

N.B.— Part IV(A) of this Gazette, No. 1,906 of 13.03.2015 was not published.

# ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,907 - 2015 මාර්තු මස 20 වැනි සිකුරාදා - 2015.03.20  
No. 1,907 - FRIDAY, MARCH 20, 2015

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Posts - Vacant	...	...	443
		Examinations, Results of Examinations &c.	...
			—

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 10th April, 2015 should reach Government Press on or before 12.00 noon on 27th March, 2015.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

W. A. A. G. FONSEKA,  
Government Printer. (Acting)

Department of Government Printing,  
Colombo 08,  
22nd January, 2015.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths in Tamil Medium

##### NUWARA ELIYA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th April, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
04th March, 2015.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Nuwara Eliya	Nuwara Eliya	Post of Registrar of Births and Deaths (Tamil Medium) of Nuwara Eliya Town Division	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya.

03-634

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Muslim Marriages

##### KANDY DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 20th April, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
04th March, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kandy	Udunuwara	Post of Muslim Marriage Registrar of Pethiyagoda Area in Udunuwara and Yatinuwara Division	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Akurana	Post of Muslim Marriage Registrar of Rambuke-Ela, Harispattuwa Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Akurana	Post of Muslim Marriage Registrar of Kurugoda Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.

03-632

**REGISTRAR GENERAL'S DEPARTMENT**

**Posts of Registrars of Marriages, Births and Deaths**

BADULLA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 20th April, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
04th March, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Soranatota	Post of Births and Deaths Registrar of Soranatota Division and Post of Marriage Registrar of Viyaluwa Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Badulla.
Badulla	Welimada	Post of Births and Deaths Registrar of Dambawinna Division and Post of Marriage Registrar of Udukinda Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Badulla.
Badulla	Haldummulla	Post of Births and Deaths Registrar of Kandepalla West Division and Post of Marriage Registrar of Haputale Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Badulla.
Badulla	Lunugala	Post of Births and Deaths Registrar of Pattipola Division and Post of Marriage Registrar of Yatikinda Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Badulla.

03-631

**REGISTRAR GENERAL'S DEPARTMENT**

**Posts of Registrars of Marriages, Births and Deaths**

**KANDY DISTRICT**

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 20th April, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
04th March, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kandy	Doluwa	Post of Births and Deaths Registrar of Legundeniya Division and Post of Marriage Registrar of Udapalatha Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Yatinuwara	Post of Births and Deaths Registrar of Medapalatha Division and Post of Marriage Registrar of Udapalatha Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Udapalatha	Post of Births and Deaths Registrar of Gangapahala Division and Post of Marriage Registrar of Udapalatha Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Akurana	Post of Births and Deaths Registrar of Harispattuwa Udagampaha Division and Post of Marriage Registrar of Harispattuwa Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Harispattuwa	Post of Births and Deaths Registrar of Medasiyapattuwa No. 02 Division and Post of Marriage Registrar of Harispattuwa Division (Kandyan/General)	District Secretary/Additional Registrar General, District Secretariat, Kandy.

03-633

**MINISTRY OF JUSTICE**

**Recruitment to the Posts of Plumber and Electrician in the Ministry of Justice and Labour Relations**

APPLICATIONS are invited from the citizens of Sri Lanka to recruit suitable persons for six (06) vacancies in the post Plumber and five (05) vacancies in the post of Electricians in the Ministry of Justice and Labour Relations.

01. *Educational Qualifications* :

Plumber and Electrician : Should have passed the G. C. E. (O/L) Examination in six subjects with at least two credit passes in not more than two sittings.

02. *Professional Qualifications* :

Plumber : Should have obtained a N. V. Q. Certificate (not less than Level 4) in Plumbing awarded by a Technical/Vocational Training Institute recognized by the Tertiary and Vocational Education Commission.

Electrician : Should have obtained a N. V. Q. Certificate (not less than Level 4) in the field of electrical installation, services etc. awarded by a Technical/Vocational Training Institute recognized by the Tertiary and Vocational Education Commission.

03. *Experience* :

Plumber : Should have possessed 02 year work experience as plumber in the field of plumbing.

Electrician : Should have possessed 02 year work experience as an electrician in the field of electrical installation, services etc.

04. *Physical fitness*.– Every candidate should be in good mental and physical order to serve in any part of the island and to discharge the duties of the post.

