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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,458 – 2025 ඔක්තෝබර් මස 10 වැනි සිකුරාදා – 2025.10.10

No. 2,458 – FRIDAY, OCTOBER, 10, 2025

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 31st October, 2025, should reach Government Press on or before 12.00 noon on 17th October, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA (Acting),
Government Printer.

Department of Govt. Printing,
Colombo 08,
09th June, 2025.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

MINISTRY OF JUSTICE AND NATIONAL INTEGRATION

Recruitment of Work Supervisor belongs to Non-Technical Management Assistants- Segment 2 of Department of Community Based Corrections (Open)-2025

APPLICATIONS are invited from eligible Sri Lankan citizens to fill the 13 numbers of vacancies exist in Grade III of Work Supervisors in the Department of Community Based Corrections.

01. Method of Recruitment :

Selections will be made based on the marks obtained at the structured interview which shall be appointed by the Commissioner of Department of Community Based Corrections. The effective date of the appointment will be determined by the Commissioner of Department of Community Based Corrections.

02. Conditions for engagement of Service :

- 02.1 This Class III appointment shall be governed by the general conditions applicable to public sector appointments, as well as by the regulations stipulated in the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations, and the Procedural Rules of the Public Service Commission published under the *Gazette* No. 2310/29 dated 14.12.2022, by the Scheme of Recruitment for the Work Inspectors who belongs to the Segment 2 of Non-Technical Management Assistants in the Department of Community Based Corrections, dated 30.08.2012 approved by the Public Service Commission and its amendments and any future amendments.
- 02.2 This post is permanent and pensionable. You will be subject to any future policy decision taken by the government regarding the pension's scheme. You should contribute to the Widows'/Widowers' and Orphans' Pension Scheme.
- 02.3 This appointment is subjected to three (3) years of a probation period and the first efficiency bar examination shall be completed within this period.
- 02.4 Shall acquire the relevant proficiency in other official language as per the Public Administration Circular No.18/2020 and other related circulars.

02.5 This appointment shall be governed by the Procedural Rules of the Public Service Commission, Establishment Code of the Sri Lanka Democratic Socialist Republic, Financial Regulations and other departmental circulars.

02.6 Should not have received any disciplinary punishment in accordance with the provisions stipulated in Public Service Commission Circular No. 01/2020.

02.7 Only the eligible applicants should apply for this post and the selected applicants shall be eligible for inclusion of the annual transfers only after compulsory service period of minimum of Five (5) years at the Regional Community Correction Office where the vacancy exists.

03. Salary scale :

The applicable salary for this post in terms of the Schedule I of the Public Administration Circular No.10/2025 is as follows:
Rs. 45,230 - 10x540 - 11 x630 -10 x890 – 10x1190 - Rs. 78,360 /- (MN 1 – 2025)

Salaries will be paid as per the Schedule II of the said circular. In addition to this, this post is entitled with other allowances paid by the government to other public service officers.

04. Qualifications for Recruitment

04.1 Educational Qualifications

- a) i. Obtained passes in 6 subjects in a single sitting at the G.C.E. (O/L) including credit passes in Sinhala/Tamil/English language and
ii. Mathematics and
iii. in any other two subjects
- b) Minimum 1 pass in any subject other than Common General Paper at the G.C.E. (A/L) examination

04.2 Work Experience

One year work experience in social service and Social work in any of the government recognized organization.

04.3 Age Limit

Shall not be less than 18 years of age and not more than 30 years as at the date of closing date of the application.

04.4 Physical Qualifications

Every candidate shall be physically and mentally fit to serve in any part of the island and to perform the duties of the post.

04.5 Other Qualifications

- Applicant shall be a citizen of Sri Lanka.
- Applicant shall be of an excellent character.
- Shall have satisfied all the qualifications mentioned in the *Gazette* on the closing date of the application.

05. Structured Interview

Marks will be given at the structured interview appointed by the Commissioner of the Department of Community Based Corrections. Appointments will be made based on the marks obtained at the interview.

Marking Scheme of the Structured Interview : Total of 100 marks.

	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
01.	Additional Educational Qualifications Certificate obtained from a government recognized institutions i. Special Degree ii. Degree iii. Diploma course (6 or more months) iv. Certificate course (3 or more months) v. Results obtained at the G.C.E. (A/L) examination in addition to the basic qualifications For Distinction pass (A) (3 marks for each subject) For very good pass (B) (2 marks for each subject) For Credit pass (C) (1 mark for each subject) For ordinary pass (S) (0.5 marks for each subject) (Marks shall be given only for the highest obtained qualification for the above i-iv)	20 15 10 05 06 04 02 01	20
02.	English language knowledge i. Having a higher diploma of 1 or more year or completed basic degree in English medium ii. Having a diploma of 1 or more year iii. Passed as a main subject at G.C.E. (A/L) iv. Completed a certificate course of 6 or more months v. Obtained a credit pass (C) or more at the G.C.E. (A/L) Common English Paper vi. Obtained a pass at the G.C.E. (A/L) Common English Paper vii. in addition to the basic qualifications in G.C.E. (O/L) English subject For Distinction pass (A) For very good pass (B) For Credit pass (C) For Ordinary pass (S) (Marks shall be given only for the highest obtained qualification)	20 18 15 12 10 05 08 06 04 02	20

	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
03.	Computer literacy Certificate obtained from a government recognized institutions i. Having a higher diploma of 1 or more year ii. Diploma of 1 or more year iii. Certificate course (6 or more months) iv. Other courses (from 3-6 months) (Marks shall be given only for the highest obtained qualification)	25 20 10 05	25
04.	Additional qualifications Active participation in social service and Social work (6 marks per year upto 5 years ,in addition to 1 year experience)	30	30
05.	As approved by the interview board, leadership, personality and communication skills	05	05
06.	Total		100

06. Method of applying

Applications should be prepared as per the specimen appended at the end of this notification and prepared on 22cm -29cm A4 size paper .The applicants shall fill the application clearly in their own hand writing. Incomplete applications, late applications and applications which not comply with the specimen format shall be rejected without any notice. It is advisable to keep a photocopy of the completed application form. Receipt of application shall not be acknowledged.

07. Sending applications

07.1 Applications prepared according to the specimen form of application appended at the end of this notification should be sent to the following address by registered post on or before **24/10/2025**. Applications not received by the registered post will be rejected.

The Commissioner,
Department of Community Based Corrections,
15th Floor, “Mehewara Piyasa” ,
Narahenpita,
Colombo- 05

07.2 The closing date of the application is **24/10/2025** All the qualifications should be fulfilled on this date.

07.3 Applications from candidates currently employed in government institutions (Departments/corporations/Boards/ Civil institutions) should be submitted through their respective heads with the recommendation indicating whether they can be released if selected.

07.4 The top left corner of the envelope containing the application should clearly mention the words “Recruitment to the Post of Work Supervisor (Open) -2025”.

Note:

- All the applications shall be accompanied by the self-certified true copies of the certificates proving the qualifications mentioned in pages 2-4 of the application. Accordingly qualifications shall be examined and top most qualified candidates will be called for structured interview on 1:10 proportionate basis.
- Applications will be rejected if any candidate fails to furnish the original copies of any of the certificates mentioned in the application on request.
- The applicants who are currently employed in a government institution shall submit the applications through their heads of Departments / Institutions with the certification of whether the applicant could be released if selected.
- The provisions stipulated in the Procedural Rules of the Public Service Commission, circulars issued from time to time concerning the Public Service and their amendments shall be applicable for this post.

(In the event of any inconsistency between Sinhala, Tamil and English texts of the *Gazette*, the text in the Sinhala Language shall prevail.)

DILAN GUNARATNE,
Commissioner.

Department of Community Based Corrections.
30th September, 2025.

For office use

Application for Recruitment of Grade III Work Supervisor of Department of Community Based Corrections (Open)-2025

01. Personal Details:

1. Name in full (Sinhala / Tamil) :
Name in full (English) :
2. Name with initials (Sinhala / Tamil):
Name with initials (English) :
3. Permanent Address (Sinhala /Tamil):
Permanent Address (English):
4. Gender:
5. Marital Status:
6. National Identity Card Number:
7. Date of Birth: Year Month..... Date:
8. Age as at closing date of application: Year Months..... Days:
9. Contact number:

02. Educational Qualifications:

02.1 G.C.E. (O/L) results

1. Year of examination:
2. Index Number:
3. Results obtained:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

02.2 G.C.E. (A/L) results

1. Year of examination:
2. Index Number:
3. Results obtained:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		3.	
2.		4.	

