

- N.B.*— i. Part IV(A) of the *Gazette* No. 2250 of 15.10.2021 was not published.
 ii. The List of Jurors' in the year 2021 of the Jurisdiction Areas of Kegalle District has been published in Part VI of this *Gazette* in Sinhala, Tamil and English Languages.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,251- 2021 ඔක්තෝබර් මස 22 වැනි සිකුරාදා - 2021.10.22
 No. 2,251- FRIDAY, 22 OCTOBER, 2021

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	1154	Examinations, Results of Examinations &c.	-

- Note.*— (i) Civil Procedure Code (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of 01st of October, 2021.
 (ii) Appropriation (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of 01st of October, 2021.
 (iii) Sahana Community Development Foundation (Incorporation) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of 01st of October, 2021.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY, GAZETTE,

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 12th November, 2021 should reach Government Press on or before 12.00 noon on 29th October, 2021.

Electronic Transactions Act, No. 19 of 2006 - Section 9

,Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.,

GANGANI LIYANAGE,
 Government Printer.

Department of Govt. Printing,
 Colombo 08,
 01st January, 2021.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

PUBLIC SERVICE COMMISSION

Recruitment to the post of Legal Consultant on Contract Basis - 2021

APPLICATIONS are invited for recruitment to the post of Legal Consultant (01) in the Office of the Public Service Commission from the citizens of Sri Lanka who have fulfilled the following qualifications ;

01. Method of Recruitment -

The candidate who obtains the highest marks from among those who are meeting with the qualifications set out in the notice will be selected and recruited to the vacancy upon the results of an interview for evaluating eligibility conducted by a Board of interview appointed by the Public Service Commission. The interview for evaluating eligibility will be held in conformity with the marking scheme approved by the Public Service Commission.

02. Required Qualifications -

- I. Educational/ Professional Qualifications :
Should have obtained a degree in Law from a university recognized by the University Grants Commission.

or

Should have sworn in as an Attorney-at-Law in the Supreme Court.
- II. Experience :
Should have obtained a practical professional experience of 10 years or more subsequent to swearing in as an Attorney-at-Law in the Supreme Court.
- III. Physical Qualifications :
Every candidate should be physically fit and mentally sound to perform duties of the post.
- IV. Other Qualifications :
 - * Should be a citizen of Sri Lanka
 - * Should be of excellent moral character
 - * All qualifications above should have been completed in every respect as at the date on which this notice is published in the *Gazette*.

03. Conditions of Service :

- I. This is a temporary post appointed upon an agreement for a period of one year on contract basis and this post is not entitled to the pension. the period of contract can be extended at the end of the contract year. The maximum contract period that can be renewed from year to year from the date of the first appointment is 05 years.
- II. The Public Service Commission reserves the right to cancel this appointment at any time on an advance notice of 30 days.

04. Age Limit :

Should not exceed 67 years of age as at the closing date of applications.

05. Monthly Allowance :

This post is entitled to an all-inclusive monthly remuneration of Two Hundred Thousand Rupees (200,000/-). Other allowances paid to the public officers will not be applicable to this post

06. Functions relating to the post :

- I. Appear for / represent the Public Service Commission, as applicable, explaining the position of the Commission on complaints made to the Administrative Appeals Tribunal, Human Rights Commission, Court of Appeals, Supreme Court, Public Petition Committee and Ombudsman against the decisions and orders of the Public Service Commission and provide necessary guidance to the Legal Officer/respective officers for the same.
- II. Provide necessary guidance to the Legal Officer/respective officers for preparing all reports and maintaining the files on legal matters.
- III. Appear before the respective court and make submissions to the court representing the Public Service Commission when the Hon. Attorney General does not appear for the Commission.
- IV. Other duties assigned by the Head of the Institution.

