

N.B.— Parts I-III and IV(A) of the *Gazette* No. 1,818 of 05.07.2013 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,819 - 2013 ජූලි 12 වැනි සිකුරාදා - 2013.07.12
No. 1,819 - FRIDAY JULY 12, 2013

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— (i) Sri Siddhartha Foundation (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 17, 2013.

(ii) Sri Lanka Cultural Foundation for the Building of Culture and Morals (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 23, 2013.

(iii) Batticaloa Young Men's Christian's Association (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 23, 2013.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 02nd August, 2013 should reach Government Press on or before 12.00 noon on 19th July, 2013.

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2013.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the "Widows and Orphans" Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

MINISTRY OF CHILD DEVELOPMENT AND WOMEN'S AFFAIRS

Department of Probation and Child Care Services

OPEN RECRUITMENT FOR THE POST OF NON-FORMAL EDUCATION INSTRUCTRESS AND POST OF COOK

APPLICATIONS are invited to fill the vacancy in the Post of Non-formal Education Instructress and vacancies in the Post of Cook in the Department of Probation and Child Care Services.

01. General Qualifications :

- (a) The applicant should be a female citizen of Sri Lanka.
(b) She should be of good character.

02. Non-formal education Instructress :

- (i) *Educational Qualifications.*– The applicant should have passed not less than six (06) subjects at the General Certificate of Educational Examination (Ordinary Level) in one sitting with at least four credit passes including Sinhala/Tamil/English and Mathematics ;
and

Should have passed at least one (01) subject at the General Certificate of Educational Examination (Advanced Level) (Other than the Common General Test).

Professional Qualifications.– Professional Qualifications in the relevant field, will be considered as a special qualifications.

Experience.– Two years or more than two years service experience as a teacher/instructress in Non-formal Educational Affairs in an institute recognized by the government.

- (ii) *Age limit.*– The applicant should not be less than 18 years and not more than 30 years of age, on the closing date of applications (The upper age limit will not be applicable to those already in Public Service).
- (iii) *Salary Scale.*– Salary Bracket - MN - 1-2006A (As per the P. A. Circular No. 06/2006(IV)).
Salary Scale.– Rs. 13,120 -10x145 -11x170 - 10x240 - 10x320 - Rs. 22,040.
- (iv) *Method of Recruitment.*– Applicants who obtain the highest marks at the structured interview will be recruited.

Headings under which marks will be given at the structured interview :

- | | | |
|---|-----------------|----|
| 1. Additional Educational Qualifications | - Maximum Marks | 25 |
| 2. Course on Children and Youth Protection | - Maximum Marks | 10 |
| 3. Training in Social Work, Children's Homes and Child Protection | - Maximum Marks | 10 |
| 4. Additional experience | - Maximum Marks | 30 |
| 5. Computer Training | - Maximum Marks | 10 |
| 6. Knowledge in English Language | - Maximum Marks | 10 |
| 7. Merits display at the interview | - Maximum Marks | 05 |

03. Post of Cook :

- (i) *Educational Qualifications.*– The applicant should have passed six (06) subjects at the General Certificate of Education examination in not more than two sittings with at least two (02) credit passes.

Professional qualifications.– The applicant should have followed a course in cooking, not less than second or third level of National Vocational Qualification (NVQ) under the National Apprenticeship Board or at an institute approved by the Ministry of the Vocational Training.

Experience.– Experience relevant to the post is considered as a special qualification.

- (ii) *Age limit.*– The applicant should not be less than 18 years and not more than 45 years of age, on the closing date of applications (The upper age limit will not be applicable to those already in Public Service).
- (iii) *Salary Scale.*– Salary Bracket - PL - 2-2006A (As per the P. A. Circular No. 06/2006(IV)).
Salary Scale.– Rs. 12,210 -10x130 -10 x145 - 10x160 - 12x170 - Rs. 18,600.
- (iv) *Method of Recruitment.*– Applicants who have gained the highest qualification will be recruited to the post in order of total marks obtained for the vocational test and the structural interview.

Exemption (A).– Number of Applicants equal to five (05) times the number of applicants to be recruited will be called for the structured interview in order of merits of applicants who have passed the vocational test from among those who have fulfilled basic qualifications.

