

N.B.— (i) Part III of the *Gazette* No. 1,881 of 19.09.2014 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,882 - 2014 සැප්තැම්බර් මස 26 වැනි සිකුරාදා - 2014.09.26
No. 1,882 – FRIDAY, SEPTEMBER 26, 2014

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 17th October, 2014 should reach Government Press on or before 12.00 noon on 03rd October, 2014.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2014.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

DEPARTMENT OF NATIONAL ARCHIVES

3.1 Professional Test :

Applications for the Post of Gold Guilder

Subjects *Maximum Marks* *Pass Marks*

APPLICATIONS are called from the persons who possess the following qualifications for the post of gold guilder at the Department of National Archives.

Testing the knowledge relevant to the field 100 40%

Marks will be given for the knowledge in printing methods, usage of old and modern equipment, knowledge in temperature control when using diverse material and the knowledge in using documents without harming the safety of them.

01. Qualifications for recruitment :

1.1 Be a citizen of Sri Lanka.

1.2 Must have an excellent character.

1.3 The applicant should not be less than eighteen (18) years and not more than forty five (45) years of age at the closing date of this application. (The minimum age limit does not apply to those who are already in the Public Service).

1.4 Educational Qualifications :

Must have passed six subjects (06) with at least two credit passes (one credit should be for science) at the G. C. E. (Ordinary Level) Examination, not more than in two sittings.

1.5 Professional Qualifications :

Must have gained at least the skill of second level of the National Vocational Qualifications (N. V. Q.) as decided by the Tertiary and Vocational Education Commission relevant to printing.

1.6 Every applicant should have mental and physical fitness required to work within any area of Sri Lanka.

1.7 All the qualifications required to be recruited to this post should be completed by the 24th day of October, 2014 as required by this application.

3.2 The qualifications will also be examined at the structured interview itself.

Among the applicants who get pass marks at the professional test, twice the number of existing vacancies will be called for the structured interview and on the performance at the interview, a number similar to the existing vacancies.

04. *Attestation of the applications.* – The applications should be attested by a priest in charge of a place of worship, a justice of peace, government principal or public officer drawing an annual basic salary not less than Rs. 240,360.

05. *The method of sending applications.* – The duly perfected application in accordance with the specimen application attached herein, written “Application for the Post of Gold Guilder” at the top left hand corner of the application, should be sent to reach the address, “Director, Department of National Archives, No. 07, Phillip Gunawardena Mawatha, Colombo 07” on or before 24.10.2014.

Dr. SAROJA WETTASINGHE,
Director of National Archives.

SPECIMEN APPLICATION FORM

THE APPLICATION FOR THE POST OF GOLD GUILDER AT THE
DEPARTMENT OF NATIONAL ARCHIVES

02. Conditions of Service :

2.1 *Salary Code.* – PL-2-2006A.

Salary Scale. – Rs. 12,210 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,600. (Recruitments will be done to the first step of the above salary scale).

2.2 This post is permanent and pensionable.

2.3 Those who are recruited should be ready to work anywhere in the island.

03. *Method of Recruitment.* – The applicants fulfill the above requirements are recruited after a professional test and structured interview.

(For official use only)

01. Name with initials :_____.
(in Sinhala/Tamil)

02. Names denoted by initials :_____.
(In Sinhala/Tamil)

03. Address :
(i) Private Address :_____.
(ii) Official Address :_____.

04. Telephone No. :
(i) Personal Telephone No. :_____.
(ii) Official Telephone No. :_____.

05. Date of birth :_____.
Age at 24.10.2014 :
Years :_____, Months :_____. Days :_____.

06. National Identity Card No. :_____.

07. Male/Female :_____.

08. Educational Qualifications :

General Certificate of Education (Ordinary Level) Examination :

First Sitting :

Index No. :_____ Year :_____.

Medium :_____.

Subjects passed

Grade

01.
02.
03.
04.
05.
06.
07.
08.
09.
10.

