

Note.— Parts II and IV(A) of the *Gazette* No. 2440 of 06.06.2025 were not published.



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අංක 2,441 – 2025 ජූනි මස 13 වැනි සිකුරාදා – 2025.06.13
No. 2,441 – FRIDAY, JUNE, 13, 2025

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th June, 2025, should reach Government Press on or before 12.00 noon on 13th June, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*."

Department of Govt. Printing,
Colombo 08,
09th June, 2025.

This Gazette can be downloaded from www.documents.gov.lk

Government Printer (*Acting*).



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Posts - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births and Deaths - Sinhala Medium

KEGALLE DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths of the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

05. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to establish his/her office at a suitable building located in the close proximity within 01 km from the Hospital.

06. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births and Deaths relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
07. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
08. Duly filled applications should be forwarded on or before 14th July 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 30th day of May, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kegalle	Kegalle	Post of Births & Deaths Registrar of Kegalle Town Division	District Secretary/ Additional Registrar General, District Secretariat, Kegalle.

06-79

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages (Kandyan/ General) - Sinhala Medium

RATHNAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
06. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.

09. Duly filled applications should be forwarded on or before 14th of July 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 30th day of May, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Ratnapura	Pelmadulla	Post of Births & Deaths Registrar of Pelmadulla Division and Post of Marriages (Kandyan/ General) Registrar of Nawadun Korallaya Division	District Secretary/ Additional Registrar General, District Secretariat, Rathnapura.

06-80

NATIONAL DANGEROUS DRUGS CONTROL BOARD

Vacancies

APPLICATIONS are invited from citizens of Sri Lanka to fill following vacancies in the National Dangerous Drugs Control Board.

Designation	Number of Vacancies
1. Director Positions	
1.1 Director – Drug Preventive, Education and Training – (HM 1-1)	- 01
1.2 Director – Research – (HM 1-1)	- 01

01.1 Position - Director – Drug Preventive, Education and Training
Service Category - Higher Managerial - HM 1-1
No. of Vacancies – 01

a. Qualifications

a.1 External Applicants

Having obtained a bachelor's degree from a subject field of social sciences recognized by the University Grants Commission.

With

Having obtained a postgraduate degree recognized by the University Grants Commission which is relevant to the field and position.

And

Having at least 13 years of experience in the relevant field in a managerial level (MM 1-1) position in a Government, State Corporation/ Statutory Institution/ Board/ Department or a recognized private institution after obtaining the above first degree qualification.

a.2 Internal Applicants (1 or 2 of the following qualifications)

1. Having met the above mentioned external applicants' qualifications.

Or

2. Having completed at least 03 years of satisfactory service in the concerned discipline in Grade-I in Middle Managerial Service (MM 1-1) category of the National Dangerous Drugs Control Board.

With

Having obtained a Post Graduate degree in the relevant field of study

b. Age

Should not be less than 35 years and not more than 55 years. The Upper age limit will not be applied for Internal Candidates.

c. Salary Code No. – HM 1-1

d. Monthly Salary Scale- HM 1-1 of MSD Circular 01/2025 (Rs. 140,640 – 15 x 4,100 – 202,140/-)

(In addition to the salary, government approved allowances and other benefits are entitled.)

In addition to that, Provide the official vehicle facility and fuel allowance as per PED Circular 01/2015 (i) and (ii), communication allowance as per PED Circular 02/2022 and professional allowance as per MSD Circular 01/2025.

01.2 Position - Director – Research

Service Category - Higher Managerial - HM 1-1

No. of Vacancies – 01

a. Qualifications

a.1 External Applicants

Degree in Sociology/ Criminology/ Social Work/ Statistics/ Chemistry/ Information Technology recognized by the University Grants Commission

With

Having obtained a postgraduate degree recognized in the relevant field of study recognized by the University Grants Commission.

And

Having at least 13 years of experience in the relevant field in a managerial level (MM 1-1) position in a Government, State Corporation/ Statuary Institution/ Board/ Department or a recognized private institution after obtaining the above first degree qualification.

a.2 Internal Applicants (1 or 2 of the following qualifications)

1. Having met the above mentioned external applicants' qualifications.

Or

2. Having completed at least 03 years of satisfactory service in the concerned discipline in Grade-I in Middle Managerial Service (MM 1-1) category of the National Dangerous Drugs Control Board.

With

Having obtained a Post Graduate degree in the relevant field of study

b. Age

Should not be less than 35 years and not more than 55 years. The Upper age limit will not be applied for Internal Candidates.

c. Salary Code No – HM 1-1

d. Monthly Salary Scale- HM 1-1 of MSD Circular 01/2025 (Rs. 140,640 – 15 x 4,100 – 202,140/-)
(In addition to the salary, government approved allowances and other benefits are entitled.)

In addition to that, Provide the official vehicle facility and fuel allowance as per PED Circular 01/2015 (i) and (ii), communication allowance as per PED Circular 02/2022 and professional allowance as per MSD Circular 01/2025.

Common points for all posts:

Every applicant must be a Sri Lankan citizen and must be of excellent character with physical and mental fitness suitable for performing the duties assigned to the post as well as serving in any part of the island.

Qualifications must be fulfilled in every way on the closing date on which applications are received.

Language of reference to the above post

Applications should be referred in English Language.

Recruitment Procedure

Will be recruited on the results of a written competitive examination and / or a structured interview decided by the recruitment authority.

Nature of Appointment

This is a permanent post and entitle to Employees Provident Fund and to Employees Trust Fund.

Application Fee

External applicants only will pay an application fee of **Rs.500/-** should be credited from any **Bank of Ceylon** branch to the Bank of Ceylon account number **1643** under the name of “**National Dangerous Drugs Control Board**”, and keep a copy of the deposit slip with you and send the original copy (Deposit slip) along with to the application form. Application fee is non-refundable.

Application forms should be sent to the **Chairman, National Dangerous Drugs Control Board, No. 383, Kotte Road, Rajagiriya** on or before **2025.07.14** by Registered Post. Specimen application forms can be downloaded from NDDCB web site: (www.nddcb.gov.lk). Your application must be prepared in “A4” paper using both-sides and with copies of certificates attached. State the post applied on the left hand corner of the envelope. Applicants who are employed in Government/ Corporations/ Statutory Boards should apply their applications through relevant Heads of Institutions/ Departments.

Applications that do not meet the eligibility criteria as per the closing date/incomplete applications/applications that do not include the original copy of the deposit slip/applications that do not follow the model application form and applications received after the closing date will be rejected.

Decisions taken by the Board regarding recruitment are final.

Chairman,
National Dangerous Drugs Control Board.

No. 383, Kotte Road,
Rajagiriya.
Published Date: 13th June, 2025.

Examinations, Results of Examinations & c.

MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION.

Sri Lanka Institute of Advanced Technological Education (SLIATE)

ADMISSION OF STUDENTS TO THE ADVANCED TECHNOLOGICAL INSTITUTES FOR THE ACADEMIC YEAR 2025

APPLICATIONS are called for Higher National Diploma (HND) programmes conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) from those who have successfully completed the G.C.E.(A/L) Examination in 2024 or preceding years.

HOW TO APPLY

The applying process for the HND programmes of SLIATE should be done only *via* **apply.sliate.ac.lk** and any other means of applying will not be accepted. Applicants must read and understand the admission guidelines and follow the rules and regulations therein when applying for the SLIATE programmes through online as well as getting registered for the selected programme of study through online. The admission guideline is available with the online application.

SLIATE is offering two categories of HND programmes as in the below table.

Category I: SLIATE Academic Programmes select students based on Z-Score.	HNDA, HNDBA, HNDBF, HNDE (CIVIL), HNDE (MECHANICAL), HNDE (ELECTRICAL & ELECTRONICS)/ HNDQS, HNDBSE, HNDE (AGRICULTURE.), HNDFT
Category II: SLIATE Academic Programmes select students based on a defined marking scheme.	HND IN ENGLISH, HNDIT, HNDEM, HNDPM, HNDTHM

Eligible candidates can select ATIs and HND programme combinations based on their priority up to 10 maximum opportunities from two categories of programmes that are based on the *Z-score* and select based on a marking scheme.

Please refer to **Section “A”** for Entry Qualifications of HND programmes and **Section “B”** for the details of Advanced Technological Institutes (ATIs).

Eligible candidates can apply for 10 academic programmes of ATIs (ATI and HND programme combinations) at a cost of Rs.1,000/= from above two categories.

Application fees should be paid directly to the bank. **Payments through Cash Deposit Machines (CDM) are not accepted.**

The Transaction Reference Number (TRN) of the bank payment receipt should be entered into the online application.

Payments should be credited to SLIATE Account number **025-2-001-1-3397613 at Peoples’ Bank**, Hyde Park Branch, Colombo 02 or any other branch of the Peoples’ Bank in Sri Lanka **on or before 14th July, 2025.**

After the confirmation of the online application, obtain a system generated hard copy of the application. A signed copy of the above application and the payment receipt should be sent to the 1st preferred ATI by register post.

The status of the application during and after processing will be informed to the applicant *via* the given e-mail address. Mobile phone number or by post.

Applications received after the closing date **14th July, 2025** will not be entertained under any circumstances.

After the closing date, selected applicants are informed through an e-mail/ SMS to confirm the registration for the selected HND programme through the system within two weeks. If the applicant does not confirm the registration through the system during the given period, he/she will not be considered again for any HND programme of SLIATE and his/ her the application will be rejected.

MODE OF CONDUCTING PROGRAMMES

- Full-Time Programmes
- Part-Time Programmes (During Weekends)

Medium of instruction :- English

Part-Time courses are conducted for those who are employed in the relevant fields.

