - This question paper is designed to test the candidate's knowledge of the political, social, cultural and economic environment of Sri Lanka, matters of current national and international interest as well as scientific and technological developments.

(ii) *World Affairs I* - This paper will consist of questions on current global political developments, the United Nations and other International/Intergovernmental Organizations, conflict situations and development of various national and international movements, in order to ascertain the candidate's ability to analyze global trends for peace, security and development and their impact on Sri Lanka.

(iii) *World Affairs II* - This paper will consist of questions on recent trends in trade and economic development including the role played by International/Intergovernmental Organizations, the impact of regional economic groupings, issues such as environment and sustainable development and their relevance to Sri Lanka.

(iv) *Essay* - An essay to be written on one or more specified subjects. These subjects will not be related to any subject field of study but will be designed to test the candidate's general knowledge and intelligence and his/her general ability both in powers of thinking and expression. The essay will be judged by the degree of thoughtfulness and originality in its treatment of the subject as well as by its language, style and presentation. It must be clearly and legibly written.

Note.— The attention of candidates is drawn to the importance of relevance and legibility. Credit will be given to careful examination of the subject to the degree of analytical thinking, the quality of writing and ability to express oneself concisely and clearly.

(v) *Précis* – This paper is designed to test the candidate's ability to grasp the meaning of a given passage and to express it effectively and concisely.

(vi) *Aptitude and General Knowledge* – This question paper will be in two parts, comprising the following sections, each in the form of multiple choice questions.

* Intelligence Quotient (IQ) – To assess the powers of logical reasoning and analytical ability of the candidate.

* General Knowledge and Current Affairs – To test the candidate's knowledge of current developments in the political, economic and Socio-cultural Fields, both local and international.

14. *Viva Voce.*— The candidates will be interviewed on matters of general interest. The objective of the interview is to assess his/her suitability for the service for which he/she is entering. The board will attach particular importance to his/her intelligence and mental alertness, his/her strength of character and his/her potential qualities of leadership. A candidate's proficiency in other languages, higher educational qualifications and computer skills etc. will also be assessed at the interview.

15. *Method of selection for appointment.* - The selection for appointment will be made on the total aggregate of marks obtained at the written examination and the *viva-voce* taken together. The final selection for appointment will be made by the Secretary/External Affairs.

16. Any matter not provided for in this *Gazette* Notification will be dealt with as determined by the Secretary of the Ministry of External Affairs. The Secretary of the Ministry of External Affairs reserves the right to fill these vacancies, wholly or partly or not to fill any vacancy.

C. R. JAYASINGHE,
Secretary,
Ministry of External Affairs.

Ministry of External Affairs,
Republic Building,
Colombo 01,
On 07th day of October, 2010.

OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO GRADE III OF THE SRI LANKA
FOREIGN SERVICE - 2010

(For office use only)

Medium of examination :

Please write the appropriate No. in the cage
(Sinhala - 2, Tamil - 3, English - 4)

01. (i) (a) Last name with initials (in English block capitals) :

Example : SUMANASIRI, B. A.
(b) Last name with initials (in Sinhala/Tamil) : _____
(ii) (a) Names denoted by initials (in English block capitals) :

(b) Names denoted by initials (in Sinhala/Tamil) : _____

02. Address :

- (i) Private (In English block capitals) : _____
(Admission card will be posted to this address)
(ii) Official : _____
(iii) Telephone Nos. : (Official) : _____
Residence : _____

03. Sex :

Please write appropriate No. in the cage
(Male - 0, Female - 1)

04. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

05. (i) Date of birth :
Year : _____, Month : _____, Date : _____
(ii) Age on the closing date of application :
Years : _____, Months : _____, Days : _____

06. Nationality :

Please write appropriate No. in the cage
(Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslim - 4,
Others - 5)

07. Whether married or single :

Please write appropriate No. in the cage
(Single - 1, Married - 2)

08. State the year/years in which you have sat for the examination
for recruitment to the Sri Lanka Foreign Service :

- (i) _____
(ii) _____
(iii) _____

09. Are you a graduate holding a post in the Public Service. If so,
state the name of the post : _____

10. Details of the University Degree (Please read paragraph 7(i) and
7(ii) of the notification carefully to see whether you are qualified
in this respect) :

- (i) Name of the University : _____
(ii) Degree : _____
(iii) Date of award : _____
(iv) General/Special : _____
(v) Subjects : _____
(vi) Class : _____

11. If you have any other academic/professional qualifications
(postgraduate degree/diploma, certificates in foreign languages
etc.) Please give details below : _____

12. I declare that to the best of my knowledge and belief the
information given in this form is true and that I have affixed the
receipt No. dated being payment of the
Examination Fee. I also agree to be bound by the rules governing
the examination and any decision that may be taken to cancel my
candidature prior to, during or after the examination, if it is
found that I am ineligible according to the regulations of this
examination.

