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The Gazette of the Democratic Socialist Republic of Sri Lanka

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(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 03rd December, 2010 should reach Government Press on or before 12.00 noon on 19th November, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

THE GOVERNMENT OFFICERS' BENEFIT ASSOCIATION

(Sinhala/Tamil) in the Law Reports Translation (Sinhala/Tamil) Unit of the Ministry of Justice.

Posts of Secretary and Accountant

APPLICATIONS are invited for the Post of "Secretary and Accountant" of this Association from Officers (Male or Female) those who have following qualifications.

- (i) Supra or Class I officers, in Service of the Public Management Assistant Service.
- (ii) Applicant should be a permanent resident within 30 miles from Colombo.
- (iii) Applicant should be below 53 years of age on 01.01.2011.
- (iv) Applicant should have minimum 15 years Government Service experience.
- (v) Applicant should be able to work in Sinhala and English languages.
- (vi) Preference will be given to applicant who are members of the Association and to those who possess Accounting and Administration qualifications, Computer knowledge and Experience and knowledge in Tamil Language.

Salary scale applicable to this post is as follows :

Consolidated salary and additional allowance of 50% of same. The selected candidate will be seconded for service in the Association for a period of 02 years. He will be required to furnish security in sum of Rs. 10,000 through a Guarantee Bond of the Insurance Corporation.

Applications in the Applicants own handwriting giving full details should be sent through the Head of Department of reach the undersigned on or before 24.12.2010 under Registered Cover.

W. L. T. SUMATHIRATHNA,
President,
Government Officers' Benefit Association.

No. 65/1,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 02,
26th November, 2010.

11-679

MINISTRY OF JUSTICE

Recruitment for the Posts of Typist (Sinhala/Tamil) in the Law Report Translation (Sinhala/Tamil) Unit

APPLICATIONS are called from citizens of Sri Lanka with requisite qualifications mentioned in this notification for the posts of Typist

02. Educational Qualifications :

- (i) Should pass the G. C. E. (O/L) Examination in Six subjects in not more than two sittings with credit passes in four subjects including Language/Literature and Mathematics. (Should have passed in not less than five subjects in one sitting) ;
- (ii) Should pass the G. C. E. (A/L) Examination at least in one subject (excluding the General Common Test).

03. *Professional Qualifications.*— Should possess a credit pass for the subject of Typing at the G. C. E. (O/L) Examination.

04. *Experience.*— Ability to type Sinhala/Tamil at a speed of 20 words per minute.

05. *Age Limit.*— Should not be less than 18 years and not more than 30 years at the closing date applications. (The maximum age limit will not apply to persons already in Public Service).

06. *Salary Scale.*— MN-1-2006A - Rs. 13,120 - 10 x 145 - 11 x 170 - 10 x 240 - 10 x 320 - Rs. 22,040 per month.

07. Method of Recruitment :

- (i) *Proficiency Test.*— Sinhala/Tamil Typing (typing in 20 minutes at a minimum speed of 20 words per minute).
- (ii) Applicants who pass the proficiency test will be called for the structural interview depending on the number of existing vacancies at the ratio of 1:2. Applicants who pass the structural interview will be recruited for the existing vacancies on merit order.

Terms of Recruitment :

- (i) This post is permanent. It is pensionable. Contributions should be made to the Widows', Widowers' and Orphans' Pension Scheme.
- (ii) The selected applicants will be required to comply with the provisions of the Constitution of the Democratic Socialist Republic of Sri Lanka and any rules and regulations already made or may hereafter be made to give effect to the language policy of the Government. They will be subjected to the relevant provisions of the Establishment Code, Financial Regulations, Departmental Orders and any other orders already issued or may be issue by the Government from time to time. Sections 10 to 12 of the Chapter II of the Establishment Code will apply.

(iii) Selected candidates should be in good mental and physical condition in order to serve in any area of the island and should pass the Government Medical Examination.

(iv) Should pass the Efficiency Bar Examination within Three (03) years from the date of appointment.

(v) He/She will be subject to a probation period of Three (03) years from the date of appointment.

(vi) Every officer should obtain proficiency in Second Language in addition to the recruited official language within Five (05) years from appointment. Sinhala Language or Tamil Language will be considered as the Second Language as applicable to the first language of the relevant officer (Proficiency level to be obtained as per P. A. Circular 07/2007 is Segment II)

Method of application :

- (i) Applications prepared according to the specimen application form mentioned in this notice using both sides of a A4 size paper should be sent to the Secretary, Ministry of Justice, Superior Courts Complex, Colombo 12 on or before 10.12.2010 by registered post.
- (ii) Applicants who are already in Public Service/Provincial Public Service should send their applications by Head of Department/Institution. The words "Application for the post of Typist (Sinhala/Tamil) in the Law Report Translation (Sinhala/Tamil) Unit - 2010" should be mentioned in the top left hand corner of the envelope containing the application.
- (iii) *Examination fee.* - Every candidate should pay a sum of Rs. 250 as examination fees to be credited to the Account No. 176-1001-7-902-5-180 Mid City Branch of the People's Bank, in favour of the Secretary, Ministry of Justice. The relevant receipt should be attached to the application. Examination fee will not be refunded.
- (iv) Applications which are incomplete, applications submitted without basic qualifications and applications received after the due date will be rejected and receipt or rejection of applications will not be informed.
- (v) If any false statement has been made in the application by the applicant, he/she will be disqualified before appointment and will be liable for dismissal from service if disclosed after appointment.

