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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,661 - 2010 ජූලි මස 02 වැනි සිකුරාදා - 2010.07.02
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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 09th July, 2010 should reach Government Press on or before 12.00 noon on 24th June, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Births and Deaths

KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births and Deaths Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 02nd of August, 2010.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
11th June, 2010.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which applications are called</i>	<i>Address to which applications should be sent</i>
Kalutara	Beruwala	Post of Birth and Deaths Medical Registrar of Beruwala Town in Kalutara District	District Secretary/Additional Registrar General District Secretariat Kalutara

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REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Births and Deaths

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 02nd August, 2010.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
14th June, 2010.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which applications are called</i>	<i>Address to which applications should be sent</i>
Trincomalee	Muthur	Post of Registrar of Births and Deaths of Muthur Division	The District Secretary/The Additional Registrar General District Secretariat Trincomalee

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Examinations, Results of Examinations &c.

TELECOMMUNICATIONS REGULATORY COMMISSION OF SRI LANKA (TRCSL)

Examination for the Issue of Amateur Radio Operator's License by the TRCSL

1. CATEGORIES of Amateur Radio Operator's License :

- (a) Amateur Radio Operator's Advance Class License
- (b) Amateur Radio Operator's General Class License
- (c) Amateur Radio Operator's Novice Class License.

2. *Minimum Entry Requirements.* - Every candidate entering for the examination must be fourteen (14) years of age or over on the closing date of applications.

3. *Scheme of Examination :*

- (a) *Advance Class* :- The examination consists of two parts :
Part - 1:- Two (2) compulsory written papers to be undertaken at one sitting.
Paper I - Advance Electrical Technology and Radio Communications (3 hours).
Paper II - Licensing Conditions, Operating Practices and Procedures (2 hours).
Part 2 :- Practical Morse Code Test(05 words per minute)

- (b) *General Class* :- The examination consists of two parts. Two (2) compulsory written papers to be undertaken at one sitting.

Paper I - Fundamentals of Electricity and Radio Communications (2 hours).
Paper II - Licensing Conditions, Operating Practices and Procedures (1 hour).

- (c) *Novice Class* :- The examination consists of two parts. Two (2) compulsory written papers to be undertaken at one sitting.
Paper 1 - Basic Electricity, Radio and Electronic Theory (2 hours) ;
Paper II - Licensing Conditions, Operating Practices and Procedures (1 hour).

4. *Conditions of Examinations.* - The following conditions shall apply to all categories of Amateur Radio License Examinations :

- (i) To pass the examination, the candidates should pass all papers of the examination.
- (ii) Candidates must pass the two (2) written papers of the examination at the same sitting.
- (iii) Only those candidates who pass Part I of the examination will be allowed to appear for Part 2 (Morse test) in case of Advance class.

5. *Medium of Examination.*— The examination will be conducted in English Medium only.

6. *Examination Fees.*— Applicants who conform to the requirements of the examination are required to remit the examination fees mentioned in this notification to the "Telecommunications Regulatory Commission of Sri Lanka". If further information in this regard is required, the applicants are requested to write to the TRCSL.

The examination fee is payable either by a money order or a pay order/draft from any Bank drawn in the name of the "Telecommunications Regulatory Commission of Sri Lanka". The entry form must be sent by recorded delivery on registered post or delivered by hand. Official receipts must be retained as TRCSL will not consider any claim that form has been overlooked or lost unless proof of posting of delivery is produced.

Fees are not refundable or cannot be transferred from one examination to another at a later date. Any candidate who withdraws his application or cannot appear for the examination due to any reason whatsoever will be required to pay approximate examination fee for any subsequent entry.

Category of Examination	Fee for Part 1	Fee for Part 2
Advance Class	276.00	138.00
General Class	138.00	-
Novice Class	138.00	-

7. *Closing date of Application.*— The examination will be held twice each year in April and October. The date of examination will be informed by the Commissioner of Examination. Applications must be made on the appropriate entry form obtained from the under mentioned office, completed, and submitted to the address given below on or before the closing date mentioned below.

Director General,
TRCSL,
276, Elvitigala Mawatha,
Manning Town,
Colombo 08.

Category of License	Last Date of Entry
Advance Class	
General Class	30.07.2010
Novice Class	

8. *Attestation.*— Candidate's signature must be attested by one of the following :

A Justice of Peace, Commissioner of Oaths, an Attorney-at-Law and Notary Public, Commissioned Officer of the Army, Navy or Air Force, Gazetted Officer of the Police, a person holding a permanent post in the State Service drawing a consolidated salary of not less than Rs. 493,920 per annum. All other applications will be rejected.

