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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,109 – 2019 පෙබරවාරි මස 01 වැනි සිකුරාදා – 2019.02.01

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PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 22nd February, 2019 should reach Government Press on or before 12.00 noon on 08th February, 2019.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2019.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

POST OF REGISTRAR OF MARRIAGE, BIRTH AND DEATH OF THE REGISTRAR GENERAL'S DEPARTMENT

Rathnapura District

NOTICE OF CANCELLATION

THE calling for applications for the following Division which appeared in the notice No. 12-741 of calling applications for the Post of Registrar of Birth and Deaths and Registrar/Additional Registrar of Marriages (Kandyan/General) in Rathnapura District which was published by me in the Part 1(IIa) of the *Gazette* of the Democratic Socialist Republic of Sri Lanka *Gazette* No. 2104 dated 28.12.2018 is cancelled hereby.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which application are called</i>
Rathnapura	Rathnapura	Post of Registrar of Marriage (Kandyan/General) in Nawadun Korallaya Division

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
09th January, 2019.

02-64

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the post of Life Saving Officer, Primary Nontechnical Service - Category in the Department of Sports Development- 2019

APPLICATIONS are called from Sri Lankan citizens who possess qualifications below in posts of Life saving Officer, Primary Non-Technical Service Category, to fill vacancies existing in the Department of Sports Development.

Post	Salary Scale	Number of Vacancies
Life Saving Officer - Grade 111	PL-01-2016	07

01. Educational and other qualifications :

1.1 Educational Qualifications

1.1.1 Should have passed the G.C.E. (O/L) Examination in six (06) subjects not more than two sittings with at least two credit passes.

1.2 Professional Qualifications

1.2.1 To have a Bronze Medal certificate from Lifesaving Association of Sri Lanka or from a recognized Public institution.

1.3 Experience :

Experience in the field will be considered as additional qualification.

1.4 Physical conditions :

Candidate should be of sound physical and mental condition to serve in any part of the Island.

1.5 Other Qualifications :

- 1.5.1 Candidates will be recruited on condition that they are in good physical condition to serve in the Department, following a medical examination.
- 1.5.2 Applicant should be a citizen of Sri Lanka.
- 1.5.3 Applicant should have an excellent moral character.
- 1.5.4 Applicant should possess all the qualifications specified in this notice, as at 01.01.2019.

02. I Salary Code: PL-01-2016

II Salary Scale : Rs.24,250-10x250-10x270-10x300-12x330- Rs. 36,410
(According to the Public Administration Circular 3/2016 w.e.f. 01.01.2020)

03. Common Conditions :

- 3.1 Age Limit : Should not be less than 18 and not more than 45 as at 01.01.2019
- 3.2 Recruitment Procedure : Fitness Evaluation Interview
(Basic qualifications of the candidates will be checked during the interview.)

<i>Main heads to present marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for the selection</i>
1.Additional Educational Qualification	35	40%
2. Additional Professional Qualifications	20	
3. Experience in the relevant field	20	
4. Swimming and First Aid skills	20	
5. Skills in the interview (Leadership/ Attitudes/ Personality and Communication Skills)	05	
Total	100	

04. Selection Procedure :

- 4.1 According to the number of existing vacancies and the order of merits (as relevant in the Fitness Evaluation Interview) candidates will be appointed by the Director General of the Department of Sports Development.

05. Preparing Applications/ Filling Applications :

- 5.1 Applications should be prepared in the medium of language in which he/she aspires to enter the service.
- 5.2 At the top of the applications completed in Sinhala and Tamil medium, name of the post should be indicated in English as well. (in addition to Sinhala/Tamil)
- 5.3 Applications should be prepared according to the format given at the end of this notice, using A4 size sheets.
- 5.4 *Certification.*— Signature of a person who is already serves to the government, should be certified by the relevant Head of the Department or authorized officer in the institution. Signatures of the other candidates should be certified by authorized person, *i.e.* a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-law, a Notary, a Principal of a Government School, a permanent Public Service Officer earning not less than Rs.240,360/- income per annum, a Chief Incumbent in a Buddhist Temple or a Nayaka Thero, or any other religious dignitary in charge of a religious place.
- 5.5 Applicants presently serving in government Departments, Boards, Corporations should forward their applications through their Head of the Department or the Head of the Institution.

5.6 *Submitting bogus information :*

In the event of any candidate, being found to be disqualified to be present at the interview or If any information furnished herein found to be false or seemed to have been willfully suppressed by the applicant his/her candidature will be liable to be cancelled and to be dismissed from service during the course of his/her service, if he/she has been found to be guilty of the above offences after recruitment.

06. *Submission of applications :*

- 6.1 Application prepared according to the format given in the end of this notice, should be forwarded by the registered post on or before 18.02.2019 to the address given below.
- 6.2 In proof of educational qualifications, professional qualifications and experience, certified copies of such documents should be submitted with the application.
- 6.3 Submission of applications :
Director General,
Department of Sports Development,
No. 09, Philip Gunawardane Mawatha,
Colombo 07.
- 6.4 On the top left corner of the envelope should bear the legend, “**Recruitment to post of Life Saving Officer, Primary Non-Technical Service Category -2019**”
- 6.5 For further information, please refer the web sites www.sportsdev.gov.lk or www.sportsmin.gov.lk
In the case of any ambiguity between the Sinhala and Tamil texts, Sinhala text will prevail.

07. Identity of the applicant.— Candidates should prove their identity at the interview. Following documents will be entertained as proof documents.

- (I) National Identity Card issued by the Department of Registration of Persons
- (II) Valid Passport

08. Condition of Employment :

- 8.1 This post is permanent and pensionable and is subject to policy decision that may be taken by the Government in future.
- 8.2 Service Conditions :
With respect to every appointment, conditions of the Procedural Rules and Regulations of Public Service Commission published in Extra Ordinary *Gazette* No. 1589/30 on 20.02.2009 and regulations in the Establishment Code will apply.

09. If any information furnished herein found to be false or seemed to have been willfully suppressed by the applicant or he/she has been found to be disqualified during the course of his/her service, he/she will be liable to be dismissed.

DHAMMIKA MUTHUGALA,
Director General.

Department of Sports Development,
No. 09, Philip Gunawardane Mawatha,
Colombo 07,
01st February, 2019.

[illegible]

(c) G.C.E. (A/L) Examination :

Year :

Index No :

<i>Serial No.</i>	<i>Subject</i>	<i>Pass</i>

09. Professional Qualifications :

(Attach certified photo copies of original certificates.)

9.1 Experience relevant to the field:

9.2 Other Qualifications:

10. State whether you have been convicted of any case from a court or any action pending. Yes/ No

10.1 If yes, give information

11. Certificate of the candidate :

(a) I do hereby certify that the information given here are true and accurate.

(b) I am aware that I will be liable to disqualify to be recruited to the service and dismissed in the event such information is found to be false after appointment.

(c) I agree that I am liable to all terms and conditions of the Fitness Evaluation Interview.

(d) I will not change any information provided herein at any later occasion.

Signature of the candidate:

Date :

12. Certification of Candidate's signature :

I do hereby certify that Mr. /Mrs. /Miss., the candidate is personally known to me and placed his/her signature in my presence on (date)

Signature of the certifying officer :

Date :

13. Certificate by the Head of the department :

The applicant, Mr. /Mrs. /Miss., serves in this Ministry/Department/ Institution as in a permanent/casual/ temporary post from Legal action has been instituted/ not instituted against him/her. His/Her work, attendance and behavior is satisfactory/ unsatisfactory. If he/she will be selected to this post, he/she could/could not release from the post he/she is presently holding.

.....
Signature of the Head of the Institution (Frank).

Post:

Date:

DEPARTMENT OF SPORTS DEVELOPMENT

**Recruitment to Management Assistant- Non Technology Service - Category 2
Exercise Assistant and Sports Ground Clerk - 2019**

APPLICATIONS are called from Sri Lankan citizens who possess qualifications below in posts of Management Assistant- Non Technical Service - Category 2 Exercise Assistant and Sports Ground Clerk, to fill vacancies existing in the Department of Sports Development.

Post	Salary Scale	Number of Vacancies
Exercise Assistant - Grade III	MN-01-2016	10
Sports Ground Clerk - Grade III	MN-01-2016	06

01. Educational and Other qualifications :

1.1 Educational Qualifications

- 1.1.1 Should have passed the G.C.E. (O/L) Examination in six (06) subjects in one sitting with credit passes for Sinhala/Tamil/English, Mathematics and other two (02) subjects ;
and

- 1.1.2 Should have at least one (01) pass in G.C.E.(A/L) (except for Common General Paper)

1.2 Professional Qualifications

- 1.2.1 Qualifications obtained in the field will be considered as special qualifications. For the post of Exercise Assistant, applicant should have followed a training course on Physical Fitness, which should be more than two (02) weeks.

1.3 Experience

Experience in the field will be considered as special qualification for those who apply for the post of Exercise Assistant.

1.4 Physical conditions

Candidate should be of sound physical and mental condition to serve in any part of the Island.

1.5 Other Qualifications

- 1.5.1 Applicant should be a citizen of Sri Lanka.
1.5.2 Applicant should have an excellent moral character.
1.5.3 Applicant should possess all the qualifications specified in this notice, as at 01.01.2019.

02. I Salary Code: MN-01-2016

II Salary Scale : Rs.27,140-10x300-11x350-10x495-10x660- Rs. 45,540
(According to the Public Administration Circular 3/2016 w.e.f. 01.01.2020)

03. Common Conditions :

- 3.1 Age Limit** : Should not be less than 18 and not more than 30 as at 01.01.2019

3.2 Recruitment Procedure

Exercise Assistant	Fitness Evaluation Interview & Practical Test
Sports Ground Clerk	Fitness Evaluation interview

3.3 Recruitment percentage

- Open - 100%
Limited - N.A.
Merit - N.A.

(Basic qualifications of the candidates will be checked during the interview.)

(A) Fitness Evaluation Interview and the Practical Test- Exercise Assistant

<i>Main heads to present marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for the selection</i>
1. Additional Educational Qualification	15	N.A.
2. Experience in the relevant field and talents in sports	30	
3. Physical Fitness	20	
4. Professional Qualifications	30	
5. Skills in the interview (Leadership/ Attitudes/ Personality and Communication Skills)	05	
Total	100	

(B) Fitness Evaluation Interview and the Practical Test- Sports Ground Clerk

<i>Main heads to present marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for the selection</i>
1. Additional Educational Qualification	35	According to the order of merits Candidates will be recruited.
2. Experience in the relevant field	20	
3. Language proficiency	20	
4. Computer Skills	20	
5. Skills in the interview (Leadership/ Attitudes/ Personality and Communication Skills)	05	
Total	100	

04. Selection Procedure :

- 4.1 According to the number of existing vacancies and the order of merits (as relevant in the Fitness Evaluation Interview and the practical test) candidates will be appointed by the Director General of the Department of Sports Development.

05. Preparing Applications/ Filling Applications :

- 5.1 Applications should be prepared in the medium of language in which he/she aspires to enter the service.
- 5.2 At the top of the applications completed in Sinhala and Tamil medium, name of the post should be indicated in English as well. (in addition to Sinhala/Tamil)
- 5.3 Applications should be prepared according to the format given at the end of this notice, using A4 size sheets.
- 5.4 In the case of the applicant is applying both posts, separate applications should be submitted.
- 5.5 Certification: Signature of a person who is already serves to the government, should be certified by the relevant Head of the Department or authorized officer in the institution. Signatures of the other candidates should be certified by authorized person, i.e. a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-law, a Notary, a Principal of a Government School, a permanent Public Service Officer earning not less than Rs.240,360/- income per annum, a Chief Incumbent in a Buddhist Temple or a Nayaka Thero, or any other religious dignitary in charge of a religious place.
- 5.6 Applicants presently serving in government Departments, Boards, Corporations should forward their applications through their Head of the Department or the Head of the Institution.

5.7 Submitting bogus information :

In the event of any candidate, being found to be disqualified to be present at the interview or If any information furnished herein found to be false or seemed to have been willfully suppressed by the applicant his/her candidature will be liable to be cancelled and to be dismissed from service during the course of his/her service, if he/she has been found to be guilty of the above offences after recruitment.

06. Submission of applications :

6.1 Application prepared according to the format given in the end of this notice, should be forwarded by the registered post on or before 18.02.2019 to the address given below.

6.2 In proof of educational qualifications, professional qualifications and experience, certified copies of such documents should be submitted with the application.

6.3 Submission of applications :

Director General,
Department of Sports Development,
No. 09, Philip Gunawardane Mawatha,
Colombo 07.

6.4 On the top left corner of the envelope should bear the legend, “**Recruitment to post of Management Assistant-Non Technology-Service Category 2 - 2019**”

6.5 For further information, please refer the web sites www.sportsdev.gov.lk or www.sportsmin.gov.lk

In the case of any ambiguity between the Sinhala and Tamil texts, Sinhala text will prevail.

07. Identity of the applicant.— Candidates should prove their identity at the interview. Following documents will be entertained as proof documents.

(I) National Identity Card issued by the Department of Registration of Persons

(II) Valid Passport

08. Condition of Employment :

8.1 This post is permanent and pensionable and is subject to policy decision that may be taken by the Government in future.

8.2 Service Conditions :

With respect to every appointment, conditions of the Procedural Rules and Regulations of Public Service Commission published in *Extra Ordinary Gazette* No. 1589/30 on 20.02.2009 and regulations in the Establishment Code will apply.

09. If any information furnished herein found to be false or seemed to have been willfully suppressed by the applicant or he/she has been found to be disqualified during the course of his/her service, he/she will be liable to be dismissed.

DHAMMIKA MUTHUGALA,
Director General,
Department of Sports Development.

No. 09, Philip Gunawardane Mawatha,
Colombo 07,
01st February, 2019.

