

N.B.— Part III of the *Gazette* No. 1,661 of 02.07.2010 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,662 - 2010 ජූලි මස 09 වැනි සිකුරාදා - 2010.07.09
No. 1,662 - FRIDAY, JULY 09, 2010

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 16th July, 2010 should reach Government Press on or before 12.00 noon on 02nd July, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

JUDICIAL SERVICE COMMISSION

Applications are called for in terms of Muslim Marriage and Divorce Act (Chapter 115) the Recruitment for the Post of Quazis

PERSONS with following qualifications may apply :-

Any Muslim male who is a graduate of a recognized university or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religions and Cultural Affairs or a holder of the Al-Alim Certificate issued by the Department of Education or an Attorney-at-law or a holder of other similar professional qualifications or a retired public servant who has held office in staff grade.

Persons currently holding a permanent post in the public service shall not be eligible to apply. Applicants should be married persons of over 40 years of age and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce.

The selected candidate will be appointed for a period, which will be specified in the letter of appointment.

It is legal requirement that a Quazi should reside in the area for which he is appointed.

A Quazi will be paid a monthly allowance of Rs. 6,000 and an all inclusive allowance of Rs. 5,000 per month for the cost of support service (clerical, assessors, typing, postal).

Application forms can be obtained from the Judicial Service Commission Secretariat, should be sent to reach me on or before 09th August, 2010.

M. P. DE SILVA,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P. O. Box 573,
Hulftsdorp, Colombo 12,
23rd June, 2010.

01. Colombo (West) - Applications are invited by the Judicial Service Commission under the Muslim Marriages and Divorce Act (Chapter 115) for the post of Quazi in the Judicial Division of Colombo for Dehiwala, Mt. Lavinia, Ratmalana, Nugegoda, Pepiliyana, Maharagama, Pannipitiya, Homagama, Polgassowita, Ingiriya, Rajagiriya, Battaramulla and Athurugiriya areas.
02. Udapalatha (Gampola) - Applications are invited by the Judicial Service Commission under the Muslim Marriages and Divorce Act (Chapter 115) for the post of Quazi in the Judicial Division of Gampola.
03. Nawalapitiya - Applications are invited by the Judicial Service Commission under the Muslim Marriages and Divorce Act (Chapter 115) for the post of Quazi in the Revenue Division of Udabulathgamuwa in Kandy District and Hapugasthalawa Village in Nuwara -Eliya District.
04. Addalachchenai - Applications are invited by the Judicial Service Commission under the Muslim Marriages and Divorce Act (Chapter 115) for the post of Quazi in the A. G. A's Division of Addalachchenai in Ampara District.

Examinations, Results of Examinations &c.

MINISTRY OF EDUCATION

Efficiency Bar Examination for Officers in Class 2 Grade II of Sri Lanka Teacher Educators' Service - 2010

THE Efficiency Bar Examination for Officers in Grade 2-II of Sri Lanka Teacher Educators' Service will be held in Colombo in October, 2010. The examination will be held in Sinhala, Tamil and English media and the candidates will not be permitted to change the medium applied for on a later date.

The syllabus of this examination and other provisions have been published in the *Gazette* Extraordinary of the Democratic Socialist Republic of Sri Lanka bearing No. 1070/13-1999 dated 11th March, 1999. This syllabus and other provisions are indicated below for the convenience of the applicants.

An officer may appear for this Efficiency Bar examination for the prescribed subjects in one instance or in different instances.

(A) *Syllabus* :—

<i>Subject No.</i>	<i>Subject</i>	<i>Marks</i>	<i>Time</i>
(01)	General Management and Establishment Work Regulations in the Government Establishments Code with special reference to Chapters i, ii, iii, iv, v, vii, viii, ix, xii, xiii, xiv, xxiv, xxviii, xxx and xxxi	100	1 1/2 hours
(02)	Financial Regulations With special reference to Chapters i, ii, v, viii, xii and xiv in Part I of the Government Financial Regulations	100	1 1/2 hours
(03)	Education Law, Candidates' knowledge expected relating to the following Ordinances and Acts of Parliament	100	2 hours
	(i) Education Act, No. 31 of 1939 and regulations framed thereunder		
	(ii) Assisted Schools and Training Colleges (Special Provisions) Act, No. 5 of 1960		
	(iii) Assisted Schools and Training Colleges (Supplementary Provisions) Act, No. 8 of 1961		
	(iv) Public Examinations Act, No. 25 of 1968, amended by Public Examinations (Amendment) Act, No. 15 of 1976		
	(v) Assisted Schools (Special Provisions) Act, No. 65 of 1981		
	(vi) National Institute of Education Act, No. 28 of 1985		
	(vii) Colleges of Education Act, No. 30 of 1986		
	(viii) National Education Commission Act, No. 19 of 1991		
	(ix) National Authority on Teacher Education Act, No. 32 of 1997		
	(x) Constitution of Sri Lanka with special reference to the 13th Amendment and Chapter 3 on Fundamental Rights.		
	(xi) Enactments made by Provincial Councils relating to Education.		

P.S.- Applicants should obtain at least 40% marks for each subject for passing the Efficiency Bar Examination.

03. Language medium of the examination:—

- (i) Applicants may answer the papers in Official Language or in the National Language.
- (ii) Applicants may answer the papers in the language medium of the competitive examination they appeared for joining the Public Service. Those who joined Public Service without appearing for a Competitive Examination may answer the papers in the language medium of the examination they were qualified to join the Public Service.

04. If it is revealed that any candidate had appeared for the examination in a medium he/she is not entitled to appear his/her candidature will be cancelled.

05. Application should be prepared in conformity to the following specimen form. Applications should be prepared by including all items in the first page and the relevant information should be filled in applicant's own handwriting. Applications which do not conform with the Specimen Application and those with incomplete information will be rejected without any intimation. It will be useful to keep a photocopy of the application with the applicant and the applicant should verify whether the completed application is in conformity with the specimen form given in the examination notification as otherwise the application will be rejected. In preparing the

application the name of the examination mentioned at the top of the application should be indicated in English in addition to Sinhala in the Sinhala applications and in English in addition to Tamil in the Tamil applications.

06. This examination is conducted by the Commissioner General of Examinations and Applicants are bound to abide by the rules and regulations imposed by him for conducting this examination.

07. Applications should be sent under registered post addressed to Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla to be reached on or before 06th August, 2010. Any application received after this date will be rejected. The words "Efficiency Bar Examination - Sri Lanka Teacher Educators' Service 2-II" should be written on the top left hand corner of the envelope enclosing the application.

08. Immediately after the issue of admission cards to the applicants the Commissioner General of Examinations will publish a newspaper advertisement to that effect. In the event of any applicant not receiving his admission card even 2 or 3 days after the publication of the above advertisement he should promptly inform the Department of Examinations as indicated in the advertisement. It will be more useful if you forward your request to the Department of Examinations along with a certified copy of the application and the receipt for payment of fees kept with you and a fax number to send the admission cards when the address is outside Colombo.

09. Complaints from applicants who do not confirm to the requirements of paragraph No. 08 above will not be entertained.

10. Applicants should submit their admission card with the signature attested to the Supervisor of the Examination hall on the date of the examination;

11. It is responsibility of the applicants to submit evidence to prove their identity at the Examination hall and for this purpose any one of the following documents will be valid :-

- I. National Identity Card issued by the Commissioner of the Department of Registration of Persons,
- II. A valid Passport.

12. The issue of an admission card to an applicant should not be treated as an acceptance that he/she has fulfilled the requirements to appear for the examination.

13. It has been decided to charge examination fees from the applicants who appear for this examination on the following basis :-

- (a) No fees will be charged from Applicants appearing for the first time for the whole examination or for part of the examination.
- (b) Fee for the whole examination Rs. 150.00
Fee for one subject Rs. 50.00

A margin of the receipt obtained for payment of the fee at any Divisional Secretary's offices in the island to the credit of Revenue Head 20-03-02-13 of the Commissioner General of Examinations should be firmly affixed at the place provided for same in the application. (Retaining a photocopy of the receipt with the applicant will be useful)

SUNIL S. SIRISENA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla,
07th June, 2010.

APPLICATION

EFFICIENCY BAR EXAMINATION IN CLASS 2 GRADE II OF SRI LANKA TEACHER EDUCATORS' SERVICE - 2010

Applications should be forwarded through Head of Institution by registered post to Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla

(Name of the examination should be indicated on the top left hand corner of envelope)

Language medium of the examination

Sinhala - 2
Tamil - 3
English - 4

(Relevant Number to be written in the cage)

01. (a) Name with initials at end : _____,
(In English capital letters) Ex. :- SILVA, A. B.
(b) Names denoted by initials : _____,
(In English capital letters)

02. Date of birth :

Year Month Date

03. (i) Designation : _____,
(ii) Name and address of NCOE/TC Teacher Centre at which the applicant is serving (Admission Card will be sent to this address) : _____,
04. Private address (In English capital letters) : _____,

05. Please indicate clearly the subject number and subjects appearing as indicated under (A) in Para 2 of the Notice :

<i>Subject No.</i>	<i>Subject</i>

06. Whether you have appeared for the complete examination or part of the examination earlier and so indicate the subjects, year appeared and the medium :

<i>Subject</i>	<i>Year</i>	<i>Medium</i>	<i>Index No.</i>

07. Examination fees paid :

Fix the receipt here after paying the examination fees.
Keeping a photocopy with the applicant will be useful.

08. I hereby declare that the above information are true and correct and that I am entitled to sit this examination in the language medium indicated in Para. 03 of the *Gazette* Notification. I will abide by the rules and regulations imposed by Commissioner General of Examinations relating to conducting this examination.

_____,
Signature of applicant.

Date: _____

Commissioner General of Examinations
Department of Examinations, Sri Lanka

Forwarded,

I certify that this applicant is eligible to sit this examination and he/she is qualified to appear in the language medium indicated under Para. 03 of *Gazette* Notification.

I also certify that the applicant has paid the prescribed examination fees and that he has fixed the receipt.

_____,
Signature and Designature of President NCOE/Head T.C.

Date : _____

MINISTRY OF EDUCATION

Admission to National Colleges of Education to follow a Pre-Service Professional Course in Teacher Education - 2011

1.0 APPLICATIONS are invited from those with requisite academic qualifications and Eligibility to follow a Three Year Pre-Service Professional Course in Teacher Education in National Colleges of Education.

2.0 *Eligibility* : Every applicant should –

2.1 Be a citizen of Sri Lanka ;

2.2 Possess an excellent character and sound physical and mental health ;

2.3 *Age* :

2.3.1 Should not be more than 25 years of age as on 01.01.2011 ;

2.3.2 Clergy who apply for the course of Catholicism/Christianity should not be more than 30 years of age as on 01.01.2011 ;

2.3.3 Buddhist Monks/Buddhist Nuns who apply for the Course of Buddhism should not be more than 27 years of age as on 01.01.2011 ;

2.4 Should be unmarried.

3.0 *Basic Educational Qualifications* :

3.1 Should have passed three subjects in one sitting at the G.C.E. (A/L) Examination held in Year 2009 (Two passes for Sri Pada National College of Education).

(Applicants for Technological Studies Course should refer to the NOTE in paragraph 4.12 and applicants for Christianity/Chatholicism course should refer to the NOTE in paragraph 4.9).

3.2 Should have passed six core subjects including Mathematics, Sinhala/Tamil Language with three Credit passes at the G.C.E. (O/L) Examination in not more than two sittings. (Should have passed at least 5 Core subjects at the first sitting). Core subjects - (i) Religion, (ii) First Language, (iii) English, (iv) Mathematics, (v) Aesthetic subjects (Art, Dancing, Music, Drama and Theatre/Literature (Sinhala, Tamil, English, Arabic), (vi) Science and Technology, (vii) Social Studies and History, (viii) Technical subjects (Agriculture, Commerce and Account, Handy craft)).

