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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,802 - 2013 මාර්තු 15 වැනි සිකුරාදා - 2013.03.15
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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 05th April, 2013 should reach Government Press on or before 12.00 noon on 22nd March, 2013.

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2013.

This Gazette can be downloaded from www.documents.gov.lk.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

KANDY DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th of April, 2013.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
28th February, 2013

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kandy	Udunuwara	Post of Additional Marriage Registrar of Hiyarapitiya Area, Udunuwara Yatinuwara Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.

03-730

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

MATALE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 19th of April, 2013.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
28th February, 2013.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Matale	Matale	Post of Registrar of Births and Deaths of Matale Town Division	District Secretary/Additional Registrar General, District Secretariat, Matale.

03-731

Examinations, Results of Examinations &c.,

MINISTRY OF NATIONAL HERITAGE

Open Competitive Examination for Recruitment to the Posts of Exploration Assistant/Excavation Assistant/ Excavation and Museum Assistant/Chemical Preservation Assistant/Laboratory Assistant/Maintenance Assistant of Management Assistant - Non Technological Part 2 Officer Group of Department of Archaeology - 2013

(1) APPLICATIONS are invited for recruitment to the posts of Exploration Assistant/Excavation Assistant/Excavation and Museum Assistant/Chemical Preservation Assistant/Laboratory Assistant/Maintenance Assistant of Department of Archaeology. The duly completed applications according to the given format should be sent to me on or before 15.04.2013.

02. *Salary Scale.* - Grade III (As per Public Administration Circular No. 06/2006, MN-1-2006-A).

Rs. 13,120 - 10x145 - 11x170 - 10x240 - 10x320 -Rs. 22,040.

3. *Terms of Engagement :*

Grade III : This post is permanent and pensionable.
Recruitment is made subject to three years period of probation.

4. *Qualifications required :*

5. Every applicant should be able to produce evidences that he/she possess following qualifications :

(a) Possession of excellent character and sound physical health.

(b) *Age.* - Not less than 18 years and not more than 30 years as at 15.04.2013.

(c) *Educational Qualifications :*

(d) All the educational qualifications mentioned below should be fulfilled as to recruit to the Grade III of all afore mentioned posts :

(i) Should have passed 06 subjects at the G. C. E. (O/L) Examination in one sitting with four credit passes including Mathematics and Sinhala/Tamil/English Language ; and

(ii) Should have passed at least one subject (excluding General Common Test) at the G. C. E. (A/L) Examination.

(iii) Should have passed Chemistry as a subject at the G. C. E. (A/L) Examination for the posts of Chemical Preservation Assistant and Laboratory Assistant.

(e) *Professional Qualifications.*— Should have followed a Computer Course for not less than 06 months in a Institute recognized by the Tertiary and Vocational Education Commission or should have obtained the Computer Driving License.

6. Applicants should be required to attach copies of the following documents to their applications :

- (i) Certificate of Birth,
- (ii) Two recent Certificates of Character,
- (iii) Certificates in support of the Educational Qualifications,
- (iv) Certificate of Grama Niladhari in support of the residence,
- (v) Other certificates of professional qualifications,
- (vi) National Identity Card.

7. Applications should be sent under Registered Post to the following address on or before 15.04.2013. Name of the post apply should be written clearly on the top left hand corner of the envelope.

8. (i) Applicant should pay Rs. 300 as examination fee to the credit of the Revenue Head 2003-02-13, in favour of Director General, Archaeology through any Divisional Secretariat.
- (ii) Every applicant should complete their applications by the language indicated in them.
- (iii) No applicant will be granted to change the medium stated in the application, later.
- (iv) *Subjects and the Syllabus.*— Open Competitive Examination will be consisted of written papers about subjects under mentioned.

Subjects :

Subjects	Duration	Total Marks	Pass Marks
Intelligence Test	1 hour	100%	40%
General Knowledge	1 hour	100%	40%

Syllabus :

Name of the question paper	Syllabus
1. Intelligence Test	(i) Evaluation of the comprehension power, logical ability and general intelligence power of the candidate
2. General Knowledge	(i) Knowledge about current affairs

- (v) Open Competitive Examination for recruitment to these posts will be conducted by the Director General, Archaeology or by the Institution approved by the Director General, Archaeology.