SPECIMEN APPLICATION FORM

DEPARTMENT OF SPORTS DEVELOPMENT

RECRUITMENT TO MANAGEMENT ASSISTANT - NON TECHNOLOGY SERVICE CATEGORY 2 EXERCISE ASSISTANT AND SPORTS
GROUND CLERK - 2019

Medium of Language for the Evaluation Interview and Practical Test :

Sinhala – 2

Tamil – 3

(Write the relevant Number in the cage)

Post applying :

Exercise Assistant – 1

Sports Ground Clerk – 2

(Write the relevant Number in the cage)

01. Name in full :

02. (a) Name with initials: (Ex: GUNAWARDANA M.G.B.S.K.)

(In block capitals)

03. NIC No. :

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04. Gender : Male – 0

Female – 1

(Write the relevant Number in the cage)

05. Permanent Address:

(a) District of permanent address:

(b) Divisional Secretariat Area:

(c) Telephone No. :

06. Date of birth

(a) Year : Month : Date :

(b) Age as at 01.01.2019 : Years : Months : Days :

07. Marital Status

Married – 1

Single – 2

(Write the relevant number in the cage)

08. Educational Qualifications

(a) G.C.E. (O/L) Examination

Year :

Index No. :

Serial No.	Subject	Pass

(b) G.C.E. (A/L) Examination :

Year :

Index No. :

Serial No.	Subject	Pass

09. Professional Qualifications :

(Attach certified photo copies of original certificates.)

9.1 Experience relevant to the field:
.....

10. Additional Educational Qualifications and other qualifications :
.....
.....

11. State whether you have been convicted of any case from a court or any action pending. Yes/ No

11.1 If yes, give information :
.....

12. Certificate of the candidate

- (a) I do hereby certify that the information given here are true and accurate.
- (b) I am aware that I will be liable to disqualify to be recruited to the service and dismissed in the event such information is found to be false after appointment.
- (c) I agree that I am liable to all terms and conditions of the examination.
- (d) I will not change any information provided herein at any later occasion.

.....,
Signature of the candidate.

Date :

13. Certification of Candidate's signature :

I do hereby certify that Mr. /Mrs. /Miss., the candidate is personally known to me and placed his/her signature in my presence on (date).

.....
Signature of the Certifying Officer.

Date :

14. Certificate by the Head of the Department :

The applicant, Mr. /Mrs. /Miss., serves in this Ministry/Department/ Institution as in a permanent/casual/ temporary post from Legal action has been instituted/ not instituted against him/her. His/Her work, attendance and behavior is satisfactory/ unsatisfactory. If he/she will be selected to this post, he/she could/could not release from the post he/she is presently holding.

.....
Signature of the Head of the Institution (Frank).

Post:

Date:

02-225/2

PARLIAMENT OF SRI LANKA

Post of Receptionist

APPLICATIONS are invited from the citizens of Sri Lanka who are physically sound and of excellent moral character for the vacant post of Receptionist on the Staff of the Secretary-General of Parliament.

Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the "Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura, Kotte" on or before 15 February, 2019. The post of "Receptionist" should be indicated on the top left-hand corner of the envelope. (This advertisement is also available on the website: www.parliament.lk)

1. *Salary Scale.*— According to the Schedule I of the Management Services Circular 06/2016 dated 07.11.2016, salary scale specified for this post is Rs. 30,350 – 11 x 330 / 10 x 380 – Rs. 37,780. The selected candidates will be placed initially at the monthly salary step of Rs. 27,214 according to the schedule II of the Circular mentioned above. (The minimum initial gross monthly remuneration together with all the allowances will be approximately Rs. 57,000)

2. *Educational & Professional Qualifications :*

- (a) Should have passed General Certificate of Education (Ordinary Level) Examination in six subjects with 5 credit passes including Sinhala or Tamil, Mathematics/ Arithmetic and English at one sitting.

And

- (b) Should have successfully completed a diploma in English Language conducted by a recognized University or any other institution recognized by the government of which the duration is not less than a year.

Other qualifications :

- (a) The ability to speak foreign languages other than Sinhala/ Tamil/ English will be an additional qualification.
- (b) Candidates having knowledge in English and Tamil where the mother tongue is Sinhala and knowledge in English and Sinhala where the mother tongue is Tamil will be given special consideration.
- (c) Computer literacy and fluency in Sinhala / Tamil and English.

Exception.– Members of the staff of the Secretary General of Parliament who have completed a satisfactory service of not less than 10 years and are on salary groups A, B and C need not have to fulfill qualifications specified in 2 (b) above.

3. *Age Limit.*– Should not be less than 18 years and not more than 35 years of age as at 15 February, 2019.

4. *Method of Recruitment.*– Through a written test/ Oral test and an interview.

5. *Terms and Conditions of Service :*

- (i) This post is permanent. Pension entitlement pertaining to this post will be determined according to the policy decisions taken by the Government in future. Appointment will be made subject to a three-year (03) probation period. If a person who has been confirmed in a permanent and pensionable post in the Public / Provincial Public Service is selected, he / she will be appointed subject to an acting period of one year.
- (ii) Selected candidates will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary - General of Parliament.
- (iii) Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
- (iv) Selected candidates will be subject to a medical examination.
- (v) A Security Clearance Report with respect to the selected candidate will be obtained prior to his / her appointment.

6. Applicants should attach the copies of the following certificates (not originals) to their applications. Originals of the certificates should be produced, when called upon to do so :

- (a) Birth Certificate,
- (b) Certificates of Educational Qualifications,
- (c) Certificates of Professional Qualifications,
- (d) Certificates of Experience.

7. Applicants serving in Public / Provincial Public Service / State Corporations / Statutory Boards should send their applications through their respective Heads of Departments / Institutions.

8. Canvassing in any form will be a Disqualification.

W. B. D. DASANAYAKE,
Secretary General of Parliament.

SPECIMEN APPLICATION FOR THE POST OF RECEPTIONIST

01. (a) Name with initials (in Sinhala/Tamil) :
- (b) Names denoted by initials (in Sinhala/Tamil) :
- (c) Full Name (in English Capital Letters): Mr./Mrs./Miss :
02. National Identity Card Number :
03. (a) Private Address :
- Telephone No. :
- (b) Office Address :
- Telephone No. :
- (c) Please indicate the address to where the admission to be posted :
- Private ☐ Office ☐
04. (a) Date of Birth:
(A copy of the birth Certificate should be attached)
- (b) Age as at 15th February 2019: Years: Months: Days:
05. Civil Status:
06. Gender : Male / Female :
07. State whether a citizen of Sri Lanka :
08. Educational Qualifications: (Copies of relevant certificates should be attached)

[illegible]

09. Professional Qualifications (copies of the certificates should be attached) :
10. Experience (copies of the certificates should be attached)
11. Details of Present Employment:
- (a) Name and Address of the Institution:
- (b) Present Post:
- (c) Date of First Appointment:
- (d) Monthly basic salary:
- (e) Allowances:
- (f) Gross Salary:
12. Have you been convicted for a criminal offence by a Court of Law? :
- If so, give details:
13. Have you served under the Government before? :
- If so, give details:

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

.....,
Signature of the Applicant.

Date:

Certification of Head of Department / Institution

(Only for applicants serving in the Public Service/Provincial Public Service/Government Corporations/Statutory Boards)

Secretary General of Parliament,

I recommend and forward the application of Mr / Mrs /Miss holding the post of
..... in this Institution. I certify that his/her work and conduct are satisfactory and that he/she has not been
subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released
from the service if selected for this post.

.....,
Signature of Head of Department/Institution .
(Official Stamp)

Date :

DEPARTMENT OF GOVERNMENT PRINTING

Recruitment (Open Basis) of the Post of Offset Litho Printing Operator in Level 03 of the Management Assistant Technical Service Category of the Department of Government Printing

APPLICATIONS were called on 21.12.2018 to select the eligible persons for the Post of Offset Litho Printing Operator in Class III of Grade III of the Management Assistant Technical Service Category (Level 03) of the Department of Government Printing coming under the purview of the Ministry of Defence.

According to the said notice, the closing date for application was 21.01.2019 and as the applications received are inadequate, the closing date for applications has been extended until 28.02.2019.

Accordingly, applications prepared in accordance with the specimen given in the said advertisement, should be sent by registered post addressed to “Government Printer, Department of Government Printing, No. 118, Dr. Danister de Silva Mawatha, Colombo 08” to receive on or before 28.02.2019. The caption “Recruitment (Open Basis) for the Post of Offset Litho Printing Operator” should be mentioned on the left hand top corner of the envelope containing the applications.

Those who apply for the post should have more than five (05) years experience as an Offset Litho Printing Operator in a reputed institution but the applicants who have not obtained N.V.Q. Level 4 qualifications are requested to obtain the said qualifications through RPL system via National Apprenticeship and industrial Training Authority (NAITA) and the certificate obtained should be attached and sent along with the application.

GANGANI LIYANAGE,
Government Printer,
Department of Government Printing.

25th January, 2019.

02-409

Examinations, Results of Examinations & c.

MINISTRY OF CITY PLANNING, WATER SUPPLY AND HIGHER EDUCATION

Sri Lanka Institute of Advanced Technological Education

ADMISSION OF STUDENTS TO THE ADVANCED TECHNOLOGICAL INSTITUTES AND ADVANCED TECHNOLOGICAL INSTITUTE SECTIONS FOR THE ACADEMIC YEAR – 2019

APPLICATIONS are called for Higher National Diploma (HND) Courses conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) from those who have successfully completed the GCE Advanced Level Examination on or before 2018.

How to Apply:– All duly filled applications prepared according to the Specimen application form appearing below should be sent to the relevant Advanced Technological

Institute (ATI)/ATI Section as mentioned in Section “B”, under registered cover with the bank receipt obtained by crediting Rs.500 (Five hundred rupees) to the SLIATE Account No. 025-2-001-1-3397613 at People’s Bank, Hyde Park Branch Colombo 02 or any other branch of the People’s Bank in Sri Lanka. The course applied for should be clearly stated on the top left hand corner of the envelope.

Candidates who wish to apply for more than one institute/programme should submit separate applications to each institute, while attaching separate receipt worth Rs. 500 in the space provided in the application. If the money is credited to any other account number than the specified account number or incomplete applications will be rejected.

Applications received after the closing date (01.03.2019) will not be accepted.

The applicants should select their academic programme from the list given in Section 'A' according to their

qualifications and addresses of the Advanced Technological Institutes/Sections as well as the courses conducted by those institutes are available in the Section 'B'.

Mode of conducting programmes :

Full Time Courses	: During weekdays
Part Time Courses	: During Weekends
Medium of Instruction	: English

Part - Time courses are conducted for those who are employed or self employed in relevant fields.

Course fees.– No course fees are levied for Full-Time Courses. Part - Time course fees per semester are as follows :

Higher National Diploma in Accountancy - HNDA	Rs. 5,000
Higher National Diploma in English (HND in English)	Rs. 8,000
Higher National Diploma in Information Technology - HNDIT	Rs. 12,000

Registration.– Originals of the necessary documents and certified photocopies should be produced at the registration.

Hostel Facilities.– Limited number of hostel facilities are available only for female students at ATI Dehiwala. Male and Female students are provided with hostel facilities at ATI Ampara and Colombo. This facility is available only for the deserving Full-Time students.

Section "A"

Entry qualification for the programmes

01. Higher National Diploma in Accountancy - (HNDA)

01.1 Full Time - 4 years

Applicants should have the followings qualifications :-

- (i) Passes for all the subjects in one sitting at the G.C.E. (A/L) Examination with credit pass for Economics and Accountancy.

A Credit pass in Mathematics at the G.C.E. (O/L) Examination is considered as an alternative for a credit pass in either Economics or Accountancy at the G.C.E. (A/L) Examination ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

01.2 Part Time - 4 years

Applicants should have the following qualifications :-

- (i) Passes for all the subjects in one sitting at the G.C.E. (A/L) Examination.
- (ii) Any of the certificate courses given below conducted by the Department of Technical Education and Training (DTET).

A. Completion of National Certificate in Accounting Technicians.

B. Completion of National Certificate in Business Studies.

C. Completion of National Certificate in Accounting.

And

Ordinary pass in English Language at the G. C. E. (O/L) Examination

And

Applicant should be employed in the relevant field in a Government Institution / Public Enterprise/recognized firm or self-employment (Entrepreneur).

HNDA part time applicants who possess the following qualifications will be exempted from the 1st year and will be admitted to the 2nd year when satisfying the other entry requirements and availability of places :

- (i) Completion of the Higher National Diploma in Management/Business Administration/Business Finance conducted by the (SLIATE).
- (ii) Completion of second year of the Higher National Diploma in Commerce conducted by the (SLIATE) or (DTET).
- (iii) Completion of the National Diploma in Business Studies conducted by the (SLIATE) or (DTET).
- (iv) University Degree in relevant field (Accountancy/ B.Com./ Marketing Management/ Business Administration/ Business Finance/Business/Human Resource Management) recognized by the University Grant Commission (UGC).
- (v) Completion of Executive level or CAB I and CAB II or Foundation and Intermediate level or Licentiate I and II conducted by the Institute of Chartered Accountants of Sri Lanka (ICASL).

(vi) Completion of the Part I and Part II of the Chartered Institute of Management Accountants (CIMA - UK).

(vii) Completion of the Association of Accounting Technicians (AAT).

(viii) Completion of the Associated Certified Management Accountants (ACMA) conducted by the Institute of Certified Management Accountants (CMA-Sri Lanka).

Note.– HNDA - (Full Time) /(Part Time)

According to the Public Administration Circular No. 46/90, the Higher National Diploma in Accountancy has been recognized to accept as an alternative qualification to a General Degree in Commerce (Ordinary pass), awarded by a recognized university for recruitment purposes.

