

N.B.— Part III of the *Gazette* No. 1,794 of 18.01.2013 was not published.

# ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,795 - 2013 ජනවාරි 24 වැනි මුහුණපත්තින්දා - 2013.01.24  
No. 1,795 - THURSDAY, JANUARY 24, 2013

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Posts - Vacant	102	Examinations, Results of Examinations &c.	102

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 15th February, 2013 should reach Government Press on or before 12.00 noon on 01st February, 2013.

**P. H. L. V. DE SILVA,**  
Acting Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2013.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :-**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts – Vacant

### POLICE HEADQUARTERS - COLOMBO

#### Amendment regarding the Post of Sub-inspector of Police as per Gazette No. 1,785 dated 16.11.2012 Police Department

UNDER the Section of I:(IIA) as per the Government *Gazette* No. 1,785 dated 16.11.2012 published to pertaining to fill the vacancies of the Sub-inspector of Police, closing date has been extended till 25.02.2013.

Inspector General of Police.

08th January, 2013.

01-679

## Examinations, Results of Examinations &c.

### MINISTRY OF YOUTH AFFAIRS AND SKILLS DEVELOPMENT

#### Open Competitive Examination for Recruitment to the Post of Entrepreneurship Development Training Officer - Grade II, in Field/Office Category 2 - 2012(2013)

APPLICATIONS are hereby invited from qualified citizens of Sri Lanka for the Open Competitive Examination for recruitment to the post of Entrepreneurship Development Training Officer - Grade II, in Field/office Category 2 of Small Enterprises Development Division under Ministry of Youth Affairs and Skills Development.

02. On the results of a written test conducted by the Commissioner General of Examinations and on the results of a trade test conducted by the Secretary of Ministry of Youth Affairs and Skills Development, Candidates who have proved their qualifications will be selected for appointment to the Posts in of Entrepreneurship Development Training Officer - Grade II. (According to the order of merit from among those who have passed the written examination, a number equivalent to twice the number of vacancies shall be called for the trade test.)

03. Number of persons to be appointed and effective date of appointment will be determined by the Secretary to the Ministry. The Secretary reserves the right to refrain from filling some or all of the vacancies.

04. *Salary scale.*– Under Public Administration Circular No. 06/2006 MN 5-2006(A) Rs. 16,720 - 320 x 10 -365 x11 -450x15 - Rs. 30,685.

The 1st Efficiency Bar Examination should be passed within 03 years from the date of appointment and proficiency of Second Official Language should be achieved before the lapse of 05 years from the date of appointment as per Public Administration Circular No. 07/2007.

05. This post is permanent and pensionable.

06. *Qualifications :*

06.1 *Educational qualifications.*– Candidate should have obtained a four year Special Degree with a class in Economics, Commerce, Management, Business Administration, Sociology, Statistics, Information Technology or Agriculture from a University recognized by the University Grants Commission. Persons whose degree results are pending are not eligible to apply.

06.2 *Physical Fitness.*– All candidates should be physical and mental fit to serve in any part of Sri Lanka and discharge duties of the post.

06.3 *Other Qualifications :*

- (i) Should be a citizen of Sri Lanka ;
- (ii) Should be of excellent and moral character ;
- (iii) Should fulfill all the requisite qualifications as specified in the notification of calling applications/*Gazette* before the closing date in every aspect.

07. *Age Limit.*– Should be not less than 21 years and not more than 35 years of age on the closing date of applications.

08. 08.1 *Method of Recruitment.*– Written test will be held only in Colombo at the end of the month of March 2013.

08.2 *Scheme of Examination :*

- (i) The examination will be held in Sinhala, Tamil and English medium. The language media of examination indicated initially shall not be allowed to change subsequently.

- (ii) A candidate must sit all the papers of the examination in one and the same language.
- (iii) All candidates are bound to abide by the rules laid down by the Commissioner - General of Examinations. If a candidate violates any of those rules, he or she is liable to a punishment at the discretion of the Commissioner General of Examinations.
- (iv) In the event of any inconsistency between the notice published in Sinhala and Tamil languages, the notice published in Sinhala medium shall prevail.

08.3 *Subjects of the Examination.*– The written test consists of two question papers :

Subject	Duration	Maximum Marks	Pass Marks
01. Comprehension	01 hour 30 minutes	100	40%
02. Intelligence Test	01 hour	100	40%

08.4 *Syllabus.*– Comprehension - Should answer all the questions.

