

N. B.– Parts II, III and IV(A) of the *Gazette* No. 2,026 of 30.06.2017 were not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,027 – 2017 ජූලි මස 07 වැනි සිකුරාදා – 2017.07.07

No. 2,027 – FRIDAY, JULY 07, 2017

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 28th July, 2017 should reach Government Press on or before 12.00 noon on 14th July, 2017.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,  
Government Printer (Acting)

Department of Govt. Printing,  
Colombo 08,  
01st January, 2017.

This *Gazette* can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



## 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

## 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

## 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

## 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

## 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

## 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate’s conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate’s answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate’s index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate’s boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone’s identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner’s use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
 Department of Examinations,  
 Pelawatta, Battaramulla.

## Posts – Vacant

### JUDICIAL SERVICE COMMISSION

#### Vacancies in the Judicial Service of Sri Lanka

APPLICATIONS are invited for the Post of Judicial Officer Class II Grade I (Magistrate) in Sri Lanka Judicial Service.

01. Applications should be made by persons having the required qualifications and they should reach the Judicial Service Commission Secretariat on or before 08.08.2017.

02. *Salary Scale.*- Rs. 34,335 - 6x790 - Rs. 39,075 (Payments will be made by revising this salary scale in accordance with the Management Services Circular No. 05/2016).

Allowances to which the Judicial officers are entitled, would be paid in addition to the salary.

03. *Every applicant must be :*

- (a) a citizen of Sri Lanka,
- (b) of excellent moral character and physically fit.
- (c) prepared to serve in any part of the island.

04. *Eligibility :*

- (a) A President of Labour Tribunal whose period of service as such President, Labour Tribunal is not less than two years ; or
- (b) An Attorney-at-Law who has or had been in active practice for not less than five years ; or
- (c) An Attorney-at-Law who has served in the capacity of a Legal Officer in any Ministry or Government Department or a State Corporation for not less than five years ; or
- (d) An Attorney-at-Law who has served in the capacity of a Legal Officer in any Firm, Bank or establishment for not less than five years and who has regularly appeared before court during such period.

05. Applicants will be called for an interview based on the results of a written test to be held in August 2017.

*Note :*

(i) The receipt obtained by paying Rs. 3,000 as application fee from any People's Bank branch to the credit of the account of "Secretary, Judicial Service Commission" No. 297100199025039 of the People's Bank, Dam Street branch should be sent to the J. S. C. Secretariat either by registered post or personally to obtain the application form. When filling the receipt at the time of payment, the applicant's name and address should be stated in the space provided in the receipt.

(ii) Applicants are kindly requested to forward their applications either by registered post or by personally to the JSC Secretariat.

(iii) Applications from the officers in the Public Service must be forwarded through the Head of the Department.

The address for obtaining and sending applications :

Secretary,  
Judicial Service Commission,  
Judicial Service Commission Secretariat,  
Colombo 12.

G. M. W. P. JAYATHILAKE,  
*Acting Secretary,*  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
22nd June, 2017.

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## Examinations, Results of Examinations & c.

### HEALTH SERVICE COMMITTEE OF THE PUBLIC SERVICE COMMISSION

#### Ministry of Health, Nutrition and Indigenous Medicine

RECRUITMENT TO THE POST OF PRIMARY GRADE MEDICAL OFFICER IN SRI LANKA AYURVEDA  
MEDICAL SERVICE - 2017

APPLICATIONS are invited from qualified applicants for selection of qualified officers satisfying qualifications mentioned in this notification by 01.01.2017 to recruit for vacancies existing in the post of Primary Grade Medical

Officer under Medical Officer Category in the Department of Ayurveda by order of the Health Service Committee of the Public Service Commission. Applications prepared in the specimen form given at the end of this notification should be sent, by registered post, to reach Commissioner of Ayurveda, Department of Ayurveda, Old Kottawa Road, Nawinna, Maharagama on or before the date under mentioned. "Recruitment to the Post of Primary Grade Medical Officer of Sri Lanka Ayurveda Medical Service" should be noted clearly on the top left hand corner of the envelope. Further, the name of recruitment should be included also in English as well as in Sinhala in Sinhala applications and in English as well as in Tamil in Tamil applications.

(a) Closing date for inviting applications is 08.08.2017.

**Note.**- No complaint to the effect of loss or delay in delivery of any application or a related letter may be entertained. The applicants must themselves bear the losses caused by delaying submission of their applications up to the closing date.

01. *Methodology of Recruitment.*- Recruitments will be made based on existing vacancies to be filled by interviewing Graduates of Medicine who have satisfied all qualifications mentioned in paragraph 5 in this notification by 01.01.2017 and have not received appointments in Public Service so far after the last recruitment made and who belong to batches in subsequent years, in order of the years in which they have got through their final Examination of graduation and in merit order based on marks scored at such examination.

## 2. *Conditions of employment :*

- (i) This is a permanent post, you have to be subject to the Policy decision to be taken by the government in future on the scheme of pension you are entitled to.
- (ii) Officers appointed to this post will be subject to a probation period of three (03) years and once recruited to Primary Grade posts, promotions will be made in conformity with terms and conditions of the Minutes of the Sri Lanka Ayurveda Medical Service.
- (iii) As per provisions of Public Administration Circular No. 01/2014 of 21.01.2014 and circulars incidental thereto, gaining official language proficiency should be proved in accordance with government policies prior to the passage of five years of the date of accepting this appointment. Further, if qualifications were fulfilled for this appointment in English language, proficiency of one out of the two languages of Sinhala and

Tamil as the official language at his discretion should be received in 03 years of the date of appointment, i. e., during the probation period, and the proficiency of the other official language should be received in 5 years of the date of appointment.

- (iv) He should remain in service at the service station he assumed duties under the first appointment up to the end of the probation period of three (03) years and no transfers should be expected during this period.
- (v) This appointment is subject to procedural rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, terms and conditions in the Minutes of the Sri Lanka Ayurveda Medical Service published in the *Gazette* Extraordinary No. 924/2 of 20th May 1996 of the Democratic Socialist Republic of Sri Lanka and other Departmental regulations.

03. *Salary Scale.*- This post is entitled to a monthly salary scale of Rs. 52,955 - 3x1,335 - 7x1,345 - 2x1,630 - 16x2,170 - Rs. 104,355 (SL-2-2016). (Salaries will be paid based on the provisions in the Schedule II of Public Administration Circular No. 03/2016 of 25.02.2016).

04. *Age limit.*- Should be not above 45 years of age by 01.01.2017.

## 05. *Qualifications :*

*Educational/Professional Qualifications.*- Being a registered medical practitioner of the Ayurveda Medical Council following a degree received by completion of a period of one year internship training preceded by a five year course of study of Ayurveda/Siddha/Yunani in a recognized university.

5.1 *Physical Qualifications.*- Every applicant should :

- (i) Be willing to serve in any area in Sri Lanka ; and
- (ii) Posses physical and mental fitness sufficient to perform duties in the post.

## 5.2 *Other Qualifications :*

- (i) Applicants should be citizens of Sri Lanka,
- (ii) Applicants should possess an excellent character,
- (iii) Should have fulfilled in every way the qualifications required for recruitment to the post by 01.01.2017.



10. Educational Qualifications :  
Particulars of the Degree :

(BAMS)  (BUMS)  (BSMS)

(Mark x in the relevant box)

1. University/institution : \_\_\_\_\_.
2. Effective date of the degree : \_\_\_\_\_.
3. Class : \_\_\_\_\_.
4. Medium in which the degree was completed : \_\_\_\_\_.
5. Year of practical training : \_\_\_\_\_.

11. Particulars of registration in Ayurveda Medical Council :

1. Number : \_\_\_\_\_.
2. Year : \_\_\_\_\_.

I hereby certify that particulars furnished in this application are true and correct. I am aware that I will be disqualified to this post and be subject to be dismissed from service without any compensation if any of the particulars herein was revealed to the Appointing Authority to be false or inaccurate after my recruitment to the post of Ayurveda Medical Officer.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

*Certification of applicant's signature :*

I certify that ..... (full name) who is forwarding this application is personally known to me and he/she placed his signature before me on .....

\_\_\_\_\_  
Signature and official stamp of the officer,  
Certifying signature.

Date : \_\_\_\_\_.

*If the applicant is a public servant, the report of the Head of the Department :*

I certify that the above mentioned particulars are true and his/her work and conduct are ..... He/she can be released from his present post.

\_\_\_\_\_  
Signature and official stamp of the  
Head of the Department.

Date : \_\_\_\_\_.

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**LIMITED COMPETITIVE EXAMINATION  
FOR PROMOTION TO THE POSTS OF  
ASSISTANT SUPERINTENDENT OF  
CUSTOMS, CLASS II -2017**

**To Chief Inspectors of Customs and  
Inspectors of Customs (Grade 1)**

APPLICATIONS are invited from

- (a) Chief Inspectors of Customs or
- (b) Inspectors of Customs who have been confirmed in the post Of Inspector of Customs Grade 1, having completed satisfactory service of 02 years in the said post,

who possess the qualifications mentioned below, to fill 15% of the existing vacancies in the post of Assistant Superintendent Grade II.

Professional Qualifications:

The applicant

- (i) Should have completed active and satisfactory period of service of immediately preceding 05 years by the closing date of applications and have earned all the due salary increments during the said period.
- (ii) Should have performed average or higher performance level in accordance with the approved scheme of performance appraisal.
- (iii) Should have passed the relevant efficiency bar examinations.

*Method of Application.*— The application should be in the form of the specimen appended to this Notification and should be prepared on A4 paper using both sides. Heading Number 1 to 9 should appear on the first side of the paper and the rest should appear on the other side of the paper. It is the responsibility of the candidate to make sure that the application form perfected by him complies with the specimen given in the examination notice and retaining a copy of the dully filled application with the candidate may be more appropriate/ useful. It is essential to indicate the title of the examination in English language as well, in Sinhala and Tamil applications. Incomplete applications will be rejected.

The completed application forms prepared in conformity with the specimen must be sent by the candidates to reach

the Additional Director General (Human Resources) on or before 04.08.2017 through the Heads of their Directorates.

The examination fee is Rs. 500. This fee should be paid at any Post office /Sub Post office to the credit of the Revenue Head Number 2003-02-13 of the Commissioner General of Examinations. The receipt obtained by the candidate should be affixed firmly using one of its edges to the relevant cage of the application form. It is more appropriate to retain a photocopy of the receipt with the candidate. This fee will not be refunded under any circumstances. Money orders or Stamps will not be accepted for the payment of examination fees.

02. The Examination shall consist of two parts namely the Written Examination and the General Interview. Marks and time allocation for each paper is as follows :

*Part I*

<i>Written Examination</i>	<i>Marks</i>
Procedure of Customs (2 hours)	100
Simple Mathematics (01 hour)	100

*Part II*

General Interview (No marks will be given.)

(To verify whether the candidates have fulfilled the minimum qualifications for recruitment to the post).

03. This examination will be conducted in all the three Languages Sinhala, Tamil and English. Candidates should sit the whole examination in one language medium and can select the medium in which they were qualified to enter into the current service. It is not permitted to change the language medium applied after submission of applications. The decision of the Commissioner General of Examinations with regard to the conducting of the examination and issuance of the results shall be the final.

