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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,474 – 2026 ජනවාරි මස 30 වැනි සිකරාදා – 2026.01.30

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PART I : SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 20th February 2026, should reach Government Press on or before 12.00 noon on 06th February, 2026.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA (Acting),
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2026.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A, Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the ,New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Faliure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommended a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968..

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages/ Additional Marriages (Kandyan/General) Sinhala Medium

ANURADHAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof:

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

07. Applicant should have the ability to establish the Office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
08. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.

10. Duly filled applications should be forwarded on or before 02nd March, 2026, by registered post to the address given in the Schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla,
On this 30th day of December, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Kekirawa	Post of Births and Deaths Registrar of Kalagam Korale South Division and Post of Marriages (Kandyan/ General) Registrar of Kalagam Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura

01-375

REGISTRAR GENERAL'S DEPARTMENT

**Post of Registrar of Births, Deaths and Marriages/ Additional Marriages (Kandyan/General)
Sinhala Medium**

PUTTALAM DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
08. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.
09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General’s Department.
10. Duly filled applications should be forwarded on or before 02nd March, 2026, by registered post to the address given in the Schedule.

S. JALATHEEPAN,
 Registrar General.

Registrar General’s Department,
 No. 234/A3, Denzil Kobbekaduwa Mawatha,
 Koswatta, Battaramulla,
 On this 30th day of December, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Nattandiya	Post of Births and Deaths Registrar of Nattandiya Division and Post of Marriages (General) Registrar of South Pitigala Korale Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.

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REGISTRAR GENERAL’S DEPARTMENT

Post of Registrar of Muslim Marriages – (Sinhala)

ANURADHAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and only Muslim Males can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)

04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on a yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.
06. Applicant should have passed minimum of 06 subjects including Sinhala/ Tamil (relevant language for the Post) with 02 Credit passes in not more than Two (02) sittings in GCE(O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. - In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.

07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
08. Additional details such as village name list/ Grama Niladhari Divisions of the relevant Division of Muslim Marriage, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
09. Relevant application and the said "Annex-01" inclusive of village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
10. Duly filled applications should be forwarded on or before 02 March, 2026 by registered post to the address given in the schedule.

S. JALATHEEPAN,
 Registrar General.

Registrar General's Department,
 No. 234/A3, Denzil Kobbekaduwa Mawatha,
 Battaramulla,
 On this 31st day of December, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Thalawa	Post of Muslim Marriages Registrar of Katiyawa Area of Nuwaragam Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.
Anuradhapura	Horawpathana	Post of Muslim Marriages Registrar of Kapugollewa Area of Hurulu Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Mihinthale	Post of Muslim Marriages Registrar of Kayipitiyawa Area of Nuwaragam Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.
Anuradhapura	Rambewa	Post of Muslim Marriages Registrar of Nuwaragam Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.
Anuradhapura	Kahatagasdigiliya	Post of Muslim Marriages Registrar of Nelugollaka Area of Hurulu Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.

01-377

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages (Kandy/General) Sinhala Medium

BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof:

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicant for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
08. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General’s Department.
10. Duly filled applications should be forwarded on or before 03.03.2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General’s Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 08th day of January, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Uvaparanagama	Post of Births and Deaths Registrar of Medapalatha Division and Post of Marriages (Kandyan/ General) Registrar of Udukinda Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla

01-378

REGISTRAR GENERAL’S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages (Kandyan/General) Sinhala Medium

MONARAGALA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)

04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.

05. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.

06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.

08. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.

09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General’s Department.

10. Duly filled applications should be forwarded on or before 03.03.2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
 Registrar General.

Registrar General's Department,
 No. 234/A3, Denzil Kobbekaduwa Mawatha,
 Koswatta, Battaramulla,
 On this 08th day of January, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Monaragala	Medagama	Post of Births and Deaths Registrar of Bakinigahawela Division and Post of Marriages (Kandyan / General) Registrar of Medagama Division	District Secretary/ Additional Registrar General, District Secretariat, Monaragala.
Monaragala	Bibile	Post of Births and Deaths Registrar of Bibile Division and Post of Marriages (Kandyan/ General) Registrar of Bibile Division	District Secretary/ Additional Registrar General, District Secretariat, Monaragala.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births and Deaths - Sinhala Medium

BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.
N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
06. Applicant should have the ability to establish the office in a centrally located building that ensure respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to establish his/her office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births and Deaths, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before 03.03.2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla,
On this 08th day of January, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Welimada	Post of Births & Deaths Registrar of Guruthalawa Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Welimada	Post of Births & Deaths Registrar of Silmiyapura Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Bandarawela	Post of Births & Deaths Registrar of Bandarawela Town Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.

01-380

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages - Tamil Medium

BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years).
04. Applicant for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populace within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional

Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.

08. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before 03.03.2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla,
On this 16th day of January, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Meegahakivula	Post of Births & Deaths Registrar of Meegahakivula Division and Marriages Meegahakivula Division (General) (Tamil Medium)	District Secretary/ Additional Registrar General, District Secretariat, Badulla.

01-381

SRI LANKA POLICE

Post of Reserve Assistant Superintendent of Police/ Woman Assistant Superintendent of Police (Telecommunication Engineer And Electronic Engineer)

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Reserve Assistant Superintendent of Police/ Woman Assistant Superintendent of Police (Telecommunication Engineer and Electronic Engineer) of Sri Lanka Police.

02. Applications duly prepared according to the specimen application form given below should be forwarded to the address, Director/ Recruitment, Police Recruitment Division, No. 375, First Floor, Sri Sambuddhathva Jayanthi Mawatha, Colombo 06. The post you are applying for should be mentioned on the top-left corner

of the envelope in which your application is enclosed and it should be forwarded by registered post to reach the above address on or before **27.02.2026** Late applications will not be entertained and applications will not be issued by Sri Lanka Police.

03. Should there be any adverse situation arising from delaying the application until submission, it shall be borne by the applicant.
04. In case of any discrepancy or inconsistency between the Sinhala, Tamil, and English languages of this notification, the notification in Sinhala medium shall prevail.

05. Salary Scale - (Monthly)

Rs. 82,150 - 10 x 2,400 - 8 x 2,940 - 17 x 3,900 -
Rs. 195,970.00

This salary scale is calculated as per the Salary Code of SL-1-2025 of the Public Administration Circular No. 10/2025.

Further, these officers are entitled to the allowances granted under the CTRM 260 and RTM 385 dated 15.12.2022. In addition to the salary scale mentioned above they will be entitled to the following allowances on a monthly basis.

(a) Cost of living Allowance	Rs. 17,800.00
(b) Uniform Cleaning Allowance	Rs. 250.00
(c) Arduous Allowance	Rs. 2,000.00
(d) Special Allowance as per P. A. C. 18/2015	Rs. 3,000.00
(e) Food and Lodging Allowance	Rs. 34,800.00
(f) Special Allowance	22% from the Salary with Rs. 1,250.00 as per P. A. C. 07/2015

In addition to these allowances, the following will also be provided.

- (i). Transport facility
- (ii). Medical welfare facilities for officers
- (iii). Uniforms

06. Basic Qualifications Required

6:1 Age Limit

The applicant must be aged between 25 - 45 years at the time of the closing date of the application as per the *Gazette* notification.

6:2 Educational Qualifications :

Post of Telecommunication Engineer

- (i). Should have four-year full-time Degree in Telecommunication Engineering or Electronic Engineering from a University recognized by the University Grant Commission and the Institution of Engineers Sri Lanka
- (ii). Having a qualification equivalent to the degree mentioned in the above (i)

which is recognized by the University Grant Commission and the Institution of Engineers Sri Lanka and possessing the valid certificate of the recognition.

Post of Electronic Engineer

- (i). Should have four-year full-time Degree in Electronic Engineering from a University recognized by the University Grant Commission and the Institution of Engineers Sri Lanka
- (ii). Having a qualification equivalent to the degree mentioned in the above (i) which is recognized by the University Grant Commission and the Institution of Engineers Sri Lanka and possessing the valid certificate of the recognition.

6.3 Professional Qualifications

Should have the active member in the Institution of Engineers Sri Lanka (Associated Membership) or have the full Membership (Corporate Membership).

6.4 Professional Experience

Should have service experience for a period not less than 03 years in the relevant field after obtained the degree.

6:5 Physical Requirements

- (i). All the applicants should be physically and mentally fit to discharge the duties of the post and to work anywhere within Sri Lanka.
- (ii). Male: Height should not be less than 05 feet and 06 inches. Chest should not be less than 32 inches (during expiration)
- (iii). Female: Height should be 05 feet and 04 inches.

6:6 Vision Requirements

Vision with or without wearing spectacles or contact lenses should not be between less 6/6 and 6/12. Colour vision should be normal.

