

N.B.— Part IV(A) of the *Gazette* No. 1,711 of 17.06.2011 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,712 - 2011 ජූනි මස 24 වැනි සිකුරාදා - 2011.06.24
No. 1,712 - FRIDAY, JUNE 24, 2011

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Madahapola Sri Ratnapalaramaya Religious and Buddhist Educational Development Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of 03rd June, 2011.
- (ii) Sri Lanka Psychological Association (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of 03rd June, 2011.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 01st July, 2011 should reach Government Press on or before 12.00 noon on 17th June, 2011.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2011.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

MINISTRY OF JUSTICE

Post of Superintendent of Translations

APPLICATIONS are invited from citizens of Sri Lanka with the qualifications stipulated hereunder, for the post of Superintendent of Translations, now vacant in the Ministry of Justice.

02. (i) *Educational qualifications.* – Should have obtained a degree from a University, recognized by the University Grants Commission ; and

Should have obtained a credit pass for Sinhala/Tamil/English Languages at the General Certificate of Education Ordinary Level Examination ; or

Should have passed Sinhala/English/Tamil Languages at the General Certificate of Education Advanced Level Examination.

- (ii) *Professional qualifications.* – Should be an officer in the Special Class of the Translators' Service.
- (iii) *Physical qualifications.* – Every applicant may be called upon to serve in any part of the Island and should be mentally and physically fit to perform the duties of the said post.

03. *Other qualifications :*

- (a) 1. The applicant should bear a moral character ;
2. The applicant should possess all the required qualifications for the post as at the date mentioned in the *gazette* notification or notice for calling applications.

04. *Salary scale.* – MN-7-2006-A

Rs. 20,030- 11 x 365 - 18 x 500 - Rs. 33,045 per month.

05. *Recruitment Procedure.* – Through a structural interview.

06. *Conditions of Service :*

- (a) This post is Permanent and Pensionable. Contributions should be made to the Widows' and Orphans'/Widowers' and Orphans' Pension Scheme.

- (b) Selected applicant is required to conform to the provisions of the constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, rules, regulations that may be imposed from time to time to give effect to the Language policy of the Government. As well, the applicant will be subjected to the financial regulations and provisions set out in the Establishment Code, Departmental Orders and any other orders or regulations that may be issued by the Government from time to time. In addition, Section 10-12 of Chapter II of the Establishment Code, will apply.

- (c) The selected applicant may be called upon to serve in any part of the Island and should be mentally and physically fit to perform the duties of the said post and should have passed the medical examination conducted by a Government Medical Officer.

- (d) The selected candidate should adhere to the rules, orders or regulations of the Public Services Commission published in the *Gazette* Notification dated 20.02.2009.

07. Applications should be duly filled in conformity with the specimen application form, on a A4 size paper, using both sides and the cages 01-14 should be on the first page and 14 onwards should be on the second page. Completed applications should be sent through the Heads of the Departments/Institutions, under Registered Post to the address given below on or before 15.07.2011. The words "Posts of Superintendent of Translations in the Ministry of Justice" should be written on the top left hand corner of the envelope containing the application form.

Secretary,
Ministry of Justice.
Superior Courts Complex,
Colombo 12.

08. *Marking Scheme of the interview :*

<i>Spheres for which marks are awarded</i>	<i>Total Marks</i>	<i>Pass Marks</i>
(01) <i>Educational qualifications :</i>		
(i) Posses a degree : Should have followed Sinhala/Tamil/English Languages as a major subject for the degree (maximum marks - 15)	45	
(ii) For a Diploma in Sinhala/Tamil/English Languages (maximum marks - 15)		
(iii) Attorney-at-Law/Degree in Law (15 marks)		
(02) <i>Experience :</i>		
Experience in the Special Class of the Translators' Service (10 marks) (2 marks per year maximum of 05 years) Experience as a Translator with special Reference to the field of Judiciary - (20 marks) (04 marks per year maximum of 05 years)	30	40
(03) Additional qualifications – Computer Literacy National Vocational Skilled level I (4 marks) National Vocational Skilled level II (8 marks) National Vocational Skilled level III (12 marks) National Vocational Skilled level IV (16 marks) National Vocational Skilled level V (20 marks)	20	
(04) Leadership, personality and communication skills as per discretion of the Interview Board	05	

09. Please note that incomplete applications and applications submitted without basic qualifications and received after the closing date will be rejected without notice. Any complaints on the late applications and the applications lost in the post will not be taken into consideration.

10. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification, if the inaccuracy is discovered before selection and to dismissal if discovered after selection.

Any matter not provided for in this notification will be determined by the Secretary of the Ministry of Justice.

SUHADA K. GAMALATH,
Secretary,
Ministry of Justice.

Ministry of Justice,
Colombo 12.

11. The date on which the applicant absorbed to the Special Class of the Translators' Service : _____.

Experience : No. of years : _____.

12. Experience as a Translator with special reference to the field of Judiciary, No. of years : _____.

13. Other educational qualifications :

(i) _____.

(ii) _____.

(iii) _____.

14. Language proficiency (indicate '✓' in the relevant column) :

	<i>Very good</i>	<i>Good</i>	<i>Satisfactory</i>	<i>Weak</i>
Sinhala				
Tamil				
English				

SPECIMEN APPLICATION FORM

MINISTRY OF JUSTICE

APPLICATION FOR THE POST OF SUPERINTENDENT OF TRANSLATIONS

No. :
(for office use only)

01. (a) Name with initials (in Sinhala/Tamil) : _____.

Name with initials (in English block capitals) : _____.

(b) Name in full (in Sinhala/Tamil) : _____.

Name in full (in English block capitals) : _____.

02. Permanent address (in Sinhala/Tamil) : _____.

Permanent address (in English block capitals) : _____.

03. Contact Telephone No. : _____.

04. National Identity Card No. : _____.

05. Sex : _____.

06. Date of Birth :

Date : _____, Month : _____, Year : _____.

07. Age as at the closing date of application :

Days : _____, Months : _____, Years : _____.

08. Nationality : _____.

09. Marital status : _____.

10. Particulars in respect of the degree :

Degree : _____.

Subjects : _____.

University : _____.

Date awarded : _____.

Medium : _____.

CERTIFICATE OF THE APPLICANT

I hereby certify that the particulars furnished by me in this application are true and correct to the best of my knowledge. I have not been retired compulsorily for inefficiency or not been retired as a merciful alternative to dismissal or has not been dismissed on any other ground. I am also aware that if any particular contained herein is found to be false or incorrect, I am liable to disqualify if detected before selection and to dismissal if detected after the appointment.

Signature of the applicant.

Date : _____.

**CERTIFICATE OF THE HEAD OF
THE DEPARTMENT/INSTITUTION**

I declare that the applicant Mr./Mrs./Miss is an officer in Special Class of the Translators' Service in the Department/ Institution, and that he/she can be/cannot be released from service if selected for this post.

Signature of
Head of the Department/Institution.

Date : _____.

Name : _____.

Designation : _____.

Ministry/Department : _____.

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for this post.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by Registered Post to the address given in the Schedule on or before 25th July, 2011.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
01st June, 2011.

THE SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Trincomalee	Padavi Sripura	Post of Registrar of Births and Deaths of Padavi Janapadaya Division and Marriages (General) of Katukulan Pattu East Division	The District Secretary/The Additional Registrar General, District Secretariat, Trincomalee

06-550

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

MATARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by Registered Post to the address given in the Schedule on or before 25th of July, 2011.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
06th June, 2011.

THE SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Matara	Kotapola	Post of Registrar of Marriages (General) of Morawak Koralya West and Births and Deaths of Pallegama Division	District Secretary/Additional Registrar General, District Secretariat, Matara
Matara	Kirinda Puhulwella	Post of Registrar of Marriages (General) of Gangabada Pattuwa and Births and Deaths of Kirinda East Division	District Secretary/Additional Registrar General, District Secretariat, Matara
Matara	Dickwella	Post of Registrar of Marriages (General) of Wellabada Pattuwa and Births and Deaths of Dickwella Division	District Secretary/Additional Registrar General, District Secretariat, Matara
Matara	Mulatiyana	Post of Registrar of Marriages (General) of Kandabada Pattuwa and Births and Deaths of Ranchagoda Division	District Secretary/Additional Registrar General, District Secretariat, Matara
Matara	Akuressa	Post of Registrar of Additional Marriages (General) of Weligam Korale, Akuressa Division	District Secretary/Additional Registrar General, District Secretariat, Matara

06-483

DEPARTMENT OF PRISONS

**Recruitment for Post of Prison Guard of the
Department of Prisons – 2011
Open Category**

APPLICATIONS are invited from citizens of Sri Lanka both males and females with the qualifications stipulated hereunder, for the posts of Prison Guards, vacant in the Department of Prisons.

02. *Number of vacancies and filling of vacancies :*

2.1 Number of vacancies in the post of Prison Guard is Two Hundred and Ninety (290). 95% of the existing vacancies will be filled by an Open Category and 5% will be recruited

from the applicants of the Department of Prisons by Open Category. Number of Female guards recruited will be restricted to the number of vacancies existed in the posts of Female guards.

2.2 The appointing authority shall have the power not to fill any number of vacancies or all vacancies.

03. *Responsibility of the post.*– Provide custody and care about inmates in prisons and assist in administration of the Prisons.

04. *Nature of the post.*– This post is permanent and pensionable. Contributions should be made to the Widows' and Orphans'/Widowers' and Orphans' Pension Scheme.

05. *Salary Scale.* – Rs. 14,280 - 7 x 145 - 10 x 180 - 17 x 240 - Rs. 21,175.

06. *Conditions of employment :*

- 6.1 Appointment to the post of Prison Guard will be made subject to general conditions governing the appointment of Public Service and to the regulations of the approved scheme of recruitment for the post of Prison Guard set out in the Letter No. A/SA/3/2/07(01) and dated 18.11.2008 of the Public Service Commission and any other amendments made and to be made thereto.
- 6.2 Prison Guards who are liable to serve in any prisons throughout the Island are required to reimburse all expenses incurred on training, if they vacate the initial period of training or compulsory service period not exceeding 10 years.
- 6.3 The persons recruited to the post of Prison Guard should stay for a minimum period of five years in bachelors' quarters provided by the Department of Prisons.

07. *Scheme of selection :*

- 7.1 Number of applicants equal to five times of vacancies, will be called for written examination among the candidates who have scored highest marks at physical fitness test.
- 7.2 Director of Sri Lanka Institute of Development Administration (SLIDA) will conduct the written examination.
- 7.3 In order to be qualified in any subject the candidates are required to obtain 40 marks (40%) or above.
- 7.4 Number of applicants equal to twice the number of vacancies will be called for the structural interview among the candidates who have qualified and scored highest marks at the written examination.
- 7.5 The Director SLIDA is required to furnish to the Commissioner General of Prisons, a Schedule prepared, on alphabetical order of the names of candidates who obtained highest marks at the examination and are qualified to be called for the interview, without including the marks they have obtained at the examination. These Schedules will be published in the Prisons Department's web site.
- 7.6 The marks obtained at the interview will be furnished to the Director SLIDA.
- 7.7 Candidates are selected on merit basis as per the Schedule prepared in accordance with the total marks obtained at the interview and the written examination subject to the available vacancies.

7.8 The total marks obtained by all the applicants at the interview and the written examination will be published in the departmental web site.

