

# The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,812 - 2013 මැයි 23 වැනි බහස්පතින්දා - 2013.05.23 No. 1,812 – THURSDAY, MAY 23, 2013

(Published by Authority)

# PART I: SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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*Note*.— (i) Registration of Documents (Amendment) Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of February 22, 2013.

(ii) Betting and Gaming (Amendment) Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of February 22, 2013.

(iii) Telecommunication Levy (Amendment) Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of February 22, 2013.

## IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 14th June, 2013 should reach Government Press on or before 12.00 noon on 31st May, 2013.

> P. H. L. V. DE SILVA, Acting Government Printer.

Department of Govt. Printing, Colombo 08, 01st January, 2013. This Gazette can be downloaded from www.documents.gov.lk I කොටස : (IIඅ) ජෛදය - ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ ගැසට් පතුය - 2013.05.23 Part I : Sec. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 23.05.2013

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01,1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

#### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

# 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade 1 Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Faliure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of  $2 \frac{1}{2}$  years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

#### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforefeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

#### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommended a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

## 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

#### Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968." All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :

- (i) Suspension from the whole or part of the examination or one
- subject or a part thereof; (ii) Disqualification from one subject or from the whole examination; (iii) Debarment from appearing for an examination for a period of
- one year or two years ;
   (iv) Debarment for life ;
   (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and before the supervisor of the Supervisor and before the supervisor. and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be

considered as an act with a dishonest intention. 5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be

obtained from the supervisor. 6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat. 9. When answering questions in Mathematics the submission of

correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention. 11. While in the Examination Hall a candidate should not have with

him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of diaborate. dishonesty

dishonesty. 13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk. 14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall

hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it. 15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences. 16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

# Candidates should adhere to the following instructions for

Candidates should adhere to the following instructions for their own safety :-(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location. (ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled. (iii) When appearing for the Examination, candidates should produce their identify cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes. (iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the king generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering ouvestions. Excess paper and other material should be left

others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave. (v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc. (vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work. in your work. (vii) The

The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

confusion. (viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely. (ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into serveral pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn reneatedly

that diagram should be drawn repeatedly. (x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

hand corner. (xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant. (xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand

your hand. COMMISSIONER GENERAL OF EXAMINATIONS.

Department of Examinations, Pelawatta, Battaramulla.

# **Posts – Vacant**

## SRI LANKA POLICE DEPARTMENT

## Post of Women Police Constable (Special Task Force)

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Women Police Constable (Special Task Force) in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by Registered post to the abovementioned address to reach on or before 30.07.2013 and the applied post should be marked on the top left hand corner of the envelope enclosing application. Delayed applications will be rejected and no application will be issued by Sri Lanka Police Department.

3. Salary scale.-

Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17 x 2,880 - Rs. 254,100.

In addition to the above salary scale, they will be paid following allowances :

(a) Arduous duty allowances	Rs. 2,000
( <i>b</i> ) Combined allowance :	
	Rs.
(1) For performing duties in North and	10,500
East areas	
(2) For performance duties in other area	s 8,400

(c) Free transport facilities.

- (*d*) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.)
- (e) All uniforms will be provided free of charge.
- (f) Facilities to imporve skill and talents in sports.
- (g) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.
- (*h*) Officers will be entitled for the special allowance only during the period they are attached to the STF consequent to the basic training.
- 04. Basic Qualifications :
  - (*a*) *Age limits.* The age should be between 18 and 25 years as at closing date of applications as per the *Gazette Notification*.

(b) Educational qualifications:

Should have passed 06 subjects in the G. C. E. (O/L) Examination at not more than 2 sittings including Mathematics and Medium Language. Those who have passed on two occasions should have passed 5 subjects on the first occasion.

- Note.- 01. According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject.
  - 02. Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.
  - 03. Since optional subjects of Tamil, and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.
- (c) Physical Requirements :
  - \* Height : 5 feet, 02 inches (minimum).
  - *Note.* Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.
- (d) Visual Requirements.- Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.
- (e) Other Qualifications:

Applicants should be unmarried. (Divorce will be considered as married).

5. *Method of Recruitment.*– Selected applicants will have to pass in the Basic Qualification Test conducted by the Department of Police. Only those who have passed this test must also get through the physical fitness test or endurance test.