PROGRAMME FEES

Full-Time programme fee – Free of charge

Part-Time programme fees per semester are as follows.

Higher National Diploma in Accountancy – HNDA	Rs.17, 000/=
Higher National Diploma in English –HND in English	Rs.17, 000/=
Higher National Diploma in Information Technology – HNDIT	Rs.30, 000/=
Higher National Diploma in Project Management – HNDPM	Rs.20, 000/=
Refundable Deposit for a Part-time programme	Rs.10, 000/=

REGISTRATION

Originals and certified copies of the educational and other required documents should be produced at the registration.

HOSTAL FACILITIES

A limited number of the full-time students will be provided hostel facilities on request only at the following ATIs.

ATI Dehiwala and Gampaha - Only for female students

ATI Ampara and Colombo - Male & female students

Section "A"

Entry Qualifications for the Higher National Diploma (HND) Programmes

1. Higher National Diploma in Accountancy (HNDA)

1.1 Full-Time - 4 years

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in the **Commerce Stream** in one sitting with **Accounting** as one of the subjects.

and

An Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

1.2 Part-Time - 4 years

Applicants should have one of the following qualifications:

- (i) Passed the G.C.E. (A/L) examination in the **Commerce Stream** in one sitting with **Accounting** as one of the subjects.

and

An Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

and

The applicant should be employed in the relevant field in a government institution / public enterprise / recognized firm or self-employed (entrepreneur). Should produce legal documents at the interview.

or

(ii) Passed the G.C.E. (A/L) examination in one sitting.

and

Completion of any of the certificate courses given below conducted by the Department of Technical Education & Training (DTET).

- A. Higher National Diploma in Accounting Sector.
- B. National Certificate in Accounting Technicians.
- C. National Certificate in Business Studies.
- D. National Certificate in Accounting.

and

An Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

and

The applicant should be employed in the relevant field in a government institution / public enterprise / recognized firm or self-employed (entrepreneur). Should produce legal documents at the interview.

Note 1: Any Part-Time HNDA applicant from the **Commerce Stream** who has one or more of the following qualifications will be exempted from the first year and enrolled in the second year if other entry requirements are met and the capacity of the ATI is available.

- i. Completion of the Higher National Diploma in Business Administration/ Business Finance & National Diploma in Business Studies conducted by the SLIATE.
- ii. Have a Degree in Management discipline.
- iii. Completion of Business Level I & II (or Executive level or CAB I and CAB II or Foundation & Intermediate level or Licentiate I and II) conducted by the Chartered Accountants of Sri Lanka.
- iv. Completion of part I and part II of the Chartered Institute of Management Accountants (CIMA – UK).
- v. Completion of part I and part II of the Association of Chartered Certified Accountants (ACCA-UK)
- vi. Completion of the Association of Accounting Technicians (AAT).
- vii. Completion of ACMA conducted by the Institute of Certified Management Accountants (CMA-Sri Lanka).

Note 2: According to the Public Administration Circular No. 46/90, the Higher National Diploma in Accountancy has been recognized to be accepted as an alternative qualification to a General Degree in Commerce (Ordinary pass), awarded by a recognized university registered under the University Grants Commission (UGC) for recruitment purposes.

- 2. **Higher National Diploma in Business Administration – (HNDBA) Full-Time – 2 ½ years**
- 3. **Higher National Diploma in Business Finance – (HNDBF) Full-Time – 2 ½ years**

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in Commerce stream

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination

4. **Higher National Diploma in Engineering (HNDE - Civil): Full-Time – 3 ½ years**
5. **Higher National Diploma in Engineering (HNDE - Electrical & Electronics): Full-Time-3½ years**
6. **Higher National Diploma in Engineering (HNDE - Mechanical): Full-Time – 3 ½ years**
7. **Higher National Diploma in Quantity Surveying (HNDQS): Full-Time – 2 ½ years**
8. **Higher National Diploma in Building Services Engineering (HNCBSE): Full-Time – 3 ½ years**

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in **Physical Science** stream (Chemistry, Physics and Combined Mathematics)

and

An Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

9. Higher National Diploma in English (HND in English)

9.1 Full-Time – 2 ½ years

Applicants should have the following qualifications:

- (a) Passed the G.C.E. (A/L) examination in one sitting in any stream (General English will not be considered as one of the main three subjects)

and

- (b) Credit pass for English and ordinary pass for Mathematics at the G.C.E. (O/L) examination.

or

Ordinary pass for Appreciation of English Literary Text and Mathematics at the G.C.E. (O/L) examination.

9.2 Part-Time – 2 ½ years

In addition to the above qualifications in **9.1**, the applicant should be employed in the relevant field in a government institution / public enterprise / recognized firm or self-employed (entrepreneur). Should produce legal documents at the interview.

10. Higher National Diploma in Food Technology (HNDFT) Full-Time – 2 ½ years

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in **Bio Science** or **Physical Science** stream.

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

11. Higher National Diploma in Information Technology (HNDIT)

11.1 Full Time – 2 ½ years

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in any stream.

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

11.2 Part-Time – 2 ½ years

In addition to the qualifications in **11.1**, the applicant should be employed in the relevant field in a government institution / public enterprise / recognized firm or self-employed (entrepreneur). Should produce legal documents at the interview.

12. Higher National Diploma in Management (HNDM) Full-Time – 3 years

Applicants should have the following qualifications:

(i) Passed the G.C.E. (A/L) examination in one sitting in any stream:

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination:

or

(ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration / Marketing) conducted by the Department of Technical Education & Training.

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

13. Higher National Diploma in Project Management (HNDPM)

13.1 Full-Time – 2 ½ years

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in any stream.

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

13.2 Part-Time – 2 ½ years

In addition to the qualifications in **13.1**, the applicant should be employed in the relevant field in a government institution / public enterprise / recognized firm or self-employed (entrepreneur). Should produce legal documents at the interview.

14. Higher National Diploma in Technology (Agriculture) – (HNDT- Agriculture)

Full-Time – 3 years

Applicants should have the following qualifications:

- (i) Passed the G.C.E. (A/L) examination in one sitting in **Bio - Science** stream (Including Biology and Chemistry together with Physics or Agriculture).

and

Ordinary pass for English and Mathematics at G. C. E. (O/L) examination.

or

- (ii) Passed the G. C. E. (A/L) examination in one sitting in **Bio-System Technology** stream including subjects Bio-System Technology, Science for Technology and Agriculture.

and

Ordinary pass for English and Mathematics at G. C. E. (O/L) examination.

15. **Higher National Diploma in Tourism & Hospitality Management – (HNDTHM)**

Full-Time – 3 years

Applicants should have the following qualifications:

Passed the G.C.E. (A/L) examination in one sitting in any stream.

and

Ordinary pass for English and Mathematics at the G.C.E. (O/L) examination.

Section "B"

Names of ATIs, Addresses, Telephone Numbers and the Higher National Diploma (HND) courses [Full Time (FT) & Part Time (PT)]

	<i>Name of ATI</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses Offered</i>
01	Hardy Advanced Technological Institute - Ampara	Prof. Even A Hardy Mawatha, Ampara.	063-2222056 063-2223035	HNDT (Agriculture)(FT), HNDA (FT), HNDM(FT), HNDIT (FT), HNDTHM(FT), HND in English (FT), HNDA (PT), HND in English (PT) HNDIT (PT)
02	Advanced Technological Institute - Anuradhapura	Akkara 111, Anula Mw, Pandulagama, Anuradhapura.	025-2234417	HNDIT(FT), HNDA (FT), HND in English (FT), HNDIT(PT) HNDA (PT), HND in English (PT)
03	Advanced Technological Institute - Badulla	Greenland Drive, Badulla.	055-2230218 055-2223818	HNDIT (FT), HNDA (FT), HNDM(FT), HND in English (FT), HNDTHM(FT), HNDIT (PT), HNDA (PT), HND in English (PT)
04	Advanced Technological Institute - Batticaloa	Main Street, Kovil Kulam East, Arayampathy, Batticaloa.	065-2247519 065-2247470	HNDIT (FT), HNDA (FT), HND in English,(FT) HNDA (PT), HND in English (PT), HNDIT(PT).