Headings under which marks will be given at the vocational test :

1. Basic Knowledge relevant to the field - Maximum Marks 20
2. Knowledge about kitchen utensils - Maximum Marks 20
3. Ability to identify defects in kitchen utensils - Maximum Marks 40
4. Use of utensils - Maximum Marks 20

Headings under which marks will be given at the vocational test :

1. Additional education qualifications - Maximum Marks 20
2. Additional professional qualifications - Maximum Marks 35
3. Experience - Maximum Marks 30
4. Language proficiency - Maximum Marks 10
5. Merits displayed at the interview - Maximum Marks 05

04. *Conditions of Service :*

- (a) The post is permanent and pensionable. The selected applicants should contribute to the Widow's/Widower's and Orphans' Pension Scheme.
- (b) The provisions of the Constitution of the Democratic Socialist Republic of Sri Lanka and Public Service Commission No. 1,589/30 as well as the general conditions in the Procedural Regulations published in the *Gazette* Extra-ordinary dated 20.02.2009 are applicable to the selected applicants. They will also be subject to the provisions of the Establishment Code, Financial Regulations and Departmental Orders already issued or that may be issued hereafter by the government.
- (c) The selected applicants should be physically and mentally fit to serve in any part of the island. She should pass a government medical test to be held for this purpose.
- (d) The selected applicant will be subject to a probation period of three (03) years from the date of appointment to the post.
- (e) Every officer recruited not in the medium of official language, should obtain proficiency in the official language, during the probation period. In terms of Public Administration Circular 07/2007, the selected candidate should also obtain language proficiency level II, within 5 years from the date of appointment to this post. Failure to obtain language proficiency within the prescribed period will result in the suspension of salary increment of the officer.

05. *Method of Applying :*

- (a) Applications prepared in A4 size paper, using both sides, according to the specimen form given in the notification should be sent by registered post, addressed to Commissioner of Department of Probation and Child Care Services, No. 69, S. de S. Jayasinghe Mawatha, Kohuwala, Nugegoda to reach her before 26.07.2013.
- (b) Those who are in Public Service at present should forward their applications through the Heads of their respective Departments. "Application for the Post of Assistant Warden - 2013" should be written on the top left hand corner of the envelope enclosing the application. To confirm relevant educational and professional qualifications, photocopies of certificates, certified by the applicant should be submitted with the application.
- (c) Applications not duly filled in every respect, without basic qualifications and applications received after the closing date will be rejected. The receipt or the rejection of the application will be not informed.

06. *Submission of false information.* - If it reveals any time before the appointment is given that the applicant is not eligible for the post, the candidature will be cancelled. If it reveals after the appointment is made that false information has been given or correct information has been concealed purposely by the applicant, the appointee will be dismissed from service.

07. The decision of the Commissioner, Probation and Child Care Services will be final on issues pertaining to matters in the notification calling for applications or any matters not revealed by this notification.

M. YAMUNA PERERA,
Commissioner,
Probation and Child Care Services.

Department of Probation and Child Care Services,
No. 69, S. de S. Jayasinghe Mawatha,
Kohuwala, Nugegoda,
26th June, 2013.

SPECIMEN APPLICATION FORM

APPLICATION FOR THE POST OF IN THE DEPARTMENT OF
PROBATION AND CHILD CARE SERVICES

01. (a) Applicant's name with initials : _____.
(In Sinhala/Tamil)
Applicant's name with initials : _____.
(In English block capital letters)
02. (b) Full name : _____.
(In Sinhala/Tamil)
Full name : _____.
(In English block capital letters)

03. Permanent address : _____.

04. Present address : _____.

03. National Identity Card No. :

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04. Male/Female : _____.

05. Date of birth :

Year : _____, Month : _____, Date : _____.

06. Nationality : _____.

07. Civil status : _____.

08. Educational Qualifications :

G. C. E. (O/L) Year : _____.

Subject	Pass	Subject	Pass

G. C. E. (A/L) Year : _____.

Subject	Pass	Subject	Pass

09. Other qualifications :

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

I do hereby declare that the particulars furnished above are true and accurate. I am also aware that I have never been dismissed from the Public Service or sent on retirement been treated as a person who had vacated a post in the Public Service. I am also aware that if any particulars contained herein are found to be false or incorrect. I am liable to be disqualified before selection or to be dismissed without payment of compensation, if such detection is made after appointment.