04. The syllabus of the subjects of this Examination is as follows :

Syllabus: Customs Procedures

- (i) (a) Loading, unloading, storage and clearance of sea cargo/ air cargo
- (b) Duties of a Grade II Assistant Superintendent of Customs in charge of an import warehouse
- (c) Completion of Blue Book
- (d) Duties of a Grade II Assistant Superintendent of Customs in charge of the liquor warehouse

- (ii) Export- (a) Procedure followed with respect to Lading of Export Cargo
- (b) Scrutiny of Export details
- (c) Maintenance of Stock Book

(iii) Transshipment Cargo-

- (a) De-stuffing and stuffing of Sea cargo
- (b) Preparation of Transshipment manifest
- (c) Coastal / Offshore Lading

(iv) Clearance Process related to bonded warehouses

(v) General-

- Refunds and conditions on certification of refunds
- Regulations stipulated for refund of duty
- Schedule of restricted and prohibited goods (to the country and from the country)
- Enforcement powers vested by the Customs Ordinance for taking action in respect of undeclared goods, false declaration and undervaluation of goods
- Procedures prescribed in the Customs Ordinance for examination /searching and taking into custody
- Provisions laid down in the Customs Ordinance with regard to the illegal exportation and importation and all departmental orders related to the duties of the officers

05. The syllabus of Simple Mathematics paper will consist of the following :

This is a simple arithmetic paper to test the ability of the candidate in arithmetic operations such as addition, subtraction, multiplication and division, the speed of solving mathematical questions and mathematical and logical intelligence of the candidate.

06.1 Candidates who score minimum 40% for each paper (Customs procedures and Simple Mathematics) or secure an aggregate of 100 marks or above for both papers shall be qualified to appear for the interview.

6.2 *Results of the examination :*

The list of results comprised of the names of successful candidates as per para. 6.1 above, will be sent to the Director General of Customs. The Department of Examinations may communicate the results personally to all candidates who sat the examination, by post or, will take action to publish



results in the official website www.results.exams.gov.lk.

07.

07.1 On the presumption that applications have been forwarded by persons who have fulfilled the qualifications referred to in the *Gazette notification*, admission cards will be issued by the Commissioner General of Examinations to all candidates who have submitted applications. A notification will be published in newspapers by the Department of Examinations immediately after the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken by the applicant to notify the Department of Examinations in the manner specified in the advertisement. The name of the examination, full name of the applicant, Identity card No. and the address should be mentioned when informing the Department of Examinations. In case of applicants outside Colombo, it will be more effective to send a letter of request to the fax number mentioned in the said advertisement furnishing a fax number to which the admission card should be sent. Further, it would be advisable to retain a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of postal registration of the application to prove any information requested by the department of Examinations.

07.2 A Candidate must sit the examination according to the index number at the examination hall assigned to him/her. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he/she presents himself/herself for the examination. A candidate who fails to produce his/her admission card will not be permitted to sit the examination.

07.3 Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor. Any of the following documents will be accepted for this purpose:

(a) National Identity Card issued by the Department of Registration of Person.

(b) A valid passport

08. This examination will be held only in Colombo. The date of the examination and the place will be notified in due course.

09. Candidates will be subject to the rules and regulations enacted by the Commissioner General of Examinations with respect to conducting of examinations and release of the results. In case of violating these rules and regulations, he/ she will be liable to a punishment to be imposed by the Commissioner General of Examinations.

10. In the event of any inconsistency between the Sinhala, Tamil and English text of this *Gazette Notification*, the Sinhala text shall prevail. Any matter not provided for in these regulations will be dealt with at the discretion of the Secretary, to the Ministry of Finance.

Director General of Customs.

Sri Lanka Customs Department,  
“Customs House”,  
No.40, Main Street,  
Colombo 11

#### SPECIMEN APPLICATION FORM

LIMITED COMPETITIVE EXAMINATION FOR PROMOTION TO THE  
POSTS OF ASSISTANT SUPERINTENDENT OF CUSTOMS, CLASS II  
DEPARTMENT OF SRI LANKA CUSTOMS– 2017

(for office use only)

Medium in which you sit this examination:

Sinhala – 2

Tamil – 3

English – 4

(Write the relevant number inside the box)

01. Name of the applicant:

1.1 Name in Full :\_\_\_\_\_.

(in English Block Capitals)

(Eg. HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end :\_\_\_\_\_.

(in English Block Capitals)

(Eg. GUNAWARDHANA, H.M.S.K)

1.3 Name in Full (in Sinhala/ Tamil) :\_\_\_\_\_.

02. Address to which the admission card should be sent:  
(in English Block Capitals) :\_\_\_\_\_.

03. Particulars of the National Identity Card:

3.1 National Identity Card Number:

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3.2 Departmental Identity Card Number :\_\_\_\_\_.

04. Sex:

Male – 0   
Female – 1 

(Write the relevant number inside the box)

me. He/she placed his/her signature in my presence on this  
.....day of .....2017.

Signature : \_\_\_\_\_.

Date : \_\_\_\_\_.

05. Present post and date of appointment to the post :  
\_\_\_\_\_.

Name: \_\_\_\_\_.

Designation : \_\_\_\_\_.

Official stamp : \_\_\_\_\_.

06. Date of confirmation in the present post : \_\_\_\_\_.

07. Medium of recruitment to the post : \_\_\_\_\_.

*Certification of the Head of the Department*

08. Current working place : \_\_\_\_\_.

This is to certify Mr./Mrs./Miss. ....  
submitting this application is serving in the Post of Chief  
Inspector of Customs/Inspector of Customs Grade I in the  
staff of my office and the particulars referred to in para 01  
to II are true and accurate. I also certify he/she has paid the  
prescribed examination fee and affixed the receipt herein  
and is eligible to sit for the above examination.

09. Was any disciplinary inquiry held against you within  
the period of last 5 years? : \_\_\_\_\_.

10. Educational Qualifications : \_\_\_\_\_.

Signature : \_\_\_\_\_.

11. Other Special Qualifications : \_\_\_\_\_.

Date : \_\_\_\_\_.

12. Details of the payment of Examination Fee:

Name : \_\_\_\_\_.

I. Name of the Post Office /Sub Post office : \_\_\_\_\_.

Designation : \_\_\_\_\_.

II. Receipt No. : \_\_\_\_\_.

Official stamp : \_\_\_\_\_.

III. Amount Paid :Rs. : \_\_\_\_\_.

IV. Date of payment : \_\_\_\_\_.

07-53

(Paste the receipt here securely)

**MINISTRY OF MAHAWELI  
DEVELOPMENT AND ENVIRONMENT****Department of Coast Conservation and Coastal  
Resource Management****OPEN COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO THE POST OF TECHNICAL  
ASSISTANT OF CLASS III OF SRI LANKA  
TECHNOLOGICAL SERVICE - 2017**

13. Applicant's Declaration/Certification :

I do hereby state that the particulars given by me in the  
application are true and correct. I am eligible to sit for the  
examination in the medium referred to in para. 03 above.  
Furthermore, I agree to abide by rules and regulations  
imposed by the Commissioner General of Examinations  
regarding the conducting of the examination.

\_\_\_\_\_  
Signature of Applicant.

Date : \_\_\_\_\_.

*Attestation of Applicant's signature (Delete whichever  
inapplicable) :*

I Certify that Mr./Mrs./Miss. .... who  
is submitting this application is an officer in the staff of  
my office/ Directorate and he/she is personally known to

APPLICATIONS are hereby called from the citizens of  
Sri Lanka who fulfill the qualifications stipulated in this  
notification for the Open Competitive Examination for  
recruitment to the Post of Technical Assistant of Class III  
of Sri Lanka Technological Service in the Department of  
Coast Conservation and Coastal Resource Management  
(by the Director General of Coast Conservation and Coastal  
Resource Management).

No. of posts to which the recruitments to be made - 06

Technical Assistant (Civil) - 05

Technical Assistant (Mechanical) - 01

01. *Conditions of Service* :

Recruitments will be made to the Post of Technical Assistant of Class III of Sri Lanka Technological Service subject to the general conditions governing appointments in the Public Service, the conditions mentioned herein and conditions stipulated in the Service Minute of the Sri Lanka Technological Service :

- 1.1 Officers to be selected will be subject to the condition that they should serve in any part of the country,
- 1.2 This appointment is subject to a probation period of three (03) years. If an officer who already serves in a permanent post in the Public Service is appointed to the post he will be subject to an Acting Period of one (01) year,
- 1.3 In order to make the appointment permanent, the First Efficiency Bar Examination should be passed before 03rd increment date from the date of first appointment,
- 1.4 According to the Public Administration Circular No. 07/2007 dated 28.05.2007 the proficiency in Second Language should be obtained within 05 years from the date of appointment,
- 1.5 Officer to be appointed shall be subject to the procedural rules of the Public Service Commission, provisions of the Establishment Code, Financial Regulations, rules and regulations imposed by the Government from time to time and the regulations of the Ministry and the Department.

02. *Salary Scale.*– As per the Public Administration Circular No. 03/2016 (IV) the salary scale is MN-3-2016

Rs. 31,040 - 10x445 - 11x660 - 10x730 - 10x750 -  
Rs. 57,550/=

(You are entitled to this salary by 01.01.2020. The salary will be paid with effective from the date of appointment in conformity with the provisions in the Schedule II of the said circular.).

03. *Age Limit* :

- 3.1 Shall be not less than 18 years and not more than 30 years of age as at the closing date of the application. The maximum age limit will be not applicable to officers who are already in the Public Service.

3.2 Shall be a citizen of Sri Lanka.

3.3 Shall be of good character and shall be physically fit.

04. *Educational Qualifications* :

(a) Shall have passed G.C.E. (O/L) Examination in Six (06) subjects with Credit passes for Sinhala/Tamil/English Language, Mathematics and another 02 subjects, at one sitting.

and

(b) Shall have passed G.C.E. (A/L) Examination in Three (03) subjects in Mathematics/Science/Technology stream, including 02 subjects related to the field, at one sitting (except for General Test) (it is sufficient to pass 03 subjects at one sitting under the old syllabus)

(c) Shall have followed a course recognized by the Tertiary and Vocational Education Commission on MS-Excel or Auto Cad related to the field of duty will be considered as an added qualification.

05. *Professional Qualifications.*–

\* Technical Assistant (Civil and Mechanical)

(i) National Diploma in Technology awarded by the University of Moratuwa or Hardy Technical College Ampara

or

(ii) National Diploma in Engineering awarded by the National Apprenticeship and Industrial Training Authority

or

(iii) Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education

or

(iv) Diploma in Technology awarded by the Open University of Sri Lanka

or

(v) Successful completion of Part I of the Engineering Examination conducted by the Institution of Engineers (IESL), Sri Lanka

or

- (vi) Completion of Level 6 of National Vocational Qualification (NVQ - 6th Level) related to the field ;

or

- (vii) Any other technological qualification recognized by the Tertiary and Vocational Education Commission as being equivalent in each and every aspect to the aforementioned technological qualifications, subsequent to obtaining views of the Ministry of Higher Education and other Institutions by which the aforementioned certificates issued.

The aforementioned qualifications should be related to the field relevant to the post.

06. *Method of Recruitment.*– Applicants who have fulfilled the basic qualifications should sit for the Open Competitive Examination conducted by the Department of Coast Conservation and Coastal Resource Management.