	<i>Name of ATI</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses Offered</i>
05	Advanced Technological Institute - Colombo	No. 42, Rodrigo Place, Colombo 15.	011-2521152 011-2521282	HNDE (Civil)(FT), HNDE(Mechanical)(FT), HNDE (Electrical & Electronics) (FT) HNDQS(FT), HNDDBSE(FT)
06	Advanced Technological Institute - Dehiwala	No. 51, Waidya Rd, Dehiwala.	011-2738349	HNDIT (FT), HNDA (FT), HNDM (FT), HNDBA (FT), HND in English (FT), HNDDBF(FT), HNDTHM(FT), HNDA (PT), HND in English (PT).
07	Advanced Technological Institute - Galle	Siridamma Mw, Labuduwa, Akmeemana, Galle.	091-2246179	HNDE (Civil)(FT), HNDE(Mechanical)(FT), HNDE (Electrical & Electronics) (FT) HNDQS(FT), HNDIT (FT), HNDT(Agriculture)(FT), HNDA (FT), HNDM(FT), HNDTHM(FT), HNDBA(FT), HND in English (FT), HNDA (PT), HNDIT (PT), HND in English (PT)
08	Advanced Technological Institute - Gampaha	Naiwala, Essalla, Veyangoda.	033-2287519 033-2292544	HNDT (Agriculture) (FT), HNDIT (FT), HNDFT(FT), HNDA (FT), HNDA (PT),, HNDIT (PT), HND in English (PT)
09	Advanced Technological Institute - Jaffna	No. 665/2, Beach Rd. Gurunagar, Jaffna.	021-2222595 021-2229803	HNDE (Civil)(FT), HNDE (Electrical & Electronics) (FT), HNDQS(FT), HNDA (FT), HND in English(FT), HNDM(FT), HNDIT (FT) HNDIT (PT), HNDA (PT), HND in English (PT), HND PM (PT)
10	Advanced Technological Institute - Kandy	No. 16, Keppetipola Mawatha, Kandy.	081-2232097 081-2226644	HNDIT (FT), HNDA (FT), HNDM(FT), HNDBA(FT), HND in English (FT), HNDTHM (FT) HNDA (PT), HND in English (PT), HNDIT (PT).
11	Advanced Technological Institute - Kegalle	Bandaranayake Mawatha, Kegalle.	035-2221297 035-2221713	HNDIT(FT), HNDA(FT), HND in English (FT), HNDPM(FT), HNDA (PT), HND in English (PT).
12	Advanced Technological Institute - Kurunegala	No. 22/1, Wilgoda Rd, Kurunegala.	037-2229583 037-2224911	HNDIT(FT),HNDA(FT),HNDM(FT), HND in English (FT), HNDTHM(FT), HNDIT (PT), HNDA (PT), HND in English(PT).
13	Advanced Technological Institute - Mannar	Uylankulam. Mannar.	023-2223045 076 7966111	HND in English (FT), HNDIT (FT).
14	Advanced Technological Institute - Nawalapitiya	Heinford Waththa, Manakanda Nawalapitiya.	077- 6594248	HNDTHM (FT), HNDM(FT), HND English (FT), HNDIT (FT), HND in English (PT), HNDIT (PT). HNDDBF (FT)

	<i>Name of ATI</i>	<i>Address</i>	<i>Telephone Numbers</i>	<i>Courses Offered</i>
15	Advanced Technological Institute - Rathnapura	New Town, Ratnapura.	045-2231492 045-2231493	HNDIT(FT),HNDA(FT), HND in English (FT) HNDA (PT), HND in English (PT)
16	Advanced Technological Institute - Sammanthurai	ATI Avenue, Sammanthurai.	067-2261304	HNDIT (FT),HNDA (FT), HND in English (FT), HNDEM (FT) HNDIT (PT),HNDA (PT), HND in English (PT)
17	Advanced Technological Institute - Tangalle	Yayawaththa, Netolpitiya, Tangalle.	047-2241845 047-2241846	HNDIT (FT), HNDA (FT), HND in English (FT)
18	Advanced Technological Institute - Trincomalee	Kanniya Rd, Varothayanagar, Trincomalee.	026-2223232	HNDA (FT), HND in English (FT), HNDIT (FT), HNDA (PT), HND in English (PT), HNDIT (PT)
19	Advanced Technological Institute - Vavuniya	Off A 9 Road, Veppankulam, Omathai, Vavuniya.	024-2052733 077-6162010	HNDA (FT), HND in English(FT) HNDA (PT), HND in English (PT), HNDIT (FT), HNDIT (PT).

Note:

1. The applicant should fulfil the required entry qualifications before the closing date of applications.
2. Students who have been/are registered to pursue a full-time (HND) course of three years or more conducted by Advanced Technological Institutes ATIs of the Sri Lanka Institute of Advanced Technological Education (SLIATE) shall not be eligible for admission to any Government University or Higher Education Institute established under the university Act, No: 16 of 1978 (as amended from time to time).

HND Programmes of 3 years or more:

- (i) Higher National Diploma in Accountancy (HNDA)
- (ii) Higher National Diploma in Engineering (HNDE - Civil)
- (iii) Higher National Diploma in Engineering (HNDE - Electrical & Electronics)
- (iv) Higher National Diploma in Engineering (HNDE - Mechanical)
- (v) Higher National Diploma in Building Services Engineering (HNDDBSE)
- (vi) Higher National Diploma in Technology (Agriculture) – (HNDE- Agriculture)
- (vii) Higher National Diploma in Management (HNDEM)
- (viii) Higher National Diploma in Tourism & Hospitality Management – (HNDETHM)

3. Preference will be given to full-time students who are below 23 years of age. Priority will be given to the applicants who have successfully completed the G.C.E.(A/L) Examination in 2024.

4. At least 50 students should be registered in a particular study programme to commence the course at a particular ATI. If there is no sufficient number of applicants to commence the programme, such students will be transferred to the nearest ATI where the same programme is conducted. The final decision will be taken by the Director General.
5. Full-time students of all the courses should attend lectures during weekdays and if required, during weekends.
6. Part-time courses will be conducted during weekends.
7. Mode of delivery of academic activities for both of full-time and part-time courses will be mainly in physical mode (in-class). However, Hybrid mode might be applied depending on the requirement.
8. The first and second years of HNDA (Full-Time) programme is conducted only on weekdays. The third and fourth years are conducted during weekends.
9. Students of full-time programmes must undergo in-plant training for minimum six months in the relevant field. Part time students must undertake a project/ industrial training for a minimum six months in the relevant field.
10. Part-time applicants should be employed in a relevant field.
11. **Once a student has been enrolled in a full-time course, transferring to any other ATI will not be entertained under any circumstances.**
12. Students who have registered for any HND course would be allowed to cancel their registration before 60 days starting from the closing date of registration given by the SLIATE without any penalty. The last date for student registration/ closing date for the registration will be a day before the Inauguration/ student orientation programme.
13. (i) Rs.5, 000.00 per month will be charged for the period of stay from the full-time students who are cancelling their registration after 60 days. A maximum of Rs. 30,000.00 will be charged from full-time students who cancel the registration in a six-month period or more.
(ii) Initial refundable deposit of Rs. 10,000.00/- will be charged at the registration of part-time students and it will be refunded at the end of the programme. If the student leaves earlier from the programme, then this deposit will not be refunded. A discount of 10% will be given to the part-time applicants who pay the whole fees in the registration as a lump sum.
14. Semester-end examinations will be held for both full-time and part-time students during weekdays and weekends.
15. G.C.E. (A/L) and G.C.E. (O/L) Examinations must be the examinations administered by the Department of Examinations, Sri Lanka.
16. The application of any applicant who has provided false information will be rejected.
17. The decision of the Director General of SLIATE will be the final decision for the admission of students to Advanced Technological Institutes for the academic year 2025.
18. Recruitment will be done based on the available seating capacity of the ATIs.
19. Students who do not have access to online application facilities can visit the nearest ATI to obtain the services.
20. When applying for Advanced Technological Institutes and HND Programs, it is advisable for candidates to apply to the Advanced Technological Institutes nearest to their place of residence.
21. For more information please visit the web site: www.sliate.ac.lk

CLOSING DATE OF APPLICATIONS 14th July 2025.

**Director General,
Sri Lanka Institute of Advanced Technological Education (SLIATE)
53A, Waidya Road,
Dehiwala.**

JUDICIAL SERVICE COMMISSION

Open Competitive Examination for the Recruitment of Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2025

01. IN terms of provisions set out in the Scheduled Public Officers' Service Minute published in Extraordinary Gazette bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications for the Open Competitive Examination for the recruitment of Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2025.

It is hereby notified that this examination will be held in Colombo by the Secretary, Judicial Service Commission. The Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

02. Conditions of Service :

- 2.1 Court Typists recruited subject to the provisions of the Constitution and provisions of the Scheduled Public Officer's Service Minute, will be subject to the Establishments Code, Financial Regulations, and circulars, regulations and directions that have been already issued and may be issued by the Commission from time to time.
- 2.2 This appointment is subject to a probation period of three years. The Efficiency Bar Examination should be passed before 05 years from the recruitment to Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service as prescribed in the Service Minute.
- 2.3 The Secretary, Judicial Service Commission is vested with the power to cancel the appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and/or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, on the direction of the Judicial Service Commission.
- 2.4 The other official language proficiency should be acquired according to the secondary level relevant to Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service in accordance with Public Administration Circular 18/2020 and Judicial Service Commission Circular 456 issued there to within 03 years after joining the service.

03. As per Public Administration Circular No. : 10/2025 dated 25.03.2025 the salary scale prescribed to Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service is as follows.

Salary Code – MN 2-2025

Salary Scale (Monthly) – Rs.48, 470 /- 10 x 540 – 11 x 630 – 10 x 1010 – 10 x 1190 - Rs.82, 800/-

Applicants recruited to Court Typist (Sinhala/Tamil/English) Grade III will be placed in the initial salary scale of Rs. 48, 470 /- and salaries will be paid as per schedule III of Public Administration Circular No. : 10/2025 dated 25.03.2025

04. This post is permanent and pensionable.

Though it has been stated above that the post is pensionable, the Officers that are to be recruited to Grade III of the Court Typist (Sinhala/Tamil/English) in future will be subjected to decisions taken by the Government and/or Judicial Service Commission in relation to the pension scheme applicable to them.

05. Qualifications:

Following qualifications shall have been completed to be recruited to Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service.

- (a) Be a citizen of Sri Lanka.
- (b) Should be not less than 18 years and not more than 35 years of age as at **13.06.2025**.
- (c) Be a person of excellent moral character.
- (d) Should have fulfilled following educational qualifications.

- (I) Shall have passed six (06) subjects including Mathematics with credit passes for four (04) subjects including Sinhala, Tamil, English Language at the G.C.E (Ordinary Level) Examination at one sitting

(Candidates applying for the Court Typist (Sinhala) post should possess a credit pass for Sinhala Language. Candidates applying for the Court Typist (Tamil) post should possess a credit pass for Tamil Language. Candidates applying for the Court Typist (English) post should possess a credit pass for English Language.)

and

- (II) Should have successfully followed and passed a Typing course or a computer course in which Typing is included as a subject at the National Youth Services Council, National Apprentice and Industrial Training Authority, Technical College or at a Government Registered Training Institution.
- (e) All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

N.B. – It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **13 June 2025** or prior to said date.