- (i) Recognition the importance of the development of small enterprises field, in National Economic Development.
- (ii) Identify business opportunities compatible with national development.
- (iii) Directing the entrepreneurs by identifying local resources, national and international market opportunities.
- (iv) Identifying skilled entrepreneurs and direct them to the field of small enterprise.
- (v) Understanding of small and skillful enterprises.
- (vi) Aware entrepreneurs in Managemnet and other financial as well as supportive services.
- (vii) Motivating youth in the field of entrepreneurship and organizing necessary workshops in order to change their attitudes and to encourage them.
- (viii) Preparing business plans and projects required to submit to the banks and financial institutions in business affairs.
- (ix) Collecting business information and giving them to information seekers.

*Intelligence Test.*– A question paper of 50 multiple choice questions and questions for short answers. All questions should be answered.

To assess the candidate's capacity for comprehension and intelligence by measuring the candidate's inferences and responses to problems presented in verbal, numerical and spatial contexts.

08.5 *Trade Test.*– In order of merit among those who have passed the written examination, a number equivalent to twice the number of vacancies shall be called for the trade test. Qualifications will be tested at the trade test and marks that are given at the trade test are set out below :

*Amount of Marks*

Presentation Skills	30
Information Technology Literacy Test	<u>20</u>
Aggregae	50

09. *Penalty for Furnishing False Information.*– Applicant should take care to furnish correct information in filling the application form. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination, as per the rules and regulations of the examination. If, during any stage, it is found that a candidate has furnished false, he will be liable for dismissal from the public service. The Commissioner-General of Examinations will issue admission cards to every person whose applications have been received. The issue of an admission card to a candidate does not necessarily mean that he/she has the required qualifications to sit the examination. All candidates are bound to abide by the ruels laid down by the Commissioner-General of Examinations. If a candidate violates any of those rules, he or she is liable to a punishment at the discretion of the Commissioner-General of Examinations.

10. *Examination Fee.*– The examination fee is Rs. 800. It should be paid at any District Secretairat/Divisional Secretariat to be credited to Revenue Head 2003-02-13 of the Commissioner General of Examinations. The receipt obtained from the District Secretairat/ Divisional Secretariat should be pasted securely to the relevant cage in the application form. (It is advisable to keep a photocopy of the receipt with the candidate for future reference). Under no circumstances will the fee be refunded.

11. 11.1 *Applications.*– Application should be prepared using papers of A4 size (21x29cm) (normal half sheets) in such a way that :

- (i) Para 01-03 appear on the first page ; and
- (ii) Para 04 onwards on the other pages ;
- (iii) Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. Further, it would be advisable to keep a photocopy of the completed application form with the applicant. Candidate should responsible to make sure to whether the application for is perfected in

compliance with the specimen form given in the examination notice. If not so, the application will be rejected. It is essential to mention the name of the examination in English Language as well, in applications prepared in both Sinhala and Tamil medium.

- (iv) Relevant information should be entered clearly in candidate's own handwriting.

11.2 The completed application form for the examination should be sent by Registered post to reach below mentioned address on or before 26th February, 2013 :

Commissioner General of Examination,  
Organization and Foreign Examination Branch,  
Department of Examinations of Sri Lanka,  
Pelawatta, Battaramulla.

11.3 The words "Recruitment to the Post of Entrepreneurship Development Training Officer (Grade II) - 2012(2013)" should be clearly indicated on the top left hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.

11.4 The signature of the applicant in the application should be certified by a Principal of a Government School/ Justice of Peace/Commissioner of Oaths/Notary Public/Commissioned Officer in the Army, Navy or Air Force/A permanent Government Officer in receipt of an annual salary of Rs. 240,360 or more.

11.5 A notice will be published in the newspapers by the Department of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : i. e. a certified photocopy of the application form and the receipt kept at your possession, receipt of registration and in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

12. A candidate should submit any of the following documents to the supervisor at the examination hall in order to prove his identity :

- (i) Valid National Identity card issued by the Department of Registration of Persons ;  
(ii) A valid passport.

13. Secretary of Ministry of Youth Affairs and skills Development will decide regarding any matter not provided here.

All candidates are abided to common examination rules and regulations in this *Gazette*.

14. The issue of an Admission Card to a candidate does not necessarily mean that he or she has the requisite qualifications to sit the examination.