07. Interview for evaluating eligibility will be on the basis of the marking scheme below.

<i>Srl. No.</i>	<i>Subject</i>		<i>Maximum Marks</i>												
I.	<p>Additional Educational Qualifications : Following degrees in the field of Law obtained from a university recognized by the University Grants Commission</p> <p>* Doctor of Philosophy (PhD) 12 * Master of Philosophy (MPhil) 08 * Postgraduate Degree (LLM) 06</p> <p>Postgraduate Diploma in the relevant field or Postgraduate Diploma in Laws obtained from an institute recognized by the government. 02 (Not less than one year) (For a maximum of 02 courses)</p> <p>Certificate Courses in the relevant field awarded by an institute recognized by the government . 01 (Not less than 06 months) (For a maximum of 02 courses)</p>		12												
II.	<p>Additional Professional Experience :</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th></th> <th>Marks for the cases filled and appearing before the Court (Per one case)</th> </tr> </thead> <tbody> <tr> <td>Supreme Court</td> <td>05</td> </tr> <tr> <td>Court of Appeal</td> <td>04</td> </tr> <tr> <td>High Court</td> <td>03</td> </tr> <tr> <td>District Court</td> <td>05</td> </tr> <tr> <td>Tribunal</td> <td>03</td> </tr> </tbody> </table>		Marks for the cases filled and appearing before the Court (Per one case)	Supreme Court	05	Court of Appeal	04	High Court	03	District Court	05	Tribunal	03		50
	Marks for the cases filled and appearing before the Court (Per one case)														
Supreme Court	05														
Court of Appeal	04														
High Court	03														
District Court	05														
Tribunal	03														
III.	<p>Literacy in Information Technology :</p> <p>For a Diploma in Information Technology not less than 01 year or 1500 hours obtained from an institute recognized by the government. 03</p> <p>For a Certificate Course in Information Technology obtained from an institute recognized by the government (06 months or more) 02 (Marks will be given only for the maximum qualification)</p>		03												
IV.	<p>Language Proficiency (Proficiency in Sinhala / Tamil and English languages :</p> <p>Following degrees in the relevant field obtained in English medium from a university recognized by the University Grants Commission.</p>		15												

<i>Srl. No.</i>	<i>Subject</i>		<i>Maximum Marks</i>
	* Doctor of Philosophy (PhD) * Master of Philosophy (MPhil) * Another degree	15 13 12	
	Diploma in English Language obtained from a university recognized by the University Grants Commission or an institute recognized by the government. (01 year or 1500 hours)	10	
	Certificate Course in English Language obtained from a university recognized by the University Grants Commission or an institute recognized by the government. 06 months / 720 hours 03 months / 360 hours (Marks will be given only for the maximum qualification)	05 03	
V.	Merit shown in the interview : Attitudes on the profession and its ethics Knowledge in current trends of the field of Law Fluency and the ability to express views logically	04 10 06	20
	Total Marks		100

08. Verification of Qualifications :

- I. Originals of all certificates and duly certified copies of the certificates should be furnished at the interview for evaluating eligibility.
- II. Duly certified copies of case reports should be furnished to prove the professional experience referred to in 7(II) above.

09. Identity of the Candidates :

The following identity cards are accepted to establish the identity of the candidate at the interview for evaluating eligibility.

- a. Valid National Identity Card issued by the Commissioner General of the Department of Registration of Persons.
- b. Valid Passport
- c. Valid Driving License

10. Method of Application :

- I. Applications should be sent by registered post to reach the following address on or before **22.11.2021**.

Secretary,
Public Service Commission,
1200/9,
Rajamalwatta Road,
Battaramulla.

A Specimen of the application to be preferred is appended at the end of this notice.

- II. Applications should be prepared in A4 size papers indicating the items No. 01 to 04 on the first page and the items No. 05 to 08 on the second page and items No. 09 to 12 on the third page and perfected in applicant's own handwriting. (Certified copies of the certificates furnished to prove the qualifications should be attached to the application.)
- III. The top left corner of the envelop containing the application should be marked as "Application for the post of Legal Consultant".
- IV. The signature of the applicant should be attested by a Principal of a Government School, Justice of Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer of the Three-Armed Forces or a permanent staff officer in the Public Service or Provincial Public Service drawing a consolidated monthly salary of Rs. 36,491/- or above.
- V. Applicants who are already in the Public Service or Provincial Public Service should forward their applications through the respective Heads of Departments in which they are presently serving.
- VI. Those who have completed the application in every respect will only be invited for the interview for evaluating eligibility.
- VII. The applications not in conformity with the prescribed specimen application will be rejected. No. complaints will be entertained over loss or delay of applications.