General Certificate of Education (Ordinary Level) Examination :

Second sitting :

Index No. :_____ Year :_____.

Medium :_____.

Subjects passed

Grade

01.
02.
03.
04.
05.
06.
07.
08.
09.
10.

09. Vocational Courses :_____.

Course	Institution	Subjects	Results

10. This part will apply only to those in State Service :

(i) Designation and Grade :_____.

(ii) Date of appointment :_____.

(iii) Organization :_____.

Applicant's Declaration/Certification :

I, do hereby certify that the particulars given by me in the application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect. I am liable to disqualification if detected before selection or discontinuance after selection.

_____,
Signature of Applicant.

Date :_____.

Attestation of Applicant's signature (Delete whichever inapplicable) :

I, certify that Mr./Mrs./Miss who is submitting this application is personally known to me and that he/she placed his/her signature in my presence on this day of 2014.

Signature of Attester :_____.

Full Name of Attester :_____.

Designation :_____.

Address :_____.

Date :_____.

Note.– The attestation should be made by a person referred to in paragraph 04 of *Gazette* Notification.

Certification of the Head of Department/Institute :

I, certify that Mr./Mrs./Miss who is submitting this application is an employee of this Ministry/ Department/Board/Corporation. In the event of his/her selection for the above post he/she can be released.

_____,
Signature of the Head of the Department.

Date :_____.

Name of the Head of Department :_____.

Designation :_____.

Address of the Department :_____.

N. B.– Copies of all the certificates should be attached.

09–909

PUBLIC SERVICE COMMISSION

Ministry of Livestock and Rural Community Development

RECRUITMENT TO THE POSTS OF VETERINARY
SURGEON GRADE III OF SRI LANKA ANIMAL
PRODUCTION AND HEALTH SERVICE PERTAINING TO
SETTING UP OF REGIONAL ANIMAL PRODUCTION
AND HEALTH UNITS TO STRENGTHEN THE SYSTEM OF
SUPPLY OF SERVICES WITH A VIEW TO EXPENDING
THE LIVESTOCK DEVELOPMENT IN SRI LANKA

APPLICATIONS are invited, on the direction by the Public Service Commission, from Bachelors of Veterinary Medicine to select qualified persons to be appointed to 114 (One Hundred and Fourteen) posts of Veterinary Surgeon Grade III of the Sri Lanka Animal Production and Health Service under the steering project of establishing regional animal production and health units in order to strengthen the system of supply of services with a view to expediting the livestock development in Sri Lanka. Applications prepared in the specimen form at the end of this notification should be sent by registered post to reach the Director General, Department of Animal Production and Health, P. O. Box 13, Getambe, Peradeniya on or before the date under mentioned. "The Post of Veterinary Surgeon Grade III of Sri Lanka Animal Production and Health Service" should be clearly written on the top left hand corner of the envelope.

(A) The last date for calling applications will be 17.10.2014.

Note :

- * Any complaint to the effect of loss or delay of an application or a related letter at the post can not be considered. Applicants should bear the losses and damages that may be caused by delaying the applications up to the last date. Applications made by the applicants not fulfilling the basic qualifications will be rejected.
- * Attachment of the recruited officers to the Northern, Eastern, North Central, Uva and Central Provinces will be made by the Secretary of the Ministry of Livestock and Rural Community Development.

1. Method of Recruitment to the Service :

- (i) Recruitment to the vacancies existing in the posts of Veterinary Surgeon will be made on the merit list published by the Faculty of Veterinary Medicine of the University of Peradeniya. The applicants getting Veterinary Medicine qualifications from a University recognized by the University Grants Commission will be listed at the end of the merit list in order of their date of registration pertaining to the year of completion of the qualifications required for registration in the Veterinary Council of Sri Lanka.