6:7 Other Qualifications

- (i). Should be a citizen of Sri Lanka;
- (ii). Applicants should have maintained an excellent character which is expected by the Sri Lanka Police

- (iii). Married or Unmarried is eligible
- (iv). Should be prepared to work anywhere in the Island
- (v). Should not have undergone body modifications (Eg:- tattoos)

Qualifications mentioned in 6.1 and 6.7, which are necessary for recruitment for the post, are expected to have been fully acquired by the date mentioned in the notice inviting applications/ *Gazette* Notification.

07. Structured Interview

Main Headings under which marks are given	Maximum Marks	Cut-Off Marks for Selection
01. Additional Educational Qualifications	30	Not applicable
02. Service Experience	30	
03. Additional Language proficiency Computer literacy	20	
04. Leadership/ Community services	10	
05. Evaluation of the interview board	10	
Total	100	

7.1 Authority who appoints the Structured Interview Board: Appointing Authority or an Officer authorized by the Appointing Authority.

Main headings under which marks are given and the maximum mark granted at the Structured Interview are mentioned above.

7.2 Recruitment shall be made as per the priority list prepared based on the marks obtained from the structured interview.

7.3 Participating in the interview should not be deemed as a fulfillment of qualifications to be appointed to the post.

08. Background Check

8.1 A background check will be conducted to look into any adverse reports on the applicants who are qualified to be recruited.

8.2 With the intention of getting the applicant's character exposed, background checks will also be carried out on the applicant, on his/ her next of kin and on his/ her close companions, and applicants with negative background check reports will not be recruited.

Note:- The close relatives of the applicants should not possess any criminal reports. The term 'close relatives' denotes mother, father, guardian, siblings of the applicants and if the siblings are married, their spouses are also considered as close relatives.

8.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after the recruitment, that false information had been provided, the appointment will be cancelled or the service will be terminated at any time.

09. Medical Test

The applicants who have been selected for the medical test should pass the medical test conducted by the Medical Board headed by the Chief Medical Officer of Police Hospital. During this test, the applicants will be subjected to a medical test to check whether they are physically and mentally fit to perform police duties. Reports of the medical test will be presented by the Chief Medical Officer under Health 169 form. Applicants, who get disqualified from the medical test, may not submit appeals.

10. Training

Based on the vacancies available, only the applicants who pass the background test and medical test will be called for training on a date specified by the Inspector General of Police, based on the aggregate of the marks obtained by each applicant. The training will be provided at Sri Lanka Police College.

11. Service Conditions

11.1 Should abide by the provisions of Establishments Code, Financial Regulations, Circulars of National Police Commission, Circulars of Public Service Commission, Public Administration Circulars, Treasury Circulars, Sri Lanka Police Orders, provisions of Sri Lanka Police Handbooks and Police Code of Instructions.

11.2 All appointments shall be subjected to the provisions of Establishment Code and the conditions of the Procedural Rules of Public Service Commission published in the *Gazette Extra Ordinary* bearing No. 2310/29 dated 14. 12. 2022.

12 Applicants should send the copies of the following documents attached to their applications. (Original documents should not be submitted.)

- (a) Birth Certificate
- (b) Recently obtained two character certificates (from non-related persons)
- (c) Certificates to verify educational qualifications
- (d) Certificates to verify professional qualifications
- (e) Certificate for Experience of Service
- (f) Certificate to verify leadership
- (g) Certificates obtained for Sports with special records or certificates obtained for extracurricular activities
- (h) National Identity Card

13 Applicants who are already in the public service should forward their applications through the relevant Heads of Department. Those applications should accompany a certification to the fact that the applicant can be released if selected.

14 Applications should be completed on 11" x 8" papers and should be sent along with the relevant copies of the certificates to the address mentioned in the 'paragraph 02'. Under any circumstances, the application should not be handed over personally to any officer.

15 Applications that do not conform to the requirements of this notification will be rejected. Replies will not be sent to such applicants in that regard.

Note:- *Travelling or any other expenses will not be paid to the applicants who are called for interviews and examinations.*

PRIYANTHA WEERASOORIYA,
 Inspector General of Police.

Police Headquarters,
 Colombo 02,
 10th January, 2026.

SRI LANKA POLICE

Post Of Reserve Assistant Superintendent Of Police/ Woman Assistant Superintendent Of Police (Telecommunication Engineer And Electronic Engineer)

SPECIMEN APPLICATION FORM

1. (I) (a) Name in full
 (Clear block letters) As mentioned in the Birth Certificate
- (b) Name (with initials)
2. National Identity Card Number
 (A copy of National Identity Card should be attached)

3. (a) Present Address
(b) Permanent Address
(c) Relevant Police area of permanent address
(d) Telephone Number :- Mobile:
Residence:

4. (a) Race:
(b) Whether you are a Sri Lankan citizen by birth or registration
(If by registration attach a copy of that certificate) Date of Birth

5. Date of Birth
(Copy of the National Identity card should be attached)
Age – (As at closing date stated in the *Gazette* notification)
Years Months Days

6. Civil Status - Married/ Unmarried/ Widow/ Widower
Spouse's Occupation:
Spouse's Place of Occupation:

7. Height: Feet Inches Chest (Male)-Inches

8. Educational Qualifications
(Should mention the examinations passed and the copies of the relevant certificates should be attached.)

9. Professional Qualifications:
(Copies of the certificates should be attached)

10. Post graduate:
(Copies of the certificates should be attached)

11. Present Employment:
(i) Post held at present
(ii) Grade of the present post
(iii) Present working place

I hereby certify that the above particulars furnished by me are true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false or incorrect, my appointment shall stand cancelled and service be terminated at any time, despite being appointed to the service.

Date :-
Signature of Applicant.

12. Certification of the Head of the Institution (Only if relevant):

I, hereby declare that Mr./ Ms.....forwarding this application is serving in the Department/ Corporation/ Board of and that he/ she can be released for the new post if he is selected for this post.

Post :
Date :

.....
Signature and Official Stamp of the Head of the Institution.

PUBLIC SERVICE COMMISSION

Recruitment on Open Basis for the Post of Legal Officer (Grade III of the Executive Service Category) of the Department of Registrar of Companies under The Ministry of Trade, Commerce, Food Security and Cooperative Development – 2026

APPLICATIONS are invited from Sri Lankan citizens who fulfilled the qualifications specified in this notification for recruitment to fill one (01) vacancy in the Post of Legal Officer (Grade III in Executive Service Category) in the Executive Service Category of the Department of Registrar of Companies, which functions under the Ministry of Trade, Commerce, Food Security and Cooperative Development.

01. Method of Recruitment:

The candidate who fulfills the qualifications specified in this notification and secures the highest aggregate marks at an interview for evaluating the eligibility conducted by the Interview Board appointed by the Public Service Commission will be selected for recruitment to the post. The interview for evaluating the eligibility will be held in conformity with the marking scheme (Mentioned under No.06) approved by the Public Service Commission.

The effective date of appointment will be determined by the Public Service Commission.

02. Required Qualifications:

i. Educational / Professional Qualifications:

Should have sworn in as an Attorney-at-Law in the Supreme Court.

ii. Experience :

Should have obtained an active professional experience not less than three (03) years subsequent to swearing in as an Attorney-at-Law in the Supreme Court. (The period of experience, date and official seal of the attester should be clearly indicated in the documents provided at the interview in proof of practical professional experience)

or

Should have obtained experience in a post relating to legal matters in not less than 03 years* in a public institution subsequent to swearing in as an

Attorney-at-Law in the Supreme Court. (These matters should have proved through a letter issued by the Secretary/Head of the Department/ Institution)

Note : Copies of the documents proving basic qualifications, certified by the Candidate himself should be attached to the application form. The applications which do not contain the certificates clearly stating the date of commencement of the service period and the last date of service, shall be rejected without notice

* A post relating to legal matters means a post where a degree in Law or having been sworn in as an Attorney-at Law in the Supreme Court is considered as a basic qualification for recruitment.

iii. Physical fitness:

Every candidate should have the physical and mental fitness for fulfilling the duties in the post in any part of Sri Lanka.

iv. Other Qualifications:

- Should be a citizen of Sri Lanka
- Should have an excellent moral character
- Should have satisfied each and every way the qualifications prescribed for recruitment as at the closing date of applications

03. Terms of Employment and Conditions of Service:

i. This post is permanent and pensionable. You are subject to the policy decision made by the Government in the future on the Pension Scheme entitled to you. You are required to contribute to the Widows'/ Widowers' and Orphans Pension Scheme. You shall pay the contribution for the same as prescribed by the Government from time to time.

ii. This appointment will be subject to a probationary period of three (03) years. Officers should pass the first efficiency bar examination within 03 years from the date of recruitment as prescribed in the Scheme of Recruitment.

iii. You are required to acquire the proficiency in the prescribed other official language/ official languages in terms of the provisions of Public Administration Circular 18/2020 dated 16.10.2020.