Applicants shall have to obtain minimum of 40% or more than that for each question paper in the open Competitive Examination and qualified candidates shall be selected by calling for a general interview. A number of candidates equivalent to the number of recruitments expected to be made will be called for the interview on the order of their merit determined on the aggregate of marks.

#### 07. *Examination :*

7.1 The Examination will be conducted in Sinhala and Tamil Medium.

7.2 Applicants can sit for the examination in their preferred medium and it will be not allowed to change the preferred medium at the Examination.

7.3 Examination Fee is Rs. 500.00.

A money order drawn in the name of Director General of Coast Conservation and Coastal Resource Management which can be exchanged at the Post office at Maligawatta, should be affixed to the application. (It should not be pasted on the application)

7.4 Subjects of the Examination - consist of 02 papers.

1. Intelligence Test - Time Duration 01 hour - Total Marks 100
2. Common General Test - Time Duration 01 hour - Total Marks 100

7.5 The examination will be held at the Sri Lanka Institute of Development Administration in October 2017.

#### 7.6 Syllabus

1. Intelligence Test - Time Duration 01 hour - Total Marks 100

\* To assess the candidate's capacity for comprehension and intelligence by examining the candidate's inferences and responses to problems presented in verbal, numerical and spatial contexts.

2. Common General Test - Time Duration 01 hour - Total Marks 100

\*Technical Assistant (Civil)

(i) Management of the coastal area

\* What is meant by management of coastal area?

\* How does the management carry out?

(ii) Coastal erosion and reasons attributed to it/ natural causes/ human activities and plants suitable to coastal environment

(iii) Areas affected by coastal erosion, annual intensity of coastal erosion, precautionary measures to control unexpected coastal erosions

\* Technical Assistant (Mechanical)

(i) Examination paper will be made in order to test the knowledge of applicant on subjects of Physics, Mechanics and Applied Mathematics by drawing a cross sectional view of front or rear view of a machine or part of a machine based on a given diagram with the use of principles of mechanical drawing.

#### 08. *Method of sending Applications :*

8.1 The application should be in the form of the specimen application appended to this

notification and should be prepared in paper of A4 size by using both sides. It should be noted that the application should be prepared in such a way that heading 1 to 5 appear on the 1st page and remaining sections into next pages. Applications should be sent to reach the Director General, Department of Coast Conservation and Coastal Resource Management, 4th Floor, New Secretariat, Maligawatta, Colombo 10 on or before 07th of August 2017 by registered post. The words “Recruitment to the post of Technical Assistant of class III of Sri Lanka Technological Service” should be clearly indicated on the top of left hand corner of the envelope enclosing the application.

**Note.** – Applicants who are already in the Public Service should compulsorily forward their applications through respective Head of the Department/Institute.

8.2 The applications which are not completed in every respect will be rejected. The complaints made in respect of losses or delays of applications in the post will not be considered.

8.3 Receipt of applications will not be notified to the applicants. A notice will be published in the newspapers and if the admission card is not received 07 days before the examination, steps should have to be taken to notify the Director General of Coast Conservation and Coastal Resource Management immediately with the following details.

(i) Full name of the applicant,

(ii) Address,

(iii) Date on which the application was posted, registration number and the post office.

09. Applicants should send the copies of following certificates affixed to the application :

(i) Birth Certificate,

(ii) Certificates to prove educational qualifications,

(iii) Certificates to prove professional qualifications.

10. If any matter arisen in respect of a fact not contained in this *Gazette* notice, the authority to take action in this

regard lies with the Director General of Coast Conservation and Coastal Resource Management.

B. K.PRABATH CHANDRAKEERTHI,  
*Actg. Director General,*  
Department of Coast Conservation and  
Coastal Resource Management.

Department of Coast Conservation and  
Coastal Resource Management,  
Maligawatta,  
On 23rd of June, 2017.

MINISTRY OF MAHAWELI DEVELOPMENT AND ENVIRONMENT

DEPARTMENT OF COAST CONSERVATION AND  
COASTAL RESOURCE MANAGEMENT

*OPEN COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO THE POST OF TECHNICAL  
ASSISTANT OF CLASS III OF SRI LANKA  
TECHNOLOGICAL SERVICE - 2017*

The Post Applied for

For official use only

Medium of Examination :

Sinhala - 2

Tamil - 3

(Indicate the relevant number in the cage)

01. Name :

1.1 Name with Initials (initials at the end) :———. (In English block capitals - *Eg. SILVA A.B*)

1.2 Name denoted by the initials :———. (In English block capitals)

1.3 Name in full (in Sinhala) :———.

02. Address :

2.1 Private :———.

2.2 Official :———.

2.3 Telephone Numbers :———.  
Private :———.

03. Whether a citizen of Sri Lanka :———.

04. 4.1 Date of Birth :

Year

Month

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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4.2 National Identity Card No. :

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05. 5.1 Gender :

Female  Male

5.2 Marital Status :

Married   
Unmarried   
Widowed

06. Educational Qualifications :

\* G. C. E. (Ordinary Level) :

Year : \_\_\_\_\_  
Index Number : \_\_\_\_\_

Subjects	Grade	Subjects	Grade

\* G. C. E. (Advanced Level) :

Year : \_\_\_\_\_  
Index Number : \_\_\_\_\_

Subjects	Grade

07. Technical Qualifications :

Name of the Course	Institution in which the course was followed	Duration of the Course	Grade	Certificate Number and Date of Award

08. Experience :

Professional Experience	Institution	Duration

09. Details on Language Proficiencies :

Language	Reading	Writing	Speaking

10. Name of the Post Office to which the Examination Fees are paid : \_\_\_\_\_.

Number of the Money Order : \_\_\_\_\_.

The total examination fee is Rs. 500. The original receipt of the money order drawn in the name of Director General of Coast Conservation and Coastal Resource Management and the payable office is Post Office at Maligawattha, should be sent affix to here.

11. I hereby certify that all the particulars furnished by me in this application are true and correct. I am aware that, if any particular contained herein is found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

\_\_\_\_\_,  
Signature of the Applicant.

Date : \_\_\_\_\_.

Relevant only to the officers who are already in the Public Service :

Certification of the Head of the Department or Institute :

I do hereby certify that the particulars furnished by the officer have checked and they are correct and he can be/ cannot be released from the present post, if selected to the above post.

\_\_\_\_\_,  
Signature of the Head of the Department.  
(Official Seal)

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

Date : \_\_\_\_\_.

Amendment

**REGISTRAR GENERAL'S DEPARTMENT**

**Notary's Preliminary Examination - 2016/2017**

FOLLOWING amendments are made to the notification published under 'Notary's Preliminary Examination 2016/2017' in Part I : Section (IIA) of the *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 2,019 dated 12th May, 2017.

In Section 5.1 which read as "Application should be sent by post on or before 12.06.2017" should be changed as "Application should be sent by post on or before 08.08.2017".

In Section 5.1 of the application for the above examination, which read as "Age at 12.06.2017" should be changed as "Age at 08.08.2017".

The applicants who have already submitted their applications are not required to re-apply.

NEIL DE ALWIS,  
Registrar General.  
Registrar General's Department,

Baththaramulla,  
27th Day of June, 2017.

07-344

**PUBLIC SERVICE COMMISSION**

**Limited Competitive Examination for Recruitment of Officers to Grade III of Sri Lanka Engineering Service – 2016/2017**

APPLICATIONS are hereby called on the order of Public Service Commission for the Limited Competitive Examination held for recruitment of suitable officers to fill the vacancies in the posts belonging to the categories of Civil, Mechanical, Electrical (Heavy) and Electrical (Light) Engineers of the Railway Department in Grade III of Sri Lanka Engineering Service at the institutions located all over the Island, from Engineering Assistant (Former Technical Assistant) of the Department of Irrigation or an officer holding a post of Supervising Manager of the Department of Railway or qualified Technical Officers belonging to Sri Lanka Technological Service and serving in public/ provincial public service and possessing qualifications approved by the Appointing Authority. The applications prepared in accordance with the specimen

application indicated at the end of this notification shall be sent by registered post through the Head of the Institutions to reach the Director of Engineering Services, Ministry of Public Administration and Management, Colombo 07.

The top left corner of the envelope containing the application shall clearly bear the words "Recruitment to the Posts of Sri Lanka Engineering Service (Limited) – 2016/2017"

(a) Closing date of applications is 04.08.2017

**Note:** Complaints on applications or any relevant document getting lost or delayed in the post shall not be considered. The candidate shall bear the losses, which may occur due to their delay in sending applications until the closing date. Further, appearing for the interview does not necessarily mean that the applicant has fulfilled the requisite qualifications to grant the appointment.

The number of posts in Grade III of Sri Lanka Engineering Service that should be filled through the recruitment of officers to Sri Lanka Engineering Service on limited basis is 58 and it shall be divided under the following categories.

Category	Number of vacancies
Civil category 01	12
Civil (Irrigation) category 03	17
Civil (Non Irrigation) category 03	02
Civil category 04	01
Civil category 05	01
Civil category 06	06
Civil category 07	13
Mechanical category 01	04
Electrical category 01	01
Electrical category 03	01

1. Method of recruitment to the service :

- 1.1. Selection shall be made on the order of marks awarded for seniority and merit by a Board of Interview as per the marking scheme approved by Public Service Commission.
- 1.2. When officers are recruited to Grade III of S.L.E.S. by a letter of appointment under Limited recruitment, their service categories shall be determined as per Schedule I of the Minute of Sri Lanka Engineering Service published in the *Gazette* Extra Ordinary of the Democratic Socialist Republic of Sri Lanka No. 1836/6 dated 11.11.2013.

1.3. The effective date of the appointment and the number of appointments shall be determined by the Public Service Commission. The Public Service Commission reserves the authority to fill all the vacancies or a certain number of vacancies.

2. *Conditions for Engagement in Service :*

2.1. A selected candidate shall be appointed to Grade III of Sri Lanka Engineering Service subjected to the general conditions governing the appointments in the public service and also subjected to the term and conditions set out in the Minute of Sri Lanka Engineering Service published in the Gazette Extra Ordinary of the Democratic Socialist Republic of Sri Lanka No. 1836/6 dated 11.11.2013 and any revisions made or to be made hereafter to the aforesaid Minute.

2.2. This appointment is pensionable. Further, you shall contribute to the Widows and Orphans/ Widowers and Orphans Pension Scheme. You shall contribute to the same as determined by the government from time to time.

2.3. The officers appointed to this post shall be subjected to an acting period of one (01) year.

2.4. However, the officers shall pass the first Efficiency Bar examination within a period of three (03) years.

2.5. You shall prove that you have acquired the proficiency in official language in accordance with the government policies before the lapse of five years from the date of this appointment. If you have satisfied qualifications for this post in Sinhala language, your other official language shall be Tamil and if you have satisfied qualifications for this post in Tamil language, your other official language shall be Sinhala. The provisions in the Public Administration Circular 01/2014 dated 21.01.2014 and the provisions in the consequent circulars shall be applicable in this regard.

2.6. This appointment shall be made subjected to the Procedural Rules of the Public Service Commission, Establishments Code of Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other departmental orders.

