

No. :

Date :

Application For Payment Free Certificate

From :

To the Auditor General,

Hereby declare as an employee in the Democratic Socialist Republic of Sri Lanka, registered by the Treasury*/Ministry and fulfil the duty properly by.....(Chapter 352) Government Employee's Bail Act 2 under the Chapter bearing No.and dated onin the above mentioned Bail Deed according to the Bail Deed Act under the Chapter 11 (1) and requesting to issue a Payment Free Certificate.

2. Savings Bank Pass book was sent to the treasury on
3. Paying the term Payment of the Surety by Government Cash or the Employee under the Chapter 2 (c)* (D)
4. Details of the Employee are as Follows:

(a) First date of appointment that appointed to the bail needed post:

.....

(b) The date of resigning on bail needed post:.....

(c) Reasons Caused to resigning on bail needed post :.....

.....

(d) Previous employment places and posts held which relevant to the bail:

(e) Duration which served in each post or place:

.....

(f) Mention an accurate calculation has done on all currency and goods in charge of him when he resign his duty:.....

.....

.....

(g) Is there any non settlement inquiries which concern to his responsibilities. If so, details about that:

.....

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(h) In connection of fulfilling the duties in the bail needed post, are there something should be charged to the Department ?

.....
.....

and

(i) Is any inaccuracy happend when he fulfilling his duties, If so mention whether a final decision has taken or not.

.....
Head of the Department

No. :

Secretary of the Ministry:

Director of Finance :

.....
Date

.....
Auditor General

*Delete inapplicable words