05. *Age limit*.– Should be not less than 18 years and not more than 45 years of age as at the closing date of applications.

06. *Other*.– Every candidate must furnish a satisfactory proof to the effect that he,

(i) Is a citizen of Sri Lanka,

(ii) Is of excellent moral character,

(iii) Has fulfilled the necessary qualifications in all respect referred to above (*i. e.* Items 01-05) as at the closing date of application. Copies of the relevant certificates in proof of the eligibility should be submitted along with the applications. Applicants who fail to submit the copies of the relevant certificates, will not be called for the interview.

07. *Salary Scale*.– PL 3-2006(A) - Rs. 12,470 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,860 per month.

08. *Method of recruitment*.– Recruitments will be made on the order of merit secured at the practical test and the structured interview.

09. *Nature of the duties*.– Plumber is required to carry out the following duties in respect of the buildings of the Ministry of Justice and Labour Relations which *inter alia* include –

(i) Proper maintenance of underground water tanks, pipes etc. to ensure the water supply to the buildings is safe.

(ii) Operation and maintenance of water pumps.

(iii) Repair and maintenance of drainage and sewerage systems.

(iv) Repair and maintenance of toilet fittings and water pipes.

(v) Assurance of uninterrupted water supply to the buildings.

(vi) Emergency installation of plumbing fixtures and fittings to drainage and sewerage systems and water pipes.

(vii) Inspection of water meters, motors, taps etc. and diagnose faults if any and report the same.

(viii) Supervision of the economical consumption and the quality of the water supply and report the findings as a matter of daily routine.

(ix) Maintenance of the pond and the foundation located within the Ministry premises.

(x) Any other duties and tasks to be assigned by the Secretary to the Ministry or any other officer authorized by the Secretary.

Electrician is required to carry out the following duties in respect of the buildings of the Ministry of Justice and Labour Relations which *inter alia* include -

(i) Electricity supply in accordance with the safe and approved methods.

(ii) Power supply to the air conditioners and related maintenance activities.

(iii) Installation of electrical wiring system, components, equipment and related repairs and maintenance.

(iv) Supervision of uninterrupted power supply to the elevator and assurance of its smooth operation and diagnose and correct faults.

(v) Inspection and testing of electrical connections and installation and supervision of uninterrupted power supply necessary for the smooth operation of the equipment relating to water supply.

(vi) Assurance that a perfect electrical wiring system is available for uninterrupted electricity supply and proper maintenance of emergency generator to be used during power cut or failure.

(vii) Supply and maintenance of power to suit the needs on special occasions.

(viii) Any other duties to be assigned by the Secretary to the Ministry of Justice or any other officer authorized by the Secretary.

10. *Terms of engagement.*– This post is permanent. It is pensionable. The selected candidates are liable to contribute to the Widows' and Orphans' Pension Scheme/Widowers' and Orphans' Pension Scheme.

11. The duly completed applications prepared as per the specimen appended at the end of this notice should be sent by registered post to the following address on or before 17.04.2015. The words "Post of Plumber in the Ministry of Justice and Labour Relations"/"Post of Electrician in the Ministry of Justice and Labour Relations" as the case may be, should be written on the top left hand corner of the envelope containing the application form. Application forms of the officers already in the Public Service must be forwarded through the Heads of the Departments/Institutions.

Secretary,  
Ministry of Justice and Labour Relations,  
Superior Courts Complex,  
Colombo 12.

12. *Marking Scheme at the Practical Test.*– In case of the post of Plumber.

<i>Subject</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Water supply and Maintenance Repairs and maintenance of drainage and sewerage systems	Lay down, repair and maintenance of water pipes, drainage pipes, water mains, connections and any other contrivances and conveniences of whatever kind, installation repair and maintenance of water pumps, motors, drainage and sewerage systems, practical knowledge to follow and understand preliminary plans, maps to ensure uninterrupted supply of water to single storey and multi storeyed buildings.	03 hours	100 marks	40 marks

In case of the post of Electrician :

<i>Subject</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Supply, repair and maintenance of electricity	Installation and maintenance of electrical circuits, wiring systems, components, enclosures, equipment, appliances, diagnose and correct defects, maintenance of power supply, basic knowledge of drawing, following and understanding of power supply designs, systems, plans, practical knowhow to maintain electric generators to ensure uninterrupted supply of power to single storey and multi storeyed buildings.	03 hours	100 marks	40 marks

13. *Marking scheme at the structured interview :*

<i>Spheres in respect of which marks are awarded</i>	<i>Maximum Marks</i>
01. Additional educational qualifications	25
02. Additional experience	50
03. Additional Vocational qualifications	20
04. Performance at the interview	05
<b>Total</b>	<b>100</b>

*Note.*– Recruitment will be made on the basis of the practical test and the structured interview. A number of applicants equivalent to thrice the number of vacancies to be filled among the applicants secured the highest marks at the practical test will be summoned for the structured interview. Recruitments will be made on the order of merit based on the marks secured at the practical test and the structured interview.