- iv. This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government, other government regulations, and to the circulars and instructions.
- v. Candidates will not be allowed to change the medium later and the medium of language for which you are eligible for appointment shall be the medium of language mentioned by you in the application form.

04. Age Limit:

Should not be less than 21 years and not more than 45 years of age as at the closing date of applications.

05. Salary Scale:

This post carries the Monthly Salary Scale of Rs. 82,150 - 10 x 2,400 - 8 x 2,940 - 17 x 3,900 - 195,970 (SL1 – 2025) in terms of the Public Administration Circular No. 10/2025 dated 25.03.2025.

06. Interview for evaluating the eligibility will be on the basis of the marking scheme below :

<i>Index</i>	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>																		
01	<p><i>Additional Educational Qualifications:</i></p> <p><i>Note :</i> Marks will be awarded only for the highest qualification obtained.</p> <ul style="list-style-type: none"> a) A Post Graduate Degree in Law obtained from a university recognized by the University Grants Commission. b) A Post Graduate Diploma in Law obtained from the Institute of Advanced Legal Studies of Sri Lanka Law College or from a university recognized by the University Grants Commission. c) Following degrees obtained from a university recognized by the University Grants Commission. <ul style="list-style-type: none"> • Degree in Law with First Class pass • Degree in Law with Second Class (Upper Division) Pass • Degree in Law with Class pass • Degree in Law with General pass d) For a Second Class (Upper Division) Pass obtained in the Final Year of Law College. <p><i>(Note : Five (05) marks shall be awarded only if the final examination is passed with an Honors Pass.)</i></p>	25	25																		
02	<p><i>Additional Experience</i></p> <p>Preparation of documents pertaining to the cases and appearing before the open Court</p> <table border="1"> <thead> <tr> <th><i>Maximum marks for the cases filed (Per case)</i></th> <th><i>Marks for appearing before the Court (Per case)</i></th> <th></th> </tr> </thead> <tbody> <tr> <td>Supreme Court</td> <td>2</td> <td>5</td> </tr> <tr> <td>Court of Appeal</td> <td>2</td> <td>4</td> </tr> <tr> <td>High Court</td> <td>2</td> <td>3</td> </tr> <tr> <td>District Court</td> <td>4</td> <td>5</td> </tr> <tr> <td>Tribunal (AAT)</td> <td>2</td> <td>3</td> </tr> </tbody> </table>	<i>Maximum marks for the cases filed (Per case)</i>	<i>Marks for appearing before the Court (Per case)</i>		Supreme Court	2	5	Court of Appeal	2	4	High Court	2	3	District Court	4	5	Tribunal (AAT)	2	3	35	
<i>Maximum marks for the cases filed (Per case)</i>	<i>Marks for appearing before the Court (Per case)</i>																				
Supreme Court	2	5																			
Court of Appeal	2	4																			
High Court	2	3																			
District Court	4	5																			
Tribunal (AAT)	2	3																			

Index	Subject	Marks	Maximum Marks
	Note – Copies of the relevant decisions or a certified copy of the case report on the date of last hearing of the case should be submitted to the interview board in proof of the above qualifications.		
03	<p>Knowledge on Information Technology or Information Technology Law</p> <p><i>Note:</i> Marks will be awarded only for the highest qualification obtained.</p> <p>a) Having studied Information Technology or Computer Science as a main subject for a degree from a university recognized by the University Grants Commission.</p> <p>b) A Diploma in Information and Communication Technology Law obtained from a university recognized by the University Grants Commission, or from the Sri Lanka Law College, or from any other government-recognized professional institution.</p> <p>c) A Diploma or higher qualification in Computer Science or Information Technology from a university recognized by the University Grants Commission, or an NVQ Level 5 or higher diploma in Computer Science or Information Technology from any other recognized institution.</p> <p>d) Certificates obtained by following / attending courses or training programs in the field of Information and Communication Technology Law at a university recognized by the University Grants Commission, the Sri Lanka Law College, or any other government-recognized professional institution. (A maximum of two certificates will be considered, with 2 marks awarded for each certificate.)</p>	10 10 08 05 04	10
04	<p>Language Proficiency (Marks will be awarded only for the highest qualification)</p> <p>(a) A degree obtained from a university recognized by the University Grants Commission, with English Language as a main subject.</p> <p>(b) Fluency in English language demonstrated at the Moot Court competitions at the recognized in international or national levels.</p>	15	15
	<p>Individual</p> <p>(i) First Place /Merit - 12</p> <p>(ii) (ii) Second Place – 10</p> <p>(iii) (iii) Third Place/Other Skills-08</p> <p>Group</p> <p>(i) First Place/ Merit -10</p> <p>(ii) (ii) Second Place – 08</p> <p>(iii) (iii) Third Place/Other Skills-06</p>	12	

Index	Subject	Marks	Maximum Marks
	<p>(c) Diploma in English Language obtained from a University recognized by the University Grants Commission or a Diploma in English Language of SLQF Level 3 or higher level obtained from any other institution or a Diploma in English language obtained from a Government training institute/ institution affiliated to a Government training institute after completing a course of 1500 study hours</p> <p>(d) A Distinction Pass for English Language in the G.C.E. (Advanced Level) Examination or Edexcel or Cambridge Advanced Level Examination or IELTS - an overall score of 6.5 (with a minimum score of 6 for each subject) or above, TOEFL - IBT 79 or above, TOEFL - CBT 213 or above or TOEFL - PBT 550 or above, within 02 years preceding the closing date of applications.</p> <p>(e) An advanced Certificate in English Language obtained from a university recognized by the University Grants Commission or a certificate in English Language at SLQF Level 2 obtained from any other institution.</p>	10 08 05	
05	<p>Merit shown in the interview: Marks will be awarded to the candidate based on their answers to questions designed to assess:</p> <ul style="list-style-type: none"> Strength questions – (2 marks) Situational questions – (3 marks) Competency questions – (10 marks) <p>These questions are intended to evaluate the candidate's suitability for the role.</p>		15
	Total		100

07. Identity of the Candidates:

Those who have completed the application in every respect will only be invited for the interview for evaluating eligibility.

Originals of all certificates and copies of the certificates duly certified by the candidate himself should be furnished at the interview for evaluating eligibility.

The following documents are accepted for verification of identity of the candidate at the interview for evaluating eligibility.

1. Valid National Identity Card issued by the Commissioner for Registration of Persons
2. Valid passport

08. Method of Application:

- (i). Applications should be sent by registered post to reach the address “**Registrar General of Companies, Department of Registrar of Companies**, No. 400, D.R. Wijewardena Mawatha, Colombo 10” on or before **03.03.2026** Applications received after the closing date will be rejected.
- (ii). A specimen of the application to be preferred is appended at the end of this notice. Applications should be prepared in A4 size papers indicating the items No.01 to 04 on the first page and the items No. 05 to 08 on the second page and items No. 09 to 11 on the third page and perfected in applicant's own handwriting.

- (iii). The top left corner of the envelope containing the application should be marked as ‘Application for the recruitment to the post of Legal Officer Grade III’.
- (iv). The candidate’s signature on the application must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, an authorized officer of the Tri-Forces, or an officer holding a permanent post in the Government or Provincial Public Service with a monthly combined salary of more than Rs. 82,150/-.
- (v). Officers currently serving in the Public Service or Provincial Public Service must submit their applications through the Head of the Department of their respective service.
- (vi). Applications that do not conform to the attached specimen application form will be rejected. No complaints will be entertained regarding the loss or delay of applications.

09. Furnishing false information:

If any information provided in your application is found to be false or incorrect prior to recruitment, your candidacy will be cancelled. If such false or incorrect information is discovered after recruitment, action will be taken to dismiss the employee in accordance with the relevant procedures.

- 10. The Public Service Commission reserves the right to fill or leave vacant.
- 11. In the event of any inconsistency or contradiction among the Sinhala, Tamil, and English versions of this *Gazette* Notification, the Sinhala version shall prevail.
- 12. In the event of any dispute arising in connection with any matter not addressed in this announcement or in this recruitment process, the decision of the Public Service Commission shall be final.

As per the order of the Public Service Commission,

Secretary,
 Ministry of Trade, Commerce, Food Security and
 Cooperative Development.

On 24th of January, 2026.

Specimen Application

DEPARTMENT OF REGISTRAR OF COMPANIES

Recruitment to the Post of Legal Officer of Grade III in Executive Service Category – 2026

(for office use only)

(Indicate the number relevant to the medium you are applying for, in the cage.)
 Sinhala - 2 / Tamil - 3 / English - 4

Note: The medium of the application cannot be changed.