Signature of the Applicant.

Date : _____.

Certificate of the Head of the Department for those applicants in the Public Services

I certify that Mrs./Miss works at present in this Ministry/Department as a on a permanent/temporary/casual basis and I can/cannot release her if selected for appointment for this post.

Signature of the Head of the Department.

Date : _____.

Name : _____.

Designation : _____.

Official Stamp : _____.

07-342

Examinations, Results of Examinations &c.

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS I OF THE GOVERNMENT TRANSLATORS' SERVICE - 2012(2013)

1ST paragraph of the Tamil *Gazette* notification for "Efficiency Bar Examination for officers in Class I of the Government Translators' Service - 2012(2013)", published in the *Gazette* of No. 1,817 dated 28th June 2013 of the Democratic Socialist Republic of Sri Lanka, is revised as below.

"An Efficiency Bar Examination for Officers in Class I of the Translators' Service, as provided for in paragraph 08 of the Translators' Service Minute published in the *Government Gazette* Extraordinary No. 829/7 dated 26.07.1994, will be held in Colombo by the Commissioner General of Examinations in the Month of October 2013. Candidates may appear for the examination either in Sinhala, Tamil or English media. The language medium of examination applied initially will not be allowed to change."

02. Other provisions set out in that *gazette* notification shall further remain effective.

K. V. P. M. J. GAMAGE,
Director General of Combined Services,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
28th of June, 2013.

MINISTRY OF HEALTH

Recruitment of Graduates in Allied Health Sciences for Orientation and Co-ordinating Courses of Professions Supplementary to Medicine

APPLICATIONS are called from Sri Lankan citizens who possess a Degree in Allied Health Sciences obtained from National Universities to recruit for the following Courses of Professions Supplementary to Medicine in the Ministry of Health.

1. Eligible persons will be selected for each training course according to the merit list prepared as per the order of the date on which the degree completed (Effecting date of the degree). The number of graduates to be recruited will be decided considering the number of vacancies exist by the date of recruitment.

2. Educational and other Special Qualifications Relevant to the Post :

<i>Code Number</i>	<i>Orientation and Co-ordinating Course</i>	<i>Degree to be completed</i>
01	Medical Laboratory Technologist	Bsc. MLT
02	Pharmacist	B. Pharm Bsc. Pharmacy (Special)
03	Physio Therapist	Bsc. Physiotherapy
04	Radiographer	Bsc. Radiotherapy Bsc. Radiography

3. Other General Qualifications :

- Should be not less than 18 years and not more than 30 years of age by 26.07.2013.
- The effective date of the degree should be a date prior to the closing date.
- Should be fit mentally and physically.
- Should have continuously resided 3 years immediately preceding the closing date within the district from which he/she is applying.

4. Method of Application :

- The application should be prepared in accordance with the specimen form of application attached herewith. For this papers of size A4 should be used. Cages from 01-09 of the application should appear on the first side of the page and cages from 10-13 should appear on the second side of the page.
- Affix stamps of the value of Rs. 300 so as not to be detached in the place where "Stamps" is mentioned and cross the stamps by placing the signature.
- Candidate's signature should be attested by an officer in the Sri Lanka Administrative Service/on officer in the Sri Lanka Educational Administrative Service/a Principal of a Government School/a Justice of the Peace/an Attorney at Law/or a public officer who holds a permanent and pensionable post and obtains a consolidated salary of Rs. 240,360 per annum.
- The words "Recruitment of Graduates in Allied Health Sciences as Trainees for the Training in the Professions Supplementary to Medicine - 2013" and relevant degree and the academic year should be mentioned on the top left hand corner of the application in which the duly completed application is enclosed and should be sent to reach "Director, Admin 02, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10" before 26.07.2013 under registered cover.
- The graduates who are employed on contract basis in the institutes under the Ministry of Health should also submit applications subject to the conditions in this *Gazette* notification if they wish to get a permanent post.