In respect of any matter not mentioned here the deciding authority will be the Secretary of the Ministry of Justice.

SUHADA K. GAMALATH,
Secretary.

Ministry of Justice,
Colombo 12.

SPECIMEN APPLICATION

MINISTRY OF JUSTICE

APPLICATION FOR THE RECRUITMENT TO THE POSTS OF TYPIST (SINHALA/TAMIL) IN THE LAW REPORT TRANSLATION (SINHALA/TAMIL) UNIT

For office use only

01. Name with initials (in Sinhala/Tamil) : _____.
02. Name with initials (in English block capitals) : _____.
03. Full name of the applicant (in Sinhala/Tamil) : _____.
04. Full name of the applicant (in English block capitals) : _____.
05. Permanent Address : _____.
06. Permanent residing District : _____.

07. Telephone No. :

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08. National Identity Card No. :

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09. Date of birth :

Year : _____, Month : _____, Date : _____.

10. Age as at 10.12.2010 :

Years : _____, Months : _____, Days : _____.

11. Sex : _____.

12. Nationality : _____.

13. Marital Status : _____.

14. Whether you apply for the post of (Sinhala/Tamil) typist

Sinhala	
Tamil	

15. Educational qualifications :

G. C. E. (O/L) examination :

Year : _____, Index Number : _____.

Subject	Pass	Subject	Pass

G. C. E. (A/L) examination :

Year : _____, Index Number : _____.

Subject	Pass

16. Other qualifications : _____.

17. Date on which the Examination fee was paid (attach the receipt) :

18. I do hereby certify that the particulars furnished by me in this application are true and accurate and the relevant receipt for the payment of examination fees has been attached herewith. I am also aware that I am liable to be disqualified before selection and to be dismissed after appointment if this declaration is proved to be incorrect.

_____,
Signature of applicant.

Date : _____.

Recommendation of the Head of the Department if the applicant is in the Public Service :

PART "B"

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT

I hereby declare that the applicant Mr./Mrs./Miss. is serving as a in the Department/Ministry/Provincial Council and the Examination fee of Rs. 250 has been paid to the Mid City Branch of the People's Bank to be credited to the Account Number mentioned in the application and the particulars mentioned above are true and his/her work, attendance, conduct are satisfactory. He/She can be/cannot be released from the service, if he/she has been selected.

_____,
Signature and the official seal of the
Head of the Department/Authorized Officer.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

11-752

SRI LANKA AIR FORCE

Officer Vacancies

VACANCIES exist for Male/Female Commissioned Officers in the Regular/Volunteer Force of the Sri Lanka Air Force in the following branches :

- (a) Electronics Engineering Branch,
- (b) Logistics Branch
- (c) Air Field Construction Branch

2. Applications are invited from those candidates possessing the professional qualifications given below :

(a) Electronics Engineering Branch

Electronics Engineering Officers – Male (Regular)

- * BSc Degree in Electronics and Telecommunication Engineering or NDT in Electronics and Telecommunication Engineering or HNDE (Electronics Stream) or Diploma in Technology (Electronics and Telecommunication Engineering) from Open University of Sri Lanka or NDES (Electronics/Telecommunication Stream) or equivalent qualification.

Network Administrators/Software Developers - Male (Regular)

- * A four (04) year BSc Degree in IT/Computer Science/Computer Engineering with a minimum of one year working experience or a three (03) year BSc Degree in Computer Science/computer Science as a subject with a minimum of two years working experience or a three (03) year IT related BSc Degree/BSc Degree with Computer Science as a subject or Higher National Diploma or equivalent from a Government recognized Institution and a minimum of one year working experience or NIBM Diploma or equivalent qualification and a minimum of two years working experience in network management for Network Administrators/and a minimum of two years working experience with one year working experience in the development of application software for Software Developers.

- * All BSc qualifications should be from Universities recognized by the University Grants Commission of Sri Lanka.

- * Experience is required in Network Management for Network Administrators and development of application software using ASP.NET and C#.NET for Software Developers.

- * Preference will be given to those with CCNA, MCSE, an in depth knowledge of Microsoft/Linux, Server, experience in MS Exchange Server for Network Administrators and Professional qualifications such as MCAD, etc. and experience in NET Framework, ASP.NET/C#/Visual Studio and knowledge in MS SQL Server 2005 or 2008 for Software Developers.

- * All candidates are required to sit for a written and a practical test.

(b) Logistics Branch

Mess Managers - Male (Regular)

- * Diploma in Hotel Management or completion of all 4 levels of fulltime basic courses in hospitality industry training, from a recognized local/foreign institute with minimum of 2 years experience in Star Class Hotels in Food and Beverages Departments in executive capacity.

(c) *Air Field Construction Branch*

Civil Engineering Officer - Male (Regular) :

- * BSc in Civil Engineering or equivalent qualifications.
- * NDT/NDES/HNDE in Civil Engineering or equivalent qualifications.