9. *Identification of Candidates.*— A candidate will be required to prove his/her identity in the examination and for this purpose any of the following documents will be accepted :

- (a) A valid Identity Card issued by the Postmaster - General ;
- (b) A valid Passport ;
- (c) An Identity Card issued by the Department of Registration of Persons.

All candidates are required to act in conformity with the Provisions of the Examination Act, No.25 of 1968.

Any matters which has not been provided for under these Rules and Regulations will be settled at the discretion of the Director-general of Telecommunications.

Director General.

TRCSL,
No. 276, Elvitigala Mawatha,
Manning Town,
Colombo 08,

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EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS II OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE – 2010(I)

01. IT is hereby notified that an Efficiency Bar Examination for the officers in Class II of Public Management Assistants' Service will be held by the Commissioner - General of Examinations in the month of October, 2010 as per provisions of Para 5.2 of the approved service minue of Public Management Assistants' Service published in the Government Gazette of the Democratic Socialists Republic of Sri Lanka bearing No. 1372/23 dated 24.12.2004.

3.0 This examination for officers in Class II of the Public Management Assistants' Service will be held in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullaitivu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Kilinochchi. The list of relevant towns and town numbers are given below. The Commissioner - General of Examinations reserves the right to cancel any center due to insufficiency of candidates or any other reason and decide an alternative as per the candidate's second preference of towns. The relevant section of the application should be filled by referring to the table of towns and town numbers given below. It will not be allowed to change subsequently the town/towns indicated :

Town	Town No.
Colombo	01
Kandy	02
Galle	03
Matara	04
Jaffna	05
Mannar	06
Mullaitivu	07
Trincomalee	08
Batticaloa	09
Kurunegala	10
Anuradhapura	11
Badulla	12
Ratnapura	13
Killinochchi	14

3.0. (i) This examination will be conducted by the Commissioner-General of Examinations and the candidates will be bound by the rules and regulations imposed by him with regard to the same.

(ii) The rules and regulations for candidates have been separately printed in the *Gazette* Notification. Candidates will be subjected to any punishment imposed by the Commissioner-General of Examinations for violation of these rules and regulations.

4.0. *Eligibility*.- Officers who have been appointed to posts in Class II of Public Management Assistant's Service are eligible to appear for this examination.

5.0. The application for this examination should be in the form of the specimen appended to this notification and should be prepared by the candidate him/her self. Applications should be sent by the Registered post through the respective Heads of Departments to reach the **Commissioner-General of Examinations, Department of Examinations, Organization & Foreign Examinations Branch, Pelawatta, Battaramulla**, on or before 02nd August, 2010. The name of the examination should be indicated at the top left hand corner of the envelope containing the application. Applications received after the closing date will be rejected. Incomplete applications, too, will not be accepted.

6.0. *Identity of the Candidates*.- Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose one of the following documents should be submitted to the supervisor :

- The National Identity Card issued by the Department of Registrations of Persons ;
- A valid Passport.

The candidature of those who fail to produce any of the above mentioned documents may be cancelled at the discretion of the Commissioner-General of Examinations. All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to the conducting

of this examination. Further, candidates will be subjected to the punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations.

7.0. *Applications*.- Applications should be prepared in a paper of A4 size in such a manner that Para Nos. 1.0 to 5.0 appear on the first page. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Application should strictly conform to the specimen appended and candidates are advised not to send more than one application or photocopies. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. Please indicate the title of the examination appearing the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice and further it would be advisable to keep a photocopy of the completed application form.

Officers appearing for the examination for the first time need not pay examination fees. However, for subsequent sittings, Rs. 90 for the whole examination and Rs. 50 for only one subject should be paid at any post-office islandwide to be credited to revenue head 20-03-20-13 of the Commissioner General of Examinations. The receipt obtained thus should be affixed to the relevant cage of the applications form. It is advisable to keep a photocopy of the receipt with the candidate. it will not be allowed to transfer the fee paid for this examination in favour of another.

8.0. The Commissioner-General of Examinations will issue copies of the time table and admission cards to all candidates whose applications have been received. Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination. Candidates should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall. A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : *i. e.* certified photocopies of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

9.0. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations, enabling them to appear for the examination. No travelling expenses will be paid.

10.0. Candidates should answer both question papers in the language medium in which they sat for the entry examination to the relevant service or in an official language. In case of candidates who entered the service without a Competitive Examination, both papers should be answered in the language medium of their education or in an official language. It will not be allowed to change the language medium of examination applied for, subsequently.