14. Applications should be in the specimen appended at the end of this notice and should be filled by the applicant's own legible handwriting. Applications which are not in conformity with the specimen and are received after the closing date of acceptance of applications are liable to be rejected without notice. Incomplete applications and applications of the applicants who have not possessed prescribed minimum requirements will also be rejected. No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered.

15. Any statement in the application which is found to be incorrect will render the applicant liable to disqualifications if the inaccuracy is discovered before the selection and to dismissal if discovered after selection.

16. If an applicant wishes to apply for the two posts, separate applications should be submitted.

Final decision on any matter not mentioned herein shall be with the Secretary to the Ministry of Justice and Labour Relations.

KAMALINI DE SILVA,  
Secretary,  
Ministry of Justice and Labour Relations.

Colombo 12,  
18th February, 2015.

**SPECIMEN APPLICATION FORM**

**Application for the Posts of Plumber and Electrician in the  
Ministry of Justice and Labour Relations**

No. : .....  
(For office use only)

Post applied for

Plumber - 1   
Electrician - 2

(Indicate in the relevant box the number given to each post for which you applied)

01. Full name (In Sinhala/Tamil/English) : .....
02. Name with initials (In Sinhala/Tamil/English) : .....
03. Permanent Address (In Sinhala/Tamil/English) : .....
04. Date of Birth :  
Year : ....., Month : ....., Date : .....
05. Age as at the closing date of applications :  
Years : ....., Months : ....., Days : .....
06. National Identity Card Number : .....
07. Gender : .....
08. Whether married or single : .....
09. Telephone Number : .....

10. Educational Qualification :

G. C. E. (O/L) Examination :

Year : ....., Index No. : .....

Subject	Grade	Subject	Grade

G. C. E. (A/L) Examination :

Year : ....., Index No. : .....

Subject	Grade	Subject	Grade

11. Vocational qualifications : .....,  
(As per the notice of calling for applications)

12. Experience : .....,  
(As per the notice of calling for applications)

13. Other qualifications : .....

14. Applicant's declaration :

I, ..... declare that the particulars furnished by me in this application are true and correct. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

\_\_\_\_\_  
Signature of the Applicant.

Date : .....

*Certificate of the Head of the Department :*

I do hereby inform that Mr./Mrs./Miss ..... is serving in this Ministry/Department as ..... on permanent/temporary/casual basis and that, according to his/her personal file, the particulars furnished by him/her in this application are true and correct and that any disciplinary action against him/her has been taken/has not been taken and that he/she can be/cannot be released, if selected for this post.

\_\_\_\_\_  
Signature of the Head of the Department  
and Official seal.

Date : .....

Name : .....

Designation : .....

Ministry/Department : .....

## SRI LANKA POLICE DEPARTMENT

### Post of Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by registered post to the above-mentioned address to reach on or before 29.05.2015 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no applications will be issued by Sri Lanka Police Department.

#### 3. Salary Scale :

Rs. 1,71,360 - 7 x 1,740 - 10 x 2,160 - 17x2,880 - Rs. 2,54,100.

Further, these officers are entitled to the cost of living allowance paid to other public officers and allowances granted in accordance with the I. G. Police's Circular No. 2416/2013 dated 07.01.2013. In addition to the above salary scale, they will be paid following monthly allowances :

	<i>Rs. cts.</i>
(a) Arduous duty allowances	2,000 0
(b) Combined allowances :	
(1) For performance duties in North and East areas	10,500 0
(2) For performance of duties in other areas	8,400 0
(c) Other allowances :	
(1) Uniform cleaning allowance	250 0
(d) Free transport facilities.	
(e) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country).	
(f) All uniforms will be provided free of charge.	
(g) Facilities to improve their skills and talents in sports.	
(h) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.	

