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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,430 – 2025 මාර්තු මස 28 වැනි සිකුරාදා – 2025.03.28
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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 17th April, 2025, should reach Government Press on or before 12.00 noon on 4th April, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

K. G. PRADEEP PUSHPA KUMARA,
 Government Printer.

Department of Govt. Printing,
 Colombo 08,
 02nd January, 2025.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

ADMINISTRATIVE APPEALS TRIBUNAL

APPLICATIONS are invited from Sri Lankan candidates of good health and excellent character who meet the following qualifications for the following vacant posts in the authority, which will be held in Colombo only.

Age - Should not be less than 18 years and not more than 32 years. (The maximum age will not apply to officers already in the public service. They should submit their applications through the relevant Head of Department.)

Posts :- 1. Clerical Service - 02 vacancies
2. Bookbinder - 01 vacancy

1. Clerical Service Educational Qualifications -

- I. Must have passed the General Certificate of Education (GCE) in six (06) subjects including English Language with Credit passes in four (04) subjects including Sinhala/ Tamil Language and Mathematics. (Photocopies of certificates should be attached.)

and

- II. Must have passed the GCE (Advanced Level) in all subjects (except Common Examination and General English) at the same time. (Photocopies of certificates should be attached.)
- III. Computer knowledge and ability to work in English will be considered as a special qualification.

Salary Scale - MN2-06/2016

2. Educational Qualifications for the Book Binder Service

A pass in six (06) subjects including Sinhala/ Tamil Language and Mathematics at the G.C.E. (Ordinary Level) Examination with one fault and three (03) credit passes including Sinhala/ Tamil Language.

and

A successful completion of a course on book binding at the National Archives Department or any other government institution for a period of not less than 01 month and a certificate.

Salary Scale - PL1-06/2016

Nature of the posts - These posts are permanent. Pensionable. You will be subject to a future policy decision by the government on the pension scheme. Applicants who are appointed for the first time to the public service will be subject to a probationary period of three (03) years. If a person who is currently confirmed in the public service or the provincial public service is selected, he/she will be appointed subject to a one-year acting period. If the Medical examinations is passed at the end of the probationary period or acting period, the appointment will be considered for permanent appointment.

Your application should be prepared in accordance with the following model form and sent by registered post to the Secretary, Administrative Appeals Tribunal, 35, Silva Lane, Rajagiriya, along with copies of certificates of educational/ professional qualifications and experience, on or before **21st April 2025**. The post applied for should be mentioned at the top left corner of the envelope in which the applications and documents are sent.

Candidates will be selected through an interview, and those currently in the public service should submit their applications through their Head of Department.

Applications received after the due date will also be rejected.

P. WADUGE,
Secretary,
Administrative Appeals Tribunal.

Specimen Application

Application for the post of in the Administrative Appeals Tribunal

1. Full name of the applicant - (in Sinhala)
(English)
2. Name with initials - (English)
3. Gender
4. Marital Status
5. Personal Address
6. Telephone Number Landline Mobile WhatsApp Number
7. Date of Birth -
8. National Identity Card Number
9. Educational Qualifications (attach copies)

I. G.C.E. (O.L.) Year Examination No. Medium

Subject	Grade	Subject	Grade
1. Sinhala/ Tamil	6.
2. Mathematics	7.
3. English	8.
4.	9.
5.	10.

II. G.C.E. (A.L.) Year Examination No. Medium

Subject	Grade	Subject	Grade
1.	3.
2.	4.

10. Other Educational and professional qualifications (Degree/ Courses/ Practical Training etc. details - Attach copies)

11. If already in the Public Service :

1. Name of Department/ Institution
2. Designation and Date of Appointment
3. Nature of Post: Permanent Pensioner/ Permanent
4. Salary Code and Current Salary

I hereby certify that all the information given in this application is true and correct. I understand that if any information given herein is found to be false or incorrect before or after my selection, it will result in my disqualification and/or dismissal.