1.0 1.1. Name in Full (Mr./Mrs/Miss) :
(in Sinhalese / Tamil)

1.2. Full name :
(in English Block Capital)

1.3 Name with Initials :
(in Sinhalese / Tamil) Eg : GUNAWARDENA M.G.B.S.K.

1.3 Name with Initials :
(in English Block Capital)

2.0 2.1. Permanent Address :
(in Sinhalese / Tamil)

2.2 Permanent Address :
(in English Block Capital)

3.0 3.1. Gender : Female - 1 Male - 0
(indicate the relevant number in the cage)

3.2. Marital Status: Married - 1
Unmarried - 2
(indicate the relevant number in the cage)

3.3. Date of Birth :
Year: Month: Date:

3.4. Age as at 03.03.2026:
Years: Months: Days:

3.5 National Identity Card No :

4.0 4.1 Contact Number: Fixed:
Mobile:

5.0 Educational Qualifications :

5.1 *Degree* *Institute* *Date*
.....
.....
.....

6.0 Date of taking oath as an Attorney at Law of the Supreme Court:-

6.1 Date of completion of three years of experience after taking the oath as an Advocate of the Supreme Court -
.....

6.2 Date of completion of three years of experience in a legal position at a Government institution: -

* The applicant shall certify, by himself/herself, that all certificates and documents submitted as proof of basic qualifications are genuine and shall attach them to the application.

7.0 Details regarding each qualification obtained under No. 06 of the call for applications notice:-

7.1. Additional Educational Qualifications :
7.2. Additional Professional Qualifications :
7.3. Knowledge on Information Technology :
7.4. Language Proficiency :

* Applicants are not required to submit documents proving additional qualifications with the application. Such documents must be made available by the applicant for verification at the interview.

8.0 Have you ever been convicted by a court of law of any offence? :

(If 'Yes', please provide details)

.....

9.0 Attestation of the Candidate's Signature:-

I hereby declare that the information provided by me in this application form is true and correct, and that all sections have been completed accurately. I acknowledge that if any statement made by me is found to be false, I shall be disqualified prior to appointment and may be subject to dismissal after appointment. I further declare that I will abide by all applicable rules and regulations.

.....

Date

Signature of the Candidate

Note - The candidate's signature on the application must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, an authorized officer of the Tri-Forces, or an officer holding a permanent post in the Government or Provincial Public Service with a monthly combined salary of more than Rs. 82,150/-.

10.0 Attestation of the Candidate's Signature:

I certify that Mr./Mrs./Miss who submits this application is personally known to me and he/she has placed his/her signature in my presence on this day of

.....
Signature of the Attestation Officer

Full Name : _____

Full Name :
Designation :

Designation :
Date :

Date :
(Confirm by the official frank)

11.0 Certification of the Head of the Department/Institution : (for the employees in Public Service)

I hereby certify that Mr./Mrs./Ms. is currently serving in this institution. The information furnished by him/her is correct. His/Her work performance and attendance are satisfactory, and there are no disciplinary charges against him/her. I undertake to release him/her from service in this institution if he/she is selected for the above post.

.....

Signature of the Head of the Department/Institution

Name :-

Name :-.....
Designation :-

Designation :
Address :

Address :-.....
Date :-

Date :
(Place the official frank)

PUBLIC SERVICE COMMISSION

Recruitment of Officers for Grade III of the Sri Lanka Engineering Service under the Limited Stream – 2025 (2024 (II))

APPLICATIONS are hereby called on the order of the Public Service Commission from Engineering Assistants, belonging to the Engineering Assistants' Service of the Department of Irrigation, Officers holding a post of Supervisory Manager of the Department of Railways or qualified Technical Officers belonging to Sri Lanka Technological Service and serving in public/ provincial public service and possessing qualifications approved by the Appointing Authority, for recruitment of suitable Officers under limited stream to fill the vacancies in posts belonging to the categories of Civil, Mechanical, Electrical Engineers in Grade III of Sri Lanka Engineering Service at the public institutions located all over the Island. The applications prepared in accordance with the specimen application indicated at the end of this notification should be sent by registered post through the Heads of the Institutions to reach the Secretary, Ministry of Public Administration, Provincial Councils and Local Government, Independence Square, Colombo 07 on or before the following date.

The top left corner of the envelope containing the application shall clearly bear the words "Recruitment to Grade III of the Sri Lanka Engineering Service (Limited) – 2025 (2024 (II))".

(a) Closing date of applications is 03.03.2026. (However, applications received by the Public Administration Division of the Ministry of Public Administration, Provincial Councils and Local Government up to 17.03.2026, due to institutional matters or postal delays, will be accepted. **Applications received after that date will be rejected without assigning any reason.)**

(b) The candidates should have satisfied all the qualifications and conditions required for recruitment to the post in each and every way as at the closing date for applications.

(c) Complaints on applications or any relevant document getting lost or delayed in the post shall not be considered. The candidate shall bear the losses, which may occur due to their delay in sending applications until the closing date. Further, appearing for the interview does not necessarily mean that the applicant has fulfilled the requisite qualifications to grant the appointment.

The number of posts in Grade III of the Sri Lanka Engineering Service that should be filled through the recruitment of officers to Sri Lanka Engineering Service on limited basis is 36 and it shall be divided under the following categories:

Category	Number of Vacancies
Civil category 01	06
Civil (Irrigation) category 03	10
Civil category 04	01
Civil category 05	01
Civil category 06	04
Civil category 07	07
Mechanical category 01	02
Mechanical category 02	02
Mechanical category 03	01
Electrical category 01	02
Total	36

1. Method of Recruitment to the Service:

- 1.1. Selection shall be made on the order of marks awarded for seniority and merit by a Board of Interview appointed by the Public Service Commission, as per the marking scheme approved by the said Commission.
- 1.2. The category, to which the Ministry/ Department/ Provincial Council/ Local Government Institution where the Officer has been serving at the time of submitting the application belongs, shall be considered as the category, which is made applicable when making recruitments to Sri Lanka Engineering service.
- 1.3. When Officers are recruited to Grade III of Sri Lanka Engineering Service by a letter of appointment under Limited recruitment, their service categories shall be determined as per Schedule I of the Minute of Sri Lanka Engineering Service published in the *Gazette Extra Ordinary* of the Democratic Socialist Republic of Sri Lanka No. 1836/6 dated 11.11.2013.
- 1.4. The effective date of the appointment and the number of appointments shall be determined by the Public Service Commission. The Public Service Commission reserves the authority to fill all the vacancies or a certain number of vacancies.

2. Conditions for engagement in Service:

- 2.1. A selected candidate shall be appointed to Grade III of Sri Lanka Engineering Service subjected to the terms and conditions set out in the Minute of Sri Lanka Engineering Service published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1836/6 dated 11.11.2013 and any revisions made or to be made hereafter to the aforesaid minute and also subjected to the general conditions governing the appointments in the public service.
- 2.2. This post is permanent and this appointment is pensionable. Further, you shall contribute to the Widows' and Orphans'/ Widowers' and Orphans' Pension Scheme. You shall contribute to the same as determined by the government from time to time.
- 2.3. The Officers appointed to this post shall be subjected to an acting period of one (01) year.
- 2.4. However, the Officers shall pass the first Efficiency Bar examination within a period of three (03) years.
- 2.5. You shall prove that you have acquired the proficiency in the official language in accordance with the Government policies before the lapse of three (03) years from the date of this appointment. If you have satisfied qualifications for this post in Sinhala language, your other official language shall be Tamil and if you have satisfied qualifications for this post in Tamil language, your other official language shall be Sinhala. The provisions in the Public Administration Circular No. 18/2020 dated 16.10.2020 and the provisions in the consequent circulars shall be applicable in this regard.
- 2.6. This appointment shall be made subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and other Departmental orders.
- 2.7. The appointees shall be prepared to serve in any part of the Island in which they are called upon to serve.
- 2.8. Appointees shall be subjected to serve in both public service as well as provincial public service.

3. Salary Scale:

The monthly salary scale Rs.82,150 - 10 x2,400 - 8 x2,940 -17 x3,900 - 195,970/= is entitled to this post in accordance with the salary category SL-1-2025 as per Public Administration Circular No. 10/2025 regarding salaries.

4. Qualifications:

One of the following basic qualifications shall have been satisfied as at the date indicated in the *Gazette* notification by which the qualifications shall be satisfied in accordance with the category applied for and terms and conditions mentioned under Section 4.2 of this notification shall also have been satisfied.