#### 04. Basic Qualifications :

(a) *Age Limits.*— The age should be between 18 and 28 years as at closing date of the application. However Security Assistants' service personal who are serving in the Police Department are eligible to apply up to the age of 30 years as at the closing date of applications.

#### (b) Educational qualifications :

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects at the first attempt.

*Note 01.*— According to the classification of subjects by the Department of Examinations, Sri Lanka number of subjects passed at the examination will be decided by considering the two science subjects bearing numbers 41 and 44 as one subject and the two Mathematics subjects bearing numbers 42 and 45 as one subject.

*Note 02.*— Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

*Note 03.*— Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L), passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

#### (c) Physical Requirements :

- \* Height 05 feet 04 inches (minimum).
- \* Chest 30 inches (minimum/in exhalation).

*Note.*— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

#### (d) Visual Requirement :

Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

#### (e) Other Qualifications :

Applicants should be unmarried (Divorcee will be considered as married). Only this condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department as Security Assistants.

05. *Method of Recruitment.* - Selected applicants will have to pass in the Basic Qualification Test conducted by the Department of Police. Only those who have passed this test must also get through the physical fitness test such as endurance test.

1,000 meters - 03 minutes 44 seconds

Only those who are successful in the physical fitness such as endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

\* The written test consists of two question papers.

\* An essay paper ; not less than 500 words within 45 minutes.

\* General knowledge and intelligence test paper - 1 hour.

06. *Medical Test.* - Applicant must be passed in the medical test before obtain his appointment. Medical test is an only one part of the course of action, with regard to the recruitment process. Selection will be made among the applicants who have passed in the medical test, considering the number of existing vacancies and the position in the list pertaining to the merit and skill. Those who have failed in the medical test will be rejected.

07. *Background Inquiries :*

(a) In view of confirm the conduct of the applicant, inquiries will be made on the conduct of the applicant, close relations and friends. If the applicant with the adverse reports he will be rejected for recruitment ;

(b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

08. *Implementation of Official Language Policy :*

\* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered the service.

\* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Department of Official Language.

\* The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

09. *Terms of Engagement.* - This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

(a) This appointment is subject to a recruit period of three years ;

(b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy of the Government ;

(c) They will be subject to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time ;

(d) Prior to their confirmation of post, every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Police duties are liable to dismiss from the service ;

(e) Permission will not be granted to the selected officers to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G. P.'s Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with the permission of Inspector General of Police ;

(f) Applicants on being appointed and after the training should serve a recruit period of three (03) years in the Police Department and if they wish to resign from service before their recruit period is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Immediately after Recruit Police Constables have commenced training at the Police Training College, they should take affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P.'s Circular, No. 1693/2003 ;

- SRI LANKA POLICE DEPARTMENT**
- POST OF POLICE CONSTABLE
- SPECIMEN APPLICATION FORM
- (h) Immediately after Recruit Police Constables have commencement their training at the Police Training College, they should take the Oath of allegiance to the Public Service, in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Recruit Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Police Department.
11. (a) Attention is invited to the general conditions applicable to appointments to the posts in the Public Service published in the Section (IIA) of the Part I of this *Gazette* ;
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
12. Applicants should annex copies of the following documents to their applications (originals must not be forwarded) :
- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates substantiating of educational qualifications ;
- (iv) Certificates substantiating any outstanding sports or other extra curricular activities ;
- (v) A photocopy of certificates of services (if available) ;
- (vi) A photocopy of the Identity Card.
13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Departments and they must be accompanied with a certificate stating that the officers can be released if selected.
- (b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer in the Department.
14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.**– No travelling or other expenses will be paid to applicants who are summoned for the test and interview.
- Inspector General of Police.
01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's Birth Certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Post applied for : \_\_\_\_\_.
02. National Identity Card No. : \_\_\_\_\_.  
(Photocopy of the NIC should be attached)
03. Father's Name in Full : \_\_\_\_\_.
04. Place of birth of the applicant : \_\_\_\_\_.  
Divisional Secretariat to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.
05. (a) Present address : \_\_\_\_\_.  
(b) Police Station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent Address : \_\_\_\_\_.  
(d) Police Station to which the permanent address belongs : \_\_\_\_\_.  
(e) Grama Niladari's Division to which permanent address belongs : \_\_\_\_\_.  
Divisional Secretariat : \_\_\_\_\_.  
(f) Telephone No. (Residence) : \_\_\_\_\_.  
Mobile No. : \_\_\_\_\_.
06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are a Citizen by Birth or Registration : \_\_\_\_\_.  
(If by Registration attach copies of Certificate)  
(c) If you are Citizen by Birth state the Place of Birth : \_\_\_\_\_.  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's Father : \_\_\_\_\_.  
(iii) Applicant's paternal Grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great Grandfather : \_\_\_\_\_.
07. Date of Birth : \_\_\_\_\_ . (Copy of the birth certificate should be attached)
- Age : (as at the closing date of application as stated in the *Gazette*) :
- Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.
08. Height : Feet : \_\_\_\_\_ . Inches : \_\_\_\_\_ .  
Chest (inches) : \_\_\_\_\_ .
09. Educational qualifications (Copies of the certificates should be attached) : \_\_\_\_\_ .