3.3 If the Special requirements in the G.C.E. (O/L) Examination mentioned under 3.2 have not been completed in two sittings, they should have been completed at the third sitting. (Special requirements will be considered only if the applicants have completed the basic qualifications indicated at 3.1 and 3.2 above. If Special qualifications have not been Especially mentioned; only the qualifications mentioned under 3.1 and 3.2 will be considered).

3.4 English Language proficiency for the English Language Course and English Medium Courses.

3.4.1 Those who apply for English Medium courses except for English Language Course should have obtained a Credit pass in English/Ordinary pass in English Literature at the G.C.E. (O/L) Examination ;

3.4.2 Applicants for the English Language Course should have obtained Very Good Pass in English Language/Credit Pass in English Literature. A Credit for English or an Ordinary Pass for English Literature at G.C.E. (O/L) will be sufficient if the applicants have passed English Language as a subject in G.C.E. (A/L). However, in case of obtaining the same mark in proficiency test by two or more applicants, the results obtained at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a distinction pass, 03 marks for a very good pass, 02 marks for a credit pass and 01 mark for an Ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects.

3.4.3 Although the Courses on Information Communication Technology and Western Music are conducted in the English Medium, the applicants are selected from those who have appeared for G.C.E. (A/L) in Sinhala or Tamil or English Medium concerning the number of vacancies existing in Sinhala and Tamil Medium Schools.

3.5 Effective date of all the Educational/Vocational certificates should be on or before the closing date of applications.

4.0 *Educational Qualifications and Other Special Requirements :*

Educational qualifications and other special requirements applicable to each Course in National Colleges of Education are as follows :

4.1 Course No. 01 - Primary Education (Sinhala)
Primary Education (Tamil)

4.1.1 Three passes including Sinhala/Tamil Language at G. C. E. (A/L) examination held in year 2009 (Two passes including Sinhala/Tamil Language for Sri Pada National College of Education) ; and

4.1.2 Passed G. C. E. (O/L) examination in six core subjects including Mathematics and Credit passes in Sinhala/Tamil Language and two other subjects.

Note.— The student will be selected for primary course in National Colleges of Education in year 2013, from those who have credit passes for Sinhala/Tamil Language, Mathematics, English Language in G. C. E. (O/L) examination.

4.2 Course No. 02 - Science (Sinhala)
Science (Tamil)
Science (English)

4.2.1 Three passes in one sitting at the G.C.E. (A/L) Examination held in Year 2009 in the following subjects : Physics, Chemistry and Biology (Two passes including biology for Sri Pada National College of Education);

and

4.2.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Sinhala/Tamil Language and a Credit pass in Mathematics 32 or Mathematics 42

Note: Science (English) Course

(i) 50% of those who have completed the qualifications under 4.2.1 and 4.2.2 and appeared for G.C.E. (A/L) in the English Medium.

(ii) 50% of those who have completed the qualifications under 4.2.1 and 4.2.2 and appeared for G.C.E. (A/L) in the Sinhala/Tamil Medium.

4.3 Course No. 03 - Mathematics (Sinhala)
Mathematics (Tamil)
Mathematics (English)

4.3.1 Three passes at the G.C.E. (A/L) Examination held in year 2009 in the following subjects : Mathematics, Combined Mathematics or Higher Mathematics, Physics and Chemistry. (Two passes in one of the following subjects including Mathematics, Combined Mathematics and Higher Mathematics for Sri Pada National College of Education) ;

and

4.3.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Sinhala/Tamil Language and a Credit pass in Science 34.

Note.— Mathematics (English) Course

(i) 50% of those who have completed the qualifications under 4.3.1 and 4.3.2 and appeared for G.C.E. (A/L) in the English Medium.

(ii) 50% of those who have completed the qualifications under 4.3.1 and 4.3.2 and appeared for G.C.E. (A/L) in the Sinhala/Tamil Medium.

4.4 Course No. 04 - Physical Education (Sinhala)
Physical Education (Tamil)

4.4.1 Passed any three subjects in one sitting at G.C.E. (A/L) Examination held in Year 2009 ;

and

4.4.2 Passed G.C.E. (O/L) Examination in six core subjects including Sinhala/Tamil Language, Health and Physical Education and Mathematics ;

and

4.4.3 Achievements /performances of the recognized Track and Field Athletics and Organized Sports. A maximum of 75 marks will be awarded for three various games/events in the following priority order.

PRIORITY ORDER OF SPORTS /EVENTS

<i>Se. No.</i>	<i>Levels/Subjects</i>	<i>Single</i>	<i>Team</i>	<i>Place/Grade</i>	<i>Marks</i>
1	International Level	single	—	1	25
2	International Level	single	—	2	24
3	International Level	single	—	3	23
4	International Level	—	team	1	22
5	International Level	—	team	2	21
6	International Level	—	team	3	20
7	International Level Representation	single	team	—	19
8	National Level	single	—	1	18
9	National Level	single	—	2	17
10	National Level	single	—	3	16
11	National Level	—	team	1	15
12	National Level	—	team	2	14
13	National Level	—	team	3	13
14	Provincial Level	single	—	1	12
15	Provincial Level	single	—	2	11
16	Provincial Level	single	—	3	10
17	Provincial Level	—	team	1	09
18	Provincial Level	—	team	2	08
19	Provincial Level	—	team	3	07
20	Regiment Sergeant Major /Warrant Officer 1	—	—	—	06
21	Presidents' Scout/Girl Guide	—	—	—	06
22	Sergeant Major /Warrant Officer 2	—	—	—	05
23	District Level/Zonal/ Divisional Secretariat Level	single	—	1	06
24	District Level/Zonal/ Divisional Secretariat Level	single	—	2	05
25	District Level/Zonal / Divisional Secretariat Level	single	—	3	04
26	District Level/Zonal / Divisional Secretariat Level	—	team	1	03
27	District Level/Zonal / Divisional Secretariat Level	—	team	2	02
28	District Level/Zonal / Divisional Secretariat Level	—	team	3	01

4.4.4 Following marks will be awarded for passes obtained for the Health and Physical Education at G.C.E. (O/L) Examination.

A Pass - 05
B Pass - 03
C Pass - 02

Note:

- (i) *Recognized Sports Competitions (International).*— Participation at International Competitions representing Sri Lanka National Teams or School National Sports Teams (except Chess, Carom and Draught) through Ministry of Education / Ministry of Sports and their registered sports Associations (Participation in International Competitions on personal basis by school sports teams will not be considered).

- (ii) *Recognized Sports Competitions.* - National level competitions organized by the Ministry of Education/ Ministry of Sports/National Youth Services Council.

Provincial level competitions organized by the Provincial Ministry of Education /Provincial Ministry of Sports /National Youth Services Council.

District Level Competitions organized by the Provincial Ministry of Education/Provincial Ministry of Sports /National Youth Services Council.

Zonal level competitions organized by the Provincial Ministry of Education.

- (iii) 1st, 2nd and 3rd places in "A" Grade competitions organized by Sports Associations registered under the Ministry of Sports and Ministry of Education will only be given priority in order.

- (iv) Certificates gained for Sports performance/achievements within the preceding five years before the closing date of the application will only be valid.

Marks will be awarded to the highest certificate obtained for the same event in the same year out of three certificates.

4.5 Course No. 05 - English

4.5.1 Passed any Three Subjects at G. C. E. (A/L) Examination in Year 2009 including English Language (Not General English) with credit pass for English Language/Ordinary pass in English Literature and Six core subjects including Sinhala/Tamil Language and Mathematics at G. C. E. (O/L) Examination/London G. C. E. (O/L) Examination ;

or

4.5.2 Passed any Three Subjects in one sitting at G. C. E. (A/L) examination held in Year 2009 and three passes including English at London G. C. E. (A/L) examination held in Year 2009 and credit pass in English Language/Ordinary pass in English Literature at G. C. E. (O/L) examination/London G. C. E. (O/L) examination having passed six core subjects including Sinhala/Tamil Language and Mathematics ;

or

4.5.3 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 and passed G. C. E. (O/L) examination in six core subjects including Sinhala/Tamil Language and Mathematics with a very good pass in English Language/ Credit pass in English Literature.

Note :

- (i) Priority will be given to those who qualify under 4.5.1 and 4.5.2 they do not need to sit for the proficiency test. Their qualifications should be proved at the interview.

- (ii) Applicants who are qualified under 4.5.3 will be selected through the Selection Test.

4.6 Course No. 06 - Buddhism

Buddhist Priests/Nuns and the Laity can apply for the Course of Buddhism. All requirements should have been completed in Year 2009 or before. (Laity candidates should have completed all educational qualifications in their laity name in Year 2009 or before).

4.6.1 Passed G. C. E. (A/L) examination held in year 2009 with three subjects including two out of Buddhism, Buddhist Civilization, Pali and Sinhala.

4.6.2 Passed Pracheena, Preliminary examination (only for Buddhist Priests/Nuns).

4.6.3 Passed Bauddha Dharmacharya Examination.

4.6.4 Passed Daham School Final Examination.

4.6.5 Passed G. C. E. (O/L) examination in six core subjects including Sinhala Language, Buddhism and Mathematics passed Preliminary Pirivena Final Examination in six core subjects with Sinhala Language, Mathematics and Tripitaka Dharma.

Note :

- (i) Priority order in selection –
 - (a) Applicants having all certificates 4.6.1, 4.6.2, 4.6.3, 4. 6. 4 and 4.6. 5
 - (b) Applicants having certificates 4.6.1, 4.6.2 and 4.6.5
 - (c) Applicants having certificates 4.6.1, 4.6.3 and 4.6.5
 - (d) Applicants having certificates 4.6.1, 4.6.4 and 4.6.5
 - (e) Applicants having certificates 4.6.1 and 4.6.5

4.7 Course No. 07 - Hinduism

- 4.7.1 *Three passes in one sitting including one of the following subjects.– Hinduism, Hindu Civilization and Sanskrit in the G. C. E. (A/L) examination held in Year 2009 ;*
- 4.7.2 Candidates having Shaiva Siddhantha Pandithar Certificate ;
- 4.7.3 Candidates having Shaiva Pulaver Certificate ;
- 4.7.4 Candidates having Ilang Shaiva Pulaver Certificate ;
- 4.7.5 Passed G. C. E. (O/L) examination in six core subjects including Tamil Language, Mathematics and Hinduism.

Note.– Priority order in Selection –

- (a) Candidates having 4.7.1 and all other certificates ;
- (b) Candidates having certificates 4.7.1, 4.7.4, 4.7.5 and one certificate out of other two ;
- (c) Candidates having certificates 4.7.1, 4.7.5 and one certificate out of other three ;
- (d) Candidates having certificates 4.7.1., 4.7.5

All the requirements mentioned above should have been completed in 2009 or earlier.

4.8 Course No. 08- Islam

- 4.8.1 Three passes including one of the following subjects - Islam, Islamic Civilization and Arabic in the G. C. E. (A/L) examination held in Year 2009.
- 4.8.2 Passed Al-Alim Examination (Both Part 1 and Part 2) ;
- 4.8.3 Having Moulavi Certificate and passed Part 1 in Al-Alim examination,
- 4.8.4 Having Moulavi Certificate,
- 4.8.5 Passed G. C. E. (O/L) examination in six core subjects with Tamil Language, Mathematics and Islam.