4.1. Basic Qualifications

Shall have registered as an Incorporated Engineer or Associate Engineer of the Engineering Council, Sri Lanka established by Act, No. 04 of 2017 with one of the qualifications under Sections (I), (II), (III), (IV) and (V) below:

- I. Shall have served as an Officer belonging to the Engineering Assistants' Service at the Department of Irrigation with a service period of not less than 15 years out of which at least 05 years should be in Grade I after being promoted to the same and have completed the Senior Technical Examination conducted by the Commissioner General of Examinations.
- II. Shall have served as an Officer in a post of Supervisory Manager at the Department of Railways with a service period of not less than 15 years out of which at least 05 years should be in Grade I after being promoted to the same.
- III. Shall have served as a Technical Officer in the Sri Lanka Technological Service with a period of service of not less than 15 years out of which at least 05 years should be in Grade I after being promoted to the same and have completed the third examination for Government Technical Officers conducted by the Commissioner General of Examinations (Minute of 1979).

IV. Shall have been promoted to the special grade of the respective service with an active and satisfactory period of service of not less than 21 years as an officer of the Engineering Assistants' Service of the Department of Irrigation or a Technical Officer of the Sri Lanka Technological Service or an officer serving in a post of supervisory manager of the Department of Railways

V. Shall have completed an active and satisfactory period of service of not less than 15 years as an officer of the Engineering Assistants' Service of the Department of Irrigation or a Technical Officer of the Sri Lanka Technological Service or an officer serving in a post of supervisory manager of the Department of Railways

and

(a) Shall have obtained a B.Sc. degree in Engineering from a university recognized by the University Grants Commission, having successfully completed a 04 year Engineering course in the stream on which recruitments are made and recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka

or

(b) Shall have obtained a valid certificate by following a course and completing all studies and requirements in the stream on which recruitments are made and accepted as equivalent to the degree course mentioned in V (a) above by the University Grants Commission and Institution of Engineers, Sri Lanka

4.2. Terms and Conditions:

4.2.1. The officer shall be serving in public service/ provincial public service at the time of submitting the applications.

4.2.2. No action shall have been taken to send an appointee on retirement from public service/ provincial public service as at the effective date of the appointment determined by the Public Service Commission.

4.2.3. It is compulsory to possess a continuous service as an Engineering Assistant at the Department of Irrigation when applying for the vacant posts in Grade III of Sri Lanka Engineering Service at the said Department.

4.2.4. It is compulsory to possess a continuous service as an officer holding a post of Supervisory Manager at the Department of Railway when applying for the vacant posts in Grade III of Sri Lanka Engineering Service at the Department of Railway

4.2.5. The application should be in the form of the specimen appended to this notification and should be prepared on paper of A4 size using both sides. The application should be prepared in a manner in which numbers from 1 to 09 should appear on the first page, numbers from 10 to 20 on the second page, numbers from 21 to 25 on the third page, numbers from 26 to 26 (iv) on the fourth page, numbers from 26 (v) to 28 on the fifth page and from the declaration of the applicant to the recommendation of the head of the department on the sixth page. Each of the relevant forms should be prepared on paper of A4 size, using only one page. The relevant particulars should be furnished clearly by the candidates in his/her hand writing either on a self-prepared or typed application.

4.2.6 Receipt of application shall not be acknowledged.

4.2.7 Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. (It is advisable to keep a photocopy of the application with the candidate.) It is the responsibility of the candidate to verify that the perfected application complies with the specimen given in the notification, as otherwise, the application may be rejected.

5. Physical Fitness

Every candidate shall be physically fit in every aspect to perform the duties of the post and to serve in any part of Sri Lanka.

6. Other qualifications

- 6.1. Shall have not been subjected to any disciplinary punishment by the closing date for applications in terms of the provisions stipulated in Public Service Commission circular No. 01/2020 and revisions made thereto.
- 6.2. Shall have satisfied all the qualifications and conditions for recruitment to the post in each and every aspect as at the closing date of applications.

6. Marking Scheme (The total marks awarded at the interview is 100)

Serial No.	Subject
01	<p>Service experience (Maximum marks 60)</p> <p>60 marks shall be allocated for the eligible applicant who have the highest weighted service experience and marks shall be allocated for the other applicants on descending order in proportionate to their weighted service experience.</p> <p>Marks shall be allocated for the service experience based on the service period from the date of satisfying the basic qualifications relevant to the service experience (compulsory service period) up to the closing date of applications.</p> <p>[weighted service experience= Active service period in Class I+ (Active service period in Special Class x 1.25)]</p>
02	<p>Technical knowledge (Maximum 20 marks)</p> <p>The practical knowledge of the applicants and their knowledge on principles in the relevant field shall be verified through an oral test conducted by officers, who possess special knowledge in the Civil, Mechanical and Electrical Engineering fields, appointed to the Board of Interview and 10 marks shall be allocated each for practical knowledge and knowledge on principles and maximum marks shall be 20.</p>

Serial No.	Subject
03	<p>Educational and other qualifications (Maximum 10 marks)</p> <p><u>Computer knowledge (Maximum 05 marks)</u></p> <p>A maximum of 05 marks shall be awarded if the candidate has successfully completed a diploma in Information Technology of not less than 6 months from an institution recognized by the Government.</p> <p>03 marks shall be awarded if the candidate has successfully completed a certificate course or diploma in Information Technology of not less than 3 months from an institution recognized by the Government.</p> <p>(Marks shall be awarded strictly for a maximum of one qualification. If an officer has submitted 02 or more certificates, marks shall be allocated strictly for one certificate which includes the highest qualification.)</p> <p><u>Proficiency in English language (Maximum 05 marks)</u></p> <p>A maximum of 05 marks shall be awarded if the candidate has successfully completed a diploma in English language from a University recognized by the University Grants Commission or an institution recognized by the Government.</p> <p>03 marks shall be awarded if the candidate has successfully completed only a certificate course in English language from a University recognized by the University Grants Commission or an institution recognized by the Government.</p> <p>(Marks shall be awarded strictly for a maximum of one qualification. If an officer has submitted 02 or more certificates, marks shall be allocated strictly for one certificate which includes the highest qualification.)</p> <p>Service Records (Maximum 05 marks)</p> <p>a) <u>Performance (Maximum 03 marks)</u></p> <p>Marks shall be awarded for the performance of immediately preceding 03 years.</p> <p>01 mark per one year under the category “Excellent”</p>

Serial No.	Subject
04	<p>0.5 marks per year under the category “Good”</p> <p>b) <u>Commendations (Maximum 02 marks)</u></p> <p>01 mark for each commendation subjected to a maximum of 02 marks shall be awarded. (Shall be proved by Form General 230. Marks shall be awarded strictly for the commendations received before the date of satisfying the qualifications)</p>
05	Skills proved at the interview (Maximum 05 marks)

N.B.

- A candidate shall submit the relevant certificates and documents at the interview and all the documents/ certificates shall be valid in every aspect. Any document/ certificate submitted subjected to the covering approval of the competent authority shall not be valid.
- In the event where several candidates have scored equal marks, the Public Service Commission will make an appropriate decision in that regard, which will be the final decision.
- Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment.

8. Identity

One of the following documents shall only be accepted to prove the identity.

- National Identity Card
- A valid passport
- Valid driving license

9. The Procedural Rules of the Public Service Commission, circulars issued from time to time in relation to public service and conditions of the Minute of Sri Lanka Engineering Service and revisions made thereto are relevant to this post.
10. The Public Service Commission reserves the right to decide on any matter not provided for in this notification.

11. In the event of any inconsistency between Sinhala, Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail.

On the order of the Public Service Commission,

S. Alokabandara,
Secretary,
Ministry of Public Administration,
Provincial Councils and Local
Government.

Ministry of Public Administration,
Provincial Councils and Local Government,
Independence Square,
Colombo 07,
27th January, 2026.

Specimen Application Form

For Office Use Only

ශ්‍රී ලංකා ඉංජිනේරු සේවයේ III වන ගේනියට නිලධාරීන් බදා ගැනීම පිළිත - 2026 (2024 (II))
Recruitment of Officers to Grade III of the
Sri Lanka Engineering Service under the Limited Stream – 2026 (2024 (II))

- 1) Category for which the officer applies:
(One officer may apply strictly for one category)

2) Full name (In English block capitals):
(Ex: HERATH MUDIYANSELAGESAMAN
KUMARA GUNAWARDHANA)
.....
.....

3) Name with initials at the end:
(Ex: GUNAWARDHANA, H.M.S.K.)
.....
.....

4) Full name (In Sinhala/ Tamil) :
.....
.....

5) Permanent Address (In English block capitals) :
.....
.....

6) Permanent Address (In Sinhala/ Tamil) :
.....
.....

7) Telephone number: Fixed :
Mobile :

8) WhatsApp :

9) Email :

10) Sex :

11) National Identity Card number :

12) Marital Status :

13) Date of birth :
Year Month Date

14) Age as at the closing date for applications (03.03.2026) :
Years Months Days

15) Field of Engineering {Civil/ Mechanical/ Electrical} :

16) Present workplace (Ministry/ Department/ Provincial Council/ Local Government Institution) (In English block capitals):
.....

