

N. B.– Part IV(A) of the *Gazette* No. 2,115 of 15.03.2019 was not published.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,116 – 2019 මාර්තු මස 22 වැනි සිකුරාදා – 2019.03.22
No. 2,116 – FRIDAY, MARCH 22, 2019

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Post - Vacant	920	Examinations, Results of Examinations &c. ... 939

Note.– Companies (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of February 22, 2019.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 12th April, 2019 should reach Government Press on or before 12.00 noon on 29th March, 2019.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2019.

This *Gazette* can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (Kandyan/General)

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Post of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age.

04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the Address given in the Schedule on or before 22.04.2019.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 28th February, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Kahatagasdigiliya	Post of Registrar of Marriages (Kandian/ General) in Hurulu Palatha Division and Births and Deaths of Uddiyankulama North Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

REGISTRAR GENERAL'S DEPARTMENT

**Posts of Registrar of Births and Deaths and Registrar/Additional
Registrar of Marriages (Kandyan/General)**

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age.

04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariat, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the Address given in the Schedule on or before 22.04.2019.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 27th February, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Trincomalee	Muthur	Post of Birth, Death and Marriage (General) Registrar of Koddiyar South Division	District Secretary/Additional Registrar General, District Secretariat, Trincomalee.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrars of Births, Deaths and (General) Marriages/Additional Registrar of (General) Marriages Tamil Medium

BATTICALOA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Births, Deaths and Marriages/Additional Registrar of in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age.

04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Rural Development Societies and Co-operative Societies as given in the following Schedule.

06. Related applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agent's Office) or land and District registries or Divisional Secretariats of the District.

07. Dully filled applications shall be posted to the address mention in the Schedule on or before 22.04.2019 by Register Post.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 27th February, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Batticaloa	Eravur Pattu	Post of Birth and Death Registrar of Arumugaththan Kudiyiruppu Division and Post of Marriage (General) Registrar of Eravur Korlai Pattu Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Batticaloa.
Batticaloa	Manmunai pattu (Arayampathy)	Post of Birth and Death Registrar of Arayampathy Division and Post of Marriage (General) Registrar of Manmunai Pattu Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Batticaloa.
Batticaloa	Eravur Pattu	Post of Birth and Death Registrar of Rugam Division and Marriage (General) Registrar of Eravur Pattu Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Batticaloa.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim Marriages

KURUNEGALA DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Muslim Marriages Registrar of Marriages in the divisions set out in the Schedule hereto.

01. Applicants should be the permanent residents of the Muslim Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Only Muslim males a can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age. (maximum age limit of the retirement is 65)

04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Muslim Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the Address given in the Schedule on or before 22.04.2019.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 01st March, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Ibbagamuwa	Post of Muslim Marriages Registrar of Melsiripura Area and Hiriyala Hathpaththu Division	District Secretary/Additional Registrar General, District Secretariat, Kurunegala.
Kurunegala	Ibbagamuwa	Post of Muslim Marriages Registrar of Ibbagamuwa Area and Hiriyala Hathpaththu Division	District Secretary/Additional Registrar General, District Secretariat, Kurunegala.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim Marriages

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Muslim Marriages Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicant should be the permanent residents of the Muslim Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Only Muslim males can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age. (maximum age limit of the retirement is 65).

04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Muslim Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurddhi Development Societies and Post Offices as given in the following Schedule.

06. Related Applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed Applications should be sent by Registered Post to the Address given in the Schedule on or before 22.04.2019.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 28th February, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Kekirawa	Post of Muslim Marriages Registrar of Madatugama Area and Kalagam Palatha Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim of Marriages

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Muslim Marriages Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the Muslim Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Only Muslim males can apply for these Posts.

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04. Applicants should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Muslim Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related Applications and "Attachment I" including village list and list of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed Applications should be sent by Registered Post to the Address given in the Schedule on or before 22.04.2019.

N. C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.

On this day of 27th February, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Trincomalee	Kuchchaveli	Post of Muslim Marriages Registrar of Kuchchaveli Division	District Secretary/Additional Registrar General, District Secretariat, Trincomalee.
Trincomalee	Muthur	Post of Muslim Marriages Registrar of Thoppoor Division	District Secretary/Additional Registrar General, District Secretariat, Trincomalee.

SRI LANKA POLICE

Post of Police Constable

APPLICATIONS are invited from the Citizens of Sri Lanka for the Post of Recruit Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddhwa Jayanthi Mawatha, Colombo 06. The application should be sent by the Registered Post to the above address to reach on or before 22.05.2019 and the post applied for should be marked in the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P A Cir. 03/2016, it is granted 40% of the allowance for the relevant rank	10,595.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance (350x30 areas where special incentives allowance are paid)	10,500.00
(f) Combined allowance (350x24 areas where special incentives allowance are not paid)	8,400.00

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

(c) All uniforms will be provided free of charge.

(d) Facilities to improve skills and talents in sports.

(e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

4. *Basic Qualifications Required :*

(a) *Age Limit.*— The age should be between 18 and 28 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police as Police Constable Drivers are eligible to apply up to the age of 30 at the closing date of applications.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 Subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.— The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*— Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.— If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.— Since optional Tamil, English and Sinhala Subjects are not included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

- * Height 05 feet 04 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at National level or have earned reputation for Sri Lanka by participating in an International competition.

(d) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) *Other Qualifications.*– Applicants should be unmarried (Divorcees will be considered as unsuitable). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

5. *Method of Recruitment.*– Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

* 1,000 meters running - 03 minutes 44 seconds

* Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the written test.

The written test consists of two question papers :

* An essay paper, not less than 500 words - 45 minutes.

* General knowledge and Intelligence test paper - 1 hour

6. *Medical Examination.*– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will

be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

7. *Background Inquiries :*

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. *Implementation of Official Language Policy :*

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.

* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.

* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

9. *Terms of Engagement.*– This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

(a) This appointment is subject to a three years recruit period ;

(b) The recruited officers will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;

- (c) They will be subjected to comply with the relevant provisions of the Establishments Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service.
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police.
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985.
- (g) Recruit Police Constables should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003.
- (h) Recruit Police Constables should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004.
- (i) Recruit Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.
11. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette*.
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
12. Applications should accompany copies of the following documents (Originals must not be forwarded) :
- (i) Birth Certificate ;
 - (ii) Two recent testimonials of character (obtained from persons who are not related) ;
 - (iii) Certificates in support of educational qualifications ;
 - (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
 - (v) A photostat copy of the certificates of service experience (if available) ;
 - (vi) A photostat copy of the Identity Card.
- 13.(a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective institutions and they must be accompanied with a certificate stating that the officer can be released if selected.
- (b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.
14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.**– No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

Police Headquarters,
Colombo 1,
05th March, 2019.

SRI LANKA POLICE

For office use

size 2 x 2^{1/2}

POST OF RECRUIT POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :_____.
(As stated in the applicant's Birth Certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.
02. National Identity Card No. :_____.
(Copy of the NIC should be attached)
03. Father's name in full :_____.
04. Place of birth of the applicant :_____.
Divisional Secretariat to which the place of birth belongs :_____.
Province :_____.
05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.
(c) Permanent Address :_____.
(d) Police Station to which the permanent address belongs :_____.
(e) Mailing Address :_____.
(f) Grama Niladari's Division to which permanent address belongs :_____.
Divisional Secretariat :_____.
(g) Telephone No. (Residence) :_____.
Mobile No. :_____.
06. (a) Nationality :_____.
(b) Whether you are a Sri Lankan citizen by birth or registration :_____.
(If by registration attach a copy of that certificate)
(c) If you are a citizen by birth state the place of birth :_____.
(i) Applicant :_____.
(ii) Applicant's father :_____.
(iii) Applicant's paternal grandfather :_____.
(iv) Applicant's paternal great grandfather :_____.
07. Date of Birth :_____.
(Copy of the Birth Certificate should be attached)
Age :_____.
(As at the closing date of applications as per the *Gazette* Notification) :_____.
Years :_____, Months :_____, Days :_____.
08. Height :_____.
Feet :_____. Inches :_____. Chest (Inches) :_____.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.
10. Additional qualifications (Copies of the certificates should be attached) :_____.
11. Civil status :_____.
12. (i) Present employment :_____.
(ii) Are you a member of any armed force ? :_____.
13. Do you have special skills and/or qualifications ? :_____.
14. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.
15. Have you served in the Sri Lanka Police Service before ? (If so, mention rank and regiment No. and what are the reasons for leaving the service ? Give details) :_____.
16. (a) Are you serving in any Armed Service ? (If so your application must be forwarded through the respective Service Commander) :_____.
(b) Have you served in an Armed Service ? (If so attach a copy of your discharge certificate) :_____.
17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) :_____.
(b) Have you served in a Volunteer Armed service ? :_____.
(If so attach a copy of your discharge certificate)
18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :——.

I, hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

Signature of the Applicant.

Date :——.

20. Certification of the Head of Institutions (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

Signature of the Head of the Institution
with the Designation seal.

Designation :——.

Date :——.

03-1111/1

SRI LANKA POLICE

Post of Women Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Women Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/ Recruitment, Recruiting Office, No. 375, Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by Registered Post to the above mentioned address to reach on or before 22.05.2019 and the applied post should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no application will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P. A. Cir. 03/2016, it is granted 40% of the allowance for the relevant rank	10,595.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance (350x30 areas where special incentives allowance are paid)	10,500.00
(f) Combined allowance (350x24 areas where special incentives allowance are not paid)	8,400.00

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skills and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

04. *Basic Qualifications :*

(a) *Age Limits.*— The age should be between 18 and 30 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least

05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.– According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41, 44 will be treated as one subject and both passes in Mathematics Number 42 and 45 will be treated as one subject.

Note 02.– Failure in the technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the practical test.

Note 03.– Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L), passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) Physical Requirements :

* Height 05 feet 02 inches (minimum).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at National level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) Visual Requirement.– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) Other Qualifications.– Applicants should be unmarried (Divorcee will be considered as unsuitable).

5. Method of Recruitment.– Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can

participate in the physical fitness test and should pass that test.

*** Physical Fitness Test :**

* 1,000 meters running - 05 minutes 14 seconds.

* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

The written Test consists of two question papers :

* An essay paper, not less than 500 words within 45 minutes.

* General knowledge and Intelligence test paper - 1 hour.

6. Medical Examination.– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

7. Background Inquiries :

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. Implementation of Official Language Policy :

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to

the official language through which they entered to the service.

- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Official Language Department.
- * The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

09. *Terms of Engagement.* – This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers'/ and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;
- (b) The recruited officers will be required to comply with any rules already made or may hereafter be made to give effect to the language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service ;
- (e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police ;
- (f) Applicants on being appointed and after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their recruit is over, they should

sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

- (g) Immediately after Recruit Women Police Constables have commenced their training at the Police Training College, they should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P's Circular No. 1693/2003 ;

- (h) Immediately after Recruit Women Police Constables have commencement their training at the Police College, they should subscribe the Oath of allegiance to the public service in terms of the IGP's Circular No. 1804/2004 ;

- (i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Sri Lanka Police.

- 11. (a) Attention is invited to the general conditions applicable to appointment to the posts in the Public Service published in the Section (11A) of the Part I of this *Gazette* ;

- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of the following documents to their application (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of Character (obtained from persons who are not related) ;
- (iii) Certificates substantiating educational qualifications ;
- (iv) Certificates substantiating any outstanding sports or other extra curricular activities ;
- (v) A photocopy of certificates of services (if available) ;
- (vi) A photocopy of the Identity Card.

13.(a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective institutions and they must be accompanied with a certificate stating that the officer can be released, if selected. The applicants who are not adhere to the above, their applications will be rejected.