1,000 meters 5 minutes 14 seconds

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- \* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.
- \* The written test consist of two question papers.
- \* An essay paper not less than 500 words within 45 minutes.
- \* General knowledge and intelligence test paper 1 hour.

6. *Medical Test.*– Candidates who are selected according to the priority and merit test will have to get through medical test prior to their appointment. Unsuccessful candidate will be rejected.

- 7. Background Inquiries :
  - (a) In view of confirm the conduct of the applicant; inquiries will be made on the conduct of the applicant, close relations and friends. Applicants with bad conduct will not be recuited.
  - (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.
- 8. Implementation of Official Language Policy :
  - \* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.
  - \* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Official Language Department.
  - \* The salary increment of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.* – This posts permanent and pensionable. You are liable to contribute to the Widows'/Widowers/ and Orphans' Pension Scheme.

- 10. Conditions of Service :
  - (a) This appointment is subject to a three years recruit period.
  - (*b*) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.

- (c) They will be subject to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Prior to their confirmation every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Poilce Duties will be liable for removal from the Police Service.
- (e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/ 2006 of 19.10.2006 and circular (Amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police.
- (f) Applicants on being appointed and after the training should serve a recruit period of 03 years in the Police Department and if they wish to resign from service before their recruit is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc. together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4. Chapter V of Volume I of the Establishment Code 1985.
- (g) Immediately after recruit Women Police Constables have commenced their training at the Police Trainign College, they should subscribed affirmation/Oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P. Circular No. 1693/2003.
- (h) Immediately after recruit Women Police Constables have commencement their training at Police College, they should subscribe the Oath of allegiance to the Public Service, in terms of the I. GP's Circular No. 1804/2004.
- (i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in tersm of the approved scheme of promotions of the Police Department.
- 11.(*a*) Attention is invited to the general conditions applicable to appointment to posts in the Public Service published in the Section (IIA) of the Part I of this *Gazette*.
  - (*b*) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1980.

I කොටස : (IIඅ) ජෛදය - ශුී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ ගැසට් පතුය - 2013.05.23 Part I : Sec. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 23.05.2013

12. Applicants should annex copies of the following documents 05. to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in substantiating educational qualifications,
- (iv) Certificate in substantiating any outstanding sports or other Extra curricular activities,
- (v) A photocopy of certificates of services (if available),
- (vi) A photocopy of the Identity Card.
- 13. (*a*) Applications who are already in the Public Service must forwarded their applications through the Heads of their respective departments and they must be accompanied with a certificate stating that the officer can be released, if selected. The applicants who are not adhere to the above, their applications will be rejected.
  - (b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

*Note.*- No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

#### SRI LANKA POLICE DEPARTMENT

POST OF WOMEN POLICE CONSTABLE (SPECIAL TASK FORCE)

#### SPECIMEN APPLICATION FORM

- - (*b*) Name with initials :-----.
  - (c) Post applied for :-----.
- 03. Father's name in full :-----
- 04. Place of birth of the applicant :-------. Police station to which the place of birth belongs :-------Province :-------.

- (a) Present address :-----
  - (b) Police station to which the present address belongs :
  - (c) Permanent address :-----
  - $(\boldsymbol{d})$  Police station to which the permanent address belongs :
  - (e) The electorate to which the permanent address belongs :
  - (f) Grama Niladari's Division to which permanent address belongs :------.
  - Divisional Secretariat :------. (g) Telephone No. (Residence) :------Mobile No. :------.
- 06. (a) Nationality :-----
  - (b) Whether you are citizen by birth or registration :-----(If by registration attach copies of certificate)
  - (c) If you are citizen by birth state the place of birth :(i) Applicant :-----.
    - (ii) Applicant's father :------
    - (iii) Applicant's paternal grandfather :------(iv) Applicant's paternal great grandfather :------
- 07. Dte of birth :-----. (Copy of the birth certificate should be attached)

Age (as at the closing date of application as stated in the *Gazette*):

Years :-----, Months :-----, Days :-----.