Date :

.....

Signature of the applicant

Certificate of the Head of Department/ Institution

(For applicants in the State/ Provincial Public Service only)

The Secretary, Administrative Appeals Tribunal,

..... Mr./ Mrs./ Miss is serving in the post of in this Institution/ Department, he/she has/ has not been confirmed in the said post, his/her work, attendance and conduct are satisfactory, there are no disciplinary penalties against him/her and there are no grounds for action in the future on any disciplinary matter.

If he/she selected for this post, he/she may/may not be released from service. (Please delete unnecessary words)

Date

.....

Signature of the Head of Department/
Institution Official Seal

03-193

PUBLIC SERVICE COMMISSION

Recruitment to the Post of Chief Editor in Sinhala Dictionary office and to the Post of Chief Editor in Sinhala Encyclopedia Office (on Contract Basis) of the Department of Cultural Affairs

THE Paragraph 02 of the Notice published on 28.02.2025 in the Government *Gazette* for the recruitment to the Post of Chief Editor in Sinhala Dictionary Office and to the Post of Chief Editor in Sinhala Encyclopedia Office (on Contract Basis) of the Department of Cultural Affairs is amended as follows :-

02. Duly filed applications should be sent by registered post to reach the Director of Cultural Affairs, Department of Cultural Affairs, 8th Floor, Sethsiripaya, Battaramulla on or before **11.04.2025**. Applications received after this date will be rejected.

Secretary,
Ministry of Buddhasasana, Religious and Cultural Affairs.

Under the orders of Public Service Commission,
On 24th of March, 2025.

03-194

JUDICIAL SERVICE COMMISSION

Appointment of Quazi Judges in Terms of the Muslim Marriage and Divorce Act (Chapter 115) for the 'Quazi' post in the Areas Indicated in the following Schedule - 2025

Persons with following qualifications may apply

Applicant should be a Muslim male who is a graduate of a recognized University or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religious and Cultural Affairs or a holder of the Al-Alim certificate issued by the Department of Education or an Attorney at Law or a holder of other similar qualification or a retired public servant who has held office in staff grade.

A person currently holding a permanent post in the public service shall not be eligible to apply.

Applicant should possess a good knowledge of Islam Religion, should be married and over 40 years of age, should be physically fit and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce Act and specially of the Muslim Law.

The selected applicant will be appointed for a period, which will be specified in the letter of appointment.

It is a legal requirement that a Quazi should permanently reside in the area for which he is appointed.

A Quazi will be paid a monthly allowance of Rs. 7,500 and an additional all inclusive allowance of Rs. 6,250 per month for the cost of support services, stationery and postal expenses.

Applications prepared as per the specimen below, should be sent by Registered Post to reach me on or before **30th of April 2025** with word 'Quazi' written on the top left hand corner of the envelope. Originals of documents should not be forwarded with the application.

ANANDHI KANAGARATNAM,
Senior Assistant Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P.O. Box - 573
Colombo - 12
28th of March, 2025.

Schedule

	<i>Quazi Court</i>	<i>Jurisdiction area of Quazi Court</i>
01	Badulla	Administrative District of Badulla.
02	Beruwala	Beruwala D.S. division in Kalutara District
03	Colombo South	Slave Island, Cinnamon Garden, Kollupitiya, Bambalapitiya, Havelock Town, Narahenpita, Wella Wellawatta and Kirulapone areas
04	Kattankudy	Revenue divisions of Manmunaiyapattu North and South, Eruvil and Poraitivu in Batticaloa District.
05	Matale	Judicial Zone of Matale in Matale District
06	Mawanella	Judicial division of Mawanella in Kegalle District
07	Puttalam & Chilaw	Puttalam & Chilaw Judicial Zone (Except Kalpitiya D. S. division) in Puttalam District
08	Sammanthurai (Wewagam Pattu)	D. S. division of Sammanthurai No. 01, 02, Malkampitiya, Nainakadu, Malwattha, Navithanweli and Annaivili area in Ampara District
09	Udathalawinna (Uda, Meda & Pahatha Dumbara)	Revenue divisions of Udu Dumbara, Meda Dumbara & Pahatha Dumbara in Kandy District
10	Jaffna	Judicial Zone of Jaffna, Point-Pedro & Kayts in Jaffna District