Note.– Priority order in Selection –

- (a) Candidates having 4.8.1, 4.8.5 and all other certificates indicated above.
- (b) Candidates having certificates 4.8.1, 4.8.3, 4.8.4. and 4.8.5
- (c) Candidates having certificates 4.8.1, 4.8.4 and 4.8.5
- (d) Candidates having certificates 4.8.1 and 4.8.5

All the requirements mentioned above should have been completed in 2009 or earlier.

4.9 Course No. 09 - Catholicism/Christianity (Sinhala) Catholicism/Christianity (Tamil)

- 4.9.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 and passes in six core subjects including Sinhala/Tamil Language and Mathematics at G. C. E. (O/L) examination ;
and
Ordinary pass for Christianity in G. C. E. (A/L) examination or Credit pass for Catholicism/Christianity in G. C. E. (O/L) examination ;
and
The certificate of Catholic Bishop for Catholics to be a teacher of Catholicism and the certificate of National Christian Council for Christians to be a teacher of Christianity.

4.9.2 Selection of Catholicism candidates will be made by giving priority in the order of following qualifications :

4.9.2.1 Four year course certificate on Theology (BTH) ;

or

4.9.2.2 Christian Philosophy certificate conducted by the National Seminary ;

or

4.9.2.3 Three year religious education course certificate in Deva Dharma Nikethanaya ;

or

4.9.2.4 Certificate issued by Superior or relevant Bishop of the clergy sect that the candidate has successfully completed the study of the religious education and training course (Novitiate) to become a member of the clergy ;

or

4.9.2.5 Passed the Catholic Dharmacharya examination conducted by the National Catechetical Centre Namely Dharmacharya Hons/Dahamguru 3 ;

or

Dharmacharya Special (Dahamguru 2) or Dharmacharya Ordinary (Dahamguru 1) ;

or

4.9.2.6 Passed Christianity in G. C. E. (A/L) examination.

4.9.3 Selection of candidates for Christianity will be made according to the qualifications indicated in the following order :

4.9.3.1 Should have obtained Dharma Vedi Diploma conducted by Lanka Theological College, Pilimathalawa.

4.9.3.2 Should have obtained National Certificate on Religious Knowledge conducted by National Christianity Council.

Note— (i) To select 90% from all admissions, Catholic candidates qualified under 4.9.1 will be selected on the serial order shown under 4.9.2 When 90% of Catholic candidates have not applied, Christian candidates will be selected for such vacancies.

(ii) 10% of the total number of admissions will be selected from among Christian candidates qualified under 4.9.1 according to the serial order shown under 4.9.3. If 10% Christian candidates have not applied, Catholic candidates will be selected for such vacancies.

(iii) 40% of the total number of admissions will be selected from Catholic and Christian Clergy. If the required percentage (40%) of vacancies cannot be filled out of clergy, selection will be made from Laity applicants.

(iv) In case of sufficient applicants of the Clergy who have passed G. C. E. (A/L) in 2009 are not available, those (clergy) who have passed the G. C. E. (A/L) examination immediately preceding the Years 2008, 2007, 2006, 2005 and 2004 will be selected considering the closest year to 2009. If 40% of the Clergy candidates have not applied layman candidates will be selected for such vacancies.

4.10 *Course No. 10 - Special Education (Sinhala)*
Special Education (Tamil)

4.10.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 ;

and

4.10.2 Passed G. C. E. (O/L) examination in Six core subjects including Sinhala/Tamil Language and Mathematics.

Note : The applicants of this course are considered to appoint as teachers to teach those of special educational needs such as visually-impairments, hearing-impairments, multi-impairments, autism, learning difficulties and intellectual deficiencies, Hence, only those who agree to service in the classrooms where the impaired children learn, should apply.

4.11 *Course No. 11 - Agriculture and Food Technology (Sinhala)*
Agriculture and Food Technology (Tamil)

4.11.1 Passed G. C. E. (A/L) examination held in Year 2009 with Agriculture, Biology and Chemistry ;

or

4.11.2 Passed three subjects including Agriculture/Agricultural Technology/Bio - Resource Technology / Food Technology at G. C. E. (A/L) examination in year 2009 ;

and

4.11.3 Passed G. C. E. (O/L) in six core subjects including Sinhala/Tamil Language with Credit passes for Mathematics and Science.

Note : Priority will be given to the Applicants qualified under 4.11.1

In admission of students in year 2013, for Agriculture and Food Technology Course,

1. Compulsory to obtain credit passes for Agriculture/Agriculture and Food Technology, Mathematics and Science at G. C. E. (O/L) examination.
2. Priority will be given to those who have passed Agriculture, Biology and Chemistry at G. C. E. (A/L) and a certificate for successfully completing an Agriculture Course for one year or more in a recognized Government Agricultural Institute.

4.12 *Course No. 12- Technical Studies (Sinhala)*
Technical Studies (Tamil)

4.12.1 *Design and Technology* :

4.12.1.1 Passed three subjects including one of the following components in Hard Technology at G. C. E. (A/L) examination in Year 2009.

- (i) Civil Technology,
- (ii) Mechanical Technology,
- (iii) Electrical, Electronic and Information Technology ;

or

4.12.1.2 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 ;

and

4.12.1.3 Passed 6 core subjects at G. C. E. (O/L) examination including Mathematics and Sinhala/Tamil Language, and one subject out of the following subjects. Construction Technology//Mechanical Technology// Electric and Electronic Technology.

4.12.2 *Crafts and Arts* :

4.12.2.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 ;

and

4.12.2.2 Passed six core subjects at G. C. E. (O/L) examination including Mathematics and Sinhala/Tamil Language, Craft and Art ;

and

4.12.3 Followed and successfully completed (in not less than 10 months) a Technical Course which is relevant to the subject area, conducted by a Government approved Technical College/National Apprentice Board/Vocational Training Authority/Textile Industries Department/Industrial Development and Enterprise Promotion Department/Other Institutions governed by Central/Provincial Ministries.

Note.– (i) Priority Order of selection –
Design and Technology :

- (a) Applicants having Certificates 4.12.1.1 and 4.12.1.3
- (b) Applicants having Certificates 4.12.1.2, 4.12.1.3 and 4.12.3

If a sufficient number of qualified applicants as per (a) and (b) are not available, the applicants who have passed G. C. E. (A/L) Examination in the Years 2008 and 2007 will be considered as per (a) and (b) mentioned in this *Gazette notification*.

Craft and Art :

- (a) Applicants having Certificates 4.12.2.1, 4.12.2.2 and 4.12.3
- (b) Applicants having Certificates 4.12.2.1 and 4.12.2.2

- (i) If a sufficient number of qualified applicants as per (a) is not available, the applicants who have passed G. C. E. (A/L) Examination in the Years 2008 and 2007 will be considered as per (a). If further vacancies are available the applicant who have passed G.C.E. (A/L) Examination in the Years 2009, 2008 and 2007 as per (b) will be considered.
- (ii) In the application, under Selection 16.1 it must be clearly indicate the applying field of the course whether the course as Design and Technology or Crafts and Art.
- (iii) All requirements indicated above should have been completed on or before the closing date of the applications.

4.13 *Course No. 13 – Art (Tamil)*

- 4.13.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2009 including Art ;
and
- 4.13.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Art.
- 4.13.3 An additional mark will be awarded based on the Grade obtained for Art/Art and Sculpture at G. C. E. (A/L) Examination in Year 2009.

4.14 *Course No. 14 – Dance (Bharatha)*

- 4.14.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2009 including Bharatha Natyam. (Two subjects including Bharatha Natyam for Sri Pada National College of Education).
- 4.14.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Bharatha Natyam.
- 4.14.3 An additional mark will be awarded based on the Grade obtained for Bharatha Natyam in G. C. E. (A/L) Examination in Year 2009.

Note. – If a sufficient number of applicants who have fulfilled the required qualification for Sri Pada National College of Education are not available, applications will be considered from those who have passed G. C. E. (A/L) Examination held in Year 2009 with two subjects in one sitting and obtained a credit pass for Bharatha Natyam in G. C. E. (O/L) Examination.

4.15 *Course No. 15 – Music (Carnatic)*

- 4.15.1 Passed any three subjects including Carnatic Music at G. C. E. (A/L) examination held in Year 2009 (Two passes including Carnatic music for Sri Pada National College of Education) ; *and*
- 4.15.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Carnatic Music.
- 4.15.3 An additional mark will be awarded based on the Grade obtained for Carnatic Music in G. C. E. (A/L) Examination in Year 2009.

Note. – (I) If a sufficient number of applicants who have fulfilled the required qualification for Sri Pada National College of Education are not available, applications will be considered from those who have passed G. C. E. (A/L) Examination held in Year 2009 with two subject in one sitting and obtained a credit pass for Carnatic music at G. C. E. (O/L) Examination.

4.16 *Course No. 16 – Western Music (English)*

- 4.16.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 including Western Music ; *and*
Passed G. C. E. (O/L) Examination in six core subjects with passes for Sinhala/Tamil Language, Mathematics and Western Music and, with a Credit pass for English Language or an ordinary pass for English Literature ; *or*

4.16.2 Passed any three subjects at G. C. E. (A/L) examination held in Year 2009 ; *and*

Passed G. C. E. (O/L) Examination in six core subjects with passes in Sinhala/Tamil Language, Mathematics and Western Music with a Credit pass in English language or an ordinary pass in English Literature. ; *and*

Passed Grade five in Western Music (Theory and Practical) from a recognized institute approved by the Colleges of Education Board. ; *or*

Passed Western Music at G. C. E. (A/L) Examination as an additional subject.

Note : (i) Applicants should reach a satisfactory level of performance at the practical test conducted for Western Music Course.

(ii) In selection, priority will be given to applicants qualifying under 4.16.1.

4.17 Course No. 17 – Drama and Theatre (Tamil)

4.17.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2009 including Drama and Theatre ; *and*

4.17.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Drama and Theatre/Music or Dance ;

4.17.3 An additional mark will be awarded based on the Grade obtained for Drama and Theatre at G. C. E. (A/L) Examination in Year 2009 ;

Note.– Priority will be given to the Applicants who have passed Drama and Theatre at G. C. E. (O/L) examination. In case of sufficient applicants who have passed Drama and Theatre at G. C. E. (O/L) examination are not available those who have passed Music/Art/Dance at G. C. E. (O/L) examination will be considered.

4.18 Course No. 18 – Information Communication Technology (English) :

4.18.1 Passed in any three subjects at the G. C. E. (A/L) Examination held in Year 2009 (Two subjects for Sri Pada National College of Education) ; *and*

4.18.2 Passed G. C. E. (O/L) Examination in six core subjects including Sinhala/Tamil Language and with a Credit pass for English language/an ordinary pass for English Literature and Credit pass for Mathematics.

Note : (i) Applicants who apply for this Course should sit for the Selection Test.

(ii) This test paper is an objective type of 1-1/2 hour question paper.

This test measures competency of the candidate in order to the basic concept of mathematical necessary to follow the Information communication Technology.

(iii) Applicants shall sit for the Selection Test in Sinhala, Tamil or English medium of study.

(iv) Indicate the preferred medium under 1.0 para. of the application as S/T/E.

4.19 Course No. 19 – First Language (Sinhala) :

4.19.1 Passed G. C. E. (A/L) Examination held in Year 2009 in three subjects including a credit pass for Sinhala subject. (Two passes including Sinhala for Sri Pada National College of Education, priority will be given to these who have a Credit pass for Sinhala Language at G. C. E. (A/L) Examination ; *and*

4.19.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and a Credit pass in Sinhala Language.