11. Furnishing false information :

If any information furnished by you in the application is found to be false or erroneous before the recruitment, your candidature will be cancelled. In case any such false or erroneous information is detected after the recruitment, you will be dismissed from service subject to the procedure related thereto.

12. The Public Service Commission reserves the right to fill or not to fill the vacancies.

13. In the case of any matter not provided for in this notice or where a problematic situation arises in this process of recruitment, the decisions made by the Public Service Commission thereon will be final.

14. In the event of any inconsistency or discrepancy between the Sinhala, Tamil and English texts of this *Gazette* Notice, the Sinhala text shall prevail.

By order of the Public Service Commission,

M. A. B. DAYA SENARATH,
Secretary,
Public Service Commission.

Office of the Public Service Commission,
1200/9,
Rajamalwatta Road,
Battaramulla.

22.10.2021

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(For Office use)

SPECIMEN APPLICATION FORM

PUBLIC SERVICE COMMISSION

RECRUITMENT TO THE POST OF LEGAL CONSULTANT ON CONTRACT BASIS - 2021

01. 1.1 Name in full (In Block Capitals) :

(Eg: - HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDANA)

1.2 Last name followed by the initials (In Block Capitals) :

(Eg: - GUNAWARDHANA, H.M.S.K)

1.3 Full Name (In Sinhala/Tamil) :

1.4 National Identity Card No. :

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02. 2.1 Permanent Address (In Block Capitals) :

2.2 Permanent Address (In Sinhala/Tamil) :

03. 3.1 Gender:

Male	- 0	
Female	- 1	

(Indicate the relevant number in the cage)

3.2 Date of Birth:

Year :

--	--	--	--

 Month :

--	--

 Date :

--	--

3.3 Age as at the closing date :

Years :

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 Months :

--	--

 Days :

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3.4 Telephone Number :

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3.5 E mail Address :

04. Educational Qualifications:

Details of the Degree or Certificate related to swearing in as an Attorney-at-Law in the Supreme Court :

(i) Date of Conferment :

(ii) University or Institute :

(iii) Name of the Degree or Educational Certificate :

(iv) Effective Date of the Degree Certificate or Educational Certificate :

(v) Class :

(vi) Medium of the Degree followed :

8.2 Details of language courses you have followed (Degree/Diploma/Certificate Course) :

.....
.....
.....

09. Have you ever been convicted before a Court of Law ?
(Indicate ✓ in the relevant cage; if yes, give details)

Yes No

.....
.....

10. Applicant's Declaration :

- (a) I do solemnly declare that the particulars given by me in this application are true and correct to the best of my knowledge. I agree to bear the loss incurred by not completing a part hereof and/or furnishing false information in regard to any part hereto. Furthermore, I do declare that all parts of this application have been filled up accurately.
- (b) I am aware that if my declaration is found to be false, I am liable to disqualification before selection and to dismissal from service if detected after the appointment.
- (c) Furthermore, I do declare that I am bound to abide by the rules and regulations made by the Public Service Commission pertaining to the holding of the Structured Interview.
- (d) I will make no alternations subsequently to any information furnished by me in this application.

.....
Date

.....
Applicant's Signature

11. Attestation of Applicant's Signature :

I Certify that Mr./Mrs./Miss. who submits this application is personally known to me and he/she has placed his/her signature in my presence on this day of

Date.

.....
Signature and official seal of the Attestor

12. Certification of the Head of the Department/ Institution (Only for candidates serving in the Public Service/ Provincial Public Service)

I hereby certify that Mr./Mrs./Miss who submits this application is presently serving in the post of in this Ministry/ Department/ Institution and I recommend and forward his/her application. He/she can be released from the service of this institution if selected for this post.