Mechanical Engineering Officer - Male (Regular) :

- * BSc in Mechanical Engineering or equivalent qualifications.
- * NDT/NDES/HNDE in Mechanical Engineering or equivalent qualifications.

Electrical Engineering Officer - Male (Regular) :

- * BSc in Electrical Engineering or equivalent qualifications.
- * NDT/NDES/HNDE in Electrical Engineering or equivalent qualifications.

Architect - Male/Female (Regular/Volunteer) :

- * Architect with Chartered qualification.
- * BSc (BE) with MSc in Architecture or B/Arch conducted by the University of Moratuwa.

Quantity Surveyor - Male/Female (Regular/Volunteer) :

- * BSc in quantity surveying conducted by the University of Moratuwa or Graduate member of the Institute of Quantity Surveyors in Sri Lanka or Technical member of the Institute of Quantity Surveyor in Sri Lanka and one year post qualification experience in the relevant field.

3. *Other Entry Requirements :*

- (a) *Nationality* : Must be a citizen of Sri Lanka.
- (b) *Civil Status* : Married/unmarried
- (c) *Gender* : Male/Female (As applicable)
- (d) *Age* : Not more than 30 years as at 31st December, 2010.
- (e) *Height* : Male - 5' 5" and above
Female - 5' 4" and above
- (f) *Chest* : Minimum 32" (Male)
- (g) *Vision Colour Standard* : CP2
- (h) *Visual Acuity* : Left eye 6/6 and right eye 6/6 (With or without spectacles).

4. Any candidate who may have a special qualifications may at the discretion of the Commander of the Air Force be considered, even though he/she may not have the requisite height, provided he/she possesses the requisite professional qualifications.

5. Be medically fit so as to pass such medical examinations as may be prescribed by the Commander of the Air Force.

6. Due considerations will be given to current outstanding achievements in the field of sports.

7. *Official Language Requirements.* - Selected candidates will be required to comply with any rules already made or may be made hereafter for giving effect to the Language Policy of the Republic of Sri Lanka and in particular for implementing the provisions in the Official Language Act, No. 33 of 1956.

8. Selected candidates will be Commissioned in the Regular/Volunteer force of the Sri Lanka Air Force in the rank of the Pilot Officer, Flying Officer, Flight Lieutenant or Squadron Leader as applicable in keeping with their qualifications and experience.

9. Selected candidates will be required to undergo training at such places as decided by the Commander of the Air Force. If at any time during training, the officer is reported on by the authorities as being unsuitable for reasons of misconduct or due to causes within his/her control, he/she will be liable to have his/her commission withdrawn and/or be subject to other disciplinary action in accordance with the Sri Lanka Air Force Disciplinary Regulations.

10. All officers are governed by the Air Force Act and Orders issued from time to time.

11. The conditions of service for an officer of the Sri Lanka Air Force are in terms of Sri Lanka Air Force Regulations published in *Gazette* No. 10,240 of 27th April, 1951 and as amended from time to time. In terms of Section 10 of the Air Force Act, "Every officer shall hold his/her appointment during the President's pleasure". However an officer has no right to resign his/her commission unilaterally, but under provision of Section 11 of the Air Force Act, may be allowed by the President to do so. The Provisions of any Bond/Agreement envisaging a period of obligatory service in respect of training and subsequent courses will not supersede the provisions of Section 11 of the Air Force Act, stated above. Retirement from the Air Force will be applicable under conditions specified in the Air Force Pensions and Gratuities Code.

12. All officers are liable to be posted for duty or training in any part of the world at any time.

13. A single officer is required to live in the Officers Mess. He/She is provided with furnished accommodation and food. Batman service will also be provided. A single officer's ration allowance and batman allowance are paid to the Mess.

14. A married officer may be provided with a married quarter if available. Recovery of rental will be as per the Establishment Code. Married officers not in occupation of married quarters will be entitled to a rental allowance as stated in para. 15(b)(16).

15.(a) Pay applicable for commissioned officers shall be as follows :

- Pilot Officer - Rs. 211,800 p. a.
- Flying Officer - Rs. 275,220 - 34 x 7,740 - Rs. 538,380 p. a.
- Flight Lieutenant - Rs. 321,660 - 28 x 7,740 - Rs. 538,380 p. a.
- Squadron Leader - Rs. 352,620 - 24 x 7,740 - Rs. 538,380 p. a.
- Wing Commander - Rs. 362,100 - 20 x 9,480 - Rs. 551,700 p. a.
- Group Captain - Rs. 441,060 - 18 x 12,600 - Rs. 667,860 p. a.