4.20 Course No. 20 – First Language (Tamil) :

4.20.1 Passed G. C. E. (A/L) Examination held in Year 2009 in three subjects including a Credit pass for Tamil subject. (Two passes including Tamil for Sri Pada National College of Education, Priority will be given to those who have a Credit pass for Tamil Language at G. C. E. (A/L) Examination ; *and*

4.20.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and a Credit pass in Tamil language.

4.21 *Course No. 21 - Second National Language (Sinhala) :*

4.21.1 Passed G. C. E. (A/L) Examination held in Year 2009 in three subjects including a Credit pass in Sinhala. ; *and*

4.21.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and Sinhala language.

Note.- The order of priority will be given to those who have followed Tamil as a Second National Language at G. C. E. (O/L) Examination/Second National Language (Advanced) Certificate in Tamil issued by the Official Language Department/Optional Second National Language at G. C. E. (O/L) Examination.

4.22 *Course No. 22 - Second National Language (Tamil)*

4.22.1 Passed G.C.E. (A/L) Examination held in Year 2009 in three subjects including a Credit pass in Tamil ; *and*

4.22.2 Passed G.C.E. (O/L) Examination in six core subjects including Mathematics and Tamil Language.

Note.- The order of priority will be given to those who have followed Sinhala as a Second National Language at G. C. E. (O/L) Examination/Second National Language (Advanced) Certificate in Sinhala issued by the Official Language Department/Optional Second National Language at G. C. E. (O/L) Examination.

4.23 *Course No. 23 - Home Economics (Tamil) :*

4.23.1 Passed three subjects including Home Economics at G. C. E. (A/L) Examination in Year 2009 ; *and*

4.23.2 Passed G. C. E. (O/L) Examination in six core subjects with Tamil language, Mathematics and a Credit pass for science.

4.24 *Course No. 24 - Social Science (Tamil) :*

4.24.1 Passed three subjects at G. C. E. (A/L) Examination held in Year 2009 including one subject out of History, Political Science and Geography. (Two passes in above subjects for Sri Pada National College of Education) ; *and*

4.24.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language and Mathematics and with a Credit pass for Social Science and History.

4.25 *Course No. 25 - Business and Accounting (Sinhala) :*
Business and Accounting (Tamil)

4.25.1 Three passed in one sitting including Accounting and Business Studies at G. C. E. (A/L) Examination held in 2009 ; *and*

4.25.2 Passed G. C. E. (O/L) Examination in six core subjects with a Credit pass in Business and Accounting/Entrepreneurship Studies/Mathematics and with a Credit pass for English Language or an Ordinary pass for English Literature.

5.0 Number of the Course, Name of the Course and the Medium of the National Colleges of Education where each course will be conducted and the respective number of the NCoE are given below :-

(Refer the chart carefully and identify the number of your course correctly before filling in the application form. Your application will be computerized referring to your Course Number. Applications that are filled incorrectly will be rejected. No alteration is permitted after your application is sent to the Branch of National Colleges of Education, Ministry of Education.)

- (i) Column - Course Number ;
- (ii) Column - Course Name ;
- (iii) Column - NCoEEs where Sinhala medium courses are conducted ;
- (iv) Column - NCoEEs where Tamil medium courses are conducted ;
- (v) Column - NCoEEs where English medium courses are conducted.

(The numbers of the National College of Education are given within brackets.)

Course Number <i>i</i>	Course Name <i>ii</i>	NCoEEs by Courses and Name		
		Sinhala Medium <i>iii</i>	Tamil Medium <i>iv</i>	English Medium <i>v</i>
01	Primary Education	(1) Uva	(6) Vavuniya	
		(7) Sri Pada	(7) Sri Pada	
		(11) Pulathisipura	(8) Addalaichenai	
		(14) Ruhuna	(15) Jaffna	
		(17) Hapitigam	(16) Dharga Town	
02	Science	(2) Nilwala	(6) Vavuniya	(2) Nilwala
		(5) Siyane	(7) Sri Pada	(5) Siyane
		(7) Sri Pada	(8) Addalaichenai	(15) Jaffna
			(9) Batticaloa	
		(15) Jaffna		
03	Mathematics	(2) Nilwala	(6) Vavuniya	(2) Nilwala
		(5) Siyane	(7) Sri Pada	(5) Siyane
		(7) Sri Pada	(8) Addalaichenai	(15) Jaffna
			(9) Batticaloa	
		(15) Jaffna		
04	Physical Education	(1) Uva	(6) Vavuniya	
05	English			(3) Mahaweli
				(10) Pasdunrata
				(15) Jaffna
06	Buddhism	(4) Sariputta		
		(17) Hapitigam		
07	Hinduism		(6) Vavuniya	
08	Islam		(8) Addalaichenai	
09	Catholicism/Christianity	(12) Wayamba	(6) Vavuniya	
10	Special Education	(17) Hapitigam	(8) Addalaichenai	
			(15) Jaffna	
11	Agriculture and Food Technology	(11) Pulathisipura	(6) Vavuniya	
12	Technical Studies	(5) Siyane	(9) Batticaloa	
13	Art		(9) Batticaloa	
14	Dance (Bharatha)		(7) Sri Pada	
			(15) Jaffna	
15	Music (Carnatic)		(7) Sri Pada	
			(15) Jaffna	
16	Western Music			(3) Mahaweli
17	Drama and Theatre		(15) Jaffna	
18	Information Communication Technology			(7) Sri Pada
				(13) Ruwanpura
				(16) Dharga Town
19	First Language (Sinhala)	(7) Sri Pada		
		(12) Wayamba		
		(14) Ruhuna		
20	First Language (Tamil)		(7) Sri Pada	
			(8) Addalaichenai	
			(16) Dharga Town	
21	Second Language (Sinhala)	(3) Mahaweli		
22	Second Language (Tamil)		(3) Mahaweli	
23	Home Economics		(16) Dharga Town	
24	Social Science		(7) Sri Pada	
			(9) Batticaloa	
25	Business and Accounting	(12) Wayamba	(6) Vavuniya	
			(15) Jaffna	

- Note :* (i) Only Tamil medium female applicants should apply to Dharga Town National College of Education.
(ii) Courses for Art, Dance (Baratha), Music (Carnatic), Drama and Theatre, Home Economics, Social Science will be conducted only in Tamil Medium.
(iii) Courses for Western Music, Information Communication Technology will be conducted only in English Medium.

6.0 *Procedure for Selection of Trainees for Year 2011 :*

6.1 *Basis of Selection :*

- 6.1.1 The number of trainees to be admitted will be decided based on the teacher carder requirements in the school system in the year 2014.
- 6.1.2 The basis of selection will be the Z score obtained at G. C. E. (A/L) Examination in 2009. Student will be selected for English/Information Communication Technology and Physical Education Courses on the achievements and performances of Proficiency Selection . Tests/Sports in case of obtaining the same mark in Proficiency Test or Performance of Sports, by two or more applicants, the results obtained at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a Distinction pass, 03 marks for a Very Good pass, 02 marks for a Credit pass and 01 marks for an Ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects. Selection for all courses will be 40% on National Level and 60% on Difficult District Level except for Sri Pada National College of Education.
- 6.1.3 Applicants who prefer to follow English Medium Courses Western Music and Information Communication Technology and Sinhala/Tamil Medium Business and Accounting Course should qualify with a Credit pass in the English Language or an Ordinary Pass for English Literature. Applicants for English Language Course should have obtained a very good pass in English Language or Credit Pass in English Literature at G. C. E. (O/L) Examination including six core subjects with Sinhala/Tamil language and Mathematics.
- 6.1.4 Applicants should reach a satisfactory level at the Practical Test conducted for Physical Education and Western Music.

6.2 *Difficult District Basis :*

- 6.2.1 Admission for difficult districts will be made from applicants belonging to the 17 districts deemed as difficult based on the distribution of educational facilities. (Matale, Mullativu, Anuradhapura, Nuwara Eliya, Vavuniya, Polonnaruwa, Hambantota, Trincomalee, Badulla, Jaffna, Batticaloa, Moneragala, Kilinochchi, Ampara, Ratnapura, Mannar, Puttalam).

Number to be admitted from each district will be decided for each course proportional to the number of students appeared for G. C. E. (A/L) - 2009 Examination in all media in respective districts.

- 6.2.2 If the expected number from relevant difficult district is not available, vacancies will be filled from other districts.

6.2.3 *Determination of Districts :*

- 6.2.3.1 The district of any school applicant will be the district of the location of the school/schools in which he/she had studied during the entire or major part of the Five years (more than 2 1/2 years) period ending on the last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.
- 6.2.3.2 If any private applicant had left the school after having previously sat the G. C. E. (A/L) examination as a school applicant, his/her district will be the district of the location of the school from which he/she had first sat the above examination.
- 6.2.3.3 If any private applicant has left the school without having previously sat for the G. C. E. (A/L) examination as a school candidate, his/her district will be the district of the location of the school/schools in which he/she had studied during the entire or the major part of the five years (more than 2 1/2) years period ending on the last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.
- 6.2.3.4 If any private applicant has not studied in a School, he/she should confirm his/her district of residence with the voter's list of Election Commissioners Office or Grama Niladhari and Divisional Secretary's affidavit.

6.3 *Selection for Sri Pada National College of Education :*

- 6.3.1 75% of the vacancies will be filled from applicants of the Indian Tamil Origin and 25% from Sinhalese applicants.
- 6.3.1.1 On the required number of vacancies prevailing at State-schools in plantation districts, 35% of the candidates will be appointed to the Moneragala, Badulla and Ratnapura Districts.
- 6.3.2 75% will be selected to Tamil Medium Courses while 25% will be selected to Sinhala Medium Courses.
- 6.3.3 Primary, Mathematics, Science and first language (Sinhala) Courses will be conducted in the Sinhala Medium whereas Information Communication Technology Course, in the English Medium. Primary, Mathematics, Science, Music (Carnatic), Dance (Bharatha) and First Language (Tamil), Social Science Courses will be conducted in the Tamil Medium. (These courses will be offered at Sri Pada National College of Education.)
- 6.3.4 6.3.4.1 Applications for admission to Sri Pada National College of Education will be entertained only from children of the residents in Nuwara Eliya, Kandy, Matale, Badulla, Moneragala, Ratnapura, Kegalle, Kalutara, Matara, Galle and Kurunegala Plantation Districts. Priority is given to children of the workers who work at present.
- 6.3.4.2 In case of insufficient number of children of the estate workers as applicants from the estate sector, applications from those of the estate workers who worked at least 05 years after 2000 will be considered although they are not employed at the moment. (Priority is given sequentially as 2009, 2008, 2007.)
- 6.3.4.3 In case of insufficient number of children, of the estate workers as applicants from the above districts for Tamil Medium, applicants those who are not children of estate workers, but Indian Origin live in above mentioned Districts, will be considered.
- 6.3.4.4 In case of insufficiency of qualified applicants from plantation districts, Tamil Medium applicants who are from other districts with Indian Origin will be considered.
- 6.3.4.5 Tamil medium Indian Origin applicants those who live in Plantation Districts and other districts should have passed in three subjects at G. C. E. (A/L) examination.
- 6.3.4.6 In case of insufficient number of Sinhala Medium applicants from Plantation Districts, the rest of the vacancies will be filled from those who applied for the same course in other National Colleges of Education. The basis of the selection will be the Z-score.
- 6.3.5 At the interview the children of the employees in the State and Private Sector Estate Companies should submit a letter from the Estate Superintendent relating to service (indicating employee's period of service) that he is permanently serving for the past period of 05 years or more/retirement from the plantation sector (indicating year and date clearly). Candidate's letter agreeing to serve a period of ten (10) years continuously in the schools in the plantation sector after the training and letters to prove that deductions are being done for the Employees Provident Fund including Registration Numbers. Paragraph 6.2.2 will be applied for the applicants of Sri Pada National College of Education when deciding district of applicants.
- 6.3.6 In selection, at least one applicant will be considered for each relevant district.