(b) Applicants must fill the required particulars in their own hand writing on a paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in Sri Lanka Police.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.– No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

Police Headquarters,
Colombo 01,
05th March, 2019.

SRI LANKA POLICE

For office use

Size 2"x2^{1/2}"

POST OF RECRUIT WOMEN POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :_____.
(As stated in the applicant's birth certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.

02. National Identity Card No. :_____.
(Copy of the NIC should be attached)

03. Father's name in full :_____.

04. Place of birth of the applicant :_____.
Divisional Secretariat to which the place of birth belongs :_____.
Province :_____.

05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.
(c) Permanent Address :_____.
(d) Police Station to which the permanent address belongs :_____.
(e) Mailing Address :_____.
(f) Grama Niladari's Division to which permanent address belongs :_____.
Divisional Secretariat :_____.
(g) Telephone No. (Residence) :_____.
Mobile No. :_____.

06. (a) Nationality :_____.
(b) Whether you are a Sri Lankan citizen by birth or registration :_____.
(If by registration attach a copy of that certificate)
(c) If you are a citizen by birth state the place of birth :–
(i) Applicant :_____.
(ii) Applicant's father :_____.
(iii) Applicant's paternal grandfather :_____.
(iv) Applicant's paternal great grand father :_____.

07. Date of Birth :_____.
(Copy of the birth certificate should be attached)
Age :_____.
(as at the closing date of applications as per the *Gazette* Notification) :
Years :_____, Months :_____, Days :_____.

08. Height : Feet :_____. Inches :_____.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.

10. Additional qualifications (Copies of the certificates should be attached) :_____.

11. Civil status :_____.

12. (i) Present employment :_____.
(ii) Are you a member of any armed force ? :_____.

13. Do you have special skills and/or qualifications :_____.

14. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.

15. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? give details) :_____.

16. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) :_____.

(b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) :_____.

17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) : _____.

(b) Have you served in a Volunteer Armed service ? :_____.
(If so attach a copy of your discharge certificate)

18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) : _____.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :_____.

20. Certification of the Head of the Institution (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :_____.

Date :_____.

03-1111/2

SRI LANKA POLICE

Post of Police Constable Driver

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable Driver in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to "Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddhatha Jayanthi Mawatha, Colombo 06". The application should be sent by the Registered Post to the above address to reach on or before 22.05.2019 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 3,54,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P A. Cir. 03/2016, it is Granted 40% of the allowance for the relevant rank	10,595.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance	10,500.00
(350x30 areas where special incentives allowance are paid)	
(f) Combined allowance	8,400.00
(350x24 areas where special incentives allowance are not paid)	

In addition to the above said allowances :

(a) Free transport facilities.

(b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skill and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

4. Basic Qualifications Required :

- (a) *Age Limit.*– The age should be between 19 and 29 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects including both Mathematics and Medium Language or at least one, at the first attempt.

Note 01.– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*- Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 & 45 as one subject.

Note 02.– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.– Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) Syllabus, passes in any of these subjects will not be accounted as passed subjects at the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

- * Height 05 feet 03 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other

(d) *Professional Qualifications :*

- (i) Certificate of competence in driving light or heavy vehicles.
- (ii) At least, one year experience in driving motor vehicles after obtaining the above certificate.

Note.– Priority will be given for knowledge of motor mechanism, experience in repairs of vehicles and long term experience in driving vehicles.

* If any applicant has deformity or any other physical disability which impedes movement of physical limb required for competence in driving will be disqualified, although he has obtained a medical certificate to the effect that he is fit for service.

* The applicants who have basic qualifications will be tested for their ability for driving and maintaining vehicles. Their knowledge of road rules, traffic signals and basic knowledge of mechanical theories of the vehicle in which the applicant has achieved competence in driving will also be tested.

- (e) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selectet for the service.

- (f) *Other Qualifications.*– Applicants should be unmarried (Divorcees will be considered as unsuitable).

5. Method of Recruitment.– Selected applicants will have to pass the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

- * 1,000 meters running - 03 minutes 44 Seconds

* Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the professional test.

6. *Professional Qualifications :*

6.1 Professional Test will be conducted by the Assistant Director of Police Driving School under the supervision of the Director, Sri Lanka Police College.

6.2 100 marks have been allocated for the professional test. The test will be conducted as follows :

- (a) Competence in driving vehicles - 50 marks
- (b) Road rules manual - 25 marks
- (c) Knowledge on maintenance of vehicles and ability to attend to minor repairs - 25 marks

6.3 *Professional Test.*— Applicants who obtain a minimum of 25 out of the maximum marks of 50 allocated to the eligibility of driving vehicle, a minimum of 12.5 out of the maximum marks of 25 allocated to the knowledge on the road rules manual, a minimum of 12.5 out of the maximum marks of 25 allocated to the maintenance and attending to minor repairs, thus obtaining a total of 50 out of total marks of 100 allocated will be considered as having passed the professional test. Only the candidates who pass the professional test will be invited for the medical test.

Note.— Police Constable Drivers who are recruited should obtain certificates to drive Heavy vehicles and pass the Heavy vehicle driving test conducted by the Police College before the end of probation period.

7. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will

be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

8. *Background Inquiries :*

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

9. *Implementation of Official Language Policy :*

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.

* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.

* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

10. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

11. *Conditions of Service :*

(a) This appointment is subject to a three years recruit period ;

(b) The recruited officers will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;

- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;
- (g) Recruit Police Constables drivers should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;
- (h) Recruit Police Constables drivers should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Recruit Police Constables drivers who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.
12. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
13. Applications should accompany copies of the following documents (originals must not be forwarded) :
- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the certificates of service experience (if available) ;
- (vi) A photostat copy of the Identity Card ;
- (vii) A photostat copy of the valid driving licence.
14. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released if selected.
- (b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.
15. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.**– No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

Police Headquarters,
Colombo 01,
05th March, 2019.

SRI LANKA POLICE

Years : _____, Months : _____, Days : _____.