03.

03.1 Additional Educational Qualifications

<i>S.No.</i>	<i>Qualification</i>	<i>Awarded Institute</i>

03.2 English language proficiency

<i>S.No.</i>	<i>Qualification</i>	<i>Awarded Institute</i>

03.3 Computer Knowledge

<i>S.No.</i>	<i>Qualification</i>	<i>Awarded Institute</i>

03.4 Experience of Social Service / Social Work

<i>S.No.</i>	<i>Qualification</i>	<i>Institute</i>

04. Certification of the Applicant :

I hereby declare that the information furnished by me in this application are true and correct. I am also aware that I am illegible for the post, if any of the particulars in this application are found to be false or incorrect, before or during or after the interview and I agree to any decision taken to dismiss my application.

Date.....

.....

Signature of the Applicant.

Attestation of the Signature of the Applicant :

I certify that the applicant Mr/Mrs/Miss is known to me personally and he/she placed his/her signature in my presence today.....

Date:

.....

Signature of the Attester

Full Name of the Attester:.....

Designation:.....

Address :

(Place the rubber stamp)

Certification of the Head of the Department /Institution :

I am forwarding the application submitted by Mr./Mrs./Miss. I confirm that he/she is holding a permanent post in this institution and fulfil the requirements mentioned in the *Gazette* notification relevant for the post and he/she has not been subjected to any disciplinary punishment of any kind and hereby confirm that he/she can / cannot be released from service if selected.

.....,
Signature of the Head of the Department /Institute.

Date :-
Designation :-
Ministry/Department/ Institute :-
(Place the rubber stamp)

10-88

**MINISTRY OF RURAL DEVELOPMENT,
SOCIAL SECURITY AND COMMUNITY
EMPOWERMENT**

Department of Social Services

**SIGN LANGUAGE INTERPRETER /PRESCHOOL
TEACHER/ CHEF ASSISTANT / ATTENDANT
(GRADE III)**

APPLICATIONS are invited from the citizens of Sri Lanka with the qualifications stipulated here under for the recruitment to be made for 16 Posts of Sign Language Interpreters, 07 Posts of Preschool Teachers and 04 Posts of Chef Assistant and 05 post of Attendants for the Department of Social Services. Prepared applications according to the format given at the end of this notification should be sent under the registered post to the Director, Department of Social Services, Second Floor, Sethsiripaya Stage II, Battaramulla to reach before the **10.11.2025**. The top left hand corner of the envelope should clearly carry the words "Recruitment to the Posts of Sign Language Interpreter/ Preschool Teacher / Chef Assistant/ Attendant. Specimen application form and details could also be obtained through the web site; www.socialservices.gov.lk

Qualifications for the recruitment of this post :

1. Sign Language Interpreter -16 Posts

Head Office – Deaf Interpreter - 01/ Tamil Interpreter - 01
Thelambuyaya Vocational Training Institute - 01
Amunukumbura Vocational Training Institute - 01
Seeduwa Vocational Training Institute - 01
Kilinochchi Vocational Training Institute - 01

Madampe Vocational Training Institute - 01
Monaragala Vocational Training Institute - 01
Nuwara Eliya District Secretariat - 01
Anuradhapura District Secretariat - 01
Polonnaruwa District Secretariat - 01
Rathnapura District Secretariat - 01
Trincomalee District Secretariat - 01
Ampara District Secretariat - 01
Jaffna District Secretariat - 01
Kurunegala District Secretariat - 01

1.1 Open Recruitments

1.1.1 Age Limit :

The age should not be less than 18 years and not more than 30 years to the closing date of the applications.

1.1.2 Educational Qualifications :-

(a) Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 4 credit passes for Sinhala/ Tamil/English, Mathematics and other two subjects in one sitting

; And

(b) Should have passed General Certificate of Education (Advanced Level) Examination in all subjects with one sitting (Excluding Common General Test).

(It is adequate if the Candidate passed three subjects (03) in one sitting under the Old Syllabus)

1.1.3. *Professional Qualifications :-*

Should be obtained One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Education (NIE); or

One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Social Development (NISD); or

Diploma Certificate in Sign Language Interpretation of not less than one-year duration conducted by an institution registered under the Tertiary and Vocational Education Commission.

1.1.4 *Experience :-*

Not applicable.

1.1.5 *Physical Qualifications :-*

All the applicants should be of excellent physical and mental character to perform the duty at any part of Sri Lanka.

1.1.6. *Other :-*

- The applicant should be a citizen of Sri Lanka
- Should be of excellent character
- All the qualifications required to the recruitment to the post should be fulfilled in all means to the date on which the notification/ *Gazette* for calling applications mentioned

1.1.7. *Recruitment Procedure :-*

Candidates will be recruited on the basis of the results at the written and vocational test.

1.1.7.1 *Written Test :-*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

1.1.7.2 *Professional Test :-* Testing the practical knowledge on sign language

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Testing the practical knowledge on sign language	Time 01 hour	100	40

1.1.8 *General Interview :-* Candidates are tested to check whether the prescribed qualifications are fulfilled for the post (no marks will be given.)

1.1.9. *Salary Scale :-*

In accordance with the Public Administration Circular No. 10/2025, MN 02 -2025 will be applied.

Salary Scale Rs. 48,470-10 X 540-11 X 630-10 X 1,010-10 X 1,190- Rs.82,800/-

(This salary scale will be effective from 01. 01. 2017)

1.1.10 *Note :-*

Candidates will be recruited on the basis of the merit at the written and professional test. The written test will be held at first. A number equal to two times existing vacancies will be called for the professional test from among the candidates who obtained highest marks at the written test and the general interview will be held at the same time. The candidates, those who are qualified from the general interview, equal to the number of vacancies are selected to the existing posts on the basis of the aggregate marks scored at both written test and professional test.

1.1.11. *Regulations on Employment :-*

This is a permanent, pensionable position. Note that the pension system is subject to any future policy decisions made by the government, and contributions for the Widows' and Orphans' Pension scheme are mandatory. The required official language proficiency must be acquired within three years, as stipulated by PAC 18/2020 and other Circulars incidental thereto.

1.2 *Limited recruitments*

1.2.1 *Educational Qualifications :-* Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 4 credit passes for Sinhala/Tamil/English, Mathematics and other two subjects in not more than two sittings.

1.2.2 *Professional qualifications :-*

Should be obtained One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Education (NIE) or ;
One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Social Development (NISD) or ;

Diploma Certificate in Sign Language Interpretation of not less than one-year duration conducted by an institution registered under the Tertiary and Vocational Education Commission.

1.2.3 *Experience :-* Completion of not less than 05 years of active and satisfactory service in the post of Attendant or Matron in the Department of Social Services.

1.2.4 *Physical Qualifications -*

All the applicants should be of excellent physical and mental character to perform the duty at any part of Sri Lanka.

1.2.5 *Others -*

- i. Should have confirmed in the post.
- ii. Completion of satisfactory service within a period of five (05) years preceding the date to which the qualifications are fulfilled.
- iii. All qualifications required for recruitment to the post should be completed in all aspects as on the date specified in the notification/*Gazette* calling for applications.

1.2.6 *Age -* Not applicable

1.2.7 *Recruitment Procedure -* Candidates will be recruited on the basis of the results at the written and professional test.

1.2.7.1. *Written Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

1.2.7.2. *Professional Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Testing the practical knowledge on sign language	Time 01 hour	100	40

1.2.8 *General Interview*

General Interview: Certificate are tested to check whether the prescribed qualifications are fulfilled for the post (no marks will be given.)

1.2.9. *Note*

Candidates will be recruited on the basis of the merit at the written and professional test. The written test will be held at first. A number equal to two times existing vacancies will be called for the professional test from among the candidates who obtained highest marks at the written test and the general interview will be held at the same time. The candidates, those who are qualified from the general interview, equal to the number of vacancies are selected to the existing posts on the basis of the aggregate marks scored at both written test and professional test.

1.2.10. *Regulations on Employment*

This post is permanent and pensionable and it is required to contribute to the widows'/ widowers' and orphans' Pension Fund. In accordance with the Public Administration Circular No. 18/2020 and other Circulars incidental thereto, those who are appointed to the post should be acquire proficiency in the prescribed official language within three (3) from the date of appointment.