Date.

.....
Signature of the Head of the Department/ Institution

Name :
Designation :
Address :
(Should be authenticated by the official seal)

PUBLIC SERVICE COMMISSION

Recruitment on Open Basis for The Post of Legal Officer (Grade III of the Executive Service Category) - 2021

APPLICATIONS are invited for the post of Legal Officer (01) in the Office of the Public Service Commission from the citizens of Sri Lanka who have fulfilled the following qualifications.

01. Method of Recruitment -

The candidate who obtains the highest marks from among those who are meeting with the qualifications set out in the notice will be selected and recruited to the vacancy upon the results of an interview for evaluating eligibility conducted by a Board of interview appointed by the Public Service Commission. The interview for evaluating eligibility will be held in conformity with the marking scheme approved by the Public Service Commission.

02. Required Qualifications -

I. Educational/ Professional Qualifications :
Should have sworn in as an Attorney-at-Law in the Supreme Court.

II. Experience :

Should have obtained a practical professional experience in not less than three (03) years subsequent to swearing in as an Attorney-at-Law in the Supreme Court. (Documents provided to prove practical professional experience should be furnished at the interview after having clearly stated the period of experience, date and official seal.)

or

Should have obtained experience relating to the following functions in not less than 03 years in the field of Law in a public institution subsequent to swearing in as an Attorney-at-Law in the Supreme Court.

- Legal matters on cases and coordination with the Attorney General's Department.
- Legal matters relating to Agreements.
- Legal matters relating to Rules, Regulations and Acts.

- Formulation of legal documents such as bills, circulars and regulations.
- Legal matters or inquiry proceedings conducted by various statutory institutions. (These matters should be proved by a certificate issued by the Head of the Department)

III. Every candidate should be physically fit and mentally sound to serve and perform duties of the post in any part of Sri Lanka.

IV. Other Qualifications :

- * Should be a citizen of Sri Lanka
- * Should be of excellent moral character
- * All qualifications above should have been completed in every respect as at the date on which this notice is published in the *Gazette*.

03. Terms of engagement and conditions of service:

I. This post is permanent and pensionable. You are required to contribute to the Widows'/Widowers' and Orphans Pension Scheme. You are subject to a policy decision made by the Government in the future on the Pension Scheme entitled to you.

II. This appointment will be subject to a probationary period of three (03) years. Officers should pass the first efficiency bar examination within 03 years from the date of recruitment as prescribed in the Scheme of Recruitment.

III. You are required to establish the fact that you have acquired proficiency in prescribed official languages before exceeding 05 years from the date you assumed duties of this appointment in terms of the provisions of Public Administration Circular 01/2014 dated 21.01.2014 and the circular provisions incidental thereto.

IV. This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and to the other departmental orders.

04. Age Limit :

Should not be less than 21 years and not more than 45 years of age as at the closing date of applications.

05. Salary Scale :

This post carries the Salary Scale (Monthly) of Rs. 47,615-10x1335-8x1630-17x2170-110.895/- (the salary will be paid to you in terms of Schedule II of the Public Administration Circular No. 03/2016 dated 25.02.2016. The salary Code entitled to you is SL-1-2016)

06. Functions relating to the post :

- I. Appear for / represent the Public Service Commission, as applicable, explaining the position of the Commission on complaints made to the Administrative Appeals Tribunal, Human Rights Commission, Court of Appeals, Supreme Court, Parliamentary Petition Committee and Ombudsman, against the decisions/ orders of the Public Service Commission.
- II. Prepare all reports relating to legal matters and maintain the files.
- III. Liaise with the Attorney General's Department regarding legal matters.
- IV. Prepare the relevant reports on inquiries made by the Commission to Investigate Allegations of Bribery or Corruption and appear before such Commission with relevant information when calling.
- V. Appear before the respective court representing the Public Service Commission when the Hon. Attorney General does not appear for the Commission.
- VI. Other duties assigned by the Head of the Institution.