POST OF RECRUIT POLICE CONSTABLE DRIVER

SPECIMEN APPLICATION FORM

Size 2"x2^{1/2}"

(For office use)

01. (a) Name in full (in block letters) : _____.
(As stated in the applicant's Birth Certificate)
(b) Name with initials : _____.
(c) Post applied for : _____.
02. National Identity Card No. : _____.
(Copy of the NIC should be attached)
03. Father's name in full : _____.
04. Place of birth of the applicant : _____.
Divisional Secretariat to which the place of birth belongs : _____.
Province : _____.
05. (a) Present address : _____.
(b) Police Station to which the present address belongs : _____.
(c) Permanent Address : _____.
(d) Police Station to which the permanent address belongs : _____.
(e) Mailing Address : _____.
(f) Grama Niladari's Division to which permanent address belongs : _____.
Divisional Secretariat : _____.
(g) Telephone No. (Residence) : _____.
Mobile No. : _____.
06. (a) Nationality : _____.
(b) Whether you are a Sri Lankan citizen by birth or registration : _____.
(If by registration attach a copy of that certificate)
(c) If you are a citizen by birth state the place of birth :—
(i) Applicant : _____.
(ii) Applicant's father : _____.
(iii) Applicant's paternal grandfather : _____.
(iv) Applicant's paternal great grandfather : _____.
07. Date of Birth : _____.
(Copy of the Birth Certificate should be attached)
Age : _____.
(as at the closing date of applications as per the *Gazette Notification*) :

08. Height : Feet : _____ Inches : _____.
Chest (inches) : _____.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : _____.

10. (a) Driving Licence No. : _____.
(b) Date of Issue : _____.
(c) Classes competent to drive : _____.
(Attach a photostat copy of the Driving Licence)

11. Additional qualifications (Copies of the certificates should be attached) : _____.

12. Civil status : _____.

13. (i) Present employment : _____.
(ii) Are you a member of any armed force ? : _____.

14. Do you have special skills and/or qualifications ? : _____.

15. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.

16. Have you served in the Sri Lanka Police Service before ? and (if so mention rank and regiment No.) and what are the reasons for leaving the service ? give details) : _____.

17. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) : _____.

(b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) : _____.

18. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) : _____.

(b) Have you served in a Volunteer Armed service ? : _____.
(If so attach a copy of your discharge certificate)

19. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) : _____.

20. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :—.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :—.

21. Certification of the Head of Institution (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :—;

Date :—.

03-1111/3

Examinations, Results of Examinations & c.

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

Competitive Examination for Admission to Sri Lanka Schools of Animal Husbandry - 2019

HIGHER NATIONAL DIPLOMA IN LIVESTOCK
PRODUCTION TECHNOLOGY FOR THE ACADEMIC
YEAR 2019/2021(NVQ 5, 6)

1. APPLICATIONS are called for the competitive examination for admission of students for the academic year 2019/2021 of Sri Lanka Schools of Animal Husbandry in Karandagolla and Seeppukulam to follow the Higher National Diploma in Livestock Production Technology conducted by the Department of Animal Production and Health. This examination will be conducted in Sinhala and Tamil medium which will be held in May 2019 in Kandy. To complete this diploma, after the two year full time residential training in the School of Animal Husbandry, it is compulsory to go on a 06 month job training at two nominated institutes.

2. Diploma :

2.1 This is a full time course conducted in English medium which is open for both unmarried male and female students.

2.2 The Diploma course is purely a vocational training course and in case of obtaining a government employment, the extra qualifications specified in the Scheme of Recruitment relevant to the particular post are essential additionally to these professional qualifications.

2.3 An allowance is paid during this period and the student should support himself in his additional expenses.

2.4 Students are allowed to leave the hostel only once a month in the week end as Practical will be conducted in Saturdays and Sundays while lectures also conducted on some days.

3. Qualifications :

3.1 (a) Should have passed the General Certificate of Education (Ordinary level) in one sitting with six (06) subjects including four(04) credit passes in Sinhala language and literature/Tamil language and literature, Maths, Science and English and one more subject.

and

Should have passed the General Certificate of Education (Advanced Level) with three subjects in Bio Science Stream subjects in one sitting Biology, Physics and Chemistry.

or

(b) Should have passed the General Certificate of Education (Ordinary level) in one sitting with six (06) subjects including 04 credit passes in Sinhala language and literature/Tamil language and literature, Maths, Science and English and one more subject.

and

Should have passed the General Certificate of Education (Advanced Level) with three subjects in Bio Science Stream in one sitting Biology, Agri Science and Chemistry.

or

(c) Should have passed the General Certificate of Education (Ordinary level) in one sitting with six (06) subjects including 04 credit passes in Sinhala language and literature/Tamil language and literature, Maths, Science and English and one more subject.

and

Should have passed the General Certificate of Education (Advanced Level) with three subjects in Technology Stream in one sitting Bio Technology, Science for Technology and Agri Science.

3.2 The candidates should not be less than 17 years and not more than 25 years as at 22nd April 2019.

3.3 Applications will be rejected if the candidates have not completed the required qualifications and/or are not within the required age limit.

3.4 Applicants with pending results of G.C.E (A/L) are not qualified to apply for this.

4. Procedure of Applications :

4.1. Applications should be prepared by the applicant on A4 size papers as per the specimen application form appearing at the end of this notice.

4.2. The examination fee is Rs. 150. The fee should be credited to the Peradeniya People's Bank account number 057100179027275 of Director General of Animal Production and Health and original of the receipt obtained thus should be affixed in the application form. Further Photostat copy of the receipt should be kept for your own safety. The fee paid for this examination may not be transferred to another examination. Examination fee is not refundable in any reason. The application without the receipt will be rejected without any notification.

4.3. Completed applications should be sent only by registered post to reach the Director (Human Resource Development), Department of Animal Production and Health, P.O.Box 13, Gatambe, Peradeniya, on or before 22nd April 2019.