2.7. The appointees shall be prepared to serve in any part of the Island in which they are called upon to serve.

2.8. Appointees shall be subjected to serve in both public service as well as provincial public service.

3. *Salary Scale.*– The salary scale (Monthly) Rs. 47,615 – 10x 1,335 – 8x 1,630 – 17 x 2170 – 110,895/- is entitled to this post in accordance with the salary segment SL-1-2016 as per Public Administration Circular No. 03/2016. (You are paid the salaries as per the provisions of Public Administration Circular No. 03/2016 dated 25.02.2016 as indicated in Schedule II of the same)

4. *Qualifications.*– One of the following basic qualifications shall have been satisfied as at the date indicated in the Gazette notification by which the qualifications shall be satisfied in accordance with the category applied for and terms and conditions mentioned under Section 4.2 of this notification shall also have been satisfied.

4.1. *Basic Qualifications :*

4.1.1. Shall have served as an officer belonging to the Engineering Assistants' Service at the Department of Irrigation with a service period of not less than 15 years out of which at least 05 years should be in Grade I after being promoted to the same and have completed Senior Technical Examination conducted by the Commissioner General of Examinations.

4.1.2. Shall have served as an officer in a post of Supervising Manager at the Department of Railway with a service period of not less than 15 years out of which at least 05 years should be in Grade I after being promoted to the same.

4.1.3. Shall have served as a Technical Officer in Sri Lanka Technological Service with a period of service of not less than 15 years out of which 05 years should be in Grade I and have completed the third examination for Government Technical Officers conducted by the Commissioner General of Examinations (1979).

4.1.4. Shall have served as a Technical Officer in Sri Lanka Technological Service with a service period of not less than 21 years and have been promoted to Special Grade and have completed the second examination for Government Technical Officers conducted by the Commissioner General of Examinations (Minute of 1979).



4.1.5 (a) Shall have been promoted to Grade I of Sri Lanka Technological Service with a service period of not less than 15 years as a Technical Officer in the said service

and

Shall have successfully completed a full time B. Sc. Engineering course of 04 years at a University recognized by the University Grants Commission under a stream recognized by the said Commission and Institute of Engineers Sri Lanka

or

(b) Shall have obtained a valid certificate by following a course and completing all studies and requirements in a stream on which recruitments are made and accepted as equivalent to the degree course mentioned in 4.1.5 (a) above by the University Grants Commission and Sri Lanka Institute of Engineers.

4.1.6. Shall have been promoted to the Special Grade of Sri Lanka Technological Service with a service period of not less than 21 years in the said service as a Technical Officer (including 05 years' service in Grade I and have completed the National Technological Diploma examination approved by the University Grants Commission.

4.2. Conditions and Orders :

4.2.1. The officer shall be serving in public service/provincial public service at the time of submitting the applications.

4.2.2. The category of the Sri Lanka Engineering Service to which the officer belongs at the institution where he served at the time of submitting application shall be considered as

the category for the purpose of recruiting to Sri Lanka Engineering Service.

4.2.3. No action shall have been taken to send an appointee on retirement from public service/provincial public service as at the effective date of the appointment determined by the Public Service Commission.

4.2.4. A satisfactory period of service of 05 years shall have been completed immediately preceding the date mentioned in the *Gazette* as the date on which the qualifications shall have been satisfied.

4.2.5. It is compulsory to possess a continuous service as an Engineering Assistant at the Department of Irrigation when applying for the posts in Grade III of Sri Lanka Engineering Service at the said Department.

4.2.6. It is compulsory to possess a continuous service as an officer holding a post of Supervising Manager at the Department of Railway when applying for the vacancies of the posts in Grade III of Sri Lanka Engineering Service at the Department of Railway.

5. *Physical Qualifications.*– Every candidate shall be physically fit in every aspect to perform the duties of the post and to serve in any part of Sri Lanka.

6. *Other Qualifications :*

6.1. Shall have completed a satisfactory service period of 05 years immediately preceding the closing date of the application.

6.2. Shall have satisfied all the qualifications and conditions for recruitment to the post in each and every aspect as at the closing date of applications.

7. *Marking Scheme (The total marks awarded at the interview is 100) :*

Serial No.	Subject
01	<p><b>Service experience (Maximum marks 60)</b></p> <p>Marks shall be allocated for the eligible applicants who have the highest weighted service experience and marks shall be allocated for the other applicants on descending order in proportionate to their weighted service experience.</p> <p>Marks shall be allocated for the service experience based on the service period from the date of satisfying the basic qualifications up to the closing date of applications.</p> <p>[weighted service experience = Active service period in Class I + (Active service period in Special Class x 1.25)]</p>

Serial No.	Subject
02	<p><b>Technical knowledge (Maximum 20 marks)</b></p> <p>The practical knowledge of the applicants and their knowledge on principles in the relevant field shall be verified through an oral test conducted by officers, who possess special knowledge in the civil, mechanical and electrical engineering fields, appointed to the Board of Interview and 10 marks shall be allocated each for practical knowledge and knowledge on principles and maximum marks shall be 20.</p>
03	<p><b>Educational and other qualifications (Maximum 10 marks)</b></p> <p><u>Computer knowledge (Maximum 05 marks)</u></p> <p>Maximum 05 marks shall be awarded if the candidate has successfully completed a diploma in Information Technology of not less than 6 months from an institution recognized by the Government.</p> <p>03 marks shall be awarded if the candidate has successfully completed only a certificate course in Information Technology of not less than 3 months from an institution recognized by the Government.</p> <p>(Marks shall be awarded strictly for a maximum of one qualification. If an officer has submitted 02 or more certificates, marks shall be allocated strictly for one certificate which includes the highest qualification)</p> <p><u>Proficiency in English language (Maximum 05 marks)</u></p> <p>Maximum 05 marks shall be awarded if the candidate has successfully completed a diploma in English language from a University recognized by the University Grants Commission or an institution recognized by the Government.</p> <p>03 marks shall be awarded if the candidate has successfully completed only a certificate course in English language from a University recognized by the University Grants Commission or an institution recognized by the Government.</p> <p>(Marks shall be awarded strictly for a maximum of one qualification. If an officer has submitted 02 or more certificates, marks shall be allocated strictly for one certificate which includes the highest qualification)</p>
04	<p><b>Service records (Maximum 05 marks)</b></p> <p><u>(a) Performance (Maximum 03 marks)</u></p> <p>Marks shall be awarded for the performance of immediately preceding 03 years.</p> <p>01 mark per one year under the category “Excellent”</p> <p>0.5 marks per year under the category “Good”</p> <p><u>(b) Commendations (Maximum 02 marks)</u></p> <p>01 mark for each commendation subjected to a maximum of 02 marks. (Shall be proved by Form General 230. Marks shall be awarded strictly for the commendations received before the date of satisfying the qualifications)</p>
05	<p><b>Skills proved at the interview (Maximum 05 marks)</b></p>

8. *Identity.*– One of the following documents shall only be accepted to prove the identity.

- National Identity Card issued by the Department of Registration of Persons
- A valid passport

9. Procedural Rules of Public Service Commission, circulars issued from time to time in relation to public service and the conditions of the Service Minute relevant to Grade III of Executive Service Category and the revision made thereto are relevant to this post.

10. The Public Service Commission reserves the right to decide on any matter not provided for in this notification.

11. In the event of any inconsistency between Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text shall prevail.

On the order of Public Service Commission,

J.J. RATHNASIRI,  
Secretary,  
Ministry of Public Administration and Management.

Ministry of Public Administration and Management,  
Independence Square,  
Colombo 07,  
29th June, 2017.

#### SPECIMEN APPLICATION FORM

##### RECRUITMENT OF OFFICERS TO GRADE III OF SRI LANKA ENGINEERING SERVICE – LIMITED 2016 (2017)

1. Full name of the officer :\_\_\_\_\_.
  2. Officer's name with initials :\_\_\_\_\_.
  3. Present service station (Ministry/ Department/ Provincial Council/ Local Government Institution) :\_\_\_\_\_.
  4. Field of engineering {Civil/ Mechanical/ Electrical (Light and Heavy)}:\_\_\_\_\_.
  5. Office Address :\_\_\_\_\_.
  6. Personal Address :\_\_\_\_\_.
  7. Telephone Number: Fixed :\_\_\_\_\_ . Mobile :\_\_\_\_\_.
  8. (a) Date of Birth :\_\_\_\_\_ . (b) National Identity Card Number :\_\_\_\_\_.
  9. Age as at the closing date of applications: Years :\_\_\_\_\_ . Months :\_\_\_\_\_ . Days :\_\_\_\_\_.
  10. Category for which the officer applies :\_\_\_\_\_.
- (One officer may apply strictly for one category)
11. Date of joining the public service as an officer in Engineering Assistants' Service at the Department of Irrigation/ officer in Supervisory Management Service at the Department of Railway/ Technical Officer in Sri Lanka Technological Service (Previously known as MLT Service) :\_\_\_\_\_.
  12. Date of confirming in the public service as an officer in Engineering Assistants' Service at the Department of Irrigation/ officer in Supervisory Management Service at the Department of Railway/ Technical Officer in Sri Lanka Technological Service (Previously known as MLT Service) :\_\_\_\_\_.
  13. Place of joining the service (Ministry/ Department/ Provincial Council/ Local Government Institution) as an officer in Engineering Assistants' Service at the Department of Irrigation/ officer in Supervisory Management Service at the Department of Railway/ Technical Officer in Sri Lanka Technological Service (Previously known as MLT Service) :\_\_\_\_\_.
  14. Present service :\_\_\_\_\_.
  15. Present Class/ Grade :\_\_\_\_\_.

16. Periods of service with the dates of appointment/ promotion/ absorption into each Class/ Grade in order (The no pay leave should also be included, if any)

Name of the Service	Class/ Grade	Time Period		*Service period		
		From	To	Years	Months	Days

**\*As at the closing date of applications**

**The relevant documents shall be certified as true copies and shall be annexed to the application.**

17. The minimum qualifications as per Section 7.3.1.2 of the Minute of Sri Lanka Engineering Service published in *Gazette Extraordinary of Democratic Socialist Republic of Sri Lanka* No. 1836/6 dated 11.11.2013 are satisfied. (Mark X in the relevant cage. The results sheets shall be certified as true copies and attached)

(i) Shall have served as an officer belonging to the Engineering Assistants’ Service of the Department of Irrigation with a service period of not less than 15 years out of which at least 05 years shall be in Grade I after being promoted and have completed the Senior Technical Examination conducted by the Commissioner General of Examinations

The date of successfully completing the Senior Technical examination: .....

(ii) Shall have served as an officer in a post of Supervising Manager at the Department of Railway with a service period of not less than 15 years out of which at least 05 years shall have been served in Grade I after being promoted to the same.