02. Higher National Diploma in Building Services Engineering - (HNDBSE) - (Full Time) – 3 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Physical Science stream (Chemistry, Physics and Combined Mathematics) ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

03. Higher National Diploma in Business Administration - (HNDBA) - Full Time – 2 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Commerce stream ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

04. Higher National Diploma in Business Finance – (HNDBF) - Full Time – 2 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) examination in Commerce streams ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

05. Higher National Diploma in Consumer Sciences and Product Technology - (HNDCSPT) - Full Time – 3 years

Applicants should have the following qualifications :

(i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in any stream including Home Science as a subject ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

06. Higher National Diploma in Engineering (HNDE - Civil) : Full Time – 3 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Physical Science stream (Chemistry, Physics and Combined Mathematics) ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

07. Higher National Diploma in Engineering (HNDE - Electrical and Electronic) : Full Time – 3 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Physical Science stream (Chemistry, Physics and Combined Mathematics) ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

08. Higher National Diploma in Engineering (HNDE - Mechanical) : Full Time – 3 ½ years

Applicants should have the following qualifications :

(i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Physical Science stream (Chemistry, Physics and Combined Mathematics) ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

09. Higher National Diploma in English (HND in English) :

09.1 Full time – 2 ½ years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream ;

and

- (ii) An Ordinary pass in English Literature or a Credit pass in English Language at the G.C.E. (O/L) Examination.

or

English specialized Teacher Training Certificate or the College of Education Diploma for English Teachers.

09.2 Part Time – 2 1/2 years

In additional to the 09.1 qualifications applicant should be employed in the relevant field in a government institution/public enterprise/recognized firm or self-employment (Entrepreneur).

10. Higher National Diploma in Food Technology (HNDFT) : Full time – 2 ½ years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in Bio Science or Physical Science streams ;

and

Ordinary passes in English Language and Mathematics at the G. C. E. (O/L) Examination.

11. Higher National Diploma in Information Technology (HNDIT) :

11.1 Full Time – 2 ½ years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in any stream. (Bio Science, Physical Science, Commerce, Technology and Arts (with ICT as a subject) are preferable) ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

11.2 Part Time – 2 1/2 years

In additional to the 11.1 qualifications applicant should be employed in the relevant field in a government institution/public enterprise/recognized firm or self-employment (Entrepreneur).

12. Higher National Diploma in Management - (HNDM) - (Full time) – 3 years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in any stream ;

or

- (ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration/Marketing) conducted by the Department of Technical Education and Training

and

Ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

13. Higher National Diploma in Project Management (HNDPM) : Full Time – 2 ½ years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

14. Higher National Diploma in Quantity Surveying - (HNDQS) : Full Time – 2 ½ years

Applicants should have the following qualifications :

- (i) Passes for all the subjects in one sitting at the G. C. E. (A/L) Examination in Physical Science stream (Chemistry, Physics and Combined Mathematics) ;

and

Ordinary pass in English Language at the G.C.E. (O/L) Examination.

15. Higher National Diploma in Technology Agriculture - (HNDT - Agriculture) : Full Time – 3 years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in Bio Science stream (Subjects : Biology, Chemistry and Physics or Agriculture) ;

and

Ordinary passes for English Language and Mathematics at the G.C.E. (O/L) Examination.

16. Higher National Diploma in Tourism and Hospitality Management - (HNDTHM) : Full Time – 3 years

Applicants should have the following qualifications :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) examination in any stream ;

and

Ordinary passes in English Language and Mathematics at the G.C.E. (O/L) Examination.

Note :

- * Part time applicants should have a permanent employment in a relevant field or Business Registration Certification.
- * Full - Time programme includes minimum 06 month In-plant training.
- * Part -Time programme includes minimum 06 month project.

Section "B"

Names of the ATIs, Addresses, Telephone Numbers and the courses

<i>Name of the ATI/ATI Section</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses offered</i>
01. Hardy Advanced Technological Institute, Ampara.	Prof. Even A Hardy Mawatha, Ampara.	063-2222056 063-2223035	HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDT (Agri), HND in English (FT), HND in English (PT), HNDTHM
02. Advanced Technological Institute Section, Anuradhapura.	Akkara 111, Anula Mawatha, Pandulagama Anuradhapura.	025-2234417	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT), HNDIT (FT), HNDIT (PT), HNDTHM
03. Advanced Technological Institute, Badulla.	Greenland Drive, Badulla.	055-2230218 055-2223818	HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDIT (PT), HND in English (FT), HND in English (PT), HNDTHM
04. Advanced Technological Institute Section, Batticaloa.	Main Street, Kovil Kulam East, Arayampathy, Batticaloa.	065-2247519 065-2247470	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT), HNDIT (FT), HNDIT (PT), HNDTHM
05. Advanced Technological Institute, Colombo.	No. 42, Rodrigo Place, Colombo 15.	011-2521152 011-2521282	HNDE (CIVIL), HNDE (Mechanical), HNDE (Electrical and Electronic) HNDQS, HNDDBSE
06. Advanced Technological Institute, Dehiwala.	No. 51, Waidya Road, Dehiwala.	011-2738349	HNDA (FT), HNDA (PT), HNDM, HNDBA, HNDIT (FT), HND in English (FT), HND in English (PT), HNDBF, HNDTHM

<i>Name of the ATI/ATI Section</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses offered</i>
07. Advanced Technological Institute, Galle.	Siridamma Mw., Labuduwa, Akmeemana, Galle.	091-2246179	HNDE, (CIVIL) HNDE (Mechanical) HNDE (Electrical & Electronic) HNDA (FT), HNDA (PT), HNDM, HNDTHM, HNDBA, HNDIT (FT), HNDIT (PT), HNDT (Agri), HND in English (FT), HNDQS
08. Advanced Technological Institute, Gampaha.	Naiwala, Essalla, Veyangoda.	033-2287519 033-2292544	HNDA (FT), HNDA (PT), HNDIT (FT), HNDIT (PT), HNDT (Agri), HNDFT, HNDCSPT
09. Advanced Technological Institute, Jaffna.	No. 665/2, Beach Rd., Guru Nagar, Jaffna.	021-2222595 021-2229803	HNDE (CIVIL), HNDE (Electrical and Electronic) HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDIT (PT), HND in English (PT), HND in English (FT), HNDTHM, HNDQS
10. Advanced Technological Institute, Kandy.	No. 16, Keppetipola Mawatha, Kandy.	081-2232097	HNDA (FT), HNDA (PT), HNDM, HNDBA, HNDIT (FT), HND in English (FT), HND in English (PT), HNDTHM (FT)
11. Advanced Technological Institute, Kegalle.	Bandaranayake Mawatha, Kegalle.	035-2221297 035-2221713	HNDA (FT), HNDA (PT), HNDIT (FT), HND in English (FT), HND in English (PT), HNDPM
12. Advanced Technological Institute, Kurunegala.	No.22/1, Wilgoda Rd., Kurunegala.	037-2229583 037-2224911	HNDA (FT), HNDA (PT), HNDM, (FT) HNDIT (FT), HNDIT (PT) HND in English (FT), HND in English (PT), HNDTHM
13. Advanced Technological Institute Section, Mannar.	No. 201, Provincial English Support Centre, (PESC), Thalaimannar Road, Mannar.	023-3122555 076-7966111	HND in English (FT), HNDTHM, HNDIT (FT)
14. Advanced Technological Institute Section, Nawalapitiya.	Old Urban Council Building, Nawalapitiya	054-2050634	HNDTHM, HND in English (FT), HND in English (PT), HNDM
15. Advanced Technological Institute Section, Rathnapura.	New Town, Ratnapura.	045-2231492 045-2231493	HNDA (FT), HNDA (FT), HNDIT (FT), HNDIT (PT), HND in English (FT) HND in English (PT)
16. Advanced Technological Institute Section, Sammanthurai.	ATI Avenue, Sammanthurai	067-2261304	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT), HNDIT (FT)
17. Advanced Technological Institute Section, Tangalle.	Yayawaththa, Netolpitiya, Tangalle.	047-2241845 047-2241846	HNDA (FT), HNDA (PT), HNDIT (FT), HND in English (FT) HND in English (PT)

<i>Name of the ATI/ATI Section</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses offered</i>
18. Advanced Technological Institute, Trincomalee.	Kanniya Rd, Varothayanagar, Trincomalee.	026-2223232 026-2050617	HNDA (FT), HNDA (PT), HNDIT (FT), HNDIT (PT), HND in English (FT), HND in English (PT), HNDTHM
19. Advanced Technological Institute Section, Vavuniya	Off A9 Road, Veppankulam, Omanthai, Vavuniya	024-2052733	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT), HNDIT (FT)

Note:-

1. Pass in the General Paper is compulsory for applicants qualified under the G. C. E (A/L) new syllabus for HND - Full Time programmes. Applicant should be qualified for higher education.
2. It is considered that the Z-Score of the G. C. E. (A/L) Examination is the selection criteria to select for all the courses except HND in English, HNDIT, HNDTHM, HNDDM, HNDPM, HNDFD & HNDCSPT.
3. A written test will be conducted institute wise to recruit the eligible candidates for HNDCSPT, HND in English HNDIT, HNDFD, HNDDM, HNDPM and HNDTHM. Selection tests will be conducted island wide on different days for different courses (HND in English, HNDIT, HNDFD, HNDCSPT & all management courses). Selection tests for the same course will be held institute wise in the same day.
4. For full-time courses, preference will be given for those who are below 23 years.
5. There should be at least 50 registered students to start a course in the particular ATI & ATI Section.
6. Full time students of all the courses should attend classes during weekdays as well as on certain days during weekends, if the necessity arises.
7. Part time courses will be conducted during weekends.
8. The first and second years of HNDA (Full-Time) programme for are conducted only on weekdays. Third and fourth years of this academic programme are conducted during weekends only.
9. The first and second years of HNDDM programme are conducted on weekdays. The third year of this academic programme is conducted on weekends only.
10. The first and Second years of HNDBA & HNDBF programme are conducted on weekdays. The third year first semester is conducted on weekends.
11. For whatever reason no student will be transferred to any other ATI/ATI Section after they have been selected for a Full Time course in any particular ATI / ATI Section.
12. Students who have registered for any HND course can be allowed to cancel their registration before 60 days starting from the closing date of registration given by the relevant institute.
13. Applicant is eligible to register in the institution where he/she sat for the selection test.
14. Examinations will be held for both full time & part time students during week days and weekends.
15. Any other entry qualification recommended by the Academic Syndicate Meeting and approved by the Governing Council will be considered.

Please note that the decision of the Director General SLIATE will be the final decision for the admission of students to Advanced Technological Institutes/Sections for the academic year 2019.

For more information please visit the web site : www.sliate.ac.lk

Closing date of applications 15.02.2019.

N. M. K. K. NAWARATHNA,
Director General,
Sri Lanka Institute of Advanced
Technological Education (SLIATE).

Office use only – Course Number

SPECIMEN APPLICATION FORM

**SRI LANKA INSTITUTE OF ADVANCED
TECHNOLOGICAL EDUCATION**

**Application Form for Admission to Higher National
Diploma Courses in Year 2019**

Name the Courses in the order of preference

1.
2.
3.

1. Name with Initials :
2. Name/Names denoted by Initials :
3. Postal address :
4. Date of Birth :
Year :, Month :, Date :
Age (as at 01.03.2019) :
Years :, Months :, Days :
5. National Identity Card No. :
6. Email Address :
7. Gender :
8. Administrative District :
Contact Phone Number :

9. (i) Results of GCE Advanced Level Examination :
Year:..... Index No. :.....
Medium :.....

<i>Subjects</i>	<i>Grade</i>
-----------------	--------------

- | | |
|---------|-------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |

Common General Paper : (Pass/Fail)

Aggregate/Z-Score of the above Examination :

- (ii) Results of GCE Ordinary Level Examination :-

Year:.....
Index No. :..... Medium :.....

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>
-----------------	--------------	-----------------	--------------

- | | | | |
|---------|-------|----------|-------|
| 1. | | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

10. Highest Qualification for English in G. C. E. Ordinary Level Examination :-
Year :..... Index No. :.....
Grade :.....

11. Only for part time Courses :
Details of Present Employment/Self-employment :.....
Post :.....
E.P.F. Number :.....
Place of work and Address :.....
Date of Appointment :.....
Business Registration Number (BRN) :.....
Date of (BRN) :.....

I do hereby declare that I am not following any other full time course of study in any other State institution. I am aware that my registration will be cancelled at any time

during the period of study if it is found that I concurrently follow a full time course at any other State institution or provide false or incorrect information. I do hereby certify that the information furnished here is true and accurate to the best of my knowledge.

_____,
Signature of Applicant.

Date : _____.

(The bank receipt for Rs.500. payable to SLIATE should be affixed below.)

**Affix the Bank Slip for the amount of
Rs. 500 credited to the SLIATE account in the Peoples Bank**

Name of the Bank : People's Bank
Branch : Hyde Park Corner Branch, Colombo 02
Account No. : 025-2-001-1-3397613

02-68

PUBLIC SERVICE COMMISSION

Ministry of Public Administration and Disaster Management

COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN GRADE III OF SRI LANKA
SCIENTIFIC SERVICE AT THE BANDARANAYAKA MEMORIAL RESEARCH INSTITUTE OF THE
DEPARTMENT OF AYURVEDA, INDIGENOUS MEDICINE DIVISION, MINISTRY OF HEALTH, NUTRITION
AND INDIGENOUS MEDICINE-2018 (2019)

APPLICATIONS are called, deviating from the scheme of recruitment only for this time, from the Research Assistants and Development Assistants (agriculture) serving in the Bandaranayake Memorial Research Institute for the competitive examination for recruitment which is due to be held for filling the following 8 vacancies in Grade III of Sri Lanka Scientific Service, approved for the Bandaranayake Memorial Research Institute of the Department of Ayurveda. The perfected applications prepared in conformity with the specimen form given at the end of this notification should be sent by registered post to reach Commissioner General of Examinations, Organization (Institutional and Foreign Examinations) Branch, Department of Examinations- Sri Lanka, P.O. Box 1503, Colombo, on or before the closing date of applications mentioned below. The words **“Competitive Examination for Recruitment to fill the vacancies in Grade III of Sri Lanka Scientific Service at the Bandaranayake Memorial Research Institute of the Department of Ayurveda”** should appear clearly on the top left hand corner of the envelope. Further, the name of the examination should be indicated in English language as well, on both Sinhala and Tamil application forms.