- 08. Height (feet) :-----. (inches) :-----.
- 09. Educational qualifications (Copies of the certificates should be attached) :-------.
- 10. Additional qualifications (Copies of the certificates should be attached) :-------.
- 11. Whether married or single :------.
- (i) Present employment :-----.
  (ii) Are you a member of the armed forces :-----.
- 13. Do you have any special skills and/or qualifications ? :-----
- 14. Give names and addresses of two referees to inquire the applicant :
  - (i) ———. (ii) ———
- 15. (*a*) Have you ever applied for a post in the Reserve Police Service or Regular Police Service (If so give reference):
  - (b) Have you served in the Regular Police Service or in the Sri Lanka Reserve Police service before ? (If so, under what circumstances did you leave the service ? give details) :------.

I කොටස : (IIඅ) ජෙදය - ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ ගැසට් පතුය - 2013.05.23 Part I : Sec. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 23.05.2013

- Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach a copy of the appointment letter :------.
- (a) Are you serving in any armed service ? (If so your application must be submitted through the respective Service Commander): \_\_\_\_\_\_.
  - (b) Have you served in any of the Armed Service ? (If so attach copy of your discharge certificate) :-----.
- (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective Service Commander):——...
  - (b) Have you served in any of the Volunteer Armed Service ?

(If so attach copy of your discharge certificates)

- Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details):———.
- 20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) :------.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or fake. I am aware that I am liable for immediate termination of my service in the Police Department at any time even though I have been appointed to the post.

Signature of the Applicant.

Date :-----

05-501

## MINISTRY OF LIVESTOCK AND RURAL COMMUNITY DEVELOPMENT

## Calling applications to fill the Vacancies in the Posts of Veterinary Surgeon in Class II Grade II of the Sri Lanka Animal Production and Health service - 2013

APPLICATIONS are being called, under the order of Public Service Commission, from the Veterinary Science Degree Holders with relevant qualifications to be selected for the posts of Veterinary Surgeon in Class II Grade II of the Sri Lanka Animal Production and health Service in which 21 vacancies are available as at 30.09.2012. Applications should be prepared according to the specimen application attached herewith and forward the same on or before the date mentioned below to reach the Director General, Department of Animal Production and Health, P. O. Box 13, Getambe, Peradeniya under registered cover. The words "Application for the post of Veterinary Surgeon in class II Grade II of the Sri Lanka Animal Production and Health Service" should be marked on the top left hand corner of the envelope enclosing the application.

- (*a*) Closing date of the Application is 21.06.2013.
  - *Note.* The complaints with regard to a loss of an application or delayed in the post will not be considered and the candidates should undertake the risk of delaying the application until the last date. The applications of the applicants who have not fulfilled the basic qualifications will be rejected.
  - The applicants recruited for the veterinary surgeon post are bound to work in the North and Eastern Provinces for 5 years with effect from the appointment date.

#### 01. Method of Recruitment:

- (i) The recruitment for the vacancies available in the Posts of Veterinary Surgeon will be made on the merit list issued by the Faculty of Veterinary Science of the University of Peradeniya. The applicants who have obtained the Veterinary Science Degree from a recognized foreign University should be registered in the Sri Lanka veterinary Council in the relevant year in which they have fulfilled the qualifications and will be placed according to the order at the end of the merit list.
- (ii) Applicants will be called for the interview based on the No. of Vacancies allocated according to the order of the merit list and recruitment will be made accordingly. No marks will be given at the interview.
- (iii) Number of appointments and the effective date of the appointment will be decided as per the order of Public Service Commission.
- 02. Terms and conditions of Service. :
  - (i) This post is permanent and pensionable. The selected applicant should contribute for the Widows/Widowers or Orphans' Pensions Fund.
  - (ii) The selected candidate will be appointed to the scheduled post in the Sri Lanka Animal Products and Health Service as applied by them.
  - (iii) The proficiency in other language should be acquired within 05 years of the appointment as per the PSC 7/2007 (II). When the entrance language to the Government service is other than the official language such officers should acquire the proficiency in one official language withon 03 years whereas the proficiency in other official language should be achieved within six (06) years of the appointment. The proficiency in second language indicated in the category I should be acquired.

