

N. B.– Part IV (A) of the Gazette No. 2,057 of 02.02.2018 was not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,058 – 2018 පෙබරවාරි මස 09 වැනි සිකුරාදා – 2018.02.09  
No. 2,058 – FRIDAY, FEBRUARY 09, 2018

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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*Note.*– Demutualization of the Colombo Stock Exchange Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 26, 2018.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 02nd March, 2018 should reach Government Press on or before 12.00 noon on 16th February, 2018.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,  
Government Printer (Acting).

Department of Govt. Printing,  
Colombo 08,  
01st January, 2018.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

## Posts – Vacant

### JUDICIAL SERVICE COMMISSION SECRETARIAT

#### Calling applications for Recruitment of Grade III Drivers

APPLICATIONS are called from male applicants for recruitment of Driver Grade III for the vacancies in the Judicial Service Commission Secretariat with the consent of Director General of Combined Services.

02. Number of existing vacancies in the Judicial Service Commission Secretariat, Hulftsdorp, Colombo 12 is 02, Number of appointments and the date of appointment will be decided by the Authority. The Authority has the power to fill certain number of vacancies or not to fill any vacancy.

03. *Salary.* – According to Public Administration Circular No. 03/2016 dated 25.02.2016 Salary Scale entitled to the post is PL3-2016, Which is Rs.25,790 - 10 x 270- 10 x 300 - 10 x 330 - 12 x 350- Rs. 38,990 (Salary will be paid in terms of Schedule II of P. A. Circular 03/2016 till 01.01.2020)

04. This post is permanent, officers should comply to policy decision taken by the government in the future about the pension scheme entitled.

05. It is compulsory to serve a minimum of three years in the place of first appointment. However, the appointing authority shall have the power to transfer any officer before the mentioned time on the basis of special circumstances.

06. *Educational Qualifications.* – Should pass 06 subjects at least with two credit passes including Sinhala/Tamil Language in G. C. E. Ordinary Level Examination in not more than two sittings.

#### 07. *Professional Qualifications :*

- (i) Should have a valid driving license issued by the Commissioner General of Motor Traffic with regard to driving of Private/Hiring cars and station wagon tare of which less than 24 CWT. (A driving license in vehicle class C and C1 or a driving license in class B under New procedure shall have been obtained at least before three (03) years from the date of recruitment)

- (ii) Should have a fair knowledge on the High way code.

08. *Experience.* – Should possess 03 years experience as a driver of Motor Vehicles. (The experience shall be proved by certificates)

#### 09. *Physical Fitness :*

- (i) Shall be the minimum height of 05ft
- (ii) Shall be of sound physical health and good eye sight so as to perform duties during day and night. This should be proved by a proper Certificate issued by Government Medical Officer.

#### 10. *Other Qualifications :*

- (i) Should be a Citizen of Sri Lanka.
- (ii) Should be of excellent character.
- (iii) It is compulsory for every applicant to complete all the qualifications relevant for the post on or before the date on which applications are called.

11. *Age limit.* – Applicants should not be less than 18 years and not more than 45 years as at the closing date of the application. Upper age limit is not relevant for permanent pensionable appointees who are already in the government service.

12. *Method of recruitment.* – Recruitment shall be made through a Trade Test and General Interview :

\* Marks assigned to the trade test are as follows :

Subjects	Maximum Marks	Pass Marks
(i) Competence in driving	40	20
(ii) Practical knowledge of highway rules	40	20
(iii) Basic knowledge on motor mechanism	20	10

\* The general interview shall be for examination of initial qualifications required for recruitment and no marks shall be allocated in this regard.

13. Accurate information should be furnished when completing the application. If it is revealed during the clarification of qualifications that a candidate is ineligible, his candidature will be cancelled at any occasion. If any information submitted by a candidate is found to be false he will be dismissed from public service at any occasion.

14. The application should be furnished in accordance with the specimen form. Applications not conforming to the specimen and which are inaccurately completed or in incomplete condition will be rejected without prior notice. The candidate should bear the loss that will occur by not completing the application duly.

15. Completed applications should be sent by registered post or personally handed over to the address "Secretary, Judicial Service Commission Secretariat, Hulftsdorp, Colombo 12" on or before 28.02.2018.

16. Please mention "Recruitment to Grade III of Drivers" on the top left corner of the envelope included of application.

SANJEEWA SOMARATNE,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
18th January 2018.

### SPECIMEN APPLICATION FORM

#### RECRUITMENT TO GRADE III OF DRIVERS SERVICE

(For office use only)

01. Name with initials : \_\_\_\_\_.

02. Names denoted by initials : \_\_\_\_\_.

03. N. I. C. No. :

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04. Permanent address : \_\_\_\_\_.

05. Gender : Female -1 Male - 0

06. Date of Birth :

Year  Month  Date

07. Age :

Years : \_\_\_\_ Months : \_\_\_\_ Days : \_\_\_\_.

(As at closing date of applications)

08. Height

09. Civil status

10. Contact No. :

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11. Educational Qualifications :

(i) Results of the first attempt :

Year : \_\_\_\_ . Index No. : \_\_\_\_ .

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

(ii) Results of the second attempt:

Year : \_\_\_\_ . Index No. : \_\_\_\_ .

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

12. Details of G. C. E. (A/L) Examination : \_\_\_\_\_

(i) Year and month of examination

(ii) Index No.: \_\_\_\_\_

(iii) Results :

Subject	Grade
1.	
2.	
3.	
4.	

13. Experience and competence related to Driver post:—  
(Shall have knowledge on high way rules): \_\_\_\_\_

14. Are you in a sound physical health to engage in the Drive profession? Is your eye sight good ? (Should support medical certificate)

(Please mark ✓ in the relevant box)

Yes  No

\*Note : Send copies of relevant certificates and Driving license.

15. Have you ever been convicted by a Court of Law for any charge? :  
(Please mark ✓ in the relevant box)

Yes  No

(c) I shall not alter any of the information mentioned herein later.

\_\_\_\_\_,  
Signature of applicant.

Date :\_\_\_\_\_.

16. If the answer is "yes" give details:\_\_\_\_\_

(Applicants who are already in Government Service should forward their applications through their Heads of the Departments)

17. Attestation of the applicant :

(a) I respectfully state that the particulars furnished by me in this application are true and correct to the best of my Knowledge. I hereby agree to bear the loss that may occur by some parts filled incompletely and/or completing incorrectly. Further, I state that I have completed accurately all the parts contained herein.

I certify that Mr..... who is submitting this application has been serving in this office from..... and that his work, attendance and conduct are satisfactory, that he can be released from this institution if selected for the above post.

\_\_\_\_\_,  
Signature of Head of Department.  
(Official Stamp)

(b) I am aware that, if the statement made by me is proven false. I shall be subjected to be disqualified prior to the appointment and to be dismissed from service after the appointment.

Date :\_\_\_\_\_.

02-216