4.4. On the top left corner of the envelope containing the application "Admission to the School of Animal Husbandry -2019/2021" to be clearly mentioned.

4.5. The copies of the educational certificates and the birth certificate should be attached to the application. Applications of those who have not fulfilled the qualifications as specified in this notification as well as those have not been duly completed and without photocopies of the required certificates will be rejected without any notice. Original copies of all certificates should be submitted at the interview.

5. Mode of Selection :

5.1 Selection of students will be made subsequent to an interview which will be held for qualified candidates after the written examination.

5.2 Syllabus for the written examination is as follows :

(I) Animal husbandry: -

Multiple choice questions prepared according to the section of Animal Husbandry in Agriculture syllabus prescribed for (G.C.E.(O/L))- 1 hour

(II) General Knowledge-1 hour

5.3. Any kind of allowance will not be paid in case of appearing for the written test or the interview or both.

5.4. Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor. For this purpose any of the following documents will be accepted.

(i) The national identity Card issued by the Commissioner of the Department of Registration of persons.

(ii) A valid Passport.

5.5. If any information herein provided by an applicant is found to be untrue or incorrect his/her studentship will be terminated forthwith and he/she is liable to pay the expenses incurred by the Department on account of his/her training to the Director General, Department of Animal Production and Health. Director General, Animal

Production and Health reserves the right to determine the expenses.

7. If Sinhala /Tamil or English versions of the *Gazette* notification are comparative the Sinhala version will be accepted.

6. Candidates signature should be attested by the Head of a Government School, Grama Niladhari of the Division, justice of peace, Commissioner of Oaths, Attorney-at-Law or Notary public, a commissioned officer of the Army, a permanent government or local government staff officer drawing an annual consolidated salary of Rs.498,960/- or over, a Chief Incumbent in a Buddhist temple or a Nayaka Thero, or any other religious dignitary in charge of a religious place.

Dr. NIHAL WEDASINGHE,
Director General of the Dept, of Animal
Production and Health.

Department of Animal Production and Health,
Gatambe,
Peradeniya.
07th March, 2019.

APPLICATION

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

SRI LANKA SCHOOL OF ANIMAL HUSBANDRY

Higher National Diploma in Livestock Production Technology (2019/2021)

Language medium in which the applicant wishes to sit for the exam:
(Mark a cross in the relevant cage)

Sinhala

Tamil

01. (I) Applicant's Name in Full (in block letters) :_____.
Ex. : (HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
(II) Last Name with Initials (in block letters) :_____.
Ex. : GUNAWARDHANA H.M.S.K.
(III) Full Name (In Sinhala/Tamil) :_____.
02. Address (For dispatch of admission card)(In block letters) :_____.
03. N.I.C.No. :

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04. District :_____.
05. Divisional Secretaries Division :_____.
06. Date of birth: Year :

--	--	--	--

 Month :

--	--

 Date :

--	--

07. Age as at 22.04.2019: Years :_____. Months :_____. Days :_____.
08. Educational Qualifications :_____.
09. (i) G.C.E. (O/L) :

Subject	Grade Ordinary/Credit/Distinctions	Year	Index No
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

(ii) G.C.E. (A/L) :

<i>Subject</i>	<i>Grade Ordinary/Credit/Distinctions</i>	<i>Year</i>	<i>Index No</i>
1.			
2.			
3.			
4.			

(Copies of the educational certificates should be attached. Applications without the educational certificates will be rejected.)

10. Bank receipt No. :_____.
(Please attach the bank receipt to the application enabling to detach it when necessary)
11. Last School/Institution attended :_____.
12. Date of leaving from the School/Institution :_____.
13. Experience in Animal husbandry, if any :_____.
(Copies of the certificates should be attached)
14. Experience in the Rural Development/Agriculture/Social Service/Sports :_____.
(Copies of the certificates should be attached)
15. Names and addresses of two non related referees:
01. _____ 02. _____

I do here by certify that the above particulars furnished by me are true and correct according to my knowledge and I am also aware that if any particulars contained herein are found to be false or incorrect, after the selection, my studentship will be terminated and I am liable to pay any expenses to the government that had to incur on account of my training.

_____,
Signature of the Applicant.

Date :_____.

Note: Copies of the certificates/documents attached herewith.

- 1.
- 2.

Attestation of the Signature

I hereby certify that Mr./Mrs./Ms..... is known to me personally and that he/she placed his/her signature in my presence and further the applicant has paid the prescribed examination fee and affixed the receipt on the application.

_____,
Signature of the Attester.
(Place the Official seal)

Date :_____.

Attester's name in full :_____.

Designation :_____.

Address :_____.

FIRST EFFICIENCY BAR EXAMINATION FOR ENTERPRISE DEVELOPMENT

Training Officers in the Small Enterprise Development Division of the Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development

VOCATIONAL TRAINING & SKILL DEVELOPMENT AND YOUTH AFFAIRS – 2018 (2019)

THE First Efficiency Bar Examination for Enterprise Development Trainee Officers in the Small Enterprise Development Division of the Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skill Development and Youth Affairs is scheduled to be conducted in Colombo by the Commissioner of Examinations on behalf of this Ministry in June, 2019 and applications are called for in terms of the appended notification.

02. Examination Procedure :

- (a) This examination is consisting of three question papers and the syllabus related to each question paper is indicated under No.03.
- (b) A total of 100 marks is allocated for each subject from subjects 01 to 03 and minimum of 40 marks is required for a pass in each subject.
- (c) The examination is conducted in Sinhalese and Tamil media and the medium selected will not be allowed to be changed subsequently.
- (d) In the case of the subject of English, it is necessary to obtain 30 marks out of 75 marks allocated for the written examination and 10 marks out of 25 marks allocated for the oral test.
- (e) For the three subjects which have to be offered in the examination, a pass may be obtained at one sitting or several sittings. If one of the two tests, i.e. written and oral tests in English, is not successful, an applicant may apply for the failed test, next time.
- (f) *Examination Fees* : Exemption from examination fees is granted for the whole examination or part thereof at the first sitting and following examination fees are charged in the negative.