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- (iv) The other terms and conditions of the service will be applied as per the Service Minute of Animal Production and Health Service published in the gazetted dated 31.10.1980 and the amendments for it, issued from time to time and Provisions in the Establishment Code and the rules of the Public Service Commission, the terms of the Public Administrations circulars issued time to time, Government Financial Regulations and other departmental orders.
- 03. Salary Scale :-
  - This post is entitled to SL 1 -2006 Rs. 22,935 10 x 645 -8 x790- 17 x 1,050- Rs. 53,555 (The salary step no. SL -1 -2006 of P. S. C. No. 6./2006 dated 25.04.2006).

04. *Educational Qualifications.*-A four year degree in Veterinary Science obtained from a recognized University.

05. *Age limit.*— Should be not less than 20 years and not more than 35 years of age at the closing date of the applications. The maximum age limit should be 40 years for the applicants with postgraduate qualifications.

06. *Physical Fitness.*- The applicant should be physically and psychologically fit to

- (i) Work in any part of the island and ;
- (ii) to execute the duties prescribed in the Post. The physical fitness should be proved by medical certificates.

#### 07. General Qualifications :

- (i) Applicants should be citizens of Sri Lanka,
- (ii) Should bear an excellent moral character,
- (iii) The graduates in Veterinary Science should be registered in the Sri Lanka veterinary Council and the valid date of the degree should be on or before 31.12.2007,
- (iv) Should have completed every and each qualification at the closing date of the applications which has been indicated as the date to complete all required qualifications with relevence to the post in the notice/*Gazette* for calling application.

08. Interview :

8.1 General Interview : (Marks will not be given)

*Objects to be achieved* :- To examine whether the qualifications are fulfilled which have been indicated in the recruitment procedure and notification published as per the service procedure and to examine physical fitness.

09. Mode of Application:

- (i) Applications should be prepared in A4 paper (22-29cm.) using the both side,
- (ii) candidates will be required to produce the originals of the following documents at the interview when informed :
  - (a) Certificate of Birth,
  - (b) Degree and/or highest educational certificates,
  - (c) Two certificates of character obtained recently, one shoule be from the Director of the Course and the other one from a Professor or from a Lecturer of the University,
  - (*d*) Certificates of the highest examinations passed in Sinhala, Tamil or English,
  - (e) Certificates of registration as a veterinary Surgeon in the Sri Lanka Veterinary Council.
- 10. Other Conditions :
  - (i) The public Service Commission reserves the right of taking decisions pertaining to the matters to which the regulations that have not been given in these *gazette* Notifications,
  - (ii) The Public Service Commission reserves the decision of filling or not filling or filling several posts only,
  - (iii) If the Sinhala, Tamil and Enlish version of the *Gazette* Notifications are non-consistence then the Sinhala version will be accepted,
  - (iv) If it reveals that candidate has not fulfilled the required qualifications his candidature will be cancelled,
  - (v) If it reveals that a candidate has submitted false information knowingly or concealed important reasons he/she will be dismissed from service.

Under the order of Public Service Commission.

K. M. T. KENDARAGAMA, Secretary, Ministry of Livestock and Rural Community Development.

No. 45, St. Michel's Road, Colombo 03, 02nd May, 2013.

## SPECIMEN APPLICATIONS

Application for the Post of Veterinary Surgeon in Class II Grade II of the Sri Lanka Animal Production and Health Service

							For Office Use
01. (i) Name with i In Sinhala :- (In English b							
(ii) Name denot	ed by initials (In	English block	capitals) :				
02. N. I. C. No. :							
03. Postal address (C	hange of the add	ress should be	informed imme	diately) :			
<ul> <li>04. The permanent at (i) Provincial C (ii) District :</li> <li>05. Date of Birth : Year :</li></ul>	ouncil :	pplication :					
06. ( <i>a</i> ) Whether you			•				
(b) Nationality	(Sinhala -1, Sri			- 3, Muslim -	4, Other - 5	i):	
07. ( <i>a</i> ) Sex :		rried/widow) :-					
08. Educational Qual	ification :						
Degree/Post Graduate Qualification		Class	Univer	rsity	Y	lear	
1.							
2.							
3.							
09. Registration No.	of the Sri Lanka	Veterinary Cou	uncil and the da	te :			

10. Service particulars (If you hold a permanent post at present) :

The Post held	Preiod of Service		Place of work	Department/ Provincial
	from	to	oj work	Council

11. I hereby declare that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars are found to be false or incorrect I am liable to be disqualified before selection and to dismissals without compensation if detected after appointment. I also certify that I have not being convicted for any cirminal offence by any court of law.