13. Languages which can be read and written :

14. Does the applicant posses knowledge of Muslim law ?

Yes	
-----	--

No	
----	--

15. Civil Status :

Yes	
-----	--

No	
----	--

16. Is wife alive? :

Yes	
-----	--

No	
----	--

17. Past and Present Occupation (With Dates)

From	To	Occupation	Place

18. Value of Assests possessed by Applicant :

Rs.	
-----	--

19. Monthly income :

Rs.	
-----	--

20. Amount of debts if any :

Rs.	
-----	--

21. Were you actively engaged in politics during the last ten years ?

Yes	
-----	--

No	
----	--

22. Are you an income tax payer ?

Yes	
-----	--

No	
----	--

23. Were there criminal cases against you? or are there any pending Criminal Cases ?

Yes	
-----	--

No	
----	--

24. Particulars of Court convictions if any :

--

25. Personal referees (They Should be responsible persons who known you well)

Name :	Name :
Address :	Address :
Phone No. :	Phone No. :
Occupation :	Occupation :
Period during which he has known you :	Period during which he has known you :

I, truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

.....
Yours faithfully.

.....
Date

Note :
Attach all copies of the relevant certificates with this application.

Examinations, Results of Examinations & c.

MINISTRY OF HEALTH AND MASS MEDIA

Open Competitive Examination for Recruitment to the Departmental Posts in Grade - III of the Supervisory Management Assistant Technical Service Category (MN-03-2006-A) of the Ministry of Health and Mass Media - 2025

APPLICATIONS are called from candidates those who have fulfilled below mentioned qualifications to fill the vacancies exist in the following departmental posts of the Supervisory Management Assistant Technical Service Category (MN-03) of the Ministry of Health and Mass Media, Hospitals and affiliated bodies.

<i>Sr. No.</i>	<i>Post</i>	<i>No. of Vacancies</i>
01	Air Conditioner Technician	11

02. Qualifications

2.1 Educational and Vocational qualifications

<i>Ser. No.</i>	<i>Post</i>	<i>Educational Qualification</i>	<i>Vocational Qualification</i>
01	Air Conditioner Technician	<p>(a) Should have passed G.C.E. (O/L) Examination in one sitting in six subjects with Credit passes for Sinhala/ Tamil/ English Language, Mathematics and other two subjects</p> <p>or</p> <p>Shall have completed (NVQ) Level 03</p> <p>and</p> <p>(b) Should have passed the G.C.E. (A/L) Examination in one sitting in all subjects (Except the General Common Test) (Should have passed three subjects in one sitting under the old syllabus)</p> <p>or</p> <p>Shall have completed NVQ Level 04</p>	<p>(i) Shall have obtained the National Diploma in Technology (Electric) conferred by the University of Moratuwa or Hardy Institute, Ampara</p> <p>or</p> <p>(ii) Shall have obtained the Diploma in National Engineering Science (Electric) conferred by the National Apprentice and Industrial Training Authority</p> <p>or</p> <p>(iii) Shall have obtained the Diploma in Technology (Electric) conferred by the Open University of Sri Lanka</p> <p>or</p> <p>(iv) Shall have obtained the National Higher Diploma in Engineering (Electric) conferred by the Ministry of Education and Higher Education</p> <p>or</p> <p>(v) Shall have obtained the National Higher Diploma in Engineering (Electric) conferred by the Institute of Engineers of Sri Lanka.</p>

2.2 Physical fitness :-

Each candidate should be of physically and mentally sound to serve in any part of Sri Lanka and to perform duties of the post.