7.9 To maintain the transparency of the scheme of selection, the marks obtained at the written examination will not be issued to the applicants or appointing authority, till the final result is issued. Marks of the written examination will be issued to each applicants by the Director SLIDA after final results is released.

7.10 Candidates who have not possessed any of the qualifications referred to in 8.1, 8.2, 8.3 and 9 of this notice, are not eligible to obtain appointment notwithstanding their marks obtained singularly or severally at the written examination or interview.

7.11 Calling for the interview shall not be treated as claiming an appointment. As a number equal to twice the numbers of applicants are called for an interview, half of the said amount will be appointed to the said posts. Recruitment of female applicants will be restricted only to the number of vacancies existed in Female Guard posts.

08. *Qualifications :*

8.1 *Basic qualifications :*

- (i) Should be a citizen of Sri Lanka.
- (ii) The applicant should be of good character. Convicted by any Court of Law for any offence relating to immoral character is a disqualification for appointment to the above post.
- (iii) Should be physically sound.

A residential training similar to that for the military service will be mandatory for the selected officers.

8.2 *Minimum Educational Qualifications :*

- (i) Should have passed the General Certificate of Education Ordinary Level Examination in not more than two sittings in 06 subjects including Sinhala/ Tamil and Mathematics ;
and
- (ii) With two Credit passes for any two subjects.

Note. – Not less than five subjects should be passed in one sitting.

8.3 *Physical qualifications :*

8.3.1 *Measurements :*

8.3.1.1 *For males :*

- (i) Minimum Height - 5 feet 4 inches.
- (ii) Male candidates should have a chest measurement of 32 inches deflated.

8.3.1.2 *For females :*

(i) Minimum height - 5 feet 2 inches.

8.3.2 *Physical fitness -*

Should be scored minimum or higher marks relevant to each age category.

09. *Age limit.* – Should not be less than 18 years or not more than 30 years as at the last date for the receipt of application. The minimum age limit will not apply to persons already in public service/Provincial Public Service.

10. *Written Test :*

<i>Serial No.</i>	<i>Question Paper</i>	<i>Maximum Marks</i>	<i>Cut off marks</i>	<i>Time</i>	<i>Nature of the Question paper</i>
01	Intelligence Test	100	40	1 hour	Multiple choice questions and questions for which short replies are required
02	General Knowledge	100	40	1 hour	Multiple choice questions and questions for which short replies are required

10.1 *Syllabus :*

10.1.1 *Intelligence Test :*

The paper will consist of questions designed to test the candidate's ability in logical thinking and analytical reasoning.

10.1.2 *General Knowledge :*

General paper designed to test the knowledge of the candidate on matters relating to human rights and fundamental rights, information technology, the political, social, cultural and economic environment of Sri Lanka including the environment where the candidate is resident, current affairs of national and international importance and scientific and technical developments.

11. *Structural Interview :*

<i>Serial No.</i>	<i>Field</i>	<i>Maximum marks obtainable</i>
01	Sports	05
02	Technical knowledge	05
03	Character development and leadership	05
04	Subject related activities	05
05	Higher education	05
06	Presentation skills	05

12. *Penalty for furnishing false information.* – The application should be filled very carefully and accurately. If found furnishing false information his/her candidature will be cancelled at any time before the selection process or while the selection process is being conducted or after. If any information furnished by any candidate is found to be false at any stage, he/she is liable to be dismissed from public service.

13. *Application Procedure :*

13.1 *Preparing the application :*

13.1.1 Application should be prepared in conformity with the specimen application form. Further the candidate should check whether the completed application form conforms to the specimen application mentioned in the notification of the examination. If not the application will be rejected.

13.1.2 Applications should be prepared on a usual photocopy sheet (21 x 29cm/8.5" x 12"/A4) using both sides of the paper.

13.2 *Filling the application form :*

13.2.1 Application should be filled in the medium of language in which you sit at the examination.

13.2.2 *Attestation :*

Candidate's identity should be attested by a principal of a government school, Justice of the peace, Commissioner for Oaths, Notary Public, a commissioned officer in the Armed forces, an officer holding a *gazetted* post in the police service or an officer holding a permanent post in the government service with an annual salary of Rs. 240,360 or above or in case of an officer in Public/Provincial Public Service by the Head of the relevant institution.

13.2.3 Applications not conforming to the specimen application form and not paid the prescribed examination fee on or before the stipulated date and incomplete applications will be rejected without any notice. Any liability resulting from not completing application should be borne by the candidate themselves.

13.3 *Sending the application form :*

13.3.1 The words "Recruitment to the post of Prison Guards 2011 – Open category" should be written on the top left hand corner of the envelope containing the application form.

13.3.2 The completed applications should be sent under registered cover to the address which is convenient to you, to be present at physical fitness test to be reached on or before 08.07.2011 enclosing stamped,

addressed envelope of size 9" x 4". See Schedule 01 for address.

13.3.3 Any complaints on applications reached after 08.07.2011 and the applications lost in the post will not be considered.

14. Any matter not provided for here will be determined by the Commissioner General of Prisons. All candidates are bound to act in conformity with the general rules and regulations set out in the Gazette.

V. R. SILVA, RSP, USP, NDU, IG,
Major General,
Commissioner of Prisons.

Prison Headquarters,
Colombo 09,
07th June, 2011.

SPECIMEN APPLICATION

RECRUITMENT FOR POST OF PRISON GUARD AT THE DEPARTMENT OF
PRISONS - 2011 OPEN CATEGORY

(for office use only)

Medium of Examination : (The medium of language cannot be changed later)

Sinhala - 2
Tamil - 3
English - 4
(Write the relevant number in the cage)

*Indicate the town in which the applicant wishes to sit for the examination, as 1, 2, 3..... according to applicants own choice in the cage below. (Applicant is directed to the closest centre when adequate number of applicants are not available for any center.)

Town	
Colombo	
Kandy	
Anuradhapura	
Batticaloa	
Jaffna	

(The town applied for cannot be changed later)

01. Name :
(i) Name with initials (in English block capitals) : _____.
Ex : PERERA, A. B. C.
(ii) Name in full (in English block capitals) : _____.
(iii) Name in full (in Sinhala/Tamil) : _____.
(iv) National Identity Card Number :

02. (i) Permanent address (in English block letters) : _____.
(ii) Permanent address (in Sinhala/Tamil) : _____.
(iii) Address to which the admission card should be sent (in English block letters) : _____.

03. (i) Sex :
Female - 1
Male - 0
(Indicate the relevant digit in the cage)
(ii) Date of birth :
Year : Month : Date :
(iii) Age as at the closing date of applications :
Years : Months : Days :
(iv) Whether married or single :
Married - 1
Single - 2
(Indicate the relevant digit in the cage)

04. (i) Since when the candidate is resident in the relevant district ? : _____.
(ii) Police Division : _____.
(iii) Height : _____ feet _____ inches
(iv) Chest : _____ inches : _____.

05. Educational qualifications :
Particulars of the G. C. E. (O/L) Examination :
(i) Year and month of the examination : _____.
(ii) Index Number : _____.
(iii) Results of the examination : _____.

Subject	Grade		Subject	Grade	
	1st attempt	2nd attempt		1st attempt	2nd attempt
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

06. Have you ever been convicted by a court of Law for any offence ?
(If yes give particulars) :
Yes No
(Mark ✓ in the relevant cage) (if "yes" give reasons)

07. Certificate of the applicant :
(i) I hereby certify that the particulars furnished by me in this application are true and correct to the best of my knowledge. I hereby agree to bear any loss resulting from failure to fill any sections and/or, not correctly filling any section and/or incorrectly filling any section of this application. Further I declare that all sections of this application have been correctly filled.

- (ii) I am also aware that I am liable to be disqualified before selection and to be dismissed after the appointment if this declaration is proved to be incorrect.
- (iii) I read all the particulars mentioned in the *Gazette* before filling the application.
- (iv) I will not subsequently alter any particulars contained herein.
- (v) I enclosed an addressed and stamped envelope of 9" x 4" here with.

_____,
Signature of Applicant.

Date : _____.

09. Attestation of the applicant's signature :

I do hereby certify that the applicant Mr./Mrs./Miss who is submitting this application is personally known to me and he/she placed his/her signature in my presence on and that he/she has paid prescribed examination fee and the said receipt is affixed hereto.

_____,
Signature of the Attester.

Date : _____.
Full name of Attester : _____.
Designation : _____.
Address : _____.
(Official seal should be affixed)

SCHEDULE 01

<i>District</i>	<i>Institute of Prisons</i>	<i>Institute of Prisons - Address</i>
01. Jaffna	Jaffna Remand Prison	Assistant Superintendent of Prisons, Jaffna Remand Prison, Jaffna
02. Trincomalee	Trincomalee Remand Prison	Assistant Superintendent of Prisons, Trincomalee Remand Prison, Trincomalee
03. Anuradhapura	Anuradhapura Remand Prison	Assistant Superintendent of Prisons, Anuradhapura Remand Prison, Anuradhapura
04. Polonnaruwa	Polonnaruwa Remand Prison	Assistant Superintendent of Prisons, Polonnaruwa Remand Prison, Polonnaruwa
05. Batticaloa	Batticaloa Remand Prison	Assistant Superintendent of Prisons, Batticaloa Remand Prison, Batticaloa
06. Kurunegala	Wariyapola Remand Prison	Assistant Superintendent of Prisons, Wariyapola Remand Prison, Wariyapola
07. Gampaha	Mahara Prison Negombo Remand Prison	Superintendent of Prisons, Mahara Prison, Mahara Superintendent of Prisons, Negombo Prison, Negombo
08. Kegalle	Kegalle Remand Prison	Assistant Superintendent of Prisons, Kegalle Remand Prison, Kegalle
09. Colombo	New Magazine Prison Colombo Remand Prison	Superintendent of Prisons, New Magazine Prison, Colombo 09 Superintendent of Prisons, Colombo Remand Prison, Colombo 09
10. Kaluthara	Kaluthara Remand Prison	Assistant Superintendent of Prisons, Kaluthara Remand Prison, Kaluthara
11. Kandy	Bogambara Prison	Superintendent of Prisons, Bogambara Prison, Kandy
12. Badulla	Badulla Remand Prison	Assistant Superintendent of Prisons, Badulla Remand Prison, Badulla
13. Ratnapura	Kuruwita Remand Prison	Assistant Superintendent of Prisons, Kuruwita Remand Prison, Kuruwita
14. Monaragala	Monaragala Remand Prison	Assistant Superintendent of Prisons, Monaragala Remand Prison, Monaragala
15. Galle	Galle Remand Prison	Superintendent of Prisons, Galle Prison, Galle
16. Mathara	Mathara Remand Prison	Assistant Superintendent of Prisons, Mathara Remand Prison, Mathara
17. Hambantota	Tangalle Remand Prison	Assistant Superintendent of Prisons, Tangalle Remand Prison, Tangalle

06-559

Examinations, Results of Examinations &c.

