



# Department of Government Printing

N - 110

## REGISTRATION OF PRINTING SUPPLIERS AND CONTRACTORS FOR THE YEAR -2023

Applications are invited from eligible Contractors, Suppliers, Manufacturers, Importers, Agents and any other individuals who wish to register themselves with the Department of Government Printing, 118, Dr. Danister De Silva Mawatha, Colombo 08, for the supply of Goods and Services listed below for the year 2023. Those who are not registered under the business Names Ordinance will not be considered for registration.

**Note - Those who have already registered with the Department should re-apply for registration.**

Closing Date of Applications. 2023.01.10 10.30 a.m.

Reference No: SCP01/SUP.REG/2023

### **01. Printing Paper and Boards (reels & sheets)**

- 1) Printing Paper Reels & Sheets
- 2) Gray Boards, Straw Boards, Chip Boards, One Side Coated White Back Board & Other Printing Boards
- 3) Special Papers
- 4) Paper for digital printing(A4,A3)
- 5) Carbonized Paper (reels & sheets)
- 6) Cartoon Boxes
- 7) Hologram Stickers
- 8) Tracing Paper

### **02. Printing Plates, Polymer Plates & Other Accessories**

- 1) Printing Plates
- 2) Polymer Plates
- 3) Chemicals (replenishes/ developer/ plate gum)
- 4) Other Accessories

### **03. Printing Ink for offset Letterpress & Digital Printing Machine**

Process Printing Ink (Color/Intense /Panton Colors/White Transparent, Litho Printing), Security Ink, Litho Printing, Foreign Ink Supplying, Letter Press Jobbing Black for rotary /Stamp Printing ink.

### **04. All types of Machines, Machine Parts, Spare parts & Accessories (Printing/Pre-Press/Press/Post Press)**

### **05. Relevant Chemicals & Lubricants for Printing**

ISO propyle Alcohol, Blanket Roller wash, Plate Cleaner, Anti Set-off Powder, Industrial Oil Kerosene, Oil S.B.P. 702, Oil Lanka Meropa 150- P383/ Oil Lanka Cutting P282/ Oil Lanka D/S 30p 108/ Oil Lanka D/S 40p 109/ Oil Lanka SAE 30p 104/ Oil Lanka SAE 40 p 115/ Oil Multi-Purpose/ Oil Rando HD 32,Oil Lanka SAE10 D/S p 107,Grease p 183,Grease EP2)

### **06. Book Binding Materials**

- 1) Laminating Tape (Binding Tape), Ribbon, Gum Tape, Eyelet, Binding White Tape 1/2"
- 2) Glue, Liquid Gum, Animal Glue, White Gum, Side Glue, Back Glue
- 3) Laminating Roll /Thermal Laminating Roll (Gloss/Matt), Blocking Foil
- 4) Stretch Film, Strapping roll, Polithene
- 5) Page Code & Twin Sack
- 6) Steel Wire, Spiral Binding, Fabric Ribbon, Binding Hand Sewing Thread, Machine Thread
- 7) Calico, Khaki Drill, Arbitex (Rexine), Acro Line, Mulpeace, Velvet & Cotton Rags

### **07. Print Finishing Services & Pre-Press Service**

(Laminating, Envelopes Making, Coating / UV Varnishing, Corner cutting, Gilding, Finishing, Operation & perforation, Die Cutting Blocks, Diary Covers, Hard Covers, Calendar Steel ,Straps, Matte Calendar Hook, Spiral, Spiral Binding, Plate making, Digital Printouts, CD Writing )

### **08. Software Solution Providers**

- 1) Software Solutions.
- 2) Upgrade and Modifications of software.
- 3) Anti- Virus Software Package.
- 4) Graphic and Word Processing Software Package
- 5) Security Design & Software Package

## **09. Computer Equipments & Related Items**

Desktop Computers, Laptop Computers, Workstation Computers, Server Computers, UPS, UPS Batteries, Printers, Photocopy Machines, Fax Machines, Scanners, CIBER (Network Accessories)

## **10. Repair & Services**

- 1) Printing Machines
- 2) Computer Equipment & Related Items
- 3) Other Machines (Fork Lift/ Pallet Truck)

## **11. Renting Service for Machines**

- 1) Fork Lift
- 2) Photocopy Machines
- 3) Scanners
- 4) Printing Machines

## **12. Toner Ribbons and Duplo**

## **13. Computer Networks, Security Equipments & related Items**

- 1) Network accessories
- 2) Door Access Control System
- 3) CCTV Camera and Recorders
- 4) Sound Equipments
- 5) Time Attendance Machine

## **14. Office Equipment and Furniture**

- 1) Office Equipment
- 2) Office Furniture

## **15. Services**

- 1) Electrical Item Repair (Walk Chillier, Deep Freezer, Oven, Water Pump, Vacuum Cleaner)
- 2) Clearing of Underground Sewage Canals.
- 3) Auto A/C & Refrigerator repairs, A/C Services
- 4) Computer Network & Security Equipment
- 5) Pest Control
- 6) Sound Equipment, Illumination, Huts

- 7) Electric Item Repairs
- 8) Courier Services
- 9) Cushion Work, Door and Window Curtains, (Chairs) Upholstery work etc.