06. Scheme of Examination :-

- (a) The examination consists of three (03) question papers

<i>Question Paper</i>	<i>Total Marks</i>	<i>Minimum marks required to pass</i>
01 Language Proficiency	100	40
02 Aptitude	100	40
03 Typing (Sinhala/Tamil/English)	100	*

(* Judicial Service Commission may determine the minimum marks required to pass the subject 'Typing' taking the number of vacancies into consideration.)

This examination will be held in Sinhala medium and Tamil medium. An applicant may sit for the examination only in one medium as he/she desires.

Applicant should answer the question papers, "Language Proficiency" and "Aptitude" only in the medium he/she has applied to sit for the Examination.

Applicant should select the "Typing" question paper relevant to the post he is applying. This paper is designed to test the aptitude and ability of the candidate to perform his official duties.

Syllabus of the Examination

	<i>Name of the Question Paper</i>	<i>Syllabus</i>
01	Language Proficiency (Sinhala/Tamil)	The question paper may consist of subject related questions designed to test the candidate's ability of expression, comprehension, spellings, language and essay, drafting letters, making graphs and tables based on the given data, summarizing passages, expressing the idea of several given sentences in one sentence and use of simple grammar.
02	Aptitude (Sinhala/Tamil)	This paper may consist of subject related questions designed to test the candidate's skill at numbers, power of critical reasoning and general intelligence.
03	Typing (Sinhala/Tamil/English)	Typing (Sinhala)
		Typing a passage of 400 words at a speed of 20 words per minute.
		Typing (Tamil)
		Typing a passage of 400 words at a speed of 20 words per minute.
		Typing (English)
		Typing a passage of 600 words at a speed of 30 words per minute.

Note : Illegible handwriting may be penalized.

These papers will consist of multiple choice questions, short questions, questions on structured essays, essays and /or practical questions.

07. A number of applicants equal to the number of vacancies allocated for said examination may be appointed following descending order, beginning from the highest scorer of marks amongst the applicants who have passed all the subjects of the examination after an interview for verification of qualifications. However, the Judicial Service Commission may determine not to fill a certain number of vacancies.

Results of the Examination - Results will be issued to the applicants by post by the Secretary, Judicial Service Commission.

08. Penalty for furnishing false information :

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

09. Examination fees :

The examination fee is Rs.400/= the receipt obtained by paying said amount to the credit of the account of 'Secretary, Judicial Service Commission' bearing No. : 297100199025039 at People's Bank, Dam Street Branch should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photocopy of the receipt should be kept with the applicant for future use) The fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

10. Method of Applying -

- (a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½" x 12" (A 4) and it should be completed in applicant's own handwriting. Computerized /Typed applications can also be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form) It is the responsibility of the applicant to make sure that the application form prepared by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Duly completed applications should be sent by registered post to reach the address "Secretary, Judicial Service Commission Secretariat, Colombo 12" on or before **18 July 2025**.

The words "**Open Competitive Examination for the recruitment of Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2025**" should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after **18 July 2025** will be rejected.

- (c) Applicant's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at - Law , Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.
- (d) Applicants who are already in Public Service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.
- (e) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

11. Admission to the Examination -

Receipt of applications will not be notified. Admission cards will be issued to the applicants by post. If the admission card is not received, it should be brought to the notice of the Judicial Service Commission Secretariat. When informing, the name of the examination applied for, full name of the applicant, address and National Identity Card Number should be mentioned. In case of an applicant outside Colombo, a letter of request consisting of above mentioned details and a fax number for sending a copy of the admission should be faxed to the fax number 011 2 421 206 or 011 2 446 111 of Judicial Service Commission Secretariat. Further to that it would be advisable for the candidate to keep a copy of application form, copy of the receipt relevant to payment of examination fee and the postal article of posting of the application to substantiate any information when requested by the Judicial Service Commission Secretariat.

12. Identity of Applicants -

Applicants will be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they offer. Any of the following documents will be accepted for this.

- a) National Identity Card issued by the Department of Registration of Persons;
- b) A valid Passport;
- c) A valid Driving License.

13. Sitting for the Examination;

- (a) The Secretary of the Judicial Service Commission will issue admission cards to all applicants who have sent applications which are complete in every respect. An applicant who does not present the admission card will not be permitted to sit for the examination.

- (b) Applicant should appear for the examination at the centre specified for him/her. All the applicants should get the signature placed in the admission card attested and present it to the head of the examination hall on the first day they sit for the examination. Applicants shall be bound by the rules and regulations imposed by the Secretary of the Judicial Service Commission for the purpose of conducting the examination. If an applicant violates these rules, he/she is liable for a punishment imposed by the Secretary of the Judicial Service Commission.

Note : Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the required qualifications to sit for the examination.

14. Any matter not provided for in these rules will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.
15. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.
16. **Applicants who have already sent applications for the “Open Competitive Examination for the recruitment of Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2021” based on *Gazette* notification No: 2223 dated 09.04.2021 do not require to forward applications for this examination and there is no observation in reapplying for the examination for the applicants who have not fulfilled the qualifications as at 10.05.2021 mentioned in the *Gazette* notification by which date qualifications should be fulfilled.**

By order of the Judicial Service Commission

H.S.SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo 12,
06 June 2025.

Specimen Application Form

Open Competitive Examination for the Recruitment of Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2025

(For office use only.)

01. Medium

Language medium of examination:

Sinhala - 1

Tamil - 2

(Indicate the correct number in the cage)

02. Typist post applying for

Sinhala ☐

Tamil ☐

English ☐

(Indicate the mark ✓ in the relevant box)

03. Personal details :

3.1 Name with initials : Mr. /Mrs. /Miss.

(In English block capitals)

Eg . A.P.K.SIRIWARDANA

3.2 Name in full:

(In English block capitals)

3.3 Name in full :

(In Sinhala / Tamil)

3.4 Personal Address (In Sinhala/Tamil) :

.....

3.5 Residing district :

3.6 Address to which the admission card should be sent (In English block capitals):

.....

3.7 National Identity Card Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

3.8 Date of birth :

Date:

--	--

Month:

--	--

Year:

--	--	--	--

3.9 Age as at **13.06.2025**:

Years :

--	--

Months :

--	--

Days:

--	--

3.10 Gender : Male - 1 Female – 2

--

(Indicate relevant number in the cage)

3.11 Civil status : Married - 1 Unmarried – 2

--

(Indicate relevant number in the cage)

3.12 Contact number :

Permanent :Mobile :

Email:

04. Educational qualifications:

4.1 Particulars of G.C.E (O/L) Examination:

(Attach a certified photocopy of the G.C.E (O/L) results sheet)

(1) Year and month of the examination :

(2) Index Number :

(3) Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.2 Particulars of G.C.E (A/L) Examination:

- (1) Year and month of the examination :
(2) Index Number:
(3) Results:

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	
5.	

05. Typing Course followed:
(Attach a certified photocopy of the certificate of the course passed)

06. Other qualifications:
.....

07. Have you ever been convicted for any offence by any Court?
(Indicate the mark (✓) in the relevant box)

Yes ☐ No ☐

(if yes, give particulars) :

08. Particulars of the receipt obtained for the examination fee:
Branch to which the payment was made :
Number and date of the receipt :
Amount :

Affix the receipt firmly here
(It would be advisable to keep a photocopy with the applicant)

09. Applicant's certificate:

- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge . I agree to bear any consequence that may cause as a result of incompleteness of sections and/ or provision of erroneous information. I also state that all sections herein have been correctly filled.
- (b) I am aware that if any particulars contained herein are found to be false, I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) Further to that, I hereby agree to *abide* by all the conditions imposed by the Secretary of the Judicial Service Commission for the purpose of holding this examination.
- (d) I shall not change any information mentioned herein subsequently.

.....
Date

.....
Signature of Applicant.

10. Attestation of Applicant's signature :

I hereby certify that Mr./Mrs./Miss. who submits this application is known to me personally and that he/she placed his /her signature in my presence on and further the Applicant has paid the prescribed examination fee and pasted the receipt on the Application.

.....
Date

.....,
Signature of the Officer
attesting the signature.

Name in full of the officer attesting the signature :.....

Designation :.....

Address :.....

(To be confirmed by official stamp)

Certification of the Head of Department

(Only for the Applicants who are already in Public Service.)

I hereby recommend that Mr./Mrs./Miss serving in this has fulfilled educational qualifications required to apply for Court Typist (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service, that he/she could be released from the present post if selected for this post, that he/she is not more than 35 years of age by 13.06.2025, that he/she placed his/her signature in my presence on further the applicant has paid the prescribed examination fee and pasted the receipt on the application and that I submit his/her application herewith.

Date :-

Signature of the Head of Department :-
Official Stamp:-

06-96

JUDICIAL SERVICE COMMISSION

**Open Competitive Examination for the Recruitment of
Court Stenographer (English) Grade III of the Court Management Assistants' Service
in the Scheduled Public Officers' Service - 2025**

IN terms of provisions set out in the Scheduled Public Officers' Service Minute published in *Gazette Extraordinary* bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications for the Open Competitive Examination for recruitment of Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service – 2025.

It is hereby notified that this examination will be held in Colombo by the Secretary, Judicial Service Commission. The Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

02. **Conditions of Service :**

- 2.1 Court Stenographers recruited subject to the provisions of the Constitution and provisions of the Schedule Public Officers' Service Minute, will be subject to the Establishment Code, Financial Regulations, and Circulars, Regulations and directions that have been already issued and may be issued by the Commission from time to the time.