(b) *Service Allowances :-*

- (1) Cost of living allowance Rs. 5,250 per month.
- (2) Incentive allowance of Rs. 250 per month after five years of service.
- (3) Hardly allowance Rs. 600 per month.
- (4) Enhanced allowance Rs. 5,000 per month for those serving in operational areas.
- (5) Special hard allowance Rs. 3,000 per month (Rs. 100 will be paid for each working day).
- (6) Interim allowance Rs. 1,000 per month.
- (7) Uniform upkeep allowance Rs. 255 per month.
- (8) Batman allowance Rs. 637.50 per month (if permitted to live out).
- (9) Ration allowance Rs. 10,609.75 per month (if permitted to live out).
- (10) Qualification pay where applicable (upto a maximum of Rs. 637.50 per month).
- (11) Three sets of holiday railway warrants per year (for officer, spouse and children).
- (12) An additional set of railway warrants or the reimbursement of bus fare for officers living in Messes to travel from the Mess to the hometown once a month.
- (13) Free issue of uniforms and ancillary items.
- (14) Free medical facilities (including for families if applicable).
- (15) Married officers permitted to live out are entitled to a free bus pass to travel from residence to place of work within 30 miles radius.
- (16) Rent allowance for married officers not in occupation of a government married quarter. Pilot Officer to Group Captain and above Rs. 1,850 to Rs. 4,250 per month.

16. *Pensions/Gratuities.*— Payable in terms of the Air Force Pensions and Gratuities Code 1981 and as amended from time to time. All officers are contributors to the Widows and Orphans Pension (Armed Forces) Scheme. Rates of contributions are as per Widows and Orphans Pension (Armed Forces) Scheme Regulations 1970.

17. *Instructions to Applicants :-*

- (a) Applications should be submitted in terms of the form specified below. All cages of the application should be completed neatly with as much details as possible. Applications should be addressed to "Chief Recruiting Officer, Sri Lanka Air Force, Ekala, Kotugoda" so as to reach him not later than 1200 noon on 03rd December, 2010 under registered cover. The envelope enclosing the application should be marked "Application for

Commission in the Branch". Applications received after the closing date and not in accordance with the requirements of this notification and not in registered post mail will not be entertained.

- (b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of Department/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

- (c) Applicants should attach to their applications copies of:

- (1) Certificate of Registration of Birth ;
- (2) Certificate of the highest academic and professional qualifications obtained ;
- (3) Certificates of character from at least two responsible persons who are personally acquainted with the applicant.
- (4) Certificates in support of sports activities, cadetting etc.
- (5) Certificate in support of any claims made in the application.

* *Note.*— Originals of these certificates should be produced only if and when the applicant is called for the interviews.

18. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

19. *Selection Interview :*

- (a) Preliminary selections will be made amongst those candidates who fulfil the above conditions only. Candidates so selected from the Preliminary Interview will be required to undergo a medical test as may be prescribed by the Commander of the Air Force. The final selection will then be made after an interview appointed by the Ministry of Defence.
- (b) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews. No travelling or other expenses will be paid in this respect.
- (c) On every occasion an applicant is summoned for an interview he/she is to produce his National Identity Card issued by the Department of Registration of Persons.
- (d) candidates likely to be suitable following their final interviews will be required to present themselves before an Air Force Medical Board.

(e) Any one who desires to recommend a candidate should do so by giving his/her testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.

(f) Candidates who are found unsuitable for enlistment will not be notified.

W. D. R. M. J. GOONETILLEKE,
Airchief Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force,
P. O. Box 594,
Colombo.

APPLICATION FOR COMMISSION IN THE SRI LANKA
REGULAR/VOLUNTEER AIR FORCE IN THE
BRANCH

01. Nationality : _____.

(State whether citizen of Sri Lanka by descent or by registration and if latter, quote number and date of certificate).

02. Full Name (As per the National Identity Card) : _____.

03. National Identity Card Number : _____.

04. Branch applied : _____.

05. Post applied : _____.

06. Permanent address : _____.

07. Nearest Police Station to permanent address : _____.

08. Postal address : _____.

09. Date of Birth : _____.

10. Height : _____' _____".

11. District : _____.

12. Electorate : _____.

13. GS Division : _____.

14. Telephone number : _____.

15. Civil status : _____.

16. Particulars of School and/or University and qualifications obtained :

Name of School/University	Type of examination	Year of examination	Subjects passed (including grading)
	Ordinary Level Advanced Level Professional Qualifications Other		

17. Particulars of employment since leaving School/University : (if applicable).

Name and address of employer	Nature of employment	Period of service	
		From	To

18. Particulars of parents :-

Full Name	Place of birth	Occupation	Present address
Father			
Mother			

19. Any special qualification for the post : _____.

20. Details of current achievements in sports. (Give details of teams and competitions participated with dates/years etc. and standards/levels achieved) : _____.

21. Other achievements of note at School/University or with outside organizations. (Give details with dates/years etc.) : _____.

22. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization : _____.

23. Have you applied earlier to join the Sri Lanka Air Force or any of the Armed Services or Police, if so give details and the outcome of such applications : _____.

24. Have you being convicted or bound over by a civil or military court, if so give details : _____.

25. If earlier employed in a Government Department or in the Public Sector/Board/Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled by the Government etc.) reasons for termination of employment : _____.

26. Particulars of testimonials :-

Name	Designation	Postal Address

27. Declaration to be signed by the applicant :-

I declare on my honour that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for commission in the Sri Lanka Air Force published in the Gazette of the Republic of Sri Lanka.

Signature of Applicant.

Date : _____.

Examinations, Results of Examinations &c.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF THE SRI LANKA ADMINISTRATIVE SERVICE - 2010

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the Open Competitive Examination for recruitment to the posts in Class III of Sri Lanka Administrative Service.