9. Every condition set out in respect of appointment to the posts of Public Service is applicable to these posts. In case of a Government Servant, the application should be sent through the Head of the Department.

Further details could be obtained *via* the official web site of the Department of Archaeology, www.Archaeology.gov.lk

Director General.

Department of Archaeology,
Sir Marcus Fernando Avenue,
Colombo 07.

SPECIMEN APPLICATION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS OF
EXPLORATION ASSISTANT/EXCAVATION ASSISTANT/EXCAVATION AND
MUSEUM ASSISTANT/CHEMICAL PRESERVATION ASSISTANT/LABORATORY
ASSISTANT/MAINTENANCE ASSISTANT OF MANAGEMENT ASSISTANT -
NON TECHNOLOGICAL PART 2 OFFICER GROUP OF DEPARTMENT OF
ARCHAEOLOGY ESTABLISHED UNDER THE MINISTRY OF NATIONAL
HERITAGE - 2013

(Indicate the post here)

(For office use only)

Medium of sitting for the Examination :

Sinhala - 2

Tamil - 3

(Write in the relevant cage)

1.0 1.1 Name with initials : _____.
(In English block letters) Ex. : PERERA, A. B. C.

1.2 Name in full : _____.
(In English block letters)

1.3 Name in full : _____.
(In Sinhala/Tamil)

1.4 National Identity Card Number :

2.0 2.1 Permanent address : _____.
(In English block letters)

2.2 Permanent address : _____.
(In Sinhala/Tamil)

3.0 3.1 Sex :

Male - 0

Female - 1

(Write in the relevant cage)

3.2 Date of birth :

Year : Month : Date :

3.3 Age as at 15.04.2013 :

Years : Months: Days :

4.0 Educational qualifications :

4.1 Year of G. C. E. (O/L) Examination passed :

- (i) Index Number : _____.
(ii) Results : _____.

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.2 Year of the G. C. E. (A/L) Examination passed :

- (i) Index Number : _____.
(ii) Results : _____.

Subject	Grade
1.	
2.	
3.	
4.	

5.0 Qualifications in Computer Applications : _____.

6.0 Details about the present profession :

- 6.1 Present place of work : _____.
6.2 Present position : _____.
6.3 Date of appointment : _____.
6.4 Date of confirmation of the service : _____.

7.0 Have you ever been convicted by a Court ? : _____.
(Put the mark in the relevant cage) (If yes, give details)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.0 Declaration of the Applicant :

I do hereby certify that the particulars furnished by me in this application are true and accurate and that all the sections are completed accurately. I am aware that this declaration is found to be false I am liable to be disqualified before selection and to be dismissed if the inaccuracy is discovered after appointment and be submissive to the all terms.

Signature of the Applicant.

Date : _____.

9.0 Attestation of the signature of the applicant :

I certify that Mr./Miss./Mrs. who submit this application is known to me personally and he/she has signed this document on in my presence.

Signature of the Attester.

Date : _____.
Full name of the Attester : _____.
Designation : _____.
Address : _____.
(Substantiate by official seal)

10.0 Recommendation of the Head of the Institution, if already occupied in the Public Service :

The application of Mr./Mrs./Miss serving in this Department/Institution from as is correct, his work and attendance is satisfactory and not accusation is against him.

Head of the Institution.
(Substantiate by official seal)

Date : _____.

03-622

MINISTRY OF NATIONAL HERITAGE

Open Competitive Examination for Recruitment to the Posts of Technical Officer (Preservation Assistant)/ Draftsman/Archaeological Reprographer of Sri Lanka Technological Service of Department of Archaeology Established - 2013

APPLICATIONS are invited for recruitment to the posts of Technical Officer (Preservation Assistant)/Draftsman/Archaeological Reprographer of Sri Lanka Technological Service of Department of Archaeology. The duly completed applications according to the given format should be sent to me on or before 15.04.2013.

1. *Salary Scale.* - Grade III (As per Public Administration Circular No. 06/2006, MN-3-2006-A).

Rs. 15,005 - 180x4 - 240x6 - 320x11 - 360x20 - Rs. 27,885.

Trainee Grade - Monthly allowance - Rs. 12,920.