#### **16. Vehicle Repair, Services & Spare Parts**

- 1) Tyres and Tubes. (For all type of vehicles)
- 2) Batteries for Machinery and Vehicles (Auto Batteries) and Distilled Water, Battery Acid etc.
- 3) Vehicle Repair (All type of Vehicles)
- 4) Vehicle Services and Interior services
- 5) Fuel
- 6) Vehicle Air Conditioning
- 7) Electric Repairs
- 8) Spare Parts
- 9) Vehicle Insurance
- 10) Vehicle painting , Aluminium and Wooden Lorry Body Built and Interior cushion

#### **17. Stationeries**

- 1) Envelops
- 2) Calculators, Staple Machines Heavy Duty Staple machines, All Type of punchers, Staple machines
- 3) Jute Twine / White Twine
- 4) Ball Point Pens , Pencils ,Correction Fluids, Rubber Bands, Sallow Tapes etc.

#### **18. Miscellaneous**

- 1) Cloth Dusters
- 2) All Types of Gloves (Rubber, Rubber Mix Cotton, Surgical etc. ) & All Types Masks (Dust Mask etc.)
- 3) Security personnel Kit Items (Peak Caps, Lanyards, Whistles, Berets, Shoes, Socks, Belts & Ties, etc.)
- 4) Textile, Umbrellas, Rain Coats, Jerkins, Helmets, Polythene, Tarpaulin etc
- 5) Brooms , Ekel Brooms, Bannister Brushes, all types of Brushes, Coir Mats etc.
- 6) Ceramic Products / Kitchen Equipment
- 7) Soap – Carbolic, Bar and Soft Soap, Vim, Disinfects detergents, Sanitizers, Air Fresheners and Toilet Paper etc.

- 8) Sports goods
- 9) Fire Extinguishers
- 10) Polysac Bags
- 11) Gas
- 12) Cotton / Polyester Blue Drill Materials for Protective Clothing

## **19. General Hardware items**

## **20. Building Materials**

## **21. Electrical items**

## **22. Electronic items**

## **23. Air conditioning related tasks**

## **24. Work**

- 1) Building Painting & Other Renovation Works
- 2) All Types of Partition Works
- 3) Buildings Demolition & Construction Works

### **Method of Application**

1. Applications in duplicate should be sent to the undersigned to reach him at or before 10.30 am on 09/01/2022 under Registered Post or By Hand giving complete and clear description of the services inclusive of the Name, Registered Business Address, Business Registration No., V.A.T. No., Income Tax No., Bankers, Type of Business, Nature of Business, Certificates or Documents to prove the Technical and Financial capability and reliability.
2. Applications should be forwarded with the non-refundable Registration Fee of Rs.1000.00 paid to Government Printer in cash in respect of each Application. Applications could be obtained from this Department up to 3.00 p.m. on 09/01/2023.
3. Separate Applications for each category of items or services should be forwarded where a manufacturer /supplier / local agent / distributor /wholesale dealer /contractor/ Individual (Services) who wish to register for more than one category or service.
4. Applicants should indicate the credit period allowed on supplies/services by them.
5. The words “Registration of Suppliers/Contractors” should be legibly written on the top left hand

corner of the envelope containing the application.

6. Registered Suppliers/Contractors who fail to quote for any item for which they have registered at not less than three consecutive occasions and those who fail to execute orders placed with them without giving valid reasons will be deleted without notice from the Register of Suppliers.
7. Your supply points and Work Places should be ready at the time of inspection by officers of this Department.
8. The final decision pertaining to tenders is entrusted to the Head of the Department.
9. When inquiries are made offers should be made from ex-stock items and in local rupees.
10. Quotations will usually be called from the registered Supplies/Contractors but the Government Printer reserves the right to call for quotations from other Supplies / Contractors as well.

Contact details

Assistant Government Printer,

Supply Branch

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Fax. 0112694898

Government Printer.

Department of Government Printing,

118, Dr. Danister De Silva Mawatha,

Colombo 08.

15/12/2022