Please paste the payment receipt here

Signature of the Applicant.

13. (Only for candidates already in the Public Service and the Provincial Public Service)

I certify that the particulars given in the application are correct and he/she has paid the relevant examination fees and attached the cash receipt herein.

Certificate of the Head of Department/Institution

This officer if selected could be released from his/her present post immediately.

I have ascertained that during 5 years/..... years preceding 2010. Mr./Mrs./Miss. has (a) earned all his/her increments. (b) not been subjected to any form of disciplinary punishment (excluding warning).

Signature of Head of Department and Designation.

Date : _____.

10-844

MINISTRY OF YOUTH AFFAIRS

Department of Technical Education and Training

COMPETITIVE EXAMINATION FOR RECRUITMENT OF POSTS IN LECTURER CLASS III (SPECIAL CADRE) OF THE SRI LANKA TECHNICAL EDUCATION SERVICE - 2011

APPLICATIONS are invited for the following posts of Lecturer Class III (Special Cadre) of the Sri Lanka Technical Education Service for the under mentioned Colleges of Technology purviewed under the Department of Technical Education and Training.

Colleges of Technology :

1. College of Technology	Maradana
2. College of Technology	Galle
3. College of Technology	Kurunegala
4. College of Technology	Kandy
5. College of Technology	Badulla
6. College of Technology	Anuradhapura
7. College of Technology	Ampara
8. College of Technology	Jaffna
9. College of Technology	Ratnapura

Particulars of posts :

Posts No.	Post	Medium of Teaching
01	Lecturer (Civil Engineering)	English
02	Lecturer (Electrical Engineering)	English
03	Lecturer (Welding Technology)	English
04	Lecturer (Automobile Technology)	English
05	Lecturer (Jewellery Designing Technology)	English
06	Lecturer (Bio Medical Equipments Technology)	English
07	Lecturer (Farm Machinery Technology)	English
08	Lecturer (Information and Communication Technology)	English
09	Lecturer (Information and Tele Communication Technology)	English

Application should be prepared according to specimen with No. 01 to 06 appearing in 1st page, No. 07 to 12 in 2nd page and remains in 3rd page and include relevant particulars clearly in candidates own hand writing and in the language medium of the examination. The application, which non compliance with the specimen application and include incomplete particulars will be rejected without inform. It will be useful to keep a photocopy of an application. Applicants should check whether the perfected application is in conformity with the specimen application setout in the examination notification otherwise the application is liable to be rejected.

When preparing an application the name of the examination, mentioned in the heading, should be written in English in addition to Sinhala in the Sinhala Applications and in English in addition to Tamil in the Tamil Applications.

Applications on form, a specimen of which is given below should be sent under registered cover to reach the "Director General, Department of Technical Education and Training, P. O. Box 557, Colombo 10" on or before 15.11.2010. The envelope enclosing the

application should be marked "Lecturer Posts in Class III (Special Cadre) of the Sri Lanka Technical Education Service" on the top left hand corner. Candidates applying for more than one post should send the application indicating posts numbers and posts according to your preference for each post applied for only those who are possess basic qualifications according to *Gazette* notification will be called to written examination.

02. *Terms of Employment* :

- (a) This post is permanent and pensionable. The selected candidates will be required to contribute to the "Widows and Orphans/Widower and orphans" Pension Scheme and will be placed on three years probation.
- (b) Should liable to serve in any part of the Island.

The Efficiency Bar :

- (c) According to the Public Administration Circular No. 20/2001, every officer appointed to a post should complete 1st Efficiency Bar before 4th step and 2nd Efficiency Bar before 7th step of the Salary Scale. Failure to complete the Efficiency Bar within the stipulated period will result in the deferment of the increment and the period taken in excess of the time allowed will be treated as a period of deferment of increment. These officers will also become ineligible to apply for any higher post within Sri Lanka Technical Education Service until they complete the Efficiency Bar.
- (d) Officers appointed to these posts are expected to obtain the competency in Second Language within 05 years from the date of appointment in accordance to the Public Administration Circular No. 07/2007. Failure to complete the competency in the Second Language within the stipulated period will result in the deferment of the increment. It is necessary to pass the Sinhala/Tamil in G. C. E. (O/L) as a main subject (should not be a 2nd language or optional subject) and pass the oral test held by the Department of Official Languages or pass the special skills examination held by the Department of official language as a language competencies of these officers.

