

N.B.— Tamil version of this *Gazette* is separately printed.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

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PART IV (A) — PROVINCIAL COUNCILS

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 04th November, 2010 should reach Government Press on or before 12.00 noon on 21st October, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2010.

Examinations, Results of Examinations, &c.

SABARAGAMUWA PROVINCIAL PUBLIC SERVICE COMMISSION

The Competitive Examination for the Recruitment to the Post of Community Development Officer – Grade II in the Sabaragamuwa Provincial Public Service

APPLICATIONS are called from the permanent residents within the Sabaragamuwa Province who possess the following qualifications, for the recruitment to the post of Community Development Officer – Grade II in the Sabaragamuwa Provincial Public Service.

02. The prevalent number of vacancies are seven and this number is subject to change in less or more on the occasion of recruitment.

03. The required qualifications for applying :-

- (i) The applicant should be a citizen of Sri Lanka ;
- (ii) Should possess a good physical health and good moral character ;
- (iii) The age should be not less than 18 years and not more than 45 years as at the closing date (The upper age limit is not applicable to those who are presently employed permanently in the Public Service or Provincial Public Service) ;
- (iv) The applicant should be a permanent resident within the authoritative area of the Sabaragamuwa Provincial Council for at least Three (03) years from the six (06) years period immediately prior to the closing date of application.
- (v) *Educational Qualifications :*
Should possess a degree from a recognized university :

Note. – Preference will be given to those who have following qualifications :

- (a) A degree in Development, Social Science, Geography or Media ;
- (b) Aptitude on Community Development activities ;
- (c) Ability to Leadership and Organizational related activities ;
- (d) Ability to address the meetings in Sinhala/Tamil/English languages.

04. *Salary Scale.* – Rs. 16,720 - 10 x 320 - 11 x 365 - 15 x 450 - Rs. 30,685 (in accordance with Pub. Ad. Circular No. 6/2006(iv)).

05. The procedure of applying and the relevant information :

- (i) A prepared application according to the specimen given at the end of this notification by using both sides of a paper in size of A4 (21 x 29cm) should be forwarded by

getting certified the signature as mentioned below in 05(iv). The application should be prepared to appear paragraphs 1-11 on page 01 and the rest of the paragraphs on Page 02. The closing date of application is 17.12.2010.

The applications should be sent to, Secretary, Provincial Public Service Commission, Sabaragamuwa Provincial Council Complex, New Town, Ratnapura. The applications should be sent by registered post and on the top left hand corner of the envelope should mention “The Post of Community Development Officer”. If the applicant is employed in the Public Service or Provincial Public Service, his/her application should be sent through the head of the Department to reach on or before the closing date of application. Applications which are not sent through their respective Heads of Departments are subject to be rejected. Any documents along with the application should not be sent.

- (ii) Each applicant should pay an examination fee of Rs. 300 for the competitive examination. The examination fee can be paid to any Ministry or Department (except Local Government Institutions) or to any Divisional Secretariat within the Sabaragamuwa Province and the receipt issued for it should be affixed to the relevant place in the application. This examination fee shall be deposited to credit to the Revenue Head No. 2003-90-01 of Sabaragamuwa Provincial Council and this fee is not refundable due to any reason.
- (iii) *The language medium of the examination.* – The examination is to be held in the languages, Sinhala, Tamil and English and it is not allowed to change the language medium mentioned in the application.
- (iv) *Receiving of Applications.* – Receipt of the application is not acknowledged. An admission card will be issued for the applicants who are eligible for the above said post. Those who have not received an admission card within 07 days in advance to the due date of examination, inquiries should be done by the applicant mentioning the following particulars to the Secretary of the Sabaragamuwa Provincial Public Service Commission.

- * Name of the examination ;
- * Name of the applicant ;
- * The post office where the letter was registered, Registration No. and date.

The applications received after the closing date of applications, the incomplete applications, the applications without having paid the examination fee to credit to the Revenue Head of the Sabaragamuwa Provincial Council or the applications without having affixed the paid receipt of the examination fee, the applications which are incomplete with the relevant qualifications will be rejected. The applicant should satisfy by himself about the

eligibility gained by him before the closing date of application according to the aforesaid notification. Permitting to sit for the examination is not considered as a privilege to accept the qualifications relevant to the said post. The venue of examination will be decided by the quantity of applications.

- (v) Certification of the applicant's signature.– The signature of the applicant should be certified by a principal of a Government School/Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Commissioned Officer of any one of the Three forces or any permanent officer who draws annual consolidated salary not less than Rs. 230,700 in the public service or Provincial Public Service.

06. *Selection Procedure.*– Applicants those who fulfil the basic qualifications will be directed to sit for a competitive examination and qualified persons will be selected by an interview from those who get the highest merit of the examination and according to the ratio of population in the District of Ratnapura and Kegalle from those who have permanent residency in the particular district in terms of Public Administration Circular No. 15/90. If any problem arise regarding the selection, final decision in this regard will be taken by the Sabaragamuwa Provincial Public Service Commission. Final decision regarding the filing of vacancies will be taken by the Sabaragamuwa Provincial Public Service Commission.