2. *Preschool Teacher (07 Vacancies)*

Sithijaya Child Guidance Centre - 03

Kottawa Child Guidanace Centre - 03

Nawinna Child Guidanace Centre - 03

2.1 *Age Limit*

The age should not be less than 18 years and not more than 30 years to the closing date of the applications.

2.2 *Educational Qualifications :-*

- Should have passed General Certificate of Education (Ordinary Level) Examinational with 06 subjects including 4 credit passes for Sinhala/Tamil/ Language, Mathematics and other two subjects in one sitting .
- Should have passed General Certificate of Education (Advanced Level) Examination at least with one subjects under any subject stream (Excluding Common General Test)

2. 3. *Professional Qualifications*

Should have obtained a certificate by following a course not less than 03 months on preschool education from an institute registered under the government.

2. 4. *Experience*

Not applicable.

2. 5. *Recruitment Procedure*

Number equal to number of vacancies will be recruited among qualified applicants , who will obtain the maximum number of marks from both test papers in the written test.

2.5. 1 *Written Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

2. 6. *Salary Scale*

In accordance with the Public Administration Circular No. 10/2025, MN 01 -2025 will be applied.

Salary Scale Rs. 45,230 -10 X 540 -11 X 630 -10 X 890 -10 X 1,190 - Rs.78,360/-

(This salary scale will be effective from 01. 01. 2017)

2. 7. *Regulations on Employment*

This is a permanent, pensionable position. Note that the pension system is subject to any future policy decisions made by the government and contributions for the Widows' and Orphans' Pension scheme are mandatory. The required official language proficiency must be acquired within three years, as stipulated by PAC 18/2020 and other Circulars incidental thereto.

2. 8. *Note*

Only candidates who have fulfilled the above qualifications should apply and the selected candidates will be eligible for annual transfer only after five years of compulsory service in the institution with the respective vacancies.

3. Chef Assistant (04 Posts) /Attendants (05 Posts)

Chef Assistant - 04

Wattegama Vocational Training Institute - 01

Batugammana Vocational Training Institute - 01

Kilinochchi Vocational Training Institute - 01

Batticaloa Vocational Training Institute - 01

Attendants – 05

Rediyagama Kalana Detention Home (Attendant) - 02

Seeduwa Vocational Training Institute (Attendant) – 01

Batticaloa Vocational Training Institute (Attendant) – 01

Kilinochchi Vocational Training Institute (Attendant) – 01

3.1. *Age Limit*

The age should not be less than 18 years and not more than 45 years to the closing date of the applications.

3.2. *Educational Qualifications*

Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 2 credit passes in not less than two sitting.

3.3. Professional Qualifications

Chef Assistant -

Should have obtained a certificate by following a course not less than 03 months on Culinary arts from an institute registered under the government.

Attendant -

Should have obtained a training on attendant service in a government hospital, dispensary or private hospital registered under the Department of Health Services.

3.4. Experience

Experience in the field related to the post will be considered as a special qualification.

3.5 Recruitment Procedure

Recruitment will be conducted among eligible applicants based on the number of available vacancies and the merit order of the scores obtained in the structured interview.

3.6 Salary Scale

In accordance with the Public Administration Circular No. 10/2025, PL01 -2025 will be applied.

Salary Scale Rs. 40,000 -10 X 450 -10 X 490 -10 X 540 -12 X 590 - Rs.61,880/-

(This salary scale will be effective from 01. 01. 2017)

3.7 Regulations on Employment

This is a permanent, pensionable position. Your participation in the pension scheme will be subject to any future policy decisions made by the Government. You are mandatorily required to contribute to the Widows and Orphans/ Widowers and Orphans Pension Scheme by paying contributions as prescribed by the Government from time to time.

3.8. Note

Only candidates who have fulfilled the above qualifications should apply and the selected candidates will be eligible for transfer only after five years of compulsory service in the institution with the respective vacancies.

DARSHANI KARUNARATHNA,
Director of Social Services.

Department of Social Services,
2 Floor,
Stage II,
Sethsiripaya,
Battaramulla,
07th October, 2025.

Application form for the recruitment to the post of

Medium of Language

01. Name with initials :-
02. Name denoted by initials :-
03. Address :-
04. Telephone Number :-
05. National Identity Card Number :-
06. Date of Birth :-
07. Age as at the closing date of the applications :- Yeas :- Months :- Days :-

08. Marital Status :-
09. Sex :-
10. Education Qualifications

I. G. C. E. (Ordinary Level)

Year :-

Examination Number : -

<i>Subjects</i>	<i>Grades</i>	<i>Subjects</i>	<i>Grades</i>
Mathematics			
Sinhala/ Tamil / English			

II. G. C. E. (Advanced Level)

Examination Number : -

Year :-

<i>Subjects</i>	<i>Grades</i>	<i>Subjects</i>	<i>Grades</i>

11. Professional and other qualifications :-

<i>Name of the Course</i>	<i>Institute</i>	<i>Duration of the Course</i>

12. Experiences :-

.....
.....

I herewith certify that the information furnished by me in this application is true and correct to the best of my knowledge.

.....,
Signature of the Applicant

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Amendment

REGISTRAR GENERAL'S DEPARTMENT

Amendment of closing date of Applications for Recruitment of Registrars of Muslim and Additional Marriages

IT is kindly notified that the closing date of applications for the recruitment of below Additional and Muslim Registrars in Matara District, appearing in the No. 2445 *Gazette* of the Socialist Republic of Sri Lanka dated 11.07.2025 which was published by me is extended to 30.10.2025.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Division for Which Applications are Called</i>	<i>Address to which Application should be sent</i>
Matara	Walipitiya	Post of Registrar of Muslim Marriages of Watagedaramulla area in Waligamkoralaya in Division	District Secretary/ Additional Registrar General, District Secretariat, Matara.
Matara	Waligama	Post of Registrar of Muslim Marriages of Galbokka Division	District Secretary/ Additional Registrar General, District Secretariat, Matara
Matara	Akuressa	Post of Registrar of Additional Marriages (General) of Waligam Koralaya Division	District Secretary/ Additional Registrar General, District Secretariat, Matara.

02. Please note that the closing date of applications only changed, all other details in the said *Gazette* notification remain unchanged.

S. JALATHEEPAN,
Registrar General.

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PARLIAMENT OF SRI LANKA

Vacancy

MEDIA OFFICER (TAMIL)

APPLICATIONS are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the Post of Media Officer (Tamil) on the Staff of the Secretary General of Parliament.

Applications prepared in accordance with the specimen given below should only be sent under registered cover along with the copies of certificates of educational/ professional and experience, to reach the “**Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte**” on or before **31st October, 2025**. The post applied for should be indicated on the top left-hand corner of the envelope. (This information is available on the website: www.parliament.lk).

Post of Media Officer (Tamil) - (Total number of vacancies - 01)

- Job description** – Perform management supportive duties entrusted in the media section.

2. Salary Scale

- According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 58,660 -9 x 1190 / 3 x 1360 – Rs.73,450 (On this salary scale, the minimum initial monthly remuneration together with all the allowances will be approximately Rs. 100,000/-)

3. Age Limit

– 21 to 35 years of age as at the closing date of the application

4. Educational Qualifications and Experience –

A Bachelor's degree in Visual Arts (Special) in Multimedia Arts/ Visual Communication Design, offered by a university recognized by the University Grants Commission (UGC);

Or

A Bachelor's Degree in Arts (Communication/ Mass Communication/ Mass Media/ Public Relations & Media Management/ Communication & Creative Arts/ Sociology/ Political Science as a subject), offered by a university recognized by the University Grants Commission (UGC);

Or

A Bachelor's Degree in Journalism, offered by a university recognized by the University Grants Commission (UGC);

And

Not less than three-year experience in Journalism or Mass Communication.

5. *Method of Recruitment* - Through a written examination and structural interview.
Marks will be given considering the following criteria at the interview, by a panel appointed by the Secretary-General of Parliament. The maximum mark is 100.

Serial No.	Criteria
1	Additional Educational qualifications
2	Language and Communication skills
3	Computer literacy
4	Work experience and knowledge in the field
5	Personality and Performance at the interview

6. Terms and Conditions of Service

- (i.) This post is permanent. Pension entitlement pertaining to this post will be determined according to policy decisions taken by the Government in future. Appointment will be made initially subject to a three-year (03) probation period. If a person who has been confirmed in a permanent post in the Public/ Provincial Public service is selected, he / she will be appointed subject to an acting period of one year.
- (ii.) Selected candidates will be subjected to the Financial and Departmental Regulations applicable to the staff of the Secretary General of Parliament.
- (iii.) Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.