- (ii) A number equal to one hundred and ten percent 110% of the number of vacancies will be called for the interviews and a number equal to the number of vacancies will be recruited in keeping with the order in the merit list. No marks will be given for the interview.
- (iii) The number to be appointed and the effective date of such appointment will be decided on the direction of the Public Service Commission.

2. Conditions for Engagement in Service :

- (i) This post will be permanent and pensionable. Those who are selected should contribute to the Widows/Widowers and Orphans Pensions Fund.
- (ii) The selected candidates will be appointed to fill a vacancy in a scheduled post in Sri Lanka Animal Production and Health Service to which they have applied.
- (iii) Provisions of the Public Administration Circular 01/2014 of 21.01.2014 and the provisions of its subsequent circulars. You should prove that you have acquired the official language proficiency in keeping with the government policies before expiry of five years from the date on which you assume duties in this post. Further, if you have fulfilled qualifications required for this post in English language, you should fulfill the proficiency in one of the languages of Sinhala or Tamil as the official language as you wish within the period of probation, i. e. within 03 years from the date of appointment to the post and the proficiency in the other official language within 05 years of the date of appointment to the post.
- (iv) Other terms and conditions of the service. This appointment will be subject to the terms of the Service Minute of Sri Lanka Animal Production and Health Service published in the Government Gazette No. 1,840/51 of 13.12.2013 and the amendments made to it from time to time, to the Procedural Rules of the Public Service Commission, to the Establishments Code of the Democratic Socialist Republic of Sri Lanka, to the Financial Regulations of the Government and to other Departmental Regulations.

3. *Salary Scale.*— The monthly salary applicable to this post is Rs. 22,935 - 10x645 - 8x790 - 17x1,050 - Rs. 53,555. (Salary Scale SL-1-2006 of the P. A. C. No. 6/2006 of 25.04.2006).

4. *Educational Qualifications.*— A degree in Veterinary Medicine obtained from a University recognized by the University Grants Commission.

5. *Age limit.*— Should not be below 21 years of age and above the maximum age limit of 35 by the closing date of receiving applications.

[illegible]

[illegible][illegible]

(ii) District of the permanent residence :_____

Years : _____, Months : _____, Days : _____.

(b) Nationality (Sinhalese/Sri Lankan Tamil/Indian Tamil/Muslim/Other) : _____.

(b) Whether married/single or widowed :_____.

<i>Qualification of Degree/Postgraduate Degree passed</i>	<i>Class</i>	<i>University</i>	<i>Date of Completion of the Degree</i>
1.			
2.			
3.			

10. Particulars of service (If holding a permanent post at present) :_____.

<i>Present Post</i>	<i>Period of Service</i>		<i>Service Station</i>	<i>Department/Provincial Council</i>
	<i>From</i>	<i>To</i>		
1.				
2.				
3.				

Signature of the Applicant.

I certify that the above applicant Mr./Mrs./Miss is an officer of this Department/..... Provincial Council holding a post of and that the particulars mentioned in the application are correct according to his/

her personal file. I also inform that he/she can/cannot be released from thsi Department/from the Provincial Public Service if this officer is selected to this post. (cut off inapplicable words.)

_____,
Head of the Department/Establishment.
(Official Stamp)

Date :_____.
Address :_____.

09–1043

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

MATARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th October, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
10th September, 2014.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Matara	Welipitiya	Post of Muslim Marriage Registrar of Maduragoda Area	District Secretary/Additional Registrar General, District Secretariat, Matara.

09–1181

Examinations, Results of Examinations &c.

MINISTRY OF REHABILITATION AND PRISON REFORMS

Department of Prisons

OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO THE POST OF JAILOR, CLASS II AND REHABILITATION OFFICER, CLASS II IN THE DEPARTMENT OF PRISONS, SRI LANKA - 2014

APPLICATIONS are hereby invited from Citizens of Sri Lanka with the qualification stipulated hereunder, for the Post of Jailor (Male/Female), Class II and Rehabilitation Officer (Male), Class II now vacant in the Department of Prisons.