Note : In the case of an applicant having an Indian Tamil Origin who had studied in Sinhala Medium will be considered for the percentage entitled to Indian Tamil Origin. Similarly, a Sinhalese applicant who had studied in Tamil Medium will be considered for the Sinhala medium percentage.

7.0 *Other Matters related to Selection :*

- 7.1 Selected applicants should be prepared to submit acceptable evidence and originals of certificates to confirm their eligibility on the date of conducting the interview. A number of applicants more than the number of vacancies will be called for the interview.
- 7.2 Applicants who fail to submit the originals of all certificates will not be considered.
- 7.3 When a problematic situation is observed relating to the mental and physical fitness required by an applicant for reaching the expected level in the Course and the Interview Board is not satisfied of this position he/she should be subjected to a special

interview and after the submission of this report to the Colleges of Education Board the decision taken by the Board should be implemented.

- 7.4 If the selected applicant fails to get registered in the relevant College of Education within 03 days from the due date, he/she will be deprived of the opportunity for the admission. The vacancies created thereby, will be filled according to the merit order. Appeals from the applicants who fails to register within 03 days from the due date will strictly not be considered.
- 7.5 Selected applicants are required to appear for a Medical Examination before their admission to a College of Education to ascertain whether they are physically and mentally fit for service in any part of the island.
- 7.6 After the admission to any Course/National College of Education permission will not be granted to change such Course/ College of Education. If a sufficient number of applicants are not available for a particular Course the applicants will be transferred to the nearest College of Education where such Courses are conducted.
- 7.7 In selecting applicants for a Course, if the number of applicants who have obtained equivalent Z Score at the G. C. E. (A/L) is in excess of the number of vacancies available, the results obtained by the applicants at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a Distinction pass 03 marks for a Very Good pass, 02 marks for a credit pass and 01 mark for an ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects.

8.0 *Persons who are not eligible to apply or to get admitted :*

- 8.1 Those who have already obtained teaching appointments in Government or in Private Schools.
- 8.2 Those who have been selected for an appointment in a Government School.
- 8.3 Those who are following or who have followed a Course in a College of Education.
- 8.4 Those who are following or have followed a Degree Course in a University or University Institute or any other Higher Education Institute where G. C. E. (A/L) is the entry requirement. (Students who were/are already registered and withdrawn the registration will not be eligible to apply.) And those who have been discontinued from a College of Education on disciplinary ground.

9.0 *Conditions applicable for Training :*

- 9.1 Duration of a Training Course is three years. This period consists of two years residential institutional training in the National College of Education and one year internship training while being attached to a school. Attendance of a student teacher should be not less than 90% to enable him/her to sit for the External Final Examination conducted by the Department of Examinations at the end of the second year.
- 9.2 Every trainee should pass the Internal Continuous Tests held in the first and the second year. Internal Test conducted at the end of the second year and the external final examination conducted by the Department of Examinations. Except, those who follow English Courses all those who follow other Courses should pass in the English subject at the above examinations. Applications should be forwarded only by those who agree to the above conditions.
- 9.3 During the period of two years residential training a trainee will be provided with meals and lodging facilities to the value of Rs. 2,000 per month for ten months in a year. During the Internship year a monthly allowance of Rs. 2,500 will be paid for ten months. Other expenses for personal requirements should borne by the trainee.
- 9.4 During the period of training a trainee will not be allowed to follow an Academic Course as an internal student in a University, University Institution or other Higher Education Institute where G. C. E. (A/L) is treated as the entry requirement. If it is proved that a trainee had followed such a Course amount of the Bond (Rs. 500,000) incurred for him/her will be surcharged and the trainee will be removed from the Course.
- 9.5 The clergy of any religion should make an agreement with the Ministry of Education on at least 5 years service without being disorbed If the trainees get married during the period of training their studentship will be cancelled.
- 9.6 If a trainee fails to exhibit the progress expected in his general conduct, enthusiasm and in his studies during the period of training he will be removed from training. Likewise, those who do not reach a satisfactory level in the assessment during the first year of academic training or found to be following any other Course in an Institute as indicated at 9.4 they will be removed from the Course. Regarding these matters the decision made by the Colleges of Education Board shall be the final decision.

- 9.7 If any complaints are received relating to the physical and mental fitness of the trainee either by the President of the College during the period of training or by the Principal of the school during the Internship period the trainee will be referred to a Special Interview Board. A final decision will be taken after the submission of this report to the Colleges of Education Board.
- 9.8 National Diploma in Teaching will be awarded to the trainees who will successfully complete the Training Course. Course Work and Personality Development (inclusive of compulsory co-curricular activities) will be continuously assessed during the period of training and this assessment will form a component of the final assessment in awarding the Diploma.
- 9.9 Applicants successfully completing this Course will be considered for grant of appointments as teachers based on the availability of vacancies on Education Zonal Level in difficult districts.
 - 9.9.1 In future priority will be given to those who complete this Training Course in awarding teaching appointments for Government Schools. Therefore, the candidates who are invited for the interviews for selecting to the above Course should appear for the interview only if would agree to the above conditions.
 - 9.9.2 Priority is given to those who will follow these training courses in appointing teachers to Government Schools. Therefore, candidates should appear for the interviews if only they can adhere to the conditions mentioned above.
 - 9.9.3 Applicants who receive their training under the above conditions should enter into an Agreement with the Secretary of the Ministry of Education that they will serve under the Ministry of Education for a minimum period of five (5) years from the date of appointment in the Difficult District/Education Zone they have been appointed. The Education Zone for which the appointment has been given will not be changed for any reason whatsoever.
- 9.10 Applicants who get registered in a National College of Education should sign a Bond for Rs. 500,000 for the cost to be incurred for providing training and for supply of infrastructure facilities. A student who leave the Course half way or who fail to serve for five years under the Government will be subjected to a condition for paying the total amount in the Bond to the Government.
- 9.11 If any applicant claims to change the selected National College of Education on medical/personal reasons will not be eligible for admission.
- 9.12 All educational and other qualifications should have been completed on or before the last date of calling for applications.

10.0 *Application :*

- 10.1 An applicant can apply for a maximum of 03 courses. If applied for the same course in two media, it is considered as applied for two courses. Such applicant can apply only for one more course. Buddhist monks should apply for the Course of Buddhism whereas the clergy of Christianity, Hinduism and Islam for their respective courses of religions.
- 10.2 An applicant can enclose only one application and two of its certified copies in the same envelope. If any applicant has submitted applications other than the above mentioned application and the two certified copies all the applications will be rejected.
- 10.3 Application should be prepared according to the Specimen Form and instructions given below.
- 10.4 Applications should be sent under registered post and addressed to Chief Commissioner (Teacher Education), Colleges of Education Branch, Ministry of Education, Isurupaya, Battaramulla to be received on or before 30.07.2010.

Specimen of the envelope in which the application is enclosed should be as follows :

'Application for Admission to National Colleges of Education 2011 Course Number indicated as first preference Medium Apply to the Sri Pada National College of Education Yes/No.	
	Chief Commissioner (Teacher Education), Colleges of Education Branch, Ministry of Education, Isurupaya, Battaramulla.

(It is stressed that applications should not be sent to Department of Examinations).

- 10.5 The postal receipt of registration issued in forwarding the application and a photo copy of the application should be sent in all instances of making inquiries or submitting appeals. Hence, these documents should be kept with the candidate.
- 10.6 Applications which do not clearly indicate the Index Number, Year and Course Number as well as the incomplete and informal applications will be rejected.
- 10.7 Applications will not be acknowledged.
- 10.8 No other document should be attached to the application.
- 10.9 If any certificate submitted by the candidate is revealed later to be a forged or fraudulent certificate the candidate will be dismissed from service and he will be ineligible for any post in Public Service.
- 11.0 Regarding any problems arising with regard to the above information in this *Gazette* Notification the decision of the Colleges of Education Board will be the final decision.
- 12.0 In the event of any inconsistency between Sinhala and Tamil or English Texts of this *Gazette* Notification the Sinhala Text shall prevail.

SUNIL S. SIRISENA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla,
24th June, 2010.

INSTRUCTIONS FOR THE PREPARATION OF APPLICATION FORM

- 1.0 Read the *Gazette* Notification very carefully. Apply only three courses to which you are eligible. Submit only one application form with two of its photocopies enclosed in one envelope. (School applicants should get the photo copies certified by the Principal while the private applicants should get them certified by a Justice of the Peace).
- 2.0 Application should be prepared in a (legal) F5 size white paper (21.8 x 33c.m.) in conformity with the specimen form. Paragraphs 1.0 to 09.5 should be included in the first page. In places where information has to be given in a cage, mark "x" in the relevant cage.
- 3.0 Please note that the Computer Data relating to each Course used for calling applicants for the interview are prepared based on the information given from 1.0 to 09.5 in the first page. Specially the Course Number, Index Number of G. C. E. (A/L) and Z Score should be confirmed as accurate. Please note that the application is liable to be rejected owing to overlapped writing and illegible and erroneous writing.
- 4.0 The information given in paragraph 12.0 for Physical Education Course, Paragraph 13.0 for Buddhism Course, Paragraph 14.0 for Catholicism /Christianity Course, Paragraph 15.0 for Hinduism/Islam Course, Paragraph 16.0 for Technological Studies and paragraph 17.0 for Western Music Course should be considered carefully in filling the application. The information specified will not be changed under any circumstances.

5.0 *Numbers assigned to the districts are indicated below :*

Colombo	-	01	Hambantota	-	09	Amparai	-	17
Gampaha	-	02	Jaffna	-	10	Puttalam	-	18
Kalutara	-	03	Kilinochchi	-	11	Kurunegala	-	19
Matale	-	04	Mannar	-	12	Anuradhapura	-	20
Kandy	-	05	Mullativu	-	13	Polonnaruwa	-	21
Nuwara Eliya	-	06	Vavuniya	-	14	Badulla	-	22
Galle	-	07	Trincomalee	-	15	Moneragala	-	23
Matara	-	08	Bataloa	-	16	Kegalle	-	24
						Ratnapura	-	25

6.0 *Symbol for each Medium :* Sinhala - S, Tamil - T, English - E

Specimen Application Form

ADMISSION TO NATIONAL COLLEGES OF EDUCATION - 2011

(An applicant should submit only one application and two certified photo copies of the application enclosed in one envelope. Applications which are not prepared in accordance with the specimen form will be rejected. Details up to paragraph 09 in the application should be included in the first page. Computer data required for the selection interview will be prepared out of the information given from 1.0 - 9.4).

1.0

Preference	Course Number	College Number	Course Medium S/T/E	Course Number (18) and the medium of the examination (S/T/E)
1				
2				
3				

2.0 2.1 Name with initials in English (In Block letter) Example : PERERA R. C.

Mr./Miss : _____.

2.2 Name in full in English (In Block letters) : _____.

3.0 Permanent residential address :

In English (In Block letters) : _____.

Telephone No. : _____.

4.0 According to para 6.2.3 in Gazette Notification :

District : _____ District No.

5.0 5.1 Date of Birth :

Year Month Date

5.2 National Identity Card No.

6.0 Sex : Male 1 Female 2

7.0 Ethnicity :

Sinhalese 1 Sri Lankan Tamil 2 Indian Tamil 3 Muslim 4 Others 5

8.0 Results of G. C. E. (A/L) in Year 2009 :

8.1 Year Medium of the Examination : _____.

8.2 Index No.

8.3 Z score . It Z is minus indicate M

8.4 Details of results subject wise

Subject	Subject No.	Grade
1.
2.
3.