MINISTRY OF EDUCATION

Admission to National Colleges of Education to follow a Pre-Service Professional Course in Teacher Education - 2012

- 1.0 APPLICATIONS are invited from those with requisite academic qualifications and Eligibility to follow a Three Year Pre-Service Professional Course in Teacher Education in National Colleges of Education.
- 2.0 *Eligibility* : Every applicant should –

- 2.1 Be a citizen of Sri Lanka ;
- 2.2 Possess an excellent character and sound physical and mental health ;
- 2.3 Age :
 - 2.3.1 Should not be more than 25 years of age as on 01.01.2012 ;
 - 2.3.2 Clergy who apply for the course of Catholicism/Christianity should not be more than 30 years of age as on 01.01.2012;
 - 2.3.3 Buddhist Monks/Buddhist Nuns who apply for the Course of Buddhism should not be more than 27 years of age as on 01.01.2012 ;
- 2.4 Should be unmarried.

3.0 Basic Educational Qualifications :

- 3.1 Should have passed three subjects in one sitting at the G.C.E. (A/L) Examination held in Year 2010. (Two passes for Sri Pada National College of Education).

(Applicants for Technological Studies Course should refer to the NOTE in paragraph 4.12 and applicants for Christianity/Chatholicism course should refer to the NOTE in paragraph 4.9).

- 3.2 Should have passed six core subjects including Mathematics, Sinhala/Tamil Language with three Credit passes at the G.C.E. (O/L) Examination in not more than two sittings. (Should have passed at least 5 Core subjects at the first sitting). Core subjects - (i) Religion, (ii) First Language, (iii) English, (iv) Mathematics, (v) Aesthetic subjects (Art, Dancing, Music, Drama and Theatre/Literature (Sinhala, Tamil, English, Arabic), (vi) Science and Technology, (vii) Social Studies and History, (viii) Technical subjects (Agriculture, Commerce and Accounts, Handy craft)).
- 3.3 If the Special requirements in the G.C.E. (O/L) Examination mentioned under 3.2 have not been completed in two sittings, they should have been completed at the third sitting. (Special requirements will be considered only if the applicants have completed the basic qualifications indicated at 3.1 and 3.2 above. If Special qualifications have not been especially mentioned; only the qualifications mentioned under 3.1 and 3.2 will be considered).
- 3.4 English Language proficiency for the English Language Course and English Medium Courses.
 - 3.4.1 Those who apply for English Medium courses except for English Language Course should have obtained a Credit pass in English/Ordinary pass in English Literature at the G.C.E. (O/L) Examination ;
 - 3.4.2 Applicants for the English Language Course should have obtained Very Good Pass in English Language/Credit Pass in English Literature. A Credit for English or an Ordinary Pass for English Literature at G.C.E. (O/L) will be sufficient if the applicants have passed English Language as a subject in G.C.E. (A/L). However, in case of obtaining the same mark in proficiency test by two or more applicants, the results obtained at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a Distinction pass, 03 marks for a Very Good pass, 02 marks for a Credit pass and 01 mark for an Ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects.
 - 3.4.3 Although the Courses on Information Communication Technology and Western Music are conducted in the English Medium, the applicants are selected from those who have appeared for G.C.E. (A/L) in Sinhala or Tamil or English Medium concerning the number of vacancies existing in Sinhala and Tamil Medium Schools.

- 3.5 Effective date of all the Educational/Vocational certificates should be on or before the closing date of applications.

4.0 Educational Qualifications and Other Special Requirements :

Educational qualifications and other special requirements applicable to each Course in National Colleges of Education are as follows :

- 4.1 Course No. 01 - Primary Education (Sinhala)
Primary Education (Tamil)
 - 4.1.1 Three passes including Sinhala/Tamil Language at G. C. E. (A/L) examination held in year 2010 (Two passes including Sinhala/Tamil Language for Sri Pada National College of Education) ; and

4.1.2 Passed G. C. E. (O/L) examination in six core subjects including Mathematics and Credit passes in Sinhala/Tamil Language and two other subjects.

Note.– The student will be selected for primary course in National Colleges of Education in year 2013, from those who have credit passes for Sinhala/Tamil Language, Mathematics, English Language in G. C. E. (O/L) examination.

* Selected applicant for the primary course should serve a period of 05 years continuously in primary classes in the government school.

4.2 Course No. 02 - Science (Sinhala)
Science (Tamil)
Science (English)

4.2.1 Three passes in one sitting at the G.C.E. (A/L) Examination held in Year 2010 in the following subjects : Physics, Chemistry and Biology (Two passes including biology for Sri Pada National College of Education);

and

4.2.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Sinhala/Tamil Language and a Credit pass in Mathematics 32 or Mathematics 42

Note.– Science (English) Course

(i) 50% of those who have completed the qualifications under 4.2.1 and 4.2.2 and appeared for G.C.E. (A/L) in the English Medium.

(ii) 50% of those who have completed the qualifications under 4.2.1 and 4.2.2 and appeared for G.C.E. (A/L) in the Sinhala/Tamil Medium. If 50% of the qualified applicants as per (i) is not available layman applicants will be selected as per (ii).

4.3 Course No. 03 - Mathematics (Sinhala)
Mathematics (Tamil)
Mathematics (English)

4.3.1 Three passes at the G.C.E. (A/L) Examination held in year 2010 in the following subjects : Mathematics, Combined Mathematics or Higher Mathematics, Physics and Chemistry. (Two passes in one of the following subjects including Mathematics, Combined Mathematics and Higher Mathematics for Sri Pada National College of Education) ;

and

4.3.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Sinhala/Tamil Language and a Credit pass in Science 34.

Note.– Mathematics (English) Course

(i) 50% of those who have completed the qualifications under 4.3.1 and 4.3.2 and appeared for G.C.E. (A/L) in the English Medium.

(ii) 50% of those who have completed the qualifications under 4.3.1 and 4.3.2 and appeared for G.C.E. (A/L) in the Sinhala/Tamil Medium. If 50% of the qualified applicants as per (i) is not available layman applicants will be selected as per (ii).

4.4 Course No. 04 - Physical Education (Sinhala)
Physical Education (Tamil)

4.4.1 Passed any three subjects in one sitting at G.C.E. (A/L) Examination held in Year 2010 ;

and

4.4.2 Passed G.C.E. (O/L) Examination in six core subjects including Sinhala/Tamil Language, Health and Physical Education and Mathematics ;

and

4.4.3 Achievements /performances of the recognized Track and Field Athletics and Organized Sports. A maximum of 75 marks will be awarded for three various games/events in the following priority order.

PRIORITY ORDER OF SPORTS /EVENTS

Se. No.	Levels/Subjects	Single	Team	Place/Grade	Marks
1	International Level	single	—	1	25
2	International Level	single	—	2	24
3	International Level	single	—	3	23
4	International Level	—	team	1	22
5	International Level	—	team	2	21
6	International Level	—	team	3	20
7	International Level Representation	single	team	—	19
8	National Level	single	—	1	18
9	National Level	single	—	2	17
10	National Level	single	—	3	16
11	National Level	—	team	1	15
12	National Level	—	team	2	14
13	National Level	—	team	3	13
14	Provincial Level	single	—	1	12
15	Provincial Level	single	—	2	11
16	Provincial Level	single	—	3	10
17	Provincial Level	—	team	1	09
18	Provincial Level	—	team	2	08
19	Provincial Level	—	team	3	07
20	Regiment Sergeant Major /Warrant Officer 1	—	—	—	06
21	Presidents' Scout/Girl Guide	—	—	—	06
22	Sergeant Major /Warrant Officer 2	—	—	—	05
23	District Level/Zonal/ Divisional Secretariat Level	single	—	1	06
24	District Level/Zonal/ Divisional Secretariat Level	single	—	2	05
25	District Level/Zonal / Divisional Secretariat Level	single	—	3	04
26	District Level/Zonal / Divisional Secretariat Level	—	team	1	03
27	District Level/Zonal / Divisional Secretariat Level	—	team	2	02
28	District Level/Zonal / Divisional Secretariat Level	—	team	3	01

4.4.4 Following marks will be awarded for passes obtained for the Health and Physical Education at G.C.E. (O/L) Examination.

- A Pass - 05
- B Pass - 03
- C Pass - 02

Note.—

- (i) *Recognized Sports Competitions (International).*— Participation at International Competitions representing Sri Lanka National Teams or School National Sports Teams (except Chess, Carom and Draught) through Ministry of Education / Ministry of Sports and their registered sports Associations (Participation in International Competitions on personal basis by school sports teams will not be considered) ;
- (ii) *Recognized Sports Competitions.*— National level competitions organized by the Ministry of Education/ Ministry of Sports/National Youth Services Council ;
Provincial level competitions organized by the Provincial Ministry of Education /Provincial Ministry of Sports /National Youth Services Council ;

District Level Competitions organized by the Provincial Ministry of Education/Provincial Ministry of Sports /National Youth Services Council ;

Zonal level competitions organized by the Provincial Ministry of Education ;

(iii) 1st, 2nd and 3rd places in “A” Grade competitions organized by Sports Associations registered under the Ministry of Sports and Ministry of Education will only be given priority in order ;

(iv) Certificates gained for Sports performance/achievements within the preceding five years before the closing date of the application will only be valid ;

Marks will be awarded to the highest certificate obtained for the same event in the same year out of three certificates.

4.5 Course No. 05 - English

4.5.1 Passed any Three Subjects at G. C. E. (A/L) Examination in Year 2010 including English Language (Not General English) with credit pass for English Language/Ordinary pass in English Literature and Six core subjects including Sinhala/Tamil Language and Mathematics at G. C. E. (O/L) Examination/London G. C. E. (O/L) Examination ;

or

4.5.2 Passed any Three Subjects in one sitting at G. C. E. (A/L) examination held in Year 2010 and three passes including English at London G. C. E. (A/L) examination held in Year 2010 and credit pass in English Language/Ordinary pass in English Literature at G. C. E. (O/L) examination/London G. C. E. (O/L) examination having passed six core subjects including Sinhala/Tamil Language and Mathematics ;

or

4.5.3 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 and passed G. C. E. (O/L) examination in six core subjects including Sinhala/Tamil Language and Mathematics with a very good pass in English Language/ Credit pass in English Literature.

Note.–

(i) Priority will be given to those who qualify under 4.5.1 and 4.5.2 they do not need to sit for the proficiency test. Their qualifications should be proved at the interview ;

(ii) Applicants who are qualified under 4.5.3 will be selected through the Proficiency Test.

4.6 Course No. 06 - Buddhism

Buddhist Priests/Nuns and the Laity can apply for the Course of Buddhism. All requirements should have been completed in Year 2010 or before. (Laity candidates should have completed all educational qualifications in their laity name in Year 2010 or before).

4.6.1 Passed G. C. E. (A/L) examination held in year 2010 with three subjects including two out of Buddhism, Buddhist Civilization, Pali and Sinhala ;

4.6.2 Passed Pracheena, Preliminary examination (only for Buddhist Priests/Nuns) ;

4.6.3 Passed Bauddha Dharmacharya Examination ;

4.6.4 Passed Daham School Final Examination ;

4.6.5 Passed G. C. E. (O/L) examination in six core subjects including Sinhala Language, Buddhism and Mathematics passed Preliminary Pirivena Final Examination in six core subjects with Sinhala Language, Mathematics and Tripitaka Dharma.

Note.–

(i) Priority order in selection –

(a) Applicants having all certificates 4.6.1, 4.6.2, 4.6.3, 4.6.4 and 4.6.5 ;

(b) Applicants having certificates 4.6.1, 4.6.2 and 4.6.5 ;

(c) Applicants having certificates 4.6.1, 4.6.3 and 4.6.5 ;

(d) Applicants having certificates 4.6.1, 4.6.4 and 4.6.5 ;

(e) Applicants having certificates 4.6.1 and 4.6.5.