1. In this notice "Secretary" means the "Secretary to the Ministry of Public Administration and Home Affairs", "Service" means the "Sri Lanka Administrative Service".

2. *Written Examination.*— The Examination will consist of the following question papers.

- (i) General Intelligence
- (ii) Essay and Precise
- (iii) General Knowledge
- (iv) Aptitude for Management

Date of Examination.— This examination will be held in the towns of Colombo (Town No. 01) and Jaffna (Town No. 02) in March 2011. The town applied initially shall not be allowed to change later on. The Secretary reserves the right to postpone or cancel this examination subject to instructions given by the Public Service Commission/Cabinet of Ministers.

Oral Test.— The Secretary will decide the date for interview for the candidates who sat for all the papers in the written examination and obtained a higher aggregate of marks as determined by the Public Service Commission/Cabinet of Ministers as sufficient.

3. Number of persons to be appointed and effective date of appointment will be determined as per the orders of the Public Service Commission/Cabinet of Ministers.

4. *Conditions of Service.*— A selected candidate will be appointed to Class III of the service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of the Service dated 28th October, 2005, (published in the *Gazette* Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1419/3 of 14th November, 2005) and subject to any amendments made or to be made hereafter to the Minute.

4.1 Appointments of candidates who fail to report for duty on the due date and/or refuse or evade to take up duties in a post or in an area they are appointed to, are liable to be cancelled.

5. *Structure and salary scale per month :*

Special Grade	-	Rs. 42,390 - 12 x 1,310 - Rs. 58,110.
Class I	-	Rs. 36,755 - 17 x 1,050 - Rs. 53,555.
Class II	-	Rs. 30,175 - 8 x 790 - Rs. 35,705.
Class III	-	Rs. 22,935 - 10 x 645 - Rs. 29,385.

(Whilst the 1st Efficiency Bar Examination should be passed within 03 years from the date of appointment and 2nd Efficiency Bar Examination within 06 years from the date of appointment, proficiency of the second official language should be achieved within 05 years from the date of appointment in terms of the provisions of Public Administration Circular 07/2007 dated 28.05.2007.)

The appointments through this examination will be made to the Class III of the Sri Lanka Administrative Service.

6. *Health and Character.*— A candidate must satisfy the Secretary that he is duly qualified in respect of health and that he has an excellent moral character. He must possess good eye sight and be physically fit for service in any part of the island. Selected candidates will be called upon to undergo a medical examination.

7. *Eligibility.*— A candidate appearing for this must :—

- (i) Be a citizen of Sri Lanka ;
- (ii) Have obtained a degree from a university recognized by the University Grants Commission ;
(a) The effective date of the certificate of degree should be 27.12.2010 or a date prior to that.
- (iii) Not have reached 28 years of age as at 27.12.2010 ;
- (iv) Have a sound moral character and be physically fit ;
- (v) No person ordained in any religious sect shall be permitted to sit this examination.

Note :-

- (i) No person is allowed to sit the competitive examination for recruitment to Sri Lanka Administrative Service for more than two sittings.
- (ii) Requisite qualifications for this examination should have been completed in every aspect by 27.12.2010.

8. *Examination fee.*— The fee is Rs. 1,000. It should be paid before the closing date of applications at any District Secretariat/ Divisional Secretariat to be credited to Revenue Head 2003-02-13. The receipt obtained from the District Secretariat/Divisional Secretariat should be pasted in the relevant cage of the application form. This fee is nonrefundable. It is advisable to keep a photocopy of the receipt with the candidate.

9. *Method of Application :*

- (a) The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 1/2" x 12" (A4) using both sides. It should be specially noted that the application forms should be prepared that cages 1.0 to 3.11 appear on the first side of the paper and cages 4.0 to 8.0 appear in the other side of the paper. Applications that do not comply with the specimen and that are not completed in every aspect, shall be rejected without notice. (It is advisable to keep a photocopy of the application with candidate.) It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice as otherwise the application may be rejected.
- (b) The application should be in the language medium in which the candidate intends to sit the examination.
- (c) The completed application form for the examination should be sent by registered post to reach the Commissioner-General of Examinations. (Organization and Foreign Examination Branch) Pelawatta, Battaramulla on or before 27.12.2010. The words "Open Competitive Examination for Recruitment to the Sri Lanka Administrative Service – 2010" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted. It is essential to mention the name of examination in English Language as well, in applications prepared in both Sinhala and Tamil media.
- (d) Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in Public Service whose annual initial salary is more than Rs. 240,360.
- (e) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in post will be considered.
- (f) Receipt of applications will not be acknowledged. A notice will be published in the newspapers by the Department of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : i. e. a certified photocopy of the application form and the receipt kept at your possession, receipt of registration and in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

10. *Admission to the Examination :*

- (a) The Commissioner-General of Examinations will issue admission cards to all persons whose applications have been received. A candidate presenting himself for the examination must produce his admission card on which his signature has been attested to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination.
- (b) A candidate must sit the examination at the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning of *Gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to a punishment imposed by him/her for breach of these rules.

Note.— The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

11. *Identity of Candidates.*— A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will be accepted :-

- (a) National Identity card issued by the Department of Registration of Persons ;
- (b) A valid passport.