5. Employees in government or semi government institutes should submit their applications through the respective Head of the Department. The applicants should note that this an external recruitment and no one will be reinstated to the current post either he/she will be able or not able to complete the training successfully.

6. Receipt of applications will not be informed.

7. The applications which will be received after the closing date will be rejected.

8. The applications which are not complying to the terms and the relevant specimen form given in this notification will be rejected without any notice.

9. Among the applicants who have satisfied the above qualifications, only those who are selected on the priority list which is prepared according to the effective date of the degree, will be called for the interview. In case where it is difficult to select considering the effective date of the degree selections will be made considering the Grade Point Average (GPA). Applicants should submit the original copies of the following documents at the interview.

- (a) Birth Certificate.
- (b) Degree Certificate (a certified copy should be sent attaching to the application).
- (c) Original certificates indicating the results of G. C. E. (O/L) and G. C. E. (A/L) Examinations.
- (d) National Identity Card or Passport or Driving License (Certified copies should be sent attaching to the application).
- (e) According to above 5(d), a certificate issued by Grama Niladhari and counter signed by Divisional Secretary to confirm the residence (certificate of the Grama Niladhari).

10. *Training Procedure :*

<i>Code No.</i>	<i>Orientation and Co-ordinating Course</i>	<i>Duration of the Course</i>	<i>Medium in which the course should be followed</i>
1	Medical Laboratory Technologist	6 months	English
2	Pharmacist	6 months	English
3	Physio Therapist	6 months	English
4	Radiographer	6 months	English

- (i) From the applicants who are interviewed, the selected applicants will be attached to training schools for following the relevant orientation and co-ordinating course. The course should be followed in the medium of English.
- (ii) Trainees attached to the training schools will be subject to the rules and regulations prevail in the training schools and the orders imposed by the Ministry of Health time to time.
- (iii) The training of those who will not complete the training successfully at the end of the training period or whose work and conduct are not satisfactory or who fail to comply with the conditions in the training school may be terminated without compensation at any time.
- (iv) A monthly allowance of Rs. 12,360 will be paid to the trainees.
- (v) At the time you are admitted to the training school, you should enter into an agreement and bond of security with the Director General of Health Services that you will complete the training successfully, that you will not leave the training programme and that you will serve in the relevant post at least for a period of 10 years in the hospitals or Health Department of the Provincial Council or line Ministry to which you are appointed. If you will be given the appointment after completing the said entire training in case where you resign or leave the training during the training period or your training is terminated as per the above Section III or you fail to serve in the relevant post for a period of 10 years in the Department of Health after appointment, the allowance paid to you during the training period. Expenses born by the government and the amount of the security bond should be paid to the Department of Health by you. If not legal actions will be instituted to charge that amount.

11. *Terms of Employment.*— At the end of the training it will be decided to grant/not to grant the permanent appointments considering the number of existing appointment. Accordingly, if the Ministry of Health decides to grant permanent appointments in the relevant post, actions will be taken to appoint the candidates to the Class III of the relevant Post in accordance with the conditions in the scheme of recruitment relevant to the course concerned when recruiting to the training.

12. Applicants are required to be extremely careful in mentioning the educational and other qualifications. If the certificates relevant to the above qualifications are found to be false after recruitment to the training or appointment, investigations will be carried out

by the Department of Criminal Investigations and appointment granted to such applicant will be cancelled and he/she will be dismissed from the training/service and disciplinary actions will be taken against such applicant and steps will be taken to include his/her name into the blacklist - which includes the names of the persons who will not be allowed to enter public service again. Further he/she will be changed the allowance paid by the government expenses of the government and the amount of the security furnished.

13. Selected applicants should submit themselves for a medical examination in the first month of the training to find whether the applicant is physically and mentally fit to be trained for the relevant course and serve in any part of the island and if an applicant is found to be unfit by the medical examination he/she will be disqualified for the training.

14. All selected as above will be subject to all Laws and Regulations Relevant to the Public Officers and to the provisions of the Establishments Code of Democratic Socialist Republic of Sri Lanka policies imposed by the Department of Health. Financial Regulations, other regulations and any other orders or regulations that may be issued by the government from time to time.