11.0. Officers may appear separately for each subject and at different occasions at their discretion. However, they should score at least 40% of the total marks allocated for each subject for a pass. (For further details, refer to Para. 5:2 of Public Management Assistants' Service Minute.).

12.0. For the purpose of the official language policy, all officers should prepare and fill the application forms in the official language.

13.0. The Commissioner-General of Examinations will release the results of the examination to the Director General of Combined Services and the lists of names of the candidates who have passed the exam will be published in the Government *Gazette of Democratic Socialist Republic of Sri Lanka*.

14.0. *Examination Procedure.*- Candidates should sit for a written examination, which will consist of the following subjects :-

Subject	Marks	Duration	Subject No.
(01) Office systems and Procedure	100	02 Hrs.	01
(02) Accounting Systems adopted in the Government Offices	100	02 Hrs.	02
Total	200		

14.1 *Office Systems and Procedure.*- This paper is intended to test the candidate's knowledge of office systems adopted in Government offices and his/her ability of practical application of the knowledge. This paper consists of two parts :

Part I - A paper of multiple-choice questions, duration is 30 minutes, 25 marks ;

Part II - A paper of semi-structured type questions, 03 out of 04 questions should be answered, duration is 90 minutes, 75 marks.

14.2 *Accounting Systems adopted in Government Offices.*- Candidate's knowledge in Accounting Systems adopted in Government office, books and records controlling accounts and orders and instructions of the Treasury issued in relation to that and his/her ability of practical application of the knowledge will be tested. This paper consists of two parts :

Part I - A paper of multiple-choice questions, duration is 30 minutes, 25 marks ;

Part II - A paper of semi-structured type questions, 03 out of 04 questions should be answered, duration is 90 minutes, 75 marks.

15.0. The decision of the Director General of Combined Services will be final, in respect of any matter not provided for in this notification.

B. P. P. S. ABEYGUNARATHNE,
Director General of Combined Services,
Ministry of Public Administration
& Home Affairs.

Ministry of Public Administration
& Home Affairs,
Independence Square,
Colombo 07,
16th June, 2010.

Specimen Form of Application

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS II OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2010 (I)

*(As per this exam notification, only the officers in Public Management Assistant's Service of the **Combined Services** shall be eligible to forward applications)*

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(For office use only)

(Indicate the name and the number of the town in which you wish to sit for the examination as per Para 2.0 of the *Gazette* notification)

Town	Town No.
1.	
2.	

(This cannot be changed subsequently)

Medium of examination

Sinhala -2
Tamil -3
English -4

--

(Indicate the relevant number in the cage)

1.0 1.1 Name with Initials :_____.
(In block capitals)
Eg : SILVA M. A.

1.2 Name with initials :_____.
(In Sinhala/Tamil)

1.3 Names denoted by initials :_____.
(In block capitals)

1.4 Names denoted by initials :_____.
(In Sinhala/Tamil)

2.0 Place of work and address :

Commissioner-General of Examinations regarding this examination.

2.1 Names and Addresses of the Office/Department/
Institution : _____.

(In English Capital Letters)

_____,
Signature of candidate.

2.2 Names and Addresses of the Office/Department/
Institution : _____.

(In Sinhala/Tamil)

Date : _____.

Note.- The candidate should sign in the presence of the Head of his/her Department/Institution or an officer authorized to sign on behalf of such Head of Department.

2.3 Address to which the admission card should be sent
: _____.

(In block capitals)

ATTESTATION OF THE SIGNATURE

3.0 Sex :

Female - 1

Male - 0

(Indicate the relevant number in the cage.)

I certify that who is an officer in my office and who is known to me personally placed his/her signature in my presence this day of, he/she has paid the relevant examination fee and that the receipt has been affixed.

4.0 National Identity Card No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

_____,
Signature and official stamp of the
person attesting.

5.0 Subject/s you offer on this sitting :

Subject	Subject No.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

6.0 Present Post :

6.1 Post : _____.

6.2 Number of the letter of appointment : _____.

6.3 Date of entry into Class II of Public Management Assistants' Service : _____.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I certify that,

7.0 7.1 Are you sitting the examination for the first time ? : ____.

7.2 If not, the fee paid : _____.

7.3 For affixing the receipt :

- (i) The particulars furnished by the candidate have been examined ;
- (ii) This officer belongs to combined services ;
- (iii) The officer has *appeared/not appeared for the examination earlier ;
- (iv) *He/she has affixed the receipt obtained by paying the relevant fee to this application form since *he/she has appeared for the examination ; and
- (v) The candidate is eligible to sit the examination.