(iii) Shall have served as a Technical Officer in Sri Lanka Technological Service with a service period of not less than 15 years out of which at least 05 years shall have been served in Grade I after being promoted to the same and have completed the third examination for Government Technical Officers conducted by the Commissioner General of Examinations (Minute of 1979)

Examination (Minute of 1979)	Field (Civil/ Mechanical)	Date of satisfying the qualifications**
1st examination		
2nd examination		
3rd examination		

\*\*Annex 02 or 03

(iv) Shall have served as a Technical Officer in Sri Lanka Technological Service with a service period of not less than 21 years and have been promoted to Special Grade of the said service and have served 05 years in Grade I and have completed the second examination for Government Technical Officers conducted by the Commissioner General of Examinations (Minute of 1979)

Examination (Minute of 1979)	Field (Civil/ Mechanical)	Date of satisfying the qualifications**
1 <sup>st</sup> examination		
2 <sup>nd</sup> examination		

\*\* Annex 02 or 03

(v) (a) Shall have been promoted to Grade I of Sri Lanka Technological Service with a service period of not less than 15 years as a Technical Officer in the service and successfully completed a full time B.Sc Engineering course of 04 years at a University recognized by the University Grants Commission under a stream recognized by the said Commission and Institute of Engineers Sri Lanka

or

(b) v. Shall have obtained a valid certificate by following a course and completing all studies and requirements in a stream on which recruitments are made and accepted as equivalent to the degree course mentioned in 4.1.5 (a) above by the University Grants Commission and Sri Lanka Institute of Engineers. **(Certified copies of the relevant certificates shall be attached).**

vi. Shall have been promoted to the Special Grade of Sri Lanka Technological Service serving a period of not less than 21 years in the said service as a Technical Officer (including 05 years' service in Grade I and have completed the National Technological Diploma examination approved by the University Grants Commission. **(Certified copies of the relevant certificates shall be attached).**

18. The satisfactory period of service of the applicant :\_\_\_\_\_.

(The copies of the other relevant documents including the performance reports of 05 years as per Appendix 05 of the Procedural Rules of Public Service Commission shall be attached)

(i) If you have been subjected to any disciplinary punishment, indicate the nature of the offence, the punishment you were subjected to and the date of punishment :—

(ii) Whether salary increments have been earned during the last five years: .....

I hereby certify that the particulars provided by me in this application are true and correct. I am aware that if any particulars contained are found to be false and incorrect, I am liable to disqualification before appointment and to dismissal from service without compensation if the inaccuracy is detected after appointment.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

*Recommendation of the Head of the Department :*

Mr /Mrs /Miss ....., officer in Engineering Assistants' Service at the Department of Irrigation/ officer in Supervisory Management Service at the Department of Railway/ officer in Sri Lanka Technological Service (Previously known as MLT Service) has satisfied qualifications to be appointed into a post in Grade III of Sri Lanka Engineering Service and the application of the said officer is forwarded herewith for necessary action. Further, a disciplinary action has/ has not been commenced against him/ her and information has /has not been submitted at present for initiating such action in future. (Delete the words inappropriate)

\_\_\_\_\_,  
Signature and official stamp  
(Secretary/ Chief Secretary/ Head of the Department).

Date :\_\_\_\_\_.

## SENIOR TECHNICAL EXAMINATION

DEPARTMENT OF EXAMINATIONS SRI LANKA

Name: .....

**Practical Test**

Subject	Marks			
	Year .....	Year .....	Year .....	Year .....
<b>First Half</b>				
Part I	Leveling (Practical Test) (>50%)			
Part II	Surveying (Practical Test) (Practical Test) (>50%)			

**Written Test**

Subject	Marks			
	Year .....	Year .....	Year .....	Year .....
<b>First Half</b>				
Part III	(a) Structuralism (Theories of structures and strength of materials)			
	(b) Hydraulics			
Part II	Surveying (Practical Test) (Practical Test) (>50%)			
<b>Second Half</b>				
Part I	(a) Design, drawing and standard specifications			
	(b) Irrigation			
Part II	(a) Quantity (Quantity Surveying)			
	(b) Establishments Code, Financial Regulations and Departmental Provisions			

**Minimum pass mark for the written test 40%****Average marks of all the written tests (>50%): .....**

*Note:* A minimum of 50% marks in each subject is required to pass Part I and Part II of the first half. Even though, a subject can be passed by securing a minimum marks of 40% in respect of each subject in any other part, an average of not less than 50% shall be secured for all the written papers in order to pass the examination.

Senior Technical Examination shall be completed by passing all the parts in the above manner in not more than 04 attempts.

I hereby certify that all the above particulars are true and accurate.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

EXAMINATIONS FOR TECHNICAL OFFICERS IN PUBLIC SERVICE (CIVIL/ MECHANICAL)

MINUTE OF 1979 – DEPARTMENT OF EXAMINATIONS, SRI LANKA

Name: .....

**1st examination (Civil)**

**Compulsory subjects**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Written test							
Surveying practical							
Levelling practical							
Surveying and leveling (Lower paper)	03						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject)

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Mathematics (Lower Paper)	01						
Quantity Surveying (Lower Paper)	02						
Design drawing and draftsmanship	04						

**Optional Subjects: Candidate shall pass 02 subjects out of the following**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Construction and maintenance of buildings	05						
Water supply and drainage	06						
Site management	07						
Construction and maintenance of roads	08						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%)

I hereby certify that all the above particulars are true and accurate.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

**2<sup>nd</sup> Test (Civil)****Compulsory Subjects**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Written Test							
Surveying Practical							
Leveling Practical							
Surveying and Leveling	23						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject)

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Mathematics (Higher Paper)	21						
Quantity Surveying (Higher Paper)	22						
Drawing	24						

**Optional Subjects: Candidate shall pass 03 subjects out of the following**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Construction of buildings (Higher Paper)	25						
Water supply and drainage	26						
Construction and maintenance of roads	27						
Construction and maintenance of bridges and major structures	28						
Work organization	29						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%)

I hereby certify that all the above particulars are true and accurate.

\_\_\_\_\_,  
Signature of the Applicant.

Date : \_\_\_\_\_.



**3<sup>rd</sup> Test (Civil)**

**Compulsory Subjects**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Written Test							
Surveying Practical							
Leveling Practical							
Surveying and Leveling	48						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject)

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Civil Engineering i	41						
Civil Engineering iii	44						
Civil Engineering iv	45						
Surveying and estimation of the buildings	46						
Architectural drawing	47						

**Optional Subjects: Candidate shall pass 01 subject out of the following**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Construction and maintenance of buildings	05						
Water supply and drainage	06						

The average marks for passing the examination : \_\_\_\_\_.

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%)

I hereby certify that all the above particulars are true and accurate.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

## EXAMINATION FOR TECHNICAL OFFICERS IN THE PUBLIC SERVICE (CIVIL/ MECHANICAL)

MINUTE OF 1979 - DEPARTMENT OF EXAMINATIONS, SRI LANKA

Name: .....

**1st Test (Mechanical)****All the Subjects are compulsory**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Mathematics (Lower Paper)	01						
Mechanical quantities	09						
Mechanical drawing and draftsmanship	10						
Workshop training	11						
Practical work (Fitting, carpentry) etc.	12						
Surveying and leveling (Practical)	13						

The average marks for passing the examination: .....

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%)

**2nd Test (Mechanical)****All the Subjects are compulsory**

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Mathematics (Higher Paper)	21						
Quantities Mechanical (Higher Paper)	30						
Mechanical drawing and draftsmanship (Higher Paper)	31						
Workshop training	32						

The average marks for passing the examination: .....

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%)

**3rd Test (Mechanical)**

All the Subjects are compulsory

Subject	Subject No.	Marks					
		Year .....	Year .....	Year .....	Year .....	Year .....	Year .....
Mechanical Engineering I	49						
Mechanical Engineering II	50						
Mechanical Engineering III	51						
Engineering Economics	52						
Mechanical Engineering - Drawing	53						

The average marks for passing the examination: .....

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate of the marks secured for all the relevant subjects shall be 45%).

I hereby certify that all the above particulars are true and accurate.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

07-374

**MINISTRY OF INTERNAL AFFAIRS,  
WAYAMBA DEVELOPMENT AND CULTURAL  
AFFAIRS**

**Limited Competitive Examination for  
Recruitment to Grade II of the Post of  
Authorized Officer, Segment 2 - Field/Office  
based Officers of the Department of Immigration  
and Emigration -2017**

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the Limited competitive examination for recruitment to the Post of Authorized Officer in the Department of Immigration and Emigration.

1. In this notice “Head of the Department” shall mean the Controller General of Immigration and Emigration. Recruitment to Grade II of the Post of Authorized Officer in the Department of Immigration and Emigration is made by this examination. The “Post” shall mean Grade II of the Post of Authorized Officer, unless otherwise specified.

2. The closing date for application will be Twenty-eight (28<sup>th</sup>) July 2017.

2.1 *Written Examination.*- The Examination shall consist of the following three (03) question papers.

- 01. Comprehension and General knowledge,
- 02. English Language,
- 03. Basic knowledge on Computer science.

2.2 *Date of Examination.*- This examination shall be held in Colombo on Twenty Seventh (27<sup>th</sup>) August 2017. Controller General of Immigration and Emigration reserves the right to postpone or cancel this examination.

2.3 *Interview.*-

- (i) 10% of the total No. of vacancies will be reserved for female candidates.
- (ii) Two fold of candidates similar to the number of vacancies who have scored the

highest marks on the basis indicated in 1 above, out of those who have appeared for all the question papers of the written examination and scored at least 40% of marks or more for each question paper shall be interviewed by a Board of Interview appointed by the Controller General of Immigration and Emigration. (The interview shall be conducted only for the purpose of verification of qualifications).

(iii) Physical requirements indicated in No. 6.3 will be examined at the interview.

3. Number of persons to be appointed is Twenty one (21). At the instances where there are candidates, who have scored equal marks for the final vacancy or final few vacancies, above the number of vacancies, the decision of filling such vacancies shall be taken by the Controller General of Immigration and Emigration. The effective date of the appointment shall also be determined by the Controller General of Immigration and Emigration.

#### 4. *Conditions of Service :*

4.1 A selected candidate shall be appointed to Grade II of the Service on the general conditions governing appointments in the Public Service, provisions of the Establishments Code and Financial Regulations and Procedural Rules of Public Service Commission published in the *Gazette Extraordinary* No. 1589/30 of 20.02.2009 and on the terms and conditions set out in the Scheme of Recruitment of Grade II of the Post of Authorized Officer, Segment 2 - Field/Office based Officers of the Department of Immigration and Emigration approved by the Public Service Commission dated 20.12.2013 and subject to any amendments made or to be made hereafter to the Scheme of Recruitment.

4.2 This post is permanent and pensionable.

4.3 Recruitment shall be made to Grade II of the Post of Authorized Officer is subject to one (1) year probation period. First Efficiency Bar Examination shall be passed within 03 years from the date of recruitment as mentioned in the Scheme of Recruitment.

4.4 Prescribed official language proficiency shall be obtained within 05 years of joining the service as per Public Administration Circular 01/2014 and consequent circulars.

5. *Monthly Salary Scale.* – Monthly salary scale relevant to this post as per Schedule I of Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs.34,605-10x660-11x755-15x930- Rs. 63,460(MN-5/2016). Your salaries are paid in accordance with the provisions of the said circular as mentioned in Schedule II of the same. In addition, you are also entitled to the other allowances paid to the Public Officers by the Government from time to time.

#### 6. *Qualifications for recruitment :*

##### 6.1

- (i) Shall be a citizen of Sri Lanka.
- (ii) Shall have an excellent moral character.
- (iii) Shall be physically and mentally fit to serve in any part of the Island.