12. *Penalty for furnishing false information.*— If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he has willfully suppressed any material fact, he will be liable for dismissal from the Public Service.

13. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission/Cabinet of Ministers.

14. *Scheme of Examination* – Medium of Examination :

- (a) The examination will be held in Sinhala, Tamil and English. The language medium of examination indicated initially shall not be allowed to change subsequently ;
- (b) A candidate should sit the examination in the language in which he passed the qualifying degree examination or in an official language ;
- (c) A candidate who has passed subjects at the qualifying degree examination in more than one language, should sit the examination in the language in which he passed the majority of subjects at such examination or in an official language ;
- (d) Candidate with a special degree who has passed the principal subject in one language and the subsidiary subject in another language should sit the examination in the language in which he passed the principal subject or in an official language.

Note :

- (i) The term “qualifying degree” in (b) and (c) above refers to the degree qualifications referred to in Paragraph 7 (ii).
- (ii) A candidate must sit all the papers of the examination in one and the same language.
- (iii) A candidate will not be permitted to change the language medium of the examination, indicated in the application.

15. *Method of Selection.*— A written examination in the following subjects :

- | | | |
|------------------------------|----------------------|-------------|
| (i) General Intelligence | - Duration : 1 hour | - 100 marks |
| (ii) Essay and Precis | - Duration : 2 hours | - 100 marks |
| (iii) General Knowledge | - Duration : 2 hours | - 100 marks |
| (iv) Aptitude for Management | - Duration : 2 hours | - 100 marks |

Candidates should sit all the question papers.

Oral Test (25 marks).

Candidates who have sat all the question papers of the written exam and qualified themselves shall be called for the oral test. Only the candidates who have scored 40% of marks or above for each of the papers and scored an aggregate of marks above the level determined as sufficient by the Public Service Commission/Cabinet of Ministers according to the number of vacancies existing, shall be called for the interview. If there are a sufficient number of candidates who possess above qualifications, a number equivalent to twice the number of vacancies shall be called for the oral test. (The scheme of allocating marks shall be approved by the Appointing Authority/ Public Service Commission at the early stage of recruitment).

16. The selection for appointment will be made in order of merit from among those who have sat the written examination, presented themselves for the interview and scored the highest aggregate of marks. (Facing the interview should not necessarily mean that he or she has fulfilled requisite qualifications to receive an appointment.)

17. *Syllabus :*

- (i) General Intelligence (Duration 1 hour - 100 marks) :
To assess the candidate's capacity for comprehension, qualification and perception of time space relations by measuring the candidate's inferences and responses to problems presented in verbal, numerical and spatial contexts. (The question paper will consist of multiple choice questions and questions for short answers)

(ii) Essay and Precis (Duration 2 hours - 100 marks) :

To test the candidate's capacity for conceptualization, critical reasoning and his judgmental abilities in the development, organization and presentation of ideas and information on a topic/theme chosen by the candidate from a given set of topics/themes and the ability to comprehend a fairly complex passage, a piece of writing or a memorandum and express the salient ideas thereof concisely, clearly and accurately in the candidate's own words.

(iii) General Knowledge (Duration 2 hours - 100 marks) :

To test the candidate's awareness and understanding of the social, cultural, educational, scientific, political, economic and any other relevant factors operating at the National, Regional and Global environment or organizations as well as of our society. (The question paper will consist of multiple choice questions and questions for short answers)

(iv) Aptitude for Management (Duration 2 hours - 100 marks) :

This paper is designed to assess the candidate's aptitude for sound management, as reflected in the candidate's responses to problems and situations requiring diagnosis and decision making, dealing with interpersonal relations, communicating and developing policy and strategy and managing self. (The question paper will consist of multiple choice questions and questions for short answers)

On the order of the Cabinet of Ministers.

D. DISANAYAKA,
Secretary,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
12th November, 2010.

Specimen Form of Application

(For office use only)

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF THE
SRI LANKA ADMINISTRATIVE SERVICE - 2010

1.0 Medium Language medium of examination <input type="text"/>	2.0 Town The town in which the candidate intends to sit the exam <input type="text"/> Town No. <input type="text"/> (as per para 2 of <i>Gazette</i> notification) (It will not be allowed to change the town indicated subsequently)
---	--

3.0 Personal Information :

3.1 Name with initials : _____.

(In English Block Capitals)

3.2 Name in full : _____.

(In English Block Capitals)

3.3 Name in full : _____.

(In Sinhala/Tamil)

3.4 Permanent Address (admission card will be posted to this address) : _____.

(In English Block Capitals)

3.5 Permanent Address : _____.

(In Sinhala/Tamil)

Eg :-

SILVA, A. B.

3.6 Sex :

(Male - 0, Female - 1)

(Indicate the relevant number in the cage)

3.7 Civil Status :

(Unmarried - 1, Married - 2)

(Indicate the relevant number in the cage)

3.8 Ethnic group :

(Sinhala - 1, Tamil - 2,

Indian Tamil - 3, Muslim - 4, Other - 5)

(Indicate the relevant number in the cage)

3.9 National Identity Card No. :

3.10 Date of Birth :

Date : Month : Year :

3.11 Age as at the closing date of applications :

Years : Months : Days :

4.0 (i) State the years in which you sat any previous examinations for recruitment to the Sri Lanka Administrative Service :

(a) _____

(b) _____

(c) _____

5.0 (i) Effective date of the Degree : _____.