4.7 Course No. 07 - Hinduism

4.7.1 *Three passes in one sitting including one of the following subjects.–* Hinduism, Hindu Civilization and Sanskrit in the G. C. E. (A/L) examination held in Year 2010 ;

- 4.7.2 Candidates having Shaiva Siddhantha Pandithar Certificate ;
4.7.3 Candidates having Shaiva Pulaver Certificate ;
4.7.4 Candidates having Ilang Shaiva Pulaver Certificate ;
4.7.5 Passed G. C. E. (O/L) examination in six core subjects including Tamil Language, Mathematics and Hinduism.

Note. – Priority order in Selection –

- (a) Candidates having 4.7.1 and all other certificates ;
(b) Candidates having certificates 4.7.1, 4.7.4, 4.7.5 and one certificate out of other two ;
(c) Candidates having certificates 4.7.1, 4.7.5 and one certificate out of other three ;
(d) Candidates having certificates 4.7.1., 4.7.5

All the requirements mentioned above should have been completed in 2010 or earlier.

4.8 Course No. 08 – Islam

- 4.8.1 Three passes including one of the following subjects - Islam, Islamic Civilization and Arabic in the G. C. E. (A/L) examination held in Year 2010.
4.8.2 Passed all subjects in Al-Alim Preliminary Examination and passed all subjects in Al-Alim Final Examination ;
4.8.3 Having Moulavi Certificate and passed all subject Al-Alim Preliminary Examination ;
4.8.4 Having Moulavi Certificate ;
4.8.5 Passed G. C. E. (O/L) examination in six core subjects with Tamil Language, Mathematics and Islam.

Note. – Priority order in Selection –

- (a) Candidates having certificates 4.8.1, 4.8.2, 4.8.3, 4.8.4 and 4.8.5 ;
(b) Candidates having certificates 4.8.1, 4.8.3, 4.8.4. and 4.8.5 ;
(c) Candidates having certificates 4.8.1, 4.8.4 and 4.8.5 ;
(d) Candidates having certificates 4.8.1 and 4.8.5.

All the requirements mentioned above should have been completed in 2010 or earlier.

4.9 Course No. 09 – Catholicism/Christianity (Sinhala)
Catholicism/Christianity (Tamil)

- 4.9.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 and passes in six core subjects including Sinhala/Tamil Language and Mathematics at G. C. E. (O/L) examination ;

and

Ordinary pass for Christianity in G. C. E. (A/L) examination or Credit pass for Catholicism/Christianity in G. C. E. (O/L) examination ;

and

The certificate of Catholic Bishop for Catholics to be a teacher of Catholicism and the certificate of National Christian Council for Christians to be a teacher of Christianity.

- 4.9.2 Selection of Catholicism candidates will be made by giving priority in the order of following qualifications :

4.9.2.1 Four year course certificate on Theology (BTH) ;

or

4.9.2.2 Christian Philosophy certificate conducted by the National Seminary ;

or

4.9.2.3 Three year religious education course certificate in Deva Dharma Nikethanaya ;

or

4.9.2.4 Certificate issued by Superior or relevant Bishop of the clergy Sect that the candidate has successfully completed the study of the religious education and training course (Novitiate) to become a member of the clergy ;

or

4.9.2.5 Passed the Catholic Dharmacharya examination conducted by the National Catechetical Centre Namely Dharmacharya Hons/Dahamguru 3 ;

or

Dharmacharya Special (Dahamguru 2) or Dharmacharya Ordinary (Dahamguru 1) ;
or

4.9.2.6 Passed Christianity in G. C. E. (A/L) examination.

4.9.3 Selection of candidates for Christianity will be made according to the qualifications indicated in the following order :

4.9.3.1 Should have obtained Dharma Veda Diploma conducted by Lanka Theological College, Pilimathalawa.

4.9.3.2 Should have obtained National Certificate on Religious Knowledge conducted by National Christianity Council.

Note.– (i) To select 90% from all admissions, Catholic candidates qualified under 4.9.1 will be selected on the serial order shown under 4.9.2 When 90% of Catholic candidates have not applied, Christian candidates will be selected for such vacancies.

(ii) 10% of the total number of admissions will be selected from among Christian candidates qualified under 4.9.1 according to the serial order shown under 4.9.3. If 10% Christian candidates have not applied, Catholic candidates will be selected for such vacancies.

(iii) 40% of the total number of admissions will be selected from Catholic and Christian Clergy. If the required percentage (40%) of vacancies cannot be filled out of clergy, selection will be made from Laity applicants.

(iv) In case of sufficient applicants of the Clergy who have passed G. C. E. (A/L) in 2010 are not available, those (clergy, who have passed the G. C. E. (A/L) examination immediately preceding the Years 2009, 2008, 2007, 2006 and 2005 will be selected considering the closest year to 2010. If 40% of the Clergy candidates have not applied layman candidates will be selected for such vacancies.

4.10 *Course No. 10 - Special Education (Sinhala)*
Special Education (Tamil)

4.10.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 ;

and

4.10.2 Passed G. C. E. (O/L) examination in Six core subjects including Sinhala/Tamil Language and Mathematics.

Note.– The applicants of this course are considered to appoint as teachers to teach those of special educational needs such as visually-impairments, hearing-impairments, multi-impairments, autism, learning difficulties and intellectual deficiencies, Hence, only those who agree to serve in the classrooms where the impaired children learn, should apply.

4.11 *Course No. 11 - Agriculture and Food Technology (Sinhala)*
Agriculture and Food Technology (Tamil)

4.11.1 Passed G. C. E. (A/L) examination held in Year 2010 with Agriculture, Biology and Chemistry ;

or

4.11.2 Passed three subjects including Agriculture/Agricultural Technology/Bio - Resource Technology / Food Technology at G. C. E. (A/L) examination in year 2010 ;

and

4.11.3 Passed G. C. E. (O/L) in six core subjects including Sinhala/Tamil Language with Credit passes for Mathematics and Science.

Note.– Priority will be given to the Applicants qualified under 4.11.1

In admission of students in year 2013, for Agriculture and Food Technology Course,

1. Compulsory to obtain credit passes for Agriculture/Agriculture and Food Technology, Mathematics and Science at G. C. E. (O/L) examination.
2. Priority will be given to those who have passed Agriculture, Biology and Chemistry at G. C. E. (A/L) and a certificate for successfully completing an Agriculture Course for one year or more in a recognized Government Agricultural Institute.

4.12 Course No. 12- Technical Studies (Sinhala)
Technical Studies (Tamil)

4.12.1 Design and Technology :

4.12.1.1 Passed three subjects including one of the following components in Hard Technology at G. C. E. (A/L) examination in Year 2010.

- (i) Civil Technology,
- (ii) Mechanical Technology,
- (iii) Electrical, Electronic and Information Technology ;

or

4.12.1.2 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 ;

and

4.12.1.3 Passed 6 core subjects at G. C. E. (O/L) examination including Mathematics, Sinhala/Tamil Language, and one subject out of the following subjects. Construction Technology//Mechanical Technology// Electric and Electronic Technology Dising and Technology.;

and

4.12.1.4 Followed and successfully completed (in not less than 10 months) a Technical Course which is relevant to the subject area, conducted by a Government approved Technical College/National Apprentice Board/Vocational Training Authority/Industrial Development and Enterprise Promotion Department/Other Institutions Governed by Central/Provincial Ministeries.

4.12.2 Crafts and Arts :

4.12.2.1 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 ;

and

4.12.2.2 Passed six core subjects at G. C. E. (O/L) examination including Mathematics and Sinhala/Tamil Language and Craft and Art/Art and Craft) ;

and

4.12.2.3 Followed and successfully completed (in not less than 10 months) a Technical Course which is relevant to the subject area, conducted by a Government approved Technical College/National Apprentice Board/Vocational Training Authority/Textile Industries Department/Industrial Development and Enterprise Promotion Department/Other Institutions governed by Central/Provincial Ministries.

Note.– (i) Priority Order of selection –

- Design and Technology :

(a) Applicants having Certificates 4.12.1.1 and 4.12.1.3

(b) Applicants having Certificates 4.12.1.2, 4.12.1.3 and 4.12.1.4.

If a sufficient number of qualified applicants as per (a) and (b) are not available, the applicants who have passed G. C. E. (A/L) Examination in the Years 2009 and 2008 will be considered as per (a) and (b) mentioned in this *Gazette notification*.

- Those who anticipate to apply for the course of Design and Technology at National Colleges of Education in 2015 under 4.12.1.1 should have completed minimum of ten months course mentioned under 4.12.1.4.

- Craft and Art :

(a) Applicants having Certificates 4.12.2.1, 4.12.2.2 and 4.12.2.3

(b) Applicants having Certificates 4.12.2.1 and 4.12.2.2

(i) If a sufficient number of qualified applicants as per (a) is not available, the applicants who have passed G. C. E. (A/L) Examination in the Years 2009 and 2008 will be considered as per (a). If further vacancies are available the applicant who have passed G.C.E. (A/L) Examination in the Years 2010, 2009 and 2008 as per (b) will be considered.

(ii) In the application, under Selection 16.1 it must be clearly indicate the applying field of the course whether the course as Design and Technology or Crafts and Art.

(iii) All requirements indicated above should have been completed on or before the closing date of the applications.

4.13 *Course No. 13 – Art (Tamil)*

4.13.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2010 including Art ;

and

4.13.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Art.

4.13.3 An additional mark will be awarded based on the Grade obtained for Art/Art and Sculpture at G. C. E. (A/L) Examination in Year 2010.

4.14 *Course No. 14 – Dance (Bharatha)*

4.14.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2010 including Bharatha Natyam. (Two subjects including Bharatha Natyam for Sri Pada National College of Education).

4.14.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Bharatha Natyam.

4.14.3 An additional mark will be awarded based on the Grade obtained for Bharatha Natyam in G. C. E. (A/L) Examination in Year 2010.

Note.– If a sufficient number of applicants who have fulfilled the required qualification for Sri Pada National College of Education are not available, applications will be considered from those who have passed G. C. E. (A/L) Examination held in Year 2010 with two subjects in one sitting and obtained a credit pass for Bharatha Natyam in G. C. E. (O/L) Examination.

4.15 *Course No. 15 – Music (Carnatic)*

4.15.1 Passed any three subjects including Carnatic Music at G. C. E. (A/L) examination held in Year 2010 (Two passes including Carnatic music for Sri Pada National College of Education) ; *and*

4.15.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Carnatic Music.

4.15.3 An additional mark will be awarded based on the Grade obtained for Carnatic Music in G. C. E. (A/L) Examination in Year 2010.

Note.–(I) If a sufficient number of applicants who have fulfilled the required qualification for Sri Pada National College of Education are not available, applications will be considered from those who have passed G. C. E. (A/L) Examination held in Year 2010 with two subjects in one sitting and obtained a credit pass for Carnatic music at G. C. E. (O/L) Examination.