(iv.) Selected candidates will be subject to a medical examination.

(v.) A Security Clearance Report with respect to the selected candidates will be obtained prior to his / her appointment.

7. Applicants should attach the copies (NOT ORIGINALS) of the following certificates to their applications. Originals of the certificates should be produced when called upon to do so :-

- (a) Birth Certificate ;
(b) Certificates of Educational Qualifications ;
(c) Certificates of Professional Qualifications ;
(d) Certificates of Experience.

8. Applicants serving in the Public/ Provincial Public Service should send their applications through relevant Heads of Departments / Institutions.

9. Canvassing in any form will be a disqualification.

10. Any information in the application found to be incorrect disclosed before selection will render the applicant liable for disqualification, and to dismissal, if discovered after appointment.

11. Applications received after the closing date or sent without copies of the relevant educational and service certificates or not sent through Heads of Departments/Institutions (for those who are serving in Public/ Provincial Public Service) will be rejected. Applications sent through Heads of Departments/ Institutions but received after the closing date, and applications not prepared in accordance with the specimen will also be rejected.

CHAMINDA KULARATNE,
Actg. Secretary-General of Parliament.

Parliament of Sri Lanka,
Sri Jayewardenepura Kotte
08th October, 2025.

PARLIAMENT OF SRI LANKA

Specimen Application Form Post of Media Officer (Tamil)

01. (a) Name with initials (in English):.....
.....
(b) Names denoted by initials (in English) :
.....
(c) Full Name (in block Capitals): (Mr./Mrs./Miss).....
.....

02. National Identity Card Number :

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03. (a) Private Address:
.....
.....

Telephone No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(b) Official Address:
.....
.....

Telephone No :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(c) Please indicate the address which the admission card should be posted :

Private :

☐

Office :

☐

04. (a) Date of birth:
(A copy of the birth certificate should be attached)

(b) Age as at closing date for applications: Years: Months: Days:

05. Civil Status: (Married/Unmarried)

06. Gender: (Male/Female)

07. State whether a citizen of Sri Lanka: (Yes/No)

08. Higher Educational Qualifications: (Copies of the degree certificate along with the transcript should be attached)
(Please tick (✓) in the correct box)

<i>Degree</i>		<i>University</i>	<i>Year</i>
(a) Bachelor's degree in Visual Arts (Special) in Multimedia Arts	<input type="checkbox"/>
(b) Bachelor's degree in Visual Arts (Special) in Visual Communication Design	<input type="checkbox"/>
(c) Bachelor's degree in Arts with one of the following subjects :-	<input type="checkbox"/>

- Communication ☐
- Mass Communication ☐
- Mass Media ☐
- Public Relations & Media Management ☐
- Communication & Creative Arts ☐
- Sociology ☐
- Political Science ☐
- (d) Bachelor's degree in Journalism ☐

Extra Educational Qualifications (Copies of the certificates should be attached)

.....
.....

09. Professional Experience : (Copies of the certificates should be attached)

<i>Institution</i>	<i>Post</i>	<i>Service period</i>

10. Details of Present Employment:

- (a) Name and Address of the Institution:
- (b) Date of First Appointment:
- (c) Present Post:
- (d) Monthly basic salary:
- (e) Allowances:
- (f) Gross Salary:

11. Have you been convicted for a criminal offence by a Court of Law? (Yes / No)

If yes, give details:

12. Have you served under the Government before? (Yes / No)

If yes, give details:

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:

.....,
Signature of the Applicant.

Certification of Head of Department/Institution
(Only for applicants serving in the Public Service/Provincial Public Service)

Secretary - General of Parliament,

I recommend and forward the application of Mr / Mrs /Miss holding the post of in this Institution. I certify that, he/she has been confirmed in this post and his/her work and conduct are satisfactory and that he/she has not been subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released from the service if selected for this post. (Please strike through the irrelevant words.)

Date:

.....,
Signature of Head of Department/Institution.
(Official Stamp)

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Examinations, Results of Examinations & c.

DEPARTMENT OF CENSUS AND STATISTICS

First Efficiency Bar Examination for Statisticians of the Department of Census and Statistics – 2016 (2025)

01. IT is hereby announced that an Efficiency Bar Examination will be conducted in **January 2026** by the Department of Examinations Sri Lanka in accordance with the provisions of the relevant approved recruitment scheme for officers belonging to the post of Statistician. The application form is available on the Departmental website www.doenets.lk of the Department of Examinations Sri Lanka under “Our Service” under “Online Applications – Recruitment Exams/E.B. Exams” and applications can be submitted online only. Acceptance of online applications will open at **09.00 a.m. on 13th October 2025** and close at **09.00 p.m. on 07th November 2025**. Once the application is published online, download it and fill in the relevant sections of the printed copy by hand and the application, along with the signature of the applicant and the certificate of the head of the relevant institution, should be sent by registered post to the Department of Examinations of Sri Lanka on or before the closing date of accepting applications.

• N.B. :-

The applicant shall bear any adverse consequences resulting from delaying the submission of applications until the closing date.

02. (i) This examination is conducted by the Commissioner General of Examinations, Department of Examinations, Sri Lanka and the candidates are

subject to the rules prescribed by him regarding holding the examination and the releasing results. The decision of the Commissioner General of Examinations regarding conducting the examination and issuing of results shall be final.

(ii) The rules imposed for candidates are printed separately in the *Gazette* Notification. If these rules are violated by them, they shall be subject to a penalty imposed by the Commissioner General of Examinations of the Department of Examinations in Sri Lanka.

03. *Examination Fees:* Candidates may appear for the subjects scheduled for the examination either in one sitting or separately. No fees shall be charged from candidates appearing for the entire examination or any part of it for the first time. Thereafter, an examination fee of Rs. 300/- will be charged for each subject in any sitting. Payment of examination fees shall be made only through the following fee payment methods provided in the online system :-

- i. By any Bank Credit Card);
- ii. By any Bank Debit Card with the Facility of Internet Transactions);
- iii. By online Banking Method of Bank of Ceylon);
- iv. By any Branch of Bank of Ceylon).

• N.B. :-

(a) Instructions on how to make payments using the above methods are posted on the website under the technical instructions related to the exam.

(b) Receipt of fees will be notified via SMS or email. The full amount of the examination fee shall be paid and applications for which payments have been paid in excess or less than the examination fee will be rejected. The Department of Examinations in Sri Lanka is not responsible for any errors that occur when paying examination fees through the above payment methods.

(c) The fee paid for the examination will not be refunded or transferred to another exam for any reason.

04. The online application shall be completed in English only. Once the Department of Examinations receives both the soft copy submitted online by the applicant and the printout sent by registered mail, the soft copy and the printout will be verified and notification of acceptance/non-acceptance of a valid application by the Department will be sent via SMS to the mobile phone number used to access the system or *via* e-mail. Before completing the online application, download the Instructions for applying for the exam. Please follow these instructions carefully when filling the application. Any amendment made to the application after obtaining a printout will not be considered a valid amendment. Incomplete applications and applications received after the closing date of applications will be rejected without notice. The printed copy of the application should be sent by registered post by the Head of Department to the address “Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, Sri Lanka, Pelawatta, Battaramulla”.

05. The identity of the candidate

Candidates are required to prove their identity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents only can be submitted to the supervisor:-

- i. National Identity Card;
- ii. Valid Passport;
- iii. Valid Sri Lankan Driving License.

The candidates should expose their identity without covering their face and ears when enter into the examination hall. Applicants who refuse to do so will not be allowed inside the examination hall. Further, the applicants should remain uncovered of their face and

ears till they leave the examination hall enabling the examination authorities to identify the applicant.

06. The Commissioner General of Examinations will be issuing admission cards to the candidates who have submitted correctly completed applications with the language medium, signature and attestation of signature of the applicant appearing for the examination, and the certificate of the Head of Department, along with the relevant receipt, after paying the prescribed examination fee, if the examination fees are to be paid on or before the closing date for receipt of applications mentioned in the application form, on the assumption that all the candidates fulfill the required qualifications stated in the *gazette* notification. A notification will be published in the official website of the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such notification, an inquiry should be made from the Department of Examinations in the manner specified in the paper notice. In the said inquiry, the name of the examination applied, full name of the applicant, national identity card number, and the address should be correctly mentioned. It would be advisory to send a request letter stating the applicant's full name, address, National Identity Card number and the name of the examination to the email address mentioned in the notification.