2. *Terms of engagement :*

Grade III : This post is permanent and pensionable. Recruitment is made subject to three years period of probation.

Trainee Grade : Trainees will be appointed to Grade III on the number of vacancies based on the consequence of highest scores out of those who pass the examination after completing the two years theoretical and practical training.

4. *Qualifications required.* – Every applicant should be able to produce evidences that he/she possess following qualifications :

- (a) Possession of excellent character and sound physical health.
- (b) *Age.* – Not less than 18 years and not more than 30 years as at 15.04.2013.
- (c) *Educational qualifications.* – All the educational qualifications mentioned below should be fulfilled as to recruit to the Grade III and Trainee Grade of all afore mentioned posts :
 - (i) Applications are invited from eligibly qualified Sri Lankan citizens between 18 and 30 years of age for the Open Competitive Examination for recruitment to the above posts.
 - (ii) Should have passed 06 subjects at the G. C. E. (O/L) Examination in one sitting with four credit passes including Language or Literature, Mathematics, Science and one other subject ; *and*
 - (iii) Should have passed G. C. E. (A/L) Examination in 03 science subjects including two subjects out of the Pure Mathematics/Applied Mathematics/Combined Mathematics and Physics ; *and*
 - (iv) Should have passed a certificate course recognized by the Tertiary and Vocational Education Commission in Computer Word Processing/Type Writing/Shorthand Writing.
- (d) *Professional qualifications for applying for Grade III :-*

Professional qualifications for Grade III of the posts of Technical Officer (Preservation Assistant) and Draftsman :

Candidates should possess National Technological Diploma not less than Level 05 of the National Vocational Qualifications (NVQ), or the Diploma in Engineering from the Hardy Institute of Ampara/National Apprentice and Industrial Training Authority/Higher Technological Institute of Sri Lanka/Open University of Sri Lanka/Institute of Engineering, Sri Lanka or equivalent technological qualifications recognized by the Technological Service Board of Sri Lanka.

Professional qualifications for Grade III of the Post of Archaeological Reprographer :

Candidates should possess the Diploma in Photography offered by a recognized University or a Vocational Institute recognized by the Government.

(e) *Professional qualifications for applying for the Trainee Grade :*

Professional qualifications for Trainee Grade of the Post of Technical Officer :

Candidates should have obtained the National Technological Certificate (part time training course of three years) not less than Level 5 of the National Vocational Qualifications (NVQ) from a Technical College recognized by the Government, in relevance to the field apply.

Professional qualifications for Trainee Grade of the Post of Draftsman :

Should have obtained the relevance certificate, after completing the one year full time course on Draftsman, from a Vocational Educational Institute recognized by the Government.

Professional qualifications for Trainee Grade of the Post of Archaeological Reprographer :

Should have obtained the certificate, after completing the one year full time course or two year part time course on Photography, from a Vocational Educational Institute recognized by the Government.

4. Applicants should be required to attach copies of the following documents to their applications :

- (i) Certificate of birth,
- (ii) Two recent certificates and character,
- (iii) Certificates in support of the educational qualifications,
- (iv) Certificate of Grama Niladhari in support of the residence,
- (v) Other certificates of professional qualification,
- (vi) National Identity Card.

5. Applications should be sent under Registered Post to the following address on or before 15.04.2013. Name of the post apply should be written clearly on the top left hand corner of the envelope.

6. (i) Applicant should pay Rs. 300 as examination fee to the credit of the Revenue Head 2003-02-13, in favour of Director General, Archaeology through any Divisional Secretariat.
- (ii) Every applicant should complete their applications by the language indicated in them.
- (iii) No applicant will be granted to change the medium stated in the application, later.
- (iv) *Subjects and the Syllabus.* – Open Competitive Examination will be consisted of written papers about subjects under mentioned.