4.16 *Course No. 16 – Western Music (English)*

4.16.1 Passed three subjects at G. C. E. (A/L) examination held in Year 2010 including Western Music ; *and*

Passed G. C. E. (O/L) Examination in six core subjects with passes for Sinhala/Tamil Language, Mathematics and Western Music and, with a Credit pass for English Language or an ordinary pass for English Literature ; *or*

4.16.2 Passed any three subjects at G. C. E. (A/L) examination held in Year 2010 ; *and*

Passed G. C. E. (O/L) Examination in six core subjects with passes in Sinhala/Tamil Language, Mathematics and Western Music with a Credit pass in English language or an ordinary pass in English Literature. ; *and*

Passed Grade five in Western Music (Theory and Practical) from a recognized institute approved by the Colleges of Education Board. ; *or*

Passed Western Music at G. C. E. (A/L) Examination as an additional subject.

Note : (i) Applicants should reach a satisfactory level of performance at the practical test conducted for Western Music Course.

(ii) In selection, priority will be given to applicants qualifying under 4.16.1.

4.17 Course No. 17 – Drama and Theatre (Tamil)

4.17.1 Passed three subjects at G. C. E. (A/L) Examination held in Year 2010 including Drama and Theatre ; *and*

4.17.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language, Mathematics and Drama and Theatre/Music/Art or Dance ;

4.17.3 An additional mark will be awarded based on the Grade obtained for Drama and Theatre in G. C. E. (A/L) Examination in Year 2010 ;

Note.– Priority will be given to the Applicants who have passed Drama and Theatre at G. C. E. (O/L) Examination. In case of sufficient applicants who have passed Drama and Theatre at G. C. E. (O/L) examination are not available those who have passed Music/Art/Dance at G. C. E. (O/L) Examination will be considered.

4.18 Course No. 18 – Information Communication Technology (English) :

4.18.1 Passed in any three subjects at the G. C. E. (A/L) Examination held in Year 2010 (Two subjects for Sri Pada National College of Education) ; *and*

4.18.2 Passed G. C. E. (O/L) Examination in six core subjects including Sinhala/Tamil Language and with a Credit pass for English language/an ordinary pass for English Literature and Credit pass for Mathematics.

Note : (i) Applicants who apply for this Course should sit for the Selection Test.
(ii) This test paper is an objective type of 1-1/2 hour question paper.
This test measures competency of the candidate in order to the basic concept of mathematical necessary to follow the Information communication Technology.
(iii) Applicants shall sit for the Selection Test in Sinhala, Tamil or English medium of study.
(iv) Indicate the preferred medium under 1.0 para. of the application as S/T/E.

4.19 Course No. 19 – First Language (Sinhala) :

4.19.1 Passed G. C. E. (A/L) Examination held in Year 2010 in three subjects including a credit pass for Sinhala subject ;
and

4.19.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and a Credit pass in Sinhala Language.

4.20 Course No. 20 – First Language (Tamil) :

4.20.1 Passed G. C. E. (A/L) Examination held in Year 2010 in three subjects including a Credit pass for Tamil subject. (Two passes including Tamil for Sri Pada National College of Education, Priority will be given to those who have a Credit pass for Tamil Language at G. C. E. (A/L) Examination) ; *and*

4.20.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and a Credit pass in Tamil language.

4.21 Course No. 21 – Second National Language (Sinhala) :

4.21.1 Passed G. C. E. (A/L) Examination held in Year 2010 in three subjects including a Credit pass in Sinhala. ; *and*

4.21.2 Passed G. C. E. (O/L) Examination in six core subjects including Mathematics and Sinhala language.

Note.– The order of priority will be given to those who have followed Tamil as a Second National Language at G. C. E. (O/L) Examination/Second National Language (Advanced) Certificate in Tamil issued by the Official Language Department/Optional Second National Language at G. C. E. (O/L) Examination.

4.22 Course No. 22 - Second National Language (Tamil)

4.22.1 Passed G.C.E. (A/L) Examination held in Year 2010 in three subjects including a Credit pass in Tamil ; *and*

4.22.2 Passed G.C.E. (O/L) Examination in six core subjects including Mathematics and Tamil Language.

Note.– The order of priority will be given to those who have followed Sinhala as a Second National Language at G. C. E. (O/L) Examination/Second National Language (Advanced) Certificate in Sinhala issued by the Official Languages Department/Optional Second National Language at G. C. E. (O/L) Examination.

4.23 *Course No. 23 - Home Economics (Sinhala) :*
Home Economics (Tamil) :

4.23.1 Passed three subjects including Home Economics at G. C. E. (A/L) Examination in Year 2010 ; *and*

4.23.2 Passed G. C. E. (O/L) Examination in six core subjects with Sinhala/Tamil language, Mathematics and a Credit pass for science.

4.24 *Course No. 24 - Social Science (Tamil) :*

4.24.1 Passed three subjects at G. C. E. (A/L) Examination held in Year 2010 including one subject out of History, Political Science and Geography. (Two passes in above subjects for Sri Pada National College of Education) ; *and*

4.24.2 Passed G. C. E. (O/L) Examination in six core subjects including Tamil Language and Mathematics and with a Credit pass for Social Science and History.

4.25 *Course No. 25 - Business and Accounting (Sinhala) :*
Business and Accounting (Tamil)

4.25.1 Three passes in one sitting including Accounting and Business Studies at G. C. E. (A/L) Examination held on 2010 ; *and*

4.25.2 Passed G. C. E. (O/L) Examination in six core subjects with a Credit pass in Business and Accounting/Entrepreneurship Studies/Mathematics and with a Credit pass for English Language or an Ordinary pass for English Literature.

5.0 Number of the Course, Name of the Course and the Medium of the National Colleges of Education where each course will be conducted and the respective number of the NCoE are given below :–

(Refer the chart carefully and identify the number of your course correctly before filling in the application form. Your application will be computerized referring to your Course Number. Applications that are filled incorrectly will be rejected. No alteration is permitted after your application is sent to the Branch of National Colleges of Education, Ministry of Education.)

- (i) Column - Course Number ;
- (ii) Column - Course Name ;
- (iii) Column - NCoEEs where Sinhala medium courses are conducted ;
- (iv) Column - NCoEEs where Tamil medium courses are conducted ;
- (v) Column - NCoEEs where English medium courses are conducted.

(The numbers of the National College of Education are given within brackets.)

Course Number <i>i</i>	Course Name <i>ii</i>	NCoEEs by Courses and Name		
		Sinhala Medium <i>iii</i>	Tamil Medium <i>iv</i>	English Medium <i>v</i>
01	Primary Education	(7) Sri Pada	(6) Vavuniya	
		(11) Pulathisipura	(7) Sri Pada	
		(12) Wayamba	(8) Addalaichenai	
		(14) Ruhuna	(15) Jaffna	
		(17) Hapitigam	(16) Dharga Town	
02	Science	(2) Nilwala	(6) Vavuniya	(2) Nilwala
		(5) Siyane	(7) Sri Pada	(5) Siyane
		(7) Sri Pada	(8) Addalaichenai	(15) Jaffna
			(9) Batticaloa	
			(15) Jaffna	

Course Number <i>i</i>	Course Name <i>ii</i>	NCoEEs by Courses and Name		
		Sinhala Medium <i>iii</i>	Tamil Medium <i>iv</i>	English Medium <i>v</i>
03	Mathematics	(2) Nilwala	(6) Vavuniya	(2) Nilwala
		(5) Siyane	(7) Sri Pada	(5) Siyane
		(7) Sri Pada	(8) Addalaichenai	(15) Jaffna
			(9) Batticaloa	
		(15) Jaffna		
04	Physical Education	(1) Uva	(6) Vavuniya	
05	English			(3) Mahaweli
				(10) Pasdunrata
				(15) Jaffna
06	Buddhism	(4) Sariputta		
		(17) Hapitigam		
07	Hinduism		(6) Vavuniya	
08	Islam		(8) Addalaichenai	
09	Catholicism/Christianity	(12) Wayamba	(6) Vavuniya	
10	Special Education	(17) Hapitigam	(8) Addalaichenai	
11	Agriculture and Food Technology	(11) Pulathisipura	(6) Vavuniya	
12	Technical Studies	(5) Siyane	(9) Batticaloa	
13	Art		(9) Batticaloa	
14	Dance (Bharatha)		(7) Sri Pada	
			(15) Jaffna	
15	Music (Carnatic)		(7) Sri Pada	
			(15) Jaffna	
16	Western Music			(3) Mahaweli
17	Drama and Theatre		(15) Jaffna	
18	Information Communication Technology			(7) Sri Pada
				(13) Ruwanpura
				(16) Dharga Town
19	First Language (Sinhala)	(12) Wayamba		
20	First Language (Tamil)		(7) Sri Pada	
			(8) Addalaichenai	
21	Second Language (Sinhala)	(3) Mahaweli		
22	Second Language (Tamil)		(3) Mahaweli	
23	Home Economics	(14) Ruhuna	(16) Dharga Town	
24	Social Science		(7) Sri Pada	
			(9) Batticaloa	
25	Business and Accounting	(12) Wayamba	(6) Vavuniya	

- Note:* (i) Only Tamil medium female applicants should apply to Dharga Town National College of Education.
(ii) Courses for Art, Dance (Baratha), Music (Carnatic), Drama and Theatre, Social Science will be conducted only in Tamil Medium.
(iii) Courses for Western Music, Information Communication Technology will be conducted only in English Medium.

6.0 Procedure for Selection of Trainees for Year 2012 :

6.1 Basis of Selection :

- 6.1.1 The number of trainees to be admitted will be decided based on the teacher carder requirements in the school system in the year 2015.
- 6.1.2 The basis of selection will be the Z score obtained at G. C. E. (A/L) Examination in 2010. Student will be selected for English/Information Communication Technology and Physical Education Courses on the achievements and performances

of Proficiency Selection . Tests/Sports in case of obtaining the same mark in Proficiency Test or Performance of Sports, by two or more applicants, the results obtained at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a Distinction pass, 03 marks for a Very Good pass, 02 marks for a Credit pass and 01 mark for an Ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects. Selection for all courses will be 30% on National Level and 70% on Difficult District Level except for Sri Pada National College of Education and except for Primary Education Course offered National Colleges of Education. For the primary Education Course, selection will be 50% on National Level and 50% on Difficult District Level except for Sri Pada National College of Education.

6.1.3 Applicants who prefer to follow English Medium Courses Western Music and Information Communication Technology and Sinhala/Tamil Medium Business and Accounting Course should qualify with a Credit pass in the English Language or an Ordinary Pass for English Literature. Applicants for English Language Course should have obtained a very good pass in English Language or Credit Pass in English Literature at G. C. E. (O/L) Examination including six core subjects with Sinhala/Tamil language and Mathematics.

6.1.4 Applicants should reach a satisfactory level at the Practical Test conducted for Physical Education and Western Music.

6.2 *Difficult District Basis :*

6.2.1 Admission for difficult districts will be made from applicants belonging to the 17 districts deemed as difficult based on the distribution of educational facilities. (Matale, Mullativu, Anuradhapura, Nuwara Eliya, Vavuniya, Polonnaruwa, Hambantota, Trincomalee, Badulla, Jaffna, Batticaloa, Moneragala, Kilinochchi, Ampara, Ratnapura, Mannar, Puttalam).

Number to be admitted from each district will be decided for each course proportional to the number of students appeared for G. C. E. (A/L) - 2010 Examination in all media in respective districts.

6.2.2 If the expected number from relevant difficult district is not available, vacancies will be filled from other districts.