07. *Written Examination.*– The written examination will be conducted by the Commissioner General of Examinations/The Secretary of the Sabaragamuwa Provincial Public Service Commission and the examination will comprise of one question paper :–

1. Service and Legal Conditions of Local Government Institutions : (Duration - 02 hours) :

Services carried out by the Local Government Institutions to the people of the relevant area and legal conditions regarding the carry out of the services (It is expected to have a good knowledge regarding the by-laws and rules relating to the performance of services and Municipal Council and Town Council Ordinance, Acts of Pradeshiya Sabha and other Acts that utilize to carry out the services).

(Total marks for the paper is 100 and to get eligibility (to pass) should get at least 40 marks or above)

The Admission Card of the Examination and the National Identity Card or Valid Passport should be produced to the supervisor to prove the identity of the applicant at the time of the examination. Further, applicants should adhere to the regulations and conditions of conducting an examination.

08. *Regulations on Employment.*– This post is permanent and possess a pension. It is essential to contribute to the Widow/Widower and Orphans Pension Fund. The employee is liable to complete Three (03) years probationary period and should subject to the rules and regulations imposed in the Establishment Code and the Financial Regulations and the orders given from time to time by the Department and the Government and the Provincial Public Service Commission.

09. *Other Facts.*– After holding the examination based on the highest marks scored at the examination, it is essential to submit the relevant documents which can be proved the information furnished in the application to be true by you, when you are called for an interview including the district you applied and the permanent residence in the particular district. It causes to cancel the candidature, if wrong or false information is included in the application and after the appointment, if it is revealed that the applicant has forwarded wrong or false information, he/she is liable to dismiss from the service. When any matter arisen which is not included based on rules and regulations and orders in the notification in this regard, the authority in taking decision is determined by the Provincial Public Service Commission.

BANDULA A. NAGASINGHE,
Secretary (Actg.),
Provincial Public Service Commission,
Sabaragamuwa Province.

Provincial Public Service Commission,
Sabaragamuwa Provincial Council Complex,
New Town,
Ratnapura,
07th October, 2010.

SABARAGAMUWA PROVINCIAL PUBLIC SERVICE COMMISSION

APPLICATION FOR THE RECRUITMENT TO THE POST OF COMMUNITY
DEVELOPMENT OFFICER CLASS II

Index No. :
(Office Use only)

01. Name with initials :

(i) In English : _____.
(ii) In Sinhala/Tamil : _____.

02. Full name of the applicant :

(i) In English : _____.
(ii) In Sinhala/Tamil : _____.

03. The Postal Address of the applicant :

(i) In English : _____.
(ii) In Sinhala/Tamil : _____.

04. Applicant's permanent district of residence :

05. Sex :
(Female – F, Male – M)

06. The medium of language appearing for the examination :
(Sinhala/Tamil/English)

07. The district in which the applicant sit for the examination :
(Ratnapura/Kegalle)

08. Date of Birth : _____.
Age as at 17.12.2010 : _____
Years : _____, Months : _____, Days : _____.

09. National Identity Card No. : _____.

ATTESTATION OF THE CANDIDATE'S SIGNATURE

10. (i) Educational Qualifications :

- (a) Name of the degree and the subjects : _____.
- (b) Date of validation of the degree certificate : _____.
- (c) Name of the University : _____.
- (ii) State if there is any qualification under Section 03(v) of the notification of calling applications : _____.

This is to certify that Mr./Mrs./Miss who is personally known to me, put his/her signature in my presence on

_____,
Signature of the Attester.

11. Mention the following particulars regarding the district of permanent residency :

- (i) Name of the Divisional Secretariat : _____.
- (ii) The time duration of the permanent residence in the Sabaragamuwa Province as at 17.12.2010 : _____.

Date : _____.

Name of the Attester : _____.

Post and the rubber stamp : _____.

If the candidate is being employed in the government or in the Provincial Public Service the certificate mentioned below should be certified by the Head of the Department or an empowered officer :

12. If the applicant was employed in the Public Service or Sabaragamuwa Provincial Public Service and expel or resign from it for any reason, mention the post, name of the serving department and reason for the resignation : _____.

(i) This is to certify that Mr./Mrs./Miss who is serving in the post of since in this Department, has earned all the increments of the salary, not been subjected to any disciplinary punishment against his/her except advices and all the particulars furnished in the application are true and accurate.

13. Whether you were convicted for any offence, indicate in detail : _____.

(ii) I further certify that if he/she is selected to the aforesaid post, the applicant can be/cannot be released from the present post he is now employed.

14. The information about the payment of Rs. 300 for the examination fee that was credited to the revenue of the Sabaragamuwa Provincial Council :

The date of payment : _____.

The office which the payment was done : _____.

The number of the receipt : _____.

(The paid receipt should be pasted to the application)

_____,
Head of the Department/Institution
empowered officer.

This is to certify that the above mentioned particulars furnished by me are true and accurate to the best of my knowledge. I know for certain that according to the rules and regulations of the above examination, it is liable to cancel my candidature before the examination or aftermath and dismiss if it is revealed that the false information has been furnished by me.

_____,
Signature of the applicant.

Name : _____.

Designation : _____.

Date : _____.

Department/Institution (Please place the rank seal) : _____.

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