Applicant's Signature.

Date :-----.

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT (Only for the applications in the permanent and pensionable post at present)

I declare that the above applicant Mr/Mrs./Miss..... is holding the post of..... in this Department/Provincial Council and the particulars stated in the application are accurate when checked with his/her personal file. He/she can be released/cannot be released from Department/Provincial/Public service if selected for this post. (Delete the words not relevant).

Head of the Department, (Official Stamp.)

Date :-----. Address :-----.

05-530

# Examinations, Results of Examinations &c.

## FOOD COMMISSIONER'S DEPARTMENT

## Open Competitive Examination for the Recruitment of Supervisory Management Assistant Technical Officer (Grain Surveyor Grade III)

APPLICATIONS are called from qualified citizens of Sri Lanka for the Open Competitive Examination to the Recruitment of the vacant post of Supervisory Management Assistant Technical Officer (Grain Surveyor Grade III), Food Commissioner's Department.

2. A qualified candidate will be selected for the post of Supervisory Management Assistant Technical Officer (Grain Surveyor Grade III) on the basis of order of marks at the written examination conducted by the Commissioner General of Examinations.

3. The effective date of the appointment will be decided by the Food Commissioner and the Food Commissioner reserves the right of filling the vacancy pertaining to this position.

4. *Monthly Salary Scale.*– In terms of the Public Administration Circular 06/2006 (iv) dated 24.08.2007 and the salary code MN 03-2006 A the salary scale is Rs.15,005- 4 x 180 -6 x 240 - 11 x 320 - 20 x 360 - Rs. 27,885. To exceed Rs. 17,485 promoting to Class II and to exceed Rs. 21,045 promoting to Class I are compulsory.

5. This post is permanent and pensionable.

6. Conditions of Service.- The selected candidate will be appointed to the post of Supervisory Management Assistant Technical Officer (Grain Surveyor Grade III) and he/she will be subject to the general conditions of controlling appointments in Public Service, terms and conditions of the Scheme of Recruitments dated 26.07.2012 pertaining to this position, amendments those have been made and to be made hereinafter. The period of porbation is three years. The First Efficiency Bar should be passed within the probationary period of three years and the Second Efficiency Bar should be passed before the completion of three years subsequent to the promotion to Grade II. Further, proficiency in Second Official Language should be obtained, before the completion of five years of the appointment in terms of the Public Administration Circular 07/2007.

7. Qualifications.– The following qualifications are required for the recruitment to the post of Supervisory Management Assistant Technical Officer (Grain Surveyor Grade III) :

- (a) The Candidate should be a citizen of Sri Lanka
- (b) The candidate should not be below 18 years of age and should not be above 30 as at the closing date.
- (c) Should possess and excellent character.
- (d) Should have the Educational Qualifications given below.
  - (i) Pass G. C. E. O/L Examination at one sitting with minimum six (06) subjects including credits to Sinhala Language, Mathematics, Science, English and another subject.
  - (ii) Pass G. C. E. A/L Examination at one sitting with three subjects including chemistry and Physics.
- (e) Should possesses the following Professional Qualifications. National Certificate in Higher National Diploma in Technology. HNDT (Agriculture)
- (f) Two year experience in food storing, food safety and fumigation is compulsory.

Every candidate should have fulfilled all the qualifications relevant to the post on or before the closing date.

## 8. Examination Procedure :

8.1 This examination consists of two papers. The examination will be held in Sinhala, Tamil and English medium and not allowed to change the medium later.

The examination will be held in Colombo.

8.2		Marks	Duration
	1. Aptitude Test	100	01 hour
	2. Food Technology	100	01 hour

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- 1. *Intelligent Test*: The candidate's capacity in rational thinking, analytical thinking and decision making will be tested in this paper. All the questions should be answered. It consists of fifty questions including Multiple Choice Questions and Short Answering Questions.
- 2. *Food Technology* : The candidate's knowledge in the methods of grain surveying and quality controlling will be tested in this paper. All the questions should be answered.

(These papers are made to test the candidate's qualifications and capability in the discharge of duties.)