##### 6.2 Educational qualifications and experience:-

- (i) Should have passed G.C.E.(O/L) in six subjects with four credit passes including credit passes for Mathematics, English , Sinhala/Tamil Language at one sitting

*And*

Should have passed at least one subject at G.C.E.(A/L) (other than Common General paper)

*And*

Shall be an officer in a permanent and a pensionable post in Public Service or Provincial Public Service receiving a salary under Salary Code MN-1/2016 or above MN Salary Code who has completed active and satisfactory period of service of Ten (10) years in any post as at the date on which qualifications mentioned in the notification of calling applications to be fulfilled ;

*Or*

- (ii) Shall have obtained a degree from a University or a degree awarding institution Recognized by the University Grants Commission,

*And*

Shall be an officer in a permanent and a pensionable post in Public Service or Provincial Public Service receiving a salary under Salary Code MN-1 /2016 or above MN Salary Code who has completed active and satisfactory period of service of five (5) years in any post as at the date on which

qualifications mentioned in the notification of calling applications to be fulfilled.

**Note. –**

- (i) Effective date of the degree and dates on which expected passes from G.C.E. (O/L) and G.C.E. (A/L) have been obtained shall be a date on or before the last day, Twenty eight (28<sup>th</sup>) July 2017 to meet the qualifications.
- (ii) The total of continuous periods of service in Public Service and/or Provincial Public Service is considered when calculating the above mentioned period of service.

**6.3 Physical Requirements:-**

- (i) A male applicant's height should be a minimum of 5 feet 04 inches (162.5 cm) and the chest should be a minimum of 32 inches (81.25cm)
- (ii) The height of a female applicant should be a minimum of 05 feet 2 inches (156cm)

**6.4 Age.–** Age limit is not considered since only the officers who are serving in the Public Service at present can be applied for this post.

**7. Examination fee.–** The examination fee is Rs.600/- It should be paid before the closing date of applications at any Post Office/ Sub Post Office to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. Any fee will not be charged other than the examination fee. The receipt obtained should be pasted in the relevant cage of the application form. The fee is non-refundable and it shall not be paid back or transferred to pay any other examination fee, under any circumstances. Money Orders or stamps are not accepted for examination fees. (It would be advisable to keep a photocopy of the receipt.)

**8. Method of Application :**

8.1 The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 ½" x 12" (A-4) using both sides. The Application shall be prepared by the applicant in his own handwriting or computerized or typed. The application should be filled by the applicant in his own handwriting. It should be specially noted that the application forms should be prepared that cages 1.0 to 2.8 appear on the

first side of the paper and cages 2.9 to 5.2 appear on the other side of the paper. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is the responsibility of the candidate to make sure that the application form perfected by him/her complies with the specimen given in the examination notice as otherwise the application may be rejected. (It is advisable to keep a photocopy of the application with candidate)

8.2 The application should be in the language medium in which the candidate intends to sit the examination.

8.3 The completed application form for the examination should be sent by registered post to reach the,  
**“Commissioner General of Examinations,  
Organization and Foreign Examination Branch,  
Department of Examinations – Sri Lanka,  
P. O. Box 1503,  
Colombo”.**

On or before Twenty-eight (28<sup>th</sup>) July, 2017. The words **“Open Competitive Examination for Recruitment to the Post of Authorized Officer - 2017”** should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date shall not be accepted. It is essential to mention the name of examination in English language as well in applications prepared in both Sinhala and Tamil mediums.

8.4 Designation and place of work of the applicant at the time of applying for the examination are applicable for all the purposes related to the examination and any changes occur after sending the application shall not be considered.

8.5 Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Three Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in Public Service whose annual initial salary is more than Rs. 240,360. (Monthly salary of Rs. 41,580 as per Schedule I of the Public Administration Circular 6/2016).

8.6 Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in post shall be considered.

8.7 Receipt of applications shall not be acknowledged. Commissioner General of Examinations will issue Admission Cards to the applicants who have sent the applications which are complete in every respect on the presumption that only the persons who possess the qualifications mentioned in the *Gazette* notification have applied for this post. A notice shall be published in the newspapers by the Department of Examinations as soon as Admission Cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC Number of the candidate shall be indicated, it would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the Fax Number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

9. *Admission to the Examination :*

9.1 Only the applicants who have been issued Admission Cards by the Commissioner General of Examinations will be permitted to sit the examination. Any candidate who fails to produce his/her Admission Card will not be permitted to sit the examination.

9.2 Candidates must sit the examination according to the index number at the examination hall assigned to him. Every candidate should get his Admission Card attested in advance and surrender it to the supervisor of the hall on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning in this *Gazette*. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to a punishment imposed by him for breach of these rules.

**Note:** - The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination and to hold a post.

10. *Identity of Candidates:* –

10.1 A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers.

10.2 For this purpose, any of the following documents shall be accepted:

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) Valid passport.

11. *Penalty for furnishing false information.*– Application should be filled very carefully and correct information should be provided. If a candidate is found to be ineligible, his/her candidature is liable to be cancelled at any stage prior to, during or after the examination as per the rules and regulations of this examination.

12. Any matter not provided for in these regulations shall be dealt with as determined by the Controller General of Immigration and Emigration.

13. *Conducting of Examination :*

13.1 The Examination shall be held in Sinhala, Tamil and English languages.

13.2 A candidate shall sit the examination in the language in which he/she passed the qualifying degree examination or in an official language.

13.3 A candidate who has passed subjects at the qualifying degree examination in two or more languages shall sit the examination in the language in which he/she passed the majority of subjects at such examination or in an official language.

13.4 A candidate with a special degree who has passed the principal subject in one language and the subsidiary subject in another language shall sit the examination in the language in which he passed the principal subject or in an official language.

**Note :**

- (i) The term “qualifying degree” in 13.3 above refers to the degree qualifications referred to in paragraph 6.2(ii).
- (ii) A candidate must sit both question papers Comprehension and General knowledge and Basic knowledge on Computer Science other than English language in one and the same language.
- (iii) A candidate shall not be permitted later to change the language medium of the examination, indicated in the application.

**14. Method of Recruitment :**

14.1 *Written examination.*— A written examination of three (03) question papers including the following subjects shall be held Candidates should sit all the question papers. Subjects and the minimum marks that shall be obtained for each subject are as follows:

No. of the Subject	Subject	Marks	Minimum marks that shall be obtained for a pass	Duration Hours
01	Comprehension and General knowledge	100	40	2
02	English Language	100	40	2
03	Basic knowledge on Computer science	100	40	1

**14.2 General interview :**

- (i) The general interview shall be conducted to ascertain whether the qualifications (Educational qualifications, Experience and Physical requirements) for recruitment mentioned in No. 06 above have been fulfilled. The general interview board is appointed by the Head of the Department.
- (ii) Out of the candidates who have scored a minimum of forty (40%) marks or above in each subject, those who score

the highest marks in the aggregate for all the subjects will qualify to appear for the general interview. Candidates are called for the interview in order of their merit at the written examination and two fold of the applicants similar to the applicants to be recruited from the qualified candidates. Only qualified candidates are called for the interview at the instances where there are no two fold of applicants similar to the applicants to be recruited.

**N. B.** - Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment.

14.3 As per the existing vacancies, appointments shall be made to this post “according to merits beginning from candidate who has scored highest marks” as per the total marks obtained at the written examination

14.4 The results sheet prepared according to merits beginning from candidates who have scored highest marks as per the total marks obtained at the written examination, as indicated in para. 14.1 of this *Gazette* notification will be submitted to the Controller General of Immigration and Emigration. The results shall be communicated to the applicants personally by the Commissioner General of Examinations by post or by the web site [www.results.exams.gov.lk](http://www.results.exams.gov.lk). Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and issuing results and they are liable to a punishment imposed by him for breach of these rules.

**15. Syllabus of the written examination :**

- 01. Comprehension and General knowledge – Duration two (02) hours. 100 marks

**Part I - Comprehension**

Questions are designed to test candidate’s knowledge on analyzing the meaning, precis writing skills and ability to comprehend a paragraph.

**Part II – General knowledge**

Questions are designed to test the candidate’s knowledge on the economic, social and

political background of Sri Lanka, Global politics, knowledge on science and technology and new scientific inventions. This question paper shall consist of short and/or multiple choice questions.

02. English Language - Duration two (02) hours. 100 marks

Questions are designed to test the comprehension, expressing ideas and communication skills of the candidate.

03. Basic knowledge on Computer science - Duration one (01) hours. 100 marks

Questions are designed to test the basic knowledge on computer, usage of software such as MS word, and MS Excel, knowledge on the usage of Internet and e-mail.

16. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

M. N. RANASINGHE,  
Controller General of Immigration and Emigration,  
Department of Immigration and Emigration.

Department of Immigration and Emigration  
“Suhurupaya”  
Battaramulla,  
03rd July, 2017.

SPECIMEN FORM OF APPLICATION

(For office use only)

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO  
GRADE II OF THE POST OF AUTHORIZED OFFICER -2017

01. Medium : (Indicate the relevant number in the cage)

Language Medium of Examination	No.
Sinhala	2
Tamil	3
English	4

(Application should be completed in medium of language in which the candidate intends to sit the examination)

02. Personal Information :

2.1 Name in full (In English block capitals) :

\_\_\_\_\_  
(Eg. : HERATH MUDIYANSELAGE  
SAMAN KUMARA GUNAWARDHANA)

2.2 Name with initials at the end (In English block\ capitals) :\_\_\_\_\_.

(Eg. : GUNAWARDHANA H.M. S. K).

2.3 Name in full (In Sinhala/Tamil) :\_\_\_\_\_.

2.4 Permanent Address (In English block capitals) :\_\_\_\_\_.

2.5 Address to which admission card should be posted :

(i)\_\_\_\_\_.

(In English block capitals)

(ii)\_\_\_\_\_.

(In Sinhala/Tamil)

2.6 Gender :

Male - 0

Female - 1

(Indicate the relevant number in the cage)

2.7 Race (Indicate the relevant number in the cage)

I. Sinhala - 1

II. Tamil - 2

III. Indian Tamil - 3

IV. Muslim - 4

V. Other - 5

2.8 National Identity Card Number :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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2.9 Date of Birth :

Year  Month  Date

2.10 Age as at 28th July, 2017 which is the date of fulfilling qualification:

Years  Months  Days

2.11 Telephone No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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03. 3.1 Indicate the language medium in which you passed the qualifying examination / Interview for entry to the service as at 28<sup>th</sup> July, 2017 :\_\_\_\_\_.

3.2 Whether all the qualifications mentioned in Para 6 of the Gazette Notification have been fulfilled :\_\_\_\_\_.



3.3 State whether you become qualified under Para 6.2 (I) or 6.2 (II) :\_\_\_\_\_.

6.6 Whether the said post belongs to Public Service or Provincial Public Service :\_\_\_\_\_.

04. Educational qualifications :

4.1 Degree Qualification :

- (i) Date of graduation :\_\_\_\_\_.
- (ii) University/Institute :\_\_\_\_\_.
- (iii) Registration Number :\_\_\_\_\_.
- (iv) Internal/External :\_\_\_\_\_.
- (v) Degree :\_\_\_\_\_.
- (vi) Subjects/ Subject field :\_\_\_\_\_.
- (vii) Index No. :\_\_\_\_\_.
- (viii) Language medium of Examination :\_\_\_\_\_.

6.7 If several services are applicable for you to be qualified for applying for this post, particulars of said periods of (active and satisfactory) service shall be mentioned in the following table :\_\_\_\_\_.

Service/Designation and Grade	Salary Code	Date of Appointment
(i) .....	.....	.....
(ii) .....	.....	.....
(iii) .....	.....	.....
(iv) .....	.....	.....