<i>Serial Number</i>	<i>Designation</i>	<i>Number of Vacancies</i>	<i>Code Number</i>
1.	Scientific Officer - (Quality Controller)	01	01
2.	Scientific Officer - (Pharmacognosy)	01	02
3.	Scientific Officer - (Agriculture)	01	03
4.	Scientific Officer- (Plant Breeding)	01	04
5.	Scientific Officer - (Drug Development)	01	05
6.	Scientific Officer - (Microbiology)	01	06
7.	Scientific Officer- (Chemistry)	02	07

(a) Closing date of applications is 05.03.2019.

Note: No complaint that an application or a related document has been lost or delayed in post shall be considered. The candidates shall bear the losses which may occur due to their delay in sending applications until the closing date.

In instances where a certain applicant applies for more than one post mentioned above, separate applications should not be submitted for each post and instead, the order of preference for each post should be mentioned in one and the same application. Similarly, applicants are not allowed to change the order of preference subsequently.

1. *Method of Recruitment to the Service.*— Candidates who score 40% or more marks for each question paper shall be recruited on the order of the highest marks obtained and the preference. The number of candidates who shall be called for the interview shall be determined by the Public Service Commission and the qualifications of the applicants shall be verified by a board of interview approved by the Public Service Commission. Marks shall not be allocated for the interview.

2. *Conditions for Engagement in Service :*

- I. This post is permanent and pensionable. Contributions have to be paid for the Widows'/Widowers' and Orphans' Pension (W&OP).
- II. The officers appointed to this post shall be subjected to an acting period of one (1) year.
- III. They are required to achieve the proficiency in other official language as per provisions in Public Administration Circular No. 01/2014 and consequent circulars within 5 years. Officers who have joined the service in a language medium other than an official language shall achieve the proficiency in one official language within the 03 years and in the other official language within five (05) years.
- IV. The officers are required to pass the first Efficiency Bar before the lapse of three years from the appointment.
- V. This appointment shall be subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government, other orders of the Commission and the regulations of circulars issued by the government from time to time.

3. *Salary Scale.*— This post is entitled to a (monthly) salary scale of SL-1-2016, Rs.47,615-10x1335- 8x1630-17x2170-110895/= as per the Public Administration Circular No. 03/2016 dated 25.02.2016 on salaries. Salaries shall be paid to you as per the said circular in the manner stipulated in Schedule II of the same.

4. *Educational Qualifications :*

<i>Approved Designation</i>	<i>Educational Qualifications</i>
Scientific Officer - (Quality Controller)	Shall have obtained a Bachelor of Science (Special) Degree with a class including Chemistry or a Bachelor of Science (General) Degree with a class including Chemistry or a Bachelor of Science (General) Degree including Chemistry along with a Post Graduate Degree.
Scientific Officer - (Pharmacognosy)	Shall have obtained a special degree in Botany with a class from a recognized university (with Chemistry as the additional subject) or a Bachelor of Science (General) Degree in Biology with a class including Botany and Chemistry or a Bachelor of Science Degree in Biology including Botany and Chemistry and a Bachelor of Science (General) Degree in Herbal Plants along with a Post Graduate Degree.

<i>Approved Designation</i>	<i>Educational Qualifications</i>
Scientific Officer - (Agriculture)	Shall have obtained Bachelor of Science (Special) Degree in Agriculture with a class or a Bachelor of Science (General) Degree in Botany or Forestry with a class or a Bachelor of Science (General) Degree including Botany or Forestry along with a Post Graduate Degree
Scientific Officer - (Plant breeding)	Shall have passed the Degree in Agriculture with a class or shall have obtained a Bachelor of Science (General) Degree with a class including Botany or Forestry or a Bachelor of Science (General) Degree including Botany or Forestry along with a Post Graduate Degree.
Scientific Officer - (Drug Development)	Shall have obtained a Bachelor of Science (Special) Degree in Botany with a class from a recognized university (with Chemistry as an additional subject) or a Bachelor of Science (General) Degree in Biology with a class including Botany and Chemistry or Bachelor of Science Degree in Biology including Botany and Chemistry and a Bachelor of Science (General) Degree in Herbal Plants along with a Post Graduate Degree.
Scientific Officer - (Microbiology)	Shall have passed the special degree in Microbiology or special degree in Botany with a class including the subject of Microbiology or shall have obtained a Bachelor of Science (General) Degree with a class including Microbiology and Bio Chemistry or Bachelor of Science (General) Degree along with a Post Graduate Degree in Bio Chemistry.
Scientific Officer - (Chemistry)	Shall have passed the special degree in Chemistry with a class or Bachelor of Science (General) Degree with a class including Chemistry or Bachelor of Science (General) Degree including Chemistry along with a Post Graduate Degree.

5. *Physical Fitness.*— All the candidates shall have the physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

6. *Other Qualifications :*

- I. Shall be citizens of Sri Lanka.
- II. Shall be of an excellent character.
- III. Shall not be a person who is ordained in any religious order.
- IV. Shall have completed all the qualifications required for recruitment to the post in each and every way, as at the closing date of applications prescribed in the Notification for calling applications.

7.

7.1. *Written examination :*

7.1.1 This examination will be conducted by the Commissioner General of Examinations.

<i>Question Paper</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
1. Intelligence Test	01 hour	100	40
2. General Test	03 hours	100	40

7.1.2 Syllabus :

Name of the Question Paper	Syllabus
1. Intelligence Test	This paper which is designed to test the candidate's ability of critical reasoning, general intelligence and ability of decision making shall consist of 50 questions of multiple choices and questions for short answers. All the questions should be answered.
2. General Test	This is a question paper which aims at testing general knowledge and it shall be designed to test the understanding of the candidate on political, social, cultural and economic environment of Sri Lanka, matters which are currently important in national and international aspects and national and international scientific and technical development. This question paper shall consist of two parts. The first part shall consist of questions for short answers and 25 marks shall be allocated. The second part shall consist of questions in semi structured nature. This part shall consist of 8 questions out of which 05 questions should be answered. 75 marks shall be allocated for this part.

7.2 *Examination Results.*– Results sheet containing the names of the candidates who were qualified from the written test shall be submitted to the Secretary of the Public Service Commission. Results shall be either informed by post to all the applicants who sat for the examination or published on the web site - www.result.exams.gov.lk

8. *Conditions of the Examination :*

- I. Examination shall be conducted in Sinhala, Tamil and English media. Candidates can appear for the examination in the language medium they prefer. Candidates shall answer all the question papers in one and the same language. Candidates are not allowed to change the language medium mentioned in their application. All candidates must appear for all the question papers.
- II. Examination fee is Rs.600. This fee can be paid to any Post Office/ Sub Post Office or District/ Divisional Secretariat in the island to be credited to Revenue Head 20-03-02-13 of the Commissioner General of Examinations and one edge of the receipt obtained thus in the name of the candidate should be affixed in the relevant cage of the application so as not to be detached. It is advisable to keep a photocopy of the receipt for future references.
- III. Under no circumstances the examination fee will be refunded or transferred to pay any other examination. Money Orders or Stamps are not accepted for examination fees.
- IV. Application should be prepared in A4 papers of 22x29 cm size in such a manner that the titles nos. 01 to 3.11 appear on the first page. The application should be filled in correctly and legibly by candidate's own handwriting. Applications that do not comply with the specimen given herewith and that have not been perfected properly will be rejected without notice. It would be advisable to keep a photocopy of the application. Further it is informed that it is the responsibility of the candidate to make sure that the application form perfected by him/her complies with the specimen given in the *Gazette* notification and otherwise the application will be rejected without any notice.

Note: For your convenience, accurately prepared application for the examination can be downloaded from the official web site of the Ministry of Public Administration and Disaster Management, (www.pubad.gov.lk)

Penalty for furnishing false information.– The candidates should be very careful to include the correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination his/her candidature can be cancelled at any time before, during or after the examination.

- V. Receipt of the applications shall not be acknowledged to the applicants. On the assumption that only those who possess the qualifications mentioned in the *Gazette* notification have sent applications, the

Commissioner General of Examinations will issue Admission cards to all candidates whose complete applications have been received. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Organization (Institutional and Foreign Examinations) branch of the Department of Examinations in the manner specified in the advertisement. In case of applicants outside Colombo, it would be advisable to send a letter of request furnishing a fax number to which the admission card should be sent and further to keep the following in hand at the time of calling the Department of Examinations: i.e. Copy of the application form and the receipt kept at your possession relevant to payment of examination fee, receipt of registration.

Note: Candidates shall not be permitted to enter the examination hall without the admission card. Only the admission cards on which the signature has been attested shall be submitted to the supervisor of the examination hall on the first day of the examination.

VI. Commissioner General of Examination shall reserve the right to postpone or to cancel the examination on the approval of the Public Service Commission.

VII. All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to conducting of this examination. Further, candidates shall be subjected to a punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations.

VIII. *Identity of the Candidate.* - All the candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor. For this purpose one of the following documents should be submitted to the supervisor :

- (i) The National Identity Card issued by the Department of Registration of Persons.
- (ii) Valid Passport
- (iii) Valid Driving License

N.B. - a. No document or a copy of such a document should be annexed to the application.

b. The applications of the candidates who are unable to submit relevant documents, whenever they are requested, shall not be considered.

9. All the candidates should submit their applications through the respective Head of Department/ Institution. All the candidates should get their signature attested in advance by the Head of the Institution where they serve, before sitting for the examination.

10. In case of any inconsistency or contradiction among Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.

On the order of the Public Service Commission,

J. J. RATHNASIRI,
Secretary,
Ministry of Public Administration and Disaster Management.

17th January, 2019.

(For office use only)

COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN GRADE III OF SRI LANKA SCIENTIFIC SERVICE AT THE
BANDARANAYAKA MEMORIAL RESEARCH INSTITUTE OF THE DEPARTMENT OF AYURVEDA, INDIGENOUS MEDICINE DIVISION, MINISTRY
OF HEALTH, NUTRITION AND INDIGENOUS MEDICINE - 2018(2019)

1.0 Medium :- Language medium of examination :
(Indicate the relevant number in the cage)

Sinhala	2
Tamil	3
English	4

(Application should be perfected in the language medium of examination)

2.0 Post/Posts applied for :

<i>Number of preference</i>	<i>Designation</i>	<i>Code Number</i>

3.0 Personal Information :

3.1 Name in full (In block capitals) : _____.
(Example : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

3.2 Name with initials at the end (In block capitals) : Mr./Mrs./Miss : _____.
(Example : GUNAWARDHANA, H. M. S. K.)

3.3 Name in full (In Sinhala/Tamil) : _____.

3.4 Permanent address (In block capitals) : _____.
(Admission card will be posted to this address)

3.5 Permanent address (In Sinhala/Tamil)

3.6 Postal city : _____.

3.7 National Identity Card No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3.8 Sex : Male - 0, Female - 1

--

(Indicate the relevant number in the cage)

3.9 Telephone Number :

Mobile :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Residence :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3.10 Date of birth : Year :

--	--	--	--

 Month :

--	--

 Date :

--	--

3.11 Age as at the closing date of applications : Years :

--	--

 Months :

--	--

 Days :

--	--

3.12 Ethnic Group : Sinhala - 1 Tamil - 2 I. Tamil - 3 Muslim - 4 Others - 5

--

(Indicate the relevant number in the cage)

3.13 Marital Status : Married - 1 Unmarried - 2

--

(Indicate the relevant number in the cage)

3.14 E-mail address : _____.

4.0 Qualifications :

4.1 Date of graduation :_____.

(Please refer carefully Section 4 of this notification to verify whether you have possessed these qualifications)

<i>Examination/Degree</i>	<i>Class</i>	<i>Year</i>	<i>Subjects</i>	<i>University/Institution</i>

05. At the Bandaranayaka Memorial Ayurvedic Research Institute :

5.1 Post held at present :_____.

5.2 Grade :_____.

5.3 Date of Appointment :_____.

5.4 Date of Confirmation :_____.

06. Affix the receipt so as not to be detached :

It is advisable to keep a photocopy of the receipt.

Receipt Number :_____.

Post Office to which the examination fee was paid :_____.

Date :_____.

07. If you have been convicted of any criminal offence in a court of law, indicate the particulars regarding the offence and the punishment imposed :_____.

8.0 Declaration of the candidate :-

I declare that the information furnished by me in this application is true and accurate. I also declare that if any particulars contained herein are found to be false and inaccurate, I am liable to disqualification before appointment and to cancellation of appointment without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by all the rules and regulations.

_____,
Signature of Applicant.

Date :_____.

9.0 Attestation of the Head of the Institution :

I hereby certify that Mr/Mrs/Miss who is submitting this application has earned all the salary increments in the five years immediately preceding the closing date of the application (Except the increment where passing service or departmental tests is a condition) and that he/she has not been subjected to any type of disciplinary punishments (except warning) for any offense. I further declare that the particulars in this application have been taken from his/her personal file, that he/she is eligible to sit for the examination as per the regulations mentioned in the *Gazette* notification, that he/she has paid due examination fees and the relevant receipt is affixed herewith and necessary arrangements can be made to release him/ her from the post held at present in this institution, if selected for this post.

_____,
Signature of the Head of the Institution.

Date :_____.

Name :_____.

Designation :_____.

Address :_____.