07. Interview for evaluating eligibility will be on the basis of the marking scheme below.

<i>Srl. No.</i>	<i>Subject</i>		<i>Maximum Marks</i>												
I.	<p>Additional Educational Qualifications : Following degrees in the relevant field obtained from a university recognized by the University Grants Commission</p> <ul style="list-style-type: none"> * Doctor of Philosophy (PhD) * Master of Philosophy (MPhil) * Postgraduate Degree (Masters) * Bachelor of Laws (Basic Degree) <p>Postgraduate Diploma in the relevant field or Postgraduate Diploma in Laws obtained from an institute recognized by the government. (Not less than one year) (For a maximum of 02 courses)</p> <p>Certificate Courses in the relevant field awarded by an institute recognized by the government .(Not less than 06 months) (For a maximum of 02 courses)</p>	<p>12</p> <p>12</p> <p>09</p> <p>07</p> <p>05</p> <p>02</p> <p>01</p>	12												
II.	<p>Additional Professional Experience :</p> <table border="1"> <thead> <tr> <th></th> <th>Marks for the cases filled and appearing before the Court (Per one case)</th> </tr> </thead> <tbody> <tr> <td>Supreme Court</td> <td>05</td> </tr> <tr> <td>Court of Appeal</td> <td>04</td> </tr> <tr> <td>High Court</td> <td>03</td> </tr> <tr> <td>District Court</td> <td>05</td> </tr> <tr> <td>Tribunal</td> <td>03</td> </tr> </tbody> </table>		Marks for the cases filled and appearing before the Court (Per one case)	Supreme Court	05	Court of Appeal	04	High Court	03	District Court	05	Tribunal	03		50
	Marks for the cases filled and appearing before the Court (Per one case)														
Supreme Court	05														
Court of Appeal	04														
High Court	03														
District Court	05														
Tribunal	03														

<i>Srl. No.</i>	<i>Subject</i>		<i>Maximum Marks</i>
III.	Literacy in Information Technology : For a Diploma in Information Technology not less than 01 year or 1500 hours obtained from an institute recognized by the government. For a Certificate Course in Information Technology obtained from an institute recognized by the government (06 months or more) (Marks will be given only for the maximum qualification)	03 02	03
IV.	Language Proficiency (Proficiency in Sinhala / Tamil and English languages) : Following degrees in the relevant field obtained in English medium from a university recognized by the University Grants Commission. * Doctor of Philosophy (PhD) * Master of Philosophy (MPhil) * Another degree Diploma in English Language obtained from a university recognized by the University Grants Commission or an institute recognized by the government. (01 year or 1500 hours) Certificate Course in English Language obtained from a university recognized by the University Grants Commission or an institute recognized by the government. 06 months / 720 hours 03 months / 360 hours (Marks will be given only for the maximum qualification)	15 15 13 12 10 05 03	15
V.	Merit shown in the interview : Attitudes on the profession and its ethics Knowledge in current trends of the field of Law (with special emphasis on Human Rights Law, statutory Law, Law of Evidence) Fluency and the ability to express views logically	04 10 06	20
	Total Marks		100

08. Verification of Qualifications :

- I. Originals of all certificates and duly certified copies of the certificates should be furnished at the interview for evaluating eligibility.
- II. Duly certified copies of case reports should be furnished to prove the professional experience referred to in 7(II) above.

09. Identity of the Candidate :

The following identity cards are accepted to establish the identity of the candidate at the interview for evaluating eligibility.

- a. Valid National Identity Card issued by the Commissioner General of the Department of Registration of Persons.
- b. Valid Passport
- c. Valid driving license

10. Method of Application :

- I. Applications should be sent by registered post to reach the following address on or before **22.11.2021**. Applications received after the closing date will be rejected.

Secretary,
Public Service Commission,
1200/9,
Rajamalwatta Road,
Battaramulla.

- II. A Specimen of the application to be preferred is appended at the end of this notice.