17) Office address (In English block capitals):
.....

18) Office telephone number:
Fax:
Email:

19) Date of joining the respective department or service as an officer of the Engineering Assistants' Service of the Department of Irrigation, technical officer of the Sri Lanka Technological Service (Previously known as MLT service) or officer holding a post of Supervisory Manager of the Department of Railways:

20) Date of confirmation in the appointment in the relevant department or service as an officer of the Engineering Assistants' Service of the Department of Irrigation, technical officer of the Sri Lanka Technological Service (Previously known as MLT service) or officer holding a post of Supervisory Manager of the Department of Railways:

21) Institute in which the officer joined the public service (Ministry/ Department/ Provincial Council/ Local Government Institution) as a Technical Officer of the Sri Lanka Technological Service (Previously known as MLT service)
:
.....

22) Present service:
.....

23) Present Class/Grade:

24) Periods of service with the dates appointment/ promotion to/ absorption into each Class/ Grade in order (The no pay leave should also be mentioned, if any) :

Name of the service	Class/ Grade	Time period	*Service period	No-pay leave	Service period after deduction of no-pay leave
		From To	Years Month Days	From To	Years Months Days

* Up to the closing date for applications

(The relevant documents shall be certified as true copies and shall be annexed to the application.)

25) i. Has the officer been registered as an Incorporated / Associate Engineer of the Engineering Council, Sri Lanka established by Act, No. 04 of 2017 as at the closing date for applications?.....

ii. If yes, membership number:.....

26) The minimum qualifications as per Section 7.3.1.2 of the Minute of the Sri Lanka Engineering Service published in the *Gazette Extraordinary* No. 1836/6 dated 11.11.2013 and revisions made to the same are satisfied (Mark X in the relevant cage. The salary increment certificates/ performance reports/ results sheets/ degree certificates/ transcripts shall be certified as true copies and attached) :

i. Shall have served as an officer belonging to the Engineering Assistants' Service of the Department of Irrigation with a service period of not less than 15 years out of which at least 05 years shall be in Grade I after being promoted to the same and have completed the Senior Technical Examination conducted by the Commissioner General of Examinations.

The date of successfully completing the Senior Technical examination:

Form No. 01 should be perfected.

ii. Shall have served as an officer in a post of Supervising Manager at the Department of Railway with a service period of not less than 15 years out of which at least 05 years shall be in Grade I after being promoted to the same.

iii. Shall have served as a Technical Officer in Sri Lanka Technological Service with a service period of not less than 15 years out of which at least 05 years shall be in Grade I after being promoted to the same and have completed the third examination for Government Technical Officers conducted by the Commissioner General of Examinations (Minute of 1979)

Examination (Minute of 1979)	Field (Civil / Mechanical)	Date of satisfying the qualifications successfully **
1 st examination		
2 nd examination		
3 rd examination		

** Forms No. 02,03,04 / 05 should be perfected.

iv. Shall have been promoted to the special grade of the respective service with an active and satisfactory period of service of not less than 21 years as an officer of the Engineering Assistants' Service of the Department of Irrigation, a Technical Officer of the Sri Lanka Technological Service or an officer serving in a post of supervisory manager of the Department of Railways.

v. Shall have completed an active and satisfactory period of service of not less than 15 years as an officer of the Engineering Assistants' Service of the Department of Irrigation, a Technical Officer of the Sri Lanka Technological Service or an officer serving in a post of supervisory manager of the Department of Railways.

(a) Shall have obtained a BSc. degree in Engineering from a university recognized by the University Grants Commission, having successfully completed a 04 year engineering course in the stream on which recruitments are made and recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka.

or

(b) Shall have obtained a valid certificate by following a course and completing all studies and requirements in the stream on which recruitments are made and accepted as equivalent to the degree course mentioned in V (a) above by the University Grants Commission and Sri Lanka Institute of Engineers.

27) The satisfactory period of service of the applicant:

i. Have you been subjected to any disciplinary punishment as per the provisions of Public Service Commission Circular No. 01/2020 as at the closing date for applications:.....

ii. If the answer for i above is 'yes', attach the certified copies of the relevant documents:

iii. If you have been subjected to any disciplinary punishment during your service period, indicate the nature of the offence, punishment you were subjected to and date of punishment (Attach the certified copies of the relevant documents): :.....

.....

28)

i. Whether you have earned salary increments in the immediately preceding five years :.....

ii. Whether the performance in the immediately preceding five years is at satisfactory level or above:

(Certified copies of the salary increments and performance reports mentioned above should be attached.)

Declaration of the applicant

I hereby certify that the particulars provided by me in this application are true and correct. I am aware that if any particulars contained are found to be false and incorrect, I am liable to disqualification before appointment and to dismissal from service without compensation if the inaccuracy is detected after appointment.

Date :

.....

Signature of the applicant

Recommendation of the immediate supervising Officer

Date on which the application was duly submitted by the officer:

.....
.....
.....

Date.....

.....

Signature and Official Stamp

Recommendation of the Head of the Department

Mr /Mrs /Miss, officer in Engineering Assistants' Service at the Department of Irrigation/ officer in Supervisory Management Service at the Department of Railway/ Technical Officer in Sri Lanka Technological Service (Previously known as MLT Service) has satisfied qualifications to be appointed to a post in Grade III of Sri Lanka Engineering Service and the application of the said officer is forwarded herewith for necessary action. Further, a disciplinary action has/ has not been commenced against him/ her and information has /has not been submitted at present for initiating such action in future. (Delete the words inappropriate).

Date on which the officer formally submitted the application:

Date :

.....
Signature and official stamp
(Secretary/ Chief Secretary/ Head of the Department)

Form No. 01

Senior Technical Examination
Department Of Examinations Sri Lanka

Name :

Practical Test

Subject	Marks			
	Year	Year	Year	Year
First Half				
Part I	Leveling (Practical Test) (>50%)
Part II	Surveying (Ground Surveying) (Practical Test) (>50%)

Written Test

Subject	Marks			
	Year	Year	Year	Year
First Half				
Part III	(a) Structuralism (Theories on the strength of structures and materials)
	(b) Hydraulics
Part II	Surveying (Ground Surveying) (Practical Test) (>50%)
Second Half				
Part I	(a) Design, drawing and standard specifications
	(b) Irrigation
Part II	(a) Quantity (Quantity Surveying)
	(b) Establishments Code, Financial Regulations and Departmental Provisions

Minimum pass mark for the written test 40%

Average marks of all the written tests (>50%):

Note : A minimum of 50% marks in each subject is required to pass Part I and Part II of the first half. Even though, a subject can be passed by securing a minimum of 40% marks in respect of each subject in any other part, an average of not less than 50% shall be secured for all the written papers in order to pass the examination.

Senior Technical Examination shall be completed by passing all the parts in the above manner in not more than 04 attempts.

I hereby certify that all the above particulars are true and accurate.

Date : ,

Signature of the applicant.

Form No. 02

Examinations For Technical Officers In Public Service (Civil/ Mechanical)
Minute Of 1979 – Department Of Examinations, Sri Lanka

Name :

1st examination (Civil)

Compulsory subjects:

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Written test	
Surveying practical	
Leveling practical	
Surveying and leveling (Lower paper)	03

The average marks for passing the subject:

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject.)

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Mathematics (Lower Paper)	01
Quantity Surveying (Lower Paper)	02
Design drawing and draftsmanship	04

Optional Subjects: Candidate shall pass 02 subjects out of the following.

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Construction and maintenance of buildings	05
Water supply and drainage	06
Site management	07
Construction and maintenance of roads	08

The average marks for passing the examination :

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%.)

I hereby certify that all the above particulars are true and accurate.

Date :

.....
 Signature of the applicant

Form No. 03

2nd Test (Civil)

Compulsory Subjects:

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Written Test	
Surveying Practical	
Leveling Practical	
Surveying and Leveling	23

The average marks for passing the subject:

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject.)

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Mathematics (Higher Paper)	21
Quantity Surveying (Higher Paper)	22
Drawing	24

Optional Subjects: Candidate shall pass 03 subjects out of the following.

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Construction of buildings (Higher Paper)	25
Water supply and drainage	26
Construction and maintenance of roads	27
Construction and maintenance of bridges and major structures	28
Work organization	29

The average marks for passing the examination:

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%.)

I hereby certify that all the above particulars are true and accurate.

Date :

 Signature of the Applicant.

Form No. 04

3rd Test (Civil)

Compulsory Subjects

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Written Test	
Surveying Practical	
Leveling Practical	
Surveying and Leveling	48

The average marks for passing the subject:

(A minimum of 35% marks shall be secured for each part of the 03 parts mentioned above when determining the passes in the subject of Surveying and Leveling and an average of 40% marks shall be secured for all 03 parts in order to pass the whole subject.)