(Official Stamp)

**FIRST EFFICIENCY BAR EXAMINATION FOR
GRADE II STATISTICAL OFFICERS IN THE
DEPARTMENT OF CENSUS AND STATISTICS
- 2013 (2019)**

01. IT is hereby notified that First Efficiency Bar Examination for Grade II Statistical Officers belonging to the post of Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment scheme will be held in May, 2019 by the Department of Examination.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing results.

(ii) A set of rules and regulations for candidates is published separately in the *Gazette* notification. Any candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*— Candidates can sit for the whole examination or relevant subjects separately. Candidates, who are sitting for this examination or part of it for the first time, need not pay any examination fees. However, at consequent sittings, candidates are required to pay Rs. 500 for the whole examination and Rs. 250 for each subject. This could be paid at any post office/sub post office or any District/Divisional Secretariat office in the island to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. And kindly be informed that in addition to examination fees, you will not be charged of any extra payment. (It would be advisable to keep a photocopy of the receipt). Money orders or stamps are not accepted as examination fees and under any circumstances ; this fee will not be refunded or transferred to any other examination.

04. *Applications.*— Application should be in the form of the specimen appended to this notification and should be prepared on a 'A4" size paper using both sides in such a way that headings number 01 to 05 appear on the first page and rest on the second page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms.

Application form can be typewritten but should be filled accurately and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective Head of Department by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch , Sri Lanka Examinations Department, P. O. Box 1503, Colombo" so as to reach him/her on or before 22nd February 2019. The top - left corner of the envelope containing the application should clearly bear the name of the examination. Applications received after the closing date and that have not been perfected properly will be rejected. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice, if not, application will be rejected. (It would be advisable to keep a photocopy of the completed application).

05. *Identity of the candidate.*— Candidates are required to prove their identity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents can be submitted to the supervisor :

- (i) National Identity Card,
- (ii) A valid passport,
- (iii) Valid Driving License.

Decision on candidature of any candidate, who fails to submit any of the above, will be taken by the Commissioner General of Examinations and such will be the final decision.

06. The Commissioner General of Examinations will be issuing admission cards with a copy of the time table for the examination to all candidates who have paid examination fee on or before the closing date of application and submitted duly filled applications with the affixed receipt of the payment made on the assumption that all the applicants possess required qualifications stated in the *Gazette* notification. The candidates should produce the admission card with the attested signature to the supervisor of the examination hall. Any candidate who fails to produce his/her admission card will not be allowed to sit for the examination. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through telephone numbers specified in the advertisement. There, the applicant's full name, address, National Identity Card number and name of the examination should be

mentioned and it would be advisable to keep the copy of the application, photocopy of receipt of the paid examination fees, and the receipt of the registered letter in hand at the time of calling the Department of Examinations. In case of applicants who are out of Colombo, a letter of request, furnishing a fax number can be sent to the Department of Examination in order to get a copy of the admission card through fax.

- 06.1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur thereafter in the post and service station after sending the application will not be considered.
- 06.2 The candidates should get his/her signature certified on the admission card in advance. Candidate's signature in the application form and the admission card should be certified by the Head of the Department or any authorized officer.
- 06.3 The candidates should produce their admission card with the certified signature to the supervisor of the examination hall during the first day of the examination.

07. Head of Department should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations and who are sitting this examination for the first time enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.

08. The examination will be held only in Sinhala, Tamil and English medium, if an officer has been recruited to the government service through competitive examination, the medium of such examination or if the officer has been recruited to the government service without competitive examination, the medium of the examination which served as an entry qualification to be recruited for the public service should be selected as the medium of this examination. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.

09. This examination will be held only in Colombo.

10. *Scheme of Examination.* – Relevant examination of the above post consists of following subjects :

<i>Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Basic Statistical Methods	02 hours	100	40%
2. Office Administration and Establishment Code	02 hours	100	40%
3. Financial Regulations	02 hours	100	40%

	<i>Paper</i>	<i>Syllabus</i>
1	Basic Statistical Methods	<p>* Data Collection and Presentation, t distribution, Normal distribution, t hypothesis testing theories and X² testing, Histogram and Frequency Curve, Central Tendency and Measures of Dispersions (Mode, Median, Mean, Variance, Quartiles and Standard Deviation, Principles of Sampling Techniques, Sampling Survey, Sampling Error, Non Sampling Error, indices, Simple Co-relation, Linear Regression, Basic Statistical Knowledge).</p> <p>Paper structure :</p> <p>(a) The question paper consists of 4 essay type questions.</p> <p>(b) All questions are answerable.</p>

	<i>Paper</i>	<i>Syllabus</i>
2	Office Administration and Establishment Code	<p>➤ Chapters : II, III, IV, V, VIII, XII, XIII, XIV, XIX of Establishment Code and also amended circulars for above chapters should be followed :</p> <p>Paper structure :</p> <p>(a) The question paper consists of 5 essay type questions.</p> <p>(b) All questions are answerable.</p>
3	Financial Regulations	<p>This paper will be prepared based on the following chapters of Financial Regulation :</p> <p>➤ 1st chapter - Income and Expenditure Estimates, Consolidated Fund, Annual Estimates, Changing of Annual Estimates (From F. R. 1 to 68)</p> <p>➤ IIIrd Chapter - Financial Management and Accountability, giving authority for making payments, approval, certifying and assigning duties for Chief Accounting Officers, Accounting Officers, Revenue Accounting Officers (From F. R. 124 to 147)</p> <p>Paper structure :</p> <p>(a) The question paper consists of 5 essay type questions.</p> <p>(b) All questions are answerable.</p>

Note :

- Candidates can sit for the above subjects separately.
- If a candidate fails to complete the exam successfully within the due period, his/her next increment will be subjected to differ.

11. Issue of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility to sit for the examination.

12. Candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. Any candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

13. Pass marks for each subject is 40%. The Department of Examinations will be sending a result sheet of applicants to Director General, Department of Census of Statistics. Commissioner General of Examinations will not inform results personally to applicants who sat for the examination. The applicants may complete the examination at once or at several sittings.

14. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

15. In the event of any inconsistency between the Sinhala, Tamil and English texts in this *Gazette* notification, the Sinhala text shall prevail.

Director General,
Department of Census and Statistics.

"Sankyana Mandiraya",
No. 306/71,
Polduwa Road,
Battaramulla.

Specimen Application Form

FIRST EFFICIENCY BAR EXAMINATION FOR GRADE II STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND STATISTICS - 2013(2019)

(For office use only)

Language Medium of Examination :

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

01. 1.1 Full Name (In English Block Capitals) :_____.
(E.g. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Write Surname first and initials of other names at the end (In English Block Capitals) :_____.
(E.g.: GUNAWARDHANA, H. M. S. K.)

1.3 Full Name :_____.
(In Sinhala/Tamil)

02. 2.1 Name and address of the Office/Department/
Institution :_____.
(In English Block capitals)
(Admission cards will be posted to this address)

2.2 Name and address of the Office/Department/
Institution :_____.
(In Sinhala/Tamil)

2.3 Personal Address :_____.
(In English Block capitals)

2.4 Telephone Number :

Mobile :

Residence :

03. National Identity Card No. :

04. Sex :

Male - 0

Female - 1

(Indicate the relevant number in the cage)

05. Subjects you appear in this examination :

Serial No.	Subject	Subject No.
1		
2		
3		

06. Date of Birth :

Year			

Month	

Date	

07. Current Post :

7.1 Post :_____.

7.2 Number of the appointment letter :_____.

08. 8.1 Are you sitting the examination for the first time ?
:_____.

8.2 If not, value of the paid cash amount :_____.

8.3 Receipt No. :_____.

8.4 Date :_____.

Affix the cash receipt (Only if applicable)
(It would be advisable to keep a photocopy of the receipt)

09. Declaration of the Applicant :

I declare that the above particulars are true and correct to the best of my knowledge and that I am eligible to appear for the examination, in the language medium indicated above and that the receipt of paid examination fees of Rs. has been affixed here. I agree to abide by the rules and regulations imposed by the Commissioner General of Examination regarding the conduct of this examination and issuing results.

_____,
Signature of the candidate.

Date :_____.

Note.– The applicant should place her/his signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

10. Attestation of the signature :

I, hereby certify that Mr./Mrs./Miss who serves at my office department is personally known to

me and that he/she placed his/her signature in my presence on and receipt of paid examination fees has been affixed here.

_____,
Signature of the Attesting Officer.

Name : _____;
Designation : _____;
Address : _____;
Date : _____;
(Certify of the official rank)

11. Certification of the Head of the Department :

I certify that,

1. The particulars furnished by the officer above have been checked.
2. He/She is eligible to sit for the examination.

_____,
Signature of Head of Department and
Official Frank.

Name : _____.
Designation : _____.
Address : _____.
Date : _____.

02-274/1

SECOND EFFICIENCY BAR EXAMINATION FOR GRADE I STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND STATISTICS - 2013 (2019)

IT is hereby notified that Second Efficiency Bar Examination for Grade I Statistical Officers belonging to the post of Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment scheme will be held in May, 2019 by the Department of Examinations.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision

of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing results.

- (ii) A set of rules and regulations for candidates is published separately in the *Gazette* notification. A candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*— Candidates can sit for relevant subjects of this examination once or separately twice. Candidates, who are sitting for the whole examination or one subject for the first time, need not pay any examination fees. However, at consequent sittings, candidates are required to pay Rs. 500 for the whole examination and Rs. 250 for each subject. This could be paid at any post office/sub post office or any District/Divisional Secretariat office in the island to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. And kindly be informed that in addition to examination fees, you will not be charged of any extra payment. (It would be advisable to keep a photocopy of the receipt). Money orders or stamps are not accepted as examination fees and under any circumstances and this fee will not be refunded or transferred to any other examination.

04. *Applications.*— Application should be in the form of the specimen appended to this notification and should be prepared on a 'A4' size paper using both sides in such a way that headings number 01 to 05 appear on the first page and rest on the second page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms. Application form can be typewritten but should be filled accurately and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective Head of Department by registered post to the "Commissioner General of Examinations, Organization (Institutional and Foreign Examination) Branch, Sri Lanka Examinations Department, P. O. Box 1503, Colombo" so as to reach on or before 22nd February 2019. The top - left corner of the envelope containing the application should clearly bear the name of the examination. Applications received after the closing date and that have not been perfected properly will be rejected. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice, if not, application will be rejected. (It would be advisable to keep a photocopy of the completed application form).

05. *Identity of Candidate.*— Candidates are required to prove their identity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents can be submitted to the supervisor :

- (i) National Identity Card,
- (ii) A valid passport,
- (iii) Valid Driving Licence.

Decision on candidature of any candidate, who fails to submit any of the above, will be taken by the Commissioner General of Examinations and such will be the final decision.

06. The Commissioner General of Examinations will be issuing admission cards with a copy of the time table for the examination to all candidates who have sent in duly completed Applications. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through telephone numbers specified in the advertisement. There, the applicant's full name, address, National Identity Card number and name of the examination should be mentioned and it would be advisable to keep the copy of the application, photocopy of receipt of the paid examination fees, and the receipt of the registered letter in hand at the time of calling the Department of Examinations. In case of applicants who are in out of Colombo, a letter of request, furnishing a fax number can be sent to the Department of Examination in order to get a copy of the admission card through fax.

- 06.1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters related to examination and any changes which occur thereafter in the post and service station after sending the application will not be considered.
- 06.2 Candidate's signature in the admission card should be certified. And candidate's signature in the application and the admission card should also be certified by the Head of the Department or any authorized officer.
- 06.3 On the examination date the admission card with the attested signature should be produced to the supervisor of the examination hall. Any candidate who fails to produce his/her admission card will not be allowed to sit for the examination.

07. Head of Department should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations and who are sitting the examination for the first time enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.

- 08.1 The examination will be held only in Sinhala, Tamil and English medium, if an officer has been recruited to the Government service through competitive examination, the medium of such examination or if an officer has been recruited to the Government service without competitive examination, the medium of the examination which served as an entry qualification, to be recruited for the Public Service should be selected as the medium of this examination. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.
- 08.2 Pass marks for each subject is 40%. The Examination Department will be sending a result sheet of applicants to Director General, Department of Census & Statistics, Commissioner General of Examinations will not inform results personally to applicants who sat for the examination. The applicants may complete the examination at once or at several sittings.

09. This examination will be held only in Colombo.

10. *Scheme of Examination.*— Relevant examination of the above posts consists of following subjects :

<i>Subject</i>	<i>Duration</i>	<i>Total</i>	<i>Pass Marks</i>
1. Office Administration and Establishment Code	02 hours	100	40%
2. Financial Regulations	02 hours	100	40%

	<i>Paper</i>	<i>Syllabus</i>
1	I. Office Administration and Establishment Code	<p>Chapters : XV, XVI, XXIII, XXIV, XXV, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of Establishment Code and the revised circulars of above the chapters, also should be paid attention.</p> <p>Paper structure :</p> <p>(a) Total number of questions is 5. 1st question consists of 10 structured short questions. Rest of the 4 are essay type questions.</p> <p>(b) All questions are answerable.</p>
2	II. Financial Regulations	<p>This paper will be prepared based on the following chapters of Financial Regulations :</p> <p>* Chapter VI - Custody of Public Money, Imprest and Bank Accounts, safety of Public Finance, Board of survey, Over Draft, Bank Accounts (From FR 315 to 396)</p> <p>* Procurement Guide Lines 2006 - Procurement Procedure under goods and work</p> <p>Paper structure :</p> <p>(a) Total number of questions is 5. 1st question consists of 10 structured short questions. Rest of the 4 are essay type questions.</p> <p>(b) All questions are answerable.</p>

Note :

- * Candidates can sit for the above subjects separately.
- * If a candidate fails to complete the exam successfully within the due period, his/her next increment will be subjected to differ.