6.2.3 *Determination of Districts :*

6.2.3.1 The district of any school applicant will be the district of the location of the school/schools in which he/she had studied during the entire or major part of the Five years (more than 2 1/2 years) period ending on the last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.

6.2.3.2 If any private applicant had left the school after having previously sat the G. C. E. (A/L) examination as a school applicant, his/her district will be the district of the location of the school from which he/she had first sat the above examination.

6.2.3.3 If any private applicant has left the school without having previously sat for the G. C. E. (A/L) examination as a school candidate, his/her district will be the district of the location of the school/schools in which he/she had studied during the entire or the major part of the five years (more than 2 1/2) years period ending on the last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.

6.2.3.4 If any private applicant has not studied in a School, he/she should confirm his/her district of residence with the voter's list of Election Commissioners Office or Grama Niladhari and Divisional Secretary's affidavit.

6.3 *Selection for Sri Pada National College of Education :*

6.3.1 75% of the vacancies will be filled from applicants of the Indian Tamil Origin and 25% from Sinhalese applicants.

6.3.1.1 On the required number of vacancies prevailing at State-schools in plantation districts, 35% of the candidates will be appointed to the Moneragala, Badulla and Ratnapura Districts.

6.3.2 75% will be selected to Tamil Medium Courses while 25% will be selected to Sinhala Medium Courses.

6.3.3 Primary, Mathematics and Science Courses will be conducted in the Sinhala Medium whereas Information Communication Technology Course, in the English Medium. Primary, Mathematics, Science, Music (Carnatic),

Dance (Bharatha) and First Language (Tamil), Social Science Courses will be conducted in the Tamil Medium. (These courses will be offered at Sri Pada National College of Education.).

- 6.3.4 6.3.4.1 Applications for admission to Sri Pada National College of Education will be entertained only from children whose parents are residence employed in the plantation sector in Nuwara Eliya, Kandy, Matale, Badulla, Moneragala, Ratnapura, Kegalle, Kalutara, Matara, Galle and Kurunegala Plantation Districts. Priority is given to children of the workers who work at present.
- 6.3.4.2 In case of insufficient number of children of the estate workers as applicants from the estate sector, applications from those of the estate workers who worked at least 05 years after 2001 will be considered although they are not employed at the moment. (Priority is given sequentially as 2010, 2009, 2008.)
- 6.3.4.3 In case of insufficient number of children, of the estate workers as applicants from the above districts for Tamil Medium, applicants those who are not children of employees in the plantation sector but Indian Origin live in above mentioned Districts, will be considered.
- 6.3.4.4 In case of insufficiency of qualified applicants from plantation districts, Tamil Medium applicants who are from other districts with Indian Origin will be considered.
- 6.3.4.5 Tamil medium Indian Origin applicants those who live in Plantation Districts and other districts should have passed in three subjects at G. C. E. (A/L) Examination.
- 6.3.4.6 In case of insufficient number of Sinhala Medium applicants from Plantation Districts, the rest of the vacancies will be filled from those who applied for the same course in other National Colleges of Education. The basis of the selection will be the Z-score.
- 6.3.5 At the interview the children of the employees in the State and Private Sector Estate Companies should submit a letter from the Estate Superintendent relating to service (indicating employee's period of service) that he is permanently serving for the past period of 05 years or more/retirement from the plantation sector (indicating year and date clearly). Candidate's letter agreeing to serve a period of ten (10) years continuously in the schools in the plantation sector after the training and letters to prove that deductions are being done for the Employees Provident Fund including Registration Numbers. Paragraph 6.2.2 will be applied for the applicants of Sri Pada National College of Education when deciding district of applicants.
- 6.3.6 In selection, at least one applicant will be considered for each relevant district.

Note : In the case of an applicant having an Indian Tamil Origin who had studied in Sinhala Medium will be considered for the percentage entitled to Indian Tamil Origin. Similarly, a Sinhalese applicant who had studied in Tamil Medium will be considered for the Sinhala medium percentage.

7.0 Other Matters related to Selection :

- 7.1 Selected applicants should be prepared to submit acceptable evidence and originals of certificates to confirm their eligibility on the date of conducting the interview. A number of applicants more than the number of vacancies will be called for the interview.
- 7.2 Applicants who fail to submit the originals of all certificates will not be considered.
- 7.3 When a problematic situation is observed relating to the mental and physical fitness required by an applicant for reaching the expected level in the Course and the Interview Board is not satisfied of this position he/she should be subjected to a special interview and after the submission of this report to the Colleges of Education Board the decision taken by the Board should be implemented.
- 7.4 If the selected applicant fails to get registered in the relevant College of Education within 03 days from the due date, he/she will be deprived of the opportunity for the admission. The vacancies created thereby, will be filled according to the merit order. Appeals from the applicants who fails to register within 03 days from the due date will strictly not be considered.
- 7.5 Selected applicants are required to appear for a Medical Examination before their admission to a College of Education to ascertain whether they are physically and mentally fit for service in any part of the island.

- 7.6 After the admission to any Course/National College of Education permission will not be granted to change such Course/ College of Education. If a sufficient number of applicants are not available for a particular Course the applicants will be transferred to the nearest College of Education where such Courses are conducted.
- 7.7 In selecting applicants for a Course, if the number of applicants who have obtained equivalent Z Score at the G. C. E. (A/L) is in excess of the number of vacancies available, the results obtained by the applicants at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 04 marks for a Distinction pass, 03 marks for a Very Good pass, 02 marks for a Credit pass and 01 mark for an ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects.

8.0 *Persons who are not eligible to apply or to get admitted :*

- 8.1 Those who have already obtained teaching appointments in Government or in Private Schools.
- 8.2 Those who have been selected for an appointment in a Government School.
- 8.3 Those who are following or who have followed a Course in a College of Education.
- 8.4 Those who are following or have followed a Degree Course in a University or University Institute or any other Higher Education Institute where G. C. E. (A/L) is the entry requirement. (After publishing the *gazette* notification students who were/are withdrawn the registration will not be eligible to apply/to get admitted).
- 8.5 Those who have been discontinued from a College of Education on disciplinary ground.

9.0 *Conditions applicable for Training :*

- 9.1 Duration of a Training Course is three years. This period consists of two years residential institutional training in the National College of Education and one year internship training while being attached to a school. Attendance of a student teacher should be not less than 90% to enable him/her to sit for the External Final Examination conducted by the Department of Examinations at the end of the second year.
- 9.2 Every trainee should pass the Internal Continuous Tests held in the first and the second year, Internal Test conducted at the end of the second year and the external final examination conducted by the Department of Examinations. Except, those who follow English Courses all those who follow other Courses should pass in the English subject at the above examinations. Applications should be forwarded only by those who agree to the above conditions.
- 9.3 During the period of two years residential training a trainee will be provided with meals and lodging facilities to the value of Rs. 2,500 per month for ten months in a year. During the Internship year a monthly allowance of Rs. 3,000 will be paid for ten months. Other expenses for personal requirements should borne by the trainee.
- 9.4 During the period of training, a trainee will not be allowed to follow an Academic Course as an internal student in a University, University Institution or other Higher Education Institute where G. C. E. (A/L) is treated as the entry requirement. If it is proved that a trainee had followed such a Course amount of the Bond and Agreement Rs. 500,000 incurred for him/ her will be surcharged and the trainee will be removed from the Course.
- 9.5 The clergy of any religion should make Bond and agreement with the Ministry of Education on at least 5 years service without being disrobed. If the trainees get married during the period of training their studentship will be cancelled.
- 9.6 If a trainee fails to exhibit the progress expected in his general conduct, enthusiasm and in his studies during the period of training he will be removed from training. Likewise, those who do not reach a satisfactory level in the assessment during the first year of academic training or found to be following any other Course in an Institute as indicated at 9.4 they will be removed from the Course. Regarding these matters the decision made by the Colleges of Education Board shall be the final decision.
- 9.7 If any complaints are received relating to the physical and mental fitness of the trainee either by the President of the College during the period of training or by the Principal of the school during the Internship period the trainee will be referred to a Special Interview Board. A final decision will be taken after the submission of This report to the Colleges of Education Board.
- 9.8 National Diploma in Teaching will be awarded to the trainees who will successfully complete the Training Course. Course Work and Personality Development (inclusive of compulsory co-curricular activities) will be continuously assessed during the period of training and this assessment will form a component of the final assessment in awarding the Diploma.

- 9.9 Applicants successfully completing this Course will be considered for grant of appointments as teachers based on the availability of vacancies on Education Zonal Level in difficult districts.
- 9.9.1 In future priority will be given to those who complete this Training Course in awarding teaching appointments for Government Schools. Therefore, the candidates who are invited for the interviews for selecting to the above Course should appear for the interview only if would agree to the above conditions.
- 9.9.2 Priority is given to those who will follow these training courses in appointing teachers to Government Schools. Therefore, candidates should appear for the interviews if only they can adhere to the conditions mentioned above.
- 9.9.3 Applicants who receive their training under the above conditions should enter into Bond and Agreement with the Secretary of the Ministry of Education that they will serve under the Ministry of Education for a minimum period of five (5) years from the date of appointment in the district selected for National College of Education they have been appointed. The Education Zone for which the appointment has been given will not be changed for any reason.
- 9.10 Applicants who get registered in a National College of Education should sign a Bond and Agreement for Rs. 500,000 for the cost to be incurred for providing training and for supply of infrastructure facilities. A student who leave the Course half way or who fail to serve for five years under the Government will be subjected to a condition for paying the total amount in the Bond and Agreement to the Government.
- 9.11 If any applicant claims to change the selected National College of Education on medical/personal reasons will not be eligible for admission.
- 9.12 All educational and other qualifications should have been completed on or before the last date of calling for applications.

10.0 Application :

- 10.1 An applicant can apply for a maximum of 03 courses. If applied for the same course in two media, it is considered as applied for two courses. Such applicant can apply only for one more course. Buddhist monks should apply for the Course of Buddhism whereas the clergy of Christianity, Hinduism and Islam for their respective courses of religions.
- 10.2 An applicant can enclose only one application and two of its certified copies in the same envelope. If any applicant has submitted applications other than the above mentioned application and the two certified copies all the applications will be rejected.
- 10.3 Application should be prepared according to the Specimen Form and instructions given below.
- 10.4 Applications should be sent under Registered Post and addressed to Chief Commissioner (Teacher Education), Colleges of Education Branch, Ministry of Education, Isurupaya, Battaramulla to be received on or before 15.07.2011.

Specimen of the envelope in which the application is enclosed should be as follows :

Application for Admission to National Colleges of Education 2012 Course Number indicated as first preference Medium Apply to the Sri Pada National College of Education Yes/No.	
	Chief Commissioner (Teacher Education), Colleges of Education Branch, Ministry of Education, Isurupaya, Battaramulla.

(It is stressed that applications should not be sent to Department of Examinations/National Colleges of Education).

- 10.5 The postal receipt of registration issued in forwarding the application and a photo copy of the application should be sent in all instances of making inquiries or submitting appeals. Hence, these documents should be kept with the candidate.
- 10.6 Applications which do not clearly indicate the Index Number, Year and Course Number as well as the incomplete and informal applications will be rejected.