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Civil Engineering i	41
Civil Engineering iii	44
Civil Engineering iv	45
Surveying and estimation of the buildings	46
Architectural drawing	47

Optional Subjects: Candidate shall pass 01 subject out of the following.

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Civil Engineering ii	42
Construction and maintenance of roads	43

The average marks for passing the examination:

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%.)

I hereby certify that all the above particulars are true and accurate.

Date : ,
 Signature of the Applicant.

Form No. 05

Examination For Technical Officers In The Public Service (Civil/ Mechanical)
Minute of 1979 - Department of Examinations, Sri Lanka

Name :

1st Test (Mechanical)

All the subjects are compulsory

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Mathematics (Lower Paper)	01
Mechanical quantities	09
Mechanical drawing and draftsmanship	10
Workshop training	11
Practical work (Fitting, carpentry) etc.	12
Surveying and leveling (Practical)	13

The average marks for passing the examination:

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%.)

2nd Test (Mechanical)

All the subjects are compulsory

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Mathematics (Higher Paper)	21
Quantities Mechanical (Advanced / Higher Paper)	30
Mechanical drawing and draftsmanship (Higher Paper)	31
Workshop training	32

The average marks for passing the examination:

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate marks secured for all the relevant subjects shall be 45%.)

3rd Test (Mechanical)

All the subjects are compulsory

Subject	Subject No.	Marks					
		Year	Year	Year	Year	Year	Year
Mechanical Engineering I	49
Mechanical Engineering II	50
Mechanical Engineering III	51
Engineering Economics	52
Mechanical Engineering - Drawing	53

The average marks for passing the examination:

(A minimum of 40% marks shall be secured for each subject to pass the whole examination and the average of the aggregate of the marks secured for all the relevant subjects shall be 45%.)

I hereby certify that all the above particulars are true and accurate.

Date : ,
 Signature of the Applicant.

Examinations, Results of Examinations &c.

DEPARTMENT OF NATIONAL ARCHIVES

Open Competitive Examination for Recruitment to the Training Grade of Archival Conservator, Audio-Visual Records Conservator and Film Conservator in the Supervisory Management Assistant Technical Service Category of the Department of National Archives - 2026

APPLICATIONS are invited from qualified Sri Lankan citizens for the Open Competitive Examination for recruitment to the Training Grade of Archival Conservator, Audio-Visual Records Conservator and Film Conservator in the Supervisory Management Assistant Technical Service Category of the Department of National Archives.

Number of Vacancies -

Archival Conservator	- 19
Audio-Visual Records Conservator	- 06
Film Conservator	- 04

70% of these vacancies will be recruited under the open stream.

If there are no candidates within the department with basic qualifications for the 30% quota assigned for the limited competitive examination, the remaining vacancies will be filled by external applicants selected through the open competitive examination.

- Recruitment through this examination is for the Training Grade of Archival Conservator, Audio-Visual Records Conservator, and Film Conservator. The closing date for applications is 27th February 2026. This examination will be held only in Colombo. The Director General National Archives has the power to postpone or cancel this examination.
- Duties Assigned to the Post:

Post No.	Approved Post Name	Duties
01	Archival Conservator	Conservation and restoration of archives, maps, and pictures deposited in the Department of National Archives, working according to scientific instructions, standards, and targets, performing training in bookbinding, participating in document conservation for state/private institutions and individuals, performing practical training in state document conservation, participating in conservation at places of worship, practical training in restoring disaster-affected documents, and other duties assigned by senior officials.
02	Audio-Visual Records Conservator	Maintaining and conserving audio-visual records, facilitating listening/viewing for users; providing copies in computer or audio-visual media, administration, maintenance, and repair of audio-visual equipment, providing technical support for events held in the auditorium and other duties assigned by senior officials.
03	Film Conservator	Maintaining and conserving films, facilitating viewing for users, providing film copies; administration, maintenance, and repair of film equipment, providing technical support for events held in the auditorium, and other duties assigned by senior officials.

03. Service Conditions:

- (a) A selected candidate will be appointed to the post of Archival Conservator/ Audio-Visual Records Conservator/ Film Conservator upon successful completion of the training period, subject to the general conditions governing appointments in the public service, the terms and conditions set forth in the recruitment procedure approved by the Public Service Commission on 05.06.2018, the Service Minute of the Sri Lanka Technological Service, any amendments made or to be made hereafter to the said procedure and Service Minute and the provisions of the Establishments Code and Financial Regulations.
- (b) This post is permanent and pensionable. Although it is stated that this post is pensionable, officers recruited in the future shall be subject to policy decisions taken by the Government regarding the pension scheme. Furthermore, you must contribute to the Widows' and Orphans' Pension Scheme/ Widowers' and Orphans' Pension Scheme. You must pay contributions for the same as prescribed by the Government from time to time.
- (c) Applicants admitted to this training grade will be recruited to Grade III of Archival Conservator/ Audio-Visual Records Conservator/ Film Conservator after successfully completing the two-year training period and submitting the certificate issued by the relevant institution confirming they have passed the examination. This appointment is subject to a probation period of three years. Within 03 years of being recruited to Grade III of the Supervisory Management Assistant Technical Service category for these posts, the Departmental Examination must be passed in addition to the first Efficiency Bar examination as mentioned in the recruitment procedure.
- (d) The Director General National Archives has the power to cancel the appointment of any applicant who fails to assume duties in the awarded post on the prescribed date.

04. Monthly Salary Scale:

According to Public Administration Circular No. 10/2025 (Schedule vi), the allowance applicable to the Training Grade of Archival Conservator, Audio-Visual Document Conservator, and Film Conservator in the Supervisory Management Assistant Technical Service category of the Department of National Archives is as follows:

Monthly for the first year: Rs. 43,274/=

Monthly for the second year: Rs. 45,770/=

Trainees who pass the examination held after the satisfactory completion of the two-year training period will be appointed to the post of Archival Conservator Grade III/ Audio-Visual Records Conservator Grade III / Film Conservator Grade III in the Supervisory Management Assistant Technical Service category of the Department of National Archives. According to the aforementioned circular, the applicable salary scale (MN 3 - 2025) is Rs. 52,250 - 10 x 800 - 11 x 1190 - 10 x 1320 - 10 x 1350 - Rs. 100,040/- (Initial salary step - Rs. 52,250/-). In addition, you will be entitled to other allowances paid by the Government to public officers from time to time.

05. Qualifications for Recruitment:

Post	(a) Educational Qualifications	(b) Professional Qualifications	(c) Experience
Archival Conservator (Training Grade)	G.C.E. (O/L) Examination: Should have passed six (06) subjects in one sitting with Credit passes for Sinhala/Tamil language, Mathematics, Science, and one other subject, and passed English language in not more than two sittings.		
Audio-Visual Records Conservator (Training Grade)		Not Applicable	Not Applicable
Film Conservator (Training Grade)	G.C.E. (A/L) Examination: Should have passed three subjects (excluding the Common General Test) in one sitting, including two (02) of the following subjects: Biology, Physics and Chemistry.		

(d) *Physical Qualifications:* Every candidate must possess sufficient mental and physical fitness to serve in any part of Sri Lanka and to perform the duties of the post.

(e) Other:

- I. Must be a citizen of Sri Lanka.
- II. Must be of excellent character.
- III. No person who is a member of the clergy of any religious denomination is eligible to appear for this examination.
- IV. All qualifications required for recruitment to the post must be completed in every respect by the date specified in the *notification/Gazette* calling for applications.

(f) Age:

Applicants must be at least eighteen (18) years of age and not more than thirty (30) years of age as of the closing date for applications.

06. Method of Recruitment:

Recruitment for the Training Grade of Archival Conservator, Audio-Visual Records Conservator, and Film Conservator will be based on the results of a written competitive examination and a general interview. A number of candidates equal to the expected number of open stream vacancies will be selected for the general interview based on the order of merit of total marks obtained by candidates who pass the written examination. Applicants admitted to this training grade will be recruited to Grade III of the respective post (Archival Conservator, Audio-Visual Records Conservator, or Film Conservator) after successfully completing the two-year training period and submitting the certificate confirming they have passed the examination conducted by the relevant institutions. This appointment is subject to a probation period of three years. Trainees who fail the examination at the end of the training period will have the opportunity to extend their training for a period not exceeding 06 months. The service of trainees who fail the examination held at the end of such extended period will be terminated.