10. Additional qualifications (Copies of the certificates should be attached) :\_\_\_\_\_.
11. Whether Married or Single :\_\_\_\_\_.
12. (a) Present employment :\_\_\_\_\_.
- (b) Are you a Member of a Armed Forces ? :\_\_\_\_\_.
13. Do you have any special skills and/or qualifications ? :\_\_\_\_\_.
14. Give names and addresses of two referees to inquire the applicant :
- (a) \_\_\_\_\_.
- (b) \_\_\_\_\_.
15. Have you served in the Regular Police Service or in the Sri Lanka Reserve Police service before ? (If so, under what circumstances did you leave the service ? Give details) :\_\_\_\_\_.
16. (a) Are you serving in any Armed Service ? (If so your application must be submitted through the respective Commander of the respective service) :\_\_\_\_\_.
- (b) Have you served in any of the Armed service ? (If so attach copy of your discharge certificate) :\_\_\_\_\_.
17. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective Service Commander) :\_\_\_\_\_.
- (b) Have you served in any of the Volunteer Armed Service ? (If so attach copy of your discharge certificate) :\_\_\_\_\_.
18. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) :\_\_\_\_\_.
19. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) :\_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or fake, I am aware that I am liable for immediate termination of my service in the Police Department at any time even though I have been appointed to the post.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

03-470

## GOVERNMENT ANALYST'S DEPARTMENT

### Recruitment of External Candidates to the Post of Laboratory Assistant, Grade III in the Primary Semi - Technical Service Grade - 2015

APPLICATIONS are invited from the citizens of Sri Lanka (both from male and female) with the under mentioned qualifications to recruit suitable persons to fill the vacancies in the posts of Laboratory Assistant, Grade III in the Primary Semi-Technical Service Grade of the Government Analyst's Department.

02. Recruitments will be made on the order of merit secured at the practical test and the structured interview to be conducted by the selection board to be appointed by the Government Analyst.

03. The practical test and the structured interview will be conducted at the Government Analyst's Department on 2015 by the selection board to be appointed by the Government Analyst.

04. *Method of Recruitment.* - The number of existing vacancies in the post of Laboratory Assistant, Grade III in the Primary Semi-Technical Service Grade in the Government Analyst's Department is ten (10). Selection will be made on the basis of merit secured at the structured interview by the candidates who will obtain the highest marks at the practical test.

#### 05. Educational, Vocational and Other Qualifications :

##### 05.1 Educational Qualifications :

Should have passed the G. C. E. (O/L) Examination in six subject in one sitting including Sinhala/Tamil and Mathematics with at least two credit passes including Science.

##### 05.2 Vocational Qualifications :

Should have obtained a NVQ Certificate (not less than Level 2 or level 3) in respect of the relevant field awarded by a Technical/Vocational Training Institute recognized by the Tertiary and Vocational Education Commission.

##### 05.3 Experience :

Should have two years (02) work experience relating to the duties to the post obtained from a recognized institute. Certificates should be furnished in proof of the experience.

05.4 Should not be less than 18 years and not more than 45 years of age as at the closing date of applications. (The maximum age limit does not apply to officers already in the Public Service).

05.5 Should be a citizen of Sri Lanka.

05.6 Should be in good mental and physical order and is of excellent moral character.

05.7 Should have fulfilled the necessary qualifications in every respect as at the closing date of applications referred to in this notice.

05.8 Applications of the candidates who have not possessed the prescribed minimum requirements will be rejected without notice.