9.0 9.1 The highest grade obtained by applicants for English and English medium Courses at the G. C. E. (O/L) Examination for English Language and English Literature Subject No.

Year :

Index No.

9.2 Are you applying to Sri Pada National College of Education ? Yes 1 No 2

9.3 If yes indicate whether you are a state worker's child by marking ('x' in the relevant cage) :

Yes 1 No 2

9.4 Total marks included for section 12.0 in the application by applicants for Physical Education Sinhala/Tamil

9.5 9.5.1.1 The highest grade obtained by applicants for Second National Language (Sinhala) Medium Courses at the G. C. E. (O/L) Examination for Second Language (Tamil) : Subject No. :

9.5.1.2 The highest grade obtained by applicants for Second National Language (Tamil) Medium Courses at the G. C. E. (O/L) Examination for Second Language (Sinhala) : Subject No. :

10.0 If you have sat the G. C. E. (A/L) examination prior to year 2008, please indicate details in full in each sitting even if you appeared for only one subject :

10.1 No. of sittings for the examination	1	2
10.2 Year
10.3 Index No.
10.4 Examination Center No.
10.5 Z Score

10.6 Subjects passed and grades			
Subject	Grade	Subject	Grade
.....
.....
.....
.....

11.0 Details of G. C. E. (O/L) passed :

11.1 Number of sittings for the examination	1	2	3
11.2 Year
11.3 Index No.
11.4 Examination Centre No.

11.5 Subjects and Grades passed

	<i>1st sitting</i>		<i>2nd sitting</i>		<i>3rd sitting</i>	
	<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.
2.
3.
4.
5.
6.
7.
8.

12.0 Particulars of sports competency according to the Clause 4.4.3 in Para. 4.4 of the *Gazette* Notification :

(Only those who apply for Physical Education Course should complete). It is necessary to give your attention to all the Clauses in 4.4.3 when you complete this part. Particulars of only highest three sports/competency will be sufficient.

If you have passed Health and Physical Education in G. C. E. (O/L) Examination, state the relevant mark according to the grade as in 4.4.4, must be mentioned below.

The total number of marks of your competency on sports should be included in 9.4 in the first page of this application.

Certificate of sports competency :

No.	Year	Ministry/Institute/ Clubs issued	Represented for Competitions-International/ National/Provincial/District/ Zonal	Event/Sports	Place obtained	Relevant Marks for 4.4.3
1						
2						
3						
If you sat for Health and Physical Education in G. C. E. (O/L), Grade					Marks	
Total Marks						

13.0 Results (if any) of Pracheena Preliminary, Bauddha Dharmacharya, Pirivena Final Examination according to 4.6 of the *Gazette* Notification :

Examination	Pracheena Preliminary	Bauddha Dharmacharya	Pirivena Final	Daham Pasal Final
13.1 Year				
13.2 Index No.				
13.3 Center No.				
13.4 Subject Grade	1 2 3 4	1 2 3 4 5 6	1 2 3 4 5 6 7 8 9 10 11	

14.0 The applicant of Catholicism/Christianity should fill the relevant part according to para. 4.9 of the *Gazette* Notification.

Name of the Course/Certificate	Duration		
	From	To	Grade
14.1 Degree in Theology (BTH)			
14.2 Philosophy Certificate (BPH) conducted by the National and Seminary			
14.3 Dharmachariya Certificate conducted by the National Catechetical center			
14.4 Three year religious education course in Deva Dharma Niketanaya			
14.5 Certificate issued by Superior or relevant Bishop of the clergy sect that the candidate has successfully completed the study of the religious education and training course (Novitiate) or become a member of the clergy			
14.6 Should have obtained Dharma Vedi Diploma conducted by Theological College Pilimalawa			
14.7 Should have obtained National Certificate on Religious Knowledge conducted by National Christian Council			
14.8 Certificate issued by relevant Bishop be a religious Teacher of Catholicism or Christianity			
14.9 Obtained a pass in G. C. E. (A/L) Christianity subjects			

15.0 The applicants of Hinduism (4.7)/Islam (4.8) should fill the necessary particulars according to sections 4.7 and 4.8 of the *Gazette* Notification :

<i>Name of the Course</i>	<i>Duration</i>	<i>Valid Date of the Certificate</i>

16.0 The applicants of Technical Studies (4.12) should fill the necessary particulars according to the *Gazette* Notification.

16.1 In the application clearly indicate the applying field of the course whether the course as Design and Technology or Crafts and Art :_____.

16.2 The applicants who have successfully completed a Technical Course in a recognized Government Institute and hope to follow the Technical Skills Course Para. 4.12.3 should fill in the following table :

<i>Name of the Technical Course</i>	<i>Number and Date Registration in Government</i>	<i>Institute that conducted the Course</i>	<i>Duration</i>	<i>Whether successfully completed the course</i>

17.0 Applicants for the Western Music according in terms of para. 4.16.1 and 4.16.2 in the *Gazette* Notification should include relevant particulars :

<i>Year</i>	<i>Institute issuing Certificate</i>	<i>Proficiency/class passed</i>

18.0 Declaration of the applicant :

- (i) I have forwarded only one application and two photo copies of it. I am aware that all my applications will be rejected if I send more than one application.
- (ii) I certify that the particulars given by me are true and correct. I am aware that if any particulars given by me in this application are found to be false or incorrect, I am liable to be disqualified if detected before selection or to be discontinued if detected after selection.
- (iii) I declare that I have not applied for University admission and that I am not registered for following a course in a University/ University Institute/affiliated University College/any other Education Institute.

Applicant's Signature.

Date :_____.

19.0 Declaration by the Head of School/Pirivena in respect of School/Pirivena applicants :

I certify that this applicant sat G. C. E. (O/L) examination and G. C. E. (A/L) examination/Pracheena Preliminary Final examination as a student of this School/Pirivena and that the particulars given above by the applicant are correct according to my knowledge and

that the Aggregate marks/Z-Score (writing words) obtain by the applicant at the G. C. E. (A/L) Examination in the year is according to the official sheets issued by the Commissioner-General of Examination.

_____,
Signature of the Principal/Head of the Pirivena.

Name of Principal of School/Head of Pirivena : _____,
Name and address of School/Pirivena : _____,
Date : _____.

20.0 Declaration in respect of private applicants :

I certify that the aggregate marks/Z-Score obtained by me in the G. C. E. (A/L) examination in the year is (write in words) according to the Official result sheet issued by the Commissioner General of Examinations, is

_____,
Applicant's signature.

Date : _____.

Signed before me.

_____,
Signature of Justice of the Peace.
Name : _____,
Official Frank : _____.

Date : _____.

07-276

**LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF SRI LANKA
ADMINISTRATIVE SERVICE - 2009**

IN this notification the term "Secretary" means the Secretary of the Ministry of Public Administration and Home affairs and the term "Service" means the Sri Lanka Administrative Service.

01. *Written Examination.*- This examination will consist of following question papers.

- (i) General Administration
- (ii) Financial Regulations
- (iii) Case Study

Date of Examination.- This examination will be held in Colombo (Town No. 01) and in Jaffna (Town No. 02) on month of October, 2010. Accordingly, candidates should indicate the town and town number in which they expect to sit the examination, in the relevant cage of the application. Under no circumstance will candidates be allowed to change the town indicated in the application subsequently. The Secretary reserves the right to postpone or cancel this examination subject to instructions of Public Service Commission/Cabinet of Ministers.

Interview.- Secretary will determine the date of the interview for candidates who have appeared for all the papers of the written examination and secured minimum of 40% marks in each paper and a sufficiently high aggregate of marks as determined by the Public Service Commission/Cabinet of Ministers.

02. Number of the persons to be appointed and the effective date of appointment will be determined as per the orders issued by the Public Service Commission/Cabinet of Ministers.

03. *Conditions of Service.*- A selected candidate will be appointed to Class III of the service on the General conditions governing the appointments in the Public Service and on the terms and conditions set out in the Service Minute dated 28.10.2005 (published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1419/3 dated 14.11.2005) and subject to any amendments made or to be made to the Minute hereinafter.

- 3.1 Public Service Commission/Cabinet of Ministers reserves the powers to cancel the appointment of any candidate who fails to assume duties of the appointed post on due date and/or rejects or avoids serving in an area where he/she is appointed.

04. *Structure and Monthly Salary Scale.-*

Special Grade	- Rs. 42,390- 12x1310	- Rs. 58,110/-
Class I	- Rs. 36,755 - 17x1050	- Rs. 53,555/-
Class II	- Rs. 30,175 - 8x790	- Rs. 35,705/-
Class III	- Rs. 22,935 - 10x645	- Rs. 29,385/-

(Candidates are required to pass the 1st and 2nd Efficiency Bar examinations within 03 years and 06 years from the date of appointment respectively and in terms of the provisions of Public Administration Circular 07/2007 dated 28.05.2007, proficiency in the second official language should be acquired before the lapse of 05 years from the date of appointment).

Recruitments by this examination will be made to Class III of Sri Lanka Administrative Service.

05. *Eligibility.-* Subject to the provisions in the note indicated at the end of this paragraph, a person will be eligible to sit the Limited Competitive Examination if he/she either;

- (a) (i) Is a public officer confirmed in the following services/grades as at 31.12.2009 ; and
(ii) Has not less than 10 years continuous permanent service in any one or more of such services/grades as at 31.12.2009 ;
or
- (b) (i) Is a public officer confirmed in the following services/grades and has not less than 05 years continuous permanent service in any one or more of such services/grades as at 31.12.2009 ; and
(ii) Has obtained a degree from a university recognized by the University Grants Commission.

Note.- (a) The effective date of the degree shall be a date on or before 31.12.2009 and candidates should have satisfied qualifications indicated in 5 a (i) and (ii) or 5b(i) and (ii) above, on or before the above date.

(b) The candidate should be of an excellent moral character and physical fitness.

(c) No person ordained in any religious order shall sit the examination.

Services and Grades :

- (i) An officer in any of the following Combined services under the control of the Director General of Combined Services.
Officers in Public Management Assistants' Service, Translators, Librarians.
- (ii) An officer in any of the following Clerical Services :
Railway, Government Printing, Health
- (iii) An officer in any of the following Department Grade or who had been in such a Grade and subsequently absorbed to a similar Grade in the Provincial Public Service.