(a) Written Examination:

The examination will be conducted in Sinhala, Tamil, and English media only, and the medium applied for will not be allowed to be changed later. A written examination consisting of two (02) question papers will be held. The subjects and minimum marks required to pass are as follows:

Subjects	Duration	Total Marks	Minimum Pass Mark
01. Aptitude Test	01 Hour	100	40
02. Technology (Subject-specific test related to the post)	02 Hour	100	40

Candidates must sit for all question papers and must answer all papers in only one language.

(i). *Examination Results-* Results will be notified to candidates by the Director General of the Sri Lanka Institute of Development Administration *via* post or through the website www.slida.lk.

07. Examination Syllabus:

Name of Question Paper	Syllabus
01. Aptitude Test	Intended to measure the candidate's general intelligence, logical reasoning, power of expression, numerical skills, and comprehension ability.
02. Technology- Subject-specific test related to the post	Intended to measure technical knowledge and subject-related knowledge relevant to the respective posts.

08. Examination Fees:

The examination fee is Rs. 1,200/- This fee should be credited to Bank Account No. 086-1001-3902-6218 at the People's Bank, Thimbirigasyaya Branch, in the name of "Director General National Archives." The receipt obtained in the applicant's name must be securely pasted at the relevant place on the application form by one of its edges. Money Orders or stamps will not be accepted, and the fee paid will not be refunded or transferred to any other examination under any circumstances. It is useful to keep a photocopy of the receipt.

09. Method of Application:

- (a) The name of the examination at the head of the application must be written in English in addition to Sinhala in Sinhala applications, and in English in addition to Tamil in Tamil applications. The application should comply with the provided specimen and be completed in the applicant's own handwriting on 8 ½" x 12" (A4) paper. Computer-generated applications may also be used. The application must be completed in only one language. Headers 01 to 07 should appear on the first page.
- (b) Applications that do not comply with the specimen or contain incomplete information will be rejected without notice. (Keeping a photocopy of the application is useful.) The applicant must ensure the completed application matches the one in the notification otherwise, it may be rejected.
- (c) The completed application must be sent *via* Registered Post to reach the following address on or before **27th February 2026** "Director General of National Archives, Department of National Archives, Philip Gunawardena Mawatha, Colombo 07".

The top left corner of the envelope should clearly state: "Open Competitive Examination for Recruitment to the Training Grade of in the Supervisory Management Assistant Technical Service Category of the Department of National Archives - 2026". Applications received after the deadline will not be accepted.

- (d) The applicant's signature must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Armed Forces, a Gazetted Officer of the Police Service, or an officer holding a permanent staff grade post in the government.
- (e) Incomplete applications will be rejected. No complaints regarding loss or delay in post will be considered. Any loss caused by delaying the application until the deadline must be borne by the applicant.
- (f) Receipt of applications will not be acknowledged. Based on the assumption that only those possessing the qualifications specified in the examination notice have applied, the Director General of the Sri Lanka Institute of Development Administration will issue admission cards to candidates who have correctly completed and submitted their applications, along with the relevant payment receipt for the prescribed examination fees, on or before the closing date. (A notice will be published on the official website of the Sri Lanka Institute of Development Administration (www.slida.lk) as soon as the admission cards are issued.) If a candidate has not received their admission card three days after the publication of the notice, they may inquire from the Examination Branch of Sri Lanka Institute of Development Administration *via* telephone numbers 011-5980264 or 011-5980225 on working days between 8.30 AM and 4.00 PM. When inquiring, the candidate must accurately provide the name of the examination applied for, their full name, National Identity Card number, and address. It will be useful to have a copy of the application form, the examination fee payment receipt, and the registered post receipt at hand to verify any information requested by the Sri Lanka Institute of Development Administration. Additionally, Sri Lanka Institute of Development Administration will send an Short Message Service (SMS) to all candidates to whom admission cards have been issued.

10. Admission to the Examination:

- (a) The Director General of the Sri Lanka Institute of Development Administration will issue admission cards to candidates who have submitted applications that are complete in every respect. No candidate will be permitted to sit for the examination without presenting their admission card.

(b) A candidate must appear for the examination at the examination hall assigned to him/her. Every candidate must have their signature attested on the admission card relevant to the prescribed examination hall and hand it over to the supervisor of that hall on the first day they appear there. Candidates are subject to the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration regarding the conduct of the examination and the release of results. If those rules and regulations are violated, he or she will be liable to a punishment imposed by the Director General of the Sri Lanka Institute of Development Administration.

Note: The issuance of an admission card to a candidate does not constitute an acceptance that he or she has fulfilled all the eligibility requirements to sit for the examination.

(c) Examination candidates must prove their identity to the satisfaction of the Supervisor for every subject they appear for in the examination hall. Any of the following documents will be accepted for that purpose.

- I. National Identity Card;
- II. Valid Passport;
- III. Valid Sri Lankan Driving License.

Furthermore, candidates must enter the examination hall without covering their face and ears so that their identity can be confirmed. Applicants who refuse to prove their identity in such a manner will not be admitted to the examination hall. Additionally, from the moment of entering the examination hall until leaving at the end of the examination, the applicant must remain without covering the face and ears so that the examination authorities can identify them.

11. Punishments for Supplying False Information:

If it is revealed that a candidate does not possess the required qualifications, his/her candidacy may be cancelled at any time, whether before the examination, during the conduct of the examination, or after the examination. If it is disclosed that a candidate has knowingly submitted any false information, or if he/she has willfully suppressed any important fact, he/she shall be subject to dismissal from government service. Examination candidates are subject to the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration regarding the conduct of the examination and the release of results.

12. Other Matters:

In matters not covered by these regulations, action will be taken as decided by the Director General National Archives.

13. In the event of any inconsistency or discrepancy between the language texts of this notice published in Sinhala, Tamil, and English media, the Sinhala medium notice shall prevail.

Director General National Archives,
 Department of National Archives.

At the Department of National Archives,
 No. 07,
 Philip Gunawardena Mawatha,
 Colombo 07,
 On the 30th day of January, 2026.

Specimen Application

For Office use only

**Open Competitive Examination for Recruitment to the Training Grade of
..... in the Supervisory Management Assistant Technical Service Category of the Department of National
Archives - 2026**

Medium at the Examination:

Sinhala - 2
Tamil - 3
English - 4
(Mention in the box.)

Selected Post/ Posts :

Selection	Position No.
1	
2	
3	

01. Full Name:

(In English Block letters)

(Ex: HERATH MUDIYANSELAGE SAMAN RATHNAYAKA)

02. Name with initials:

(In English Block letters):

(Ex: H.M.S. RATHNAYAKA)

03. Full Name:

(In Sinhala)

04. Permanent Address (In Sinhala):

(a) Address for the dispatch of the admission card (in Sinhala):

(b) Address for the dispatch of the admission card (in English block letters):

05. Sex : Female : Male :

06. National Identity Card Number:

07. Contact Details:

i. Telephone Number:

ii. E-mail Address:

8. (a) Date of Birth:

Year:

Month:

Date:

(b) Age at the closing date of Application:

Years:

Months:

Dates:

9. Training grade applied for:

10. Educational Qualifications:

(a) G.C.E.(O/L) - First sitting

Year:

Index No.:

Subject	Grade	Subject	Grade

(b) G.C.E.(O/L) - Second sitting

Year:

Index No.:

Subject	Grade	Subject	Grade

(c) G.C.E. (A/L)

Year:

Index No.:

Subject	Grade	Subject	Grade

11. Examination Fees (Receipt must be attached):

I. Bank at which payment was done:

II. Amount:

III. Date of the Payment:

IV. Number of the Receipt:

Firmly fix the receipt here with one border
(Keeping the copy would be useful)

12. Declaration/Statement by Applicant:

I declare that the information given here is true to the best of my knowledge and belief. I am aware that I will be subject to disqualification if the information is found to be false prior to my selection and I will be subject to dismissal without any compensation if it is discovered after the appointment. I further declare that I am subject to the rules and regulations imposed by the Director General of Sri Lanka Institute of Development Administration regarding the conduct of examinations and the issuance of results.

Date :

.....
Signature

13. Attestation of the Signature of the Candidate: (*Strike out irrelevant words.*)

I certify that Mr./ Mrs./Miss submitting this application is personally known to me and he / she placed the signature before me onday of and that the due examination fee has been paid and the receipt has been affixed.

Signature of Certifying Officer

Full name of the Certifying officer: -.....

Designation:

Address : -.....

(Rubber stamp)

Date:

Note: The application should be certified as mentioned in paragraph 9 (d) of the *Gazette* Notification.

14. Attestation of the Head of the Department / Institution:

The person submitting this application Mr./Mrs./Miss..... is working in this Ministry/Department/Cooperation/Board and if he /she will be selected for the above post, he/she can be released from the service of this institution.

.....
Rubber Stamp:

Signature of the Head of the Department

Date :

Name of the Head of the Department :

Designation :

Address of the Office :