1. This examination will recruit to the Post of Jailor (Male/Female), Class II and the Rehabilitation Officer (Male), Class II of the Department of Prisons.

2. *Written Examination.* – This examination will consist of three question papers as following :-

- (i) Intelligent Test
- (ii) General Test
- (iii) Mathematic plus addition.

03. *Date of Examination and holding of Examination.* – Examination shall be held in January, 2015 in Main Towns throughout the Island mentioned in the schedule 1 hereto. The Number and Town in the schedule in which the applicant wishes to sit for the examination, should be indicated clearly. Changes will not be allowed later with regard to the requested Town. If there are not adequate number of applicants to establish an examination centre, they will be directed to examination centre closer to their preference town of their second choice or town nearby. If adequate number of applicants have not applied to establish examination centers in all proposed towns or majority of towns, action will be taken by Commissioner General of Examinations to hold the examination only in Colombo.

SCHEDULE - 1

<i>Town</i>	<i>Town No.</i>
Colombo	01
Gampaha	02
Kalutara	03
Mathale	04
Kandy	05
Nuwara-Eliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10

<i>Town</i>	<i>Town No.</i>
Mannar	11
Mullativu	12
Vavuniya	13
Trincomalee	14
Batticaloa	15
Ampara	16
Puttalam	17
Kurunegala	18
Anuradhapura	19
Polonnaruwa	20
Badulla	21
Monaragala	22
Kegalle	23
Ratnapura	24
Kilinochchi	25

03. Number of persons to be appointed is 143. Post of Jailor (Male), Class II-116 and female (12), and Rehabilitation Officer, Class II (15). At the instances where there are candidates, who have secured equal marks for final vacancy or final few vacancies, above the number of vacancies, the decision of filling such vacancies shall be taken by the Public Service Commission as per Section 80 of Procedural Rules. The effective date of the appointment shall be determined on the order of the Commissioner General of Prisons.

04. *Conditions of Service :*

- 4.1 A selected candidate shall be appointed to Grade II of the Service on the General Conditions governing appointments in the Public Service, Provisions of Financial Regulations and Establishment Code, Procedural Rule of Public Service Commission published in the *Extraordinary Gazette* No. 1,589/30 and dated 20th February, 2009.
- 4.2 This post is permanent, pensionable and shall contribute to the Widows' and Orphans' Pension Scheme/Widowers' and Orphans' Pension Scheme.
- 4.3 This appointment is subject to probationary period of three years. First Efficiency Bar Examination shall be passed within three years from the date of recruitment to Grade 11 and Second Efficiency Bar Examination within 7 years from the date of recruitment.
- 4.4 Prescribed language proficiency shall be obtained as mentioned in Public Administration Circular No. 01/2014 and its related circulars.
- 4.5 Commissioner General of Prisons reserves the power to cancel the appointments of any candidate who fails to assume duties of the appointed post on due date

and/or rejects or avoids serving in an area where she/he is appointed. Officers appointed as Jailor, Class II/ Rehabilitation Officer, Class II, should agree to stay in bachelor quarters in prisons away from home town during first five years of appointment.

05. *Monthly Salary Scale.*—RS. 2-2006A (step 1) salary segment of Public Administration Circular 06/2006(IV) is applied and salary scale belonged to this segment is as following :-

Rs. 15,850 - 7x180 - 2x240 - 8x320 - 17x375 - Rs. 26,525 (monthly).

06. *Qualifications for Recruitment :-*

- (a) (i) Shall be a citizen of Sri Lanka.
- (ii) Shall have a excellent moral character.
- (iii) Shall be physically and mentally fit to serve in any part of the Island.
- (iv) Minimum height of 05 feet 04 inches.
- (v) Should have a chest measurement of 32 inches deflated (does not apply to female candidates).
- (vi) Only male citizens can apply for the Post of Rehabilitation Officer.
- (vii) Conviction by any Court of Law for any offence relating to immoral, character is a disqualification for appointment to the above post.