Affix the receipt securely here. (It would be useful to keep a photocopy of the receipt)

Note.- The candidates should affix stamps to the relevant value and cancel them by placing their signature and date. Stamps should not overlap each other.

_____,
Signature and official stamp of the
Head of the Department.

8.0 Certificate of the Candidate :

I declare that the above particulars are true and that I am eligible to appear for the examination in the language medium indicated above. The receipt obtained by paying Rs. to a post office has been affixed hereto. Further, I agree to be bound by the rules and regulations of the Examinations Act and also to the decision taken by the

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

*(Delete inapplicable words)

LIMITED COMPETITIVE EXAMINATION FOR PROMOTION OF MINOR EMPLOYEES OF THE PUBLIC SERVICE TO CLASS III OF THE PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2009

IT is related to the above examination notice published in the *gazette* of the Democratic Socialist Republic of Sri Lanka No. 1,654 of 14th May, 2010 and the notice published in the *Gazette* No. 1,657 of 4th June, 2010 revising the above notice of examination.

02. No. (ii) under para 8.0 of the above examination notice and (a) and (b) of the note 3 under same para are hereby revised again in the following manner.

"8.0 (ii) have completed a continuous, active and a satisfactory service period of 05 years immediately prior to 02.08.2010 and the Head of Department should have certified that."

"Note - 3 (a) he/she should have earned all the increments during the five years immediately prior to 02.08.2010.

(b) he/she should not have suffered any disciplinary punishment during the five year period prior to 02.08.2010."

03. Moreover, it is hereby informed that the closing date for the applications, referred in para" 9.0-(iii)" in the notice, will be extended up to 02.08.2010.

B. P. P. S. ABEYGUNARATHNA,
Director General of Combined Services.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
08th June, 2010.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01, 2009**

(Issued every Friday)

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01, 2009 :-**

	<i>Rs. cts.</i>
One inch or less	137 00
Every addition inch or fraction thereof	137 00
One column or 1/2 page of <i>Gazette</i>	1,300 00
Two columns or one page of <i>Gazette</i>	2,600 00

(All fractions of an inch will be charged for at the full inch rate.)

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8,** as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2009 :**

***Annual Subscription Rates and Postage**

	Price	Postage
	<i>Rs. cts.</i>	<i>Rs. cts.</i>
Part I :		
Section I	2,080 00	3,120 00
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	1,300 00	3,120 00
Section III	780 00	3,120 00
Part I (Whole of 3 Sections together)	4,160 00	6,240 00
Part II	580 00	3,120 00
Part III	405 00	3,120 00
Part IV (Notices of Provincial Councils and Local Government)	890 00	2,400 00
Part V	860 00	420 00
Part VI	260 00	180 00
Extraordinary Gazette	5,145 00	5,520 00

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

	Price	Postage
	<i>Rs. cts.</i>	<i>Rs. cts.</i>
Part I :		
Section I	40 00	60 00
Section II	25 00	60 00
Section III	15 00	60 00
Part I(Whole of 3 Sections together)	80 00	120 00
Part II	12 00	60 00
Part III	12 00	60 00
Part IV (Notices of Provincial Councils and Local Government)	23 00	60 00
Part V	123 00	60 00
Part VI	87 00	60 00

***All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05, who is responsible for booking subscriptions and for sale of single copies.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2010						
JULY	02.07.2010	Friday	—	18.06.2010	Friday	12 noon
	09.07.2010	Friday	—	24.06.2010	Thursday	12 noon
	16.07.2010	Friday	—	02.07.2010	Friday	12 noon
	23.07.2010	Friday	—	09.07.2010	Friday	12 noon
	30.07.2010	Friday	—	16.07.2010	Friday	12 noon
AUGUST	06.08.2010	Friday	—	23.07.2010	Friday	12 noon
	13.08.2010	Friday	—	30.07.2010	Friday	12 noon
	20.08.2010	Friday	—	06.08.2010	Friday	12 noon
	27.08.2010	Friday	—	13.08.2010	Friday	12 noon
SEPTEMBER	03.09.2010	Friday	—	20.08.2010	Friday	12 noon
	09.09.2010	Thursday	—	27.08.2010	Friday	12 noon
	17.09.2010	Friday	—	03.09.2010	Friday	12 noon
	24.09.2010	Friday	—	09.09.2010	Thursday	12 noon

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2010.