03. *Salary and allowances*.– The monthly consolidated salary scale relevant to this post is Rs. 22,935 - 645 x 10 - 790 x 8 - 1,050 x 17 - Rs. 53,555. Payments will be made in terms of P. A. Circular 6/2006. Payment of increment will be subjected to the completion of the Efficiency Bar specified in Para 2(c) above.

04. *Qualifications*.– Every applicant should produce the evidence that they have obtained the following qualifications before the closing date of applications :

- (a) Should be a citizen of Sri Lanka ;
- (b) Should not be less than 21 years and not more than 40 years of age on the closing date of applications. The upper age limit does not apply to officers already in government service ;
- (c) Is of excellent moral character and physically fit ;
- (d) 03 years teaching/field experience in a recognize institution after obtained a degree which include relevant subject field, from a university, recognized by the University Grant Commission ;
- (e) In considering the relevant subject field for lecturer (Information and Communication Technology), studied such subject as a subject of a degree is not sufficient.
One or more of the under mentioned sub fields should include for teaching or field experience.

<i>Serial No.</i>	<i>Designation</i>	<i>Subfield</i>
01	Lecturer (Civil Engineering)	Building Technology Highway Technology Water Supply and Drainage Technology Irrigation Technology
02	Lecturer (Electrical Engineering)	Power Generation Power transmission and Distributions
03	Lecturer (Welding Technology)	Welding Processes Prevent Weld Defects Identify Material used in Welding and select Welding Process Monitor Maintenance schedule of Welding Equipment and Accessories Heat Treatment
04	Lecturer (Automobile Technology)	Diesel and Petrol Engine Motor Vehicle Electric Wiring Motor Vehicle Air-conditioning

Serial No.	Designation	Sub field
05	Lecturer (Jewellery Designing Technology)	Maintenance of Jewelry Machineries Jewelry Design Production of Jewelry
06	Lecturer (Bio Medical Equipments Technology)	Micro computer hardware Operations and troubleshooting Semi conductor devices and analog circuits Digital Electronic and applications Maintenance and operating Bio medical Instruments
07	Lecturer (Farm Machinery Technology)	Examine appliances of Farm Machineries Design of parts of Farm Machineries Production of parts of Farm Machineries Assessment and selection of Farm Machineries
08	Lecturer (Information and Communication Technology)	Multi Media Projection net working, Hardware and software
09	Lecturer (Information and Telecommunication Technology)	Switching, networking, transmission and maintenance of equipments

05. *Recruitment Procedure.*— Candidates will be recruited on the results of the open competitive exam for the vacancies of posts in Lecturer Class III (Special Cadre) of Sri Lanka Technical Education Service for the Colleges of Technology, purview under the Department of Technical Education and Training. Commissioner General of Examination will held this examination as per the service minute of Sri Lanka Technical Education Service, on behalf of recruitment authority.

06. Copies of followings documents certified by you should be attached with the application :

- Certificate of Registration of Birth. (Baptismal Certificate or the Certificate of Birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted) ;
- Degree certificates with detail certificates or other educational certificates ;
- Certificate of professional and/or technical qualifications that confirm the experience ;
- Certificates of highest examination passed in Sinhala, Tamil and English.

07. Applications of officers in the State Service must be forwarded through the Heads of their respective Departments.

08. Reference is requested to General Conditions applicable to appointments in the State Services, published at the beginning of Section (IIA) of Part I of this *Gazette* and also to the minute of Sri Lanka Technical Education Service, published in the General Part I of *Gazette* No. 415 of 15.08.1986.

09. All the applicants must appear for written examination conducted by the Commissioner General of Examinations, comprising following components. Examination will be held in Sinhala, Tamil and English mediums. Not to be allowed to change the language medium applied :

- | | |
|---------------------------|-------------------------------|
| (i) General Knowledge | - 100 marks - duration 1 hour |
| (ii) General Intelligence | - 100 marks - duration 1 hour |

Candidates selected according to the merit order of the open competitive examination, should face an interview to examine the basic qualifications, mentioned in the *Gazette* Notification (Marks will not be given for the interview). Applicants who have obtained 40% or above marks for each module will be considered for the priority list which will be based on the aggregate marks accumulated by them. Number of recruitments will be decided according to the vacancies in each subject field.

10. *Syllabus :*

10.1 General Knowledge - 1 hour

This question paper has been set to assess the candidate's knowledge of Economic, Social, Political, Geographical matters at National and International level. It consists of multiple choice questions.

10.2 General Intelligence - 1 hour

This question paper is consist of multiple choice questions for assess the candidate's ability for logical thinking decision making and intelligent.

11. *Date of Examination.* - This examination will be held on January, 2011 in Colombo. The Secretary to the Ministry of Youth Affairs reserves the right to postpone or cancel this examination.