11. Issuance of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility to sit for the examination.

12. Candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. Any candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

13. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

14. In the event of any inconsistency between the Sinhala, Tamil and English texts in this *Gazette* notification, the Sinhala text shall prevail.

Director General,
Department of Census & Statistics.

"Sankyana Mandiraya",
No. 306/71,
Polduwa Road,
Battaramulla.

Specimen Application Form

SECOND EFFICIENCY BAR EXAMINATION FOR GRADE I STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND STATISTICS - 2013(2019)

(For office use only)

Language Medium of Examination :

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

01. 1.1 Full Name (In English Block Capitals) :_____.
(E.g. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
1.2 Write Surname first and initials of other names at the end (In English Block Capitals) :_____.
(E.g.: GUNAWARDHANA, H. M. S. K.)
1.3 Full Name :_____.
(In Sinhala/Tamil)

02. 2.1 Name and address of the Office/Department/ Institution :_____.
(In English Block capitals)
(Admission cards will be posted to this address)
2.2 Name and address of the Office/Department/ Institution :_____.
(In Sinhala /Tamil)
2.3 Personal Address :_____.
(In English Block capitals)
2.4 Telephone Number :
Mobile :

Residence :

03. National Identity Card No. :

04. Sex :

Male - 0

Female - 1

Indicate the relevant number in the cage)

05. Subject/Subjects that you appear in this examination :

Serial No.	Subject	Subject No.
1		
2		

06. Date of Birth :

Year	

Month	

Date	

07. Current Post :

7.1 Post :_____.

7.2 Number of the appointment letter :_____.

08. 8.1 Are you sitting the examination for the first time :_____.
- 8.2 If not, value of the paid cash amount :_____.
- 8.3 Receipt No. :_____.
- 8.4 Date :_____.

Affix the cash receipt (Only if applicable)
(It would be advisable to keep a photocopy of the receipt)

09. Declaration of the Applicant :

I declare that the above particulars are true and correct to the best of my knowledge and that I am eligible to appear for the examination, in the language medium indicated above and that the receipt of paid examination fees of Rs. has been affixed here. Further, I agree to abide by the rules and regulations imposed by the Commissioner General of Examination regarding the conduct of this examination and issuing results.

_____,
Signature of the candidate.

Date :_____.

Note.– The applicant should place her/his signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

10. Attestation of the signature :

I, hereby certify that Mr./Mrs./Miss who serves at my Department is personally known to me

and that he/she placed his/her signature in my presence on and receipt of paid examination fees has been affixed here.

_____,
Signature of the Attesting Officer.

Name : _____.
Designation : _____.
Address : _____.
Date : _____.
(Certify of the official rank)

11. Certification of the Head of the Department :

I certify that,

1. The particulars furnished by the officer above have been checked.
2. He/She is eligible to sit for the examination.

_____,
Signature of Head of Department and
Official Frank.

Name : _____.
Designation : _____.
Address : _____.
Date : _____.

02-274/2

PUBLIC SERVICE COMMISSION

**Open Competitive Examination for recruitment to
Grade III of the Executive Service Category (Post
of Statistician) of the Department of Census and
Statistics – 2018 (2019)**

BY the order of the Public Service Commission, applications are invited for the Open Competitive Examination for recruitment of qualified persons to Grade III of the Executive Service Category (Post of Statistician) of the Department of Census and Statistics.

This recruitment will be made to fill 30 vacancies in accordance with the provisions of the Scheme of Recruitment for the Executive Service Category of the Department of Census and Statistics and the Public Service Commission reserves the right to make the final decision whether to fill

all or several or none of the vacancies. The effective date of the appointments will be determined by the Public Service Commission.

Closing date of calling applications: 01.03.2019

1. *Salary Scale.*– This position is entitled to the Salary Scale according to the Schedule 1 of Public Administration Circular No. 03/2016 dated 25.02.2016 .SL1-2016, Rs. 47,615 - 10x1,335 - 8 x1,630 - 17x 2,170 - Rs. 110,895 (Monthly)

2. *Scheme of Recruitment :*

- (i) The candidates who are selected will be appointed to Grade III, in accordance with general conditions of the public service, provisions of the Recruitment procedure for Executive Service category of the Department of Census and Statistics approved by the Public Service Commission, according to revisions made or will be made hereafter for the above Recruitment procedure, according to the provisions of the Establishment code and Financial Regulations and the procedural rules of the Public Service Commission published in the Extraordinary Gazette notification no: 1589/30 dated 20.02.2009.
- (ii) As per the Public Administration Circular no: 21/2017, this appointment is pensionable. You are subjected to any policy formulated by the Government in future regarding the pension scheme you are entitled to. Further, you should contribute to the Widows' and Orphans' Pension Scheme and you may make your contributions as stipulated by the Government in different occasions.
- (iii) Officers appointed for this post will be subject to a probation period of 3 years.
- (iv) First Efficiency Bar Examination should be passed within three (3) years of the appointment to the post of Executive Grade III.
- (v) The selected officer should adhere to the provisions mentioned in chapter IV of the Constitution in Sri Lanka and to rules and regulations that are currently effective and will be stipulated on implementing Government

Language policy. Accordingly, as per Public Administration Circular no: 01/2014 and conjunctive circulars, he/she should obtain proficiency level in the other official language within five (5) years.

- (vi) The appointment of the officers who fails to report his/her duties of the post on the appointment date and/or who refuse to accept duties in the area appointed or who neglect the post offered to him/her, can be cancelled.

3. Educational Qualifications :

- (a) A Special Degree with a class from a University recognized by University Grants Commission including at least one of the following subjects as the main subject: Statistics, Mathematics, Economics, Demography, Population Studies, Computer Science, Information Technology, Geography, Sociology or Cartography.

Or

- (b) A General Degree with First or Second Upper Class from a University recognized by University Grants Commission including at least one of the following subjects as the main subject: Statistics, Mathematics, Economics, Demography, Population Studies, Computer Science, Information Technology, Geography, Sociology or Cartography.

Note:

- i. When the specialized subject area is not specifically mentioned in the Special Degree certificate, consider the subject area followed during the study period of the specialized area consisting equal or more than 2/3 of the total credit value of that period, as the main subject offered in a Special Degree.
- ii. A subject consisting equal or more than 1/3 of the total credit value, to be considered as the main subject offered in a General Degree.

4. Physical qualification :

- I. All the candidates should be in proper health condition to work in any part of Sri Lanka.
- II. Should possess physical and mental fitness to discharge his/her official duties.

5. *Age limit.*– Age between 21 and 35 years of age. “Accordingly, only applicants who are born on or before 01.03.1998 and on or after 01.03.1984 are eligible to apply for this examination”.

6. Other Qualifications :

- (i) Applicant should be a Sri Lankan citizen ;
- (ii) Applicant should possess an excellent character ;
- (iii) All required qualifications for the post should have had obtained before the closing date of applications as mentioned in the application calling notification.

7. Recruitment procedure :

7.1 Written test and General Interview :

- 7.1.1 Certain number of applicants as decided by Public Service Commission who have passed and obtained the highest marks for the written test conducted to assess subject based general knowledge and Aptitude by the Commissioner General of Examinations will be called according to the skills order and number of vacancies available, to the General Interview Board for verification of qualifications appointed by the Public Service Commission and after checking of conformity with the recruitment procedure and the qualifications published in the notification and after examining the physical fitness of the applicants ,those who have fulfilled all the qualifications and possess physical fitness will be appointed for this post

Marks will not be given to the General interview. Calling for the interview should not be regarded as a qualification to be appointed for this post.

7.1.2 Syllabus:

Subject based General knowledge–Time duration 2 hours (maximum marks 100) (pass marks 40%)

- National and International Statistics
- Statistics and community development
- New trends in statistics
- Socio-economic information
- Environment and society

- Geographical factors and community
- Information Technology

Aptitude - Time duration 1 hour (maximum marks 100) (pass marks 40%)

- Applicant is tested for his/her special management skills on Identifying problems and reasoning, decision making, maintaining interpersonal relationships, communication skills and self-disciplinary policies by answering the questions related to real life scenarios.

7.1.3 Issuance of results :

All applicants who appeared for the examination will be informed of their individual results by the Commissioner General of Examinations through post or website www.results.exams.gov.lk.

8. Conditions of the Examination:

- (i) The examination will be held in Sinhala, Tamil, and English language. Answers for both question papers should be given in one language and all candidates should appear for both papers. Candidates will not be allowed to change the language medium indicated in the application subsequently.
- (ii) Examination fee is Rs. 1,200. The examination fee could be paid at any post office or sub post office, District Secretariat office or Divisional Secretariat Office located in any part of the country to be credited to the Revenue Head 20-03-02-13 of Commissioner General of Examinations and the receipt obtained by the name of the applicant should be properly affixed on the specified space in the application. You will not be charged any other fee other than examination fees. Please note that the money orders or stamps will not be accepted as examination fees and under any circumstances the paid amount will not be refunded or exchanged for any other examination. It is advisable to keep a photocopy of the receipt with the applicant.
- (iii) The examination will be conducted in May, 2019 and will be held only in Colombo.
- (iv) Applications prepared according to the specimen form mentioned below should be sent to Commissioner General of Examinations, Department of Examination, Organization (Institutional and Foreign Examinations) Branch, Pelawatte, Battaramulla on or before the date indicated above and applicants who serve in Public service/Provincial public service/ State corporations should send their applications through their Head of Department/Institution. Name of the examination in the title of the application as “Open competitive examination for recruitment to Grade III of Executive Service category (Post of Statistician) of Department of Census and Statistics– 2018(2019)” should be mentioned in English language also in both Sinhala and Tamil medium applications.
- (v) Incomplete applications will be rejected without any notification. Commissioner General of Examinations will issue admission cards to applicants who have sent duly completed application forms with examination fee paid and receipt affixed on or before the closing date on the presumption that applicants possess all the requirements specified in the *Gazette* notification.
- (vi) Application and the admission card should bear the certified signature of the applicant and the admission card with certified signature should be handed over to the Supervisor of the Examination hall on the first day of examination.
- (vii) Officers serving in Public Service, Provincial Public Service or State Corporations must forward their applications through head of the Department/Institution. Officers other than above should confirm their signature through principal/retired principal/Grama Niladhari/Justice of Peace/ Commissioner for oaths/Notary Public/ Attorney at Law/Authorized Officers of Forces or a staff officer employed in the Government, provincial public service or a Chief Incumbent of a Viharaya or a priest of other religions.
- (viii) Issuing of admission card should not be considered as acceptance of the candidate as having fulfilled all required qualifications to sit for the examination or to appoint for a post. Regardless of the pass marks obtained as indicated in subsection 6.1.2 of the notification, if the candidate has not fulfilled the requirements

of note (I) /(II), section 3 of the notification, shall not be qualified to appoint for this post.

- (ix) Application form should be prepared using A4 (22-29cm) size paper including 01 to 06 heads in the first page, 07 to 13 heads in the second page and rest in the third page. Late applications will be rejected without notice. Applicants should make sure that the completed application is in accordance with the specimen form mentioned in the notification and whether he/she has completed all the information required in the application also whether he/she has paid the exact amount as examination fee and affixed the receipt on the application form. Else, please note that your application will be rejected. (It will be appropriate to keep a copy of the application).

Punishment for false information: Application should be filled carefully with accurate information. If not adhere to the rules and regulations of the examination, the candidature of the applicant will be cancelled before the examination or during the examination or after examination or any other occasion.

- (x) Commissioner General of Examinations will issue admission cards to applicants who are within the required age limits and who have sent duly completed application forms with examination fee paid and receipt affixed on or before the closing date on the presumption that applicants possess all the requirements specified in the *Gazette* notification. Paper notice will be published by the Department of Examination immediately after issuing admission cards. If not received the admission card within two or three days after the paper notice, it should be inquired by the Organization (Institutional and Foreign Examination) branch of Department of Examination of Sri Lanka as mentioned in the notification. When inquiring, details such as name of the examination, Full name of the applicant, National identity card number and the address should be clearly provided. If the applicant is residing out of Colombo, it will be more appropriate to receive the admission card through fax therefore, send the above details with a request letter through the fax number as mentioned in the notification, stating your fax number in the request letter. In such instances, it would be advisable to keep ready the copy of the application, copy of the receipt and the receipt

of the application posted through register cover to confirm some information that may require by the Examination Department.

- (xi) The Commissioner General of Examination is authorized to postpone or cancel the examination with the approval of Public Service Commission.
- (xii) All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to the conducting of this examination and issuing results. Candidates will be subjected to punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations.

- (xiii) *Identity of the Applicant.*— All candidates should prove their identity as to satisfy the supervisor in charge of the examination centre. For this purpose, only one of the following documents will be accepted:—

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid driving licence

N.B. :

- (a) Should not enclose any document or its copies to the application form other than the receipt.
- (b) Applications of the applicants who fail to produce documents when requested will be disregarded.
- (xiv) Applicants who are selected from the written examination should produce the following documents at the interview:—
 - (a) Birth Certificate
 - (b) National Identity Card or valid Passport
 - (c) Degree (Degree certificate and detailed degree certificate) and other educational certificates ;
 - (d) Two character certificates (One of the certificate should be obtained from Grama Niladhari not exceeding 6 months) ;
 - (e) An affidavit should be produced, if any change in your name in use and name used in the birth certificate and other certificates (Names mentioned in the certificates indicated separately stating that all names represent one person with your signature

on a valid stamp worth Rs.50 certified by a Justice of Peace or Commissioner for Oaths).

(f) Certificates of the Professional Qualifications (if any) ;

(g) Certificate of the most advanced examination having passed Sinhalese/ Tamil/ English Languages.

(xv) If the applicant is proved of not having proper qualifications, the candidature of the applicant can be cancelled before the examination or during the examination or after examination or any other occasion. After the recruitment, if any given information is proved false or if a significant matter is purposefully hidden, the applicant may be dismissed from his/her service.