(Please read Para 7(ii) of the notification carefully to see whether you are qualified in this respect)

(ii) University/Institute : _____.

(iii) Registration Number : _____.

(iv) Internal/External : _____.

(v) Degree : _____.

(vi) Subjects : _____.

(vii) Class : _____.

(viii) Upper/Lower : _____.

(ix) Index Number : _____.

(x) Language medium of Examination : _____.

6.0 Paste the cash receipt properly here.

(Paste the receipt here securely)
(It would be advisable to keep a photocopy with the candidate)

7.0 Declaration of the candidate :

I declare that information given in this form is true to the best of my knowledge and belief and that I have affixed the receipt No. dated being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner-General of Examinations as conducting of the exam.

Date : _____.

Signature of Applicant.8.0 Attestation of the applicant's signature : (Para 9(d) of the *Gazette* Notification) :

I hereby certify that (Full name) who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein. He/She placed his/her signature in my presence on

Signature of the Officer attesting the Signature.

Date : _____.

Name in full of the Officer Attesting the Signature : _____.

Designation : _____.

Address : _____.

(Official Stamp)

**MINISTRY OF LIVESTOCK AND RURAL
COMMUNITY DEVELOPMENT**

Department of Animal Production and Health

**RECRUITMENT TO THE POSTS OF RESEARCH
ASSISTANT IN CLASS IIB OF THE SRI LANKA
TECHNOLOGICAL SERVICE - 2010**

APPLICATIONS are being invited by the Director General of the Animal Production and Health for the Sri Lanka Technological Service Competitive Examination to recruit for the Posts of Research Assistant in Class IIB of the Department of Animal Production and Health.

02. *Examination.*— The examination will be held in December, 2010 in Kandy by the Director General of Animal Production and Health. The right to postpone or cancel the examination shall be with the Director General.

03. *Condition of the Service.*— Recruitment, will be made for Class IIB of the Research Assistant's Service subject to the general conditions of the Public Service and the following conditions governing the appointments of the Public Service.

- (i) The selected officers is subject to the conditions of serving any part of the Island.
- (ii) The officer, who are recruited under the Open Competitive Examination will be on probation for a period of 3 years. If a Public Officer already confirmed in a permanent post in the Public Service is appointed. He will be kept under the supervision for a period of one year. The officers who are appointed by the Open Competitive Examination should pass the relevant Ist Efficiency Bar Examination before confirm in the post.
- (iii) All the officers who have recruited for the public service should obtain the proficiency in an official language in addition to the official language medium in which they gained qualifications to enter the Public Service, with in 05 years from the date of appointment.
- (iv) The selected officer is subject to the orders of the Public Service Commission provisions of the Establishments Code, financial regulations and conditions and regulations issued by the Government from time to time and the regulations of the Ministry and Department.

04. *Salary Scale.*— MN-3-2006A- Research Assistants' Service Class IIB - Rs. 15,005 - 4 x 180 - 6 x 240 - 11 x 320 - 20 x 360 - Rs. 27,885. (Monthly as per Public Administration Circular 07/2008) The salary scale for this grade is Rs. 15,005 - 4 x 180 - 6 x 240 - Rs. 17,165. The officers in this Grade IIB should pass the 1st Efficiency Bar Examination before the 3rd increment.

05. Age Limit :

- (a) Should not be less than 18 years and not more than 45 years at the closing date of the application. This maximum

age limit does not apply for the officers who are already in the Public Service ;

- (b) Should be a citizen of Sri Lanka ;
- (c) Should be physically fit.

06. Educational Qualification :

Should have obtained the Diploma in Animal Husbandry from Sri Lanka college of Animal Husbandry ;

and

G. C. E. (A/L) in three subjects with two subjects should be from Chemistry, Agriculture and Biology and pass the examination in one and the same sitting ;

and

Should have passed G. C. E. (Ordinary Level) examination in not more than two sittings in 06 subjects with credit passes for Language or Literature/Arithmetic/Mathematics ;

or

Pass in any other examination equalant to it.

Note.— If the person who have obtained a Diploma from the Open University of Sri Lanka have passed the foundation course relevant to that course they can be released from requirement of completing G. C. E. (Ordinary Level).

07. *Method of Recruitment.*— The candidates who have fulfilled the basic qualifications should sit for the competitive examination conducted by the Department of Animal Production and Health.

The candidates who have scored 40% or more marks for each paper prescribed for the general competitive examination will be called for a *viva voce* on merit basis. No marks will be given for the interview and recruitment will be made on the basis of the order of the aggregate obtained at the examination by the candidates who have fulfilled the necessary qualifications.

08. Examination :

- (i) Medium of examination will be in Sinhala/Tamil and English.
- (ii) Candidate can select the medium of the examination.
- (iii) Permission will not be given to change the medium applied at the Examination.
- (iv) The examination fee is Rs. 300. The money order drawn in favour of the Director General, Animal Production and Health encashable at the post office.
Peradeniya should be affixed to the relevant cage in the application.
- (v) Subjects - The examination will be comprised with two question papers.
 - (i) Intelligence Test
 - (ii) Question paper in Technology.