2.3 Age Limit :

Candidates should be not less than 18 years of age and not more than 30 years of age.

2.4 Other Qualifications :-

- (i) Should be a citizen of Sri Lanka.
- (ii) Should be excellent in character.

03. Written Examination :

<i>Question Paper</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Intelligence test and General Knowledge	A common question paper to test the knowledge of the candidates about current affairs at the national and international level relating to social, economic and the political fields and also on matters currently important in the field of Technology, Science, Sports and Environment.	02 hours	100	40%
2. Technical Knowledge	A separate question paper for each post to check the technical knowledge. Syllabus relevant to each post is given below.	1 ½ hours	100	40%

<i>Post</i>	<i>Technical Knowledge Syllabus</i>
01. Air Conditioner Technician	1. Type of Air Conditioners 2. Maintenance of Air Conditions I. Preventive Maintenance II. Corrective Maintenance 3. Functions of an Air Conditioner 4. Refrigeration cycle 5. Capacity of Air Conditions

04. Salary scale :

Rs. 31,040-10x445-11x660-10x730-10x750-Rs. 57,550
MN3-2006-(A) (In terms of the Schedule (I) of the Public Administration Circular No. (3/2016)

05. Terms of engagement in the service:-

- (i) Officers recruited should be willing to serve in any part of the island.
- (ii) This post is permanent. You shall be subject to any future policy decision taken by the Government regarding the pensions of the selected applicants. Further, selected candidates shall contribute to the Widows' & Orphans' Pension Scheme or to the Widowers' & Orphans' Pension Scheme. The amount of contribution shall be as determined by the Government from time to time.
- (iii) This appointment shall be subject to the probation period of three years and the first Efficiency Bar Examination shall be passed within 03 years from the date of recruitment.
- (iv) As per the P.A. Circular No. 18/2020 and circulars incidental thereto, the prescribed official language proficiency shall be acquired within 05 years after the recruitment to the post.
- (v) This appointment shall be subject to the procedural rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations, Provisions of the circulars issued by the Government, Scheme of Recruitment of Supervisory Management Assistant Technical Service Category (MN 03-2006-A) of the Ministry of Health and Mass Media, circulars and general provisions issued by the Secretary in the Ministry of Health and Mass Media.

- (vi) The language medium you are qualifying to receive the appointment will be the language medium you mentioned on the application.

06. Method of Application :

- (a) Applications should be prepared in compliance with the specimen form appended to this and should bear the legend, "Open competitive Examination for Recruitment to the Departmental Post of Air Conditioner Technician of the Supervisory Management Assistant Technical Service Category (MN-03-2006-A) of the Ministry of Health and Mass Media - 2025" on the top left-hand corner of the envelope in which the application is enclosed and should be sent under Registered Post to the following address on or before 30.04.2025 (closing date)

Director (Admin) 07,
Ministry of Health and Mass Media,
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

- (b) Closing date of applications : **30.04.2025**
- (c) Examination fee is Rs. 1,000/-. The receipt obtained from any branch of Bank of Ceylon by paying this amount to the credit of the account of Health Secretary No. 7041318 of the Bank of Ceylon, Taprobane Branch should be affixed on the cage given in the application so as not to be detached. Under no circumstance, examination fees are not refundable. It is advisable to keep a photo copy of the cash receipt within the candidate for future use. (Money Orders and Stamps will be rejected.)
- (d) The title of the examination should be indicated in English Language as well as, on the application forms prepared in Sinhala and Tamil Language.
- (e) Any change occurs after sending the application is not taken into consideration.

07. Identification of Candidates :

Candidates will be required to prove his/her identity at the examination hall to the satisfaction of the Supervisor for each subject offered. Any of the following documents will be accepted in this purpose.