- 2.2 This appointment is subject to a probation period of three years. The Efficiency Bar Examination should be passed before 05 years from the recruitment to Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service as prescribed in the Service Minute.
- 2.3 The Secretary, Judicial Service Commission is vested with the power to cancel the appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and/or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, on the direction of the Judicial Service Commission.
- 2.4 The other official language proficiency should be acquired according to the secondary level relevant to Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service in accordance with Public Administration Circular 18/2020 and Judicial Service Commission Circular 456 issued there to within 03 years after joining the service.

03. As per Public Administration Circular No : 10/2025 dated 25.03.2025 the salary scale prescribed to Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service in the Scheduled Public Officers' Service is as follows:

Salary Code: MN 2-2025

Salary Scale (Monthly) : Rs.48, 470 /- 10 x 540 – 11 x 630 – 10 x 1010 – 10 x 1190 - Rs.82, 800

Applicants recruited to Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' will be placed in the initial salary scale of Rs. 48, 470 and salaries will be paid as per Schedule III of Public Administration Circular No : 10/2025 dated 25.03.2025

04. This post is permanent and pensionable.

Though it has been stated above that the post is pensionable, the Officers that are to be recruited to Grade III of the Court Stenographer (English) in future will be subjected to decisions taken by the Government and/or Judicial Service Commission in relation to the Pension Scheme applicable to them.

05. Qualifications:

Following qualifications shall have been completed to be recruited to Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service.

- (a) Be a citizen of Sri Lanka.
- (b) Should be not less than 18 years and not more than 35 years of age as at **13.06.2025**
- (c) Be a person of excellent moral character.
- (d) Should have fulfilled following educational qualifications:-

- (I) Shall have passed six (06) subjects including Mathematics with credit passes for four (04) subjects including English Language at the G.C.E. (Ordinary Level) Examination at one sitting;

and

- (II) Should have successfully followed and passed a Stenography and Typing Course at the National Youth Services Council, National Apprentice and Industrial Training Authority, Technical College or at a Government Registered Training Institution.

- (e) All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

N.B. – It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **13 June 2025** or prior to said date.

06. Scheme of examination :-

- (a) The examination consists of three (03) question papers

<i>Question Paper</i>	<i>Total Marks</i>	<i>Minimum marks required to pass</i>
01 Language Proficiency	100	40
02 Aptitude	100	40
03 Stenography and Typing (English)	100	*

(* Judicial Service Commission may determine the minimum marks required to pass the Subject ‘Stenography and Typing’ taking the number of vacancies into consideration.)

This Examination will be held in Sinhala and Tamil medium. An applicant may sit for the examination only in one medium as he/she desires.

Applicant should answer the question papers, “Language Proficiency” and “Aptitude” only in the medium he/she has applied to sit for the Examination.

Applicant should select the “Stenography and Typing” only in English medium. This paper is designed to test the aptitude and ability of the candidate to perform his official duties.

Syllabus of the Examination

	Name of the Question Paper	Syllabus
01	Language Proficiency (Sinhala/Tamil)	The question paper may consist of subject related questions designed to test the candidate’s ability of expression, comprehension, spellings, language and essay, drafting letters, making graphs and tables based on the given data, summarizing passages, expressing the idea of several given sentences in one sentence and use of simple grammar.
02	Aptitude (Sinhala/Tamil)	This paper may consist of subject related questions designed to test the candidate’s skill at numbers, power of critical reasoning and general intelligence.
03	Stenography and Typing (English)	Stenography (English) Taking down a passage dictated within 05 minutes at a minimum speed of 80 words per minute, and transcribing the notes at a speed of 08 words per minute. Typing (English) Typing a passage of 600 words at a speed of 30 words per minute.

Note : Illegible handwriting may be penalized.

These papers will consist of multiple choice questions, short questions, questions on structured essays, essays and /or practical question.

07. A number of applicants equal to the number of vacancies allocated for said examination may be appointed following descending order, beginning from the highest scorer of marks amongst the applicants who have passed all the subjects of the examination after an interview for verification of qualifications. However, the Judicial Service Commission may determine not to fill a certain number of vacancies.

Results of the Examination -

Results will be issued to the applicants by post by the Secretary, Judicial Service Commission.

08. Penalty for furnishing false information -

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

09. Examination fees –

The examination fee is Rs.400/= the receipt obtained by paying said amount to the credit of the account of ‘**Secretary, Judicial Service Commission**’ bearing No. **No: 297100199025039** at **People’s Bank, Dam Street Branch** should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photocopy of the receipt should be kept with the applicant for future use) The fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

10. Method of applying -

- (a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½” x 12” (A 4) and it should be completed in applicant’s own handwriting. Computerized /Typed applications can also be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form) It is the responsibility of the applicant to make sure that the application form prepared by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Duly completed applications should be sent by registered post to reach the address “Secretary, Judicial Service Commission Secretariat, Colombo 12” **on or before 18 July 2025.**

The words “**Open Competitive Examination for recruitment to Court Stenographer (English) Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2025**” should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after **18 July 2025** will be rejected.

- (c) Applicant’s signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at - Law , Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazette post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.
- (d) Applicants who are already in Public service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.
- (e) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

11. Admission to the examination –

Receipt of applications will not be notified. Admission cards will be issued to the applicants by post. If the admission card is not received, it should be brought to the notice of the Judicial Service Commission Secretariat. When informing, the name of the examination applied for, full name of the applicant, address and National Identity Card Number should be mentioned. In case of an applicant outside Colombo, a letter of request consisting of above mentioned details and a fax number for sending a copy of the admission should be faxed to the fax number 011 2 421 206 or 011 2 446 111 of Judicial Service Commission Secretariat. Further to that it would be advisable for the candidate to keep a copy of application form, copy of the receipt relevant to payment of examination fee and the postal article of posting of the application to substantiate any information when requested by the Judicial Service Commission Secretariat.

12. Identity of applicants –

Applicants will be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they offer. Any of the following documents will be accepted for this.

- a) National Identity Card issued by the Department of Registration of Persons
- b) A valid Passport
- c) A valid Driving License

13. Sitting for the examination.

- (a) The Secretary of the Judicial Service Commission will issue admission cards to all applicants who have sent applications which are complete in every respect. An applicant who does not present the admission card will not be permitted to sit for the examination.
- (b) Applicant should appear for the examination at the centre specified for him/her. All the applicants should get the signature placed in the admission card attested and present it to the head of the examination hall on the first day they sit for the examination. Applicants shall be bound by the rules and regulations imposed by the Secretary of the Judicial Service Commission for the purpose of conducting the examination. If an applicant violates these rules, he/she is liable for a punishment imposed by the Secretary of the Judicial Service Commission.

Note – Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the required qualifications to sit for the examination.

- 14. Any matter not provided for in these rules will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.
- 15. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.
- 16. **Applicants who have already sent applications for the “Open Competitive Examination for the recruitment of Court Stenographer (English) Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2022” based on Gazette notification No. 2269 dated 25.02.2022 do not require to forward applications for this examination and there is no observation in reapplying for the examination for the applicants who have not fulfilled the qualifications as at 25.02.2022 mentioned in the Gazette notification by which date qualifications should be fulfilled.**

By order of the Judicial Service Commission

H.S.SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo 12,
06th June, 2025.

Specimen Application Form

Open Competitive Examination for the Recruitment of Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2025

(For office use only.)

01. Medium :

Language medium of examination:

Sinhala - 1

Tamil - 2

☐

(Indicate the correct number in the cage)

02. Personal details :

2.1 Name with initials : Mr. /Mrs. /Miss.
(In English block Letters) eg . A.P.K.SIRIWARDANA ,

2.2 Name in full:
(In English block Letters)

2.3 Name in full :
(In Sinhala / Tamil)

2.4 Personal Address (In Sinhala/Tamil) :
.....

2.5 Residing district :

2.6 Address to which the admission card should be sent (In English block letters):
.....

2.7 National Identity Card number :

2.8 Date of birth :

Date:

Month:

Year:

2.9 Age as at 13.06.2025:

Years :

Months :

Days:

2.10 Gender : Male - 1 Female – 2 ☐
(Indicate relevant number in the cage)

2.11 Civil status : Married - 1 Unmarried – 2 ☐
(Indicate relevant number in the cage)

2.12 Contact number :

Permanent :Mobile :

Email:

03. Educational qualifications:

3.1 Particulars of G.C.E (O/L) Examination:

(Attach a certified photocopy of the G.C.E (O/L) result sheet)

- (1) Year and month of the examination :
(2) Index number :
(3) Results : :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

3.2 Particulars of G.C.E (A/L) Examination:

- (1) Year and month of the examination :
(2) Index number:
(3) Results:

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	
5.	

04. Stenography Course followed :

(Attach a certified photocopy of the certificate of the course passed)

05. Other qualifications:
.....

06. Have you ever been convicted for any offence by any Court?

(Indicate the mark (✓) in the relevant box)

Yes ☐ No ☐

(if yes, give particulars)

07. Particulars of the receipt obtained for the examination fee:

Branch to which the payment was made :

Number and date of the receipt :

Amount :

Affix the receipt firmly here
(It would be advisable to keep a photocopy with the applicant)

08. Applicant's certificate:

- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to bear any consequence that may cause as a result of incompleteness of sections and/ or provision of erroneous information. I also state that all sections herein have been correctly filled.
- (b) I am aware that if any particulars contained herein are found to be false, I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) Further to that, I hereby agree to abide by all the conditions imposed by the Secretary of the Judicial Service Commission for the purpose of holding this examination.
- (d) I shall not change any information mentioned herein subsequently.