- 8.3 The candidates who score highest marks out of those who obtain marks of forty percent (40%) or above for each paper will be called for the interview. No marks will be given at the interview and it is only to test the qualifications of the candidates.
- 8.4 A priority list based on the aggregate of marks prepared by the Commissioner General of Examinations subsequent to the selection of candidates those who obtained 40% or above marks will be submitted to the Food Commissioner of Food Commissioner's Department. Further a result sheet consists of separate marks for each paper and the aggregate of marks scored by the candidates individually will be sent to every candidate who appeared for the examination after the submission of the priority list.

9. *Penalties for false information.*– Applicants should be responsible to provide true information in filling applications. A candidate who is found to have been ineligible in terms of the rules and regulations of the examination his/her candidature will be cancelled prior to the examination, at the examination, subsequent to the examination or any other situation. If any information provided by the candidates is found to be false he is liable to be dismissed from Public Service.

10. *Examination Fee.* – Examination Fee Rs. 750 may be paid at any District/Divisional Secretariat office to the credit of revenue head number 2003-02-13 of the Commissioner General of Examinations and a receipt must be obtained. The fee must be paid in the name of the applicant and the receipt must be affixed firmly in the relevant cage of the application. This fee will not be refunded under any circumstance. It is advisable to keep a photocopy of the receipt with the applicant.

11. *Applications.*– Should to be prepared by using A4 (24cmx 29cm) size papers

- (a) Paragraph under 01 to 03 headings should be in the first page,
- (b) The next paragraphs from the paragraph number 04 should be in the other pages.

(c) The name of the examination should be entered in English in Sinhala Applications and in English in Tamil Applications.

The Applications should be clearly perfected by the candidates in their own handwriting. The applications which are not conformed to the prescribed specimen application, not duly paid the fee, not perfected accurately and imcomplete will be rejected without any intimation. The risk of not perfecting applications accurately should be borne by the candidates themselves. It is advisable to keep a photocopy of the application with the candidate and the application should be conformed to the specimen application published in the *gazette* notification. If not the application will be rejected.

- 11.1 The Commissioner General of Examinations will issue admission cards for all the candidates those who duly paid the fee and sent applications to reach on or before the closing date. However, issuing an admission card to a candidate will not be considered as a fulfillment of qualifications to sit for the examination.
- 11.2 "Open competitive Examination for Recruitment to Supervisory Management Assistant Technical officer in food Commissioners' Department (Class III of Grain Surveyor) 2013" Should be mentioned at the top left corner of the envelope enclosing the application.
- 11.3 The signature of the applicant should be attested by a Principal of a Government School, Justice of the Peace, a Commissioned Officer of the Navy, Air Force or Army, a *Gazetted* Police Officer or a permanent Government officer drawing an annual salary of Rs. 240,360 or above.
- 11.4 The duly perfected applications should be sent to the under mentioned address on or before 24th June, 2013 under registered post.

Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, Pelawatta, Battaramulla.

12. Appearing for the examination.— A notification will be published by the Department of Examination in the News Papers immediately after the admission cards are issued to the candidates and any candidate who did not receive the admission card even two or three days subsequent to the news paper advertisement should inform the Department of Examinations as instructed in the notice. It is advisable to inform the Department of Examinations by sending a certified copy of the receipt of payments and if you stay outside Colombo a fax number enabling to send the admission card.

- 12.1 (i) Candidate should produce either of the following documents to the Supervisor to prove their Identity.
  - \* National Identity Card issued by the Department of Registration of Persons ;
  - \* Valid passport.

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(ii) The attested admission card should be produce to 3.0 the supervisor at the examination.

13. The decision of holding the examination and issuing results will be the final decision of the Commissioner General of Examinations. If the rules and regulations pertaining to this examination enacted by the Commissioner General of Examinations are violated by a candidate he/she will be penalized by the Commissioner General of Examinations.

14. The decision of the Food Commissioner will be the final decision regarding any matter not mentioned above. All the candidates are bound to abide by the general rules and regulations published in the *gazette*.

N. NIMALKA DIAS, Food Commissioner.

(For Office Use Only)

Food Commissioner's Department, No. 330, Union Place, Colombo 02, 07th May 2013.