06. *Method of application.* – Applications should be prepared on a A4 size papers using one side each as per the specimen appended at the end of this notice and be filled by the candidate's own legible handwriting. The duly completed applications should be sent by the registered post to reach the "Government Analyst, Government Analyst's Department, No. 31, Isuru Mawatha, Pelawatta, Battaramulla" on or before 17.04.2015. The words "Laboratory Assistant - Grade III, Government Analyst's Department" should be written on the top left hand corner of the envelope containing the application. Applications from officers in the Public Service/ Provincial Public Service must be forwarded through the Heads of the Departments/Establishments. Incomplete applications and applications received after the closing date of the acceptance of applications are liable to be rejected without notice. Receipt of applications will not be acknowledged. It would be advisable if a photocopy of the application is retained with the candidate. It is essential that in case of applications which are to be prepared

either in Sinhala Language or Tamil Language, the name of the candidate should also appear in English block capitals. Further, the applications which are to be prepared in English Language, the name of the candidate should also appear either in Sinhala or Tamil. The application to be prepared as per the specimen at the end of this notice should contain Items 01 to 07 on the first page and the rest of the Items on the second and third pages as the case may be. Candidate should see that the completed application is complied with the specimen as those that are not in compliance with the specimen are liable to be rejected.

07. Candidates who fail to furnish a satisfactory proof of qualifications are liable to disqualification if it is detected at the practical test and structured interview.

08. Final decision of any matter not mentioned herein shall be with the Government Analyst.

09. Every candidate is required to get his/her signature certified by a Principal of a Government School, Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the Armed Forces or an Officer holding a permanent post in the Public Service or Provincial Public Service carrying a salary exceeding Rs. 237,060 per annum.

#### 10. Selection Procedure :

##### 10.1 Marking Scheme for the practical test.

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
1. Basic knowledge of the relevant field	20	40%
2. Experience for repair and installation of equipment	20	
3. Ability to identify the faults of equipment	40	
4. Ability to handle of equipment	20	

Candidates will be summoned for the structured interview on the order of merit secured at this practical test.

##### 10.2 Marking Scheme at the structured interview :

<i>Spheres in respect of which marks are awarded</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
1. Additional educational qualifications	20	Not applicable
2. Additional experience	35	
3. Additional vocational qualifications	20	
4. Language proficiency	10	
5. Computer literacy	10	
6. Performance at the interview	05	

Candidates who fulfill the necessary qualifications specified in the *Gazette Notification* and secure the highest marks at the practical test and structured interview will be recruited to the posts of Laboratory Assistant, Grade III.

11. Candidates are required to produce the following documents when required to do so by the selection board :

- (a) Highest educational and technical qualifications,
- (b) Certificate of birth issued by the Registrar General,
- (c) Recently obtained 03 character certificates.







10. Other Qualifications : \_\_\_\_\_.

11. Have you ever been convicted for an offence in a Court Law ? Yes/No : \_\_\_\_\_.

11.1 If so, please state the offence committed and the sentence imposed : \_\_\_\_\_.

12. Indicate the designation, Department and its address if you are already in the Public Service or Provincial Public Service : \_\_\_\_\_.

13. State the reason in case you have ceased to continue in the Public Service or Provincial Public Service : \_\_\_\_\_.

14. Candidate's declaration :

I declare that the particulars furnished by me in this application are true and correct to my knowledge and belief. I am aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment. Further, I am bound to abide by the decisions to be taken by the Government Analyst.

\_\_\_\_\_,  
Signature of the Candidate.

Date : \_\_\_\_\_.

15. *Certification of the candidate's signature :*

I do hereby certify that Mr./Mrs./Miss ..... is personally known to me. He/she placed his/her signature on this ..... day of ..... 2015 in my presence.

\_\_\_\_\_,  
Signature.

Date : \_\_\_\_\_.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(Officers are from the Public Service or Provincial Public Service must forward their applications along with the following certificate of the Head of the Department)

I do hereby inform that Mr./Mrs./Miss ..... is serving in this Ministry/Department as ..... on permanent/temporary/casual basis with effect from ...../...../..... and that his/her service is satisfactory and that he/she can be/cannot be released from present position, if selected for this post.

\_\_\_\_\_,  
Signature of the Head of the Department.

Date : \_\_\_\_\_.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Ministry/Department : \_\_\_\_\_.

(The above certificate of the Head of the Department is only applicable for those who are already in the Public Service or Provincial Public Service).

03-546