(b) *Educational Qualifications :-*

Should have passed all subjects at once in General Certificate of Education (Advance Level) Examination (except Common General Test) or passed three subjects at once under old syllabus ;

and

Should have passed the General Certificate of Education (Ordinary Level) Examination in not more than two sittings in 06 subjects including four credit passes for four subjects including Sinhala/Tamil and Arithmetic/ Mathematics/Business Arithmetic. (Should have passed not less than five subjects in one sitting) ;

or

Should have passed the National Ordinary Certificate of Education Examination in not more than two sittings, in 06 subjects with four "B" passes for four subjects including First Language and Mathematics (Should have passed not less than five subjects in one sitting) ;

or

Should have passed the General Certificate of Education (Ordinary Level) Examination in not more than two sittings in six subjects with four credit passes for four subjects including Language and Mathematics (Should have passed not less than five subject in one sitting).

(c) *Other Qualifications.*— A Diploma in Professional Social Work from the Sri Lanka Social Development Institute would be considered as an additional qualification in recruiting to the Post of Rehabilitation Officer, Class II.

(d) *Age :*

- * Jailor, Class II - shall not be less than 18 years and not more than 45 years (age limit is not applied to person who are already in Public Service/Provincial Public Service).
- * Rehabilitation Officer, Class II - shall not be less than 24 years and not more than 45 years (age limit is not applied to person who are already in Public Service/ Provincial Public Service).

(e) *Restrictions regarding qualifications.*— Requisite qualifications for this examination shall have been completed in every aspect by on or before the application closing date.

07. *Examination Fees.*— The examination fee is Rs. 500 (Five Hundred). It should be paid before the closing date of applications at any Divisional Secretariat or District Secretariat to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. Receipt taken for your name from Divisional Secretariat/District Secretariat should be attached to the relevant cage of the application. Examination fee is non-refundable for any reason. It is advisable to keep a photocopy of the receipt with the candidate.

08. *Application Procedure :*

8.1 Application should be in the form of specimen appended to this notification and should be completed by the candidate himself on paper size 8 27"x11.69" (A-4) using both sides. Computerized and typed setting applications could be used as well. Cages 01 to 04 should be on the first page and cages 05 to 10 should be on the second page and the remaining cages should be on the 3rd page of the application. Relevant details should be clearly indicated in own hand writing. Applications not conforming to the specimen application form and incomplete application will be rejected without any notice. A photocopy of the application should be retained for future reference. Further the candidate should check whether the completed application form conforms to the specimen application in examination notice. If not, application will be rejected.

8.2 Application should be in medium that applicant wish to sit for the examination.

8.3 The completed application form for examination should be sent under registered cover to reach the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, Post Box 1503, Colombo" on or before 27th October, 2014. "Open Competitive Examination for Recruitment to the Post of Jailor, Class II and

Rehabilitation Officer, Class II - 2014” should be written on the top left hand corner of the envelope containing the application. when preparing the application, the name of the examination mentioned in the heading, in Sinhala applications, should be typed in English in addition to in Sinhala and in Tamil applications should be typed in English in addition to Tamil. If male applicants are going to apply for both positions, they could apply in one application.

8.4 The Commissioner General of Examinations will permit all the candidates who have paid the relevant examination fee and forwarded the application on or before the closing date to sit for the competitive examination on the presumption that only those who have qualified the qualifications mentioned in the *Gazette* notification have applied. The issue of an admission card to sit for the competitive examination shall not be treated as acceptance that a candidate has fulfilled the necessary qualification for this post. When calling for a interview, if qualifications of a certain candidates as per the *Gazette notification* is found to be ineligible, his/her candidature will be cancelled.