Syllabus :

- (a) Intelligence Test - time 01 hour - 100 marks
This question paper is designed to examine the logical reasoning analytical thinking and the ability to take decisions.

(b) Question paper in Technology - time 01 hour - 100 marks.

This includes the subjects given below :

- (i) Identification and maintenance of laboratory equipment.
- (ii) The tests used for diagnosis
 - Pathology
 - Parasitology
 - Microbiology
 - Serology
 - Nutrition
- (iii) The tests used for Animal Husbandry
 - Physical tests
 - Chemical tests
 - Sensitive tests
- (iv) Cleanliness of the Laboratory, sterilization
- (v) Obtaining samples storing and transport.

09. *Method of application.* - The application should be prepared in accordance with the specimen application form attached to this notification. Application should be prepared on paper 8 1/2 x 12(A4) using both sides of it.

The application should be sent under registered cover to reach the Director General, Department of Animal Production and Health, P. O. Box 13, Getambe, Peradeniya on or before 30.11.2010. The words "Competitive Examination for the Recruitment to the Post of Research Assistant" should be written on the top left hand corner of the envelope clearly. The applications received after the closing date will be rejected.

Note. - The candidates who are in the Public Service should forward their application through the Head of the Department/Institute.

(i) Incomplete applications will be rejected. No allegation that an application has been delayed or lost in the post will be considered.

(ii) Application will not be acknowledged. If admission are not received within four days prior to the date of the examination, the candidates are requested to inform the Director General, Department of Animal production Health immediately with the following particulars.

- (i) Full name of the applicant,
- (ii) Address,
- (iii) Date of posting, registered No. and Post Office.

10. The Photostat copies of the following should be attached to the application :

- (i) Certificate of birth,
- (ii) Educational certificates,
- (iii) Diploma certificate in Animal husbandry.

Identity of the candidate. - Every candidate is required to prove his identity at the examination hall to the satisfaction of the Supervisor. The following documents are accepted for the purpose.

- (i) National Identity Card issued by the Commissioner General of Registration of Persons,
- (ii) A valid passport (issued 3 years prior to the date of the examination).

Submission of false information. - If it reveals that a candidate has not gained the required qualifications to sit for the examination his/her candidature can be cancelled before or during the examination or after the examination or at any stage, if it appears that a candidate has submitted false information knowingly he/she will be dismissed from service.

The candidates should draw their attention and adhere to the general conditions pertaining to the appointment to the Public Service stipulated at the commencement of Part I(IIA) of this *Gazette* notification and rules and regulations for the candidates.

11. The Director General, Department of Animal Production and Health reserves himself the right to take a decision with regard to a problem arisen about the number to be recruited and that will be the final decision.

Dr. A. D. N. CHANDRASIRI,
Director General (C. D.),
Department of Animal Production and Health.

Department of Animal Production and Health,
Peradeniya,
25th November, 2010.

MINISTRY OF LIVESTOCK AND RURAL COMMUNITY DEVELOPMENT

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

*APPLICATION FOR THE POSTS OF RESEARCH
ASSISTANT IN CLASS II OF THE SRI LANKA
TECHNOLOGICAL SERVICE - 2010*

Medium selected

(Write the relevant number in the cage)

Sinhala - 2
Tamil - 3
English - 4

(For office use only)

01. Name :

1.1 Name with initials (in block letters) : _____.
(Example : SILVA, B. A.)

1.2 N. I. C. No. :

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02. Address :

Private Address : _____.

2.1 Official Address : _____.

2.2 The Address to which the admission card to be sent : _____.

03. 3.1 Sex : (Mark the relevant cage)

Female	
Male	

3.2 Date of birth :

Year : Month : Date :

3.3 Age as at the closing date of the application :

Years : Months : Days :

3.4 Civil Status : (Mark the relevant cage)

Married	
Single	

04. Educational Qualifications :

4.1 G. C. E. (O/L) :

Year : _____ Month : _____

Subject	Grade	Index No.

4.2 G. C. E. (A/L) :

Year : _____ Month : _____

Subject	Grade	Index No.

4.3 (a) The institute from where the Diploma was obtained

: _____

(b) The year in which the Diploma was obtained : _____

05. The present occupation and the previous posts held :

Post	Institute	From	To

06. The name of the post office to which the examination fees had been paid : _____

No. of the Money order : _____

The examination fee Rs. 300. It can be paid to any post office in the island in favour of the Director General, Animal Production and Health. Affix the receipt here.

07. I hereby certify that the particulars furnished by me in this application are true and correct. I am also aware that if any of the information furnished by me is found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after appointment.

_____,
Signature of the Applicant.

Date : _____

Relevant only for the officers who are holding permanent posts in the public service at present.

Certificate of the Head of the Department

I certify that the Applicant Mr./Mrs./Miss. _____ is serving in this Department as a _____ and foregoing particulars were checked by me and found to be correct. He/She could/couldnot be released from the present post held by him/her if selected for the above post.

_____,
Head of the Department.
Rubber stamp should be used.

Designation : _____

Address : _____

Date : _____

11-633