.....
Date

.....,
Signature of applicant.

09. Attestation of applicants' signature :

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally and that he/she placed his /her signature in my presence on and further the applicant has paid the prescribed examination fee and pasted the receipt on the application.

.....
Date

.....,
Signature of the Officer
attesting the signature.

Name in full of the officer attesting the signature :

Designation :

Address :

(To be confirmed by official stamp)

Certification of the Head of Department (Only for the applicants who are already in Public Service.)

I hereby recommend that Mr./Mrs./Miss serving in this has fulfilled educational qualifications required to apply for Court Stenographer (English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service, that he/she could be released from the present post if selected for this post, that he/she is not more than 35 years of age by 13.06.2025, that he/she placed his/her signature in my presence on further the applicant has paid the prescribed examination fee and pasted the receipt on the application and that I submit his/her application herewith.

09th June 2025

Signature of the Head of Department :-
Official Stamp:-

PUBLIC SERVICE COMMISSION

Ministry of Public Administration, Provincial Councils and Local Government

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS WHICH HAVE FALLEN VACANT IN GRADE III OF SRI LANKA SCIENTIFIC SERVICE - 2025

APPLICATIONS are called from qualified Sri Lankan citizens for the Open Competitive Examination for recruitment to 95 posts in Grade III of Sri Lanka Scientific Service which remain vacant at ministries/ departments where approved posts exist in Sri Lanka Scientific Service.

The application for this purpose is published in the website www.doenets.lk of the Department of Examinations, Sri Lanka and the applications can strictly be submitted online. Accepting online applications will commence on Monday, **16th of June 2025** at and end on the **11th of July 2025 at 21:00 hours**. Applications submitted after that will be rejected.

01. The examination shall be held in Colombo in the month of September 2025 by the Commissioner General of Examinations subjected to the terms made by the Public Service Commission. The examination shall be held island wide only in the event of a special situation that may arise in the country. However, in the event that a sufficient number of candidates have not applied for a particular examination center, candidates who have expressed their preference for the said center will be directed to another examination center. Commissioner General of Examinations has the power to postpone or cancel this examination subjected to the terms of the Public Service Commission.

The “Appointing Authority” mentioned in this notification means the Public Service Commission.

02. Method of recruitment: On the results of a written examination and a general interview

Candidates who have passed the written examination and satisfied the relevant qualifications will be recruited considering the order of marks and preference. The number of candidates to be called for interview for recruitment to each post is determined by the Public Service Commission.

2.1 Indicating the preference:

An applicant can apply for several posts if he/ she has satisfied the qualifications required for recruitment to each post. The applicants should indicate their order of preference for each post when applying.

N.B: Candidates shall not be allowed to change the order of preference indicated in the application at a later occasion, when applying for more than one post. Requests claiming to obtain appointments to posts for which the applicant has not indicated his/ her preference will not be considered under no circumstance.

- 2.2 Written examination: This competitive examination will be conducted by the Commissioner General of Examinations.

<i>Question Paper</i>	<i>Duration</i>	<i>Maximum marks</i>	<i>Pass Marks</i>
1. Intelligence Test	01 hour	100	40
2. General Question Paper	03 hours	100	40

2.2.1 Syllabus :

<i>Name of the Question Paper</i>	<i>Syllabus</i>
1. Intelligence Test	This paper which is designed to test the candidate's ability of critical reasoning, general intelligence and ability of decision making shall consist of 50 questions of multiple choice.
2. General Question Paper	This is a question paper which aims at testing general knowledge and it shall be designed to test the understanding of the candidate on political, social, cultural and economic environment of Sri Lanka, matters which are currently important in national and international aspects and national and international scientific and technical development. The question paper consists of two parts. Part One consists of short questions. 25 marks. Part Two consists of semi structured questions. Five questions out of Eight should be answered. 75 marks.

2.3 General Interview: The interview is conducted strictly for verification of qualifications and no marks will be allocated.

Based on the results of the written examination, candidates who secure 40% or more marks for each question paper will be interviewed on the order of marks and candidates who verify their qualifications will be recruited strictly for the existing number of vacancies. The number of candidates that should be interviewed will be determined by the Public Service Commission and the qualifications of the candidates will be verified by a Board of Interview approved by the Public Service Commission.

2.4 Appointment to each post will be made based on the preference indicated in the application in respect of each post and on the order of aggregate of marks of the written examination. When filling vacancies in the order of merit, if, at any point, the number of candidates with equal marks exceeds the remaining number of vacancies, Public Service Commission may decide to make further selection from those candidates who have secured equal marks, if there is a current requirement to fill the vacancies. This selection process is composed of the following.

- I. A written test to assess the ability of the candidates
- II. A competency-based interview.

The written examination will be conducted by an institute approved by the Public Service Commission

The Board of Interview will be appointed by the Public Service Commission. Further details on the structure and content of this selection process are published in the following webpage of the official website of the Public Service Commission www.psc.gov.lk.

Home Page → Downloads → Procedures → Special Selection Procedure

2.5 The number of appointments to be made for each post and the effective date of the appointments will be determined by the Appointing Authority. Appointments will be made strictly based on the order of marks obtained and the preference indicated so as to fill the number of vacancies allocated for the relevant posts. The Appointing Authority has the power to fill or not fill all the vacancies in any post or to fill or not fill a certain number of vacancies.

03. Number of vacancies: 95

Further distribution of the number of vacant posts according to the ministries/departments to which those posts belong is given under Educational Qualifications in 6.2.2 of this notification.

04. General conditions of Recruitment:

- 4.1. The selected candidates will be appointed to Grade III of the said post subject to the general terms and conditions governing the appointments of the public service, provisions in the Scientific Service Minute published in the *Gazette Extraordinary* No: 1877/27 dated 28.08.2014, departmental orders as applicable, provisions of the Establishments Code and Financial Regulations of the Democratic Socialist Republic of Sri Lanka, Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022 (hereinafter referred to as Procedural Rules), approved recruitment procedures relevant to each post, the revisions that have already been made or could be made in future to the directions, conditions, orders, provisions, regulations and rules.
- 4.2. This post is permanent. It is pensionable. Applicant shall be subjected to a policy decision made in future by the Government with regard to the pension scheme. You should contribute to the Widows' and Orphans' Pensions Scheme/ Widowers' and Orphans' Pensions Scheme. You should make the contribution in the manner determined by the Government from time to time.
- 4.3. This appointment is subjected to a probation period of three years. The applicant should pass the first Efficiency Bar examination within three years from the date of recruitment to the service as mentioned in the Service Minute.
- 4.4. The applicant should acquire the proficiency in the prescribed official language / languages within three years from recruitment to the post as per the Public Administration Circular No. 18/2020.
- 4.5. An appointee is liable to serve in any part of the Island in which they are called upon to serve.
- 4.6. The Appointing Authority reserves the right to cancel the appointments of the applicants who fail to assume duties of the post offered to him/her and / or reject or avoid assuming duties of a post or in an area where he/she is appointed, on the due date.

05. Salary Structure and monthly Salary Scale: The monthly salary scale relevant to these posts as per Schedule II of Public Administration Circular 10/2025 dated 25.03.2025 is Rs. 82,150-10x 2400-8x 2940-17x 3900-195,970/- (SL-1-2025) and the said salary entitlement will be effective from 01.01.2027. Until then, salaries will be paid as per Schedule III of the above circular. In addition, these posts are entitled to the allowances paid to Public Officers by the Government from time to time.

06. Qualifications for Recruitment:

6.1 General Qualifications:

- i. Shall be a Citizen of Sri Lanka.
- ii. Shall be of an excellent character.
- iii. Shall have the physical and mental fitness to serve in any part of Sri Lanka and to perform the duties of the post.
- iv. Shall have completed all the qualifications required for recruitment in each and every way, on or before the date on which the Notice of Calling Applications is published in the *Gazette* Notification.
- v. Shall not be a person who is ordain in any religious order.

6.2 Educational/ Professional Qualifications and age limit:

- 6.2.1 Age limit: Shall be not less than twenty two (22) years and not more than thirty five (35) years of age as at the date on which the Notice of Calling Applications is published in the *Gazette* Notification. Accordingly, the candidates whose birthday falls on or before 13.06.2003 or on or after 13.06.1990 shall strictly be eligible to apply for this.

