

N.B.— Parts I-III and IV(A) of the *Gazette* No. 1,754 of 11.04.2012 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

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No. 1,755 - FRIDAY, APRIL 20, 2012

(Published by Authority)

PART IV (A) — PROVINCIAL COUNCILS

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th April, 2012 should reach Government Press on or before 12.00 noon on 11th April, 2012.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2012.

Posts - Vacant

SABARAGAMUWA PROVINCIAL PUBLIC SERVICE – 2012

Recruitment to the Post of Legal Officer – Grade III

APPLICATIONS are hereby called from the eligible citizens of Sri Lanka those who fulfill the following qualifications to the Post of Legal Officer - Grade III that exists in the Deputy Chief Secretary (Administration and Training) Office of the Sabaragamuwa Provincial Council.

2. A qualified person will be recruited on the basis of the priority of marks given according to the recruitment scheme by a board of interview appointed by the Provincial Public Service Commission as stipulated in the Public Administration Circular No. 15/90. Sabaragamuwa Provincial Public Service Commission reserves the right to take final decision in this regard.

3. *Salary Scale.* – Rs. 22,935 - 10x 645 - 8 x 790 - 17 x 1,050 - Rs. 53,555. (According to the Public Administrative Circular 6/2006 - initial step of SL 1-2006).

4. This post is permanent and pensionable.

5. *Qualifications.* – Following qualifications are relevant for the recruitment to the Post of Legal Officer - Grade III in the Sabaragamuwa Provincial Public Service :-

- (a) The applicant should be a citizen of Sri Lanka and priority will be given to those who have permanent residency within the authoritative area of Sabaragamuwa Province.
- (b) Should be not less than 24 years of age and not more than 45 years of age as at the closing date of applications. (The upper age limit is not applicable to those who are already in the Public Service or Provincial Public Service).
- (c) Should be of excellent character and sound physical health.
- (d) Should have completed the following educational and professional qualifications :-
 - (i) A person who has been enrolled as an Attorney-at-Law of the Supreme Court of Sri Lanka ; and
 - (ii) Three years court practice as an Attorney-at-Law ;
 - (iii) Should possess a practical knowledge regarding the Constitution of the Democratic Socialist Republic of Sri Lanka, Provincial Council Act and other related acts and statutes.

6. *Job Description* :-

- (i) Appearing before the court regarding the cases where an institution of the Provincial Council is a party ;

- (ii) Submission of reports to the Attorney-General and acting as an assistant lawyer when ever it is needed ;
- (iii) Preparation of proxies, answers, objections, counter-objections, defenses, written submissions, etc. ;
- (iv) Preparation of complaints and charge sheets ;
- (v) Preparation of deeds, leases, agreements as per the instructions from Sabaragamuwa Provincial Council, Commissioner of Local Government, Local Government bodies and other departments and register them at the land registry, submit monthly reports to the land registry and keeping a register for the deeds and agreements ;
- (vi) Drafting statutes, by-laws, rules and to submit amendments to the same where necessary ;
- (vii) Giving legal advices when so requested by the ministries, departments and Local Government bodies of the Sabaragamuwa Provincial Council.

7. *Applications.* – Application should be prepared according to the format given in this notification by using a paper in the size of A4 (21 cm x 29cm) and :-

- * should set paragraphs 01 to 08 on the first page and paragraphs 09 and onwards to be on the 2nd and 3rd pages ;
- * inconsistent applications to the specimen application form and to this notice will be rejected without any notification ;
- * complaints regarding the lost of the application during the mail or delayed will not be considered ;
- * those who are already in the Public Service or Provincial Public Service should send their applications through their respective Head of the Department with the recommendation ;
- * duly completed applications should be sent under registered cover to reach the Secretary, Provincial Public Service Commission, Provincial Council Complex-Sabaragamuwa, New Town, Ratnapura on or before 21st May, 2012. Top left hand corner of the envelope enclosing the application should be marked "Recruitment to the Post of Legal Officer".

SUNETHRA GUNAWARDANA,
Secretary,
Provincial Public Service Commission,
Sabaragamuwa.

SPECIMEN APPLICATION

RECRUITMENT TO THE POST OF LEGAL OFFICER CLASS III - IN THE
SABARAGAMUWA PROVINCIAL PUBLIC SERVICE

(Office use only)

for certain that, it is liable to cancel my candidature before the examination or aftermath and dismiss if it is revealed that the false information has been furnished by me.

_____,
Signature of the Applicant.

Date : _____.

01. (i) Name with initials : _____.
(In English capital letters)
(ii) Full name : _____.
(In English capital letters)
(iii) Full name : _____.
(In Sinhala/Tamil)
02. (i) Permanent address : _____.
(In English capital letters)
(ii) Permanent address : _____.
(In Sinhala/Tamil)
03. (i) Date of birth : _____.
(ii) Age as at the closing date of applications : _____.
04. National Identity Card No. : _____.
05. Sex : _____.
06. Marital status : _____.
07. Citizenship in Sri Lanka by decent or by registration : _____.
08. If you are already in the Public Service or Provincial Public Service, give details regarding that post :
(i) Name of the Post : _____.
(ii) Permanent or temporary : _____.
(iii) Pensionable or not : _____.
(iv) Whether appointment is confirmed or not : _____.
(v) Present place of employment : _____.
(vi) Monthly salary : _____.
09. Educational qualifications :-

Degree or the examination passed	Date of validation of the Degree or the examination	Subjects	Class	Name of the University of the Institution

10. Additional qualifications : _____.
11. Particulars regarding the experience as a lawyer : _____.
12. Have you ever been convicted of any offence in a court of law ?
: _____.
If so give details : _____.
13. Have you ever been expelled from the public service ? : _____.
If so give details : _____.
14. This is to certify that the above mentioned particulars furnished by me are true and accurate to the best of my knowledge. I know

15. Certification of the candidate's signature :

This is to certify that Mr./Mrs./Miss who submit this application is personally known to me, put his/her signature in my presence on

_____,
Signature of the Attester.

Name of the Attester : _____.

Post and the Rubber Stamp : _____.

Date : _____.

(Signature of the candidate should be certified by a Principal of a Government School/Justice of the Peace/Commissioner of Oaths/ Authorised Officer of the three armed services/gazetted officer in the Police Service or permanent Public Officer drawing an annual salary of Rs. 240,360 or more.)

16. Recommendation of the Head of the Department for the candidates those who are being employed in the Public Service or Provincial Public Service :

(i) This is to certify that Mr./Mrs./Miss who is serving in the Post of in this Ministry/ Department/Institution, has not been subjected to any disciplinary punishment against him/her except advices and all the particulars furnished in the application are true and accurate. I examined her personal file and her appointment letter number is

(ii) I further certify that if he/she is selected to the aforesaid post, the applicant can be/cannot be released from the present post he is now employed.

_____,
Head of the Department/Institution.

Date : _____.

Name : _____.

Designation : _____.

Department/Institution (Please place the rank seal).

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