- (a) National Identity Card.
(b) A valid Passport
(c) A valid Sri Lankan driving license

Candidates should enter into the examination hall without covering their face and ears enabling to verify the identity. Further, any candidate who refuse to assist for verifying his/her identity will not be allowed to enter the examination hall. The candidates should remain in the examination hall with their face and ears uncovered until they leave the examination hall enabling the invigilators to identify the Candidate in addition other instructions relevant to the examination will be given on the admission card. In respect the candidates who violate these rules relevant to the examination, the Supervisor of the examination hall shall reserve the right to not to allow them to enter the examination hall/ to remove them from the examination hall.

08. Attestation of the signature:

Signature of the candidate should be attested by a Principal of a Government School, Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, a Commissioned Officer in three armed forces, an officer who holds *Gazette* post in Police Service or a Public Officer who holds a permanent Post and get a salary of more than Rs. 240,360/- per annum, in the Sri Lanka Administrative Service/ Sri Lanka Educational Administrative Service/ Government Accountants' Service.

09. Providing bogus information:

The candidate should be careful to provide accurate information while filling the application form. If any information provided in the application sent by you is found to be false or incorrect before the recruitment, your candidature will be cancelled. If so, found at any time after the recruitment, action will be taken to dismiss from the service subject to relevant procedures.

10. Conditions of the examination:

- (I) All the qualifications required for recruitment to the post shall have completed as at 30.04.2025. Candidates who have not met with the required qualifications satisfactorily, are ineligible for appointment even if they secure adequate marks.
- (II) Applications not in compliance with the specimen form of application will be rejected without any notice.
- (III) Receipt of applications will not be acknowledged. The applications received after the closing date of applications will not be accepted.
- (IV) Candidates who have submitted duly completed applications, will be called for the competitive examination on the assumption that only the individuals who have satisfied the qualifications mentioned in the Gazette notification, have applied for the examination. And, it will be informed to the address mentioned in the application.
- (V) The competitive examination for recruitment consist of two papers i.e. Intelligence Test and General Knowledge, and Technical Knowledge.
- (VI) Only the candidate those who have passed both tests, will be considered as the Applicants who have passed the competitive examination for recruitment. Candidates who have satisfied the qualifications, will be selected by an interview in the order of merit of the marks scored at the competitive examination, and officers who will be selected as so, are to be appointed to fill the vacancies exist at the Ministry of Health and Mass Media, Hospitals and Affiliated Bodies.
- (VII) This examination will be held in Sinhala, Tamil and English media, Candidates may sit for this examination in only one language medium of their preferences and no candidates will be allowed to change the language medium later. Candidates should answer all the question papers in only one language medium.

N.B.

- (a) It should be certified that every section of the application is perfected and such particulars are accurate.
- (b) Applications of the candidate who fail to submit relevant documents when it is required to do so, will not be entertained. Otherwise, any document not relevant to the application or a copy thereof should not be attached to the application.
- (c) Complaints on a misplaced or delayed application or letter related thereto will not be considered. Candidates themselves shall bear the losses that may be occurred due to delaying applications up to the closing date of application.
- (d) Number of Persons to be called for the interview, number of persons to be recruited for the posts and the effective date of appointments will be determined by the Appointing Authority. The Appointing Authority reserves the right to refrain from filling all or some of the vacancies.
- (e) In the case of any problem arises in respect of any matter regarding recruitment to the posts which is covered or not covered by this gazette notification, the decision of the Secretary of Ministry of Health and Mass Media will

be final. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this Gazette Notification, the Sinhala text shall prevail.

DR. ANIL JASINGHE,
Secretary,
Ministry of Health and Mass Media,

Ministry of Health and Mass Media, "Suwasiripaya",
385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10,
17.03.2025.