Subjects :

Subjects	Duration	Total Marks	Pass Marks
Intelligence Test	1 hour	100%	40%
General Test (Technology and Objective Test)	1 1/2 hours	100%	40%

Syllabus :

Name of the question paper	Syllabus
1. Intelligence Test (1 hour)	(i) Comprises of questions to judge the logical ability of the candidate, analyzing condition of his mind and his power to make decisions
2. General Knowledge (Technology and Objective Test) (1 1/2 hours)	<p>(a) For the posts of Technical Officer (Preservation Assistant) and Draftsman</p> <p>(i) Basic knowledge about ancient monuments.</p> <p>(ii) General comprehension about Architectural conservation principles.</p> <p>(iii) Knowledge about designing/preparing estimates.</p> <p>(iv) Knowledge about drawing designs and equipment/construction technology.</p> <p>(b) For the posts of Photographer :</p> <p>(i) Knowledge about basic photographic equipment.</p> <p>(ii) Knowledge about technology in photography.</p> <p>(iii) Knowledge about chemicals related to the photography.</p> <p>(iv) Knowledge about types of printing papers.</p> <p>(v) Principles of Photography.</p>

(v) Open Competitive Examination for recruitment to these posts will be conducted by an Institution approved by the Director General, Archaeology.

7. Every condition set out in respect of appointment to the posts of Public Service is applicable to these posts. In case of a Government Servant, the application should be sent through the Head of the Department.

Further details could be obtained via the official web site of the Department of Archaeology, www.Archaeology.gov.lk.

Director General.

Department of Archaeology,
Sir Marcus Fernando Avenue,
Colombo 07.

SPECIMEN APPLICATION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS OF
TECHNICAL OFFICER (PRESERVATION ASSISTANT)/DRAFTSMAN/
ARCHAEOLOGICAL REPROGRAPHER OF SRI LANKA TECHNOLOGICAL
SERVICE OF DEPARTMENT OF ARCHAEOLOGY ESTABLISHED UNDER THE
MINISTRY OF NATIONAL HERITAGE - 2013

(For office use only)

Medium of sitting for
the Examination :

Sinhala - 2
Tamil - 3

(Write in the relevant cage)

The Grade applied for :

Grad III-I

Trainee Grade - 2

(Write in the relevant cage)

1.0 1.1 Name with initials : _____.
(In English block letters) Ex. : PERERA, A. B. C.

1.2 Name in full : _____.
(In English block letters)

1.3 Name in full : _____.
(In Sinhala/Tamil)

1.4 National Identity Card Number :

2.0 2.1 Permanent address : _____.
(In English block letters)

2.2 Permanent address : _____.
(In Sinhala/Tamil)

3.0 3.1 Sex : _____.

Male - 0

Female - 1

(Write in the relevant cage)

3.2 Date of birth :

Year : Month : Date :

3.3 Age as at 15.04.2013 :

Years : Months : Days :

4.0 Educational qualifications :

- 4.1 Year of G. C. E. (O/L) Examination passed : _____.
(i) Index Number : _____.
(ii) Results : _____.

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

- 4.2 Year of G. C. E. (A/L) Examination passed : _____.
(i) Index Number : _____.
(ii) Results : _____.

Subject	Grade
1.	
2.	
3.	
4.	

5.0 Technological qualifications :

Institution	Course followed	Duration	Grading	No. and Date of the Certificate

6.0 Qualifications in Computer Applications or type writing or short hand writing : _____.

7.0 If occupied in the Public Service :

- 7.1 Address of the Department/Institution : _____.
7.2 Current profession : _____.
7.3 Period of service : _____.
7.4 Whether permanent or temporary : _____.
7.5 If you were terminated from the Public Service, give reasons : _____.

8.0 Have you ever been convicted by a Court of Law on any offence ? : _____.
(Mark the relevant cage) (If affirmative give details)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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9.0 Details of the receipt of payment of the examination fee :
(i) The office where the examination fee is paid : _____.
(ii) Number and date of the receipt : _____.
(iii) the amount paid :

Affix the receipt here firmly

10.0 Declaration of the applicant :

I do hereby certify that the particulars furnished by me in this application are true and accurate and that all the sections are completed accurately. I am aware that this declaration is found to be false I am liable to be disqualified before selection and to be dismissed if the inaccuracy is discovered after appointment and be submissive to the all terms.

Signature of the applicant.

Date : _____.

11.0 Attestation of the signature of the applicant :

I certify that Mr./Miss./Mrs. who submit this application is known to me personally and he/she has signed this document on in my presence and that he/she has paid due examination fee and has affixed the receipt herein.

Signature of the Attester.

Date : _____.

Full name of the Attester : _____.

Designation : _____.

Address : _____.

(Substantiate by official seal)