4.2 G.C.E.(A/L) examination :

- (i) Year in which the applicant passed the Examination :\_\_\_\_\_.
- (ii) Index No. :\_\_\_\_\_.
- (iii) Language medium of Examination :\_\_\_\_\_.
- (iv) Passes:
 

1.....	2. ....
3.....	4. ....

6.8 Total period of active and satisfactory service as at 28<sup>th</sup> July, 2017, in an approved post/ posts mentioned in Para 6.2 of the *Gazette* Notification :.....

07. Payment of examination fees :

- (i) Post Office / Sub Post Office :\_\_\_\_\_.
- (ii) Amount paid :\_\_\_\_\_.
- (iii) Date on which the amount paid :\_\_\_\_\_.
- (iv) Receipt No. :\_\_\_\_\_.

4.3 G.C.E.(O/L) Examination :

- (i) Year in which the applicant passed the Examination :\_\_\_\_\_.
- (ii) Index No. :\_\_\_\_\_.
- (iii) Language medium of Examination :\_\_\_\_\_.
- (iv) Passes:
 

1.....	2. ....
3.....	4. ....
5.....	6. ....
7.....	8. ....
9.....	10. ....

Paste one edge of the receipt here securely  
 (It is advisable to keep a photocopy of the receipt)

8. Certificate of the Candidate :

I declare that I have fulfilled all the qualifications that should be fulfilled as at the closing date of calling applications as per para. 6 of the *Gazette* Notification and I have not been subject to any form of disciplinary punishment (Excluding warning) . Further I declare that I shall be bound by the decisions taken by the Commissioner General of Examinations on conducting and issuing results of this examination.

I declare that I am eligible to sit this Limited Competitive Examination as per all rules and regulations mentioned in the *Gazette*, and that to the best of my knowledge, the information given in this is true. I also agree to be bound by the rules and regulations of this examination and any decision that may be taken to cancel my candidature prior or during or after the examination if it is found that I am ineligible according to the minute of this examination. Further, I declare that I shall be bound by the rules and regulations imposed by the

05. Physical Requirements :

- 5.1 Height :  
 ..... feet .....Inches or ..... cm
- 5.2. Circumference of chest .....cm  
 (Not applicable for female applicants.)  
 ..... feet .....Inches or .....cm

06. Experience :-

- 6.1 Present Post :\_\_\_\_\_.
- 6.2 Grade :\_\_\_\_\_.
- 6.3 Date of appointment to the post :\_\_\_\_\_.
- 6.4 Date of confirmation in the said post :\_\_\_\_\_.
- 6.5 Salary Code and Salary Scale :\_\_\_\_\_.

Commissioner General of Examinations on conducting of this examination.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

09. Certificate of the Head of the Department (Referring to the personal file) :

I hereby certify that Mr./Mrs./Miss ..... (Full name) who is submitting this application is serving in a post of ..... in Ministry/ Department of ..... under the Central Government/ Provincial Council of ....., and possessed active and satisfactory service period of....(five/ten) years, as per Para 6 of the *Gazette* notification, has not been subjected to any disciplinary punishment (Except warnings) during the said period and he/she is eligible to sit for this examination as per regulations stipulated in the relevant *Gazette* Notification, he/she has paid the prescribed examination fees and affixed the receipt herein, and signed this application in my presence on ..... 2017.

\_\_\_\_\_,  
Signature of the Head of the Department.

Date : \_\_\_\_\_.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(To be certified by placing the Official Stamp)

07-458/2

**MINISTRY OF INTERNAL AFFAIRS,  
WAYAMBA DEVELOPMENT AND CULTURAL  
AFFAIRS**

**Open Competitive Examination for Recruitment  
to Grade II of the Post of Authorized Officer,  
Segment 2 - Field/Office based Officers  
of the Department of Immigration and  
Emigration -2017**

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the open competitive examination for recruitment to the posts of Authorized Officer in the Department of Immigration and Emigration.

1. In this notice “Head of the Department” shall mean the Controller General of Immigration and Emigration. Recruitment to Grade II of the Post of Authorized Officer in the Department of Immigration and Emigration is made by this examination. The “Post” shall mean Grade II of the Post of Authorized Officer, unless otherwise specified.

2. The closing date for application will be twenty eight (28<sup>th</sup>) July 2017.

2.1 *Written Examination.*- The Examination shall consist of the following three (03) question papers.

01. Aptitude test and General knowledge

02. English Language

03. Basic knowledge on Computer science

2.2 *Date of Examination.*- This examination shall be held in Colombo on Twenty seventh (27<sup>th</sup>) August 2017. Controller General of Immigration and Emigration reserves the right to postpone or cancel this examination.

2.3 *Interview.*-

(i) 10% of the total No. of vacancies will be reserved for female candidates.

(ii) Two fold of candidates similar to the number of vacancies who have scored the highest marks on the basis indicated in 1 above, out of those who have appeared for all the question papers of the written examination and scored at least 40% of marks or more for each question paper shall be interviewed by a Board of Interview appointed by the Controller General of Immigration and Emigration. (The interview shall be conducted only for the purpose of verification of qualifications)

(iii) Physical requirements indicated in No. 6.3 will be examined at the interview.

03. Number of persons to be appointed is Thirty two (32.) At the instances where there are candidates, who have scored equal marks for the final vacancy or final few vacancies, above the number of vacancies, the decision of filling such vacancies shall be taken by the Controller General of Immigration and Emigration. The effective date of the appointment shall also be determined by the Controller General of Immigration and Emigration.

04. *Conditions of Service :*

- 4.1 A selected candidate shall be appointed to Grade II of the Service on the general conditions governing appointments in the Public Service, provisions of the Establishments Code and Financial Regulations and Procedural Rules of Public Service Commission published in the *Gazette* Extraordinary No. 1589/30 of 20.02.2009 and on the terms and conditions set out in the Scheme of Recruitment of Grade II of the Post of Authorized Officer, segment 2 - Field/Office based officers of the Department of Immigration and Emigration approved by the Public Service Commission dated 20.12.2013 and subject to any amendments made or to be made hereafter to the Scheme of Recruitment.
- 4.2 This post is permanent and pensionable. However, appointees shall be subjected to the policy decisions that will be made by the government in future with regard to the pension scheme entitled to them.
- 4.3 Recruitment shall be made to Grade II of the Post of Authorized Officer is subject to 3 years probation period. First Efficiency Bar Examination shall be passed within 03 years from the date of recruitment as mentioned in the Scheme of Recruitment.
- 4.4 Prescribed official language proficiency shall be obtained within 05 years of joining the service as per Public Administration Circular 01/2014 and consequent circulars.

05. *Monthly Salary Scale.* – Monthly salary scale relevant to this post as per Schedule I of Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs.34,605-10x660-11x755-15x930- Rs. 63,460(MN- 5/2016). Your salaries are paid in accordance with the provisions of the said circular as mentioned in Schedule II of the same. In addition, you are also entitled to the other allowances paid to the public officers by the government from time to time.

06. *Qualifications for recruitment :-*

- 6.1 (i) Shall be a citizen of Sri Lanka,  
(ii) Shall have an excellent moral character,  
(iii) Shall be physically and mentally fit to serve in any part of the Island.

6.2 *Educational qualifications :-*

- (i) Shall have possessed a degree from a University recognized by the University Grants Commission or from an institution recognized by the University Grants Commission as an institution for awarding degrees.

*and*

- (ii) Shall have obtained a credit pass for English Language at the G.C.E. (O/L) Examination.

**Note.** - Effective date of the degree and date on which credit pass for English Language at the G.C.E. (O/L) Examination has been obtained shall be a date on or before the last day, twenty eight (28<sup>th</sup>) July 2017 to meet the qualifications.

6.3 *Physical Requirements:-*

- (i) A male applicant's height should be a minimum of 5 feet 04 inches (162.5 cm) and circumference of the chest should be a minimum of 32 inches (81.25cm)  
(ii) The height of a female applicant should be a minimum of 05 feet 2 inches (156cm)

6.4 *Age.* – Shall not be less than twenty one (21) years and not more than thirty five (35) years of age as at the closing date of applications. Accordingly, only the persons whose date of birth is on or before 28.07.1996 and on or after 28.07.1982 shall be qualified to apply for this post.

7. *Examination fee.* – The examination fee is Rs.600/-. It should be paid before the closing date of applications at any Post Office/ Sub Post Office to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. Any fee will not be charged other than examination fee. The receipt obtained should be pasted in the relevant cage of the application form. The fee is non-refundable and it shall not be paid back or transferred to pay any other examination fee, under any circumstances. Money Orders or stamps are not accepted for examination fees. (It would be advisable to keep a photocopy of the receipt.)

### 8. Method of Application :

8.1 The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 ½" x 12" (A-4) using both sides. The Application shall be prepared by the applicant in his own handwriting or computerized or typed. The application should be filled by the applicant in his own handwriting. It should be specially noted that the application forms should be prepared that cages 1.0 to 2.8 appear on the first side of the paper and cages 2.9 to 7.0 appear on the other side of the paper. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is the responsibility of the candidate to make sure that the application form perfected by him/her complies with the specimen given in the examination notice as otherwise the application may be rejected. (It is advisable to keep a photocopy of the application with candidate)

8.2 The application should be in the language medium in which the candidate intends to sit the examination.

8.3 The completed application form for the examination should be sent by registered post to reach the,

**“Commissioner General of Examinations,  
Organization and Foreign Examination  
Branch,  
Department of Examinations – Sri Lanka,  
P. O. Box 1503,  
Colombo”**

On or before 28<sup>th</sup> July 2017. The words **“Open Competitive Examination for Recruitment to the Post of Authorized Officer - 2017”** should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date shall not be accepted. It is essential to mention the name of examination in English language as well in applications prepared in both Sinhala and Tamil mediums.

8.4 Candidate’s signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in

the Three Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in Public Service whose annual initial salary is more than Rs. 240,360.(Monthly salary of Rs. 41,580 as per Schedule I of the Public Administration Circular 6/2016).

8.5 Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in post shall be considered.

8.6 Receipt of applications shall not be acknowledged. Commissioner General of Examinations will issue Admission cards to the applicants who have sent the applications which are complete in every respect on the presumption that only the persons who possess the qualifications mentioned in the *Gazette* notification have applied for this post. A notice shall be published in the newspapers by the Department of Examinations as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the National Identity Card Number of the candidate shall be indicated, it would be advisable for candidates outside Colombo to fax a letter of request along with a Fax Number of the candidate to the Department of Examinations through the Fax Number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

### 9. Admission to the Examination:

9.1 Only the applicants who have been issued Admission cards by the Commissioner General of Examinations will be permitted to sit the examination. Any candidate who fails to produce his/her admission card will not be permitted to sit the examination.

9.2 Candidates must sit the examination according to the Index Number at the examination hall

assigned to him. Every candidate should get his admission card attested in advance and surrender it to the supervisor of the hall on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning in this *Gazette*. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to a punishment imposed by him for breach of these rules.

**Note:-** The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination and to hold a post.

10. *Identity of Candidates:-*

10.1 A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers.

10.2 For this purpose, any of the following documents shall be accepted:

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) Valid passport.

11. *Penalty for furnishing false information.-* Application should be filled very carefully and correct information should be provided. If a candidate is found to be ineligible, his/her candidature is liable to be canceled at any stage prior to, during or after the examination as per the rules and regulations of this examination.