6.2.2 Educational Qualifications:

<i>Serial No.</i>	<i>Ministry/ Department</i>	<i>Post</i>	<i>Number of Vacancies</i>	<i>Educational Qualifications</i>
01	Department of National Botanical Gardens	Assistant Director	05	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Agriculture or Botany or Plant Science or Plant Biotechnology or Agricultural Technology and Management or Agricultural Sciences and Management or Agribusiness Management or Agricultural Resource Management and Technology with a class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Agriculture or Plant Science or Plant Biotechnology or Agricultural Technology and Management or Agricultural Sciences and Management or Agribusiness Management or Agricultural Resource Management and Technology and a Post Graduate Degree relevant to one of the fields of Environmental Science or Forestry or Plant Diversity or Biodiversity and Conservation or Horticulture or Landscaping or Plant Biotechnology or Agriculture or Plant Protection from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Botany or Biology or Agriculture or Plant Science or Plant Biotechnology or Agricultural Technology and Management or Agricultural Sciences and Management or Agribusiness Management or Agricultural Resource Management and Technology as a subject and a Post Graduate Degree relevant to one of the fields of Environmental Science or Forestry or Plant Diversity or Biodiversity and Conservation or Horticulture or Landscaping or Plant Biotechnology or Agriculture or Plant Protection from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
02	Department of National Zoological Gardens	Assistant Director	02	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Zoology or Biology or Applied Biology or Applied Zoology or Animal Husbandry or Aquatic Resource Management or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management with a class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Zoology or Biology or Applied Biology or Applied Zoology or Animal Husbandry or Aquatic Resource Management or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management and a Post Graduate Degree relevant to one of the fields of Zoology or Biology or Applied Biology or Applied Zoology or Animal Husbandry or Aquatic Resource Management or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Zoology or Biology or Applied Biology or Applied Zoology or Animal Husbandry or Aquatic Resource Management or Animal Science and Fisheries as a subject and a Post Graduate Degree relevant to one of the fields of Zoology or Biology or Applied Biology or Applied Zoology or Animal Husbandry or Aquatic Resource Management or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
03	Department of Measurement Units, Standards and Services	Assistant Director of Measurement Units, Standards and Services	06	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Physics or Computational Physics or Engineering Physics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
04	Department of Meteorology	Meteorologist	06	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Physics or Mathematics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree including Physics or Mathematics as a subject with a Second Class or above from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a Bsc. General Degree including Physics or Mathematics as a subject and a Post Graduate Degree relevant to one of the fields of Physics or Mathematics or Computer Science from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
05	Department of Forest Conservation	Assistant Conservator of Forests (Forest Management)	05	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Plant Sciences or Plant Biotechnology or Plant Biology or Applied Botany or Applied Biology or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management or Environmental Science and Natural Resource Management or Environmental Management and Forestry with a class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Plant Sciences or Plant Biotechnology or Plant Biology or Applied Botany or Applied Biology or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management or</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
06		Assistant Conservator of Forests(Research)	01	<p>Environmental Science and Natural Resource Management or Environmental Management and Forestry and a Post Graduate Degree relevant to one of the fields of Botany or Plant Sciences or Plant Biotechnology or Plant Biology or Applied Botany or Applied Biology or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management or Environmental Science and Natural Resource Management or Environmental Management and Forestry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Botany or Plant Sciences or Plant Biotechnology or Plant Biology or Applied Botany or Applied Biology or Environmental Science and Natural Resource Management or Environmental Management and Forestry as a subject and a Post Graduate Degree relevant to one of the fields of Botany or Plant Sciences or Plant Biotechnology or Plant Biology or Applied Botany or Applied Biology or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management or Environmental Science and Natural Resource Management or Environmental Management and Forestry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
07		Assistant Conservator of Forest (Education)	02	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Chemistry as a subject and a Post Graduate Degree relevant to one of the fields of Food Science and Technology or Food Production and Technology Management or Food Science and Production or Analytical Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
08	Ministry of Health and Mass Media	Chemist	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Chemistry as a subject and a Post Graduate Degree relevant to one of the fields of Food Science and Technology or Food Production and Technology Management or Food Science and Production or Analytical Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
09		Entomologist	06	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Zoology or Applied Zoology or Biology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Zoology as a subject and a Post Graduate Degree relevant to one of the fields of Zoology or Entomology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
10		Scientific Officer	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry or Biochemistry or Biochemistry and Molecular Biology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Chemistry or Biochemistry or Biochemistry and Molecular Biology as a subject and a Post Graduate Degree relevant to one of the fields of Chemistry or Biochemistry or Biochemistry and Molecular Biology with a from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
11		Physicist	01	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Physics or Engineering Physics or Computational Physics or Mathematical Physics or Applied Physics with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
12		Biochemist	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry or Biochemistry and Molecular Biology or Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
				(b) Shall have obtained a BSc. General Degree with a Class including Chemistry or Biochemistry or Biochemistry and Molecular Biology as a subject and a Post Graduate Degree relevant to one of the fields of Analytical Chemistry or Biochemistry or Clinical Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
13		Research Officer (Vaccines and Products)	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Immunology and Microbiology or Botany or Plant Science or Plant Biotechnology or Immunology and Integrative Molecular Biology or Molecular Biology and Biotechnology or Zoology or Molecular Biology and Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Immunology or Microbiology and Botany or Plant Science or Plant Biotechnology or Immunology and Integrative Molecular Biology or Molecular Biology and Biotechnology or Zoology as a subject and a Post Graduate Degree relevant to one of the fields of Immunology and Microbiology or Botany or Plant Science or Plant Biotechnology or Immunology and Integrative Molecular Biology or Molecular Biology and Biotechnology or Zoology or Molecular Biology and Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
14		Research Officer (Biochemistry)	02	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Biochemistry or Chemistry or Biochemistry and Molecular Biology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Biochemistry or Chemistry or Biochemistry and Molecular Biology as a subject and a Post Graduate Degree relevant to one of the fields of Chemistry or Biochemistry and Molecular Biology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
15		Research Officer (Molecular Biology)	04	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Molecular Biology and Biochemistry or Molecular Biology and Biotechnology or Microbiology or Botany or Plant Science or Plant Biotechnology or Bioinformatics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Molecular Biology or Chemistry or Biotechnology or Biochemistry or Microbiology or Botany or Plant Science or Plant Biotechnology or Bioinformatics as a subject and a Post Graduate Degree relevant to one of the fields of Molecular Biology or Chemistry or Biotechnology or Biochemistry or Microbiology or Botany or Plant Science or Plant Biotechnology or Bioinformatics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
16		Research Officer (Bacteriology & Virology)	02	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Microbiology or Botany or Plant Science or Plant Biotechnology or Molecular Biology or Molecular Biology and Biotechnology or Molecular Biology and Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree with a Class including Microbiology or Botany or Plant Science or Plant Biotechnology or Molecular Biology or Molecular Biology and Biotechnology or Molecular Biology and Biochemistry as a subject and a Post Graduate Degree relevant to one of the fields of Microbiology or Botany or Plant Science or Plant Biotechnology or Molecular Biology or Molecular Biology and Biotechnology or Molecular Biology and Biochemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
17	Department of Government Analyst	Assistant Government Analyst	16	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
18		Assistant Government Examiner of Questioned Documents	04	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry or Physics with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree including Chemistry or Physics as a subject with a Post Graduate Degree relevant to one of the fields of Chemistry or Physics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have passed the G.C.E. (A/L) examination in Biological or Physical Science stream and have obtained a Special Four Years (04) Degree with a Class in Computer Science or Information Technology;</p> <p style="text-align: center;"><i>or</i></p> <p>(d) Shall have passed the G.C.E. (A/L) examination in Biological or Physical Science stream and have obtained a General Degree including Computer Science or Information Technology as a subject and a Post Graduate Degree relevant to one of the fields of Computer Science or Information Technology.</p>
19	Department of Labour	Research Officer	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry and a Post Graduate Degree relevant to one of the fields of Industrial Chemistry or Occupational Hygiene or Environmental Science or Toxicology or Polymer Science and Industrial Chemistry or Industrial and Environmental Chemistry</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
				<p>or Industrial Analytical Chemistry or Industrial Organic Chemistry or Occupational Health and Safety or Polymer Science and Technology or Analytical Chemistry or Applied Industrial Organic Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Chemistry as a subject and a Post Graduate Degree relevant to one of the fields of Industrial Chemistry or Occupational Hygiene or Environmental Science or Toxicology or Polymer Science and Industrial Chemistry or Industrial and Environmental Chemistry or Industrial Analytical Chemistry or Industrial Organic Chemistry or Occupational Health and Safety or Polymer Science and Technology or Analytical Chemistry or Applied Industrial Organic Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
20	Department of Export Agriculture	Assistant Director (Development)	02	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology with a class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology and a Post Graduate Degree relevant to one of the fields of Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology or Biometry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
				<p><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology as a subject and a Post Graduate Degree relevant to one of the fields of Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology or Biometry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
21	Department of Export Agriculture	Assistant Director (Research)	09	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology with a class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution;</p> <p><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Science and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology and a Post Graduate Degree relevant to one of the fields of Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology or Biometry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
				<p>or</p> <p>(c) Shall have obtained a BSc. General Degree including Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology as a subject and a Post Graduate Degree relevant to one of the fields of Botany or Biology or Plant Science or Plant Biology or Plant Biotechnology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Export Agriculture or Agribusiness Management or Agricultural Resource Management and Technology or Biometry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
22	Department of National Museums	Assistant Director (Ethnology)	01	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree or higher degree in Archeology or History with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
23		Assistant Director (Anthropology)	01	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree or higher degree in Anthropology or Sociology with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
24		Assistant Director (Entomology)	01	Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Zoology or Applied Zoology or Biology or Environmental Sciences or Applied Sciences or Environmental Science and Natural Resource Management or Environmental Conservation and Management or Molecular Biology and Biotechnology or Applied Biology with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
25	Department of Wildlife Conservation	Assistant Director	05	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Zoology or Plant Biotechnology or Plant biology or Plant Science or Biology or Applied Biology or Environmental Sciences or Natural Resource Management or Forestry or Environmental Conservation and Management or Forestry and Environmental Management or Molecular Biology and Biotechnology or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p>or</p> <p>(b) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Botany or Zoology or Plant Biotechnology or Plant biology or Plant Science or Biology or Applied Biology or Environmental Sciences or Agriculture or Natural Resource Management or Forestry or Environmental Conservation and Management or Forestry and Environmental Management or Molecular Biology and Biotechnology or Animal Science and Fisheries or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management and a Post Graduate Degree relevant to one of the fields of Wildlife Conservation or Wildlife Management or Forestry or Environmental Sciences or Botany or Zoology or Plant Biotechnology or Plant Biology or Plant Sciences or Biology or Applied Biology or Natural Resource Management or Environmental Conservation and Management or Forestry and Environmental Management or Molecular Biology and Biotechnology or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p>or</p> <p>(c) Shall have obtained a BSc. General Degree including Botany or Zoology or Plant Biotechnology or Plant biology or Plant Science or Biology or Applied Biology or Environmental Sciences or Natural Resource Management or Forestry or Environmental Conservation and Management or Forestry and Environmental Management or Molecular Biology and Biotechnology or Animal Science and Fisheries as a subject and a Post Graduate Degree relevant to one of the fields of Wildlife Conservation or Wildlife Management or Forestry or Environmental Sciences or Botany or Zoology or Plant Biotechnology or Plant Biology or Plant Sciences or Biology or Applied Biology or Natural Resource Management or Environmental Conservation and Management or Forestry and Environmental Management or Molecular Biology and Biotechnology or Animal Science and Fisheries or Agriculture or Agricultural Technology and Management or Agricultural Resource Management and Technology or Agricultural Sciences and Management from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