(xvi) Final decision of matters other than above will be taken by the Director General of Department of Census and Statistics under instructions of the Public Service Commission.

9. In case of any inconsistency between Sinhala, Tamil and English texts of this notification, Sinhala texts shall prevail.

As ordered by Public Service Commission,

Secretary.

Ministry of Economic Reforms and Public Distribution
2019.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III
OF EXECUTIVE SERVICE CATEGORY OF THE DEPARTMENT OF CENSUS
AND STATISTICS– 2018(2019)

Index No. :

(For office use only)

The medium expected to appear for the examination
(Sinhala – 2/Tamil – 3/English – 4)
(Write the relevant number in the box)

01. 1.1 Full Name : _____
(In English Block Letters)

1.2 The Name with the initials at the end : _____
(In English Block Letters) Eg. : SUNIL A. B.

1.3 Full Name : _____
(In Sinhala/Tamil)

02. Permanent Address :

2.1 (In English Block Letters) : _____

2.2 (In Sinhala/Tamil) : _____

2.3 Address to which the admission should be sent
: _____
(In English Block Letters)

2.4 Telephone No. :

Mobile :

--	--	--	--	--	--	--	--	--	--

Fixed :

--	--	--	--	--	--	--	--	--	--

03. Sex:

Female – 1 ☐
Male – 0 ☐

(Write down the relevant number in the box)

04. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

05. Date of Birth :

Year : Month : Day :

06. Nationality (Put a tick in the relevant box):

Sinhala		Indian Tamil	
Sri Lankan Tamil		Malay	
Muslim		Other	

07. Residential District:
Divisional Secretariat Division:

08. Fees paid (It is advisable to keep a copy of the receipt):

Date of payment:

Amount:

Post office/sub post office, District/Divisional

Secretariat Office:

Receipt No. :

Affix the receipt here

09. The highest pass obtained for each language: (Please mention the name of the Examination):

Sinhala :_____.

Tamil :_____.

English :_____.

10. Educational Qualifications:

Details of the degree:

<i>Degree</i>	<i>Institute</i>	<i>Pass</i>	<i>Main Subject (For special degrees) Or Main subjects (For General degrees)</i>	<i>Valid Date</i>

Other Educational Qualifications:

<i>Course</i>	<i>Institute</i>	<i>Subject details</i>

11. Other Qualifications :_____.

12. Details of the Current Employment and previous Employments:

<i>Institution</i>	<i>Designation</i>	<i>From</i>	<i>To</i>	<i>Salary (Monthly)</i>

13. Have you been accused of any criminal offence? If so please indicate the details :_____.

I do hereby certify that the information furnished by me in this application is true and correct. I am aware that if any of these particulars have been found false or incorrect prior to the selection, renders me as disqualified and that if found subsequently to the appointment I will be dismissed without any compensation. Also, I declare hereby that I agree to be bound by the rules and regulations of the Examination and the decisions taken by the Commissioner General of Examinations regarding the issuance of results.

_____,
Signature of the candidate.

Date :_____.

ATTESTATION OF THE SIGNATURE

I hereby certify that Mr./Mrs./Miss..... who is forwarding this application is personally known to me and that the receipt has been pasted and put his/her signature before me.

_____,
Signature and the official stamp.

Name :_____;

Designation :_____;

Address :_____;

Date :_____;

When the applicant is employed in a government Department/ Institution, the application shall be forwarded through the Head of Department or Institution along with the certificate below.

THE CERTIFICATE OF THE HEAD OF
DEPARTMENT

Mr./Mrs./Miss.....is currently working in our department as a permanent/temporary/casual employee. I hereby certify that he/she has not been subject to any disciplinary punishment (except for a warning) and the information furnished in this application is accurate. Also I certify that his/her work and behaviour are satisfactory and possess the qualifications as per the *Gazette* notification to sit for this examination and has paid the relevant examination fee and has attached the receipt.

If selected he/she can be/can't be released from the service.

The signature of the Head of Department/
Institution and the official stamp.

Name : _____;
Designation : _____;
Address : _____;
Date : _____;

02-273

**EFFICIENCY BAR EXAMINATION
FOR OFFICERS IN CLASS I OF THE
GOVERNMENT TRANSLATORS'
SERVICE - 2014(2018)**

IT is hereby kindly informed that the 1st paragraph of English Examination notice and Tamil Examination notice on the Efficiency Bar Examination for Officers in Class I of Government Translators' Service - 2014(2018) published in *Gazette* No. 2,107 of Democratic Socialist Republic of Sri Lanka on 18.01.2019 should be revised as follows :

01. An Efficiency Bar Examination for Officers in Class I of the Translators' Service, as provided for in paragraph 08 of the Translators' Service Minute published in the

Government Gazette No. 829/7 dated 26.07.1994, shall be held in Colombo by the Commissioner General of Examinations in the month of April 2019 and candidates may appear for the examination either in Sinhala, Tamil or English media. Language medium shall not be allowed to change subsequently. Only the officers, who belong to Combined Service of Public Service, shall apply for the relevant Efficiency Bar Examination as per this notification.

01. 1994.07.26 ஆர் தேதிய 829/7 ஆம் இலக்க வர்த்தமானி அறிவித்தலில் வெளியிடப்பட்டுள்ள மொழிபெயர்ப்பாளர் சேவை தொடர்பான பிரமாணக் குறிப்பில் பந்தி 08 இன் கீழ் மேற்கொண்டுள்ள ஏற்பாடுகளின்படி மொழிபெயர்ப்பாளர் சேவை வகுப்பு 1 இன் அலுவலர்களுக்கான வினைத்திறன் காண் தடைப்பரீட்சை, பரீட்சை ஆணையாளர் நாயகத்தினால் 2019 ஏப்ரல் மாதம் கொழும்பில் நடாத்தப்படும். இப் பரீட்சைக்கு சிங்களம், தமிழ், ஆங்கிலம் ஆகிய மொழிகளில் தோற்றலாம். பரீட்சைக்கு விண்ணப்பித்த மொழிமுவத்தை பின்னர் மாற்றுவதற்கு அனுமதி வழங்கப்படமாட்டாது. இவ் அறிவித்தலுக்கு அமைய குறித்த வினைத்திறன்காண் தடைப் பரீட்சை தொடர்பாக அரசாங்க சேவையின் இணைந்த சேவைக்கு உரிய அலுவலர்கள் மாத்திரமே விண்ணப்பிக்க முடியும்.

Note : The closing date shall not be extended due to this revision.

K. V. P. M. J. GAMAGE,
Director General of Combined Services,
Ministry of Public Administration and
Disaster Management.

Ministry of Public Administration and Disaster Management,
Independence Square,
Colombo 07,
23rd of January, 2019.

02-298

**REVISING/ EXTENDING OF CLOSING DATE
OF RECEIVING APPLICATIONS**

**Enlistment of undergraduate Officer Cadets to
General Sir John Kotelawala Defence University**

THE following section will also be included for the undergraduate officer cadetships published under the Notice No.1-765 of the *Gazette* Notification No.2,017 of 18.01.2019.

Enlistment of Medical Students to General Sir John Kotelawala Defence University for the Sri Lanka Police.

1. Applications are invited from 18.01.2019 to 08.02.2019 by General Sir John Kotelawala Defence University under the official name of Sub-Inspector of Police (Medical Students)

2. The Medical Degree course relevant to these official posts of undergraduate Sub-Inspector of Police (Medical Students) will be conducted at General Sir John Kotelawala Defence University, Ratmalana.

2.1 Duration of the Bachelor of Medicine and Bachelor of Surgery Degree is five (5) years.

2.2 Enlisted Sub-Inspectors of Police (Medical Students) will be attached to the Sri Lanka Police based on the number of vacancies and the total marks obtained by the candidates at the interviews held for their selection. After completing the Degree programme those officers will be appointed to the post of Assistant Superintendent of Police (Medical) of the reserve service of Sri Lanka Police.

2.3 All Degree programmes are conducted only in the English Medium.

2.4 Candidates will be selected to the following degree programme on the basis of their qualifications :

- (i) The duration of the Bachelor of Medicine and Bachelor of Surgery (M.B.B.S) Degree course is five years (05 years).

For those who have followed **Bio-Science Stream** (Biology, Chemistry and Physics) at the G.C.E. (A/L) Examination in **2018**, have obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission.

3. Other qualifications required for the Officers of Sub-Inspector (medical students): The applicant,

A. Should be a Sri Lankan Citizen,

B. The age should not less than 18 years and not more than 22 years as at 08.02.2019.

C. *Educational Qualifications* :

- (i) Having obtained at least three (03) simple (S) passes for three subjects in the relevant subject stream of G.C.E.(A/L) and having completed necessary minimum qualifications required to apply for university entrance,

and

- (ii) Passing the Common General Test.
(iii) Having obtained a Credit(C) pass for the subject of English Language at G.C.E. (O/L) Examination.
(iv) Minimum of six Credit (C) passes at the GCE (O/L) examination with compulsory Credit (C) passes for English, Mathematics and Sinhala or Tamil.
(v) The following minimum physical measurements (standards) should be accomplished.

	<i>Police</i>	
	<i>Male</i>	<i>Female</i>
Height	5' 6"	5' 4"
Chest	32"	-

<i>Vision</i>			
<i>Left</i>	<i>Right</i>	<i>Left</i>	<i>Right</i>
6/12	6/6	-	-
Without Spectacles / Lenses		With Spectacles / Lenses	

04. **Applications.- Application Forms and the details can be downloaded from the University website, www.kdu.ac.lk.**

5. Duly completed applications should accompany a receipt obtained by paying Rs.1,000/-(One Thousand Rupees) to any Branch of the Bank of Ceylon in favour of “The Vice-Chancellor, General Sir John Kotelawala Defence University” to be credited to the Current Account Number “9405831” of the Bank of Ceylon, Idama Branch - Moratuwa. The applications without basic qualifications and are not duly filled in accordance with the conditions mentioned herein will be rejected without notification, and in such instances, the application fee will not be refunded. A board appointed by the Vice-Chancellor will review all applications received and shortlist them according to qualifications of the candidates. Those who are shortlisted will be called for the preliminary interview.

6. The applications for degree programmes should be sent to “**The Registrar, General Sir John Kotelawala Defence University, Ratmalana**” under registered cover to reach him on or before **08.02.2019**. “**Application for Cadetships**” and **the stream applied should be written on the top left-hand corner of the envelope**. Applications received after the closing date or do not conform to the requirements of this notification will be rejected.

7. Applications should accompany only the certified photocopies of the Birth Certificate and G.C.E. (O/L) and G.C.E. (A/L) result sheets with a certification for being qualified for university admission. (Yes).

8. In the event a disparity or a mismatch between language expressions in the Sinhala and Tamil versions of the *Gazette* Notification appears, action will be taken in accordance with the Sinhala revision.

HEMASIRI FERNANDO,
Secretary,
Ministry of Defence and Chairman of the Board of Management,
General Sir John Kotelawala Defence University.

02-434

JUDICIAL SERVICE COMMISSION

Limited written Competitive Examination for recruitment to Grade III of the Court Registrars’ Service of Sri Lanka in the Scheduled Public Officers’ Service – 2018 (2019)

APPLICATIONS are called from Sri Lankan citizens who possess the required qualifications for the Limited Competitive Examination for recruitment to Grade III of the Court Registrars’ Service of Sri Lanka.

01. *Appointment are made to Grade III of the Court Registrars’ Service of Sri Lanka by this examination.*
Written Examination. - The examination consists of four (04) question papers as follows :

	<i>Question Paper</i>	<i>Time</i>	<i>Total Marks</i>	<i>Maximum marks required to pass</i>
01.	Establishments code and Financial Regulations	02 hours	100	40
02.	Administration and Management	01 hour	100	40
03.	English Language Proficiency	1 ½ hours	100	40
04.	Substantive and procedural law of Sri Lanka.	01 hour	100	40

Interview. – A number of applicants equal to the number of vacancies allocated for said examination may be appointed following descending order beginning from the highest scorer of marks amongst the applicants who have passed all the subjects of the examination after an interview for verification of qualifications. However, the Judicial Service Commission may determine not to fill a certain number of vacancies.

02. *Conditions of Service :-*

- 2.1 Applicants selected subject to general conditions governing the appointments in the Public Service, terms and conditions set out by the Scheduled Public Officers' Service Minute published in the *Gazette* extraordinary of Democratic Socialist Republic of Sri Lanka No. : 2088/26 dated 11.09.2018, amendments already made and will be made thereto in due course to the said Service Minute, provisions of the Establishments Code and Financial Regulations shall be appointed to Grade III of the Court Registrars' Service.
- 2.2 This post is permanent and pensionable. Though it has been stated above that the posts in the Scheduled Public Officers' Service are pensionable, the officers that are to be recruited to Grade III of the Court Registrars' Service in future will be subjected to decisions taken by the Government and / or Judicial Service Commission in relation to the Pension Scheme applicable to them.
- 2.3 This appointment is subject to one year acting period. The Efficiency Bar Examination shall be passed within 06 years after recruitment to Grade III of the Court Registrars' Service of Sri Lanka as prescribed in 8:13 in the Service Minute.
- 2.4 Proficiency in the relevant level of the other Official Language prescribed for Grade III of Court Registrars' Service should be achieved within 05 years after appointment in terms of the Public Administration Circular 01/2014 and amendments done there to and Judicial Service Commission Circular No. 396 and amendments done there to.
- 2.5 The appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and / or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, shall be cancelled at the discretion of the Judicial Service Commission.