12. Any matter not provided for in these regulations shall be dealt with as determined by the Controller General of Immigration and Emigration.

13. *Conducting of Examination :*

13.1 The Examination shall be held in Sinhala, Tamil and English languages.

13.2 A candidate shall sit the examination in the language in which he/she passed the qualifying degree examination or in an official language.

13.3 A candidate who has passed subjects at the qualifying degree examination in two or more languages, shall sit the examination in the language in which he/she passed the majority

of subjects at such examination or in an official language.

13.4 A candidate with a special degree who has passed the principal subject in one language and the subsidiary subject in another language shall sit the examination in the language in which he passed the principal subject or in an official language.

**Note :**

(i) The term “qualifying degree” in 13.2 and 13.3 above refers to the degree qualifications referred to in paragraph 6.2(i).

(ii) A candidate must sit both question papers Aptitude Test and General knowledge and Basic knowledge on computer science other than English language in one and the same language.

(iii) A candidate shall not be permitted later to change the language medium of the examination, indicated in the application.

14. *Method of recruitment :*

14.1 *Written examination:-*

A written examination of three (03) question papers including the following subjects shall be held. Candidates should sit all the question papers. Subjects and the minimum marks that shall be obtained for each subject are as follows:

No. of the Subject	Subject	Marks	Minimum marks that shall be obtained for a pass	Duration Hours
01	Aptitude test and General knowledge	100	40	2
02	English Language	100	40	2
03	Basic knowledge on Computer science	100	40	1

14.2 *General interview :*

(i) The general interview shall be conducted to ascertain whether the qualifications (Educational qualifications and Physical Requirements) for recruitment mentioned in No. 06 above have been fulfilled. The general interview board is appointed by the Head of the Department.

(ii) Out of the candidates who have scored a minimum of forty (40%) marks or above in each subject, those who score the highest marks in the aggregate for all the subjects will qualify to appear for the general interview. Candidates are called for the interview in order of their merit at the written examination and two fold of the applicants similar to the applicants to be recruited from the qualified candidates. Only qualified candidates are called for the interview at the instances where there are no two folds of applicants similar to the applicants to be recruited.

**N. B:-** Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment.

14.3 As per the existing vacancies, appointments shall be made to this post “according to merits beginning from candidate who has scored highest marks” as per the total marks obtained at the written examination

14.4 The results sheet prepared according to merits beginning from candidates who have scored highest marks as per the total marks obtained at the written examination, as indicated in para. 14.1 of this *Gazette* notification will be submitted to the Controller General of Immigration and Emigration. The results shall be communicated to the applicants personally by the Commissioner General of Examinations by post or by the web site [www.results.exams.gov.lk](http://www.results.exams.gov.lk). Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations

on conducting the examination and issuing results and they are liable to a punishment imposed by him for breach of these rules.

15. *Syllabus of the written examination :*

01. Aptitude test and General Knowledge – Duration two (02) hours. 100 marks

Part I - Aptitude test

Questions are designed to test logical reasoning skills, Mathematical skills, comprehension and ability to taking decisions.

Part II – General Knowledge

Questions are designed to test the candidate’s knowledge on the economic, social and political background of Sri Lanka, Global politics, knowledge on science and technology and new scientific inventions. This question paper shall consist of short and/or multiple choice questions.

02. English Language - Duration two (02) hours. 100 marks

Questions are designed to test the comprehension, expressing ideas and Communication skills of the candidate.

03. Basic knowledge on Computer science - Duration one (01) hour. 100 marks

Questions are designed to test the basic knowledge on computer, Usage of software such as MS word, and MS Excel, knowledge on the usage of Internet and e-mail.

16. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

M. N. RANASINGHE,  
Controller General of Immigration and  
Emigration,  
Department of Immigration and Emigration.

Department of Immigration and Emigration  
“Suhurupaya”  
Battaramulla,  
03rd July, 2017.

SPECIMEN FORM OF APPLICATION

(For office use only)

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO  
 GRADE II OF THE POST OF AUTHORIZED OFFICER -2017

01. Medium : (Indicate the relevant number in the cage)

Language Medium of Examination	No.
Sinhala	2
Tamil	3
English	4

(Application should be completed in medium of language in which the candidate intends to sit the examination)

02. Personal Information :

2.1 Name in full (In English block capitals) :

\_\_\_\_\_.

(Eg. : HERATH MUDIYANSELAGE  
 SAMAN KUMARA GUNAWARDHANA)

2.2 Name with initials at the end (In English block capitals) :\_\_\_\_\_.

(Eg. : GUNAWARDHANA H.M. S. K).

2.3 Name in full (In Sinhala/Tamil) :\_\_\_\_\_.

2.4 Permanent Address (In English block capitals) :\_\_\_\_\_.

2.5 Address to which admission card should be posted :

(i) \_\_\_\_\_.

(In English block capitals)

(ii) \_\_\_\_\_.

(In Sinhala/Tamil)

2.6 Gender :

Male - 0

Female - 1

(Indicate the relevant number in the cage)

2.7 Race (Indicate the relevant number in the cage)

(i) Sinhala - 1

(ii) Tamil - 2

(iii) Indian Tamil - 3

(iv) Muslim - 4

(v) Other - 5

2.8 National Identity Card Number :

2.9 Date of Birth :

Year  Month  Date

2.10 Age as at 28<sup>th</sup> July 2017 which is the date of fulfilling qualification:

Years  Months  Days

2.11 Telephone No. :

03. Educational qualifications :

3.1

(i) Date of graduation :\_\_\_\_\_.

(ii) University/Institute :\_\_\_\_\_.

(iii) Registration Number :\_\_\_\_\_.

(iv) Internal/External :\_\_\_\_\_.

(v) Degree :\_\_\_\_\_.

(vi) Subjects/ Subject field :\_\_\_\_\_.

(vii) Index No. :\_\_\_\_\_.

(viii) Language medium of Examination :\_\_\_\_\_.

3.2 G.C.E.(O/L) examination :

(i) Year in which the applicant passed the examination :\_\_\_\_\_.

(ii) Index No. :\_\_\_\_\_.

(iii) Language medium of Examination :\_\_\_\_\_.

(iv) Pass obtained for English Language :\_\_\_\_\_.

04. Physical Requirements :

4.1 Height :

..... feet .....Inches or ..... cm

4.2. Circumference of chest .....cm (Not applicable for female applicants.)

..... feet .....Inches or .....cm

05.

5.1 Have you been found guilty by court of Law? ..... (yes/No) :\_\_\_\_\_.

5.2 If so, give details :\_\_\_\_\_.

06.

6.1 Are you holding a post in the Public Service ..... (Yes/No) :\_\_\_\_\_.

6.2 If so, give details :\_\_\_\_\_.

7.0 Have you been dismissed from the Public Service / Have you removed from the Public Service :\_\_\_\_\_.

## 08. Payment of examination fees :

- (i) Post Office / Sub Post Office :————.
- (ii) Amount paid :————.
- (iii) Date on which the amount paid :————.
- (iv) Receipt No. :————.

Paste one edge of the receipt here securely  
(It is advisable to keep a photocopy of the receipt)

## 09. Certificate of the candidate:

I declare that all the information given in this form is true to the best of my knowledge and belief. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations on conducting of the examination.

\_\_\_\_\_  
Signature of Applicant.

Date :————.

10. Attestation of the applicant's signature (Para 8.4 of the *Gazette* Notification):

I hereby certify that ..... (Full name) who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein. He/She placed his/her signature in my presence on .....2017.

\_\_\_\_\_  
Signature of the Officer attesting the Signature.

Date :————.

Name :————.

Designation :————.

Address :————.

(To be certified by placing the Official Stamp)

07-458/1

## Amendment Notice

**EFFICIENCY BAR EXAMINATIONS FOR  
OFFICERS IN GRADE III OF CLASS 1,  
GRADE II OF CLASS 1 AND GRADE I OF  
CLASS 1 OF SRI LANKA INFORMATION  
AND COMMUNICATION TECHNOLOGY  
SERVICE - 2017**

NOTICE No. 06-169 of the above Efficiency Bar Examinations published in the *Gazette* No. 2024 dated 16.06.2017 are revised in the following manner :

- (i) The closing dated of applications indicated in 5.0 of the examination notification shall be extended up to 12.00 p. m. (mid night) of 10th July 2017.
- (ii) The days on which the examination is held shall not be changed due to these revisions and the other provisions stipulated in the examination notification shall remain unchanged.

J. J. RATHNASIRI,  
Secretary,

Ministry of Public Administration and  
Management.

03rd July, 2017.

07-518



AMENDMENT NOTICE

**EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF CLASS 3, GRADE II OF CLASS 3, GRADE I OF CLASS 3, GRADE II OF CLASS 2 AND GRADE I OF CLASS 2 OF SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE - 2017**

NOTICE No. 06-170 of the above Efficiency Bar Examinations published in the *Gazette* No. 2024 dated 16.06.2017 are revised in the following manner :

- (i) The closing dated of applications indicated in 5.0 of the examination notification shall be extended up to 12.00 p. m. (mid night) of 10th July 2017.
- (ii) The days on which the examination is held shall not be changed due to these revisions and the other provisions stipulated in the examination notification shall remain unchanged.

K. V. P. M. J. GAMAGE,  
Director General of Combined Services.

03rd July, 2017.

07-517

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”  
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the [www.documents.gov.lk](http://www.documents.gov.lk)**

*(Issued every Friday)*

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

Rs.	cts.
One inch or less	137 0
Every addition inch or fraction thereof	137 0
One column or 1/2 page of <i>Gazette</i>	1,300 0
Two columns or one page of <i>Gazette</i>	2,600 0

*(All fractions of an inch will be charged for at the full inch rate.)*

11. The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	<b>Price</b>	<b>Postage</b>
	<i>Rs. cts.</i>	<i>Rs. cts.</i>
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

**Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.**

**\* Rates for Single Copies (if available in stock)**

	<b>Price</b>	<b>Postage</b>
	<i>Rs. cts.</i>	<i>Rs. cts.</i>
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
Part I(Whole of 3 Sections together)	80 0	120 0
Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

**IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE**

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government *Gazette*.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

**THE SCHEDULE**

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
<b>2017</b>						
<b>JULY</b>	07.07.2017	Friday	—	23.06.2017	Friday	12 noon
	14.07.2017	Friday	—	30.06.2017	Friday	12 noon
	21.07.2017	Friday	—	07.07.2017	Friday	12 noon
	28.07.2017	Friday	—	14.07.2017	Friday	12 noon
<b>AUGUST</b>	04.08.2017	Friday	—	21.07.2017	Friday	12 noon
	11.08.2017	Friday	—	28.07.2017	Friday	12 noon
	18.08.2017	Friday	—	04.08.2017	Friday	12 noon
	25.08.2017	Friday	—	11.08.2017	Friday	12 noon
	31.08.2017	Thursday	—	18.08.2017	Friday	12 noon
<b>SEPTEMBER</b>	08.09.2017	Friday	—	25.08.2017	Friday	12 noon
	15.09.2017	Friday	—	31.08.2017	Thursday	12 noon
	22.09.2017	Friday	—	08.09.2017	Friday	12 noon
	29.09.2017	Friday	—	15.09.2017	Friday	12 noon

**GANGANI LIYANAGE,**  
Government Printer. (*Acting*)

Department of Government Printing,  
Colombo 08,  
01st January, 2017.