<i>Serial No.</i>	<i>Ministry/ Department</i>	<i>Post</i>	<i>Number of Vacancies</i>	<i>Educational Qualifications</i>
26	Department of Textile Industry	Textile Technologist	01	<p>(a) Shall have obtained an Engineering Special Four Years (04) Degree in Textile Technology with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a B. Design Special Four Years (04) Degree in Fashion Design with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have gained experience of three years in a post at Executive level in the field with a BSc. Special Four Years (04) Degree in Physics with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(d) Shall have obtained a Post Graduate Degree relevant to one of the fields of Textile Technology or Designing or Industry Management with a BSc. General Degree or Special Degree in Physics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
27	Department of National Community Water Supply	Geologist	01	<p>(a) Shall have obtained a BSc. Special Four Years (04) Degree in Geology a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree in Geology and a Post Graduate Degree relevant to the said field from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
28	Department of Animal Production and Health	Chemist	01	<p>(a) Shall have obtained a BSc. Special Four Years (04) Degree in Chemistry with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(b) Shall have obtained a BSc. Degree in Chemistry and a Post Graduate Degree from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(c) Shall have obtained a Bsc. General Degree including Chemistry as a subject or Bsc. Special Four Years (04) Degree in Chemistry and a Post Graduate Degree from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
29	Department of Indigenous Medicine	Scientific Officer (Agri)	01	<p>(a) Shall have obtained a BSc. Degree in Agricultural Sciences with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(b) Shall have obtained a Bsc. Degree including Agricultural Sciences as a subject and a Post Graduate Degree relevant to the field from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(c) Shall have obtained a Bsc. General Degree including Botany or Forestry as a subject and a Post Graduate Degree relevant to the field from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
30		Scientific Officer (Chemical)	01	<p>(a) Shall have obtained a BSc. Special Four Years (04) Degree in Chemistry with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p>

<i>Serial No.</i>	<i>Ministry/ Department</i>	<i>Post</i>	<i>Number of Vacancies</i>	<i>Educational Qualifications</i>
				<p>(b) Shall have obtained a BSc. General Degree including Chemistry as a subject with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Chemistry as a subject and a Post Graduate Degree relevant to the field from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
31		Scientific Officer (Drug Modification)	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Pharmacy or Chemistry with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(b) Shall have obtained a BSc. Special/Honours Four Years (04) Degree in Pharmacy or Chemistry and a Post Graduate Degree from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Chemistry as a subject and a Post Graduate Degree relevant to the field from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>
32	Department of Irrigation	Assistant Soil Chemist	01	<p>(a) Shall have obtained a BSc. Special/ Honours Four Years (04) Degree in Chemistry or Applied Chemistry or Chemical Technology or Agriculture or Agricultural Technology and Management or Agricultural Sciences and Management or Agribusiness Management or Agricultural Resource Management and Technology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p><i>or</i></p>

Serial No.	Ministry/ Department	Post	Number of Vacancies	Educational Qualifications
				(b) Shall have obtained a BSc. General Degree including Chemistry as a subject and a Post Graduate Degree relevant to one of the fields of Analytical Chemistry or Agricultural Engineering or Soil Science or Agricultural Technology and Management or Agribusiness Management or Agricultural Resource Management and Technology from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.
33	Ministry of Science and Technology	Assistant Director	02	<p>(a) Shall have obtained a BSc. Special Four Years (04) Degree in Chemistry or Physics or Biology or Zoology or Biological Science with a Class from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) Shall have obtained a BSc. General Degree including Chemistry as a subject and a Post Graduate Degree in Chemistry from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p> <p style="text-align: center;"><i>or</i></p> <p>(c) Shall have obtained a BSc. General Degree including Physics as a subject and a Post Graduate Degree in Physics from a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree awarding institution.</p>

7. Examination Conditions:

7.1 Examination shall be conducted strictly in Sinhala, Tamil and English mediums. Candidates can sit the examination in any one of these languages of their choice. Candidates should answer all question papers relevant to all the posts they apply for and select only one medium of language for all the papers. Candidates will not be allowed to change the medium of examination produced by them in the application form.

7.2 Online applications should be perfected in English medium only. The candidates will be notified that the soft copy submitted online is accepted/not accepted as a valid application by the department through SMS sent to the mobile number used to access the system or by an email sent to the e-mail address. Download the common instructions sheet prepared for applying for the examination before perfecting the online application. Strictly follow these instructions when perfecting the application. A printed copy of the application submitted online should be obtained and kept with the applicant after getting his/ her signature attested and the applicants in the Public Service/ Provincial Public Service/ serving at State Corporations should get the certification of the Head of the Institution as required. The certified printed copy should be submitted at the interview. Requests made at later occasions to obtain a printed copy of the application shall not be considered.

7.3 Fee for this examination is Rs. 1200/=. Payment of examination fees should be made strictly using the following methods provided by the online system.

- i. Through any Bank Credit Card
- ii. Any Bank Debit Card with the facility of internet transaction
- iii. Online Banking method of bank of Ceylon
- iv. Any Branch of the bank of Ceylon

Note: The instructions on payment through the above methods are published under the technical instructions related to the examination in the website www.doenets.lk. The receipt of payment shall be acknowledged through SMS or e-mail. The due examination fee should be paid and applications of the candidates, who have made payments more or less than the prescribed examination fee, shall be rejected. Department of Examinations shall not bear responsibility on the errors that occur when paying the examination fees through the above methods. Under no circumstances the examination fee shall be refunded or allowed to be transferred in favor of another.

7.4 The signature of the applicant in the printed copy of the application kept with the applicant and the admission card should have been attested. An applicant who is in Public Service/ Provincial Public Service/ serving at State Cooperations should get his/ her signature attested by the Head of the Institution or by any other officer authorized by him and other applicants should get their signature attested by a Head of a Government School/ Retired Officer, Grama Niladhari of the relevant division, Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the three armed forces, a permanent officer in the Staff Grade of the Public Service or Provincial Public Service or Chief Incumbent of a temple or a person holding a responsible status in other religious place and in charge thereof.

7.5 The Commissioner General of Examinations shall issue admission cards to the applicants, who are within the age limit prescribed in the notification and have paid the prescribed examination fees and submitted the duly completed applications online on or before the closing date of applications, on the presumption that only those who have the qualifications mentioned in the examination notice have applied. Immediately after the issuance of admission cards to the candidates, a notice thereon will be published in the official website of the Department of Examinations and the applicant will be notified on the same through SMS. If the admission card is not received, steps shall be taken to notify the Institutional Examination Organization Branch of the Department of Examinations in the manner specified in the advertisement. The name of the examination, full name and address of the applicant should be clearly mentioned when making an inquiry in the said manner. It would be more effective to send a letter of request to the fax number mentioned in the notification furnishing a fax number to which a copy of the admission card can be obtained without delay in case of applicants outside Colombo. It would be advisable to keep the following in hand to prove any matter inquired by the Department of Examinations: i.e. A printed copy of the application and the receipt obtained by paying the examination fee kept at your possession.

Note: No candidate is allowed to enter the examination hall without the admission card. Only an admission card in which the signature of the candidate is attested should be presented to the supervisor on the date of commencement of the examination. The issuance of an admission card to a candidate shall not be treated as an acceptance that he/ she has fulfilled the qualifications to sit for the examination or for a post.

7.6 Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and issuing the results. He or she shall be liable to be subjected to a punishment imposed by the Commissioner General of Examinations in case of violation of these rule and regulations

7.7 Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, any of the following documents shall be accepted:-

- i. National Identity Card
- ii. Valid Passport
- iii. Valid Sri Lankan Driving License

Candidates should enter the examination hall without covering their face so that their identity can be confirmed and without covering their ears to be able to verify that they are not wearing electronic communication devices. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain in the examination hall from the moment of entering and leaving the examination hall without covering the face and ears.

08. Penalty for furnishing false Information:

If a candidate is found to be ineligible, his/ her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is revealed after the appointment that any false information has been furnished by a candidate with his/ her knowledge or if he/ she has willfully suppressed an important fact, his/ her appointment will be canceled and all sums of money already paid to him/ her under this appointment as salaries and allowances by the Government/ Provincial Council will be recovered.

09. Medium of examination:

- i. Examination shall be conducted in Sinhala, Tamil and English mediums.
- ii. The medium in which the candidate sit for the examination will be treated as the medium of appointment.
- iii. Candidates should answer all question papers in one medium of language.
- iv. Candidates will not be allowed to change the medium of examination mentioned in the application.

10. The Appointing Authority reserves the right to make decisions on the matters not provided for in this notice.

11. In case of any inconsistency among Sinhala, Tamil and English texts, the Sinhala text shall prevail.

On the order of Public Service Commission,

09th June 2025

S. ALOKABANDARA,
Secretary,
Ministry of Public Administration, Provincial Councils and
Local Government.

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