07. The candidate's signature on the admission card for the examination shall be attested and it shall be attested by the Head of the Institution or an officer authorized by him. Candidates shall submit their attested admission card to the examination supervisor on the first day of appearing for the examination.

08. Head of Department should grant duty leave to the candidates who are sitting the exam for the first time, to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect. Candidates should sit for the examination only at the relevant examination hall and Candidates without admission cards will not be allowed to sit for the examination.

09. This examination will be held in Sinhala, Tamil and English medium only. If a candidate is a person who has joined the public service through a competitive examination, using the language as the medium of instruction for appearing in the examination, the language medium in which the candidate appeared for the competitive examination and, if he/she joined the public service without a competitive examination, the

language medium in which he/she appeared for the examination qualifying him/her for entry into the public service should be selected. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.

10. This examination will be held only in Colombo.

11. Examination procedure

Examination relevant for the above post consists of following subjects :-

<i>Subjects</i>	<i>Duration</i>	<i>Marks</i>	<i>Pass mark</i>
1. Administration	02 hours	100	40%
2. Financial Management in Public Sector	02 hours	100	40%
3. English	02 hours	100	40%
4. Applied Statistics	03 hours	100	40%

(01) Administration (Subject No. 1)

Part I - Administration

Part II - Organization of office and field activities and organizational methods.

Are prepared based on following chapters of procedural rules of the Public Service Commission and Establishment Code.

VI, VII, IX, XI, XII, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII.

• Structure of the question paper :-

- Question paper consists of two parts having four questions in each part
- Answers should be provided to only five questions by selecting at least two questions from part I and II.
- Every question carries equal marks.

(02) Financial Management of public sector (Subject No. 2)

(01) Prepared on the following chapters of the Financial Regulations :-

- All sections
- All sections
- All sections
- All sections
- Section 1,2,3 and 4
- All sections
- Section 1,2,3,4 and 6

• Structure of the question paper:-

- Question paper consists of six essay questions. The questions are structured, semi-structured, and essay format.
- Answers should be provided only for five questions.
- Every question carries equal marks.

(02) English (Subject Number 03)

b) All questions should be answered.

English Grammar

A suitable level of proficiency on the following forms of grammar in spoken and written language is expected from the candidate.

- Tense and Number
- Sentences (Simple/ Compound/ Complex/Compound Complex)
- Relative Clauses
- Reported Speech
- Adjectives and Adverbs
- Determiners
- Prepositions

Writing Skills

The knowledge on the modern formats and styles of writing is tested in this area of study.

- Internal modes of Communication
- Formal Correspondence skills
- Writing Descriptions/ Explanations
- Summary writing skills
- Report Writing Skills
- Minutes of Meeting / Agendas / Invitations
- Comprehension

Reading Skills

Candidate's ability to comprehend a printed text; infer meaning and verbal/ written interpretation is expected.

- * Reading and understanding the specific and general meaning of the printed text.
- * Reading and Interpretation (Verbal/ Written)
- * Understanding the cohesion and coherence of a passage.

- Structure of the question paper:-

- a) Question paper contains questions related to the following :-

- I. Grammar
- II. Comprehension
- III. Vocabulary
- IV. essay

(03) Applied Statistics(Subject No .4)

The objective of this paper is to test the knowledge of the candidates on statistical tasks carried out by the Industry, Agriculture Statistics, National Accounts, Information Technology (Data Processing), Sample Surveys, Population Census and Demography, Price Index and Cartography divisions of the Department of Census and Statistics.

- Structure of the question paper :-

- a) Question paper consists of eight essay questions. The questions are structured, semi-structured, and essay format.

- b) Answers should be provided only for five questions.

- 11. The candidate should score a minimum of 40 percent (40%) of marks or above to pass in each subject and should pass all the subjects in order to pass the efficiency bar examination. Candidates can complete subjects of the examination at one or several sittings.

- 12. Issuing of an admission card to a candidate shall not be regarded as an acceptance of his/ her eligibility to sit for the examination.

- 13. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this gazette notification.

- 14. In the event of any inconsistency between the Sinhala, Tamil and English texts in this gazette notification, the Sinhala text shall prevail.

Director General,
Department of Census and Statistics.

Statistical Palace,
No. 306/71,
Polduwa Rd,
Battaramulla.

10-96

**MINISTRY OF PUBLIC ADMINISTRATION
PROVINCIAL COUNCILS AND LOCAL
GOVERNMENT**

**First, Second and Third Efficiency Bar
Examinations prescribed for the Development
Officers' Service – 2024(II)**

- 1.0 First, Second and Third Efficiency Bar Examinations prescribed for the Development Officers' Service – 2024(II), (paragraph 10 of the service minute) will be held at the district level in June 2024 by the Director General of the Sri Lanka Institute of Development Administration, under the supervision of the Ministry of Public Administration, Provincial Councils and Local Government.
- 2.0 These examinations shall be held as per the provisions of the Minute of the Development Officers' Service No. 1774/31 dated 07.09.2012.
- 3.0 The Efficiency Bar Examinations, which are due to be held in respect of each Grade of the above-mentioned service, shall be as follows :-

Serial number	Name of the examination	Code
01.	1 st Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II) (For officers in Grade III of the Development Officers' Service)	CSDOS - I
02.	2 nd Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II) (For officers in Grade II of the Development Officers' Service)	CSDOS - II
03.	3 rd Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II) (For officers in Grade I of the Development Officers' Service)	CSDOS - III

- 4.0 The candidates shall be bound by the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration with regard to this examination. Candidates shall be subjected to any punishment imposed by the Disciplinary Authority for violation of these rules and regulations.

- 5.0 Applications for the examination can strictly be made online through www.slida.lk, the official website of Sri Lanka Institute of Development Administration. A User Account should be created through “Apply for Examinations” that appears on the top of the Home Page of the website or directly through the link <https://examinationportal.slida.lk/> and then the relevant application for the examination can be completed.

Filling out applications is strictly allowed during the period from **8.00 a.m. on 10.10.2025 up to 12.00 midnight on 31.10.2025.**

- 5.1 The cities proposed as examination centers for this examination, along with their corresponding city codes, are listed below.

Town	Town No.
Colombo	01
Gampaha	02
Kaluthara	03
Kandy	04
Matale	05
Nuwaraeliya	06
Galle	07
Matara	08
Hambantota	09
Kurunegala	10
Puttalam	11
Anuradhapura	12
Polonnaruwa	13
Kegalle	14
Ratnapura	15
Badulla	16
Monaragala	17
Trincomalee	18
Batticaloa	19
Ampara	20
Vavuniya	21
Mannar	22
Mullaitivu	23
Kilinochchi	24
Jaffna	25

If the required minimum number of applicants is not reached for any of the above-mentioned cities, the examination center in that city will be cancelled, and applicants will be allocated to a center in a nearby city. The requested city cannot be changed thereafter.

6.0 i. *Examination Fees* - The officers applying for the examination for the first time need not pay the examination fees. However, Rs.250/- should be paid for each subject at subsequent applying of the examination :-

ii. The examination fees should be credited to the following account :-

Name of the Account - Ministry of Public
Administration, Provincial
Councils and Local
Government
Account Number - 310100119027430
Bank - Peoples' Bank,
Bambalapitiya Branch

iii. The number of the receipt provided relevant to the said payment should be included in the application and a photograph of the receipt should be uploaded in the relevant place of the application.

iv. Further, the applicant's name and national identity card number should be mentioned in the place of the payer and the code of the relevant examination should be mentioned in the place of the reason for depositing the money when filling the bank slip related to the payment made by you. The officers who make online payment should also indicate the above particulars in the receipt they receive.

(Code names should be indicated as mentioned in Section 03)

7.0 When filling out the application online, it is compulsory for the applicant to have an active e-mail address and mobile phone number (One e-mail address can be used strictly for one User Name when applying). Once the application is submitted online, a message of acknowledgment of receipt will be sent to the email address and mobile number.

As soon as the exam admission cards are issued, you will be notified on the same through SMS to the mobile number you have provided. Then the admission card should be downloaded by login into your User Account.