Full examination : Rs. 500.00
For one subject : Rs. 200.00

The receipt obtained in favor of the applicant for the payment of this fee, crediting to Revenue Head No. 20-03-02-13 of the Commissioner General of Examinations, at any Post Office/Sub Post Office or District/ Divisional Secretariat in the Island should be affixed at one fringe in the relevant cage in the application form. No stamps or Money Orders are accepted as examination fees and fee paid for the examination shall not be refunded or changed for any other examination under any circumstances.

03. Question Papers and Syllabuses relevant to each question paper:-

First Question Paper (03 hours duration)

01. Financial Regulations (Subject Code-01)

- i. Consolidated Fund
- ii. Budget Classification Units
- iii. Recurrent Expenditure /Capital Expenditure
- iv. Virement procedure
- v. Supervision by the Chief Accounting Officer
- vi. Accounting Officers and Public Revenue Accounting Officers
- vii. Responsibility of the Chief Accounting Officer
- viii. Obligations and Responsibilities of Public Revenue Accounting Officers
- ix. Treasury Monitoring and control
- x. Treasury's executive functions as a department
- xi. Internal Auditing
- xii. Delegation of duties pertaining to financial control
- (a) Expenditure (b) Revenue
- xiii. Audit Queries
- xiv. Payment procedure
- xv. Board of Survey
- xvi. Procedure pertaining to procurement of supplies and services

Second Question Paper (03 hours duration)

02. Establishment and Office Procedures (Subject Code – 02)

A question paper set to examine the knowledge on clauses I, II, III, IV, VI, VII, VIII, XII, XIV, XV, XXII, XXIV, XXV, XXVII and Clause XLVII and Office Procedures and Field Organization Systems.

Third Question Paper (03 hours duration)

04. Mode of application :

03.English (Subject Coe-03)

- (a) Written test (Subject Code - 03(I))
- (b) Oral Test (Subject Code-03(II))

- (1) Content
Written test (03 hours duration)

- (a) Grammar: The following areas will be tested.
 - (i) The verb forms of all principal tenses of English
eg: The Present Simple Tense, the Simple Past, the Present Perfect, etc.
 - (ii) Nouns, countable, uncountable
 - (iii) Pronouns
 - (iv) Adjective Degrees of comparison
 - (v) Adverbs of Frequency, Word order, Phrases
 - (vi) Prepositions
 - (vii) Determiners
 - (viii) Question words
 - (ix) Model auxiliaries, can, may, might, should, must, ought
 - (x) The Definite Article
 - (xi) Cardinal/Ordinals
 - (xii) The passive construction
 - (xiii) Relative clause
 - (xiv) If clauses
 - (xv) Reported speech
 - (xvi) There is/ there are
 - (xvii) Have/ha

- (b) Vocabulary tested will be that of General Modern English with special emphasis on the following field of Management Administration and Social and Economic Development.

- (c) Writing – Ability to write Essays, Department Reports, Official letters.
Oral Examination (15 minutes duration)
 - (i) Speech
 - (ii) Listening comprehension
 - (iii) Reading

(2) Scheme of Examination :

- (1) Written examination – There will be one paper of 03 hours Duration (75% marks)
- (2) Oral examination – 05 minutes duration (25% marks)

- (a) Application should be prepared in both sides of an A4 paper, in accordance with the specimen appended in this notice. First page of the application should include Sections 1 to 3 while the balance should be in the second page. Relevant details should be given in your own hand-writing. Applications should be strictly in accordance with the specimen given in the notice and applications prepared otherwise and applications with incomplete information will be rejected without notice. (It will be useful to retain a Photostat copy of the perfected application). When preparing the application, the name of the examination should also be given in English, in applications prepared in Sinhalese and Tamil mediums.

- (b) Closing date of applications is 22.04.2019 duly perfected applications should be sent through the Head of Department under registered cover to reach the address given below, before 22.04.2019.

Commissioner General of Examinations
Organization (Institutional and Foreign Exams)
Division
Department of Examinations
P.O.Box. 1503
Colombo.

- (c) Upper left hand corner of the envelope enclosing the application should be clearly marked with “First Efficiency Bar Examination for Enterprise Development Training Officers -2018 (2019)”. Any late applications will not be entertained.

- (d) Immediately on issuance of Admission cards, a notice to that effect will be published in the Press as well as the official website of the Department of Examinations. Any applicant who does not receive his Admission Card after a lapse of 2 to 3 days from the publication of the said notice, should make inquiries in the prescribed manner from the Organization (Institutional and Foreign Exams.)Division of the Department of Examinations. When doing so, name of the examination applied for, full name of the

applicant, address and Number of the National Identity Card should be correctly indicated. In the case of applicants residing away from Colombo, it will be appropriate to send a letter to the fax number given in the notice, along with the foregoing information, indicating a return fax number in order to receive a copy of the Admission Card by fax. (It will be rather useful to retain a copy of the application, a copy of the receipt for payment of examination fees and Postal Registration slip issued by the Post Office for submission at the time of making inquiries.)

- (e) Applicant's signature in the application and in the Admission Card should be attested by the Head of the Department or an authorized officer.

05. *Appearing for the examination :*

- (a) If it is applicable to make the payment of examination fees on or before the closing date of applications, the applicants who have submitted their duly perfected applications along with the official receipt of examination fees, indicating the medium in which they sit for the examination, their signature and the certificate of the Head of the Department shall be issued with the Admission Card by the Commissioner General of Examinations. The candidates should sit for the examination at the assigned Examination Hall where their attested Admission card should be furnished to the Chief Invigilator of the Examination Hall. Any candidate who fails to furnish his admission card shall not be allowed to sit for the examination.