## SPECIMEN FORM OF APPLICATION

ආහාර කොමසාරිස් දෙපාර්තමේන්තුවේ අධීක්ෂණ කළමනාකරණ සහකාර තාක්ෂණික නිලධාරී (ධානා සමීක්ෂක III වන ශේණීය) තනතුරට බඳවා ගැනීම සඳහා වන

විවෘත තරග විභාගය - 2013 Open competitive Examination for Recruitment to Supervisory

MANAGEMENT ASSISTANT TECHNICAL OFFICER IN FOOD COMMISSIONERS DEPARTMENT (CLASS III OF GRAIN SURVEYOR) 2013

\* Language Medium of the Examination

Sinhala - 2

Tamil - 3 English - 4

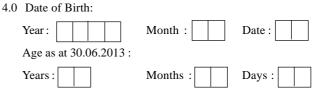
(Indicate the Relevant Number in the Cage)

- 1.0 1.1 Name with initials :------. (In Block Capitals : PERERA A. B. C.)
   1.2 Full Name :------.
  - (In Block Capitals)

2.0

- (In Sinhala/Tamil)

3.1 Sex: Male - 0 Female - 1 (Indicate the relevant No. in the cage)



5.0 Educational Qualifications :

5.1 G.C.E.O/L:

- (i) Year and Month of the Examination :-----
- (ii) Admission No. :------



Subject	Grade	Subject	Grade
1.		6	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

5.2 G. C. E. A/L :

- (i) Year and Month of the Examination :-----
- (ii) Admission No. :-----
- (iii) Results :------

Subject	Grade	Subject	Grade
1		3	
2		4	

5.3 If graduated from a recognized university :

(i) University :

- (ii) Degree :
- (iii) Admission No :

6.0 Vocational Qualifications :

(i) \_\_\_\_\_ (ii) \_\_\_\_\_

7.0 Experience :------.

8.0 Have you been convicted before a court of Law?

Yes No

\* (Indicate ✓ in the relevant cage) (if "Yes" explain) :------.

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9.0 Description of the receipt that paid the examination fee :

- (i) District Secretariat's division which paid the fee :-----
- (ii) No of the receipt :-----
- (iii) The amount paid :------

Affix the receipt firmly (Keep a photocopy of the receipt)

10.0 Applicant's Declaration :

- (*a*) I do hereby honourly declare that the particulars given by me in the application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified.
- (b) If my declaration is found to be false I am liable to be disqualified before selection and to dismissal if detected after the appointment.
- (c) Further I declare that I am bound to abide by the conditions enacted by the Commissioner General of Examinations pertaining to the holding of this examination.
- (*d*) I will make no alternations to any fact mentioned in the application.

Applicant's Signature.

Date :-----.

11.0 Attestation of Applicant's Signature :

Signature of the Attester.

Date :-------. Full Name of the Attester :------. Position :-------. Address :------. (Should be supported by the official frank) 05-576

## AMENDMENT

FOLLOWING revisions are included/added for the examination notifications published in the *gazette* notification dated 26.04.2013 for the recruitment to class III of Sri Lanka Education Administrative Service.

## Competitive Examination for Recruitment to Class III of the Sri Lanka Education Administrative Service on the Basis of Merit and Seniority – 2012(2013)

Paragraph 09(ii)

The examination fee can be paid to any District Secretariat or Divisional Secretariat in the Island to be credited to income heading 2003-02-13 of the Commissioner General of Examinations.

Other details in the paragraph 09(ii) remain unchanged.

## Open Competitive Examination for Recruitment to Class III of the Sri Lanka Education Administrative Service -2012(2013)

Paragraph 09(ii)

The examination fee can be paid to any District Secretariat or Divisional Secretariat in the Island to be credited to income heading 2003-02-13 of the Commissioner General of Examinations.

Other details in the paragraph 09(ii) remain unchanged.

## Limited Competitive Examination for Recruitment to Class III of the Sri Lanka Education Administrative Service - 2012(2013)

Paragraph 11(ii)

The examination fee can be paid to any District Secretariat or Divisional Secretariat in the Island to be credited to income heading 2003-02-13 of the Commissioner General of Examinations.

Other details in the paragraph 11(ii) remain unchanged.

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