8.5 The signature of the candidate should be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, a Notary Public, a Commissioned Officer in the Armed Forces, an Officer holding a *Gazette* post in the Police Service or an officer holding a permanent post in government with an annual salary of Rs. 240,360 or above, or in case of an officer in Public/Provincial Service by the Head of the relevant institution. Officers who are already in Public Service, should forward his/her application through his/her Head of Department to reach the Commissioner of Examinations before closing date. If such an officer is selected, the Head of Department should confirm that he/she could be released from existing service.

8.6 Applications not duly filled and paid examination fee on due date, will be rejected without notification. Loss incurred not completing the application in a proper way must be borne by applicants. No complain will be taken into consideration in relation to losing an application in posting or being late.

8.7 Receipt of applications shall not be acknowledged. Soon after issuing admissions to applicants, the Department of Examinations will publish a newspaper advertisement. If the admission card is not received even after 2 or 3 days of publishing the newspaper advertisement, it should be informed the Department of Examinations in a way of *Gazette* notice explains. There, your full name, address, National Identity Card Number and the name of the examination applied should be mentioned. If you are an applicant away from Colombo, it is advisable to inquire by forwarding a letter of your details and your Fax Number that is necessary to send a copy of the admission by fax

stated in the advertisement. further, it would be advisable to keep a copy of application, copy of receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

09. *Admission to the Examination.*— A candidate must sit in the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the Supervisor on the first day he presents himself for the examination. A candidate without an admission card is not permitted to enter the examination hall. A set of rules to be observed by all candidates has been published at the beginning of *Gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to a punishment imposed by him/her for breach of these rules.

10. *Identity of Candidates.*— A candidate shall be required to prove his identity at the examination hall to the satisfaction of the Supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted :—

(a) A National Identification Card issued by the Department of Registration of Persons.

(b) A valid passport.

11. *Penalty for furnishing false information.*— Accurate information should be furnished carefully in filling the application. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he has willfully suppressed any material fact, he shall be liable for dismissal from the Public Service.

12. *Method and Medium of Examination :*

(a) Examination will be held in Sinhala, Tamil and English languages.

(b) A candidate is not permitted to amend the medium of examination.

13. *Method of Recruitment :*

* *Written Examination :*

A written examination will be held in three papers consist of subjects mentioned below. At least 40% for each subject must be taken in order to pass the Examination. Candidates are required to sit for all papers.

* *Structured Interview :*

(i) A structured interview will be held in order to confirm that qualifications mentioned in No. 6 have been accomplished and accorded with limitation of qualifications.

- (ii) Names of candidates who secure not less than 40% for each subject in written examination, will be arranged in alphabetical order and number of five times the existing vacancies will be called for an interview. The interview date is going to be notified by the Commissioner General of Prisons.

(For office use only)

SPECIMEN FORM OF APPLICATION

- (N. B.– Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment).

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OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT OF JAILORS, CLASS II AND REHABILITATION OFFICERS, CLASS II IN THE DEPARTMENT OF PRISONS IN SRI LANKA - 2014

14. Syllabus of the Written Examination :

(a) *Intelligent Test* :

Duration 1 hour 100 marks. Consists of questions to determine the candidate's ability of logical reasoning, analytical thinking and decision making. This paper consists of 50 multiple choice questions and questions for short answers. All questions should be answered.

(b) *General Intelligence* :

Duration 1 hour 100 marks. General Paper to assess the candidate's intelligence on information technology, surroundings of the candidate including political, Social, Cultural and economical situations of Sri Lanka, important facts about local and international arena, as well as scientific and technological development. This paper consists of 50 multiple choice questions and questions for short answers. All questions should be answered.

(c) *Mathematic Plus Addition*.– Duration 1 hour, 100 marks.

Part 1 - This question paper is designed to test the accuracy of adding. All questions should be answered on the paper itself.

Part 2 - This question paper consists of compulsory 06 questions of assessing calculation skills.