By order of the Public Service Commission,

K. A. THILAKARATHNA,  
Secretary,  
Ministry of Youth Affairs and  
Skills Development.

### SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF  
ENTREPRENEURSHIP DEVELOPMENT TRAINING OFFICER - GRADE II, IN  
FIELD/OFFICE CATEGORY 2 IN THE MINISTRY OF YOUTH AFFAIRS AND  
SKILLS DEVELOPMENT - 2012(2013)

--

(For official use)

Language medium of examination :

Sinhala	- 2	In letters	
Tamil	- 3	In number	
English	- 4		

\* Language selection for performing duties :

Sinhala	- 2	In letters	
Tamil	- 3	In number	

1.0 1.1 Name with initials at the end : \_\_\_\_\_.

(In English Block Capitals)  
Example : PERERA, A. B. C.

1.2 Name in full : \_\_\_\_\_.

(In English Block Capitals)

1.3 Name in full : \_\_\_\_\_.

(In Sinhala/Tamil)

1.4 National Identity Card Number :

--	--	--	--	--	--	--	--	--	--

1.5 Sex :

Male - 0

Female - 1

(Indicate the relevant number in the cage)

2.0 2.1 Permanent address : \_\_\_\_\_.

(In English Block Capitals)

2.2 Permanent address : \_\_\_\_\_.

(In Sinhala/Tamil)

2.3 Address to which the admission card should be sent to : \_\_\_\_\_ . (In English block capital letters)

2.4 Telephone No. (if available) : \_\_\_\_\_ .

(iii) Amount paid Rs. : \_\_\_\_\_ .

(Paste the receipt here securely)  
(It would be advisable to keep a photocopy with the candidate)

3.0 3.1 District where the applicant's permanent resident belongs to : \_\_\_\_\_ .

3.2 Divisional Secretary's Division : \_\_\_\_\_ .

3.3 Period of residing : \_\_\_\_\_ .

3.4 Grama Niladhari Division : \_\_\_\_\_ .

10.0 Certificate of the Candidate :

(a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree so suffer any loss as a result of any information not being completed and/or any information being erroneously being included here. Further, I state that all sections herein have been correctly filled.

(b) I am aware that if any contained herein found to be false I am liable to disqualification before appointment and dismissal from service if the inaccuracy is detected after appointment.

(c) Further, I hereby agree to abide by all rules, imposed by the Commissioner General of Examinations for the purpose of holding the Examination.

(d) I shall not change any information mentioned herein later.

4.0 4.1 Date of Birth :

Year :     Month :   Date :

4.2 Age as at 26.02.2013 :

Years :   Months :   Days :

4.3 Whether Married/Single :

Single - 1   
Married - 2

(indicate the relevant number in the cage)

\_\_\_\_\_  
Signature of the Applicant.

5.0 Educational Qualifications :

5.1 Particulars of G. C. E. (A/L) Examination :

(i) The year and the month of the examination : \_\_\_\_\_ .

(ii) Index Number : \_\_\_\_\_ .

(iii) Results : \_\_\_\_\_ .

Date : \_\_\_\_\_ .

Subject	Grade	Subject	Grade

11.0 (a) Attestation of Candidate's Signature :

I hereby certify the Mr./Mrs./Miss \_\_\_\_\_, who submits this application, is known to me personally and he/she placed his/her signature in my presence on \_\_\_\_\_ and paid the prescribed examination fees and pasted the receipt on the application.

\_\_\_\_\_  
Signature of the officer attesting the signature.

6.0 Particulars of Degree :

(i) Degree : \_\_\_\_\_ .

(ii) Class : \_\_\_\_\_ .

(iii) University : \_\_\_\_\_ .

Date : \_\_\_\_\_ .

Name in full of the attesting officer : \_\_\_\_\_ .

Designation : \_\_\_\_\_ .

Address : \_\_\_\_\_ .

(To be confirmed by the official frank)

7.0 Professional qualifications :

(i) \_\_\_\_\_ .

(ii) \_\_\_\_\_ .

(iii) \_\_\_\_\_ .

8.0 Whether you have been convinced in Court of Law ?

(Mark ✓ in the relevant cage)

Yes  No

(If yes, give details)

*Note.* - Should be certified by a Principal of a Government School/Justice of Peace/Commissioner of Oaths/Notary Public/Commissioned Officer in the Army, Navy or Air Force/ a permanent Government Officer in receipt of an annual salary of Rs. 240,360 or more.

9.0 Examination fees :

(i) To which office, the examination fee is paid : \_\_\_\_\_ .

(ii) Receipt Number and Date : \_\_\_\_\_ .

01-775