Note: The candidates who have paid due examination fees and have forwarded their duly perfected applications along with the receipt of fees, on or before the closing date shall be issued with Admission cards by the Commissioner General of Examinations, on the pre-assumption that those possessing requisite qualifications set out in the notice only would have applied for the examination. Issuance of an Admission card should not construed as acceptance of the suitability to sit for the examination. All

candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations with regard to the conduct of the examination. An infringement thereof will subject the applicant to a punishment imposed by the Commissioner General of Examinations.

- (b) *Identity of applicants.-* Applicants should prove their Identity to the Satisfaction of the invigilator with regard to all the subjects they are appearing for. Only one of the following identification certificates will be entertained for this purpose.

- i. National Identity Card
- ii. Valid Passport
- iii. Valid Driving License

06. In the event of any ambiguity not covered in this notice, the decision of the Secretary of the Ministry of Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skill Development and Youth Affairs shall be final.

07. In the event of any inconsistency in this notice published in all three Languages of Sinhalese, Tamil and English, action will be taken in Accordance with the Sinhalese Media version.

V. SIVAGNANASOTHY,
Secretary,
Ministry of National
Policies, Economic Affairs, Resettlement &
Rehabilitation, Northern Province
Development, Vocational Training & Skill
Development and Youth Affairs.

At No. 15/A,
Alfred Place,
Colombo 03.
On the 12th March, 2019,

At the Youth Affairs Division of the Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skill Development and Youth Affairs.

(iv) Receipt No. :_____.

If the examination fee has been paid, as per para.02 (f) of this notice, affix the receipt here. Retain a copy of the receipt.)

I declare above details are true and correct. I will abide by the rules and regulations imposed by the Commissioner General of Examinations with regard to the conduct of the examination and release of results.

Signature of applicant.

Date : _____

Head of the Institution's Certificate

I certify that Mr. /Mrs. /Miss. Who submits this application did place his/her signature before me / details furnished by him/her are correct and he/she is in possession of qualifications to sit for this examination. Further, I certify that he/she appears for this examination for the first time/ has paid requisite examination fees and the receipt is affixed.

Signature.

01.2. Full name :_____.

01.3. Full name :_____.

01.4. Number of National Identity Card :

[illegible]

Date :_____

Name :_____.

Designation :_____.

Address :_____.

2.3. Sex :

(Female-1/Male-0) (Write in the box.)

2.4. Mobile Phone Number:

[illegible]

03. Subject offered:

1. Subject Code:

2. Subject Code:

3. Subject Code:

04. Number of times appeared for the examination :———.

05. Examination fees :

(i) Fee paid : Rs. :_____.

(ii) Paid Office :_____.

**SECOND EFFICIENCY BAR EXAMINATION
FOR ENTERPRISE DEVELOPMENT
TRAINING OFFICERS IN THE SMALL
ENTERPRISE DEVELOPMENT DIVISION OF
THE MINISTRY OF NATIONAL POLICIES,
ECONOMIC AFFAIRS, RESETTLEMENT &
REHABILITATION, NORTHERN PROVINCE
DEVELOPMENT**

VOCATIONAL TRAINING & SKILL DEVELOPMENT
AND YOUTH AFFAIRS - 2018 (2019)

THE Second Efficiency Bar Examination for Enterprise Development Trainee Officers in the Small Enterprise

Development Division of the Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skill Development and Youth Affairs is scheduled to be conducted in Colombo by the Commissioner of Examinations on behalf of this Ministry in June, 2019 and applications are called for in terms of the appended notification.

02. *Examination Procedure :*

- (a) This examination is consisting of two question papers and the syllabus related to each question paper is indicated under No.03.
- (b) A total of 100 marks is allocated for each subject from subjects 01 to 02 and minimum of 40 marks is required for a pass in each subject.
- (c) The examination is conducted in Sinhalese and Tamil media and the medium selected will not be allowed to be changed subsequently.
- (d) A pass may be achieved in the relevant subjects in one sitting or several appearances.
- (e) *Examination Fees:* Exemption from examination fees is granted for the whole examination or part thereof at the first shy and following examination fees are charged in the negative.

Full examination : Rs. 500.00
For one subject : Rs. 200.00

The receipt obtained in favor of the applicant for the payment of this fee, crediting to Revenue Head No. 20-03-02-13 of the Commissioner General of Examinations, at any Post Office/Sub Post Office or District/ Divisional Secretariat in the Island should be affixed at one fringe in the relevant cage in the application form. No stamps or Money Orders are accepted as examination fees and fee paid for the examination shall not be refunded or changed for any other examination under any circumstances.

03. Question Papers and Syllabuses relevant to each question paper:-

First Question Paper (03 hours duration)

01. Law and Management (Subject No. 01)

I. Law

- Definition of law
- Legal Systems in Sri Lanka
- Judicial Systems in Sri Lanka
- Registration of Companies
- Registration of business names

- Patents
- Income Tax
- Labour rules and regulations
- Environment Laws
- Consumer Protection Act
- Employees Provident Fund and Employees Trust Fund
- Rules and Regulations imposed by local government institutions.

II. Management

- Introduction to Management
- Tasks and skills of managers
- Creation of planning processes and Organizational levels
- Organization Structure
- Assessment of performances
- Motivation
- Leadership
- Communication
- Decision Taking
- Productivity and Productivity Circles
- Management Morals and Responsibilities
- Banking systems
- Insurance

Second Question Paper (03 hours duration)

02. Efficiency in Information Technology (Subject No. 02)

- I. Basic concepts of Information Technology
- II. Windows Operational Network
- III. File Management
- IV. Internet
- V. E-mail

04. *Mode of application :*

- (a) Application should be prepared in both sides of an A4 paper, in accordance with the specimen appended in this notice. First page of the application should include Sections 1 to 3 while the balance should be in the second page. Relevant details should be given in your own hand-writing. Applications should be strictly in accordance with the specimen given in the notice and applications prepared otherwise and applications with incomplete information will be rejected without notice. (It will be useful

to retain a Photostat copy of the perfected application). When preparing the application, the name of the examination should also be given in English in applications prepared in Sinhalese and Tamil mediums.