Immediately after issue of admission cards to the candidates, a news paper notification will be published by the Department of Examinations. If the admission card is not received by the applicant even the lapse of 02 or 03 days after the publication of such notice, candidates should notify the Department of Examination as set out in the notification. It will be more useful to notify the Department along with a certified photocopy of the application retained by the candidates, registration receipt of post and fax number, when it is out side the Colombo to send the admission card, along with the letter of request.

12. *Examination Fee.* - The fee of the examination is Rs. 400. It should be paid before the closing date of applications at any People's Bank branch to be credited to Director General Department of Technical Education and Training, to the Account No. : 176-1001-39026228 (Mid City Branch). The receipt obtained from the People's Bank should be affixed at the relevant cage provided in the application. This fee will not be refunded. It will be useful to retain a photocopy of the receipt with the candidates.

13. Secretary to the Ministry of Youth Affairs reserves the right, not to fill all or a part of the vacancies.

14. Clauses of Sections 10-12 of Chapter II of establishment's Code will relevant as suitable for the post.

15. Attestation of signature in the admission card should produce to the officer in charge of examination centre at the 1st day of the examination.

16. Only an Identity Card issued by the Department of the Registration of Persons or a valid passport will be accepted for prove the identity of candidate to the officer in charge of examination centre, in the Examination conduct by the Department of Examination.

17. Issue of admission card to the candidate will not be accepted as fulfill the qualification to appear the examination.

18. The candidate will be subjected to the rules and regulations, regarding to conduct the examination, enacted by the Commissioner of examinations. Violating such rules and regulations, he/she will be liable to a punishment to be imposed by the Commissioner General of Examinations.

S. S. HEWAPATHIRANA,
Secretary,
Ministry of Youth Affairs.

Ministry of Youth Affairs,
"Nipunatha Piyasa",
No. 354/2, Elwitigala Mawatha,
Colombo 05,
05th October, 2010.

SPECIMEN APPLICATION FORM

MINISTRY OF YOUTH AFFAIRS

*COMPETITIVE EXAMINATION FOR RECRUITMENT OF POSTS IN LECTURER CLASS III (SPECIAL CADRE)
OF THE SRI LANKA TECHNICAL EDUCATION SERVICE - 2011*

	<i>Post</i>	<i>Post No.</i>
I Conцент		
II Conцент		
III Conцент		

Please see paragraph 01 of *Gazette* Notification it will not to be allowed to change the order :

1.0	Medium :	
	Language medium of examination	
	Sinhala - 2	<input type="text"/>
	Tamil - 3	<input type="text"/>
	English - 4	<input type="text"/>
	(Indicate the relevant number in the cage)	

01. Name with initials :
Initials at the end (In capital letters)

E. g. : SILVA A. B.

02. Name in full : _____.

03. (a) Official Address : _____.

(b) Private Address : _____.

(In capital letters) (Admission will be sent to this address)

(c) Personal Telephone No. : _____.

(d) Whether a Sri Lankan : Yes No.

05. (a) Date of birth :

Year : Month : Date :

(b) National Identity Card No. :

06. Age as at closing date of application :

Years : Months : Days :

07. Particulars of present post :

(a) Post and the date of appointment : _____.

(b) Whether permanent or temporary : _____.

(c) Whether pensionable or non-pensionable : _____.

(d) Whether confirmed in the post : _____.

(e) Department : _____.

(f) Institute/Place of work : _____.

08. Particulars of Educational Qualifications (Including certificates of proficiency in Sinhala, Tamil Language) :

Examination	University/Institution	Year	Subject field
1.			
2.			
3.			
4.			

09. Particulars of Teaching/Field experience :

Name of the Institution Served	Designation	Certificate obtained	Period	Subject field/ Professional field
1.				
2.				
3.				
4.				

(Copies of relevant certificates should be attached)

10. Previous appointments (to be stated in chronological order with exact dates) :

Department/ Institution	Place of work	Designation	Whether permanent or Temporary	From	To	Period
1.						
2.						
3.						
4.						

11. Whether you have been convicted in a Court or Law ? If so give details :————.
12. If served in a Government Department Corporation or board state reasons for termination of service :————.
13. Is there any disciplinary inquiry pending against you ? If so state details in brief :————.

Receipt of the examination fees

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained therein are found to be false and incorrect, before selections, I am liable to disqualification and to dismissal without compensation if the inaccuracy is discovered after the appointment, further, I declare that I will subject to the rules and regulations, enact by the Commissioner of Examination, regarding held the examination.

_____,
Signature of Applicant.

Date :————.

For candidates of Public and Provincial Public Service :

Recommendation of the Head of the Department

I hereby certify that the particulars contained in No. 10 to 13 of above officer, are true and correct.

_____,
Signature of the Head of the Department.

Date :————.

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