It is the responsibility of the applicant to keep the mobile number and e-mail address, which are the ways of contacting the application, indicated in the application active until the end of the examination process. It should be noted that applicants are also responsible for any inconvenience caused by changing their mobile phone number and email address.

8.0 If any technical issue arises regarding the process of submitting the application online, please contact the Technical Division of the Sri Lanka Institute of Development Administration at 011-4513368 or 011-4513366 for inquiries, and for all other inquiries, please contact the Combined Services Division of the Ministry of Public Administration, Provincial Councils and Local Government at 011- 2691062, 011- 2696211 (Extension – 156/ 606) from 8.30 a.m. to 4.30 p.m. on weekdays from 10.10.2025 to 31.10.2025.

9.0 Heads of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. Candidates shall not be paid traveling expenses for appearing for the examination.

10.0 Identity of Candidates - Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor :-

- i. The National Identity Card
- ii. Valid Passport
- iii. Valid Sri Lankan Driving License

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

11.0 The examination will be held in Sinhala, Tamil and English media. Candidates should sit the examination in the language medium in which they sat the examination for recruitment to the relevant service or in one of the official languages. The officers who joined the service without sitting for a competitive examination can also sit for this examination in the language medium of their education or in one of the official languages. Candidates shall not be allowed to change the language medium of examination mentioned in the application form.

12.0 Officers may appear separately for each subject and at different occasions at their discretion.

13.0 The results of the examination will be issued by the Director General of the Sri Lanka Institute of Development Administration to the Director General of Combined Services who will then publish them on the web site of the Ministry of Public Administration, Provincial Councils and Local Government. Recommendations on confirmations and promotions of officers should be made by the heads of departments based on those results.

14.0 Scheme of examination: Subjects and the syllabus of each Efficiency Bar Examination are as follows-

14.1 First Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II)

14.1.1 Qualifications - Only the development officers belonging to the Combined Service can apply for this examination. The officers who have received an appointment to Grade III of the Development Officers' Service, the officers who have been absorbed into the Development Officers' Service and those who have not been absorbed into the Development Officers' Service but have exercised their option to be absorbed into the service are eligible to appear for this examination.

14.1.2 Syllabus

<i>Subject</i>	<i>Subject No.</i>	<i>Marks</i>	<i>Duration</i>	<i>Cutoff marks</i>
Office Systems	01	100	01 hour	40%
Accounting Systems	02	100	01 hour	40%
Computer Test	03	100	02 hours	40%

❖ Office Systems

This paper shall be designed to test the candidate's basic knowledge on office systems adopted in government offices and practical use of that knowledge, proper understanding of official documents and the ability of presenting the ideas/observations in clear and brief minutes and the ability of drafting a letter according to an order given to the officer.

(This paper shall consist of structured and semi-structured questions. All the questions should be answered.)

❖ Accounting Systems

It is expected to test candidate's knowledge in basic accounts adopted in government office, functions of cash control books.

(This paper shall consist of structured and semi-structured questions. All the questions should be answered.)

❖ Computer Test

- (i) Basic Concepts of Information Technology
- (ii) Windows Operating System
- (iii) File Management
- (iv) Word Processing

Basic skills, screen familiarization, editing texts, aligning text, fonts and attributes, indenting paragraphs, paragraphs, change of line spacing, Tab setting, finding and replacing text, spelling and grammar, thesaurus, working with columns, page setup, printing documents, creating tables, sorting texts, file management, mail merging, working with macros.

- (v) Spreadsheets

Basic skills, formatting, editing, columns and ranges, insertion and deletion, sorting data, creating charts, printing, @ function, working with macros, file management

- (vi) Database

Basic skills of introduction

Creating and using a database
Forms
Linked forms, popup forms
Dialog and message boxes
Queries
Sorting
Obtaining reports
Working with macro

- (vii) Presentation/ Illustration
Basic skills, editing, formatting
Applying designs
inserting images, clip art and graphs
slide transition and effects, animations, using presentation tools,
Preparing masters
printing slides and notes

- (viii) Internet
Introduction to Internet, World Wide Web,
How to Navigate, Internet Practical

- (ix) E-mail
Introduction, basic skills, receiving e-mails, sending e- mails,
replying, using attachments, creating and using nick names, composing messages

(This paper shall consist of multiple-choice, structured and semi-structured questions. All the questions should be answered.)

14.2 Second Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II)

14.2.1 Qualifications - The officers in Grade II of the Development Officers' Service belonging to the Combined Service are eligible to sit for this examination. Further -

- (i.) The officers who have been absorbed into the Development Officers' Service of the Combined Service; and
(ii.) The officers who have not been absorbed into the Development Officers' Service of the Combined Service but exercised their option for absorption are also eligible to sit for this examination.

14.2.2 Syllabus

<i>Subject</i>	<i>Subject No.</i>	<i>Marks</i>	<i>Duration</i>	<i>Cutoff marks</i>
Establishments Code and Procedural Rules	04	100	02 hours	40%
Financial Regulations and Procurement Procedure of the Government	05	100	02 hours	40%

(Part I of the above question papers shall consist of structured questions. All the questions should be answered. Part II shall consist of 08 essay type questions. Only 04 questions should be answered.)

❖ Establishments Code and Procedural Rules

Chapters VI, VII, VIII, XII, XIII, XIV, XVII, XXIV, XXV, XXVI, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of the Establishments Code and Procedural Rules of the Public Service Commission

❖ Financial Regulations and Procurement Procedure of the Government

Chapters I, II, III, IV, V and Procurement Procedure of the Government

14.3 Third Efficiency Bar Examination prescribed for the Development Officers' Service – 2024(II)

14.3.1 Qualifications - The officers in Grade I of the Development Officers' Service belonging to the Combined Service are eligible to sit for this examination

14.3.2 Syllabus

<i>Subject</i>	<i>Subject No.</i>	<i>Marks</i>	<i>Duration</i>	<i>Cutoff marks</i>
Project Management	06	100	03 hours	40%

❖ **Project Management**

- i. Defining a project
- ii. Project Management
- iii. Project cycle
- iv. Preparation and analysis of a project
- v. Project evaluation
 - * Payback period
 - * Net present value
 - * Internal rate of return
 - * Cost Benefit Ratio
 - * Annual Average Return Ratio
- vi. Project organization
- vii. Adopting shadow price

15.0 Decision of the Director General of Combined Services shall be the final decision with regard to the provisions not mentioned in this notification.

16.0 In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

N.U. NISHAN MENDIS,
Director General of Combined Services,
Ministry of Public Administration,
Provincial Councils and Local Government.

Ministry of Public Administration,
Provincial Councils and Local Government,
Independence Square,
Colombo 07,
02nd of October 2025.

**DEPARTMENT OF CENSUS AND
STATISTICS**

**Second Efficiency Bar Examination for Grade I
Statistical Officers in the Department of Census
and Statistics – 2016 (2025)**

01. IT is hereby announced that the second Efficiency Bar Examination for Grade I Statistical Officer will be conducted in **January 2026** by the Department of Examinations Sri Lanka in accordance with the provisions of the relevant approved recruitment scheme for officers belonging to the post of Statistical Officer of the Department of Census and Statistics. The application form is available on the Departmental website www.doenets.lk of the Department of Examinations Sri Lanka under “Our Service” under “Online Applications – Recruitment Exams/E.B. Exams” and applications can be submitted online only. Acceptance of online applications will open at **09.00 a.m. on 13th October 2025 and close at 09.00 p.m. on 07th November 2025**. Once the application is published online, download it and fill in the relevant sections of the printed copy by hand and the application, along with the signature of the applicant and the certificate of the head of the relevant institution, should be sent by registered post to the Department of Examinations of Sri Lanka on or before the closing date of accepting applications.

• *N.B.*

The candidate shall bear any adverse consequences resulting from delaying the submission of applications until the closing date.

02. (i) This examination is conducted by the Commissioner General of Examinations, Department of Examinations, Sri Lanka and the candidates are subject to the rules prescribed by him regarding holding the examination and the releasing results. The decision of the Commissioner General of Examinations regarding conducting the examination and the releasing results shall be final.
- (ii) The rules imposed for candidates are printed separately in the *Gazette* Notification. If these rules are violated by them, they shall be subject to a penalty imposed by the Commissioner General of Examinations of the Department of Examinations in Sri Lanka.