<i>Department/Ministry</i>	<i>Grades</i>
All Ministries	Assistant Secretary (Non SLAS) Public Relations Officer
Ministry of Youth Affairs Ministry of Sports and Public Recreation	Assistant Director (Sports)/District Sports Officer/Sports Officer
Ministry of Finance and Planning Department of Policy Planning and Implementation	Projects Officer, Statistical Survey Officer, Statistical Assistant, Plan & Implementation Officer
Department of Immigration & Emigration	Senior Authorized Officer, Authorized Officer
Department of Registration of Persons	Assistant Commissioner (Departmental)
Department of Census and Statistics	Statistics Investigator
Ministry of Indigenous Medicine Department of Ayurveda	Hospital Secretary Investigations Officer
Ministry of Social Services & Social Welfare Department of Social Services	Assistant Director (Departmental) Superintendent of Welfare and Social Welfare, Superintendent of State Homes for aged and infirmed, Social Services Officer

<i>Department/Ministry</i>	<i>Grades</i>
Department of Probation and Childcare	Head Master, Head Mistress, Probation Officer, Hostel Warden, House Master, Home Mistress
Ministry of Lands & Land Development Land Commissioner's Department	Lands officer/District Lands Officer, (Departmental)/Land Utilization Planning Officer/Kachcheri Surveyor/Colonization Officer
Ministry of Public Administration & Home Affairs	Grama Niladhari
Department of Official Languages	Research Assistant, Translator
Ministry of Labour Relations and Manpower	Assistant Commissioner (Departmental)
Ministry of Rural Industries and Self Employment Promotion Department of Textile	Industrial Assistant, General Manager, Manager Assistant, Economic Assistant, Technical Assistant
Ministry of Healthcare & Nutrition	Hospital Secretary, Planning & Program Officer, Public Health Inspector, Registered and Assistant Medical Practitioners.
Ministry of Local Government & Provincial Councils, Department of Provincial Councils	Assistant Commissioner (Departmental), Local Government Clerical Officers, Translator, Shroff, Stenographer, Typist, Storekeeper
Ministry of Trade & Marketing Development and Consumer Affairs, Department of Measurement Unit Standards and Services	Inspector of Weight and Measures, Price Control Inspector
Ministry of Agriculture Development and Agrarian Services Department of Agriculture Department of Agrarian Services	Agricultural Instructor, Divisional Officer, Assistant Commissioner (Departmental)
Ministry of Justice and Law Reforms Department of Legal Draftsman Supreme Court	Translator, Publication Assistant, Stenographer
Ministry of Transport Department of Motor Traffic	Motor Traffic Inspector
Ministry of Irrigation and Water Management Department of Irrigation	Planning Assistant
Ministry of Central Region Development	Development Officer/Senior Supervisor of Rural Development, Senior Rural Development Assistant, Rural Development Officer, Rural Development Assistant
Ministry of Cultural Affairs National Museum Department of Cultural Affairs	Cultural Officers
Ministry of Education	Superintendent of Hostels
Ministry of Information & Media Department of Government Information Government Press	Press Officer, Proof Reader
Ministry of Post and Telecommunication Department of Post	Postal Combined Services Officers in the salary scale T-3-5-1 and T-3-4, Postal Service Officers (B1) of Unified Postal Service
Ministry of Fisheries and Aquatic Resources Department of Fisheries and Aquatic Resources	Fisheries Assistant
Department of Cooperative Development	District Officer, Cooperative Inspector
Department of Food Commissioner	Food Control Inspector (former Food & Price Control Inspector)

(d) Provincial Public Service : An officer in any of the following services who have satisfied basic qualifications mentioned above.

Clerk, Stenographer, Typist, Shroff, Book Keeper, Translator, Store Keeper, Librarian.

(e) Provincial Public Service : An officer in any of the following services who have satisfied basic qualifications mentioned above.

Revenue Inspector, Labour & Welfare Officer, Inspector of Weighing and Measuring, Relief Officer at Department of Commissioner of Charity Colombo Municipal Council, Staff Officer and Secretary, Management Service Officer, Local Government Officer.

(f) It is illegal to make applications by the officers who are not belonging to the posts indicated in this *Gazette* notification (Except for officers who have been absorbed to new posts due to change of designation). Such officers will not be considered for appointments even though they sit for the examination.

Note :- (i) Candidates who have not possessed satisfactory service reports within the 5 years immediately preceding 31.12.2009 will not be considered for appointments even if they sit for the examination.

(ii) A candidate is considered as having possessed a satisfactory period of service if he/she satisfies the following conditions ;

(a) Candidate should have earned all due salary increments within the 5 years immediately preceding the date on which the qualifications should have to be completed.

(b) Candidates should have not been subjected to any punishment for any offence committed within this period (Except warning)

(iii) An officer who has been interdicted by the closing date of applications is not eligible for appointment.

(iv) As per Section 5(1) or 5(2) of Sri Lanka Administrative Service Minute, no person is allowed to sit the Competitive Examination for more than two occasions altogether ;

06. *Examination Fees*.- The fee for the examination will be Rs. 500.00. This should be paid before the closing date of applications at any District/Divisional Secretariat to be credited to Revenue Head 20-03-20-13. The receipt obtained thus from the District/Divisional Secretariat should be affixed in the relevant cage of the application form. The fee is non-refundable. It would be advisable to keep a photocopy of the receipt.

07. *Method of applications* :-

(a) The application should be in the form of the specimen appended to this notification and should be prepared on paper of size 8 1/2" x 12" inches (A4 Paper) using both sides. It is to be specifically noted that the application should be prepared in such a way that headings No. 1.0 to 3.11 appear on the 1st page 4.0 to 6.0 II on the second page and the rest on the third page. The application should be filled legibly by the candidate himself in his own handwriting. Applications that do not comply with the specimen or that have not been completed properly will be rejected without notice. It is advisable to keep a photocopy of the application with the candidate. It is the responsibility of the candidate to verify that the perfected application complies with the specimen given in the notification, as otherwise, the application may be rejected.

(b) The application should be prepared in the same language in which the candidate intends to sit the examination. It is required to indicate the name of the examination in English also in the applications prepared both in Sinhala and Tamil media.

(c) Applications perfected by candidates should be sent through the respective Head of Department to reach the Commissioner General of Examinations, (Organizations & Foreign Examinations Branch, Department of Examinations, Pelawatte, Battaramulla before 09th August, 2010 by Registered Post. The top left corner of the envelope containing the application should clearly bear the words "Limited Competitive Examination for recruitment to Sri Lanka Administrative Service - 2009". Application received after this date will be rejected.

(d) Applications that are not complete in every aspect will be rejected. Complaints on applications getting lost or delayed will not be entertained.

(e) A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should

be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations. *i. e.*— certified photocopies of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

08. *Admission to Examination :*

- (a) The Commissioner General of Examinations will issue Admission Cards to all persons whose applications have been received. A candidate presenting himself for the examination should produce his admission card to the supervisor of the examination center. Any candidate who fails to produce his admission card will not be permitted to sit the examination;
- (b) Candidates must sit the examination at the examination hall assigned to him. Every candidate should card attested in advance and surrender to the supervisor of the hall, on the first day he presents himself for the Examination. A set of rules to be observed by all candidates is published in this *Gazette*.
- (c) Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to a punishment imposed by him for breach of these rules.

Note :- Issuance of an admission card to a candidate does not necessarily mean that the candidate is eligible to sit the examination has been accepted.

09. *Identity of Candidates.*— A Candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, one of the following documents only will be accepted :

- (a) National Identity Card issued by the Department of Registration of Persons ;
- (b) A valid Passport.

10. *Penalty for furnishing false information.*— If a candidate is found to be ineligible, his candidature is liable to be cancelled at any state, prior to, during or after the examination. If it is found that a candidate has purposely furnished false information or willfully suppressed any material fact, he or she will be liable for dismissal from the Public Service.

11. Any matter not provided for in this notification shall be dealt with as determined by the Secretary subject to the instructions of the Public Service Commission/Cabinet of Ministers.

12. *Scheme of Examination.— Language Medium of Examination :*

- (a) The examination will be held in the language media of Sinhala, Tamil and English ;
- (b) A candidate should sit the examination in the language in which he passed the qualifying examination/interview for entry into the Public Service or in an official language.

Note :- (i) A candidate should sit all the papers of the examination in one and the same language.
(ii) A candidate will not be permitted to change the language medium indicated in the application form.

13. *Method of Testing :*

- (a) A test consisting of written papers in the following subjects:

General Administration	- 100 marks - duration 03 hrs.
Financial Regulations	- 100 marks - duration 03 hrs.
Case Study	- 100 marks - duration 02hrs.
- (b) Oral Test - 25 marks

Selection of those to be summoned for the Oral Test will be made from among those who have sat all the papers in the written examination. Only those candidates who obtain a minimum of 40% of marks in each paper and a sufficiently high aggregate of marks, as determined by the Public Service Commission/Cabinet of Ministers will be eligible to be called for the Oral Test. If there are a sufficient Number of candidates who become eligible thus a number equivalent to twice the Number of vacancies existing will be called for the oral test.

(Marking scheme will be approved by the Public Services Commission/Cabinet of Ministers at the preliminary stage by recruitment.).

Note:- Calling for the oral test shall not constitute fulfilling of qualifications for an appointment. The number of vacancies to be filled will be as determined by the Public Service Commission/Cabinet of Ministers.

The number to be appointed at a time will be decided by the Public Service Commission/Cabinet of Ministers.

14. *Syllabus* :

(a) *General Administration*. - It is intended to test the candidates' knowledge on office practice and systems, current circular instructions and the provisions of the Establishments Code with special reference to the following chapters and the procedural rules published by the Public Service Commission in the *Gazette Extraordinary* of the government added 20.02.2009.

V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII.

(b) *Financial Regulation* :

- (i) Part I of the Financial Regulations of the Government (Except Chapter X).
- (ii) The Estimates of the current year - their arrangements, the Revenue Heads, the Finance and appropriation.
- (iii) Ordinance related to specific accounts maintained in Kachcheries.

(c) *Case Study*. - A paper designed to test the candidate's power of constructive thinking and problem solving ability. The candidate will be presented with one or more situations posing problems to which solutions are required.

Public Service Commission/Cabinet of Ministers reserves the authority to take final decision on matters relating to prescriptions on qualifications of candidates who apply or already applied for the examination or any part of the notification of which the content is not clear.

On the order of Cabinet of Ministers

D. DISSANAYAKE,
Secretary,

Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
24th June, 2010.

Specimen Form of Application

(For office use only)

**LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF
SRI LANKA ADMINISTRATIVE SERVICE - 2009**

<p>1.0 Medium :</p> <p>Medium of Examination <input type="text"/></p> <p>Sinhala - 2 Tamil - 3 English - 4 (Indicate the relevant Number in the cage)</p> <p>* The application should be filled in the medium of language in which the candidate intends to sit the examination</p>	<p>2.0 Town :</p> <p>Town in which you intend to sit the exam : <input type="text"/></p> <p>Relevant Town <input type="text"/></p> <p>(In terms of Para 1 of the examination notice) (the town indicated will not be allowed to change)</p>
---	---

3.0 Personal Information :

3.1 Name, with initials at the end (In English block capitals) :

3.2 Name in full (In English block capitals) : _____.

3.3 Name in full (In Sinhala/Tamil) : _____.

3.4 Official address in English block capitals (Admission card will be sent to this address) : _____.

3.5 Official Address (In Sinhala/Tamil) : _____.

- 3.6 Private Address (In Sinhala/Tamil) : _____.
- 3.7 Sex : Male - 0 Female - 1 - Indicate relevant number in the cage
- 3.8 Marital Status (Single - 1, Married - 2) - Indicate relevant number in the cage
- 3.9 Race : (Sinhala - 1, Tamil - 2, IndianTamil - 3, Muslim - 4, Other- 5) - Indicate relevant number in the cage
- 3.10 National Identity Card No. :
- 3.11 Date of Birth : Year : Month : Date :

4.0 Indicate the language medium in which you passed the qualifying examination/interview for entry to the Service/Grade :—.

5.0 (i) Your Service/Grade out of the Services, Departmentns, Grades mentioned in Para. 5 of the *Gazette* Notification [Class, Grade or Segment (if any) should be indicated]. (If you have served in more than one eligible Service/Grade, those should be indicated with dates) :—.

- (a) Present Post:—.
- Service to which the Post belongs (Public/Provincial Public):—.
- Grade :—.
- Class/Segment :—.
- Date of appointment to the post :—.
- Date of confirmation in the post :—.
- Effective date of Degree :—.

(b) Other services./grades (if any) through which you claim eligibility :

Name of Service/Grade	Date of Appointment	Date of Confirmation	Period of Service
(1)
(2)
(3)
(4)
(5)

(ii) Total period of permanent and continuous service as at the closing date of applications in the services/grades referred to in Para (5) of the *Gazette* Notification :—.