Open Competitive Examination for Recruitment to the Posts in Grade-III of the Supervisory Management Assistant Technical Service Category (MN-03-2006-A) of the Ministry of Health - 2025

Medium in which you sit for the examination :
(Sinhala - s, Tamil - T, English - E)
(Indicate the relevant letter in the cage)

District of residence :

01.

i. Name with initials :-

.....
(In Sinhala/ Tamil)

ii. Name in Full :-

.....
.....
(In Sinhala/ Tamil)

iii. Name with initials (In English capital letters) :-

.....
(Ex: Mr./ Mrs./Miss. SILVA A.B)

iv. Full name (In English capital letters)

.....
.....

02. Residential Address

i) Permanent Address (In English capital letters):-

.....

ii) Permanent Address (In Sinhala/ Tamil):-

.....

03. Date of Birth :-

Year

Month

Date

3.1 Age as at the closing date of applications :-

Years

Months

Days

04. National Identity Card No. :-

05. Telephone No. :- (Personal) Mobile : Fixed :

06. E-mail Address :-

07. Gender :- Female Male

08. Whether a citizen of Sri Lanka : Yes No

09. Civil status :-

10. Educational qualifications :-

(a) G.C.E. (O/L) Examination :-

Year :- Index No. :-

<i>Sr.</i>	<i>Subject</i>	<i>Grade</i>
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

(b) G.C.E. (A/L) Examination

Year :- Index No. :-

<i>Sr.</i>	<i>Subject</i>	<i>Grade</i>
01		
02		
03		
04		
05		

(c) Particulars of Vocational and Technical qualifications :-

<i>Certificate</i>	<i>Institution issued the certificate</i>	<i>Year</i>	<i>Subjects</i>

(Attach the certified copies of the certificates relevant to the vocational and technical qualifications)

(d) Experience and any other special qualifications:

.....
.....
.....

11. Have you ever been convicted to a criminal offence in a court of law? (If yes, give particulars)

12. Details of the receipt obtained by paying the examination fee.

- I. Office to which the examination fee was paid :-
- II. Amount paid :-

Affix the receipt obtained by paying Rs. 1,000/- to a Bank of Ceylon branch so as not to be detached. (Keeping a photocopy of the application and receipt will be useful.)

13. Certification of the Applicant ;

I Solemnly declare that the particulars furnished by me in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect before selection the application will be cancelled and if so found after selection I am liable to be dismissed from the service without any compensation.

Date : -
 Signature of the candidate

14. Attestation of the signature :-

I hereby certify that Mr./Mrs./Miss. who submits this application is known to me personally and placed his/her signature in my presence on

.....
 Signature and Official Stamp of the Attestor.

- Full name of the Attestor :-
 - Designation :
 - Address :-
- (Authenticate with the official frank)

15. The following matters are applicable only to officers who are currently serving in the Public Service or Provincial Public Service and have satisfied the basic qualifications stated in the *Gazette* Notification.

15.1 To be filled by the Head of Department/ Institution

- i. Name of the officer :
- ii. Permanent place of work and address :
- iii. Telephone No. of permanent place of work :
- iv. NIC No. of the officer :
- v. Post holds at the time of applying for the examination :

- vi. Date of appointment to the said post :
- vii. Has the officer been confirmed in the said post? (If "yes", mentioned the date of confirmation) :
- viii. Has the officer been subject to disciplinary punishments during the period of service? (If "yes", give particulars)
.....
.....
.....
- ix. Has the officer subject to a disciplinary punishment by now? (If "yes", give particulars)
- x. Are there any pending disciplinary inquiries at present? (If "yes", give particulars)

This candidate, Mr./Mrs./Miss. is serving in the post of (mention the post) from the date of he/she holds a pensionable and permanent post. I hereby certify that all particulars mentioned under No. 15 above have been checked with the records available in this office and they are correct, and if he/she will be selected for this post, he/she is released/ not released from the post holds at present.

.....
Signature Head of Department/ Institution

Name :
Designation :
Date :
Department/ Institution :
(Confirm placing the rubber stamp)

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