03. **Examination Fees:** Candidates may appear for the subjects scheduled for the examination either in one sitting or separately. No fees shall be charged from candidates appearing for the entire examination or any part of it for the first time. Thereafter, an examination

fee of Rs. 250/- will be charged for each subject in any session. Payment of examination fees shall be made only through the following fee payment methods provided in the online system.

- By any Bank Credit Card ;
- By any Bank Debit Card with the Facility of Internet Transactions ;
- By online Banking Method of Bank of Ceylon ;
- By any Branch of Bank of Ceylon.

• *N.B.*

- Instructions on how to make payments using the above methods are posted on the website under the technical instructions related to the exam.
- Receipt of fees will be notified *via* SMS or email. The full amount of the examination fee shall be paid and applications for which payments have been paid in excess or less than the examination fee will be rejected. The Department of Examinations in Sri Lanka is not responsible for any errors that occur when paying examination fees through the above payment methods.
- The fee paid for the examination will not be refunded or transferred to another exam for any reason.

04. The online application shall be completed in English only. Once the Department of Examinations receives both the soft copy submitted online by the applicant and the printout sent by registered mail, the soft copy and the printout will be verified and notification of acceptance/non-acceptance of a valid application by the Department will be sent *via* SMS to the mobile phone number used to access the system or *via* e-mail. Before completing the online application, download the Instructions for applying for the exam. Please follow these instructions carefully when filling the application. Any amendment made to the application after obtaining a printout will not be considered a valid amendment. Incomplete applications will be rejected without notice.

The printed copy of the application should be sent by registered post by the Head of Department to the address “Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, Sri Lanka, Pelawatta, Battaramulla”.

05. Identity of the candidate :

Candidates are required to prove their identity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents only can be submitted to the supervisor.

- (i.) National Identity Card.
- (ii.) Valid Passport.
- (iii.) Valid Sri Lankan Driving License.

The candidates should expose their identity without covering their face and ears when enter into the examination hall. Applicants who refuse to do so will not be allowed inside the examination hall. Further, the applicants should remain uncovered of their face and ears till they leave the examination hall enabling the examination authorities to identify the applicant.

06. The Commissioner General of Examinations will be issuing admission cards to the candidates who have submitted correctly completed applications with the language medium, signature and attestation of signature of the applicant appearing for the examination, and the certificate of the Head of Department, along with the relevant receipt, after paying the prescribed examination fee, if the examination fees are to be paid on or before the closing date for receipt of applications mentioned in the application form, on the assumption that all the candidates fulfill the required qualifications stated in the *gazette* notification. A notification will be published in the official website of the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such notification, an inquiry should be made from the Department of Examinations in the manner specified in the paper notice. In the said inquiry, the name of the examination applied, full name of the applicant, national identity card number, and the address should be correctly mentioned. It would be advisory to send a request letter stating the applicant's full name, address, National Identity Card number and the name of the examination to the email address mentioned in the notification.

- 06.1 The position and place of work held by the candidates at the time of applying for the examination shall be relevant for all matters related to the examination, and any changes in this regard after the submission of applications shall not be taken into account.

- 06.2 The candidate's signature on the admission card for the examination shall be attested. Candidates shall have their signature on the admission card attested by the Head of the Institution or an officer authorized by him.

- 06.3 Candidates shall submit their signed admission card to the examination supervisor on the first day of appearing for the examination. Candidates without admission cards will not be allowed to sit for the examination.

07. Heads of Departments shall grant duty leave to the officers appearing for the examination for the first time, who have admission cards issued by the Commissioner General of Examinations of the Department of Examinations, Sri Lanka, to enable them to appear for the examination. Travelling expenses will not be paid.

- 07.1 This examination will be held in Sinhala, Tamil and English medium only. If a candidate is a person who has joined the public service through a competitive examination, using the language as the medium of instruction for appearing in the examination, the language medium in which the candidate appeared for the competitive examination and, if he/she joined the public service without a competitive examination, the language medium in which he/she appeared for the examination qualifying him/her for entry into the public service should be selected. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.

- 07.2 The minimum score required for each question paper to pass the examination is 40%. A document containing the marks obtained by all candidates who appeared for the examination will be provided by the Department of Examinations in Sri Lanka to the Director General of the Department of Census and Statistics. The Commissioner General of Examinations will not personally notify candidates who sat for the examination of the results. Candidates are allowed to complete the subjects scheduled for the examination in one or more sittings.

08. This examination will be held only in Colombo.

09. Scheme of Examination

Relevant examination of the above post shall consist of following subjects :-

<i>Question Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Office administration and Establishment Code	2 Hours	100	40%
2. Financial Regulations	2 Hours	100	40%

	Question Paper	Syllabus
1	Office administration and Establishment Code	<p>* Chapters of XV, XVI, XXIII, XXIV, XXV, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of Establishment Code and attention should also be paid to the circulars that amended those chapters.</p> <p><u>Paper structure</u></p> <p>a) Total number of questions is 06. Question 1 consists of 10 short answer type questions. And the other 05 questions consist of 05 sub-sections</p> <p>b) The first question should be compulsorily answered and any 04 questions out of the other 05 questions should be answered. Accordingly, the total number of questions to be answered is 05.</p>
2	Financial Regulations	<p>This paper will be prepared based on the following chapters of Financial Regulation.</p> <p>a) Chapter VI - Custody of Public Finance, Imprest and Bank Accounts, safety of Public Finance, Board of survey, Over Draft, Bank Accounts</p> <ul style="list-style-type: none"> • Part 1 - Custody and Security of Public Finance, <i>etc.</i> • Part 2 – Counter Folio Books • Part 3 - Boards of Survey of Money, Stamps, <i>etc.</i> • Part 4 - The Imprest • Part 5 - Bank Accounts <p>(Attention should also be paid to Sections 315 to 396 of the F.R and all their amendments.)</p> <p>b) Procurement Guide Lines 2006 - Procurement process and all revisions under goods and work should be taken in to consideration { Chapter XIII - Procurement process of supply of work and services, warehouse survey, warehouse process, contract, nonconformity with tender procedure (From F.R. 708 to 775) }</p> <p><u>Paper Structure</u></p> <p>a) Total number of questions is 06. Question 1 consists of 10 short answer type questions. And the other 05 questions consist of 05 sub-sections.</p> <p>b) The first question should be compulsorily answered and any 04 questions out of the other 05 questions should be answered. Accordingly, the total number of questions to be answered is 05.</p>

N.B. -

- * Candidates can sit for the above subjects separately.
- * If a candidate fails to complete the exam successfully within the due period, his/ her next increment will be subjected to differ.

11. Issuing of an admission card to a candidate shall not be regarded as an acceptance of his/ her eligibility to sit for the examination.
12. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *gazette* notification.
13. In the event of any inconsistency between the Sinhala, Tamil and English texts in this *gazette* notification, the Sinhala text shall prevail.

Director General,
Department of Census and Statistics
Statistical Palace,
No. 306/71,
Polduwa Rd,
Battaramulla.

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

Competitive Examination for Admission to the Schools of Sri Lanka Animal Husbandry – 2025

HIGHER NATIONAL DIPLOMA COURSE IN LIVESTOCK PRODUCTION TECHNOLOGY FOR THE ACADEMIC YEAR 2025/2027 (NVQ 5/6)

1. THE Competitive Examination for admission of students for the 2025/2027 academic year of the Sri Lanka Schools of Animal Husbandry for the Higher National Diploma Course in Livestock Production Technology which is conducted by the Department of Animal Production and Health will be held in Kandy in *December 2025* in Sinhala and Tamil media and applications are invited for that examination. To complete this course, students must complete two years of full-time residential training at the Sri Lanka School of Animal Husbandry, followed by six months of on-the-job training at two designated institutions.

2. Diploma :

- 2.1 This course is conducted entirely in English.
- 2.2 This training provides a professional qualification.
- 2.3 Since practical tests are held on Saturdays and Sundays and lectures are also held on some days, the hostel only permits students to leave one weekend a month.

3. Qualifications for Admission :

As specified in 3.1, it is mandatory for all candidates to have fulfilled the qualifications in the General Certificate of Education (Ordinary Level) Examination, and it is sufficient to have fulfilled one of the qualifications specified in 3.2 or 3.3.

- 3.1 All candidates must have the following General Certificate of Education (Ordinary Level) Qualifications.

- (a) Should have passed the General Certificate of Education (Ordinary Level) Examination in not more than two sittings in (06) subjects, with a credit pass in Sinhala Language and Literature/ Tamil Language and Literature, Mathematics, Science and a credit pass in one other subject, and an ordinary pass in English and one other subject. At least 05 subjects must have been passed in one of the two sittings with credit passes in 03 subjects.