15. Appointment Authority reserves the right to refrain from filling some or all vacancies.

16. Any matter not mentioned here will be decided by the Commissioner General of Prisons. All candidates are obliged to follow Examination Rules and Regulations mentioned in the *Gazette notification*.

17. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette notification*, the Sinhala text shall prevail.

CHANDRARATHNA PALLEGAMA,
Commissioner General of Prisons.

Prison Headquarters,
No. 150, Baseline Road,
Colombo 08,
On 10th September, 2014.

	Town	Town No.
1st Choice		
2nd Choice		

(Indicate the Town and Town No. in which the applicant wishes to sit for the examination as per 2nd para. of the *Gazette Notification*)

Post applied for :

- Jailor, Class II (males) - 1
Welfare Officer, Class II (male) - 2
For both posts (only males) - 3
Jailor, Class II (females) - 4
(Indicate the relevant number in the cage)

Medium of Examination :

- Sinhala - 2
Tamil - 3
English - 4

(Indicate the relevant number in the cage)
(Changes will not be allowed later)

01. (a) Name with Initials : _____.

(in English block letters) Ex. : SILVA, A. B.

(b) Name in full : _____.

(in English block letters)

(c) Name in full : _____.

(in Sinhala/Tamil)

02. (a) Permanent Address : _____.

(in Sinhala/Tamil)

(b) Permanent Address : _____.

(in English block letters)

(Admission card will be sent to this address)

03. Sex :

- Female - 1
Male - 2

(Indicate the relevant number in the cage)

04. National Identity Card No. :

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05. Whether married or single :

Single - 1

Married - 2

(Indicate the relevant number in the cage)

06. Date of birth :

Year : Month : Date :

07. Age as at the closing date of applications (27.10.2014) :

Years : Months : Days :

08. Citizenship (by descent/registration) : _____.

09. Educational Qualifications :

G. C. E. (O/L) :

(i) Year of the Examination : _____.

(ii) Index No. : _____.

(iii) Results of the Examination :

Subject	Grade

G. C. E. (O/L) :

(i) Year of the Examination : _____.

(ii) Index No. : _____.

(iii) Results of the Examination :

Subject	Grade

G. C. E. (A/L) :

(i) Year of the Examination : _____.

(ii) Index No. : _____.

(iii) Results of the Examination :

Subject	Grade

10. Other Qualifications : _____.

11. Have you ever been convicted by a court of any offence (If so give particulars) : _____.

12. Particulars of the receipt for payment of examination fees :

(1) Amount paid : _____.

(2) Office at which examination fee was paid : _____.

(3) Date paid : _____.

(4) Number of the receipt : _____.

Paste the one edge of the receipt here securely.
(It would be advisable to keep a photograph with the candidate)

13. Certificate of the Applicant :

I declare that information given in this form is true to the best of my knowledge and belief and that, I have affixed the receipt No. dated being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, it found that I am ineligible according to the regulations of this examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations as conducting of the exam.

_____,
Signature of the Applicant.

Date : _____.

14. Attestation of the Applicant's Signature : (Para 8.5 of the *Gazette* Notification) :

I hereby certify that, Mr./Mrs./Miss (Full name) is personally, known to me and he/she has placed his/her signature in my presence on and that he/she has

paid the prescribed examination fee and the said receipt is affixed hereto.

_____,
Signature of the Attester.

Full Name of the Attester :_____.

Designation :_____.

Address :_____.

Date :_____.

(Official Seal should be placed)

15. Certificate of the Head fo the Department/Institution :

I declare that the applicant Mr./Mrs./Miss is
an employee of this Department/Institution. His/her work and

conduct are satisfactory and that he/she is qualified to apply for this post as per the *Gazette* Notification and that he/she can be released/ cannot be released from service if selected for the post. (cut of unnecessary words).

_____,
Signature of the Head of Department/
Institution.

Name :_____.

Address :_____.

Date :_____.

(Official seal should be placed)

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