15. If any problem arises regarding any matter covered or uncovered by this *Gazette* notification on recruiting to the training. Decision of the Secretary to the Ministry of Health will be final and conclusive. In case of any inconsistency between the Sinhala, Tamil and English texts, the text in Sinhala will prevail.

16. This Ministry is not bound to provide hostel facilities in the Training Schools for the applicants recruited for the training. If such facilities provided, you will be charged a rent assessed for a housing room and the water and electricity bills.

Dr. Y. D. NIHAL JAYATHILAKA,
Secretary,
Ministry of Health.

Ministry of Health,
'Suwasiripaya',
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
24th June, 2013.

SPECIMEN APPLICATION FORM

RECRUITMENT OF GRADUATES IN ALLIED HEALTH SCIENCE FOR ORIENTATION AND CO-ORDINATING TRAINING
COURSES OF PROFESSIONS SUPPLEMENTARY TO MEDICINE

(Read the *Gazette* notification carefully before filling the application)

Code Number relevant to the training course (According to the <i>Gazette</i> notification)
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- * Name of the Course applying for : _____.
(In Sinhala/Tamil)
- * Name of the Course applying for : _____.
(In English)

01. (a) Last name with Initials : _____.
(In English block capitals)
Ex.–A. B. C. SILVA
- (b) Name in full (In English block capitals) : _____.
- (c) Name in full (In Sinhala/Tamil) : _____.

02. National Identity Card No. :

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(Affix a copy)

03. Postal address : In Sinhala/Tamil : _____ In English : _____.

04. (a) Permanent address : In Sinhala/Tamil : _____ In English : _____.

(b) Telephone No. : Mobile :
 Residential :

(c) District : In Sinhala/Tamil : _____ In English : _____
 (d) Whether you are a permanent resident in the above district Yes/No : _____
 (e) If yes, Since when ? : _____

05. Date of birth : Year : _____ Month : _____ Date : _____
 Age as at 26.07.2013 : Years : _____ Months : _____ Days : _____

06. Gender : Female : Male : (Mark '✓' in the relevant cage)

07. Whether you are citizen of Sri Lanka : Yes : No :

08. Civil status : Married : Single :

09. Educational qualifications :

Name of the Degree	Grade	Grade point Averages (GPA)	Name of the university	Academic Year

10. Have you ever been convicted for any charge by a court ? Yes : No :
 (Mark '✓' in the relevant cage)
 If so, give details : _____

11. Certificate of the Applicant :

- (a) I declare on my honour that I have carefully read and understood the *Gazette* notification before filling the application and filled the application subject to all the conditions mentioned there in, and I do not take part in any other full time course and the particulars given by me in the application are true and correct to the best of my knowledge.
- (b) I am aware that if this declaration or any particulars contained in the application are found to be false I am liable to be disqualified for the training or dismissed from service if the inaccuracy is detected after appointment.
- (c) Further, I state that I have understood that this is an external appointment and if I fail to complete the training successfully I cannot be released to the present post.

Stamps
Rs. 300

Signature of the Applicant.

Date : _____

12. Attestation of the applicant's signature :

I do hereby certify that the applicant Mr./Mrs./Miss who is submitting this application is personally known to me and she/he placed his/her/signature in my presence on

Signature of the Attester.

Date : _____

Full name of the Attester : _____

Attestation of the applicant's.

Designation : _____
 Signature : _____
 Address : _____

13. Certification of the Head of the Department if the applicant is in Public Service/Provincial Public Service (cut off the words not relevant) :

- (i) I certify that Mr./Mrs./Miss who submits this application has been serving in this Department in the post of
- (ii) The particulars given in the application are true and he/she, can/cannot be released from service if selected.
- (iii) I further state that if was explained by me to the understanding of him/her that this is an external recruitment and she/he is not eligible for the present post in any way whether she/he successfully completes the relevant training or not.

_____,
Signature of the Head of the Department.

Date :_____.

Official frank of the Head of the Department :_____.

Name of the Head of the Department :_____.

Designation :_____.

Address :_____.

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