Applications should be prepared in A4 size papers indicating the items No. 01 to 04 on the first page and the items No. 05 to 08 on the second page and items No. 09 to 12 on the third page and perfected in applicant's own handwriting. (Certified copies of the certificates furnished to prove the qualifications should be attached to the application.)

- III. The top left corner of the envelop containing the applications should be marked as "Application for the post of Legal Officer".
- IV. The signature of the applicant should be attested by a Principal of a Government School, Justice of Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer of the Three-Armed Forces or a permanent staff officer in the Public Service or Provincial Public Service drawing a consolidated monthly salary of Rs. 36,491/- or above.
- V. Applicants who are already in the Public Service or Provincial Public Service should forward their applications through the respective Heads of Departments in which they are presently serving.
- VI. Those who have completed the application in every respect will only be invited for the interview for evaluating eligibility.
- VII. The applications not in conformity with the prescribed specimen application will be rejected. No. complaints will be entertained over loss or delay of applications.

11. Furnishing false information :

If any information furnished by you in the application is found to be false or erroneous before the recruitment, your candidature will be cancelled. In case any such false or erroneous information is detected after the recruitment, you will be dismissed from service subject to the procedure related thereto.

12. The Public Service Commission reserves the right to fill or not to fill the vacancies.

13. In the case of any matter not provided for in this notice or where a problematic situation arises in this process of recruitment, the decisions made by the Public Service Commission thereon will be final.

14. In the event of any inconsistency or discrepancy between the Sinhala, Tamil and English texts of this *Gazette* Notice, the Sinhala text shall prevail.

By order of the Public Service Commission,

M. A. B. DAYA SENARATH,
Secretary,
Public Service Commission.

Office of the Public Service Commission,
1200/9,
Rajamalwatta Road,
Battaramulla.
22nd October, 2021

05. Additional Qualifications :

Course	Institution	Effective date of qualification/ certificate

06. Experience in the field of Law :

	<i>No. of the cases filled and appearing before the Court</i>
Supreme Court	
Court of Appeal	
High Court	
District Court	
Tribunal	

07. Courses followed relating to Information Technology:

- i. University or Institute :
- ii. Name of the Degree or Course :
- iii. Effective Date of the Degree Certificate or Course Certificate :
- iv. Duration of the Course :
- v. Medium of Language :

08. 8.1 Language Proficiency :

	<i>Speaking</i>			<i>Writing</i>			<i>Reading</i>		
	<i>Very Good</i>	<i>Good</i>	<i>Weak</i>	<i>Very Good</i>	<i>Good</i>	<i>Weak</i>	<i>Very Good</i>	<i>Good</i>	<i>Weak</i>
<i>Sinhala</i>									
<i>Tamil</i>									
<i>English</i>									

8.2 Details of language courses you have followed (Degree/Diploma/Certificate Course) :

.....
.....
.....

09. Have you ever been convicted before a Court of Law ?
(Indicate ✓ in the relevant cage; if yes, give details)

Yes No

.....
.....

10. Applicant's Declaration :

- (a) I do solemnly declare that the particulars given by me in the applications are true and correct to the best of my knowledge. I agree to bear the loss incurred by not completing a part hereof and/or furnishing false information in regard to any part hereto. Furthermore, I do declare that all parts of this application have been filled up accurately.
- (b) I am aware that if my declaration is found to be false, I am liable to disqualification before selection and to dismissal from service if detected after the appointment.
- (c) Furthermore, I do declare that I am bound to abide by the rules and regulations made by the Public Service Commission pertaining to the holding of the Structured Interview.
- (d) I will make no alternations subsequently to any information furnished by me in this application.

.....
Date

.....
Applicant's Signature

11. Attestation of Applicant's Signature :

I Certify that Mr./Mrs./Miss. who submits this application is personally known to me and he/she has placed his/her signature in my presence on this day of

Date.

.....
Signature and official seal of the Attestor

12. Certification of the Head of the Department/ Institution I hereby certify that Mr./Mrs./Miss who submits this application is presently serving in the post of in this Ministry/ Department/ Institution and I recommend and forward his/her application. He/she can be released from the service of this institution if selected for this post.

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