- 10.7 Applications will not be acknowledged.
- 10.8 No other document should be attached to the application.
- 10.9 If any certificate submitted by the candidate is revealed later to be a forged or fraudulent certificate, the candidate will be dismissed from service and he will be ineligible for any post in Public Service.
- 11.0 Regarding any problems arising with regard to the above information in this *Gazette* Notification the decision of the Colleges of Education Board will be the final decision.
- 12.0 In the event of any inconsistency between Sinhala and Tamil or English Texts of this *Gazette* Notification, the Sinhala Text shall prevail.

H. M. GUNASEKARA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla,
07th June, 2011.

INSTRUCTIONS FOR THE PREPARATION OF APPLICATION FORM

- 1.0 Read the *Gazette* Notification very carefully. Apply only three courses to which you are eligible. Submit only one application form with two of its photocopies enclosed in one envelope. (School applicants should get the photo copies certified by the Principal while the private applicants should get them certified by a Justice of the Peace).
- 2.0 Application should be prepared in a (legal) F5 size white paper (21.8 x 33c.m.) in conformity with the specimen form. Paragraphs 1.0 to 9.5 should be included in the first page. In places where information has to be given in a cage, mark “x” in the relevant cage.
- 3.0 Please note that the Computer Data relating to each Course used for calling applicants for the interview are prepared based on the information given from 1.0 to 9.5 in the first page. Specially the Course Number, Index Number of G. C. E. (A/L) and Z Score should be confirmed as accurate. Please note that the application is liable to be rejected owing to overlapped writing and illegible and erroneous writing.
- 4.0 The information given in paragraph 12.0 for Physical Education Course, Paragraph 13.0 for Buddhism Course, Paragraph 14.0 for Catholicism /Christianity Course, Paragraph 15.0 for Hinduism/Islam Course, Paragraph 16.0 for Technological Studies and Paragraph 17.0 for Western Music Course should be considered carefully in filling the application. The information specified will not be changed under any circumstances.
- 5.0 *Numbers assigned to the districts are indicated below :*
- | | | | | | |
|--------------|------|-------------|------|--------------|------|
| Colombo | – 01 | Hambantota | – 09 | Amparai | – 17 |
| Gampaha | – 02 | Jaffna | – 10 | Puttalam | – 18 |
| Kalutara | – 03 | Kilinochchi | – 11 | Kurunegala | – 19 |
| Matale | – 04 | Mannar | – 12 | Anuradhapura | – 20 |
| Kandy | – 05 | Mullativu | – 13 | Polonnaruwa | – 21 |
| Nuwara Eliya | – 06 | Vavuniya | – 14 | Badulla | – 22 |
| Galle | – 07 | Trincomalee | – 15 | Moneragala | – 23 |
| Matara | – 08 | Batticaloa | – 16 | Kegalle | – 24 |
| | | | | Ratnapura | – 25 |

6.0 *Symbol for each Medium :* Sinhala - S, Tamil - T, English - E

Specimen Application Form

ADMISSION TO NATIONAL COLLEGES OF EDUCATION - 2012

(An applicant should submit only one application and two certified photocopies of the application enclosed in one envelope. Applications which are not prepared in accordance with the specimen form will be rejected. Details up to paragraph 09 in the application should be included in the first page. Computer data required for the selection interview will be prepared out of the information given from 1.0 - 9.5).

1.0

Preference	Course Number	College Number	Course Medium S/T/E	Course Number (18) and the medium of the examination (S/T/E)
1				
2				
3				

2.0 2.1 Name with initials in English (In Block letters) Example : PERERA R. C.

Mr./Miss : _____.

2.2 Name in full in English (In Block letters) : _____.

3.0 Permanent residential address :

In English (In Block letters) : _____.

Telephone No. : _____.

4.0 According to para. 6.2.3 in Gazette Notification :

District : _____ District No.

5.0 5.1 Date of Birth :

Year Month Date

5.2 National Identity Card No.

6.0 Sex: Male 1 Female 2

7.0 Ethnicity :

Sinhalese 1 Sri Lankan Tamil 2 Indian Tamil 3 Muslim 4 Others 5

8.0 Results of G. C. E. (A/L) in Year 2010 :

8.1 Year Medium of the Examination : _____.

8.2 Index No.

8.3 Z score . It Z is minus indicate M

8.4 Details of results subject wise

Subject	Subject No.	Grade
1.
2.
3.

9.0 9.1 The highest grade obtained by applicants for English and English medium Courses at the G. C. E. (O/L) Examination for English Language and English Literature Subject No.

Year:

Index No.

9.2 Are you applying to Sri Pada National College of Education ? Yes 1 No 2

9.3 If yes indicate whether you are a state worker's child by marking ('x' in the relevant cage) :

Yes 1 No 2

9.4 Total marks included for section 12.0 in the application by applicants for Physical Education Sinhala/Tamil

9.5 9.5.1.1 The highest grade obtained by applicants for Second National Language (Sinhala) Medium Courses at the G. C. E. (O/L) Examination for Second Language (Tamil) : Subject No. :

9.5.1.2 The highest grade obtained by applicants for Second National Language (Tamil) Medium Courses at the G. C. E. (O/L) Examination for Second Language (Sinhala) : Subject No. :

10.0 If you have sat the G. C. E. (A/L) examination prior to year 2010, please indicate details in full in each sitting even if you appeared for only one subject :

10.1 No. of sittings for the examination	1	2
10.2 Year
10.3 Index No.
10.4 Examination Center No.
10.5 Z Score

10.6 Subjects passed and grades			
Subject	Grade	Subject	Grade
.....
.....
.....
.....

11.0 Details of G. C. E. (O/L) passed :

11.1 Number of sittings for the examination	1	2	3
11.2 Year
11.3 Index No.
11.4 Examination Centre No.

11.5 Subjects and Grades passed						
	<i>1st sitting</i>		<i>2nd sitting</i>		<i>3rd sitting</i>	
<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>	
1.
2.
3.
4.
5.
6.
7.
8.

12.0 Particulars of sports competency according to the Clause 4.4.3 in Para. 4.4 of the *Gazette* Notification :

(Only those who apply for Physical Education Course should complete). It is necessary to give your attention to all the Clauses in 4.4.3 when you complete this part. Particulars of only highest three sports/competency will be sufficient.

If you have passed Health and Physical Education in G. C. E. (O/L) Examination, state the relevant mark according to the grade as in 4.4.4, must be mentioned below.

The total number of marks of your competency on sports should be included in 9.4 in the first page of this application.

Certificate of sports competency :

No.	Year	Ministry/Institute/ Clubs issued	Represented for Competitions-International/ National/Provincial/District/ Zonal	Event/Sports	Place obtained	Relevant Marks for 4.4.3
1						
2						
3						
If you sat for Health and Physical Education in G. C. E. (O/L), Grade					Marks	
Total Marks						

13.0 Results (if any) of Pracheena Preliminary, Bauddha Dharmacharya, Pirivena Final Examination according to 4.6 of the Gazette Notification :

Examination	Pracheena Preliminary	Bauddha Dharmacharya	Pirivena Final	Daham Pasal Final
13.1 Year				
13.2 Index No.				
13.3 Center No.				
13.4 Subject Grade	1 2 3 4	1 2 3 4 5 6	1 2 3 4 5 6 7 8 9 10 11	

14.0 The applicant of Catholicism/Christianity should fill the relevant part according to para. 4.9 of the Gazette Notification.

Name of the Course/Certificate	Duration		
	From	To	Grade
14.1 Degree in Theology (BTH)			
14.2 Philosophy Certificate (BPH) conducted by the National and Seminary			
14.3 Dharmachariya Certificate conducted by the National Catechetical center			
14.4 Three year religious education course in Deva Dharma Niketanaya			
14.5 Certificate issued by Superior or relevant Bishop of the clergy sect that the candidate has successfully completed the study of the religious education and training course (Novitiate) or become a member of the clergy			
14.6 Should have obtained Dharma Vedi Diploma conducted by Theological College Pilimatalawa			
14.7 Should have obtained National Certificate on Religious Knowledge conducted by National Christian Council			
14.8 Certificate issued by relevant Bishop be a religious Teacher of Catholicism or Christianity			
14.9 Obtained a pass in G. C. E. (A/L) Christianity subjects			

15.0 The applicants of Hinduism (4.7)/Islam (4.8) should fill the necessary particulars according to secretions 4.7 and 4.8 of the *Gazette* Notification :

<i>Name of the Course</i>	<i>Duration</i>	<i>Valid Date of the Certificate</i>

16.0 The applicants of Technical Studies (4.12) should fill the necessary particulars according to the *Gazette* Notification.

16.1 In the application clearly indicate the applying field of the course whether the course as Design and Technology or Crafts and Art :_____.

16.2 The applicants who have successfully completed a Technical Course in a recognized Government Institute and hope to follow the Technical Skills Course Para. 4.12.1.4/4.12.2.3 should fill in the following table :

<i>Name of the Technical Course</i>	<i>Number and Date Registration in Government</i>	<i>Institute that conducted the Course</i>	<i>Duration</i>	<i>Whether successfully completed the course</i>

17.0 Applicants for the Western Music according in terms of para. 4.16.1 and 4.16.2 in the *Gazette* Notification should include relevant particulars :

<i>Year</i>	<i>Institute issuing Certificate</i>	<i>Proficiency/class passed</i>

18.0 Declaration of the applicant :

- (i) I have forwarded only one application and two photo copies of it. I am aware that all my applications will be rejected if I send more than one application.
- (ii) I certify that the particulars given by me are true and correct. I am aware that if any particulars given by me in this application are found to be false or incorrect, I am liable to be disqualified if detected before selection or to be discontinued if detected after selection.
- (iii) I declare that I have not applied for University admission and that I am not registered for following a course in a University/ University Institute/affiliated University College/any other Education Institute.

Applicant's Signature.

Date :_____.

19.0 Declaration by the Head of School/Pirivena in respect of School/Pirivena applicants :

I certify that this applicant sat G. C. E. (O/L) examination and G. C. E. (A/L) examination/Pracheena Preliminary Final examination as a student of this School/Pirivena and that the particular given above by the applicant are correct according to my knowledge and

that the Aggregate marks/Z-Score (writing words) obtain by the applicant at the G. C. E. (A/L) Examination in the year is according to the official sheets issued by the Commissioner-General of Examination.

Signature of the Principal/Head of the Pirivena.

Name of Principal of School/Head of Pirivena : _____,
Name and address of School/Pirivena : _____,
Date : _____.

20.0 Declaration in respect of private applicants :

I certify that the aggregate marks/Z-Score obtained by me in the G. C. E. (A/L) examination in the year is (write in words) according to the Official result sheet issued by the Commissioner General of Examinations, is

Applicant's signature.

Date : _____.

Signed before me.

Signature of Justice of the Peace.
Name : _____,
Official Frank : _____.

Date : _____.

06-488

**SPECIAL OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO FILL THE VACANCIES IN CLASS
III OF SRILANKA ADMINISTRATIVE SERVICE FOR
NORTH AND EAST PROVINCES - 2011**

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the Special open Competitive examination for recruitment to fill the vacancies in class III of Sri Lanka Administrative Service for North and East Provinces.

1. In this notice "Secretary" means the "Secretary to the Ministry of Public Administration and Home affairs" "Service" means the "Sri Lanka Administrative Service".
2. *Date of Examination.* – This examination will be held in Colombo in October 2011 by Commissioner General of Examinations. The Secretary reserves the right to postpone or cancel this examination subject to instructions given by the Public Service Commission/Cabinet of Ministers.