- (b) Closing date of applications is 22.04.2019. Duly perfected applications should be sent through the Head of Department under registered cover to reach the address given below, before 22.04.2019.

Commissioner General of Examinations,
Organization (Institutional and Foreign Exams.)
Division,
Department of Examinations,
P.O.Box. 1503,
Colombo.

- (c) Upper left hand corner of the envelope enclosing the application should be clearly marked with “Second Efficiency Bar Examination for Enterprise Development Training Officers -2018 (2019)”. Any late applications will not be entertained.

- (d) Immediately on issuance of Admission cards, a notice to that effect will be published in the Press as well as the official website of the Department of Examinations. Any applicant who does not receive his Admission Card after a lapse of 2 to 3 days from the publication of the said notice, should make inquiries in the prescribed manner from the Organization (Institutional and Foreign Exams.) Division of the Department of Examinations. When doing so, name of the examination applied for, full name of the applicant, address and Number of the National Identity Card should be correctly indicated. In the case of applicants residing away from Colombo, it will be appropriate to send a letter to the fax number given in the notice, along with the foregoing information, indicating a return fax number in order to receive a copy of the Admission Card by fax. (It will be rather useful to retain a copy of the application, a copy of the receipt for payment of examination fees and Postal Registration slip issued by the Post Office for submission at the time of making inquiries.)

- (e) Applicant’s signature in the application and in the Admission Card should be attested by the Head of the Department or an authorized officer.

05. *Appearing for the examination :*

- (a) If it is applicable to make the payment of examination fees on or before the closing date of applications, the applicants who have submitted their duly perfected applications along with the official receipt of examination fees, indicating the medium in which they sit for the examination, their signature and the certificate of the Head of the Department shall be issued with the Admission Card by the Commissioner General of Examinations. The candidates should sit for the examination at the assigned Examination Hall where their attested Admission card should be furnished to the Chief Invigilator of the Examination Hall. Any candidate who fails to furnish his admission card shall not be allowed to sit for the examination.

Note: The candidates who have paid due examination fees and have forwarded their duly perfected applications along with the receipt of fees, on or before the closing date shall be issued with Admission cards by the Commissioner General of Examinations, on the pre-assumption that those possessing requisite qualifications set out in the notice only would have applied for the examination. Issuance of an Admission card should not construed as acceptance of the suitability to sit for the examination. All candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations with regard to the conduct of the examination. An infringement thereof will subject the applicant to a punishment imposed by the Commissioner General of Examinations.

- (b) *Identity of applicants.* – Applicants should prove their Identity to the Satisfaction of the invigilator with regard to all the subjects they are appearing for. Only one of the following identification certificates will be entertained for this purpose :

- (i) National Identity Card,
- (ii) Valid Passport,
- (iii) Valid Driving License.

06. In the event of any ambiguity not covered in this notice, the decision of the Secretary of the Ministry of Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skill Development and Youth Affairs shall be the final.

07. In the event of any inconsistency in this notice published in all three Languages of Sinhalese, Tamil and English, action will be taken in Accordance with the Sinhalese Media version.

V. SIVAGNANASOTHY,
Secretary,
Ministry of National
Policies, Economic Affairs, Resettlement &
Rehabilitation, Northern Province
Development, Vocational Training & Skill
Development and Youth Affairs.

On the 12th day of March, 2019,
No. 15/A,
Alfred Place,
Colombo 03.

At the Youth Affairs Division of the Ministry of National
Policies, Economic Affairs, Resettlement & Rehabilitation,
Northern Province Development, Vocational Training &
Skill Development and Youth Affairs.

SPECIMEN APPLICATION FORM

(For official use only)

SECOND EFFICIENCY BAR EXAMINATION FOR ENTERPRISE
DEVELOPMENT TRAINING OFFICERS IN THE SMALL ENTERPRISE
DEVELOPMENT DIVISION OF THE MINISTRY OF NATIONAL
POLICIES, ECONOMIC AFFAIRS, RESETTLEMENT & REHABILITATION,
NORTHERN PROVINCE DEVELOPMENT, VOCATIONAL TRAINING &
SKILL DEVELOPMENT AND YOUTH AFFAIRS 2018(2019)

Media appearing for the examination : Media ☐

Write relevant Number (Sinhalese -2/Tamil - 3) in the box.

01. Name :

- 1.1. Name followed by the initials :_____.
(in English block letters)
Eg. GUNAWARDANA, M.G.B.S.K.
1.2. Full name :_____.
(In English block letters)
1.3. Full name :_____.
(in Sinhalese)
1.4. Number of National Identity Card :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

02. 2.1. Official address :_____.
(In English block letters)
(Admission cards will be dispatched to this
address)

2.2. Permanent address :_____.
(In Sinhalese)

2.3. Sex : ☐
(Female-1/Male-0) (Write in the box.)

2.4. Mobile Phone Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

03. Subject offered:

1. Subject Code: ☐
2. Subject Code: ☐

04. Number of times appeared for the examination :_____.

05. Examination fees :

- (i) Fee paid : Rs. :_____.
(ii) Paid Office :_____.
(iii) Paid on :_____.
(iv) Receipt No. :_____.

If the examination fee has been paid, as per para.02 (e)
of this notice, affix the receipt here. Retain a copy of the
receipt.)

I declare above details are true and correct. I will abide
by the rules and regulations imposed by the Commissioner
General of Examinations with regard to the conduct of the
examination and release of results.

_____,
Signature of applicant.

Date :_____.

Head of the Institution's Certificate

I certify that Mr. /Mrs. /Miss. Who submits
this application did place his/her signature before me / details
furnished by him/her are correct and he/she is in possession
of qualifications to sit for this examination. Further, I certify
that he/she appears for this examination for the first time/
has paid requisite examination fees and the receipt is affixed.

_____,
Signature.

Date :_____.

Name :_____.

Designation :_____.

Address :_____.

03-1312/2