- 3.2 General Certificate of Education (Advance Level) Examination.

The General Certificate of Education (Advanced Level) qualifications must be met in any of the ways mentioned in 3.2.1. or 3.2.2 below.

- 3.2.1 Applicants those who have passed G.C.E. (Advanced Level),

- (a) Should have passed all three subjects, namely Biology, Physics and Chemistry, in the Biology stream of the G.C.E. (A/L) examination at one sitting.
- (b) Should have passed all three subjects, namely Biology, Agriculture and Chemistry, the Biology stream of the G.C.E. (A/L) examination at one sitting.
- (c) Should have passed all three subjects, namely Bio system Technology, Science for Technology and Agriculture, in the Technology stream of the G.C.E. (A/L) Examination at one sitting. Applicants who do not meet the above G.C.E. (A/L) qualifications will be considered for recruitment if they have met the qualifications as mentioned below.

- 3.2.2 Applicants those who have not passed G.C.E. (Advanced Level),

- (d) Should have pass grades for two subjects out of Biology, Physics and Chemistry in the G.C.E. (Advanced Level) examination at the same sitting.
- (e) Should have pass grades for two subjects out of Biology, Agriculture and Chemistry at the same sitting.
- (f) Should have pass grades for two subjects including Agriculture under the Technology stream at the same sitting.

- 3.3 Applicants those who have not fulfilled General Certificate of Education (A/L) in any way as mentioned above,

- (a) Should have an NVQ Level 4 certificate in the field of Animal Husbandry. (Should prove by certificates)

3.4. Out of the total number of students anticipated to be recruited, 70% will be selected candidates who meet the qualifications of G.C.E. (A/L) as per the section 3.2.1 and 30% from those who meet the qualifications as per section 3.3 instead of the G.C.E. (A/L) qualifications. 3.2.2. Qualified applicants will be considered only if the number of students expected to be recruited through opportunities 3.2.1 and 3.3 is not complete (these percentages may vary at the discretion of the Director General of Animal Production and Health).

3.5 Candidates under 3.1 and 3.2 should be not less than 17 years and not more than 25 years as at 07.11.2025 and should be unmarried.

Candidates under section 3.3 should be less than 35 years and their marital status is not considered.

3.6 Only candidates who have fulfilled the basic qualifications will be called for the entrance examination No. notification will be given for rejected applications.

4. Applications :

4.1 Applicants should prepare the application on A4 size paper as per the specimen given at the end of this advertisement. Applications can be prepared on a computer, printed and forwarded with the signature placed on the document.

4.2 Applications should be sent only by registered post to reach the Director (Human Resource Development), Dept. of Animal Production & Health, P.O. Box 13, Gatambe, Peradeniya on or before **07.11.2025**.

4.3 On the top-left corner of the envelope, please clearly mention the words 'Admission to the school of Animal Husbandry for the Higher National Diploma Course in Livestock Production Technology 2025/2027'.

4.4 Self-certified copies of the National Identity Card, educational certificates/ Certificates proving professional competence and the birth certificate should be attached to the application.

4.5 Candidate's signature should be attested by the Head of a Government School, Grama Niladhari of the Division, Justice of Peace, Commissioner of Oaths, Attorney-at-Law or Notary Public, a

Commissioned Officer of the Army, a permanent government or local government staff officer drawing an annual consolidated salary of Rs. 854,880/- or over, a Chief Incumbent in a Buddhist temple or Nayaka Thero, or any other religious dignitary in charge of a religious place.

5. Examination Fee :

5.1 The examination fee is Rs. 150/-. the fee should be credited to the **Peradeniya People's Bank Acc. No. 057100179027275** of Director General of Animal Production & Health and original of the receipt obtained thus should be affixed in the application form. further, Photostat copy of the receipt should be kept for your own safety. Payment should be made only through a bank deposit, but not through automatic cash deposit machines or an online system. The fee paid for this examination may not be transferred to another examination.

6. Rejection of Application :

6.1 Applications that have not met all the qualifications required by the *Gazette* Notification, are not properly completed, do not include the receipt for the relevant examination fees, or do not include copies of the requested certificates will be rejected without any notice.

6.2 All the rights to reject applications reserved to the Department of Animal Production and Health.

7. Written test and Interview :

7.1 Selection of students will be made subsequent to an interview which will be held for qualified candidates based on the results of the written examination.

7.2 Syllabus for the written examination is as follows which will be conducted in Sinhala and Tamil media.

7.3 Only candidates who pass the written test will be called for interview and original copies of all certificates must be presented at the interview.

(I) *Animal Husbandry* - Multiple choice questions prepared according to the section of Animal Syllabus for the written examination is as

7.4 No allowance will be paid by the Government to the candidates for appearing for the written test or the interview or both.

- 8.1 If any candidate is found to have provided false information after selection, his or her scholarship will be subject to immediate suspension.
- 8.2 Students who withdraw after the commencement of the training course will be liable to pay the Department all the expenses incurred by the Government for the training. The Director General of Animal Production and Health reserves the right to determine the amount of the expenses.

In the event of any inconsistency or contradiction between the Sinhala, Tamil and English versions of this *Gazette* Notification, the Sinhala version shall prevail.

Dept. of Animal Production & Health,
Gatambe,
Peradeniya.
03rd October, 2025.

Sri Lanka Schools of Animal Husbandry

Language Medium in which the applicant wishes to sit for the exam :
(Mark a cross in the relevant cage)

Sinhala Tamil

e.g.

[illegible][illegible]

e.g.

G	U	N	A	W	A	R	D	H	A	N	A	H.	M.	S.	K.
---	---	---	---	---	---	---	---	---	---	---	---	----	----	----	----

[illegible]

(iii) Name in full (In Sinhala/Tamil) :-

02. Address : (To dispatch the admission card) (In block letters) :-

03. NIC No. :-

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04. District :-

05. Divisional Secretary's Division :-

06. Date of Birth :-

Year :

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 Month:

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 Date :

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07. Age as at 07.11.2025 : Years :- Months :- Days :-

08. Telephone No. :-

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Whatsapp No. :-

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09. Male/Female :-

Female		Male	
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10. Educational Qualifications :-

(i) G. C. E. (O/L) Examination : - 1st attempt

Year Index No.

Subject	Ordinary/ Credit/ Distinction
01.	
02.	
03.	
04.	
05.	
06.	
07.	
08.	
09.	
10.	

G. C. E. (O/L) Examination (2nd attempt) :-

Year Index No.

<i>Subject</i>	<i>Ordinary/ Credit/ Distinction</i>
01.	
02.	
03.	
04.	
05.	
06.	
07.	
08.	
09.	
10.	

(ii) *G. C. E. (A/L) Examination :*

<i>Subject</i>	<i>Ordinary/ Credit/ Distinction</i>	<i>Year</i>	<i>Index No.</i>
01.			
02.			
03.			
04.			

(Copies of the educational certificates should be attached.)

(iii) *NVQ Level 4 course in the field of animal husbandry :*

<i>Institute</i>	<i>Duration</i>	<i>Grade</i>
	<i>From To</i>	

(NVQ level 4 qualification related to the field of animal husbandry should be proved by certificates)

11. Bank receipt No. :

(Please attach the bank receipt to the application enabling to detach it when necessary)

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12. Last school/ Institution attended :

.....

13. Date of leaving from the School/ Institution :

14. Experience in animal husbandry, if any :

15. Experience in Agriculture, Social services, Rural development/ sports :
.....
.....

(Copies of the certificates should be attached)

16. Names and addresses of two non – related referees :

1
.....
2
.....

I do hereby certify that the above particulars furnished by me are true and correct to the best of my knowledge, and I am also aware that if any particulars contained herein are found to be false or incorrect, after the selection, my studentship will be terminated and I am liable to pay any expenses to the government that incurred on account of my training.

Date :
.....
Signature of the applicant.

Note – Copies of the certificates/ documents attached herewith

1
2
3
4

Attestation of the signature.

I hereby certify that Mr./Mrs./Ms. is known to me personally and that he/she placed his/her signature in my presence and the applicant has paid the prescribed examination fee and affixed the receipt on the application.

Date :
Attester's name in full :
Designation :
Address :
(Place the official stamp)
.....
Signature of the Attester,