Written Examination. – The Examination will consist of the following question papers.

- (i) General Intelligence,
- (ii) Essay and Precis,
- (iii) General Knowledge,
- (iv) Aptitude for Management.

Oral Test. – The Secretary will decide the date for interview for the candidates who sat for all the papers in the written examination and obtained a higher aggregate of marks as determined by the Public Service Commission/Cabinet of Ministers as sufficient.

3. Number of persons to be appointed and effective date of appointment will be determined as per the orders of the Public Service Commission/Cabinet of Ministers. Public Service Commission/Cabinet of Ministers shall reserve the powers to fill a certain number of vacancies or to refrain from filling all the number of vacancies.

4. *Conditions of Service* :- A selected candidate will be appointed to Class III of the Service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of the Service dated 28th October, 2005, (Published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1419/3 of 14th November, 2005) and subject to any amendments made or to be made hereafter to the Minute.

- 4.1 Number of the vacancies in North and East Provinces filled by this examination is 46.
- 4.2 Selected candidates are bounded to serve in North and East provinces for a minimum period of 10 years from the date of appointment. If they fail to do so, action shall be taken to terminate their service.
- 4.3 Appointments of the candidates, who fail to assume duties of the post awarded to him on due date/refuse or

avoid to assume duties in a post or in an area is liable to be cancelled.

- 4.4. The officers recruited by the special examination are required to pass the Sinhala language test within 3 years in addition to the first efficiency bar prescribed for officers in Sri Lanka Administrative Service.

5. *Structure and salary scale per month :*

Special Grade :	Rs. 42,390 - 12 x 1310 - Rs. 58,110
Class I	Rs. 36,755 - 17 x 1,050 - Rs. 53,555
Class II	Rs. 30,175 - 8 x 790 - Rs. 35,705
Class III	Rs. 22,935 - 10 x 645 - Rs.29,385

(Whilst the 1st Efficiency Bar Examination should be passed within 03 years from the date of appointment and 2nd Efficiency Bar Examination within 06 years from the date of appointment, proficiency of the second official language should be achieved within 05 years from the date of appointment in terms of the provisions of Public Administration Circular 07/2007 dated 28.05.2007.)

The appointments through this examination will be made to the Class III of the Sri Lanka Administrative Service.

6. *Health and Character.*— A candidate must satisfy the Secretary that he is duly qualified in respect of health and that he has an excellent moral character. He/she must possess good eye sight and be physically fit for service in any part of the island. Selected candidates will be called upon to undergo a medical examination.

7. *Eligibility* :- A candidate appearing for this must :-

- (i) be a citizen of Sri Lanka ;
- (ii) Have obtained a degree from a university recognized by the University Grants Commission ;
 - (a) The effective date of the certificate of degree should be 25.07.2011 or a date prior to that.
- (iii) have followed the degree in Tamil medium or have studied Tamil language as a subject of the degree or have sat for the Subject of Tamil Language at G. C. E. (A/L) ;
- (iv) Not have reached 28 years of age as at 25.07.2011 ;
- (v) have a sound moral character and be physically fit ;
- (vi) no person ordained in any religious sect shall be permitted to sit this examination.

Note :-

- (i) No person is allowed to sit the competitive examination for recruitment to Sri Lanka Administrative service for more than two sittings as per 5(1) or 5(2) of Sri Lanka Administrative Service Minute.
- (ii) Requisite qualifications for this examination should have been completed in every aspect by 25.07.2011

8. *Examination Fee* :- The fee is Rs.1,000. It should be paid before the closing date of applications at any District Secretariat/ Divisional Secretariat to be credited to Revenue Head 2003-02-13. The receipt obtained from the District Secretariat/Divisional Secretariat should be pasted in the relevant cage of the application form. This fee is non -refundable, it is advisable to keep a photocopy of the receipt with the candidates.

9. *Method of Application* :-

- (a) The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 1/2" x 12" (A 4) using both sides. It should be specially noted that the application forms should be prepared that cages 1.0 to 2.0 appear on the first side of the paper and rest of the cages appear in the other side of the paper. Applications that do not comply with the specimen and that are not completed in every aspect, shall be rejected without notice. (it is advisable to keep a photocopy of the application with candidate). It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice as otherwise the application may be rejected.
- (b) The application should be filled correctly by the candidate himself as per the instructions.
- (c) The completed application form for the examination should be sent by registered post to reach the Commissioner - General of Examinations, P. O. Box 1503, Colombo on or before 25.07.2011. The words "Special Open Competitive Examination for Recruitment to fill the vacancies in class III of Sri Lanka Administrative Service for North and East Provinces - 2011" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted. When preparing the application, it is essential to mention the name of examination in Tamil language as well as, in English language.
- (d) Candidate's signature in the application form should have been attested by a Principal of a Government School, a justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, and officer holding a gazetted post in the Police Service or an Officer holding a permanent post in public service whose annual initial salary is more than Rs. 240,360.
- (e) Any application, which is not completed in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in post will be considered.
- (f) Receipt of applications will not be acknowledged. A notice will be published in the newspapers by the Department

of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examination *i. e.* a certified photocopy of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

10. *Admission to the Examination :-*

(a) The Commissioner - General of Examinations will issue admission cards to all persons whose applications have been received. A candidate presenting himself for the examination must produce his admission card to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination.

(b) A candidate must sit the examination at the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published on this *gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to a punishment imposed by him/her for breach of these rules.

Note. – The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

11. *Identity of Candidates.* – A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will only be accepted :

- (a) National identity card issued by the Department of Registration of Persons ;
- (b) A valid passport.

12. *Penalty for furnishing False Information .* – If a candidate is found to be ineligible, his/her candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he/she has willfully suppressed any material fact, he/she will be liable for dismissal from the Public Service.

13. Any Matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission/Cabinet of Ministers.

14. Scheme of Examination - Medium of Examination.

(a) The Examination will be held only in Tamil Medium

15. *Method of Selection :-* A written examination in the following subjects :-

- (i) General Intelligence - Duration : 1 hour - 100 marks
- (ii) Essay and Precis - Duration : 2 hours - 100 marks
- (iii) General Knowledge - Duration : 2 hours - 100 marks
- (iv) Aptitude for Management - Duration : 2 hours - 100 marks

Candidates should sit all the question papers.

Oral Test (25 Marks)

Candidates who have sat all the question papers of the written exam and qualified themselves shall be called for the oral test. Only the candidates who have scored 40% of marks or above for each of the papers and scored an aggregate of marks above the level determined as sufficient by the Public Service Commission/Cabinet of Ministers according to the number of vacancies existing shall be called for the interview. If there are a sufficient number of candidates who possess above qualifications, a number equivalent to twice the number of vacancies shall be called for the oral test. (The scheme of allocating marks shall be approved by the Appointing Authority/ Public Service Commission at the early stage of recruitment.)

16. The selection for appointment will be made in order merit from among those who have sat the written examination, presented themselves for the interview and scored the highest aggregate of marks. (Facing the interview should not necessarily mean that he or she has fulfilled requisite qualifications to receive an appointment)

17. The Number of appointments shall be decided by the Public Service Commission/Cabinet of Ministers.

18. *Syllabus :-*

- (i) General Intelligence (Duration 1 hour - 100 marks)
To assess the candidate's capacity for comprehension, qualification and perception of time space relations by measuring the candidate's inferences and responses to problems presented in verbal, numerical and spatial contexts. (The question paper will consist of multiple choice questions and questions and questions for short answers)
- (ii) Essay and Precis (Duration 2 hours - 100 marks)
To test the candidate's capacity for conceptualization, critical reasoning and his judgmental abilities in the development organization and presentation of ideas and information on a topic/theme chosen by the candidate from a given set of topics/themes, and the ability to

comprehend a fairly complex passage, a peice of writing or a memorandum and express the salient ideas thereof concisely, clearly and accurately in the candidate's own words.

- (iii) General knowledge (Duration 2 hours - 100 marks)
To test the candidate's awareness and understanding of the social, cultural, educational, scientific, political, economic and any other relevant factors operating at the National, Regional and Global environment or organizations as well as of our society. (The question paper will consist of multiple choice questions and questions for short answers)
- (iv) Aptitude for Management (Duration 2 hours - 100 marks)
This paper is designed to assess the candidate's aptitude for sound management, as reflected in the candidate's responses to problems and situations requiring diagnosis and decision making, dealing with interpersonal relations, communicating and developing policy and strategy and managing self. (The question paper will consist of multiple choice questions and questions for short answers)

On the order of the Cabinet of Ministers.

P. B. ABEYKOON,
Secretary,
Ministry of Public Administration and
Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
06th June, 2010.

Specimen Form of Application

(For Office use only)

SPECIAL OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO FILL THE VACANCIES IN CLASS III
OF SRI LANKA ADMINISTRATIVE SERVICE FOR NORTH
AND EAST PROVINCES - 2011

APPLICATION

1.0 Personal Information :

- 1.1 Name with initials (in English block capitals) : _____.
1.2 Name in full (in English block capitals) : _____.
1.3 Name in full (in Tamil) : _____.
1.4 Permanent address : (admission card will be posted to this address) (In English block capitals) : _____.
1.5 Permanent address (in Tamil) : _____.

1.6 Telephone Number :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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1.7 Sex : Male - 0
Female - 1

(Indicate the relevant number in the cage)

1.8 Civil Status :

Unmarried - 1
Married - 2

(Indicate the relevant number in the cage)

1.9 Ethnic Group :

(Sinhala - 1, Tamil - 2, Indian Tamil -3)
Muslim, 4, Other -5)

(Indicate the relevant number in the cage)

1.10 National identity card No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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1.11 Date of birth :

Date : Month : Year :

1.12 Age as at the closing date of applications :

Years : Months : Days :

2.0 (i) State the years in which you sat any previous examinations for recruitment to the Sri Lanka administrative Service :
(a)..... (b)..... (c).....

3.0 The year in which the candidate sat the G. C. E. (A/L) Examination :
Index No. : _____.

Subject	Pass
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

- (i) Effective date of the Degree : _____.
(Please read para 7 (ii) of the notification carefully to see whether you are qualified in this respect)
- (ii) University/Insitute : _____.
- (iii) Registration Number : _____.
- (iv) Internal/External : _____.
- (v) Degree : _____.
- (vi) Language Medium : _____.
- (vii) Subjects : _____.
- (viii) Class : _____.
- (ix) Upper/Lower : _____.
- (x) Index Number : _____.
- (xi) Language medium of Examination : _____.

5.0 Paste the Cash receipt properly here :

(Paste the receipt here securely)
(it would be advisable to keep a photocopy with the candidate)

6.0 Declaration of the candidate :

I declare that information given in this form is true to the best of my knowledge and belief and that I have affixed the receipt No..... dated..... being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner - General of Examinations as conducting of the exam.

_____,
Signature of Applicant.

Date :_____.

7.0 Attestation of the applicant's signature : (Para 9 (d) of the *Gazette Notification*) :

I hereby certify that..... (Full name) who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein. He/she placed his/her signature in my presence on.....

_____,
Signature of the Officer attesting the Singanture.

Date :_____.

Name in full of the officer attesting the singanture :_____.

Designation :_____.

Address :_____.

(Official Stamp)

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