03. *Monthly salary scale.*— As per Judicial Service Commission Circular No. 386 dated 24.06.2016 issued subsequent to No. 03/2016 by the Judicial Service Commission, the monthly salary scale applicable to

Grade III of the Court Registrars' Service of Sri Lanka in the Scheduled Public Officers' Service is (MN 7 – 2016) Rs. 41,580- 11x755- 18x1,030 - Rs. 68,425 (Initial salary step 03 – Rs. 43,090/-) and you will receive said salary from 01.01.2020. Salary will be paid from the effective date of the appointment in terms of provisions set out in Schedule II of above circular.

04. *Recruitment Qualifications.*— Applicants shall have completed following qualifications to be recruited to Grade III of Court Registrars' Service of Sri Lanka in the Scheduled Public Officers' Service :

- (a) (i) Be a citizen of Sri Lanka,
(ii) Be a person of excellent moral character,
(iii) All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.
- (b) An officer who has completed 10 years active and satisfactory service period in any service in the Court Management Assistants' Service and has been confirmed in said post ;
or
- (c) An officer who has completed 05 years active and satisfactory service period in any service of the Court Management Assistants' Service and has been confirmed in said post and has been enrolled as an Attorney - at - Law or has obtained a degree from a University recognized by the University Grants Commission or from an institute recognized by the University Grants Commission as a degree awarding institute or obtained any other qualification considered as equivalent by the Judicial Service Commission ;
or
- (d) An officer belonging to the Development Officers' Service (Including Programme Assistant, Accounts Assistant) who has completed continuous 05 years active and satisfactory physical service period in Courts and physically serving in a Court at the time of calling for applications and has been confirmed in the said service and has obtained a degree from a University recognized by the University Grants Commission or from an institute recognized by the University Grants Commission as a degree awarding institute or has obtained any other qualification considered as equivalent by

the Judicial Service Commission or has been enrolled as an Attorney – at- Law ;

or

- (e) An officer who has completed 03 years active and satisfactory service in Court Family Counsellors' Service and has been conformed in said post.

05. *Examination Fees.* – The examination fee is Rs.600/-. The receipt obtained by paying said amount to Peoples' Bank Dam Street Branch to the credit of the account of "Secretary, Judicial Service Commission" No. : 297100199025039 should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photo copy of the receipt should be kept with the applicant for future use.) The examination fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

5.1 *Date of the examination.* – This examination will be held on 11th May 2019 in Colombo only. The Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

N.B. – It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by 01st of February 2019 or prior to the said date.

Applications duly perfected should be sent by registered post to reach the address "Secretary, Judicial Service Commission Secretariat, Colombo 12" on or before 05.03.2019.

The words "**Limited Competitive Examination for recruitment to Grade III of the Court Registrars' Service of Sri Lanka in the Scheduled Public Officers' Service-2018 (2019)**" should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after the due date will be rejected.

06. *Method of applying :*

- (a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½"X12" (A4) and it should be completed in applicants' own handwriting. Computerized/ Typed applications also can be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form). It is the responsibility of the applicant to make sure that the application form perfected by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Application should be prepared in the language medium in which the applicant wishes to sit the examination.
- (c) Applicants' signature in the application form should have been attested by the Registrar of the Court and the Head of Department.
- (d) Applications which have not been duly completed in every aspect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.
- (e) Receipt of application will not be acknowledged. The Department of Examinations Sri Lanka will publish a notice in news papers and departmental web sites, once the admission cards are issued to the applicants. However, if admission cards are not received even after 02 or 03 days of such advertisement, steps should be taken to notify the Department of Examinations, Sri Lanka in the manner specified in the advertisement. When informing, the name of the examination applied for, full name of the applicant, address and national identity card number should be mentioned. It would be advisable for applicants outside Colombo to fax a letter of request along with a fax number of the applicant to the Department of Examinations through the fax number (011-2784232) for sending a copy of the admission. Further to that, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the postal article of sending the application to prove any information requested by the Department of Examinations.

07. *Admission to the examination :*

- (a) The Commissioner General of Examinations will issue admission cards to all applicants who have sent applications which are complete in every aspect. An applicant who does not present

the admission card will not be permitted to sit for the examination.

- (b) An applicant should appear for the examination at the centre specified for him/her. All the applicants should get the signature placed in the admission card relevant to the prescribed examination centre attested and present it to the Head of the Examination hall on the first day they sit the examination. A set of rules to be observed by all applicants is published at the beginning of this *Gazette* notifications. Applicants shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting the examination. If an applicant violates these rules, he/she is liable for a punishment imposed by the Commissioner General of Examinations.

Note.– Issuance of an admission card to an applicant does not necessarily mean that he/she has the required qualifications to sit the examination.

08. *Identity of the applicants.*– Applicants will be required to prove their identity in the examination hall to the satisfaction of the Supervisor for each subject they offer. For this purpose, any of the following documents will be accepted.

- (a) The National Identity Card
- (b) A valid passport
- (c) A valid driving license.

09. *Penalty for furnishing false information.*– If it is found that any applicant is not eligible, his/her candidature can be cancelled at any time before, during or after the examination. If any of the particulars furnished by an applicant is found to be false with his/her knowledge or if he/she has willfully suppressed any important fact, he/she will be liable to dismissal from the Public Service.

10. Any matter not provided for in these rules will be dealt with as determined by the Secretary, of Judicial Service Commission subject to the instructions of the Judicial Service Commission.

11. (a) Examination will be held in Sinhala and Tamil media.

- (b) An applicant should sit for the examination in the language medium through which he passed the examination/ interview to qualify for entry in to the Public Service or in any official language.

Note: (i) An applicant should answer all the question papers in one and the same language.

- (ii) An applicant is not allowed to change the language medium indicated in the application.
- (iii) *Examination Results:*– Issuance of results to applicants will be made by the Commissioner General of Examinations by post or via the website www.results.exams.gov.lk

12. *Syllabus of the written examination :*

- (i) It is expected to test the applicant's knowledge in Establishments Code & Financial Regulations.

Establishments Code

- Recruitment Procedure and Appointment (Chapter II)
- Grant of Monthly Pay, Temporary Status, Permanent Status and Pensionability (Chapter IV)
- Release, Reversion and Termination of Employment (Chapter V)
- Salaries (Chapter VII)
- Overtime, Holidays, Holiday Pay and Allowances (Chapter VIII)
- Leave (Chapter XII)
- Railway Warrants (Chapter XIII)
- Salary Loans / Advances (Chapter XXIV)
- Medical Attention and Medical Examination of officers for Physical Fitness (Chapter XXVI)
- Channel of Communications (Chapter XXVII)
- Right of Government over its Officers (Chapter XXX)
- Legal Advice and Legal Actions (Chapter XXXIII)
- Volume II of the Establishments Code (Chapters XLVII, XLVIII)

Financial Regulations

- Estimates of Expenditure and Revenue (Chapter I)
- Authorities for expenditure, refunds, write-offs etc. (Chapter II)
- Financial Management and Accountability (Chapter III)

- Receipts (Chapter IV)
- Payments (Chapter V)
- Custody of Public Money etc. Imprest and Bank Accounts (Chapter VI)
- Accounting (Chapter VII)
- Advance Accounts (Chapter VIII)
- Accounts of Courts (Chapter X)
- and
- Government Procurement Process

(ii) *Administration and Management* :
It is expected to test applicant's ability to respond to cases, problems and theoretical and practical knowledge the applicant possesses in solving them by presenting cases/problems that may arise within the Administration/Management field.

(iii) English Language Proficiency
This paper will be of the standard of English Language paper in G.C.E.(O/L) Examination. It is expected to test similar knowledge.

- (iv) Substantive and Procedural Laws of Sri Lanka
- Constitutional Law
 - Judicature Act
 - Primary Court Procedure Act, No. 44 of 1979
 - Penal Code
 - Evidence Ordinance
 - Criminal Procedure Code Act
 - Civil Procedure Code

Note: Illegible handwriting will be penalized.
These papers will consist of multiple choice questions, short questions, questions on structured essays and essays.

13. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

By order of the Judicial Service Commission.

H.S. SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo 12.
29th January 2019.

SPECIMEN APPLICATION FORM

LIMITED WRITTEN COMPETITIVE EXAMINATION FOR RECRUITMENT
TO GRADE III OF THE COURT REGISTRARS' SERVICE OF
SRI LANKA IN THE SCHEDULED PUBLIC OFFICERS'
SERVICE -2018(2019)

(For office use only)

01. Medium :

Language medium of examination

Sinhala - 2
Tamil - 3

(Indicate the correct number in the cage)

02. Personal details:

2.1 Name in full :_____
(In English block capitals)

2.2 Last name with initials: Mr./Mrs./Miss :_____
(In English block capitals)
Eg. SIRIWARDANA , A.P.K.

2.3 Name in full :_____
(In Sinhala/Tamil)

2.4 Official Address (In English block capitals)
(Admission card will be posted to this address)
:_____.

2.5 Official Address (In Sinhala/ Tamil) :_____.

2.6 Personal Address (In Sinhala/ Tamil) :_____.

2.7 Residing district :_____.

2.8 Sex:
Male- 0 Female-1
(Indicate relevant number in the cage)

2.9 National Identity Card No. :

2.10 Civil Status :

Married-1 Unmarried -2
(Indicate relevant number in the cage)

2.11 Date of Birth :

Date : Month : Year :

2.12 Age as at 01.02.2019

Years : Months : Days :

2.13 Contact number:

Fixed : _____.

Mobile : _____.

03. (a) (i) Date of appointment to Court Management Assistants' Service : _____.

• Date of confirmation in said post : _____.

• Period of service in said post : _____.

(ii) Date of appointment to Court Development Officers' Service (including Programme Assistants/ Accounts Assistants) : _____.

• Date of confirmation in said post : _____.

• Period of service in said post : _____.

(iii). Date of appointment to Court Family Counsellors' Service : _____.

• Date of confirmation in said post : _____.

• Period of service in said post : _____.

(b) If the applicant is a graduate;

1. Degree : _____.

2. Date of completing the degree : _____.

3. University : _____.

(c) Equivalent educational or professional qualifications:

1. University /Institution : _____.

2. Qualifications : _____.

3. Date of fulfilling the qualifications : _____.

(d) Date of enrollment as an Attorney-at-Law : _____.

04. Other qualifications : _____.

05. Have you been subjected for any disciplinary punishment during the service period? If any, give particulars in brief : _____.

06. Have you ever been convicted for any offence by any Court?

(Indicate the mark (✓) in the relevant cage) (If yes, give particulars)

☐

Yes

☐

No

07. Particulars of the receipt obtained by paying the examination fee : _____.

Office to which the payment was made : _____.

Number and date of the receipt : _____.

Amount paid : _____.

Affix the receipt firmly here.
(It would be advisable to keep a photocopy with the applicant)

08. Attestation of the applicant:

(a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to bear any consequence that may cause as a result of incompleteness of sections and/ or provision of erroneous information. I also state that all sections herein have been correctly filled.

(b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

(c) Further to that, I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination and issuance of results.

(d) I shall not change any information mentioned herein subsequently.

_____,
Signature of applicant.

Date : _____.

09. Attestation of applicant's signature :

I hereby certify that Mr./Mrs./Miss..... who submits this application is serving in Grade ofpost at this Court, has earned all his/her salary increments during the period immediately prior to 01.02.2019, he/she has not been subjected to any punishment (except warning) during the period concerned, has fulfilled all qualifications prescribed in paragraph 04 of the Gazette notification, that according to the personal file he/she is eligible to sit the examination in terms of the

regulations appearing in the *Gazette* notification, that the prescribed examination fee has been paid and pasted the receipt on the application, and that he/she placed his/her signature in my presence on.....

_____,
Signature of the officer attesting the signature.
(Registrar of the Court)
(Official Stamp)

Date :_____.

Name in full of the officer attesting the signature :_____.

Designation :_____.

Address :_____.

(To be confirmed by the Official Stamp)

Certification of the Head of Department

I hereby certify that Mr./Mrs./Miss.....
..... serving in this Court is serving in a Court

..... post, that he/she has earned all his/her salary increments during the period immediately prior to 01.02.2019, he/she has not been subjected to any punishment (except warning) during the period concerned, has fulfilled all qualifications prescribed in paragraph 04 of the *Gazette* notification, that according to the personal file, he/she is eligible to sit the examination in terms of the regulations appearing in the *Gazette* notification, that the prescribed examination fee has been paid and pasted the receipt on the application, and that he/she placed his/her signature in my presence on.....

_____,
Signature of the Head of Department.
(Official Stamp)

Date :_____.

02-445

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the www.documents.gov.lk
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

<i>Rs.</i>	<i>cts.</i>
One inch or less	137 0
Every addition inch or fraction thereof	137 0
One column or 1/2 page of <i>Gazette</i>	1,300 0
Two columns or one page of <i>Gazette</i>	2,600 0

(All fractions of an inch will be charged for at the full inch rate.)

11. The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

***Annual Subscription Rates and Postage**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
Part I (Whole of 3 Sections together)	80 0	120 0
Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

***All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>				<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>	
	2019					
FEBRUARY	01.02.2019	Friday	—	18.01.2019	Friday	12 noon
	08.02.2019	Friday	—	25.01.2019	Friday	12 noon
	15.02.2019	Friday	—	01.02.2019	Friday	12 noon
	22.02.2019	Friday	—	08.02.2019	Friday	12 noon
MARCH	01.03.2019	Friday	—	15.02.2019	Friday	12 noon
	08.03.2019	Friday	—	22.02.2019	Friday	12 noon
	15.03.2019	Friday	—	01.03.2019	Friday	12 noon
	22.03.2019	Friday	—	08.03.2019	Friday	12 noon
	29.03.2019	Friday	—	15.03.2019	Friday	12 noon
APRIL	05.04.2019	Friday	—	22.03.2019	Friday	12 noon
	12.04.2019	Friday	—	29.03.2019	Friday	12 noon
	18.04.2019	Thursday	—	05.04.2019	Friday	12 noon
	26.04.2019	Friday	—	12.04.2019	Friday	12 noon

GANGANI LIYANAGE,
Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2019.