6.0 (i) The years in which you have sat the Limited Competitive Examination for Recruitment to the Sri Lanka Administrative Service :

- (I) _____, (II) _____, (III) _____.
- (IV) _____, (V) _____, (VI) _____.

(ii) The years in which you have sat the Open Competitive Examination for Recritment to the Sri Lanka Administrative Service :

- (I) _____, (II) _____, (III) _____.

7.0 Paste the cash receipt properly :

(Paste the cash receipt firmly.)
(Keep a photocopy.)

8.0 Certificate of the candidate :

I declare that during the five years preceding, I have earned all increments (Excluding those conditional to passing service or departmental examinations) and that I have not been subject to any form of disciplinary punishment (Excluding warning) for any offence committed during those five years.

I declare that I am eligible to sit this Limited Competitive Examination and that to the best of my knowledge, the information given in this is true and that I have affixed the receipt, No. dated being payment of the examination. I also

agree to be bound by the rules and regulations of this examination and any decision that may be taken to cancel my candidature prior or during or after the examination if it is found that I am ineligible according to the regulations of this examination. Further, I declare that I shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting of this examination.

_____,
Signature of Candidate.

Date : _____.

9.0 Certificate of the Head of the Department (Referring to the personal file) :

I hereby certify that Mr./Mrs./Miss who is submitting this application has earned all salary increments during the period of 5 years prior to (except the increments which require passing of service or departmental tests), has not been subjected to any disciplinary punishment (Except warnings), the particulars furnished in the application have been found correct according to available records, he/she is eligible to sit for this examination as per regulations stipulated in this *Gazette* Notification, he/she has paid the prescribed and affixed the receipt herein and signed this application in my presence.

_____,
Signature and official stamp of Head of
Department/Authorized Officer.

Name : _____.

Designation : _____.

Date : _____.

(Place official frank)

07-307

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

First and Second Efficiency Bar Examinations for the officers in the Sri Lanka Livestock Development Officers Service – 2008(2009)

IT is hereby informed that the Efficiency Bar Examination for the officers in the above service is expected to be held in Colombo in September, 2010. Accordingly, applications are being called from officers in service as at 01st June, 2010 in the Sri Lanka Livestock Development Officers Service in the Department of Animal Production and Health.

02. The time tables will be prepared enabling the officers to sit for the two Efficiency Bar Examinations at the same time.

03. *Syllabus*.– The syllabus and other provisions which govern the Efficiency Bar Examination I and II are stipulated in the service minute. The syllabuses for the Efficiency Bar Examination I and II for the officers in the Sri Lanka Livestock Development Service are stated in Annexure 'A' and 'B' respectively.

An officer may sit for all subjects in one attempt or several attempts.

04. Following are the subjects for which the officers should sit in the said Efficiency Bar Examination.

Sri Lanka Livestock Development Officers' Service

<i>E. B. Examination I</i>			<i>E. B. Examination II</i>		
<i>Subject No.</i>	<i>Subject</i>	<i>Duration (hours)</i>	<i>Subject No.</i>	<i>Subject</i>	<i>Duration (hours)</i>
01	Office Administration and Establishments Code	02	03	Office Administration and Establishments Code	02
02	Financial Regulations	02	04	Financial Regulations	02

(Note : candidates should score a minimum of 40% or more for each paper to pass the Efficiency Bar Examination I and II)

05. The attention of the officers who wish to sit for the Efficiency Bar Examination is drawn to Section 5 of Treasury Circular No. 701 dated 04th September, 1966 stated below.

The medium of the departmental examinations (including the Promotional and Efficiency Bar Examinations) should be the medium or the Official language in which the applicants sat for the admission test to enter the Public Service. But the medium for promotional or efficiency bar examinations for those who have joined the service without a competitive examination should be the language or national language in which the officer became eligible to gain entry to the service.

06. The Commissioner General of Examinations will make provisions enabling the candidates to answer the above papers in Sinhala, Tamil or English, but permission will not be given to change the medium later.

07. If it is revealed even later that a candidate has appeared for the examination in a medium he is not entitled to his/her candidature will be cancelled.

08. Application should be prepared using both sides of a A4 paper according to the specimen application appended. Cages 01-08 should appear on page 01 and the balance on page 02. The application should be completed by the candidate in his/her own hand writing and the applications which are in completed or are not prepared according to the specimen form will be rejected without notice. Possession of a photocopy of this duly completed application form with the applicant will be useful. The applicant should ensure that the completed application form is in compliance with the specimen application form and non compliance applications will be rejected. It is necessary to write the name of the examination on top of the specimen application in English too in the applications prepared in Sinhala and Tamil. *The candidates who wish to sit for both Efficiency Bar Examinations I and II should send separate applications for each examination.*

09. The examinations will be held by the Commissioner General of Examinations and all candidates are bound to abide by the rules and regulations enacted by him. The rules and regulations have been given at the end of this notice. Candidates are subject to such rules and regulations stipulated by the Commissioner General of Examination and if violated candidates should have to face penalty imposed by the Commissioner General of Examination.

10. Application should be sent through the Head of the Department by registered post to reach the Director General, Department of Animal Production and Health on or before 29th July, 2010. Applications received after this date will be rejected.

11. A notification will be published by the Department of Examinations in the News Papers immediately after admission cards are issued to the candidates and any candidate who did not receive admission cards even 2 or 3 days subsequent to the News Paper advertisement should inform the Department of Examinations as instructed in the notice. It is advisable to inform the Department of Examinations by having the following items stand by the certified photostat copy of the receipt of payment. Application forms receipt of registration and if you stay outside Colombo your letter of request giving fax number enabling to send the admission card. Applicants living close by are instructed to inform the organization and examination Branch of the Department of Examination through a messenger.

12. The candidates who are unable to comply with requirements stated in the above paragraph 11 and produce documents later will not be considered.

13. Attention of all candidates will be drawn to circular No. SE/274 of 29th June, 1971 issued by the Commissioner General of Examinations with regard to submission of identity cards. It is the responsibility of the candidate to prove the identity at the examination hall. Only an identity card issued by the Department of Registration of Person or a valid passport will be accepted in proof of identity of the applicant to the supervisor of the examination held by the Sri Lanka Department of Examination. The signature of the candidate in the admission card should be attested and produce to the supervisor at the commencement of the examination.

14. It has been decided to levy examination fees from the candidates, on the following basis :

- (a) No fee will be levied for the whole examinations or part of it, at the first attempt,
(b) Thereafter, for each attempts :
- | | |
|-----------------------|-----------|
| For whole examination | Rs. 100 0 |
| Each subject | Rs. 50 0 |

The candidates should make the payments in terms of stamp fees and duly cancel the stamps by placing their signatures.

The candidates who have already sat for the examination are advised to pay the relevant fees stated above.

A. H. GAMAGE,
Secretary,
Ministry of Livestock and Rural Community Development.

Ministry of Livestock Development,
No. 45, St. Micheal's Road,
Colombo 03,
21st June, 2010.

SPECIMEN APPLICATION FORM

DEPARTMENT OF EXAMINATIONS - SRI LANKA

EFFICIENCY BAR EXAMINATION FOR OFFICERS OF THE SRI LANKA LIVESTOCK DEVELOPMENT OFFICERS SERVICE - 2008/2009
(THE TOP LEFT HAND CORNER OF THE ENVELOPE SHOULD BEAR THE NAME OF THE EXAMINATION)

Medium of Language of the examination the officer sit in : Sinhala - 2
Tamil - 3
English - 4
(State the relevant number in the cage)

Name of examination the officer applied for :
1st Efficiency Bar Examination - 1
2nd Efficiency Bar Examination - 2
(State the relevant number in the cage)

01. (a) Last name with initials (in block capitals) : _____.

Ie. FERNANDO B. A.

(b) Names denoted by initials (in block capitals) : _____.

02. Date of Birth : Year : _____, Month : _____, Date : _____.

03. Designation : _____.

Name of Department : _____.

04. Postal address (for dispatch of admission card) (in block capitals) : _____.

05. Date of appointment to the Sri Lanka Livestock Development Officers' Service : _____.

06. Subjects offered (should be stated clearly) with the subject numbers as indicated in the fourth paragraph of the notification :

(i) Subject No. : Subject : _____.

(ii) Subject No. : Subject : _____.

07. State whether you have sit for the examination previously in whole or in part. If so, state the subjects, year and month : _____.

08. National Identity Card No. :

I declare that the above particulars are correct and that I am entitled to sit for the examination in the medium of language indicated in Para 08 above.

I also declare that the stamps affixed to this application are valid and unused before cancellation by me. Further, I also agree to be bound by the rules and regulations enacted by the Commissioner General of Examinations, with regard to conducting of the said examination.

09. *Fees paid Rs. : _____.

Cage for stamps

Signature of Candidate.

Date : _____.

Commissioner General of Examinations,
Through Director General Department of Animal Production and Health
Forwarded :-

I certify that the candidate whose particulars appear herein in is eligible to sit for the examination and that he/she is eligible to sit for the examination in the medium of language he/she had indicated in paragraph 08.

I also certify that the stamp has/have been duly affixed and cancelled by the candidate him/herself.

I attest the candidate's signature.

Signature of Head of Department and Designation.

Date : _____.

(*cut off if no fee is payable)

ANNEXURE A

(a) First Efficiency Bar Examination for officers in the Sri Lanka Livestock Development Officers' Service consists of following subjects :

1. Office Administration and Establishments Code. (Total Marks 100)
2. Financial Regulations (Total Marks 100)

01. *Office Administration and Establishments Code :*

The paper on Office Administration and Establishments Code is based on the following :
Establishments Code Chapter II, III, IV, V, VIII, XII, XIII, XIV, XIX, XLVIII

Note.— Candidate should score 40% for the pass mark.

Financial Regulations.— This paper is based on the following chapters of the Financial Regulations.

Chapter I

Estimates of Expenditure and Revenue

Consolidated Fund, Annual estimates, variations to annual estimates. (from F. R. 1 to 68).

Chapter III

Financial Management and Accountability

Chief Accounting Officer, Accounting Officer, Revenue Account Officers, Delegation of power for payments, Approval Ordination of Certification. (FR 124-147). Further, the facts stated in Chapter 12 of the new procurement procedure guideline are also included in the paper.

Note.— Candidate should score 40% for the pass mark.

Candidate may sit for the above subjects separately.

ANNEXURE B

(b) Second Efficiency Bar Examination for officers in the Sri Lanka Livestock Development Officers' Service consists of following subjects :

1. Office Administration and Establishments Code. (Total marks 100)
2. Financial Regulations (Total marks 100)

01. *Office Administration and Establishments Code.*— The paper on Office Administration and Establishments Code is based on the following :

Establishments Code Chapter XV, XVI, XXIII, XXIV, XXV, XXVII, XXVIII, XXX, XLVII, XLVIII.
The Public Administration circulars will be applicable in case of appraisal of performance of officers.

Note.— Candidate should score 40% for the pass mark.

02. *Financial Regulations.*— This question paper is based on the following chapter of the Financial Regulation :

Chapter VI

Custody of public money, imprest and Bank Accounts, Security of Public Finances, Boards of Survey, Overdrafts and Bank Accounts (FR 315 to 396).

Chapter XIII

Supplies and Services

Purchasing process, verification of stores, storing process, deviation from the contract tender procedure (from FR 708-775).
Further the facts stated in Chapter 12 of the new procurements procedure too are included in the paper.

Note.— Candidate should score 40% for the pass mark.

Candidate may sit for the above subjects separately.